

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
December 11, 2019

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, December 11, 2019 at 7:01 p.m. by President, Chris Gibson.

Present:

Chris Gibson, President  
Gary Grenfell, Vice-President  
Dave Harris, Director  
Russ Kelley, Director  
Tom Millward, Director

Absent:

Sean Mullin, Clerk  
Terri Ryland, Director

Staff in Attendance:

Fire Chief, Eric Walder  
Deputy Chief, Karl Fowler  
Board Secretary, Kathy Medeiros  
Battalion Chief, Matt Feeley  
Captain, Joe Stephens  
Firefighter Paramedic, Brett Palmer  
Engineer Paramedic, Darrin Mayo

Public Comment: None

Closed Session Report: President Gibson reported that the Board had a closed session prior to the regular board meeting at 6 p.m. The board has given Chief Walder direction for the upcoming negotiations and no action was taken.

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Harris. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Kelley    Noes: None    Abstain: None    Absent: Ryland, Mullin

SPECIAL PRESENTATION

Badge Pinning and Oath of Office Ceremony: The Chief held a special presentation for the promotional pinning of full-time Paramedic Firefighter Keith Hernandez. After passing all portions of his probation he is now a full-time member of the District. The promotional badge was presented and pinned by the employee's parents. The oath of office was administered by President Gibson. Chief Walder congratulated him for his accomplishment and dedication to the fire service.

Eureka Union School District Measure A: Representatives from Eureka School District gave a short presentation on Measure A. Several supporters, employees, and school booster supporters discussed the importance of the need for upgrades to the aging Eureka School facilities. The Measure A facilities bond will fund \$49 million of the \$85 million needed for the improvements to the 30 year old buildings. Repairs are anticipated to begin in the summer while the kids are out on

summer break. It was noted that enrollment has been down since 2004 and has since leveled off. The District has a limited budget and is one of the lowest funded Districts in the area. The measure proposes a \$28.68 assessment per \$100,000 of home value. The measure will be on the March ballot and will need 55% of the vote to pass. Representatives are looking for a community wide effort of support for the bond measure. The Board was asked if they would offer support for the measure. The Board elected to bring the issue to the next board meeting for action at that time. Chief Walder thanked them for their presentation.

## OLD BUSINESS

Station 18 New Truck Room: Staff recommends discussion on the progress made on the project. Chief Walder reported that the District approved the project at the last board meeting and will be moving forward with the architect developing construction documents. These documents take 3-4 months to prepare and then the project will come back for review before going out to bid. Chief Ingolia will be overseeing the project. He continued that the Town of Loomis will need to give approval to fit into the town's plans for items like sidewalks, ADA compliance, etc. Members of the public noted concern with the traffic access to Horseshoe Bar Road. Chief Walder explained that it is one of the District's concerns but with limited options on the lot it will work for the Fire Department. The project is in the best interest for firefighters and community safety and will meet all of the towns short and long term requirements. He continued that this station is in one of the best locations with some of the best response times, although the truck room does not work for the current apparatus. Director Kelley added that the Committee will be meeting with the architects and will be mitigating these concerns as well.

## NEW BUSINESS

2020 Board Meeting Schedule: Staff recommends review of the proposed 2020 Board Meeting Schedule. Chief Walder noted that he had reviewed the upcoming schedule dates and found no conflicts. Director Harris made a motion to approve the 2020 Board Meeting Schedule. The motion was seconded by Director Grenfell. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Kelley Noes: None Abstain: None Absent: Ryland, Mullin

Board of Directors Officers and Committees 2020: Staff recommends Board Officer Position elections and committee appointments for 2020. Chief Walder explained that this is standard procedure each December. The Board will need to elect a President, Vice President, Clerk, and appoint members to various standing committees. Director Grenfell nominated Director Gibson for Board President. Director Harris seconded the motion. Director Harris made a motion to appoint the remaining committee positions with their current incumbents. Director Grenfell seconded the motion. Carried

President	Chris Gibson
Vice President	Gary Grenfell
Clerk	Sean Mullin

Personnel Committee	Chris Gibson, Dave Harris & Gary Grenfell
Finance Committee	Terri Ryland & Sean Mullin
Facilities Committee	Russ Kelley & Tom Millward
FAIRA	Eric Walder (primary) & Dave Harris (alternate)
FDAC	Eric Walder

Ayes: Harris, Gibson, Millward, Grenfell, Kelley Noes: None Abstain: None Absent: Ryland, Mullin

2019/20 Long Term Facilities Maintenance, Apparatus Replacement and Major Equipment Replacement Plan Updates: The Chief recommends a review and approval of the 2019/20 revised/updated capital improvement plans. Chief Walder began with a brief presentation and update for the revised plans which will be included in the Mitigation Fire Fee Annual Reports. It was noted that there will be two vehicle purchases this year and a purchase of a Type 1 in 2021 budget year. In 2022 a second engine from Hi Tech will be purchased per recommendation from the shop. At this time, the water tender has been delayed as the District continues to look for any gross polluter grants. In addition, there will need to be a new fire marshal truck as well as a Type 3 and Type 6 in 2035. For the major equipment plan, there is an immediate need for generators, junction boxes, etc. and these items will be bid out for estimates as soon as possible. Personal protective equipment will be spent with mitigation funds as the new Nexus study has shown that new development can pay a share for replacement costs. Facilities projects will need to focus on the portable buildings in addition to a new administration building project for 2024/25. Director Grenfell made a motion to approve the 2019/20 Long Term Facilities Maintenance, Apparatus Replacement, and Major Equipment Replacement plan. The motion was seconded by Director Kelley. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Kelley Noes: None Abstain: None Absent: Ryland, Mullin

## INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He explained that Foresthill has terminated its contract for shared Fire Chief service with Placer Hills and has hired three part-time officers to run their District.

Correspondence: A letter received from John Michelini, Board President of Foresthill Fire Protection to notify agencies of the termination of their Fire Chief agreement with Placer Hills. An appreciation card to Katrina Hoop from the Del Oro FFA for assistance during their Harvest Festival. A card from a resident for outstanding care during an emergency medical call. A monthly statement for the month of October and a corrected statement for August and September from PARS Trust reflecting the recent earnings to the OPEB account.

### Chief's Report:

- Four separate starts on Wells Avenue during a Red Flag Day had a quick rapid response
- South Colvin structure fire due to an electric vehicle fire inside a garage
- SCBA Compressor updated at Station 19
- Nov. 21 Capt. Lisa Giblin received the Public Safety Award Recognition at the Auburn Elks Lodge
- Chief Ritter retirement luncheon was December 6<sup>th</sup>
- Strategic planning goal steward teams: multiple teams have met since last board meeting, had first Quarterly GST Meeting with progress being made by all groups with deliverables coming forward.
- Medic Unit 505 2002 Freightliner surplus by the Board and driven to Vermont by the new owners

- Met with Doug Garside and SP Peer Support members to discuss volunteer District Chaplain (non-denominational). Discussed role and job duties - working on a job description to bring to the next Board meeting.
- Sexual Harassment training should be completed for all board members
- EMS Multi Casualty Incident Training District wide.
- Infrequently used skills make up drill
- District hosted SFMO Instructor 2 class
- District CPR recertification beginning of the year and new laryngoscopes to be delivered soon.
- SB198 Facilities Inspections in progress will be submitted to Safety Division by the end of December.
- Auditory and Respiratory questionnaire at Sutter Occupational Health in progress
- Business Inspections in full progress, first year we are required to report out to the Board our success rate for certain occupancies
- Day before Thanksgiving Parade E18, BR18, T17 all participated in the parade
- Santa in the Hood (District Wide) plans in progress in target areas and will be placing lights on one of our Brush Units
- Annual Paul Martins Food and Toy Drive Event was a huge success on Dec. 8<sup>th</sup>. Engineer Tribur did a fantastic job as the organizer.
- Public Safety request got \$2600 from businesses to spend on fire prevention materials
- Truck 17 yearly service completed, District UL Ladder testing has been scheduled in December.
- Chief's replacement vehicle and training vehicle ordered approx. 10 weeks to deliver then build ups.
- Fire Marshal Candidate hired, start day is Dec. 16<sup>th</sup>
- Two new paramedics start date of Jan. 6<sup>th</sup>.
- Engineer written test Dec. 13<sup>th</sup>
- Battalion Chief written test end of January
- Shawn Cline promoted to Engineer, badge pinning in January

Board/Staff Comments: None

Future Agenda Items: Dec. 15<sup>th</sup> Station 17 Pancake Breakfast, Dec. 19<sup>th</sup> Captain Giblin Retirement Luncheon

8:35 p.m. Adjourn to Closed Session: The Board of Directors adjourns to a closed session meeting for the following purposes: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (G.C. § 54957(b)) TITLE: FIRE CHIEF.

9:25 p.m. reconvene from Closed Session: Board President Gibson reported that the board met in closed session to conduct the annual evaluation for the Fire Chief with no action taken.

There being no further business to come before the Board, the meeting adjourned at 9:25 p.m. A special meeting will be held with a closed session on Monday, Dec. 16<sup>th</sup> to discuss labor negotiations. The next regular meeting will be held on Wednesday, January 08, 2020.

Respectfully submitted,



Recording Secretary, Kathy Medeiros