

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
February 13th, 2019

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, February 13th, 2019 at 7:00 p.m. by President Chris Gibson.

Present:

Chris Gibson, President
Gary Grenfell, Vice President
Sean Mullin, Clerk
Dave Harris, Director
Tom Millward, Director

Absent:

Russ Kelley, Director
Terri Ryland, Director

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Fire Chief, Karl Fowler
District Secretary, Barbara Leak
Battalion Chief, Matt Feeley
Captains Kelly Moretti, Brian Midtlyng and Lisa Giblin
Engineers Brain Bailey and Darrin Mayo
Paramedic Firefighters Brett Palmer and Ken Kaiser

Public Comment: None

Special Presentation: Chief Walder conducted a badge pinning ceremony for Paramedic Firefighter Brett Palmer. Director Harris administered the Oath of Office and the badge was pinned by Palmer's wife, Rebecca.

Report from Closed Session: None

Consent Agenda: Director Mullin made a motion to approve the consent agenda; seconded by Vice President Grenfell.
Carried.

Ayes: Gibson, Grenfell, Mullin, Harris, Millward Noes: None Abstain: None Absent:
Kelley, Ryland

OLD BUSINESS

Station 15 Construction Update: Chief Walder reported that work on the building is 98% complete. PG&E has not yet completed the wiring to turn on the power. It is scheduled for March. The project will be completed under budget.

2017/18 South Placer Fire District Special Tax Report: Chief Walder reported that parcel numbers in figure 2 and revenue and expense numbers in figure 3 have been corrected. The final, revised report has been issued.

2018 South Placer Fire District Fire Impact Fee Nexus Study (Final Update): Chief Walder reported that the Nexus Study was completed in June 2018 and was approved by the Loomis Town Council and the Placer County Board of Supervisors in January 2019. The new fire impact fees will go into effect on March 8, 2019.

Fiscal Year 2018/19 District Goals Update: Chief Walder gave the following update on the status of administrative goals:

- Strategic Plan – Staff has met with a consultant and started the process of developing a strategic plan.
- Station 15 Remodel – the remodel is 98% complete and within budget.
- Station 18 Remodel – the committee has developed a basic plan and a consultant has been retained for the schematic design work.
- Safer Grant – Kathy Medeiros has been preparing and submitting required payroll reports for the grant. She also has been working with Chief Walder in preparing and submitting other required reports.

NEW BUSINESS

2nd Quarter Budget Report 2018/19: Chief Walder presented the second quarter budget reports. Revenue is at 55.4% of budget. Some Safer Grant money was received the first of the year; mitigation fee revenue is about where it should be this time of year; and ambulance revenue is up due to the increase in fees. Total expenses are at 47.8%. Salaries and benefits are under budget at 46.6%; fixed asset expenditures are at 10%, but we will start spending more soon; we will finish spending out the budget for mitigation expenses when Station 15 is occupied. The Profit & Loss Statement looks good.

SCI Proposal for Providing Consulting, Engineer of Work and Levy Administration on South Placer Fire District (formerly Loomis Fire District) Emergency Response Services Assessment District: Chief Walder explained that SCI Consulting Group is the consultant that administers the Benefit Assessment for area that was formerly the Loomis Fire District. They have submitted a proposal for a three-year agreement renewal at the following rates: fiscal year 2019/20, \$10,300; fiscal year 2020/21, \$10,609; and fiscal year 2021/22, \$10,922. The Chief recommends approval of the proposal.

Vice president Grenfell made a motion to accept the proposal and authorize the Chief to execute a new agreement with SCI Consulting Group. The motion received a second by Director Harris. Carried.

Ayes: Gibson, Grenfell, Harris, Mullin, Millward Noes: None Abstain: None Absent: Kelley, Ryland

Auditor Contract Renewal: Chief Walder presented a proposal to renew the contract with Robert Johnson Accountancy to perform the District's annual financial audit. After some discussion, it was decided to postpone action on the proposal until the next meeting. Chief Walder will research possible guidelines or recommendations regarding changing auditors periodically.

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder made the following report:

The City of Lincoln's contract with the City of Rocklin is ending soon. The Lincoln Fire Department will come under the administration of the Lincoln Police Department again. Lincoln may contract with Rocklin for Battalion Chief services.

