

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
May 08, 2019

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, May 08, 2019 at 7:00 p.m. by President, Chris Gibson.

Present:

Chris Gibson, President
Gary Grenfell, Vice-President
Dave Harris, Director
Terri Ryland, Director
Tom Millward, Director
Russ Kelley, Director

Absent:

Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Matt Feeley
Firefighter Paramedic, Robert Sinetos
Captain Paramedic, Kelly Moretti
Engineer Paramedic, Nick Paskey
Firefighter Paramedic, Kenneth Kaiser
Captain Paramedic, Matt Van Voltinburg
Apprentice Firefighter, Tyler Thomas

Special Presentation: None

Public Comment: None

Closed Session: None

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Harris. Carried

Ayes: Harris, Gibson, Grenfell, Kelley, Millward, Ryland Noes: None Abstain: None Absent: Mullin

OLD BUSINESS

District Strategic Planning: Chief recommends an update and discussion on the strategic planning committee and progress made to date. Chief Walder began that since the last board meeting the District is moving forward with accomplishing the goals and objectives set forward from the committee. The next step moving forward is for the committee teams to develop action plans to obtain the goals and objectives and then the Board will formally adopt the strategic plan content. The process has been a collaborative effort from all the stakeholders. Director Millward made a

motion to accept and approve the strategic plan content. The motion received a second from Director Grenfell.

Ayes: Harris, Gibson, Grenfell, Kelley, Millward, Ryland Noes: None Abstain: None Absent: Mullin

Station 18 New Truck Room Planning Update: Chief recommends discussion on the progress made to this point with the planning for the Station 18 new Truck Room. Chief Walder updated the Board that the Town of Loomis has approved the parcel consolidation at the Station, combining the two lots into one lot. Chief Walder noted that the Facilities Committee has had members on vacation but that planning will resume soon. He continued that plans for the proposed project will be coming soon to the Board.

NEW BUSINESS

Preliminary Approval for Continued Benefit Assessment: Staff recommends discussion and adoption of Resolution No. 6-2018/19. Chief explained that the new engineers report for the benefit assessment covers the old Loomis Fire District and has recommended a 4% CPI, with .49% banked for subsequent years. The benefit assessment will assess an estimated 4000 parcels within the former Loomis Fire jurisdiction. The cost of benefits must be relevant to the costs to provide services to Loomis residents. The proposed assessment rate for fiscal year 2019/20 is \$229.38 per single family equivalent. A public hearing must be held annually to accept the increase to CPI and the Board must approve to assess the increase by notice in the paper. The report has been submitted to the County Assessor and will reflect on next year's tax bill to residents. This is a preliminary reading at this time. The Citizens Advisory Committee will review the report and the recommendations.

Director Ryland made a motion to approve the Resolution No. 6-2018/19 Intention to Continue Assessments for Fiscal Year 2019-20 Preliminarily Approving the Engineer's Report. The motion was seconded by Director Grenfell. Carried.

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Kelley, Grenfell Noes: None Abstain: None Absent: Mullin

Fiscal Year 2018/19 Quarterly Budget Report: Chief recommends a short presentation on the status of the Fiscal Year 2018/19 third quarter budget. Chief Walder began that 55% of property tax revenue has been received year to date. Overall revenues are coming in as expected. Mitigation and capital expenditures are high for the quarter due to the spending for the remodeled station. Salaries and benefits are tracking below anticipations with overtime running high due to the many vacancies in staffing. Service and operations are currently at 29% remaining or 4% below budgeted spending. Many capital expenditure projects and mitigation expenditures are scheduled to begin spending as well. The March 31, 2019 profit and loss statement reflected the compensation for absences account exceeded budgeted expectations although there is some reimbursement offsetting the costs from the workers compensation carrier. Chief Walder noted that recently \$80,000 has been paid out in to the OPEB trust.

Director Grenfell made a motion to approve the Fiscal Year 2018/19 Quarterly Budget Report and the March 31, 2019 Profit and Loss Statement. The motion received a second by Director Ryland. Carried

Ayes: Harris, Gibson, Millward, Kelley, Grenfell, Ryland Noes: None Abstain: None Absent: Mullin

AFG Regional SCBA Grant 2018/19 Budget Revision: Staff recommends discussion and Board action to amend the 2018/19 Budget to include the recent FEMA approved AFG Regional SCBA Grant Purchase. The District has been collaborating with a grant writer to replace the self-contained breathing apparatus (SCBA). 95% of the District's SCBA's are no longer serviceable. The total budget expenditure of \$126,655.12 equates to the District's Grant Share and remaining balance of grant supported equipment. The funds will come from the major equipment reserve and mitigation reserve accounts of the District at an 80/20 split. The Federal Grant funded amount under the Regional grant is \$290,535. Chief Walder noted that the grant would provide relief to the long-term replacement plan. At this time staff is requesting a \$126,655.12 revision to the budget.

Director Kelley made a motion to approve the requested budget revision of \$126,655.12 in order to purchase the SCBA's. The motion received a second from Director Ryland.

Ayes: Harris, Gibson, Grenfell, Kelley, Millward, Ryland Noes: None Abstain: None Absent: Mullin

2019 Emergency Medical Services (EMS) Fee Adjustment: Staff recommends discussion and first reading of the proposed Ordinance, revising fees and charges for certain EMS services. In 2006, EMS rates were reviewed and presented to the Board. Fees have been increasing each year at the review period with one year without an increase. The process for determining the rate increase is time consuming for staff and confusing to Directors. At the April Board meeting it was requested that the fee adjustment in part be tied to a CPI as other Fire Districts have done. The Board agreed to link the EMS fees to a CPI at that time. Section 4 of the Ordinance identifies the timing and index used for the CPI. Section 5 allows the Board to revise the schedule as a result of changes in operating expenses. Chief Walder continued that this is the 1st reading for the ordinance and final approval will be done upon the 2nd reading.

FAIRA Board of Directors Nomination: Staff recommends approval of the nomination seeking re-election of Fire Chief Eric Walder to the Fire Agencies Insurance Risk Authority Board of Directors. Chief Walder has sat on the FAIRA Board for the last three years. Every four years the seat the District occupies stands for re-election Director Ryland made a motion to vote for Chief Walder and for all the (7) returning candidates to the FAIRA Board of Directors. The motion received a second from Director Kelley. The Board unanimously authorized Chief Walder to vote for all seven candidates on the ballot for FAIRA Board of Directors.

Ayes: Harris, Gibson, Grenfell, Kelley, Millward, Ryland Noes: None Abstain: None Absent: Mullin

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He continued that recently Foresthill and Placer Hills Fire have passed a tax measure to provide additional tax revenue to the financially struggling fire districts. Chief Walder will continue to update the Board as new information is released.

Correspondence: A monthly statement for the month of March from the PARS Trust reflecting the recent earnings to the OPEB account and one card of gratitude from Cavitt Jr. High School for assisting in replacing their flag.

Chief's Report:

- Station 15 project is complete and the crew has moved in on the 26th of April
- Station 16 is being setup for the medic to move over later this month.
- A meeting is scheduled with the PARS Trust providers tomorrow with staff
- The Fire Investigation Team is bringing on three new prospective investigators.
- Several employees have completed the truck training and check offs
- Quarterly testing was completed this month
- Driver Operator 1B being delivered currently.
- Lexipol updates are coming soon
- Engine company operations training (Blitz Line)
- EMS Training for two drills this month on dopamine replacement with Epi push and SRMC delivered a trauma case review.
- Rescue Training occurred at the Rocklin Quarry Park
- Attended the National Fire Academy EFO Symposium with presentations given on many important issues for the fire service
- Engine 18 was out of service to Sac Truck with a warranty issue on the fuel system
- Reserve Engine is waiting on a part
- Pump and hose testing coming soon
- Engineer's Practical exam given with 2 out of 3 passing and the promotions became effective the 11th of this month. A badge pinning ceremony will occur next month for Engineers Garside and Paskey.
- Announcement sent for recruiting for Paramedic and Apprentice Firefighter
- Past month the District supported the Easter Bunny at four separate egg hunts.

Functions: None

Board/Staff Comments: None

Future Agenda Items: Benefit Assessment

There being no further business to come before the Board, the meeting adjourned at 7:43 p.m. The next regular meeting will be held on Wednesday, June 12, 2019.

Respectfully submitted,



Recording Secretary, Kathy Medeiros