

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
November 09, 2022

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, November 09, 2022, at 7:00 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President  
Dan Bajtos, Vice President  
Sean Mullin, Clerk  
Mike Johnson, Director  
Terri Ryland, Director  
Ken Musso, Director  
Chris Gibson, Director

Absent:

None

Staff in Attendance:

Fire Chief, Mark Duerr  
Deputy Chief, Matt Feeley  
Division Chief, Jeff Ingolia  
Division Chief, James Magnuson  
Battalion Chief, Matt VanVollinburg  
Captain, Tracey Kincheloe  
Firefighter Paramedic, Kevin Cooney

Public Comment: None

Consent Agenda: Director Gibson made a motion to approve the items for the consent agenda. The motion was seconded by Director Ryland.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin, Ryland, Musso, Gibson    Noes: None    Abstain: None    Absent: None  
Carried

OLD BUSINESS

Employee Retention: Staff recommends discussion on current issues facing the District involving employee retention. Chief Duerr reported that the District has no vacancies at any rank at this time.

Fee for Non-Emergency Lift Assistance at Licensed Care Facilities: Staff recommends discussion and 2<sup>nd</sup> reading of the South Placer Fire District Ordinance implementing a fee for non-emergency lift assistance at licensed care facilities. The District is proposing a fee be implemented via Ordinance whenever a lift assist is performed in a licensed care facility for a non-injured resident. The fee will only apply to non-injury lift assists in licensed care facilities, registered family homes, and skilled nursing facilities, as identified by the California Code of Regulations Title 2, Division 6, Chapter 8. The proposed fee for non-emergency lift assistance at licensed care facilities is \$303.67 and staff will be trained to bill the fee accordingly. Chief Duerr stated that the fee will be up and running in February and then there will be data to report out on its impact. Director Gibson made a motion to

approve Ordinance No. 2-2022/23 implementing a fee for non-emergency lift assistance at licensed care facilities. Director Ryland made a second to the motion.

Ordinance 2-2022/23

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin, Musso, Gibson, Ryland    Noes: None    Abstain: None    Absent: None  
Carried

Ad-hoc Funding Committee Formation: Staff recommends review and discussion of the formation of an Ad hoc Funding Committee. At the August board meeting, the Board requested establishing a committee with the expressed intent of researching and exploring additional funding opportunities from local, regional, county, state, and federal sources. The board recommended the committee consist of 1-2 members of the Board, community members, staff, labor, and the public. Director Johnson volunteered to immediately begin working on a Political Action Committee (PAC) for the Ad hoc committee with Director Bajtos volunteering to research grant opportunities. Director Ryland noted that there should be one committee to reduce duplication of effort. Members of the public Tracy Randall, Anita Wright, and Sandy Harris volunteered for the committee. Director Johnson added that he would like to get the committee together prior to Christmas to begin working together. It was agreed that the committee would begin a kickoff before the end of the year to educate and thereafter make subcommittees designated for different funding opportunities.

NEW BUSINESS

Fiscal Year 2022/23 First Quarter Budget Report: Staff recommends a short presentation on the status of the Fiscal Year 2022/23 budget. Chief Duerr began that with the end of the first quarter, revenues are at 6.2%, expenditures are at 28.7% overall, and salaries and benefits are at 31.3%. He noted that the first months of the year have had many vacancies and required backfilling with overtime. Service and operations expenditures are on track. Director Gibson made a motion to approve the Fiscal Year 2022/23 First Quarter Budget Report as presented. Director Ryland made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin, Musso, Gibson, Ryland    Noes: None    Abstain: None    Absent: None  
Carried

Gann Limit Report and Resolution: Staff recommends discussing and adopting the resolution setting the Fiscal Year 2022/23 appropriations limit per Article XIIB of the State Constitution (1979) and verifying compliance for 2021/22. This is standard procedure as the District sets its appropriations limit by computing the previous year's limit to the per capita personal income and population factors. This calculation is made each year by multiplying the Districts adopted appropriations limit in the prior fiscal year by the change in the cost of living in the preceding year and the change in population within the District for the preceding fiscal year. This year the District is \$3.7 million under the appropriations limit. Director Ryland made a motion to approve Resolution No. 10-2022/23 adopting the annual appropriations limit for fiscal year 2022/23 and verifying compliance with Article XIIB for the 2021/22 fiscal year appropriations limit. Director Gibson made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin, Musso, Gibson, Ryland    Noes: None    Abstain: None    Absent: None  
Carried

Adoption of the South Placer Fire District 2021/22 Annual Report for the Former Loomis FPD Fire Impact Fee Program: Staff recommends approval of the resolution adopting the fire impact fee program annual report for fiscal year 2021/22. The Loomis Fire Impact Fee program five-year report will be reviewed in 2024/25 as its final report as the fund is now fully expended. The District did post this report online for general viewing. Director Gibson made a motion to approve Resolution No. 11-2022/23 adopting the former Loomis Fire Protection Districts fire impact fee program annual report for fiscal year 2021/22. Director Musso made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin, Musso, Gibson, Ryland    Noes: None    Abstain: None    Absent: None  
Carried

Adoption of the Consolidated South Placer Fire District 2021/22 Annual Report for the Fire Impact Fee Program: Staff recommends approval of the resolution adopting the fire impact fee program annual report for fiscal year 2021/22. The District did post this report online for general viewing. The fund was utilized to purchase equipment for suppression and investigations along with a new Type 1 Engine. The current balance of the reportable fee fund was \$787,458. Director Ryland made a motion to approve Resolution No. 12-2022/23 adopting the Consolidated South Placer Fire District Fire Impact Fee Program Annual Report for fiscal year 2021/22. Director Gibson made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin, Musso, Gibson, Ryland    Noes: None    Abstain: None    Absent: None  
Carried

Assistance to Firefighters (AFG) and Staffing for Adequate and Emergency Response (SAFER)

Grants: Staff recommends discussing the upcoming grant cycle. Chief Duerr began that two significant grants of interest are the AFG grant and the Safer grant. The AFG grant's primary goal is to help agencies obtain equipment, protective gear, emergency vehicles, training, and other resources necessary for protecting the public. SAFER grants create direct funding to fire departments and volunteer firefighter organizations to help increase or maintain the number of trained firefighters available in their communities. Over the years the funding model has changed from a cost-share model to full funding over three years. With the recent changes, a SAFER grant would be a great short-term opportunity to replace the lost front-line positions and reopen fire stations. However, without additional ongoing revenue, the District will not be able to support these positions long-term. Chief Duerr recommended applying for the grant if the terms are 100% funding for the grant. Director Bajtos agreed that the District should make all attempts to receive any funding available. Chief Duerr added directly to Director Johnson that an RFP for Standards of cover service has been issued. It was noted that opportunities for firefighter health and wellness grants will be researched as well.

INFORMATION AND DISCUSSION

District Operational Update: Staff recommends a discussion about District operations after recent changes. At a Special Board meeting on August 17<sup>th</sup>, the Board voted to alter the District's response model to align emergency response and services to District budgeting goals and revenues. Chief Duerr began that the call volume is down from last year at this time and down from the previous month from 346 calls in September to 305 calls in October. He noted that call volume is up ahead from two years ago. With the recent closure of Station 15 and Station 19, there is not a lot of data yet to review regarding response times. Incidents by station were highest at Station 18, with station 20 being the lowest. Average response times were down at Station 16 and Station 20 but up at Stations 18 and

Stations 19 with Station 17 having no change. Overtime hours were 29% due to sick leave use, with zero now due to open positions. Mandatory and volunteer overtime hours were also down. A recent payroll had overtime at \$30,000 compared to September had one payroll of \$117,000. Chief Duerr concluded that next month there will be more data to reflect an accurate sick leave report

Correspondence: One PARS financial statement for September, a thank you letter from the City of Lincoln for assistance during their recent testing process, a thank you card for the response during the fires in Foresthill, a thank you card from a neighbor to Station 17 C Shift for cleaning up debris along the fence line.

Chief's Report:

- Randy Peters Catering delivering Thanksgiving dinners to on-duty crews
- Lucas devices on all SPFD apparatus
- MSR is underway, LAFCO reviewing fire services in Placer County
- Fire Prevention department – 12 permits pulled this month down, total square feet down, 3 new starts

Functions: Lincoln Vet Memorial November 11, Elks Lodge November 17 for the Public Safety Awards, November 18 Firefighters Recognition Dinner, Loomis Tree Lighting December 3rd

Board/Staff Comments: Chief Duerr expressed his gratitude to Director Mullin for his 10 years of service to the District as a board member.

Future Agenda Items:

There being no further business to come before the Board, the meeting adjourned at 8:07 p.m. The next regular meeting will be held on Wednesday, December 14th, 2022.

Respectfully submitted,



Recording Secretary, Kathy Medeiros