

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
December 09, 2020

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, December 09, 2020 at 7:00 p.m. by President, Chris Gibson via both teleconference connection and in person meeting. <https://global.gotomeeting.com/join/699373741>

Present:

Chris Gibson, President  
Gary Grenfell, Vice-President  
Sean Mullin, Clerk  
Ken Musso, Director  
Dan Bajtos, Director  
Terri Ryland, Director  
Mike Johnson, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder  
Deputy Chief, Karl Fowler  
Board Secretary, Kathy Medeiros  
Battalion Chief, Jason Brooks  
Captain, Brian Midtlyng  
Engineer Paramedic, Jon Crull  
Captain Paramedic, Cody Forrest  
Captain Paramedic, Matt VanVoltinburg

Special Presentation: The Chief introduced Placer County Board Supervisor, Jim Holmes, who administered the oath of office to the three newly elected Board members: Dan Bajtos, Mike Johnson, and Ken Musso.

Public Comment: Former Directors Tom Millward, David Harris and Russ Kelley congratulated the new directors and welcomed them to the District.

7:10 p.m. Adjourn to Closed Session: The Board of Directors adjourned to a closed session meeting for the following purposes: To discuss Engineer Matt Tribur's pending Cal PERS industrial retirement. (Pursuant to Govt. Code § 54957(b.))

7:20 p.m. reconvene from Closed Session: President Gibson reported that the Board discussed the industrial retirement application of Engineer Tribur and will now bring the item for action.

Consent Agenda: Director Ryland made a motion to approve the items for the consent agenda with a separate roll call to approve the November meeting minutes; seconded by Director Mullin.  
Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

Consent Agenda (November minutes only): Director Ryland made a motion to approve the November 2020 meeting minutes individually from the consent agenda; seconded by Director Grenfell. Carried

Rollcall:

Ayes: Gibson, Ryland, Mullin, Grenfell Noes: None Abstain: Musso, Bajtos, Johnson  
Absent: None

Industrial Disability Retirement (IDR) Resolution: Staff recommends discussion in closed session and action on the CalPERS Resolution for Engineer Matt Tribur's IDR application in open session.

Director Ryland made a motion to approve Resolution No. 5-2020/21 approving the application for Industrial Disability Retirement of Engineer Matt Tribur. The motion received a second by Director Grenfell. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

## OLD BUSINESS

Penryn Fire District Request for Service Proposal: The Chief recommends discussion and authorization to move forward toward a negotiation process with the Penryn Fire District. Chief Walder noted that this is a non-action standing item from the last three months. He wanted to give the new board members an opportunity to learn about the request. He continued that the District is still reviewing the opportunity and considering moving forward with the request for service proposal that would affect administrative and operations services in the District. He reported that the prior contract for services with Loomis Fire was utilizing Battalion Chief and Fire Chief services only. Funds received from a contract with Penryn Fire could be used toward OPEB debt or acquiring a training chief. Chief Walder stated that an administrative contract would be beneficial for both districts.

Station 18 New Truck Room Update: Chief recommends discussion on the proposed project and progress made to date. Chief Walder explained that the item is for board information only. It was noted that the former Loomis Fire District saved \$1.5 million for the project and designated those funds at the consolidation with South Placer. Plans are not bid ready yet but it was noted that the remodel will not only increase the truck room but bring the antiquated station to code. The project will be presented again to the Board for further discussion.

## NEW BUSINESS

Resolutions for Dedicated Service to South Placer Fire District: Staff recommends adoption of the resolutions recognizing Tom Millward, Russ Kelley, and Dave Harris for their outstanding service to the Fire District and the community. Directors Millward and Kelly served with the Loomis Fire District Board since December of 2012 and Director Harris served the South Placer Board since December of 2012. Chief Walder noted that the Directors were instrumental in the Consolidation process between the two districts and have been an asset to moving the District forward over the past eight years. Director Grenfell made a motion to approve Resolution No. 6-2020/21 to recognize Tom Millward with a second received by Director Ryland. Director Grenfell made a motion to approve Resolution No. 7-2020/21 to recognize Russ Kelley; a second was received

from Director Ryland. Director Grenfell made a motion to approve Resolution No. 8-2020/21 to recognize Director Dave Harris; a second was received by Director Bajtos.

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

Board of Directors Officers and Committees 2021: Staff recommends board officer position elections and committee appointments for 2021. Chief Walder explained that this is standard procedure each December. The Board will need to elect a President, Vice President, Clerk, and appoint members to various standing committees. Director Gibson nominated Director Grenfell for Board President. Director Ryland seconded the motion. Director Ryland nominated Director Gibson for Vice President. Director Grenfell seconded the motion. Director Ryland nominated Director Mullin for clerk, with Director Musso seconding the motion. Director Ryland made a motion to appoint the remaining committee positions with their current incumbents. Director Grenfell seconded the motion. Director Musso agreed to join the Personnel Committee and become the FAIRA alternate, Director Bajtos and Director Johnson agreed to join the Facilities Committee. Director Ryland made a motion to approve all 2021 Board Officer Positions and Committee appointments. Director Grenfell seconded the motion. Carried

President Gary Grenfell  
Vice President Chris Gibson  
Clerk Sean Mullin

Personnel Committee Chris Gibson, Gary Grenfell and Ken Musso  
Finance Committee Terri Ryland & Sean Mullin  
Facilities Committee Mike Johnson & Dan Bajtos  
FAIRA Eric Walder (primary) & Ken Musso (alternate)  
FDAC Eric Walder

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

2021 Board Meeting Schedule: Staff recommends review of the proposed 2021 Board Meeting Schedule. Chief Walder noted that he had reviewed the upcoming schedule dates and found no conflicts. Director Johnson made a motion to approve the 2021 Board Meeting Schedule. The motion was seconded by Director Musso. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

Fiscal Year 2019/20 Audit Acceptance: Staff recommends discussion and acceptance of the South Placer Fire District Fiscal Year 2019/20 third party audit. Chief Walder explained that the third party audit was very successful with few recommendations. He continued that the report included the business basis analysis along with the governmental standard. He noted that the net pension liability increase \$1.272 million from the prior year was due to the drop in the discount rate and the poor performance by PERS investments that only received 4%. Director Ryland noted there was a surplus of \$140,000 in excess of revenues over expenditures despite the current economic instability. Chief Walder noted that the District is currently funded at 83% in their pension while

other agencies like Sac Metro are at 67%. Director Ryland made a motion to accept the Fiscal Year 2019/20 audit. The motion received a second from Director Musso. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

2020/21 Long Term Facilities Maintenance, Apparatus Replacement and Major Equipment Replacement plan updates: The Chief recommends a review and approval of the 2020/21 revised and updated capital improvement plans. These plans are a planning guide for the District. Chief Walder began with a brief presentation and update for the revised plans which will be included in the Mitigation Fire Fee Annual Reports. The last eight years all apparatus purchase utilized the development revenues as current budget principles allocated 2% of general revenue towards the expense. It was noted that there will be one new engine purchase in this budget year. Director Grenfell made a motion to approve the 2020/21 Long Term Facilities Maintenance, Apparatus Replacement, and Major Equipment Replacement plan. The motion was seconded by Director Ryland. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

Breathing Apparatus Surplus: Staff recommends that the Board approve the surplus of outdated self-contained breathing apparatus. The District recently participated in and was awarded funding through a regional grant that replaced the entire Scott SCBA inventory with updated state of the art equipment. The equipment that is being surplusd was from a grant award in 2005. The equipment that can be donated will, and any equipment that is out of date will be destroyed. Equipment included approximately 46 packs and 60 bottles. Director Mullin made a motion to surplus the outdated self-contained breathing apparatus. The motion received a second from Director Johnson. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

Employee Retention: The Chief recommends discussion on employee retention and possible District action that may improve the Districts ability to retain and recruit employees. Chief Walder began that this is a standing agenda item to discuss at each month's meeting. This month the District had one separation but there are two new hires in orientation. He noted that not all employees make it through probation. He continued that at last month's meeting it was agreed to review the current District body art policy that has limited the recruiting ability for the District. It was noted that the current policy is too restrictive, limiting the pool of candidates and is not in the industry norm. He recommended a revised policy that excludes body art from the hands, neck, and face with an exception for ring tattoos. Chief Walder recommended the new policy be updated similar to other fire agencies. Director Musso made a motion to approve the revised body art policy number 1705. The motion received a second from Director Johnson.

Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None  
Absent: None

Hazardous Vegetation Enforcement MOU: Staff recommends action to authorize the Chief to enter into the updated MOU agreement with Placer County over hazardous vegetation enforcement. This is a revised MOU with the County from the prior agreement approved by the Board in July of 2020 to enforce the standards of the Hazardous Vegetation and Combustible Material Abatement Ordinance. The county is requesting to upgrade the indemnification language and requires the Districts Board to act on the updated MOU and exhibits. Director Mullin requested that the MOU come back for approval next month after legal counsel reviews the additional language. Chief Walder agreed to bring the item back next month for further discussion and approval.

Fire Agencies Self Insurance System (FASIS) Election: Staff recommends that the Board take action to authorize the Chief to vote for Director Grenfell to fill a current vacancy on the FASIS Board of Directors. Director Ryland made a motion to nominate Director Grenfell to the FAIRA Board of Directors. The motion received a second from Director Johnson. Carried

## INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. He noted that the County infection rate has spiked and things have gotten more restrictive. The stay at home order was in effect on Thursday with additional OSHA guidance being put into action. A mandated face covering is soon to be in effect. Other local fire agencies have begun to see many infections within their staff. He continued that he is working with all labor groups to make sure all employees feel safe and comfortable. Should a safety employee receive a positive test it can be presumptive if deemed so by Workers Compensation Carrier.. The District is moving with an abundance of caution with every possible exposure.

Correspondence: A monthly PARS statement for the month of October.

### Chief's Report:

- Executive Staff Meeting today to discuss issues throughout the District and met with 522 leadership for the standing labor management meeting
- Sutter Occupational Health is closing their services effective 12/31/2020. A new contract has been initiated with Kaiser occupational health for pre-employment, DMV, and workers compensation related issues.
- Annual South Placer Firefighters and Eric Sanchez Annual Food and Toy Drive is underway, seen a marked decrease in donations to the toy drive at this point in the season and the Paul Martin Event for Dec. 13 is in jeopardy of being cancelled.
- Air bags on the truck were replaced last week, shop was able to do the repair.
- Training van was outfitted with a radio by the shop. Out for striping and will be in service.
- District hose testing underway, UL has been in the District doing ladder testing
- Safety Committee meeting on Dec. 18<sup>th</sup>
- PSPS Resiliency grant project is underway with Station 15 being the first of the two to receive bids on completing. Station 17 will be next.
- Officially re-elected to the Zone 3 FDAC Board of Directors for 2021-23 also appointed as the 2<sup>nd</sup> Vice President of FDAC.
- Apprentice Firefighter announcement is closing on the 18<sup>th</sup> and we have 10 applications.
- Dr. Royer the Districts Medical Director was the lead in the Paramedic practical test that was given on the 20<sup>th</sup>. Would like to thank all District employees that helped in the process that included Chief Brooks, Engineer Spear, Engineer Long, Engineer Hernandez, and

Reserve Apprentice Gollick. Three candidates are moving forward with conditional job offers.

- Two paramedic Firefighters are in the new hire orientation.
- CSFM Class Command 2D was given in house last week. Moving forward with a Captains announcement shortly.
- Engineer academy last month was a success with three new engineers on shift
- 2021 Training Plan releasing shortly
- 2 hours of training is required daily even if Training Division does not have training assigned- may be shifting back down but still doing company training
- Prevention Division: 20 new residential starts over 5800 square feet with \$60k in mitigation fees. Remodels 87,000 square feet with \$23k in fees received. The Chabad House remodel brought in \$20k in mitigation fees
- Would like to schedule district tours with new board members

Functions: None

Board/Staff Comments: Director Grenfell extended a welcome to the three new board members.

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 9:00 p.m. The next regular meeting will be held on Wednesday, January 13, 2021.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros