

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
December 08, 2021

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, December 08, 2021 at 7:01 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President
Chris Gibson, Vice President
Sean Mullin, Clerk
Ken Musso, Director
Terri Ryland, Director
Mike Johnson, Director
Dan Bajtos, Director

Absent:

None

Staff in Attendance:

Fire Chief, Mark Duerr
Fire Chief, Karl Fowler
Deputy Chief, Matt Feeley
Battalion Chief, Brian Midtlyng
Battalion Chief, Darren McMillin
Captain Paramedic, Donavon Gray
Captain Paramedic, Matt VanVoldinburg
Firefighter Paramedic, Brett Palmer
Firefighter Paramedic, Kevin Cooney

Public Comment: None

Closed Session Report: President Grenfell reported that the board met in closed session at 6:30 p.m. to discuss a personnel matter with no action taken at this time.

Consent Agenda: Director Gibson made a motion to approve the items for the consent agenda. The motion was seconded by Director Ryland.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

Special Presentation: Chief Duerr invited the family members of newly promoted Battalion Chief Brian Midtlyng and Deputy Chief Matt Feeley to step forward as the two employees individually were sworn in and then pinned with their official badge.

OLD BUSINESS

Station 18 New Truck Room Update: Staff recommends discussion on the proposed project and progress made to date. Chief Duerr began that the construction is still waiting on PG&E to pull the meter off the training house which should begin in mid to late December. The sinkhole repair was completed in late November and the concrete should be cured very soon.

Employee Retention: Staff recommends discussion on current issues facing the District involving employee retention. Chief Duerr began that the District has three Firefighter Paramedic positions open with testing beginning soon and then the Battalion Chief application period closing on December 23rd. One candidate on the current Captain list is to begin in January.

Reclassification of Division Chief from Training/EMS to EMS/Safety: Staff recommends reclassifying the job title for the previously approved Division Chief position. Chief Duerr explained that the approved position needed to be classified based on the District's needs. He continued that the position is needed to monitor the EMS daily and further research ambulance revenue opportunities. Director Ryland made a motion to approve the reclassification to the position Division Chief of EMS/Safety. Director Gibson made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

NEW BUSINESS

South Placer Fire District Division 2 Assessment: Staff recommends discussion and direction on a future Division 2 tax assessment. Chief Duerr gave a presentation on the status of the financial picture of the District. The two divisions were discussed at length regarding the different revenue sources each division provides to the District as well as the impact of the historical propositions and legislations that limit the district's property tax revenue sources. Chief Duerr recommended the Board move forward with a benefit assessment at \$240 per year that would produce \$2 million in revenues in year one with a cost-of-living adjustment assigned – noting that the original Division 2 special tax had no cost of living adjustment. New revenues from the benefit assessment would be spent to bring the District back into board adopted budgeting principles and maintaining employee retention for stability within staffing. The cost for the benefit assessment process is estimated at \$75,000. Ballots would be weighted to property owners based on their total assessment. Chief Duerr explained that a \$240 assessment is what is needed for the District now and in the future to ensure there is no need to bring any additional measures in the years to come. It was noted that a benefit assessment would have a committee to oversee the expenditures are spent within the Division and determine whether to take a CPI every year. Chief Duerr noted that staffing would have to be reduced in 2023/24 without a new revenue source. If the assessment was to move forward an Engineer's report would be drafted analyzing the property use in Division 2 prior to a balloted measure. Many members of the public expressed interest in beginning an ad hoc committee of citizens for the assessment. Director Mullin asked Chief Duerr to do further research analyzing the needs of the District as well as the potential CPI on the assessment for further discussion and action at the next board meeting.

South Placer Fire District Special Tax Reports 2020/21: Staff recommends reviewing and approving the Fiscal Year 2020/21 Fire Suppression and Protection Special Tax Reports for the South Placer Fire District-Former Loomis Fire District (Division 1) and the South Placer Fire District (Division 2). Chief Duerr noted that the reports are completed by SCI Consultants on behalf of the District. Director Ryland made a motion to approve the South Placer District Special Tax Reports 2020/21. Director Gibson made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

Adoption of the South Placer Fire District Five-Year Findings Report for the Loomis FDP Fire Impact Fee Program, FY 2019/20: Staff recommends approval of the resolution adopting the fire impact fee program annual and five-year findings report for fiscal year 2019-20.

Director Ryland made a motion to approve the South Placer Fire Five Year Findings report and Resolution for the Loomis FPD Fire Impact Fee Program FY 2019/20. The motion received a second from Director Bajtos.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

Adoption of the South Placer Fire District Annual Report for the Loomis FPD Fire Impact Fee Program 2020/21: Staff recommends approval of the resolution adopting the fire impact fee program annual report for the fiscal year 2020/21. Director Gibson made a motion to approve the South Placer Fire District Annual Report and Resolution for the Loomis FPD Fire Impact Fee Program 2020/21. Director Bajtos made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

Adoption of the Consolidated South Placer Fire District Annual Report for Fire Impact Fee Program, 2020/21: Staff recommends approval of the resolution adopting the fire impact fee program annual report for fiscal year 2020/21. Director Bajtos made a motion to approve the Consolidated South Placer Fire District Annual Report and Resolution for the Impact Fee Program 2020/21. Director Gibson made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

Adoption of the Placer County 2021 Local Hazard Mitigation Plan: Staff recommends formal adoption of the 2021 revision of the Placer County Local Hazard Mitigation Plan. Director Gibson made a motion to adopt the Placer County 2021 Local Hazard Mitigation Plan. Director Ryland made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

Board of Director Officers and Committees 2022: Staff recommends Board officer position elections and committee appointments for 2022. Director Gibson made a motion to nominate Gary Grenfell for President. Director Ryland made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Mullin Noes: Bajtos, Johnson Abstain: None
Absent: None Carried

Director Grenfell made a motion to nominate Director Gibson for Vice President. Director Ryland made a second to the motion.

Rollcall:

Ayes: Grenfell, Gibson Noes: Bajtos, Johnson, Ryland, Mullin, Musso Abstain: None
Absent: None FAILED

Director Bajtos made a motion to nominate himself for Vice President. Director Johnson made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

Director Mullin made a motion to continue all other officer and committee positions as presented from 2021. Director Ryland made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

2022 Board Meeting Schedule: Staff recommends review of the proposed 2022 Board meeting Schedule. Director Grenfell made a motion to approve the 2022 Board meeting Schedule. Director Johnson made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

2021/22 Long Term Facilities Maintenance, Apparatus Replacement, and Major Equipment Replacement Plan Updates: Staff recommends reviewing and approving the 2021/22 revised plans. Chief Duerr gave a presentation on the highlights of the revised plans. All of these plans are included in the Fire Fee Annual Reports. Grants for EMS equipment, apparatus and generators are being pursued.

Captain Job Description Amendment: Staff recommends updating the Captain job description to reflect State Certification changes. Chief Duerr explained that he has met with labor units to discuss the job description as certifications have changed. A new job description must be written to keep up with the most current requirements. Director Gibson made a motion to approve the Captain Job Description. Director Musso made a second to the motion.

Rollcall:

Ayes: Musso, Grenfell, Gibson, Ryland, Bajtos, Mullin, Johnson Noes: None Abstain: None
Absent: None Carried

INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Chief noted that the numbers are trending up again with a 4.6 % increase in the 7-day positivity rate. The District has seen an increase in exposures but is still doing well.

Correspondence: A recent PARS statement for the month of October and a holiday card was distributed.

Chief's Report:

- New mitigation fee rates effective 12/12/2021
- New PCR with Image Trend on 12/1
- Annual Ladder testing in December
- Arson task force activated for fatal fire
- Multiple parades and events around District
- Last meeting with Chief Fowler, 35 years of service
- November call volume closer to pre-2021 years
- Ambulance response times compliant
- Calls by Station and by type

Functions: Santa by the Lake for 5 nights with the 6th tomorrow, Santa in Loomis Sat. 12/18, Dec. 31 fireworks show at Hidden Lakes, Dec. 11 Paul Martin Toy Drive 12-4

Board/Staff Comments: Directors Bajtos and Ryland showed their gratitude to Chief Duerr for a great presentation to the public and the Board on the Benefit Assessment discussion.

Future Agenda Items: none

There being no further business to come before the Board, the meeting adjourned at 9:43 p.m. The next regular meeting will be held on Wednesday, January 12, 2022.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros