

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
June 12, 2019

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, June 12, 2019 at 7:00 p.m. by President, Chris Gibson.

Present:

Chris Gibson, President  
Gary Grenfell, Vice-President  
Sean Mullin, Clerk  
Dave Harris, Director  
Terri Ryland, Director  
Russ Kelley, Director

Absent:

Tom Millward, Director

Staff in Attendance:

Fire Chief, Eric Walder  
Deputy Chief, Karl Fowler  
Board Secretary, Kathy Medeiros  
Battalion Chief, Jason Brooks  
Firefighter Paramedic, Robert Sinetos  
Captain Paramedic, Cody Forrest  
Captain, Brian Midtlyng  
Engineer Paramedic, Jon Crull  
Firefighter Paramedic, Matthew Hodges

Special Presentation: None

Public Comment: None

Closed Session: None

Consent Agenda: Director Ryland made a motion to approve the consent agenda; seconded by Director Grenfell. Carried

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland    Noes: None    Abstain: None    Absent: Millward

OLD BUSINESS

Final Approval for Continued Benefit Assessment: Chief recommends public hearing and action on Resolution No. 7-2018/19. This is the second reading of the Engineer's report and the prepared assessment adjustment of a Cost Price Index (CPI) of 4% change to the single family equivalent benefit unit. Chief Walder asked the Board to approve the Engineer's report and the new CPI increase. The proposed assessment rate for 2019/20 is \$229.38 per single family equivalent unit, generating \$987,366.21 in revenue to the District. The assessment accounts for 50% of the Loomis Fire Station's annual and ongoing costs. Sonia Ortega of SCI Consulting explained that the CPI

could not exceed 4% although the report found the CPI to be at 4.49%. Director Ryland made a motion to approve the Continued Benefit Assessment and approve Resolution No. 7-2018/19. The motion received a second from Director Harris. Carried

Rollcall:

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland Noes: None Abstain: None Absent: Millward

Station 18 New Truck Room Planning Update: Chief recommends discussion on the progress made to this point with the planning for the Station 18 new Truck Room. Chief Walder noted that there are reserved funds earmarked for the project and can only be spent in the Loomis Fire District area of the South Placer Fire District. He continued that the current state of the Station is not safe considering the truck ramp size and workable area within the truck room. The Districts Facilities Committee is moving forward and have submitted a plan to Chief Walder. The project has grown from a truck room expansion to a whole station remodel estimated to cost \$2.2 million. Currently there are only \$1.7-1.8 million in reserves for the project. The committee plans have been sent back to the committee at this time. He continued that plans for the proposed project will be coming soon to the Board.

## NEW BUSINESS

Adoption of Cost Of Living Adjustment for Parcel Fees: Staff recommends public hearing and action on Resolution No. 8-2018/19 to approve and adopt the cost of living adjustments for parcel fees in the former Loomis Fire District. Each year the fee is adjusted by the changing CPI for the San Francisco region. This year's CPI adjustment is 4.01% for an increase of \$4.35 per single family equivalent unit. The proposed assessment rate for fiscal year 2019/20 is \$112.85 per single family unit generating approximately \$468,446. Chief Walder noted that the assessment was passed back in the 90's to support the financially strapped District due to their low tax rates. Director Kelley noted that the CPI was intended to protect the community from any new fees being proposed.

Director Kelley made a motion to approve the Resolution No. 8-2018/19 adopting a cost of living adjustment for parcel fees approved by voters of the former Loomis Fire Protection District. The motion was seconded by Director Ryland. Carried.

Rollcall:

Ayes: Harris, Gibson, Mullin, Ryland, Kelley, Grenfell Noes: None Abstain: None Absent: Millward

Adoption of Cost of Living Adjustment for Special Zones of Benefit: Chief recommends a public hearing and action of Resolution No. 9-2018/19 adopting a cost of living adjustment for special zones of benefit. Special benefit zones have been established for certain commercial properties within the former Loomis Fire Protection District. These benefit zones have been approved by the owners of the properties. Each year the assessment levied on the benefit zones are adjusted by the change in the CPI - U.S. City Average. Sonia Ortega from SCI Consultants explained that the proposed assessment rates are built from complex equation's to determine the tax allocation for commercial properties in the area and are therefore based on a different CPI rate that other CPI rates used by the District.

Director Kelley made a motion to approve Resolution No. 9-2018/19 to adopt the cost of living adjustment for zones of benefit fees approved by owners of these zones in this District. The motion received a second by Director Ryland. Carried

Rollcall:

Ayes: Harris, Gibson, Mullin, Kelley, Grenfell, Ryland Noes: None Abstain: None Absent: Millward

Request for Placer County Collection of Special Assessments: Staff recommends adoption of Resolution No. 10-2018/19 requesting collection services by Placer County. Special assessments levied by the South Placer Fire District within the boundaries of the Loomis Fire Protection District are included on Placer County property tax bills and are collected by the county on behalf of the South Placer Fire District. As a condition of collection, the county requests that the District warrant the legality of the charges and defend and indemnify the County from any challenge to the legality of the charges. Resolution No. 10-2018/19 requests collection services by the County, with the aforementioned requirements.

Director Kelley made a motion to approve Resolution No. 10-2018/19 requesting collection of charges on tax roll for tax year 2019/20. The motion received a second from Director Ryland. Carried

Rollcall:

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland Noes: None Abstain: None Absent: Millward

Authorization providing for the Levy and Collection of Special Tax Measure A for Fiscal Year 2019/20: Staff recommends approval of the Resolution No. 11-2018/19 and Resolution No. 12-2018/19 to authorize the levy and collection of the Districts Special Tax Measure A by Placer County. The special tax was passed with 69.2% of the ballots in 1980. The special tax is \$70 per residents, \$.05 per square foot of commercial property, and \$2.00 per acre for vacant land. There is no Consumer Price Index or Cost of Living adjustment to the original tax passed in 1980.

Director Ryland mad a motion to approve Resolution No 11-2018/19 providing for the levy and collection of Special Tax Measure A for Fiscal Year 2019/20 and approve Resolution No. 12-2018/19 requesting collection of charges on tax roll for tax year 2019/20. The motion received a second from Director Grenfell. Carried

Rollcall:

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland Noes: None Abstain: None Absent: Millward

Fiscal Year 2019/20 Preliminary Budget Adoption: Staff recommends adoption of the preliminary fiscal year 2019/20 budget. The Chief presented the preliminary budget adding that that the estimates are assuming that the District stays at full staffing throughout the fiscal year. This budget includes the Station 18 truck room remodel and a new command vehicle and pool vehicle training van. Adopting the preliminary budget will give the District time to adjust for the final approval in September. Estimated expenditure in the budget include a spending plan of \$13,907,737. CFAA revenue is estimated at \$500,000 for next fiscal year. The Placer County Assessor has preliminary estimated a 3.5% property tax increase in revenue for the District. Ambulance revenue is expected to rise to \$1.45 million next year. Chief Walder continued that next year there are many rising

costs: additional \$12,000 to the COP Bond payments, additional \$133,000 for the PERS UAL payments, and PERS normal payroll costs will increase by \$132,000. Salaries and wages overall are preliminary set at 79.82%, under the 80.25% budgeting principle with negotiations beginning in November of this year. Service and operations are at 12% of general revenue at \$1.5 million. Fixed asset spending of \$125,000 will be needed to upgrade EMS equipment, purchase radios, shop equipment and make computer hardware upgrades. Capital expenditures include the Station 18 truck room projects with \$1.56 million dedicated from general funds. South Placer mitigation expenditures will be utilized purchasing new radios and fleet apparatus while Loomis Mitigation expenditures will be dedicated to the Station 18 truck room as well as apparatus and equipment purchases.

Director Mullin made a motion to approve the Fiscal Year 2019/20 Preliminary Budget. The motion received a second from Director Ryland. Carried

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland Noes: None Abstain: None Absent: Millward

## INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He continued that recent discussion between Fire Chiefs has been regarding the Closest Resource Agreement (CRA). Larger communities are feeling the agreement is being overused and not getting a reciprocal response. It was noted that the Federal Government is not honoring the CFAA agreement and is looking to change reimbursement procedures with California agencies. Chief Walder continued that we are considering not responding to federal fire incidents at this time. A meeting is scheduled on June 16 with Firescope to further discuss. Chief Walder will continue to update the Board as new information is released.

Correspondence: A monthly statement for the month of April from the PARS Trust reflecting the recent earnings to the OPEB account and one letter of appreciation to Chief Walder from Meeks Bay Fire Protection for assistance during their Division Chief Assessment center. A letter from Raymond James advertising their bond underwriting services to the District.

### Chief's Report:

- Wildland fire last night of one acre off of Sierra View utilized a dozer from Sac Metro
- Responses have been steady and the crew has been doing a great job.
- Attended Governor's One California meeting in Sacramento on June 3<sup>rd</sup>.
- Attended the Firescope Operations team meeting in San Francisco June 6<sup>th</sup> and 7<sup>th</sup>
- Kathy and Barbara attended the new county Workday Payroll system training
- Gave two Budget 101 courses to interested employees on the 29<sup>th</sup> and 31<sup>st</sup> of May
- Kathy attending the Leadership Looms Series of classes/meetings
- Deputy Chief Fowler and I active in the Placer and Regional Coordination of Mutual Aid Resources heading in this fire season
- One shed fire investigation was completed – with investigator on scene and cause was determined.
- Three new investigators have completed Investigation 1A and 1B.
- 8 Employees currently in RS II, with close to 20 RT 14 qualified.

- RT 130 all shifts completed-makeups being completed in house.
- Probationary quarterly testing in progress
- All apparatus have been pump tested and have passed.
- District hose testing has begun.
- Paramedic Testing/Apprentice testing in progress with written test in the next few weeks.
- Engineer testing announcement sent out yesterday.
- Division Chief/Fire Marshal announcement sent out yesterday
- 6 interns have completed the testing process and are currently in medical clearance phase to be deployed to Station 18 and Station 19
- Engine 19 oversaw an evacuation drill at the Landmark Missionary Baptist Church on May 19
- Engine 18 provided a fire truck ride to Placer Elementary for two children with the winning ticket from a charity raffle
- Truck 17 assisted with an egg drop competition at Twin Schools Road
- Fire Evac Drill at Los Lagos with Grass 20, Engine 20, Brush 19, Engine 19, and Battalion 19
- June 25<sup>th</sup> Captain Jon La Curelle Retirement Luncheon at Station 17 Training Room
- Next month's board meeting we will have a badge pinning ceremony for the two newly promoted Engineer's
- Chief Walder on vacation from June 21 to July 2, 2019

Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:27 p.m. The next regular meeting will be held on Wednesday, July 10, 2019.

Respectfully submitted,



Recording Secretary, Kathy Medeiros