

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Special Board Meeting Minutes
July 24, 2017

SPECIAL BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Monday, July 24th, 2017 at 7:02 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President
Dave Harris, Director
Terri Ryland, Director
Chris Gibson, Vice President
Tom Millward, Director
Russ Kelley, Director

Absent:

Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Eric Walder
Board Secretary, Kathy Medeiros
Captain, Kelly Moretti
Firefighter, David Volk

Public Comment: None

OLD BUSINESS

Consolidation with Loomis Fire Protection District: Chief Walder stated the LAFCO official protest hearing went over well with no protest. The District has received the certificate of completion dated July 22nd, 2017 with a signature from Kris Berry making SPFD and LFPD one single consolidated district. This special meeting will be held to reset the governing structure of the new board. The structure of the Board has to be decided within 60 days per LAFCO, which will allow the Board to make the decision. The Board determined they will have to decide whether to stay with 7 or move down to 5 members in the next 2 months.

NEW BUSINESS

Board Officers and Committees: Chief Walder recommended it was appropriate to restructure the Board officers and committee members. Director Terri Ryland nominated Director Gary Grenfell to continue as Board president which was seconded by Director Tom Millward, and received a third motion by Director Dave Harris. Director Harris nominated Director Chris Gibson as Vice President. Director Ryland nominated Director Sean Mullin to continue as Clerk. Director Grenfell and Director Gibson choose to be on the Personnel Committee. Director Ryland and Director Mullin will continue on the Finance Committee. Director Millward and Director Russ Kelley choose to be on the Facilities Committee. Chief Walder chose to remain on the FAIRA committee with Dave Harris as the alternate. Chief Walder also remained on the

FDAC committee with Dave Harris as an alternate. Director Ryland made a motion to approve all the nominated positions. A second was given by Director Gibson.

Ayes: Grenfell, Harris, Gibson, Kelley, Ryland, Millward Noes: None Abstain: None
Absent: Mullin

Consolidated Board Meeting Schedule: Chief Walder suggested the Board should agree on a meeting time since the two previous district Boards had different schedules. Director Gibson made a motion to move the board meetings to the 2nd Wednesday of the month at 7 pm. Director Grenfell seconded the motion.

Ayes: Grenfell, Harris, Gibson, Kelley, Ryland, Millward Noes: None Abstain: None
Absent: Mullin

Preliminary Budget 2017/2018: Chief Walder introduced a consolidated preliminary budget to have a spending plan in place prior to approving the official budget due on September 1st. Operational expenditures include a spending plan of \$10,060,425. The District is projecting total revenues of \$12,046,110 with overall estimated expenditures at \$12,937,324. Loomis Fire purchased the new engine two meetings ago costing \$645,000 which was spent out of reserves. There will be transfers to contingent reserves to make the 5% mark. There will be some significant spending out of mitigation for the Station 15 remodel which will hopefully get off the ground this year. The total expenditures show the District spending in deficit but it's spending from the reserves of mitigation revenues. Total general revenue is \$10,980,000 with mitigation revenues of \$435,000 and CFAA revenues of \$631,000. Total salaries and benefits excluding CFAA expenditures are totaled at \$8,628,000. CFAA revenues are estimated at this time due to South Placer sending out 8 strike teams already. 78.58% of the budget is going to salaries and benefits with 80.25% being the current Board budgeting principal. This estimate does not include the open fire mechanics position. With things going well in the shop the District will keep that position open with that portion being used to fund the District's portion of the Safer Grant. Service and Operations is supposed to be at 12% of the budget and is at 12.21% which is about \$23,000 over, but should be well under 12% when the final budget comes out. Fixed Asset spending is under with facilities expenses, new equipment, EMS expenses, IT spending, radios, software for the shop, training prop equipment, and apparatus light bar upgrades at .83%. The board approved budgeting principal is at 1%. The contingency reserve account should be around \$503,000 and we will have to fund about \$93,000 to get to 5%. An engine replacement will be out of reserves. There is a medic remount and refurbish which is 80% out of the general budget and 20% out of mitigation fees. There is a need for structure gear, extrication devices, flat roof seal and the Station 15 remodel project in which puts us at 4.91% spending. In mitigation expenditures there's a 20% cost share for the projects covered under the Nexus study. \$700,000 will be taken out of mitigation and about \$1.3 million out of the budget for Station 15 and 28 remodels. Member of the public, Sandy Harris asked if mitigation fees can only be spent in the District they were collected from. She was informed that with the consolidation the fees collected must remain separate until a new Nexus Fee Study is completed for the consolidated District. Director Ryland made a motion to approve the preliminary budget with Director Gibson seconding.

Ayes: Grenfell, Harris, Gibson, Kelley, Ryland, Millward Noes: None Abstain: None
Absent: Mullin

There being no further business to come before the Board, the meeting adjourned at 7:42 p.m.
The next regular meeting will be held on Wednesday, August 9th, 2017.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros