

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
December 14, 2022

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, December 14, 2022, at 7:00 p.m. by Vice President, Dan Bajtos.

Present:

Dan Bajtos, Vice President
Tracy Randall, Director
Mike Johnson, Director
Terri Ryland, Director
Ken Musso, Director
Chris Gibson, Director

Absent:

Gary Grenfell, President

Staff in Attendance:

Fire Chief, Mark Duerr
Deputy Chief, Matt Feeley
Division Chief, Jeff Ingolia
Division Chief, James Magnuson
Battalion Chief, Matt VanVotenburg
Captain, Tracey Kincheloe
Captain, Sean Fuller
Engineer Paramedic, Pat Patterson
Engineer Paramedic, Kenneth Kaiser
Firefighter Paramedic, Kevin Cooney

Public Comment: None

Closed Session Report: Vice President Bajtos reported that there had been a closed session meeting prior to the regular meeting with nothing to report out at this time.

Consent Agenda: Director Ryland made a motion to approve the items for the consent agenda. The motion was seconded by Director Gibson.

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

SPECIAL PRESENTATION

Board of Directors Oath of office: The Chief recommends a special presentation to administer the oath of office for newly appointed and elected Directors. Placer County Supervisor Suzanne Jones stepped forward to read the oath to Directors Gibson, Ryland, and Randall.

OLD BUSINESS

Employee Retention: Staff recommends discussion on current issues facing the District involving employee retention. Chief Duerr reported that the District has no vacancies at any rank at this time but will continue to monitor the situation.

District Wide Photovoltaic Solar Electric Project: Staff recommends discussion and direction on the Request for Qualifications (RFQ) for District-wide solar. The District operates out of four stations and a maintenance shop that operate on electricity. A third party was contracted to submit the RFP and administer the process. The RFQ has had two responses. Of the two responses, one met all the qualifications and was asked to provide a proposal, DC Solar. Dave Clouse with DC Solar gave a short presentation for their proposal for the work along with the third-party consultants, John Kauffman of MEA. He continued that the project has a lifetime warranty with maintenance and cleaning once per year included. A total of 129.5 kilowatts of electricity will be produced for a total cost of \$358,000. Year 7 will be the break-even point for the entire project, although it may be sooner with the current 6% energy cost escalation rate. Current annual utility costs are \$57,688, while post-solar costs in the 1st year will be \$5,763 saving \$51,924. It was noted that there is new proposed legislation, NEM 3.0 that will have negative effects for solar projects by decreasing solar sell back values. Should the District engage now with DC Solar the project would be grandfathered in once the work, plans and first 5% payment are initiated. Currently, many other solar projects are also trying to meet this deadline. The District does not qualify for any rebates or discounts of any kind. The average return on investment is 7 years but that could be reduced to 6.5 with additional panels at Station 20. Chief Duerr noted that the Board could revisit the item in January but may not be able to install the system and may encounter supply chain issues with the panels. Director Gibson made a motion to approve Chief Duerr to move forward and authorize the solar electric project. Director Ryland made a second to the motion.

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

Resolution for Dedicated Service to South Placer Fire District: Staff recommends adopting the resolution recognizing Sean Mullin for his outstanding service to the Fire District and the community. Director Mullin served the District for ten years and was instrumental in the consolidation of Loomis and South Placer and representing the District at many events. He represented the public well through keen financial acumen and a willingness to ensure public safety was paramount. Director Ryland made a motion to approve and adopt Resolution for Dedicated Service to Director Sean Mullin, Resolution No. 13-2022/23. Director Gibson made a second to the motion

Roll Call:

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

NEW BUSINESS

Fiscal Year 2021/22 Audit Acceptance: Staff recommends discussion and acceptance of the South Placer Fire District Fiscal Year 2021/22 third-party audit. Chief Duerr began that overall, for the fiscal year the District deficit was -\$93,000. Last fiscal year the District lost -\$656,000. Fuel costs exceeded budget estimates by \$40,000. Director Ryland made a motion to approve and adopt the Fiscal Year 2021/22 audit reports. Director Gibson made a second to the motion

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

South Placer Fire District Special Tax Reports 2021/22: Staff recommends review and approval of the Fiscal Year 2021/22 Fire Suppression and Protection Special Tax Reports for the South Placer Fire District-Former Loomis Fire District (Division 1) and the South Placer Fire District (Division 2). The District's special tax administrator, SCI Consulting Group, prepared the reports for the two Divisions of the District. For Division 1, the special tax revenues were \$497,311. For Division 2, the special tax

revenues were \$707,862. Director Ryland made a motion to approve the South Placer Fire District Special Tax Reports 2021/22 for Divisions 1 and 2. Director Musso made a second to the motion.

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

Board of Director Officers and Committees 2023: Staff recommends board officer position elections and committee appointments for 2023. Director Bajtos nominated Director Ryland for President. Director Gibson made a 2nd to the nomination.

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

Director Ryland nominated Director Gibson for Vice President.

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

Director Musso volunteered for the clerk position.

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

President	Terri Ryland
Vice President	Chris Gibson
Clerk	Ken Musso

Board members present discussed continuing in their committee positions. Director Randall agreed to join the Personnel Committee and the Finance Committee. Director Bajtos also joined the Finance Committee. Director Johnson volunteered to become the alternate for the FAIRA Committee.

Personnel Committee	Chris Gibson, Tracy Randall, and Ken Musso
Finance Committee	Terri Ryland, Tracy Randall, Dan Bajtos
Facilities Committee	Mike Johnson & Dan Bajtos
FAIRA	Ken Musso (primary) & Mike Johnson (alternate)

2023 Board Meeting Schedule: Staff recommends review of the proposed 2023 Board meeting Schedule. Chief Duerr noted that an earlier meeting time has been suggested by staff and the public. Director Gibson noted the suggestion and agreed to return with a time frame that would work with his schedule. Director Randall inquired whether live streaming future meetings was possible. Chief Duerr agreed to research the issue and return with cost estimates to the Board. Director Ryland made a motion to approve the 2023 Board meeting Schedule. Director Gibson made a second to the motion.

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

2022/23 Long Term Facilities Maintenance, Apparatus Replacement, and Major Equipment Replacement Plan Updates: Staff recommends reviewing and approving the 2022/23 revised plans. Chief Duerr gave a presentation on the highlights of the revised plans. All these plans are included in the Fire Fee Annual Reports. Upgrades include funds for facilities such as solar at the stations and apparatus purchases such as the new type 1 engine payments.

Ayes: Bajtos, Johnson, Ryland, Musso, Gibson, Randall Noes: None Abstain: None Absent: Grenfell
Carried

INFORMATION AND DISCUSSION

District Operational Update: Staff recommends a discussion about District operations after recent changes. Chief Duerr began that the call volume is up from last month at 361. Year over year up 70 calls for the month of November. He noted that call volume is up ahead from two years ago, over

4000 calls for the District for the first time. Medic 16 is the busiest unit with Engine 17 and Engine 16 thereafter. Average response times within 6-7 minutes, which are good. Travel times are between 4-5 minutes.

Correspondence: One PARS financial statement for October.

Chief's Report:

- Firefighters Appreciation Dinner was well attended. Great ideas for next year.
- Looking at summer picnic ideas
- Customer Service is excellent at Santa By The Lake crews provided service to an incident.
- Hand-Tevy almost ready to implement. New training still needed with two more people
- 8 new monitors on order-here in March
- Water tender ordered – 322 days out
- Fire Prevention department – Total Permits down from last year, new starts down from last year. Fees down, square feet down, building is down
- Overtime generated by sick leave and vacations
- Volunteer overtime down, only 96 mandatory hours. Overall overtime is down.

Functions: Santa by the Lake Thursday, Friday and then Saturday in Loomis. Eric Sanchez Toy Drive at Paul Martins 1-4 December 17th

Board/Staff Comments: None

Future Agenda Items: Cost estimate for live broadcast meetings, Director Gibson to reply regarding future meeting start times

There being no further business to come before the Board, the meeting adjourned at 8:14 p.m. The next regular meeting will be held on Wednesday, January 11th, 2022.

Respectfully submitted,



Recording Secretary, Kathy Medeiros