

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
March 10, 2021

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, March 10, 2021 at 7:00 p.m. by President, Gary Grenfell via both teleconference connection and in person meeting. <https://global.gotomeeting.com/join/670275949>

Present:

Gary Grenfell, President
Chris Gibson, Vice President
Sean Mullin, Clerk
Ken Musso, Director
Terri Ryland, Director
Mike Johnson, Director
Dan Bajtos, Director

Absent:

None

Staff in Attendance:

Fire Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Matt Feeley
Battalion Chief, Darren McMillin
Battalion Chief, Jason Brooks
Captain Paramedic, Devin Fuller
Captain, Joshua Green
Captain Paramedic, Matt VanVoldinburg

Public Comment: None

Consent Agenda: Director Gibson made a motion to approve the items for the consent agenda with the motion seconded by Director Mullin. Carried

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Ryland, Gibson, Bajtos Noes: None Abstain: None
Absent: None

OLD BUSINESS

Draft Division Chief Job Description: Staff recommends discussion and approval of the revised EMS/Training Division Chief job description. At the February Board meeting the Board voted and approved and Administration Reorganization Plan that includes temporarily filling a currently vacant Division Chief- EMS/Training Officer position with an actor. This revised job description will give the employee in the acting position an expectation of duties to be performed. The District is in the process to fill the position now. Chief Fowler noted that he was looking for approval of the policy of combining the two vacant positions into one by rewriting the position currently performed by the Battalion Chief's. He continued that as Chief Feeley has moved to assist with Operations and Personnel his Division level work in Training will now be vacant. Battalion Chief McMillin will continue to handle the Safety Division level workload. Chief Fowler noted that the work of EMS and

Training division has a large workload required. Director Ryland added that due to the retirement of Chief Walder the positions were temporary in nature to continue the workflow until the time the agency recruits a new Fire Chief that can decide a permanent reorganizational plan. Chief Fowler agreed that the temporary positions were until a new Fire Chief is in place. He added that he is asking for approval of the job description tonight as the Battalion Chief's move to temporary day positions and this will give the newly promoted Battalion Chief an opportunity to learn the new job responsibilities without additional Division Chief duties of EMS/Safety/Training. Captain Paramedic Matt VanVultinburg added that the Local 522 is not in support of the temporary Division Chief position. Director Ryland made a motion to approve the Draft Division Chiefs job description. Director Gibson made a second to the motion. Carried

Rollcall:

Ayes: Mullin, Grenfell, Ryland, Gibson Noes: Johnson, Bajtos, Musso Abstain: None Absent: None

Penryn Fire District Request for Service Proposal: Staff recommends a presentation on behalf of the Penryn Ad Hoc Committee of the Board. Discussion and action needed to move forward with drafting the administrative contract with legal counsel, or to not move forward currently with an administrative contract with the Penryn Fire District. Chief Fowler began that Engine 38 is a critical resource to the District and operationally very little will change with this contract. He added that this is a proposal for administrative services not a consolidation. The contract would be for one year term with a 90 day termination clause for \$165,000 per year. The Penryn District has temporarily hired a retired annuitant in the position of Fire Chief. Captain Paramedic VanVultinburg added that the bargaining unit felt the contract would have an adverse effect on the recruitment efforts of a new fire chief. Local 522 President Andrew added that he recommends the Board vote no at this time. Chief Fowler recommended the District give the contract a chance temporarily, that it only impacts administrative employees directly and will assist the District to offset the costs of the temporary day assignments in the short term. Director Johnson noted that the timing for the contract was not good. Director Gibson made a motion to approve the request for service proposal. Director Ryland made a second to the motion. Carried

Rollcall:

Ayes: Grenfell, Ryland, Gibson Noes: Musso, Johnson, Mullin, Bajtos Abstain: None Absent: None

Fire Chiefs Contract: Staff seeks approval of the Fire Chiefs contract. At the February board meeting the Board promoted the Deputy Chief to the position of Fire Chief effective March 9, 2021. The term of the contract is March 9th through December 31, 2021. Chief Fowler noted that the contract mirrors the prior contract with Chief Walder with the removal of any paramedic incentive pay. He noted that the Fire Chief Ad Hoc Committee had met and approved the contract being presented tonight. Director Ryland made a motion to approve the Fire Chiefs contract. The motion received a second from Director Mullin.

Rollcall:

Ayes: Grenfell, Ryland, Gibson, Musso, Johnson, Mullin, Bajtos Noes: None Abstain: None Absent: None

Employee Retention: The Chief recommends discussion on employee retention as a standing item for discussion for every board meeting. Chief Fowler began that the District is asking for approval to partner with Columbia Southern University to give employees an opportunity for online educational opportunities. The MOU has been reviewed by legal counsel and approved. Currently 2000 public

agencies participate in the partnership. It was noted that several employees are currently enrolled in the school. The District is a huge proponent of furthering education. Director Johnson made a motion to approve the MOU with Columbia Southern University. Director Gibson made a second to the motion. Carried

Rollcall:

Ayes: Grenfell, Ryland, Gibson, Musso, Johnson, Mullin, Bajtos Noes: None Abstain: None
Absent: None

Station 18 New Truck Room Update: Staff recommends discussion on the proposed project and progress made to date. Chief Fowler explained that the Town Of Loomis has received their third submittal of plans with changes and the project is now close to bid ready. The former Loomis Fire District set aside the funds for the project and were promised the remodel would be completed. Covid has significantly slowed down the project but the plans are now in final phases. The training house is being prepared for demolition.

Replacement of a FAIRA Director: Staff recommends adoption of Resolution appointing a Director or Chief Officer to the FAIRA Board of Directors. Former Chief Walder had represented the District on the FAIRA board since 2015 and now the seat is vacant. Director Ken Musso was appointed as the alternate to Chief Walder at the December board meeting. Director Musso agreed to immediately take on the FAIRA Board seat. Director Mullin made a motion to approve the Resolution appointing Ken Musso to the FAIRA Board of Directors. Director Gibson made a second to the motion. Carried

Rollcall:

Ayes: Grenfell, Ryland, Gibson, Musso, Johnson, Mullin, Bajtos Noes: None Abstain: None
Absent: None

LAFCO Special District Representative Call for Nomination: Staff recommends discussion and action on the open nomination period for one regular and one alternate Special District representative seat on the Placer Local Agency Formation Commission. The Board tabled the item at the February 2021 board meeting. Chief Fowler noted that there was no interest in the position at this time so no nomination will be given for the seat.

NEW BUSINESS

Fire Chief Recruitment: Staff recommends a report by the Fire Chief Recruitment Ad Hoc Committee of the Board. Director Mullin began that the committee has discussed contracting with two different recruitment agencies. Both agencies are credible and successful local agencies. It was noted that the costs of both contracts differed by only \$2500. Director Mullin recommended the Board sign a contract with Bob Murray and Associates as soon as possible. Chief Fowler added that it would be ideal for a new chief to be in place at the beginning of the new fiscal year. Director Musso made a motion to authorize a contract with Bob Murray and Associates. Director Mullin made a second to the motion. Carried

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Ryland, Gibson, Bajtos Noes: None Abstain: None
Absent: None

Surplus Vehicle (208) 2004 Ford Taurus: Staff recommends that the Board authorize the District surplus the 2004 Ford Taurus. With the arrival of the training van and the paint and body work required for the sedan the maintenance division is recommending to surplus the vehicle. Estimated

value is \$1000 and the District would offer a sealed bid to employee's first then offer the vehicle for sale to the public. Director Gibson made a motion to approve the surplus of Vehicle 208. The motion received a second from Director Bajtos. Carried

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Ryland, Gibson, Bajtos Noes: None Abstain: None
Absent: None

INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Chief Fowler noted that the District has had no need to change the current plan. Placer County is still in the purple tier. The District is still staying in compliance with Cal OSHA requirements. Once the county is at red tier additional public availability and training will begin. Screening has still been utilized in District with rapid tests successfully. Employees are doing a good job while still transporting many Covid patients.

Correspondence: A monthly PARS statement for the month of January and a card of thanks from a medical call.

Chief's Report:

- EMS Training required by SSV occurred
- LARRO training and RS1 with 7 members participating in the end of March/April
- 4/15 is Brown Act/Ethics trainings meeting for Board members at Station 17 Training room
- Two apprentice Firefighters job offers given
- Captain testing occurring soon with 6 candidates
- Battalion Chief test with one candidate for March 11th
- May 4 testing for Paramedic Firefighter
- Prevention Division reports 20,000 square feet of remodel this year
- 3 new subdivisions
- New Firefighter Paramedics are doing great.
- An Eagle Scout is doing a project at St. 18 to repurpose the bell and memorialize it with all supplies donated to the project
- Two alarm fire on Shelbourne Drive due to a chimney fire. Excellent salvage job by crews.
- Five patients transported from MCI on Auburn Folsom at Eagle View
- March Labor management meeting cancelled until April 7th
- Wellquest to open end of April/May
- CSCP Fire Safe Councils to move forward
- Vegetation removal ongoing in state parks
- Task books for investigators moving forward
- Firearms ordered to be here by June
- 6 Radios were purchased – some from Mitigation revenues

Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 9:34 p.m. The next regular meeting will be held on Wednesday, April 14, 2021.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros