

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
April 14, 2021

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, April 14, 2021 at 7:03 p.m. by President, Gary Grenfell via both teleconference connection and in person meeting. <https://global.gotomeeting.com/join/224047213>

Present:

Gary Grenfell, President  
Chris Gibson, Vice President  
Sean Mullin, Clerk  
Ken Musso, Director  
Mike Johnson, Director  
Dan Bajtos, Director

Absent:

Terri Ryland, Director

Staff in Attendance:

Battalion Chief, Matt Feeley  
Business Manager, Kathy Medeiros  
Captain Paramedic, Devin Fuller  
Captain, Joshua Green  
Captain Paramedic, Matt VanVoldinburg

Public Comment: None

Consent Agenda: Director Gibson made a motion to approve the items for the consent agenda with the motion seconded by Director Mullin.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos    Noes: None    Abstain: None    Absent: Ryland  
Carried

OLD BUSINESS

Station 18 New Truck Room Update: Staff recommends discussion on the proposed project and progress made to date. Chief Feeley began that the project is now awaiting the approval of the civil plans and that the building plans were approved. It is expected to go out to bid in May. He continued that the costs have significantly increased since the original plans were reviewed. The Board will be presented again in a future meeting with the project to discuss the overall cost and determine the future for the project.

Fire Chief Recruitment: Staff recommends discussion and update for the Board of Directors on the progress of recruitment for the Fire Chief position. Chief Feeley explained that the District is still moving forward within the timeline that was provided by Bob Murray & Associates. The process appears to be on track and brochures will go to print soon. Director Mullin noted that Board members should look to clear their schedules for the week in late June for the process.

Employee Retention: Staff recommends discussion on current issues facing the District involving employee retention. Chief Feeley began that this is a standing item for each board meeting to discuss the current staffing issues for the District. Chief Feeley noted that the contract with Columbia Southern University was finalized last month and several employees have been taking advantage of the educational opportunities at the school. Apprentice Firefighter position has one anticipated vacancy that interviewing will begin soon to fill. Firefighter Paramedic testing begins on May 4<sup>th</sup> with three outside candidates already through the process. The Apprentice Mechanic position is actively recruiting with a closing date of April 23 and interviews to follow immediately. Captains testing scheduled for May 6 and 7 with interviews tentative for the week of May 10<sup>th</sup> and 17<sup>th</sup>. Battalion Chief recruiting letter was just released with a closing date of May 23<sup>rd</sup>. Fire Chief Process closes on May 28<sup>th</sup>.

## NEW BUSINESS

LAFCO Special District Representative Call for Nomination: The Chief recommends the Board members cast their ballot for two of the five candidates running for LAFCO Board Special District Representative. The current ballot asks for two nominations out of the five candidates. Director Gibson made a motion to nominate Gordon Ainsleigh of Auburn Recreation & Park District and Joshua Alpine of Placer County Water Agency. Director Johnson made a second to the motion.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos      Noes: None      Abstain: None      Absent:  
Ryland      Carried

FASIS Board of Directors Election: The Chief recommends the Board cast the ballot for the four candidates running for the FASIS Board of Directors. Director Gibson made a motion to cast the ballot for all four expiring positions on the FASIS Board of Directors. The motion received a second from Director Grenfell.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos      Noes: None      Abstain: None      Absent:  
Ryland      Carried

## INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Chief Feeley noted that the Covid plan has been updated with the increased openings within the county. Training is now increased to 12 personnel with continued social distancing and the required masking of all individuals. Station 16 is still being used as a Covid support center although there have been no employees needing the center since last year. Chief Feeley noted that many local special districts including South Placer have sent a letter to the governor asking for relief funds from the Covid-19 pandemic.

Correspondence: A monthly PARS statement for the month of February. A courtesy letter from the Wesleyan Church noting the availability of the property abut to Station 15 being offered for sale. A letter from Penryn Fire District thanking the staff for their assistance pursuing a contract for administrative services. A letter from Chief Gow of Placer Hills Fire District thanking Captain Paskey for his assistance during their Captain's testing process. A letter from Firefighter's Burn Institute thanking Chief VanVoldinburg for his participation in the Fill the Boot for Burns event.

Chief's Report:

- Labor Management meeting occurred discussion on minimum staffing policy and job description changes
- Executive Staff meeting today for updates on all divisions
- March Profit & Loss available –to be presented next month
- Training is moving forward with less restrictions: LARRO with 4 employees, Rescue Systems 1 with 7 employees, Driver Op 1A with 6 employees, Helicopter training with PCSO
- Station 18 project has the bell project moving forward and should be finalized in 30 days.
- Safety Committee met this month and reviewed policies with Western Placer Chiefs, moving forward with Scott upgrades to fit testing, and a body armory policy
- Operations reported staffing and deployment recommendations and SCBA upgrades
- Prevention reported a walk thru of Well Quest’s facility, several new developments and plan reviews keeping the Division very busy
- Testing update: Apprentice Firefighter completed 4/14, Paramedic Firefighter testing 5/4, Engineer process complete with 3 outside candidates, Apprentice Fire Mechanic interviews to be held last week of April, Captains testing assessment center on May 6 and 7, Battalion Chief testing written exam slated for July, Fire Chief recruitment closes May 28<sup>th</sup>
- Two structure fires: 1 garage fire and 1 shed fire
- Battalion 19 (017) repairs – getting bids
- 1 employee sustained achilles heel injury during PT with surgery last Saturday-unknown down time
- Hose testing taking place for the 2021 year
- Board Training: Brown Act this week
- PARS-meeting with Finance Committee to be rescheduled
- Letter from Wesleyan Church - recommend Chief Ingolia explore for more information as administration building

Functions: None

Board/Staff Comments: Director Johnson inquired about an organizational chart and the recent reassignment of a Battalion Chief to a temporary day assignment. Chief Feeley responded that he would resend him the recently board approved updated organizational chart and that under Chief Fowler’s authority a Battalion Chief was recently moved to a day assignment position. Director Johnson and Bajtos inquired about the number of station brown outs recently. Chief Feeley noted that he would bring their concerns to Chief Fowler and report back the approximate number of brown outs.

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 7:45 p.m. The next regular meeting will be held on Wednesday, May 12, 2021.

Respectfully submitted,



Recording Secretary, Kathy Medeiros