

AGENDA  
SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Wednesday, December 13<sup>th</sup>, 2023

1. **6:00 p.m. Regular Session –**

A. **In Person at Station 17, Portable Conference/Training Room**

B. **To watch the meeting online, use the link <https://tinyurl.com/53nv5nfc>**

- i. Any public member may provide written comment to the Board before the meeting by emailing the Secretary at [kmedeiros@southplacerfire.org](mailto:kmedeiros@southplacerfire.org). If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Any comment of 500 words or less (per person, per item) will be read into the record if: (1) the subject line includes "COMMENT TO BOARD FOR [DATE OF] MEETING – PLEASE READ"; and (2) it is received by the Secretary by 5:00 p.m. the day of the meeting. Please be aware that any public comments requesting to be read aloud that do not specify a particular agenda item number will be read aloud during the general public comment portion of the agenda. Due to potential technological delays in transmission, the public is encouraged to submit any comments to the Secretary early to ensure they are received in time to be read into the record.

2. **Flag Salute**

3. **Closed Session**

At any time during the regular Session, the legislative body may adjourn to a closed session to confer with real property negotiators, labor negotiators, or legal counsel regarding existing or anticipated litigation. The legislative body may also adjourn to a closed session to consider liability claims, threats to public services or facilities, public employee appointment, public employment, public employee performance evaluation, or public employee discipline/dismissal/release.

4. **Public Comment**

Persons who wish to speak to the Board regarding an item not on tonight's agenda or wish to ask the Board to pull an item from the Consent Calendar may do so now. Please submit the Public Comment form to the Board Secretary before the commencement of the Board Meeting. When called upon, please come to the podium, state your name and address, and limit your remarks to three (3) minutes. Please be aware that the California Government Code prohibits the Board from taking any immediate action on an item that does not appear on the agenda unless the item meets stringent statutory requirements. However, your concerns can be referred to the Staff for review and reported back to the Board at a later date. Comments on agenda items, including items pulled from the Consent Calendar, will be allowed at this time or when the Board considers them.

5. **Consent Agenda (Single Motion Needed)**

All matters listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be a separate discussion of these items if a member of the Board of Directors, audience, or Staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

A. Approval of the Agenda

B. Approval of the Minutes

C. Authorization of Deposits:

Ambulance	\$204,381.84
Consolidated Mitigation Fees	\$55,939.02
Plans/Inspections	\$54,463.00
Cell Tower Leases	\$14,010.97
MVA Fire Recovery	\$456.30
Refunds	\$4,126.06
Fire Report Fees	\$50.00
Rebates	\$479.97
Workers Comp. Reimbursement	\$6,674.70
<b>TOTAL</b>	<b><u>\$340,581.86</u></b>

D. Approval of the December 2023 Expenditures: \$556,918.80

E. Personnel Items

<u>Separations:</u>	None
<u>Promotions:</u>	None
<u>Reassignments:</u>	None
<u>New Hires:</u>	None
<u>Interns/Volunteers:</u>	None

6. **Special Presentation:** Kally Kedinger-Cecil from Placer County Planning Services Division to present on the Placer County Housing Rezone Program.

7. **Old Business:**

- A. **South Placer Fire District Policy Updates:** Staff recommends review and approval of the proposed policy updates.
- B. **Loomis Benefit Assessment Oversight Committee Membership:** Staff recommends discussion and action on the composition of the Loomis Benefit Assessment Oversight Committee.
- C. **Authorization to Enter into an Agreement with Specialized Legal Counsel:** Staff recommends discussion and authorization to enter into a contract with legal counsel specializing in Emergency Medical Services issues.
- D. **Authorization to Enter into Professional Services Agreement:** Staff recommends discussion and authorization to enter into a professional services agreement with Capitol Public Finance Group (CPFG) to form and manage Community Facility Districts.

8. **New Business**

- A. **FY 2022/23 Audit Acceptance:** Staff recommends discussion and acceptance of the South Placer Fire District FY 2022/2023 third-party audit.

- B. **Board of Director Officers and Committees 2024:** Staff recommends board officer position elections and committee appointments for 2024.
- C. **2024 Board Meeting Schedule:** Staff recommends a review of the proposed 2024 Board Meeting Schedule.
- D. **2023/2024 Long-Term Facilities Maintenance, Apparatus Replacement, and Major Equipment Replacement Plan Updates:** Staff recommends reviewing and approving the 2023/24 revised plans.
- E. **Strategic Plan Process and Contract Approval:** Staff recommends discussion and authorization for the Chief to enter a contract with AP Triton to prepare and present a revision of the District's Strategic Plan.

**9. Information and Discussion:**

- A. **District Operational Update:** Staff recommends discussion about District operations after recent changes

**10. Correspondence**

- 11. Chief's Report:** Staff recommends a monthly District update

**12. Labor Report**

**13. Functions**

**14. Board/Staff Comments**

**15. Future Agenda Items**

**16. Closed Session**

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A. Pending Litigation – Based on “existing facts and circumstances” the legislative body is meeting only to decide whether there is significant exposure to litigation that would authorize a closed session. (Gov Code § 54956.9(d)(2))

B. Public employee appointment, employment, performance evaluation, discipline, dismissal, or release (Gov Code § 54957(b))

**17. Statement of Action Taken During Closed Session**

**18. Adjournment**

**Next Board Meeting:  
January 10<sup>th</sup>, 2024 @ 6:00 PM**