

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
January 8, 2020

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, January 8, 2020 at 7:03 p.m. by President, Chris Gibson.

Present:

Chris Gibson, President
Gary Grenfell, Vice-President
Dave Harris, Director
Russ Kelley, Director
Terri Ryland, Director
Tom Millward, Director

Absent:

Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Jason Brooks
Fire Marshal, Jeff Ingolia
Captain Paramedic, Cody Forrest
Firefighter Paramedic, Anthony Rydell
Engineer Paramedic, Jon Crull
Firefighter Paramedic, Robert Sinetos
Engineer Paramedic, Cameron Wardlaw
Engineer Paramedic, Ray Spear

Public Comment: None

Closed Session Report: President Gibson reported that the Board had a closed session prior to the regular board meeting at 6 p.m. The board has given Chief Walder direction for the upcoming negotiations and no action was taken.

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Ryland. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

SPECIAL PRESENTATION

Badge Pinning Ceremony: CANCELED. The Chief canceled the special presentation for the promotional pinning of full-time Paramedic Engineer Shawn Cline. The special presentation will be delayed until next month's meeting.

OLD BUSINESS

Eureka Union School District Measure A: Chief Walder recommends discussion and possible action to support Eureka School District Measure A. Representatives from Eureka School District gave a short presentation on Measure A at the December Board meeting and asked for the Districts endorsement. Director Kelley remarked that he found some of the language in the marketing materials offensive. Director Harris physically excused himself from the discussion and action due to employment with the School District. The measure proposes a \$28.68 assessment per \$100,000 of home value to modernize the aging facilities of the school with a focus on STEM. Director Kelly made a motion to endorse the Eureka Union School District Measure A. The motion received a second from Director Ryland. Carried

Ayes: Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: Harris Absent: Mullin

Director Harris returned to the meeting after the voting at 7:14 p.m.

Industrial Disability Retirement (IDR) Resolution: Staff recommends action on the revised CalPERS Resolution for Captain Darren Zimmerman's IDR employer-initiated application. Chief Walder explained that the Board did approve the Resolution #3-2019/20 at the November Board meeting but it was not accepted due to specific language requirements. Chief Walder has now had the resolution prepared along with District's legal counsel with the requested additional language. CalPERS has reviewed and approved of the new resolution. Director Grenfell made a motion to approve Resolution 9-2019/20 pertaining to the application for industrial disability retirement of Fire Captain Darren Zimmerman. The motion received a second from Director Ryland. Carried

Rollcall:

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

Station 18 New Truck Room: Chief Walder recommends discussion on the progress made on the new truck room project. Chief Walder reported that the standing item has very little to report but is moving forward with the Town of Loomis. Fees need to be paid soon to the architect and construction documents are still being built.

NEW BUSINESS

Adoption of the South Placer Fire District Annual for the Fire Impact Fee Program: Staff recommends approval of the resolution adopting the fire impact fee program annual report for fiscal year 2018/19. In accordance with Government Code Section 66006(b) (1) and (2) the District is required to prepare a one year report and has determined that the report is true and correct. The report has been posted online for general viewing. There were no requests made to the District for notification as of the preparation of this meeting. There are no new revenues being collected under this Nexus Fee program since the approval and implementation of the Consolidated South Placer Fire District Nexus Fee Study and fee program. Fire impact fees were received last year at \$200,972 with \$10,000 distributed in refunds. The ending balance at year end was \$209,733. \$1 million was expended from the fund for the Station 15 remodel project.

Director Kelley made a motion to approve Resolution No. 6-2019/20 and to approve the South Placer Fire District Annual Report for the Fire Impact Fee Program. Seconded by Director Millward. Carried

Rollcall:

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

Adoption of the former Loomis Fire Protection Districts Annual Report for the Fire Impact Fee Program: Staff recommends approval of the Resolution adopting the fire impact fee program annual report for fiscal year 2018/19. In accordance with Government Code 66006(b) (1) and (2) the District is required to prepare an annual report and has determined the report is true and correct. The District did post the report online for general viewing. The fund collected \$52,000 in fire impact fees last year. Expenditures in the year included purchase of SCBA equipment that were matched by grants received and the truck room schematic design. Ending balance in the account was \$126,521.

Director Kelley made a motion to approve the former Loomis Fire Protection Districts Annual Report for the Fire Impact Fee Program and to approve Resolution No. 7-2019/20. The motion received a second by Director Millward.

Carried

Rollcall:

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

Adoption of the Consolidated South Placer Fire District Report for The Fire Impact Fee Program: Staff recommends approval of the resolution adopting the fire impact fee program annual report for fiscal year 2018/19. In accordance with Government Code 66006(b) (1) and (2) the District is required to prepare an annual report and has determined the report is true and correct. The District did post the report online for general viewing. Interested parties that requested notice would have been notified of the report 15 days prior to this regularly scheduled meeting. There were no requests made to the District for notification. No funds were expended in this newly created account. Two refunds were made for \$4,887. The fund collected \$59,643 in fire impact fees last year. At the end of fiscal year 2018/19, the balance of the reportable fee fund was \$59,762.

Director Millward made a motion to approve the Consolidated South Placer Fire Districts Annual Report for the Fire Impact Fee Program and to approve Resolution No. 8-2019/20. The motion received a second by Director Harris. Carried

Rollcall:

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

2018/19 Loomis Fire District Special Tax Report: Staff recommends review and approval of the Fiscal Year 2018/19 Fire Suppression and Protection Special Tax Report completed December 2019. The Districts Special Tax Administrator, SCI, prepared the report of the LFPD Special Tax which includes a brief history of the special tax and summarizes the parcel tax submittal to the County, expenditures for the fiscal year 2018/19, and projections for current fiscal year 2019/20. The Fire Districts Special Tax Revenues for 2018/19 were \$451,115. Chief Walder noted that 100% of the revenue received from the special tax is utilized for local staffing costs.

Director Ryland made a motion to approve the 2018/19 Loomis Fire District Special Tax Report. The motion received a second by Director Grenfell. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

2018/19 South Placer Fire District Special Tax Report: Staff recommends review and approval of the Fiscal Year 2018/19 Fire Suppression and Protection Special Tax Report completed December 2019. The Districts Special Tax Administrator, SCI, prepared the report of the SPFD Special Tax which includes a brief history of the special tax and summarizes the parcel tax submittal to the County, expenditures for the fiscal year 2018/19, and projections for current fiscal year 2019/20. Originally, the Special Tax was passed in 1983 for a \$70 tax per parcel with no CPI, commercial fees are .05/square foot, land is charged \$2 per acre, farm buildings are \$70, and mobile homes are \$20 per unit. The Fire Districts Special Tax Revenues for 2018/19 were \$696,000. It was noted that the only increases the District received from special taxes are for new units in the District.

Director Ryland made a motion to approve the South Placer Fire District Special Tax Report. The motion received a second by Director Grenfell. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

Fiscal Year 2019/20 Budget Report: The Chief recommends a short presentation on the status of the Fiscal Year 2019/20 budget. Chief Walder remarked that the reports have not yet been received from the County for the month of December. A quarterly report will be prepared for the February 2020 board meeting. A profit and loss statement for November 2019 was reviewed. Mitigation Revenue is up over estimates at over 50% received for the year. The federal grant revenues are on track. Salaries and wages are high due to one-time payments and an increase in vacancies causing additional overtime. December financial reports will reflect a better picture of the budget once the tax draw numbers are reported. Once the first draw is received, spending will begin in fixed asset, capital expenditure, and mitigation categories. Director Ryland made a motion to approve the Fiscal Year 2019/20 Budget Report. The motion received a second from Director Grenfell.

