

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
November 13, 2019

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, November 13, 2019 at 7:02 p.m. by President, Chris Gibson.

Present:

Chris Gibson, President
Gary Grenfell, Vice-President
Sean Mullin, Clerk
Dave Harris, Director
Russ Kelley, Director
Tom Millward, Director
Terri Ryland, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Division Chief, Mike Ritter
Battalion Chief, Darren McMillin
Captain Paramedic, Kelly Moretti
Captain Paramedic, Cody Forrest
Captain Paramedic, Donovan Gray
Engineer Paramedic, Cameron Wardlaw
Engineer, Joey Vincent
Firefighter Paramedic, Kevin Cooney
Firefighter Paramedic, Anthony Rydell
Captain, Tracey Kincheloe

Special Presentation: CANCELED. The Chief canceled the special presentation for the promotional pinning of full-time Paramedic Firefighter Keith Hernandez. The special presentation will be delayed until next month's meeting

Public Comment: None

Closed Session Report: President Gibson reported that the Board has given Chief Walder direction for the upcoming negotiations regarding item number one. Item two had no action taken.

Consent Agenda: Director Ryland made a motion to approve the consent agenda with corrections; seconded by Director Millward. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Mullin, Kelley Noes: None Abstain: None
Absent: None

OLD BUSINESS

Station 18 New Truck Room: Staff seeks approval to move forward with the Station 18 Truck Room project. Chief Walder reported that the District is ready to move forward with the truck room project following last month's presentation by Lionakis on the remodel project. He continued that Chief Ritter has met with the Town of Loomis and they have agreed to the project. Members of the public and a few employees questioned the safety for the emergency response vehicle access. Chief Walder explained that all stations have visibility issues upon exiting/entering. The issue off the exiting access from Magnolia off Horseshoe Bar Road is not a blind intersection by code, but the town will approve a stop signal if needed in the future. It was noted that these funds were earmarked by the prior Loomis Fire District for the truck room build and must be spent in the Station 18 benefit area. Chief Walder continued that the project is at the board's discretion to move forward or not. He added that the project would increase firefighter safety and bring a lot of improvements and conveniences to the station. Director Kelley agreed with Chief Walder and felt that the truck room improvements increase both the health and safety welfare of the employees. Chief Walder added that for district operations these improvements were necessary and will benefit all parties in the long run. Director Kelley made a motion to approve the project and suggested that a solution would be to look at the traffic issues moving forward. Director Millward seconded the motion. Carried

Ayes: Gibson, Millward, Grenfell, Kelley Noes: None Abstain: Harris, Ryland, Mullin
Absent: None

NEW BUSINESS

Industrial Disability Retirement (IDR) Application: Staff recommends discussion and action on the required CalPERS Resolution for Captain Darren Zimmerman's IDR application. Director Ryland made a motion to approve the Resolution to approve the IDR application. Director Harris seconded the motion. Carried

Rollcall:

Ayes: Gibson, Millward, Grenfell, Kelley, Harris, Ryland, Mullin Noes: None Abstain: None
Absent: None

South Placer Fire District Fiscal Year 2018/19 Audit Acceptance: Staff recommends discussion and acceptance of the South Placer Fire District 2018/19 third party audit. Chief Walder explained that the third party audit was very successful with few recommendations. He continued that \$1.6 million was spent from reserves to complete the Station 15 remodel project. Ambulance revenue has a write down of \$180,000 due to an increase in debt collections while the SCBA equipment grant was included in total revenue. Director Grenfell made a motion to accept the Fiscal Year 2018/19 audit. The motion received a second from Director Ryland. Carried

Ayes: Gibson, Millward, Grenfell, Kelley, Harris, Ryland, Mullin Noes: None Abstain: None
Absent: None

Gann Limit Report and Resolution: Staff recommends discussion and adoption of the Resolution setting the Fiscal Year 2019/20 appropriations limit, per Article XIII B of the State Constitution (1979). This is standard procedure for the District every year. The appropriations limit is computed by multiplying the District's adopted appropriations limit in the prior fiscal year by the change in the

cost of living in the preceding year and the change in population within the District for the preceding fiscal year. Chief Walder noted that the District had \$1.4 million in capital outlay and was \$2 million under the Gann Limit. The report is sent to the County to show the District did not exceed the Gann Limit for the year. Director Ryland made a motion to approve the Gann Limit report and Resolution. The motion received a second from Director Mullin. Carried

Rollcall:

Ayes: Gibson, Millward, Grenfell, Kelley, Harris, Ryland, Mullin Noes: None Abstain: None
Absent: None

1st Quarter Budget Report 2019/20: The Chief recommends a short presentation on the status of the draft 1st Quarter Fiscal Year 2019/20 budget. Chief Walder remarked that the Mitigation Revenue is up over estimates due to the building of the Well Quest facility. OES reimbursements for the year are estimated at \$355,000. Currently the District has received 7.1% of general revenue. Salaries and benefits are at 28.1% with the PERS unfunded payment made recently of \$520,000. Service and operation expenses are at 21.7% - well below estimates for the quarter. Fixed asset and capital expenditure spending are awaiting until the District receives the December property tax draw. Director Millward made a motion to approve the 1st Quarter Budget Report for 2019/20. The motion received a second from Director Ryland.

Ayes: Gibson, Millward, Grenfell, Kelley, Harris, Ryland, Mullin Noes: None Abstain: None
Absent: None

FAIRA: Update to Joint Powers and Liability Risk Sharing Agreements: Chief recommends discussion and approval of changes to both agreements. The FAIRA Board has directed their staff to work with their counsel to update the Joint Powers Agreement and the Risk Sharing Agreements that have not been updated in some time. Currently there are 105 fire districts in the JPA agreement. Director Millward made a motion to approve the Joint Powers and Liability Risk Sharing Agreements. The motion received a second from Director Harris. Carried

Ayes: Gibson, Millward, Grenfell, Kelley, Harris, Ryland, Mullin Noes: None Abstain: None
Absent: None

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. Multiple Dispatch centers and different communication platforms continue to be a barrier to fire operations in the County. The District receives free dispatch services from Placer County in lieu of any Prop 172 funding.

Correspondence: A thank you letter from Chief Kushen of Foresthill Fire Protection to Chief Walder for use of the reserve ambulance. An appreciation letter to Chief Feeley from Roseville Fire for assistance during their Battalion Chief promotional testing. A letter from a resident for outstanding care during an emergency medical call. A monthly statement for the month of September from PARS Trust reflecting the recent earnings to the OPEB account.

Chief's Report:

- OES 380 was deployed to the Kincade Incident

- A 2 acre grass fire off Swetzer Road in Penryn bordering Loomis was extinguished quickly during extreme weather.
- Admin working with South Placer Firefighters Association to implement the CJAC Apprenticeship Program again.
- Attended the Placer County OES Pre-Winter Season Coordination meeting on Oct. 30th
- Nov. 5th staged District united along the Sierra College funeral procession route to honor and show respect to El Dorado County Sheriff Department, Deputy Ishmael killed in the line of duty
- Hosted State Fire Marshall Class Instructor 1 last week.
- Four members of the District have been attending CISM peer support training this week. One member attending STATS FD Training.
- Strategic Planning Goal Steward Teams: Team of Professional met Sept. 15th, Fiscal Responsibility met Oct. 25th with SCI Consulting presenting information on tax measures with three board members present, Continuous Improvement met on Oct. 23rd, Quarterly GST Chair meeting on Nov. 20th.
- Boy Scout Troop 121 Executive Council using our training room for the meetings when available and have named us on their insurance for liability coverage.
- Sold Medic Unit 505 a 2002 Freightliner surplus by the Board for \$6000 (gross polluter)
- Getting quotes for generators for Station 15, 16, 17, and 20 – with Station 20 being the priority. Will be bringing a proposal with a budget revision to the Board when total costs are obtained.
- Working on Lexipol policy updates under Captain Giblin who is retiring in December and Engineer Crull will be taking over the project.
- Doug Garside has asked to volunteer as a District Chaplain (non-denominational) as he has a background in CISM and is a retired Fire Captain/Chief. Will bring volunteer job description for fire chaplain forward shortly.
- Sexual Harassment training for Board members has been assigned via Target Solutions.
- EMT Training- Infrequently used skills
- Fire Rescue reviewed introduction to LARRO
- New Scott SCBA in service with train the trainer completed 11/8/19
- St. 18 attended the Harvest Festival at Loomis Grammar School on Oct. 18, Oct. 19 the Placer Elementary Harvest Festival, Del ORO High Homecoming Parade led by Engine 18 on Oct. 25th. Nov. 2nd Engine 18 read to the kids at the Loomis Library.
- Engine 15 attended the event for hearing impaired children on Oct. 10. Oct. 25th Engine 15, Grass 15, Battalion 17 stood by with Fire Marshal Ritter for the GBHS Homecoming Fireworks Display. The annual GBHS bonfire was canceled due to forecasted fire conditions. Oct. 28 Engine 15 assisted PCSO with a 911 event at Greenhills Elementary.
- Station 19 gave a station tour to boy scouts on Oct. 15
- Nov.7 Truck 17 and Medic 17 read books to children at the Granite Bay Library at National Reading Day.
- Battalion Chief McMillin attending a fire safety conference at Granite Bay Library and discussed how to prepare for a fire and defensible space.
- Business inspections are in full swing. Many businesses discovered in the Town of Loomis without a business license.
- Station 15 Open House held Oct. 27th with estimated 300 community members attended.
- De. 15th Station 17 will hold a pancake breakfast with Santa (Open House)
- Santa in the Hood (District wide) plans in progress
- Multiple Public education events coming in late November and December including the Day Before Thanksgiving Parade in Loomis

- Truck 17 getting its yearly service and will be back in service soon. Engine 18 windshield replaced after damage caused a by rock.
- Fire Marshal candidate removed himself from the process, next candidate is in backgrounds and is anticipated to start in early December.
- Hired three new Paramedics to fill current vacancies, Firefighter Paramedics Blake, Cooney, and Kenning
- Gave Engineer written exam
- Tested one Engineer Paramedic candidate on manipulative skills today, one current vacancy to fill immediately.
- Two Paramedic Firefighter candidates going to Psychological Exam shortly
- Battalion Chief Flyer to be distributed next week.

Board/Staff Comments: Director Kelley reported that the Loomis Christmas Tree event is on December 7th.

Future Agenda Items: Nov. 21st Auburn Elks Lodge Public Safety Award to Captain Lisa Giblin, Dec. 6th Chief Mike Ritter Retirement Luncheon, Dec. 8th Paul Martin Toy Drive, Dec. 15th Station 17 Pancake Breakfast, Dec. 19th Captain Giblin Retirement Luncheon

There being no further business to come before the Board, the meeting adjourned at 8:38 p.m. The next regular meeting will be held on Wednesday, December 11, 2019.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros