SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
July 21, 2026

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Tuesday, July 21, 2026, at 6:06 p.m. by President, Tracy Randall.

Board Present:	Absent:
Tracy Randall, President	Ken Musso, Vice President
Chris Gibson, Clerk	Dan Bajtos, Director
Jenine Windeshausen, Director	
Gary Flanagan, Director	
Dan Bajtos, Director	

Staff Present:	
Fire Chief, Darin Snedeker	Division Chief, Donavon Gray
Fire Marshal, Jeff Ingolia	Battalion Chief, Shawn Wolf
Kathy Medeiros, Board Secretary	Engineer, Tony Rydell
Captain, Nick Paskey	Captain, Tracey Kincheloe
Captain, Justin Buathier	

Public Comment: Member of the public, Diane Will, spoke to the Board regarding Measure B. Member of the public, Diane Means commended Fire Marshal Ingolia for his commitment to the Fire Wise community. Member of the public, Jeff Moss, inquired about the consolidated mitigation fee revenues.

Consent Agenda: Director Gibson made a motion to approve the consent agenda. The motion was seconded by Director Windeshausen.

Ayes: Randall, Musso, Gibson, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

OLD BUSINESS
None

NEW BUSINESS

Dry Financing Request: Staff seek approval to dry finance, if needed, from the Placer County Treasurer's Office, action on resolution, and authorization for the district to submit the dry financing application requested. Business Manager Medeiros explained that the district will receive the first property tax draw in December and there may be a need for funding for expenditures during that time. She noted that the interest on the borrowed funds is paid back at the same variable rate that would be earned as interest. Director Gibson made a motion to approve the dry financing request and Resolution No 1-2026/27. Director Bajtos made a second to the motion.

Roll Call:
Ayes: Randall, Musso, Gibson, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

2026/27 Board Goal Setting Workshop: Staff recommend setting a date to conduct the 2026/27 Board goals workshop. President Randall explained that the goal setting process is usually held prior to the

regular August Board meeting noting that the upcoming election necessitates an update for the Strategic Plan's goals and objectives from 2025/26. He noted that at this time there was a need to continue progress on the existing goals of the plan while preparing for the election results. Director Gallegos agreed and noted that there was a promise to employees to continue align with this process. He continued that the Board does not consider a workshop necessary. The Board agreed for the need to have a future agenda item to discuss any updates to the strategic plan at one of the next regular meetings.

Cal OES Fiscal Year 2022/23 State and Local Cybersecurity Grant Programs Governing Body Resolution: Staff recommends reviewing and adopting the resolution for the FY 22/23 State and Local Cybersecurity Grant Program that changes the authorized agent. Since the $100,000 award of the Cal OES grant, the previous authorized agent is now retired and not employed by the district. The state requires the Board to adopt a resolution appointing the Authorized agents to act on behalf of the governing body. Division Chief Gray requested the board to appoint him as the authorized agent. Director Bajtos made a motion to approve Resolution No. 2-2026/27 appointing a new authorized agent as Division Chief Gray. The motion was seconded by Director Gibson.

Roll Call:
Ayes: Randall, Musso, Gibson, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

Levy of Special Taxes for the Fiscal year 2026/27 with the Community Facilities District No. 1: Staff asks that the Board order the levy and collection by resolution for the special taxes for the purposes specified in the Resolution of Formation and the Ordinance related to Community Facilities District No. 1. This collection shall include the application of the annual escalation factor as determined by the Consumer Price Index. Fire Marshal Ingolia explained to the board that this is the first levy of taxes for the CFD, asking the county to levy the tax on the property tax roll. The CPI for special tax rates increased by 3.8% for the 12- month period. Director Windeshausen made a motion to approve Resolution No. 3-2026/27 ordering the levy of special taxes within CFD No. 1. The motion was seconded by Director Gibson.

Roll Call:
Ayes: Randall, Musso, Gibson, Windeshausen, Flanagan, Bajtos Noes: Gallegos Abstain: None Absent: None
Carried

Request for Collection of charges on the Tax Roll for tax year 2026/27: Staff recommends that the Board authorize and approve the resolution authorizing the County of Placer to collect those taxes, assessments, fees and/or charges applicable to the District on the County Tax roll specifically for CFD District No. 1. As a condition of providing this service, Placer County requires the district to warrant that the taxes, assessments, fees, and charges comply with applicable state law and hold the County harmless from claims arising for the collection of these charges. Placer County charges 1% of the taxes, assessments, fees, and charges collected on behalf of the district for payment of these collections. Director Windeshausen made a motion to approve Resolution 4-2026/27 requesting collection of charges on tax roll for tax year 2026/27. The motion was seconded by Director Gisbson.

Roll Call:
Ayes: Randall, Musso, Gibson, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

Acceptance of the Five-Year Report and Correct Annual Report: Staff recommends the acceptance and approved resolution to approve both the Five-Year Report and the revised annual reports as created and amended by SCI. The Mitigation Fee Act requires local agencies that collect development impact fees to prepare annual financial reports and every five years, make specific finding regarding any unexpended fee revenues. These fees are used to fund additional fire facilities, apparatus, vehicles, and

equipment necessary to maintain adequate fire protection and emergency response service levels as new development occurs. Both reports were amended from prior versions by SCI for thorough compliance with the law. Some additional language was added to the annual report. Director Windeshausen made a motion to approve Resolution No. 5-2026/27 approving the Fire Impact Fee Program annual report and five-year findings report for fiscal year 2024/25. The motion was seconded by Director Gallegos.

Roll Call:
Ayes: Randall, Musso, Gibson, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

Information and Discussion:

- EMS Division: Received kudos from two emergency calls from SRMC: 6/11 Firefighter Gus Duncan and Apprentice Firefighter Bailey Everett, 6/26 Firefighter Joe Petersen and Apprentice Firefighter John Sheehan. Both patients with no deficits.
- YTD stroke: 44 calls. 32 transports for SPFD with 26 to SRMC, 6 to Kaiser
- Fire Prevention department (Chief Ingolia): 13 new residential starts, 1 commercial start, 31 total permits pulled, 24570 square feet of remodels started. 31 sets of plans received 37 new inspections. Fiscal year: 77 new residential projects, 5026 average square feet, 271,905 square feet remodels, total mitigation $270,344. Total permits 409 for FY 25/26
- Investigations (Chief Ingolia): None
- Facilities (Chief Ingolia): None

Committee Updates: Director Musso noted that the FAIRA board met in June will report out next month.

Correspondence Review: Three PARS financial statements received for the months May and June and fiscal year end. A letter from the third-party auditors noting the scope and objectives for the upcoming financial audit. An update on the public outreach activities for June from Meraki Public Affairs. Flyer for the First Responder Fair to be held on October 3. Pictures from the recent article highlighting SPFD 75th anniversary. Schedule for upcoming events. One card of thanks from a recent call.

Chief's Report:

- Captain Nick Paskey was promoted to Battalion Chief
- 9/11 Memorial in Loomis
- USAR team members- applications being reviewed
- PG&E collaborating on fire prevention related to battery storage in residences
- Wester Placer Fire Chiefs voted on feasibility study on a regional command center
- Rescued fawn from drainage ditch

Labor Report: Representative Rydell noted that labor has begun work for the upcoming ballot measure

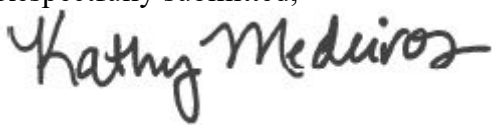
Functions: Lakeview Hills 8/22 at 12 pm, St. 20 Measure B Info. Session Sat. 9/12 9-10:30 am, St. 18 Info. Session 9/17 7-8:30 pm, HOA Walden Woods, 1st Responder Fair 10/3 10-1:30 pm, St, 15 Info Session 10/6 7-8:30 pm, National Night Out 8/4

Board/Staff Comments: None

Future Agenda Items: Director Musso asked for an analysis of solar costs vs. benefits

There being no further business to come before the Board, the meeting adjourned at 7:12 p.m. The next regular meeting will be held on Tuesday, August 18, 2026.

Respectfully submitted,



Recording Secretary, Kathy Medeiros