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

Fiscal Year Goal Steward Team Recommendation: Staff recommends discussion on the Fiscal Responsibility Goal Steward Team's recommendation and direction from the Board to move forward with seeking increased funding in Division 2 of the South Placer Fire District. The Fiscal responsibility team was formed with members of the Board, Union, and Management through the Strategic Planning Process. One of the objectives for the team are to "Expand alternative funding sources." While working through the objectives it became clear that the District needs greater funding than the current level of funding can provide to continue the level of service to the community. Chief Walder explained that fire seasons in California are different than in the past, a new normal. The District has made moves to increase staffing to a 3-0 at three stations with help from the Safer Grant funding. With one year left on the grant that staffing is at jeopardy of being reduced. He continued that Station 16 still has no engine at the Station and is not fully staffed. It has always been a priority for the Board to reopen that station. Administration has struggled since three full time Chief Officer's positions have been removed while still adding employee's to the District. Division 2 of the District has a static special tax set at \$70 per parcel from 1984 with no CPI increase. Division 1 funding supports operations out of just one fire station, while Division 2 funding supports operations out of five stations. Chief Walder continued that several Board members were present at a presentation given by SCI discussing the many options to the District for

a tax measure. Chief Walder recommended the Board give the recommendation to move forward with a plan at the next board meeting and pursue SCI to move forward. Director Millward made a motion to move forward with the GST Fiscal Responsibility Team's recommendation and move forward with seeking additional funding in Division 2 of the District. Director Grenfell made a second to the motion.

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He explained that recently representatives from the Union and the Fire Chief met with Dispatch to discuss Station tones along with other fire districts. He continued that this is part of an initiative to provide a better workplace for firefighters. Additional discussion will be made regarding the future of the OAC unpaid position and the current version of the closest resource agreement (CRA) that was initially drafted in 2006.

Volunteer Fire Chaplain Job Description: The Chief recommends discussion and approval to move forward with the Volunteer Fire Chaplain program. Chief Walder explained that Doug Garside, a well-respected retired firefighter and now Chaplain, has applied with the District to be the Volunteer Fire Chaplain for the District. The position would be run by the District with input from the Labor group to support, approve and enhance the peer support program. The services would be confidential and available to all employees for counseling. Director Millward made a motion to approve the Volunteer Fire chaplain program and job description. Director Ryland made a second to the motion. Carried

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

Correspondence: A monthly statement for the month of November from PARS Trust reflecting the recent earnings to the OPEB account.

Chief's Report:

- Met with Town of Loomis regarding Costco and the Zone of Benefit or lack of – will report back in February for any new developments
- BOR has approached the District about a shaded fuel break project along the majority of the FLSP shoreline. More information to follow.
- Attended the Quarterly FDAC Board meeting yesterday, many topics of discussion including ERAF, legislation affecting the Fire Districts, education opportunities, and Annual Conference. This year Pre-Conference is March 31 with main conference starting April 1 – April 3
- GST's are starting to bring forward deliverables – Team of Professionals brings new employee day orientations and new evaluations
- Tree Lake Village held the Santa Event on 12/13
- Pancake Breakfast with Santa at Station 17
- Folsom Lake Estates Santa Ride
- Business Inspections for 2019 were finalized – report for the Board in February per new legislation

- OES going into West Coast Frame soon for repairs covered by OES Br17 going into Cummins for recall repairs
- Engineer written test on 1/13
- Application period of Battalion Chief closed, written test at end of the month
- Paramedic Firefighter Announcement will be posted by the end of the Week due Feb. 2nd with first round closing date on a continuous recruitment with FCTC
- New SCBA in service training starting up
- Target Solutions Check It Project Phase 2 implementation
- Hired Division Chief Jeff Ingolia
- Captain Lisa Giblin retired
- Engineer Scott Roberts retired
- Engineer Erik Garside resigned
- Hired Paramedic Firefighters Joshua Christian and Joseph Petersen. Currently the two new hires are in a two-week orientation and will be placed online following completion.

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:05 p.m. The next regular meeting will be held on Wednesday, February 12, 2020.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros