

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
September 12, 2018

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, September 12, 2018 at 7:00 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President
Chris Gibson, Vice-President
Dave Harris, Director
Tom Millward, Director
Russ Kelley, Director

Absent:

Terri Ryland, Director (arrived at 7:35 pm)

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Jason Brooks
Captain, Matt VanVoltinburg

Special Presentation: None

Public Comment: None

Closed Session: None

Consent Agenda: Director Harris made a motion to approve the consent agenda; seconded by Director Gibson. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley, Mullin Noes: None Abstain: None
Absent: Ryland

OLD BUSINESS

Adoption of the 2018/2019 District Goals: Chief Walder stated last month there was a District goals workshop that went over goals for the District. He continued that the goals for the new fiscal year have been streamlined to focus on major projects or tasks facing the District. He noted that staff will continue to inform the Board of projects that are routine or functions that are completed as a part of operational or administrative necessity. It was noted that the only Board goals were to adhere to the board adopted budgeting principles: 80.25% Personnel, 12% Service and Operations, 3% Facilities, 1% Fixed Assets and .75% to Major Equipment Replacement. For Administration and District goals: begin the strategic planning process, complete the construction of Station 15,

move toward construction of Station 18, and continue to administer the grant while reporting the progress and employment of the Safer Grant Firefighters. Director Gibson made a motion to adopt the 2018/19 District Goals. The motion was seconded by Director Millward.

Ayes: Grenfell, Harris, Gibson, Millward, Kelley, Mullin Noes: None Abstain: None Absent: Ryland

Fiscal Year 2018/2019 Final Budget Adoption: Staff recommends discussion and adoption of the Fiscal Year 2018/19 Final budget. The preliminary budget was adopted in June. The proposed final budget included the final tax revenue projections received by the Placer County Auditor's Office. Revenues are estimated at \$12.954 million with a projected 4.5% property tax increase from last year. This increase amounts to \$320,000 overall to property tax revenues. Salaries are estimated at 80.08% of budget, within the 80.25% board adopted guideline. \$800,000 will be transferred from Facility Reserves account for the Station 15 construction project with an additional \$300,000 from the Capital Facilities general budget. \$1 million is also earmarked from the Mitigation fund to complete the remodel project. Chief Walder noted that strike team incidents have begun earlier this year, so he anticipates \$630,000 in CFAA Revenues. The Safer Grant Revenue is expected to recover \$176,000 for a full year's reimbursements. Service and operations expenses are at \$1.428 million, or 12% of revenues. Fixed asset spending is at 1%, within the board budgeting guidelines. Capital expenditures are estimated at \$483,000 for the year. He continued that additional mitigation expenditures include structure gear, as well as the Station 15 project, and other major equipment purchases. The Station 18 project will begin with the design and architect fees expending \$200,000 from mitigation funds for the year. Chief Walder explained that \$1.283 million will be spent from Reserves and General Fund for this budget year to complete the remodel project at Station 15. Director Millward made a motion to approve and adopt the Fiscal Year 2018/19 Final Budget. Director Gibson made a second to the motion.

Ayes: Harris, Gibson, Millward, Kelley, Grenfell, Mullin Noes: None Abstain: None Absent: Ryland

Station 15 Construction Update: Chief recommends discussion on the progress made to this point on the expansion and remodel of Station 15. Pictures were shown to the board of the trusses up and the newly expanded truck room. The second invoice for payment has been submitted to administration. A new schedule from PNP Construction was dispersed that detailed the work for the next few weeks.

Equitable Response/Excessive Response Fee: Chief recommends discussion on the latest developments on counsel's suggestion to move the process forward. Chief Walder explained the District's unique position to provide adequate fire and life safety response to all development within the District despite the multitude of zoning change requests throughout. Zoning changes can have a negative impact on the District's abilities to provide services at its current level or/and increase the level of service to the community in the future. Legal counsel suggested that the District hire a consultant to test the methodology and structure of the proposed fee. Chief Walder asked the Board if they would like to move forward with hiring a consultant to study the need between the fee and its use. The Board authorized Chief Walder to move forward with the process to further understand the equitable response/excessive response fee.

NEW BUSINESS

Authorization to Surplus Reserve Engine (810): Staff requests authorization to surplus Reserve Engine (810). Chief Walder explained that the 1997 Weststates HME Type 1 Engine has served the District for 21 years. The shop has recommended the unit be fully scrapped due to it having an electrical short and oil and coolant leak. The shop recommended it be sent to a steel recycler where it could receive around \$4,000. There have been other suggestions made to the Chief for donation of Engine 810. The Chief asked the Board to give the Chief authorization to surplus the engine at his discretion considering the many different possibilities for its use. Director Gibson made a motion to authorize Chief Walder to surplus the Reserve Engine (810). Director Harris made a second to the motion.

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley, Mullin Noes: None Abstain: None
Absent: None

Authorization to Surplus Reserve Medic (505): Staff requests authorization to surplus reserve medic (505). Medic 505 is a 2002 Horton Freightliner Ambulance and currently has 150,102 miles logged. Medic 505 has a terrible suspension and could receive anywhere between \$5,000 -\$8,000 from the sale. The District purchased this unit with its twin which will remain in service as the District's 4th ambulance and 2nd Reserve. The salvageable equipment will be kept in District inventory while any outdated equipment will be sold with the apparatus or discarded. The apparatus will be sold in as is condition with no warrant stated or implied. The District purchased a new ambulance which is in the process of being delivered. Director Gibson made a motion to authorize Chief Walder to surplus Reserve Medic (505). Director Mullin made a second to the motion.

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley, Mullin Noes: None Abstain: None
Absent: None

CalPERS 2018/19 Contribution Rate Increases and Employer Payment of Unfunded Liability Increases: Staff recommends discussion on the most recent Annual Valuation report received from CalPERS. The four updated actuarial valuations for the four pension plans demonstrated the increases to the unfunded actuarial valuations (UAL) due to the discount rates being reduced from 7.5% to 7% over a 3-year ramp down. The lump sum payment for the UAL for all plans has increased from \$377,670 for 2018/19 to \$529,110 for 2019/20. Adding employees, reduction in the discount rate and past poor performance have all played a part in the large increases to the UAL. Chief Walder noted that this is an increase of \$154,440 in one fiscal year. He stated that the picture does appear to improve until year 2030.

Dry Financing Request: Staff seeks approval for dry financing from the Placer County Treasurer's Office. Chief Walder explained that the District receives property tax funds in December and April each year. When there is a lot of strike team activity the District may not be reimbursed for that cost for several months. Chief Walder is requesting to finance up to \$2 million. The County will finance the District at an interest rate of 1.25-1.75% until the next tax draw is received in December.

A motion was made by Director Kelley to approve Resolution No. 1 2018-2019 Dry Financing Request and seconded by Director Gibson. Carried

Roll Call:

Ayes: Grenfell, Harris, DeLaurentis, Mullin, Ryland Noes: None Abstain: None Absent: None

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommended discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He began that since the Placer County funded Fire Services Regional Assessment and Improvement plan (Citygate Study) was not adopted and published by Placer County there has been questions for our District regarding our successful consolidation. Four independent Special Fire Districts are now collaborating toward consolidation. The County has hired a consultant to study standards of coverage for the Placer County Fire District.. Chief Walder continued that he would update the Board as new information is released.

Correspondence: A monthly statement for the month of July from PARS Trust reflecting the recent earnings to the OPEB account.

Chief's Report:

- A two-acre grass fire occurred off Barton and La Vista that was a great stop.
- OES 380 deployed for prepositioning assignment to Nevada County
- Many recent deployments, currently BC Brooks and Brush 19 are at the North Fire and BC McMillin deployed with Nor Cal Team 2 as their PIO2.
- E18 in Service push in ceremony and wash down even at Station 18.
- Chief Walder was the guest speaker at the Loomis Town Talks at the Loomis Library.
- Nexus Study not on the recent agenda at the Loomis Town Talks, will be on agenda in November
- Public records request for I-80 bridge raising related documents
- Still awaiting to hear on the Regional AFG Grant
- Many Stand bys occurring at the Del Oro Football games
- Truck 17 to fly the flag at Boy Scout event at Lutheran Church on September 29th.
- Sept. 22 is Day with a Deputy at Bayside Church
- Five employees in trench training rescue this week.
- All employees had in service training on the new Engine 18 prior to being placed in service
- New employees progressing through the quarterly testing.
- PSCO used and will be using the Station 18 training house for dog training.
- Station 18 Committee met and will be presenting as a future agenda item.
- New medic delivered yesterday
- Captains testing written test complete with one outside candidate moving forward in the process. Testing again shortly.
- Sept. 29th if the California Fallen Firefighter's Memorial Service
- Sept. 30th Granite Bay Walk of Honor Ceremony with a 50' US Flag and five service flags unveiled and put in service at Barton and Douglas in front of the park.

- First Responder Day at Bayside Adventure Church on Sept. 30th.

Functions: None

Board/Staff Comments: Director Mullin inquired regarding the status of the property development next door to Station 17. Chief Walder informed him that the project was sold to a new developer who is planning a 28-unit townhouse community.

Future Agenda Items: Annual Gann Limit

There being no further business to come before the Board, the meeting adjourned at 8:18 p.m. The next regular meeting will be held on Wednesday, October 10, 2018.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros