

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
January 18, 2017

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, January 18, 2017 at 7:03 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President
Dave Harris, Vice-President
Terri Ryland, Director
Mike Delaurentis, Director

Absent:

Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Eric Walder
Board Secretary, Kathy Medeiros
Battalion Chief, Darren McMillin
Captain, Kelly Moretti
Captain, Matt VanVoltinburg
Engineer, Joe Stephens
Firefighter Paramedic, David Volk

Special Presentation: None

Public Comment: Captain Kelly Moretti introduced a few of the new officers of the local bargaining unit, Local 3809.

Report from Closed Session: President Grenfell reported that there was a closed session at 6:00 p.m. to discuss the upcoming contract negotiations with the South Placer Firefighters Local 3809 and SPFAOA in preparation for a meeting on January 19, 2017. There was an additional closed session at 6:30 to conference with legal counsel on a significant exposure to litigation on one potential case regarding receipt of government tort claim threatening litigation by claimant: Silversword Properties, LLC and Moss & Howard, Inc. One board member did recuse on the matter due to conflict of interest. The Board rejected the claim with the passing of Resolution No. 5-2016/17 Consideration and Action Concerning Claim filed by Silversword Properties, LLC and Moss & Howard, Inc. The votes in closed session were as follows:

Ayes: Grenfell, Ryland, DeLaurentis. Recused: Harris. Absent: Mullin.

Consent Agenda: Director Ryland made a motion to approve the consent agenda; seconded by Director DeLaurentis. Carried

Ayes: Grenfell, Harris, DeLaurentis, Ryland Noes: None Abstain: None Absent: Mullin

OLD BUSINESS

Functional Consolidation or Merger with Loomis Fire Protection District: Chief Walder gave a current progress of discussions on the status of the consolidation effort. He began that he recently gave a one hour presentation to the Loomis Chamber members. All responses and feedback were positive regarding the consolidation effort. He noted that Supervisor Holmes was present to give his support for the consolidation. The LAFCO application process begins with a resolution that will be discussed later in the meeting. He continued that moving forward LAFCO will need the approved board Resolution, and a service plan submitted with the application. He would like to have the consolidation process completed by July 1.

Draft Municipal Services Review: The Municipal Services Review for fire and emergency services West Placer County -public review draft was released on December 25 and has been commented on by Placer County Chiefs and sent to LAFCO. Chief Walder continued that Kris Berry at LAFCO has stated the comments will be sent on to the county consultant. He also noted that the annexation of the Livoti track would be approved by LAFCO and comments could be emailed to her. Chief Walder did not know when the District will know the results from the MSR comments.

NEW BUSINESS

Fire Impact Fee Hearing: Staff recommends a public hearing and action on Resolution #4-2016/17. California Government Code 66000 allows local agencies to collect fees from new development to offset the impacts of that development on local facilities and capital equipment. Special districts do not have the legal authority to levy such fees without the approval of the City of County with land use authority over the service area of the special district. On April 9, 2013 the County approved an updated fire impact fee for the District in the amount of \$0.845 per square foot of building area. The District's 2013 fire fee Program Nexus Study Update provided the necessary finding for adoption of the Districts' current fire impact fee program and recommended an adjustment for inflation every October based on the annual changing in the Engineering News-Record Construction Cost index for San Francisco (ENR CCI SF). The three year change in the ENR CCI SF from October 2013 to October 2013 is 6.1%. Applying this increase to the county's last adopted fire impact fee for the District of \$0.845 per square foot of building area results in an updated fire impact fee of \$0.0897. Chief Walder noted he is officially opening the public hearing to consider the fire impact fee. The public has been noticed in the papers twice and the plans are in the office for public review. SCI Consultants is officially handling the requirement for the index and the rate increases.

Chief Walder also discussed the Capital Facilities Plan Update that reviews the future needs of equipment, vehicles and assets and necessary expansion. He noted that the Fire Fee report will need to be reported to the county every year and then will be placed on to the Board of Supervisors agenda. Chief Walder asked the board to approved Resolution No. 4-2016/17 adopting the Capital Facilities Plan Update 2017, 2015/16 Fire Fee Annual Report and Updated Fire Impact Fees.

A motion was made by Director Ryland and seconded by Director Harris. Board of Directors approved Resolution 4-2016/2017.

Roll Call:

Ayes: Harris, Grenfell, Ryland, DeLaurentis Noes: None Abstain: None Absent: Mullin

Fiscal Year 2016/17 Quarterly Budget Report: Staff recommends a short presentation on the status of the current budget. Chief Walder reviewed the quarterly budget and current profit and loss statement. He noted that the District has the 55% property tax draw from the county. He continued that there have been two vacancies for the past four months that have increased the salaries and wages expenses. He noted that there were currently four candidates in backgrounds to fill the current vacant positions. CFAA expenditures are expected to be at \$500,000 once the final incident invoices are received from OES. Service and operations are right on track at 54.4% of budget. Fixed assets spending will begin now that the first tax draw has been received. Capital expenditures are waiting to be expended while the mitigation fee is raised. The rate increase will be effective in 60 days. The profit and loss statement reflects revenues remaining at 45.5 % for secured property tax revenue. Overtime costs are still slightly over until the OES invoices are received and then they will be backed out. Chief Walder anticipated overall overtime costs being under budget once the OES costs are deducted.

Director Ryland made a motion to approve the Profit and Loss statement and quarterly budget report as presented. Seconded by Director DeLaurentis. Carried

Ayes: Harris, DeLaurentis, Grenfell, Ryland Noes: None Abstain: None Absent: Mullin

Draft LAFCO Resolution of Application for Consolidation: Staff recommends discussion and approval of the Resolution of Application requesting LAFCO to proceed to consolidate Loomis Fire Protection District with South Placer Fire Protection District. Chief Walder presented a draft resolution of Application for Consolidation for additional review and consideration from the Board prior to submittal for approval. He continued that the draft language of the resolution is being reviewed by SCI and legal counsel as well. The next step in the process will be approving the resolution of application in a future board meeting. He discussed the future makeup of the board initially with reducing the 10 members to a seven member board after consolidating and thereafter a reduction to a five member board with 3 from South Placer and 2 from Loomis Fire. He noted that the District needs to consider marketing the stations and communities by recognizing them individually. There is one additional consolidation committee meeting before next month's board meeting. The resolution and application should be finished by next month.

INFORMATION AND DISCUSSION

None

Correspondence: A congratulatory letter and completed certificate from Cal OES was received for the work done by Battalion Chief McMillin on completing the Public Information Officer

Special Training Certificate Program. A November monthly account statement from the PARS trust account were distributed.

Chief's Report:

- Negotiation meetings are scheduled for January 19th and 30th.
- Lionakis is working on proposals for Station 15 and the facilities committee will meet when the report is completed.
- Cal PERS is changing the discount rate from 7.5% to 7% over three years. An updated actuarial from PERS has been requested to review effects on the annual payments.
- Multiple trees and lines were down with the recent storms. Personnel came in to up staff Engine 28B.
- A structure fire occurred in Rocklin last week.
- Crews have been performing superbly on calls and day to day operations.
- A major structure fire on Via De La Rosa subdivision on Dec. 25th had \$1 million in damage and property loss. The fire investigation team is led by Deputy Chief Fowler.
- Two hours of mandatory training per day including: EMS, ALOX, CVA scenario. The quarterly Engineer training and testing is scheduled for February.
- Code adoption is under legal review for the 2016 changes and amendments discussed between Chief Ritter, George Blind, and Chief Higgins. The code should be brought back to the board for approval soon.
- Loomis Fire will be pinning a new Paramedic Firefighter on Wednesday.
- Paramedic Firefighter candidates are now in backgrounds.
- Engineer testing has begun with 5 candidates moving forward.
- Battalion Chief testing is complete.
- Loomis is turning in their application with SSV shortly.
- Loomis Fire Capt. Jones has retired.

Functions: None

Board/Staff Comments: Captain Kelly Moretti asked for consideration in the future for an installation dinner and potential available dates.

Future Agenda Items: Training Presentation

There being no further business to come before the Board, the meeting adjourned at 8:08 p.m. The next regular meeting will be held on Wednesday, February 15, 2017.

Respectfully submitted,



Recording Secretary, Kathy Medeiros