

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
December 12, 2016

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Monday, December 12, 2016 at 7:00 p.m. by President, Mike DeLaurentis.

Present:

Mike DeLaurentis, President
Dave Harris, Vice-President
Gary Grenfell, Director

Absent:

Terri Ryland, Director
Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Darren McMillin
Captain, Kelly Moretti
Captain, Matt VanVoltinburg

Special Presentation: Placer County Treasurer-Tax Collector Jenine Windeshausen administered the oath of office to two incumbent Board members; Dave Harris and Gary Grenfell.

Public Comment: None.

Consent Agenda: Director Grenfell made a motion to approve the consent agenda; seconded by Director Harris. Carried

Ayes: Grenfell, Harris, DeLaurentis Noes: None Abstain: None Absent: Ryland, Mullin

OLD BUSINESS

Functional Consolidation or Merger with Loomis Fire Protection District: Staff recommends discussion on the current status of the consolidation effort. Chief Walder gave a consolidation presentation on December 5th to Placer County Treasurer, Jenine Windeshausen, who is currently trying to find assistance for the distressed districts. He noted that her response was favorable. On December 8th the community informational meeting occurred at the Train Depot in Loomis. Chief Walder answered questions for the citizens of Loomis for 1.5 hours. Completion of the formal LAFCO paperwork for consolidation or merger have begun. The Board will be presented with a Resolution at the next meeting to move forward.

NEW BUSINESS

Fiscal Year 2015/16 Audit Acceptance: Staff recommends discussion and acceptance of the Fiscal Year 2015/16 third party audit conducted by Robert W. Johnson, District Auditor. This is standard procedure to review the prior budget year financial statements and accept the proposed final audit. Chief Walder noted that the statements were more difficult to prepare this year due to the new OPEB and Pension liability reporting requirements. He continued that it was a good year and the contingent reserve has been re-established. Director DeLaurentis noted that there were no deficiencies or material weakness discovered during the audit process.

Director Grenfell made a motion to accept and approve the final audit report for Fiscal Year 2015/16. Seconded by Director Harris. Carried

Ayes: Grenfell, Harris, DeLaurentis Noes: None Abstain: None Absent: Ryland, Mullin

2017 Board Meeting Schedule: Staff recommends review of the proposed 2017 Board Meeting Schedule. Chief Walder noted that this is standard procedure each year for the Board to adopt an annual meeting calendar. Chief Walder noted that the December 20th meeting could have potential scheduling conflicts. The Board agreed to reschedule the Wednesday, December 20th board meeting to Monday, December 11th.

Director Harris made a motion to approve the Board meeting schedule for 2017 as presented with the revision to the December meeting. Seconded by Director Grenfell. Carried

Ayes: Grenfell, Harris, DeLaurentis Noes: None Abstain: None Absent: Ryland, Mullin

2017 Board of Director Officers and Committees: Staff recommends board officer position elections and committee appointments for 2017. Chief Walder explained that this is standard procedure each December. The Board will need to elect a new President, Vice President, Clerk, and appoint members to various standing committees for the subsequent calendar year per the District policy manual section 2240 and 2250. Director DeLaurentis nominated Director Grenfell for Board President, Director Harris for Vice President, and Director Mullin for Clerk. Director Harris nominated Director DeLaurentis to the Facilities Committee and Director Grenfell to the FAIRA Committee for 2017. Director Grenfell made a motion to appoint the nominations for Board Officers and Committees. Seconded by Director Harris. Carried

President	Gary Grenfell
Vice President	Dave Harris
Clerk	Sean Mullin

Personnel Committee	Dave Harris & Gary Grenfell
Finance Committee	Terri Ryland & Sean Mullin
Facilities Committee	Michael DeLaurentis & David Harris
FAIRA	Eric Walder (primary) & Gary Grenfell (alternate)
FDAC	Eric Walder

Ayes: Grenfell, Harris, DeLaurentis Noes: None Abstain: None Absent: Ryland, Mullin

Review of Station 15 Addition Design and Proposal: Staff and the Facilities Committee recommend discussion and approval to execute the architectural and engineering design services agreement for the Station 15 remodel with Lionakis. Chief Walder discussed the history of the remodel originally started in 2012 with plans created in 2014. At that time, the plans were put on hold. Recently, the Committee has met with the crew at Station 15 to make a review of the 2014 plans and make new recommendations. The Committee determined that the plans from 2014 to create a multi-level mezzanine and weight room in the truck room were not functional. The committee reconvened and determined that the remodel should incorporate new living space for the family room and kitchen and a designated weight room. He continued that the expense is justified with mitigation fee revenue rather than general budget funds as it is additional square footage needed due to the expanding services needed. The current facility is inadequate for today's fire service's needs. He suggested that the remodel could be done in portions if needed. The new additional square feet would provide apparatus storage, and provide space for a future medic unit at the station. At this time, there is not a final cost for the recommendations but Chief Walder urged that the District plan ahead for the future. Director DeLaurentis suggested the District consider eliminating the least important areas to the remodel to save funds. Chief Walder agreed to request the plans break out the truck and weight room costs in the plans. He noted that the 2014 plans to remodel were \$850,000 and estimates for the new plans could be \$1.2 million. During construction Station 15 would close and the crew would work from the Station 16 location.

