

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
October 19, 2016

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, October 19, 2016 at 7:00 p.m. by President, Mike DeLaurentis.

Present:

Mike DeLaurentis, President  
Dave Harris, Vice-President  
Sean Mullin, Clerk  
Gary Grenfell, Director  
Terri Ryland, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder  
Deputy Chief, Karl Fowler  
Board Secretary, Kathy Medeiros  
Battalion Chief, Darren McMillin  
Captain, Matt VanVotenburg

Special Presentation: None.

Public Comment: Member of the public, Sandy Harris notified the Board of the upcoming development of a new residential care facility at Sierra College and Old Auburn. The new three story facility is offered for residents 55 and over and will not provide any medical services. Developer Jon Tattersall notified the Board of the grand opening of the new memory care facility opening next week at Barton and Douglas.

Consent Agenda: Director Mullin made a motion to approve the consent agenda; seconded by Director Grenfell. Carried

Ayes: Grenfell, Harris, DeLaurentis, Mullin, Ryland Noes: None Abstain: None Absent: None

OLD BUSINESS

Functional Consolidation or Merger with Loomis Fire Protection District: Staff recommends discussion on the current status of the consolidation effort. Chief Walder began that he has been hoping to begin the external communication plan to the public. He met with the Consolidation Committee to discuss the presentation and they gave their input. He continued that he has begun discussions at both the Granite Bay Mac Meeting and the Loomis Council meeting. He is still working on the required LAFCO paperwork. He noted that he has been met with no resistance from the public only positive encouragement.

## NEW BUSINESS

Quarterly Budget Report: Staff recommends a short presentation on the status of the current budget for the first quarter of the 2016/2017 fiscal year. Chief Walder began that revenues for the year are in line at 5.9% of general revenue expectations for this time of year. The first 55% tax draw will be received in December. The District has not yet had the need to dry finance with the county but staff expects to by mid-November. He noted that he has suspended all large purchases until the first county tax draw has been received. Service and operation expenditures are at 18.3% with fixed asset spending at 11.5% of general revenues. No mitigation funds have been spent yet this year. Tax revenues were based on the county modest projections of a 3.5% increase for 2016/17. Salaries and benefits are in line at 23% of general revenues. He continued that there were \$9,000 in SCBA repairs in the current fiscal year that had carried forward from last year. For capital expenditures there have been upgrades to the shop swamp cooler. He finished that all accounts look good at this time.

Director Ryland made a motion to approve the 1<sup>st</sup> quarterly budget for 2016/17 and the Draft Profit and Loss Statement for September 30, 2016; seconded by Director Grenfell.

Ayes: Grenfell, Harris, DeLaurentis, Mullin, Ryland Noes: None Abstain: None Absent: None

## INFORMATION AND DISCUSSION

None.

Correspondence: A letter was received from the public affairs officer at the Plumas National Forest thanking Battalion Chief McMillin for help on the Tobin Fire. A letter from the American Canyon Fire District expressing gratitude for Battalion Chief Feeley's help at their Fire Captain assessment. A monthly statement for the month of August from PARS Trust reflecting the recent contribution and earnings to the OPEB account. A card thanking the crew of Station 17, B Shift for their help during a medical call.

## Chief's Report:

- A recent incident occurred in the administration office when a mentally ill person threatened suicide. Two staff members were able to get help and diffuse the situation. The situation has brought to light security issues at the station and the need for additional security measures. Improvements will need to be made in this budget year to create barriers.
- The year-end fiscal audit was performed on September 26<sup>th</sup> and 27<sup>th</sup> and should have findings to report for the November meeting.
- Negotiations are starting in November and the Personnel Committee will need to meet.
- The annual GANN limit calculation is being performed by CPFPG and will be on the November agenda.
- Training for EMS, truck, vehicle extrication, and company training have been in progress.
- Captain testing is complete. Engineer and Battalion Chief testing will begin soon. The Firefighter Paramedic application period closed on October 14<sup>th</sup> with 28 eligible candidates scheduled for the written test on November 2<sup>nd</sup>.
- Retired annuitant Lawrence Bettencourt has currently worked 261 hours in the shop. 57 of those hours were in September.

- Engine 19 experienced a bad head gasket and was towed to Sacramento Truck where the head will be replaced but the short block rods and crank were not damaged.
- Division Chief Ritter is working with local agencies to adopt the new fire code.
- October is Fire Prevention month.
- The Granite Bay High School bonfire and fireworks for Home Coming is on October 20<sup>th</sup>.
- Chief Gow will be the Fire Chief of Newcastle in addition to his duties with Placer Hills. He had expected to retire in December but will stay in the position until June.
- The Auburn Journal recently wrote an article regarding the costly expense of the Placer County Consolidation study.
- Bayside Church will have a Trunk or Treat event on October 30<sup>th</sup> with permits in process.
- Every 15 Minutes is scheduled in November.
- Captain Moretti and crew from Station 17 took 2<sup>nd</sup> place in the Chili Cook off to support the Granite Bay Library at the Quarry Ponds Pavilions.
- Day with a Deputy event was a successful collaboration with extrication demonstrations, rides in the La France fire truck, a kids bucket brigade, CPR demonstrations, and hands only CPR.
- 440 hours have been donated to employee Ray Jennings through the catastrophic leave policy. He will need another donation of 480 hours next year to get him to retirement age.

Functions: The Annual Pink Party is scheduled for October 22 at the Granite Bay Alehouse.

Board/Staff Comments: Chief Walder requested that the Board reschedule the December 21<sup>st</sup> regular board meeting due to the proximity to the holidays. The Board unanimously decided to move the regular December board meeting to December 12<sup>th</sup>.

Future Agenda Items: Fire Chief Annual Evaluation, Gann Limit Calculation, Audit Report and Financial for Fiscal year 2015/2016

There being no further business to come before the Board, the meeting adjourned to close session at 7:54 p.m. Director Harris excused himself from the closed session.

-Adjourn to Closed Session: CONFERENCE WITH LEGAL COUNSEL-  
Anticipated Litigation (Pursuant to Govt. Code § 54956.9(b). the Board will meet in closed session to discuss significant exposure to litigation in one (1) potential case.

Reconvene from Closed Session at 8:20 p.m.: President DeLaurentis reported that there was no action taken at the closed session at this time.

There being no further business to come before the Board, the meeting adjourned at 8:21 p.m. The next regular meeting will be held on Wednesday, November 16, 2016.

Respectfully submitted,



Recording Secretary, Kathy Medeiros