For the third time, Placer County will pay election expenses for a special tax for the Foresthill Fire District.

The Camp Fire in Paradise has generated a lot of talk regarding prevention and abatement inspections and ordinances. The County is looking at adopting an inspection/prevention ordinance. This could create an unfunded mandate for us to perform inspections on uninhabited and wildland properties.

Correspondence: The PARS fund account statement for the month of December was received. The stock market was down at the end of December, but numbers are back up now.

Chief's Report:

- A structure fire on No Name Lane was stopped before breaking into the attic or walls. Apparatus access was across new bridges.
- NFIRS reporting for the 2nd quarter is complete with a clean bill of health.
- A Safety Committee meeting, as required by Cal OSHA, will be on February 19th.
- Chief Walder attended a three-day FIRESCOPE Operations Team meeting in January. FIRESCOPE is a leader in ICS policies.
- On February 4th, Chief Walder presented the Region IV Operational Area Coordinators 2018 post fire season review. The chief of OES and the new chief from Kern County attended.
- Strategic Planning Committee meetings are set for February 27th and March 15th.
- The Western Placer County Fire Chiefs met on January 10th. Topics of discussion included lack of qualified paramedics, grant funding, and the closest resource agreement. The Operational Area Coordinator positions have not been determined yet.
- Chiefs, Walder, Fowler and Ritter attended the Auburn Hook and Ladder Company's 167th Annual Roll Call Dinner. South Placer Fire's Engineer Matt Tribur, who is also an

Auburn City volunteer, was elected Hook and Ladder Company Foreman for the coming year.

- Chief Walder and Battalion Chief Feeley attended the inaugural Sacramento Regional Fire Chief Officer Summit on February 6th. Presentations included one by Timothy Sendelbach, editor in chief of *Firehouse Magazine*.
- The Fire Investigation Team has completed investigation of the fire on No Name Lane.
- Engineer Wardlaw and firefighters Cline, Hodges and Wildgoose attended the Rio Hondo Truck Academy in January.
- Four employees will attend Rescue Systems 2 class in February; eight more will attend in April.
- A District drill on hose attachment will be held at the Roseville training tower on March 11th.
- EMS training on Epi auto-injector covered asthma and allergic reaction.
- Truck 17 and City of Folsom Truck 35 have been doing multi-agency company drills.
- City of Rocklin used our training tower for manipulative drills.
- RT-130 Regional Wildland Firefighting refresher training will be held in May. South Placer is the host agency this year. Battalion Chief Feeley is in charge.
- Brush 17 is back in service from having the driveline repaired.
- Engine 16 has a new radiator and is now having the new LED light bar inspected.
- A captains testing assessment center workshop was held January 25th. Testing will be held February 29th and March 1st. Six candidates are testing. There are two openings to be filled immediately.
- Engineers written test is scheduled for March 8th.
- All of last year's new hires will complete probation on February 26th. Fourth quarter testing is in progress.
- Engine 18 attended the Del Oro Safety Committee meeting on January 23rd; Chisolm Trail Smart Start Preschool will tour Station 18; and a Del Oro exchange student from China will do a ride-a-long on Engine 18.
- The Local Hazard Mitigation Plan is being rewritten for 2020. It will make us eligible for federal emergency funding.
- The stations serve as voting precincts for the March 9th primary and June 8th general elections.
- Girl Scouts will tour Station 16 on March 6th.
- The LaFrance and ladder trucks will participate in the Lakeside Little League parade on March 9th.
- Katrina Hoop will conduct school evacuation drills at Greenhills and Oakhills schools on March 18th and 22nd.
- Engine company business inspections are ongoing. Businesses are inspected every two years. Assemblies, educational, institutional, utility and miscellaneous occupancies are inspected annually.

Functions:

- The South Placer Firefighter Awards and Appreciation Dinner will be March 22nd.
- The upcoming FDAC conference is April 3rd through April 5th.


Board/Staff Comments: None

Future Agenda Items: Auditor contract renewal.

There being no further business to come before the Board, the meeting adjourned at 8:01 p.m.

The next regular meeting will be held Wednesday, March 13th, 2019, tentatively at the Station 15.

Respectfully submitted,


Barbara Leak
Recording Secretary, pro-tem