



SOUTH PLACER FIRE PROTECTION DISTRICT

ANNUAL REPORT AND FIVE-YEAR FINDINGS REPORT FOR LOOMIS FPD FIRE IMPACT FEE PROGRAM (DISCONTINUED)

FY 2019-20

PREPARED FOR:

**BOARD OF DIRECTORS
SOUTH PLACER FIRE PROTECTION DISTRICT**

PREPARED BY:



SCI Consulting Group

4745 MANGLES BOULEVARD
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.4300
www.sci-cg.com

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SOUTH PLACER FIRE PROTECTION DISTRICT

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EXECUTIVE SUMMARY

INTRODUCTION

The Mitigation Fee Act (Government Code Section 66000 et. seq., hereafter the "Act") requires local agencies to report, every year and every fifth year, certain financial information regarding their development impact fee programs. These reporting requirements are applicable to the fire impact fee ("Reportable Fee") program of the South Placer Fire Protection District ("District") imposed by the former Loomis Fire Protection District.

This *Five-Year Findings Report* provides the findings required by Section 66001(d)(1) of the Act for the District's Reportable Fee Fund for fiscal year ending June 30, 2020. The District's last Five-Year Findings Report for the Reportable Fee Fund was last provided for fiscal year ending June 30, 2015.

BACKGROUND

Section 66006(b) the Act requires that the following information, entitled "*Annual Report*," be made available to the public within 180 days after the last day of each fiscal year:

- a brief description of the type of fee in the account;
- the amount of the fee;
- the beginning and ending balance of the account;
- the fees collected that year and the interest earned;
- an identification of each public improvement for which the fees were expended and the amount of the expenditures for each improvement;
- an identification of an approximate date by which development of the improvement will commence if the local agency determines that sufficient funds have been collected to complete financing of an incomplete public improvement;
- a description of each inter-fund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, the date on which any loan will be repaid, and the rate of interest to be returned to the account; and
- the amount of money refunded under section Govt. Code § 66001.

In addition to the Annual Report, local agencies are required, for the fifth fiscal year following the first receipt of any development impact fee proceeds, and every five years thereafter, to comply with Section 66001(d)(1) of the Act by affirmatively demonstrating that the local

agency still needs unexpended development impact fee revenue to achieve the purpose for which it was originally imposed and that the local agency has a plan on how to use the unexpended balance to achieve that purpose.

Specifically, local agencies must make the following findings, entitled "*Five-Year Findings Report*," with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put;
- Demonstrate a reasonable relationship between the fee and the purpose for which it is charged;
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements; and
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

In addition to the requirements set forth above, Section 66001(e) of the Act of the states that when sufficient funds have been collected to complete financing on incomplete public improvements, and the public improvements remain incomplete, the local agency shall identify, within 180 days of the determination that sufficient funds have been collected, an approximate date by which the construction of the public improvement will be commenced, or shall refund to the then-current record owner or owners of the lots or units, as identified on the last equalized assessment roll, of the development project or projects on a prorated basis, the unexpended portion of the fee, and any interest accrued thereon.

However, 66001(f) of the Act states that if the administrative costs of refunding unexpended revenues exceed the amount to be refunded, the local agency, after a public hearing, notice of which has been published and posted in three prominent places within the area of the development project, may determine that the revenues shall be allocated for some other purpose for which fees are collected and which serves the project on which the fee was originally imposed.

ANNUAL REPORT (FISCAL YEAR 2019-20)

In accordance with Government Code Section 66006(b)(1) and (2), the South Placer Fire Protection District (the "District") provides the following information for fiscal year 2019-20 for the District's Fire Impact Fee Program of the former Loomis Fire Protection District. The Reportable Fee program is discontinued.

BRIEF DESCRIPTION OF THE REPORTABLE FEE

The District's fire impact fee ("Reportable Fee") will help maintain its existing levels of service for fire protection in the District. New development in the District will increase the demand for fire protection services. The Reportable Fee will fund the construction of new or expanded fire facilities, apparatus, and equipment necessary to accommodate residential and nonresidential development in the District.

REPORTABLE FEE AMOUNTS

The current Reportable Fees in effect at the end of fiscal year 2019-20 were \$0.58 per square foot of new residential construction and \$1.09 per square foot of new nonresidential construction. The fee amounts were approved by the District Board of Directors on January 14, 2015, by Resolution No. 01-2015.

REPORTABLE FEE ACCOUNT BALANCES

The balance of the Reportable Fee account at the beginning of fiscal year 2019-20 was \$214,222. At the end of fiscal year 2019-20, the balance of the Reportable Fee fund was \$101,011.

REPORTABLE FEES COLLECTED AND INTEREST EARNED

During the fiscal year 2019-20, the District did not collect any Reportable Fees. The Reportable Fee is discontinued. The District earned \$3,059 in interest on the unexpended proceeds for fiscal year 2019-20.

USE OF REPORTABLE FEES

For fiscal year 2019-20, Reportable Fees were expended on seven improvement and purchased totaling \$116,270 as detailed in Figure 1.

FIGURE 1 – USE OF REPORTABLE FEES

<u>Improvement Project</u>	<u>Total Expenditure</u>	<u>% Funded with Reportable Fee</u>
Station 18 Renovation and Expansion	\$104,567	3.9%
New (Added) Ford Transit 8 Pass. Van	\$5,833	16.7%
Ford Expedition Comm. Vehicle Replacement	\$2,304	20.0%
5051 Cutters for E18 Replacement	\$1,381	20.0%
Turnouts/PPE Replacement	\$1,933	20.0%
Snap on Diag. Equipment Replacement	\$103	20.0%
Tempest Protected PPV Fans x 3 Replacement	\$149	20.0%

IDENTIFICATION OF INCOMPLETE IMPROVEMENTS

The District expended \$104,567 in Reportable Fees on schematic design work for the \$2,649,000 renovation and expansion of Station 18. The District anticipates that construction will be completed by Fall 2024.

INTERFUND TRANSFERS AND LOANS

There were no other interfund transfers or interfund loans from the Reportable Fee fund in fiscal year 2019-20.

REFUNDS

The District issued no refund of Reportable Fees in fiscal year 2019-20.

FIVE-YEAR REPORT (AS OF JUNE 30, 2020)

In accordance with Government Code Section 66001(d)(1), the South Placer Fire Protection District (the "District") affirmatively demonstrate that the District still needs unexpended fees to achieve the purpose for which it was originally imposed and that the District has a plan on how to use the unexpended balance to achieve that purpose.

UNEXPENDED REPORTABLE FEES

The District's Fire Impact Fee ("Reportable Fee") fund balance for the former Loomis FPD impact as of June 30, 2020, was \$101,011. The Reportable Fee has been discontinued and replaced by the District's South Placer FPD fire impact fee.

PURPOSE OF THE REPORTABLE FEE

The purpose of the Reportable Fee imposed and collected on new development within the District is to help maintain its existing level of service for fire protection in the District. New development in the District will increase the demand for fire protection services. The Reportable Fees will be used to expand the District's fire facilities, apparatus, vehicles, and equipment to meet the additional demand generated by the new residents and employees and new structural area created by new development projects. Specifically, the District's unexpended Reportable Fee fund balance will fund the following projects:

FIGURE 2 – IMPROVEMENTS TO BE FUNDED WITH UNEXPENDED REPORTABLE FEES

Improvement / Purchase	Estimated Cost
Station 18 Renovation and Expansion ¹	\$2,649,000
TOTAL	\$2,649,000

Source: South Placer Fire Protection District

Notes:

¹ The District estimates that \$500,000 of the total cost of the project is attributable to the expansion of the capacity of the station.

RELATIONSHIP BETWEEN THE REPORTABLE FEE AND THE PURPOSE FOR WHICH IT IS CHARGED

There is a roughly proportional, reasonable relationship between the new residential and nonresidential development upon which the Reportable Fees are charged and the need for additional fire facilities, apparatus, vehicles, and equipment by reason of the fact that development of residential and nonresidential land uses in the District will generate additional demand for fire services and fire protection improvements. The fire impact fees will be used to fund these improvements, which are necessary to serve new development in the District. Each residential and nonresidential development project will add to the incremental need for additional fire protection capacity, and each new project will benefit from the new fire protection capacity. For the new development to occur in the District, fire protection facilities and equipment must be added in order to maintain the District's existing level of fire protection service.

SOURCES OF FUNDING FOR INCOMPLETE IMPROVEMENTS FUNDED BY UNEXPENDED REPORTABLE FEES

The estimated cost of the District's incomplete improvements funded by the unexpended Reportable Fee and the sources and amounts of funding anticipated to complete the financing of the incomplete improvements are shown in Figure 3 below.

FIGURE 3 - ANTICIPATED FUNDING TO COMPLETE FINANCING OF INCOMPLETE IMPROVEMENTS

Incomplete Improvement	Anticipated Funding			Estimated Cost
	Unexpended Reportable Fees ¹	Future SPFD Fire Impact Fees ²	General Fund Contribution ³	
Station 18 Renovation and Expansion ¹	\$101,011	\$398,989	\$2,149,000	\$2,649,000
TOTAL	\$101,011	\$398,989	\$2,149,000	\$2,649,000

Source: South Placer Fire Protection District

Notes:

¹ Reportable fees collected and unexpended as of June 30, 2020. The Reportable Fee program is discontinued.

² South Placer Fire Protection District fire impact fees collected after consolidation.

³ Anticipated funding from the District General Fund Budget that is funded generally through property taxes.

APPROXIMATE DATES OF DEPOSIT OF ANTICIPATED FUNDING

The approximate dates on which the funding anticipated to complete financing of the District's incomplete improvements is expected to be deposited into the Reportable Fees fund is shown in Figure 4 below.

FIGURE 4 - APPROXIMATE DATES OF DEPOSIT OF ANTICIPATED FUNDING

Incomplete Improvement	Anticipated Dates of Deposit			Construction Completion / Purchase Date
	Unexpended Reportable Fees	Future South Placer FPD Fire Impact Fees	General Fund Contribution	
Station 18 Renovation and Expansion ¹	Balance as of June 30, 2020	FY 2021-22 and FY 2022-23	FY 2021-22 and FY 2024-25	Fall 2024

Source: South Placer Fire Protection District

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