Director DeLaurentis authorized Chief Walder to move forward with Lionakis to execute the architectural and engineering design services agreement for the Station 15 remodel with Lionakis along with the specific costs breakdown.

2016/17 Long Term Facilities Maintenance, Apparatus Replacement and Major Equipment replacement plan updates: The Chief recommends a review and approval of the 2016/17 revised plans that will be used in the Capital Facilities/Nexus Study annual update. He continued that the plans will need to be in place and supported before the next Nexus study. Chief Walder gave a brief presentation on the highlights of the revised plans which are updates to the appendices in the 2013 Nexus Study.

For the Major equipment plan, the board adopted budgeting principle is .75% of general revenue to fund the plan along with the use of new development fees. Chief Walder anticipated spending \$50,000 for turnouts this year and next year. For the Long Term Facilities plan, he continued that estimates are \$1.5 million each for the Station 15 and Station 17 project with the board adopted budgeting principle 3% of general revenue going in to the plan. For the Apparatus plan, the board adopted budgeting principle is 3% of general revenues with spending of \$823,000 dedicated to a new Type 1 Engine in 2023.

Chief Walder continued that he would bring the plans back next month for approval within the Capital Facilities Plan Update 2017.

Draft Municipal Services Review: The Municipal Services Review for Fire and Emergency Services West Placer County Area- Public Review Draft has been released. Discussion on the 530 page draft and direction for staff providing input is needed moving forward. Chief Walder explained that decisions for the fire service are made from the 2013 data for the report.

On January 5th, the public will get an opportunity to respond to the report. Placer County Fire Chiefs have formulated a common response and Chief Walder will respond for South Placer and Loomis Fire. He continued that the report paints a bad picture of the District being the most expensive cost per call without discussing the level of service or amount of response. He noted that the changes that were requested of the draft two years ago were not implemented. Once Chief Walder makes his formal response it will be on record.

INFORMATION AND DISCUSSION

None

Correspondence: A letter of appreciation was received from a medical call to the crew at Station 17A. September and October monthly account statements from the PARS trust account were distributed.

Chief's Report:

- Negotiations will begin in January with several different dates being considered.
- Engineer Paramedic Matt Tribur was successful at the Paul Martin Toy Drive with over \$1,500 in gift cards and toys.
- Santa made visits throughout the District.
- Tentatively December 17th for a Santa party at Station 17 for employee's children.
- A structure fire occurred today due to fireplaces ashes placed alongside a house but they had a successful initial attack.
- Del Oro High School fire today between walls grinding operations that occurred during work done on the heating system.
- Two hours of training has occurred every day.
- Engine 19 was recently towed and needs a \$3,000 repair.
- The new part time mechanic has performed 359 hours year to date, 10 hours in November.
- George Blind, Chief Higgins and Div. Chief Ritter have agreed to a 2016 fire code. The code needs to be reviewed by Chief Walder and an attorney before it is adopted.
- Loomis Fire will be pinning a new Paramedic Firefighter on Wednesday.
- Paramedic Firefighter testing will be this Friday at South Placer.
- Battalion Chief testing will be held on Wednesday.
- Engineer testing will begin in January.

Functions: None

Board/Staff Comments: President DeLaurentis thanked all the employees for their hard work in the past year and wished them a happy holiday.

Future Agenda Items: Resolution for Consolidation/Merger with LFPD

There being no further business to come before the Board, the meeting adjourned to close session at 8:07 p.m. Director Harris excused himself from the closed session.

-Adjourn to Closed Session: CONFERENCE WITH LEGAL COUNSEL-
Anticipated Litigation (Pursuant to Govt. Code § 54956.9(b). the Board will meet in closed session to discuss significant exposure to litigation in one (1) potential case.

Reconvene from Closed Session at 8:15 p.m.: President DeLaurentis reported that there was no action taken at the closed session at this time.

There being no further business to come before the Board, the meeting adjourned at 8:18 p.m. The next regular meeting will be held on Wednesday, January 18, 2017.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros