

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
March 13, 2019

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, March 13, 2019 at 7:12 p.m. by President, Chris Gibson.

Present:

Chris Gibson, President  
Gary Grenfell, Vice-President  
Sean Mullin, Clerk  
Dave Harris, Director  
Tom Millward, Director  
Russ Kelley, Director

Absent:

Terri Ryland, Director

Staff in Attendance:

Fire Chief, Eric Walder  
Deputy Chief, Karl Fowler  
Board Secretary, Kathy Medeiros  
Battalion Chief, Jason Brooks  
Captain, Andy Portillo  
Firefighter Paramedic, Robert Sinetos

Special Presentation: The Chief held a special presentation in the Station 17 Truck Room for the badge pinning's of Paramedic Firefighters Anthony Ayala, Robert Brown, Shawn Cline, Daniel Kyle, Robert Sinetos, and Kenneth Kaiser. The oath of office was administered by Director Sean Mullin. Chief Walder congratulated them for their accomplishment and dedication to the fire service.

Public Comment: None

Closed Session: None

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Mullin. Carried

Ayes: Harris, Gibson, Grenfell, Kelley, Millward, Mullin Noes: None Abstain: None Absent: Ryland

OLD BUSINESS

Station 15 Construction Update: Chief recommends a short update on the construction progress on the progress at Station 15. Chief Walder began that PG&E is expected to finalize their work reestablishing electricity on Friday. Final checkpoints for the projects will be completed

immediately thereafter and crews are expected to move back in around 7-10 days later. The next Board meeting will be held at the station in the Truck Room.

Auditor Contract Renewal: Staff recommends discussion and authorization for the Chief to renew the contract with auditor Robert Johnson. Chief Walder began that the new two year contract for auditor services has been received by the District. He continued that there was concern that Assembly Bill 1345 specifically mentions the need for auditor rotation. Chief Walder took the issue to legal counsel who advised that this requirement was in place for firms with only one CPA. The issue does not apply to the Robert Johnson firm as they are staffed with multiple CPA's who can rotate as lead auditor routinely. Chief Walder concluded that the prices remain the same for the new contract as last year. Director Mullin made a motion to authorize Chief Walder to renew the contract with Robert Johnson. The motion received a second by Director Harris.

Ayes: Harris, Gibson, Grenfell, Kelley, Millward, Mullin Noes: None Abstain: None Absent: Ryland

## NEW BUSINESS

2<sup>nd</sup> Quarter Response Time Report: The Chief recommends review and discussion on the quarterly response times. It was noted that ambulance response times are in compliance for 2018 with a response under 10 minutes 95% of the time. The Board adopted response time is within eight minutes 80% of the time. He noted that that the incidents by time of day reflected the District is equally busy at all hours but between 3 to 4 a.m. was a decrease in incidents. Incidents by zip code report reflected many of the multiple mutual aid incidents the District participates in to assist neighboring agencies.

District Strategic Planning: Chief recommends an update and discussion on the strategic planning committee and progress made to date. The District has set a goal to complete the strategic planning process and a committee has been formed to complete this goal. The committee met last month with Unleashing Leaders to bring people together and start change in the organization. The Committee has been actively working on the mission, vision, values and goals for the District. The next meeting is scheduled to be held on March 15 and will again be facilitated by the consultant from Unleashing Leaders.

## INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He continued that it has been a quiet month although Foresthill is moving forward with a special tax ballot measure to acquire funding for the District. He continued that AMR contracts are up and cities are reviewing and considering charging 1<sup>st</sup> responder fees that our District has already in place. The City of Lincoln will no longer have battalion coverage once the City of Rocklin contract ends in June. Chief Walder will continue to update the Board as new information is released.

Correspondence: A letter of thanks from the Butte County Fire Department thanking the District for assistance during the Camp Fire. A card was received thanking firefighters for life saving

treatment from a medical aid on November 2<sup>nd</sup>. A monthly statement for the month of January from the PARS Trust reflecting the recent earnings to the OPEB account.

### Chief's Report:

- Battalion Chief Brooks has given update on the new CAD system that is working well.
- A chimney fire last night had Reserve Engine 4, Truck 1 and Battalion 1 on first alarm.
- Multi Vehicle Collision on Barton last night with both ambulances, Truck and Engine 16 handling extrication.
- Safety Committee meeting on February 19<sup>th</sup> working toward updating responsibilities in this area discovered by the new Lexipol system.
- SCBA Grant bids were opened at Metro for the Regional Grant of \$300,000 to upgrade self-contained breathing apparatus. There will be a District match and that number should be known by next month's meeting.
- Strategic Planning kickoff meeting held on February 27<sup>th</sup> with the next meeting scheduled for March 15<sup>th</sup>.
- Western Placer County Fire Chiefs meet March 14<sup>th</sup> to discuss Operational Area Coordinator Elections, Operations, Training, IMT, and Communications
- Executive Staff Meeting held on March 6<sup>th</sup> with a unit rep from SP L522 attending.
- FAIRA Board meeting on March 11 held with Chief Walder re-elected to the Board for another two years
- Chief Brooks attended the WPCFCA Communications Section Meeting.
- No open fire investigation cases
- Fire Investigation team looking for additional members and received a good response of interest.
- 12 employees went through Rescue Systems 2. A report on the response capabilities for the Rescue Trailer will be given next month.
- RT 130 Regional Wildland Firefighting Refresher Training will be held in May with South Placer Fire District as the lead this year by Battalion Chief Feeley.
- Residential Vent Training occurred with Folsom on February 18.
- EMS Training along with an annual update.
- District hosting Driver Operator 1A class for internal employees on March 21-23
- Engine 16 in service with new light bar and yearly service complete
- Brush 17 back in service and has been fixed with the manufacturer picking up half of the bill.
- All light vehicles fleet have been smogged.
- Held the Captains Assessment Center for two days with 6 outside proctors
- Chief interviews for all 6 captain candidates. Promoted two Captains: Cody Forrest and Joe Stephens.
- Two successful candidates in acting positions for two captains out on disability
- Engineers written test scheduled for March 8 with manipulative scenarios asap
- March 26 County Fire Chiefs will be at the Blue Goose for HSB Penryn Mac Meeting to discuss wildland response and readiness.
- Station 18 held a station tour on Feb. 20 with two groups from H. Clarke Powers School
- Granite Bay MAC meeting had Battalion Chief McMillin discussing proposed development across from Seeno Avenue
- Station 17 had a tour with a Daisy Girl Scout troop

- Five new dispatchers toured the District
- Station 17 held a tour with two groups of children ages 3-4
- Elections for the upcoming Special Primary Election to be held at Station 15, 19, 20

Functions: Firefighters Awards & Recognition Dinner March 22<sup>nd</sup>, FDAC Conference April 2-5th

Board/Staff Comments: Director Grenfell commended Chief Walder for the handling of the special presentation for badge pinning's and oath of office prior to the meeting.

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 7:52 p.m. The next regular meeting will be held on Wednesday, April 10, 2019.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros