

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
February 09, 2022

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, February 09, 2022, at 7:00 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President  
Dan Bajtos, Vice President  
Ken Musso, Director  
Terri Ryland, Director  
Mike Johnson, Director  
Chris Gibson, Director

Absent:

Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Mark Duerr  
Deputy Chief, Matt Feeley  
Division Chief, Jeff Ingolia  
Battalion Chief, Brian Midtlyng  
Captain, Joshua Green  
Captain, Joe Stephens  
Captain Paramedic, Matt VanVoldinburg  
Firefighter Paramedic, Anthony Rydell  
Engineer Paramedic, Michael Long  
Engineer Paramedic, Pat Patterson

Public Comment: None

Consent Agenda: Director Ryland noted that she would be abstaining from the vote due to her absence in the January meeting. Director Gibson made a motion to approve the items for the consent agenda. The motion was seconded by Director Musso.

Rollcall:

Ayes: Grenfell, Bajtos, Gibson, Johnson, Musso      Noes: None      Abstain: Ryland      Absent:  
Mullin      Carried

Special Presentation: Chief Duerr introduced Field Coordinator, Dane Wadle from the California Special District Association who gave a presentation on the advocacy efforts statewide for covid relief for special districts. He congratulated the District on being awarded \$133,000 in covid relief funding through the CSDA lobbying effort.

OLD BUSINESS

Station 18 New Truck Room Update: Staff recommends discussion on the proposed project and progress made to date. Chief Duerr began that the gas and electric are now disconnected from the training house and will be demolished sometime this month. He suggested the District re-appraise the project as the initial expansion costs came in over budget at \$2.6 million. He proposed two concepts for the project: 1) at a minimum to extend the apparatus bay or 2) to keep the footprint for the initial

plans/permits and not complete the first section. The apparatus bay would be extended adding solar panels along with an interior refresh in the living quarters. He continued that solar return on investment would be 7-8 years. The Board asked Chief Duerr to do further research and bring back the item with more information and ideas to the April Board meeting.

Employee Retention: Staff recommends discussion on current issues facing the district involving employee retention. Chief Duerr began that the district has one vacancy at the Apprentice Firefighter level that is currently in backgrounds with two Firefighter Paramedics vacancies. The Captain and Battalion Chief testing are still in process. The new Division Chief will start on February 28<sup>th</sup>. Currently there are no separations, and the District is stable.

## NEW BUSINESS

Fiscal Year 2021/22 2<sup>nd</sup> Quarter Budget Report: Staff recommends a short presentation on the status of the Fiscal Year 2021/22 budget. Chief Duerr presented the financial statements for the 2<sup>nd</sup> quarter of the 2021/22 fiscal year. Revenues are at 55.8% with expenses expected to be directly at 50% but are at 55.4% overall. Salaries and benefits are running high at 53% due to overtime costs while service and operations are also running over at 65.4%. He explained that the District is reviewing all expenditures closely and renegotiating the costs for service contracts throughout the District. Director Gibson made a motion to approve the Fiscal Year 2021/22 2<sup>nd</sup> Quarter Budget reports as presented. Director Ryland made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Ryland, Gibson, Johnson, Musso Mullin  
Noes: None  
Abstain: None  
Absent: Carried

Station 19 Memorial Plaque: Staff requests Board to take action to formally approve the addition of retired Fire Chief Tony Corado to the Station 19 Memorial Plaque. Chief Duerr explained that Station 19 was dedicated as the District's memorial station in August of 2003. It was intended to allow for future names to be added to the plaque for individuals who positively impacted the community while serving the District after their passing. Chief Duerr asked to Board to have Retired Chief Corado's named included on the memorial plaque on behalf of the District employees. Chief Corado was with the District for 33 years serving the community. Director Ryland made a motion to approve the addition of Chief Corado's name to the memorial plaque. Director Gibson made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Ryland, Gibson, Johnson, Musso Mullin  
Noes: None  
Abstain: None  
Absent: Carried

Engineer Job Description Amendment: Staff recommends updating the Engineer job description to reflect the State certification changes. Chief Duerr explained that the District is continually monitoring the fire service practice to ensure job requirements meet industry standards. It was found that a discrepancy existed in the position of Engineer for requirements to obtain a certification for CSFM Certified Fire Apparatus Drive/Operator Pump apparatus. Chief Duerr asked the Board for the modification to the job description to increase the qualified candidate pool. Director Gibson made a motion to approve the amendment to the job description for Engineer. Director Ryland made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Ryland, Gibson, Johnson, Musso Mullin  
Noes: None  
Abstain: None  
Absent: Carried

SCI Proposal for Providing Consulting, Engineer of Work and Levy Administration on South Placer Fire Districts (Former Loomis Fire Districts) Emergency Response Services Assessment District: Chief recommends discussion and approval for the Chief to execute the new agreement with SCI Consulting. The current agreement for the Fire Protection and Emergency Response Services Assessment District for the former Loomis Fire District areas is expiring at the end of this fiscal year. The final year of the current contract for 2021/22 equaled \$10,922. The proposed costs of the new three-year contract are \$12,250; \$12,585; \$12,935. Director Gibson made a motion to approve Chief Duerr to execute the contract with SCI Consulting Group. Director Ryland made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Ryland, Gibson, Johnson, Musso    Noes: None    Abstain: None    Absent: Mullin  
Carried

NFPA 1582 Compliant District Physicals: Staff recommends a discussion on implementing the national Fire Protection Association 1582 physicals. Chief Duerr explained that the NFPA 1582 provides early detection of underlying medical conditions via physicals that keep the firefighters safe throughout their careers. The District would like to provide these physicals on a regular basis that ensure the health and wellbeing of our members while performing their job tasks. Labor and management have worked together to implement a program that will protect our most valuable assets, our personnel, through a comprehensive mental health and wellness program. The District's workers compensation carrier, FASIS, offsets the costs of these physicals by 75% every three years. The costs to provide NFPA physicals is \$14,300 including the offset by FASIS. For the District to provide the minimum requirements under the law would be \$9,200, not including the in-depth job special evaluations of the NFPA 1582 physical. Proceeding with the full exams will cost the District an additional \$5,100. Chief Duerr continued that these costs are not currently accounted for in the budget. Director Johnson noted that he was a proponent and would like to work with labor to develop a policy. Chief Duerr agreed to bring the item back next month for further discussion and action.

## INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the district's response and preparations. Chief noted that current cases are at 58,030 with a 7-day positive rate of 21.3%. He noted that the Governor is looking to reinstate the supplemental sick leave which is unfunded costs to the District. Chief Duerr continued that he is optimistic for an endemic soon and would like next month to be the final covid update

Correspondence: A recent PARS statement for the month of December.

### Chief's Report:

- UASI Grant received for 18 thermal imaging cameras- likely to have to do a budget revision for the expense
- St. 15 generator to be delivered in May
- Scooter fire on Chelshire Downs – fire sprinklers kept fire at bay
- 2<sup>nd</sup> alarm fire in Colfax
- Prevention had 54 new sets of plans in January
- Crews performed two days of standby in Stockton- running 33 calls in 24 hours
- 358 calls in January -record pace in 2022
- 330 calls total – 12% of calls to care facilities
- Lakeside Little League parade on 2/26

- Retired Fire Chief Corado funeral service at Bayside Granite Bay on March 5th 10 a.m.
- Capt. Brabo funeral 2/11 – assisting

Functions: None

Board/Staff Comments: Director Musso asked Chief Duerr to give additional information on the Division Chief of EMS responsibilities as well as the PIO vacancy at a future meeting.

Future Agenda Items: Station 18 Truck Room Update, NFPA 1582 Compliant physicals

There being no further business to come before the Board, the meeting adjourned at 8:03 p.m. The next regular meeting will be held on Wednesday, March 9th, 2022.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros