

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
February 08, 2023

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, February 08, 2023, at 6:34 p.m. by President, Terri Ryland.

Present:

Terri Ryland, President
Chris Gibson, Vice President
Ken Musso, Clerk
Mike Johnson, Director
Gary Grenfell, Director
Dan Bajtos, Director

Absent:

Tracy Randall, Director

Staff in Attendance:

Fire Chief, Mark Duerr
Deputy Chief, Matt Feeley
Division Chief, Jeff Ingolia
Division Chief, James Magnuson
Battalion Chief Paramedic, Matt Van Voltinburg
Engineer Paramedic, Pat Patterson
Captain Paramedic, Mark Robertson
Captain, Edgar Olineka
Firefighter Paramedic, Taylor Bromley
Firefighter Paramedic, Tyler Thomas

Public Comment: A member of the public made suggestions to the board for utilizing the Station 19 sign board, hosting crab feeds, sending a quarterly newsletter, and applying for a grant from Thunder Valley Casino.

Closed Session Report: President Ryland reported that there had been a closed session meeting prior to the regular meeting at 6:00 pm. The Board took no official action but reviewed the contract negotiations and will approve and ratify the agreements at the February 21 Special Meeting. She noted that the new rates will be effective 2/11 and reflected on the 3/11 paycheck.

Consent Agenda: Director Gibson made a motion to approve the items for the consent agenda. The motion was seconded by Director Grenfell.

Ayes: Ryland, Gibson, Musso, Grenfell, Bajtos, Johnson Noes: None Abstain: None Absent: Randall
Carried

OLD BUSINESS

District Wide Photovoltaic Solar Electric Project: Staff recommends an update on the District-wide solar project. Chief Duerr began that the plans have been reviewed and down payments have been made. Construction to start in 30 days as a goal to install before the new restrictive NEM guidelines are in place.

NEW BUSINESS

Fiscal Year 2022/23 2nd Quarter Budget Report: Staff recommends a short presentation on the status of the Fiscal Year 2022/23 budget. Chief Duerr explained that the District has now completed 50% of the fiscal year with general revenues at 58.1% received in a strong housing market. Consolidated mitigation revenues remain high with many large upcoming projects such as care facilities and retirement homes. Total budget revenues are at 59.1% with expenses at 52.3% overall. Year to date overtime was over by 2.2% due to the three early months in the year staffing the open positions. Service and operations at 56.6% high due to several annual payments reflected in the monthly financials. Fixed assets and capital expenditures waiting until the end of the year along with the final payments for the solar project. Director Gibson made a motion to approve the 2nd Quarter Budget Report and financials as shown. Director Bajtos made a second to the motion.

Ayes: Ryland, Gibson, Musso, Grenfell, Bajtos, Johnson Noes: None Abstain: None Absent: Randall
Carried

SCI Proposal for Providing Consulting, Engineer of Work, and Levy Administration on South Placer Fire District (former Loomis Fire District) Special Tax: Staff recommends discussion and approval for the Chief to execute a new agreement with SCI Consulting Group. The current agreement with SCI provides professional consulting, engineering of work, and levy administration for the Special Tax in Division 1 (former Loomis Fire District) and is expiring at the end of this fiscal year. The cost for each year of the new proposed three-year contract is 2023/24 \$6775, 2024/25 \$6955, 2025/26 \$ 7140. The special tax brings in the District around \$520,000 each year. Chief Duerr recommended that the District move forward with SCI as the timeline to levy was quickly approaching. President Ryland noted that she would like District staff to create a list of ongoing contracts with the terms and costs for all future contract renewals. Director Gibson made a motion to authorize Chief Duerr to enter into a three-year contract with SCI. Director Musso gave a second to the motion.

Ayes: Ryland, Gibson, Musso, Grenfell, Bajtos, Johnson Noes: None Abstain: None Absent: Randall
Carried

Contract Approval with American Capital for Collection Services: Staff recommends discussion and approval for the Chief to execute a new agreement with American Capital for collections on unpaid accounts. Chief Duerr began that in late 2022 Placer Creditors Bureaus closed and left the District with no ambulance collection billing. American Capital has contracts in place for collection services with Wittman Billing so the transition would be seamless. The collection fee would be 30% versus our prior carrier's charge of 40%. Four out of five agencies contacted have recommended American Capital. Director Gibson made a motion to authorize Chief Duerr to execute the agreement with American Capital. Director Grenfell made a second to the motion.

Ayes: Ryland, Gibson, Musso, Grenfell, Bajtos, Johnson Noes: None Abstain: None Absent: Randall
Carried

Apprentice Firefighter Wage Increase: Staff recommends discussion and approval of Apprentice Wage increase. The Apprentice Firefighter position is an at-will position for the District. The position is not covered by an MOU and the current rate of pay is \$15.00 per hour. To comply with the California Minimum Wage Standard, it is recommended to increase the Apprentice Firefighter wage to \$15.50 per hour. Chief Duerr reported that this is a career development opportunity for the Apprentice and aids the District with staffing. Director Johnson asked Chief Duerr for an overview of the position at a future board meeting. Director Bajtos made a motion to approve the Apprentice Firefighter Wage increase to \$15.50 per hour. Director Gibson made a second to the motion.

Ayes: Ryland, Gibson, Musso, Grenfell, Bajtos, Johnson Noes: None Abstain: None Absent: Randall
Carried

FAIRA Notice of Nomination and Election Procedure for the 2023 Election to the Authority's Governing Board: Staff recommends discussion and possible action to nominate a member of the District to the FAIRA Governing Board. Chief Duerr explained that FAIRA is a JPA with seven positions on their board. The South Placer Fire seat is up for reelection. Director Gibson made a motion to nominate the current incumbent, Director Musso, to the FAIRA Governing Board. Director Bajtos made a second to the motion.

Ayes: Ryland, Gibson, Musso, Grenfell, Bajtos, Johnson Noes: None Abstain: None Absent: Randall
Carried

INFORMATION AND DISCUSSION

District Operational Update: Staff recommends a discussion about District operations after recent changes. Chief Duerr began that there were 398 calls in January, up 358 from last year. Call volume is up overall for the District with 60% for rescues/medical, service calls 10.26% and good intent 11.28%. Medic 16 and Engine 17 are the busiest units. Engine 20 is the slowest for call volume. Engine 17 unit hour utilization is at 9.91%. Average response times over 398 calls had travel times of 8 minutes, 90% of the time, which are good. Response times for the month between 9 minutes.

Correspondence: One PARS financial statement for December.

Chief's Report:

- Working on public meeting broadcasting – will utilize Training Room with equipment to broadcast and record meetings with links on social media and District website – attempt for a dry run at the Special Meeting 2/21.
- LAFCO met and asked their board to fund a SOC with AP Triton for the District that will project out 5-10 years – and was approved. A great opportunity and savings for the District
- Costco Zones of Benefit fees were approved by Costco
- Billing for lift assists at Residential Care Facilities begin March 1st
- Open Houses for 2023: 3/18 Station 16, 6/24 Station 18, 9/30 Station 20, 12/16 Station 17.
- Fire Prevention department – Total Permits down from last month,
- Overtime: 48% generated by sick leave, 23% vacations, miscellaneous 12%, Holiday 2%.
- Overtime down, mandatory hours down. Overtime for January 1000 hours, overall for 2022 down to spending \$35,000 per pay period.

Labor Report: SAFF 522 President Trevor Jamison and Captain Robertson applauded the board for finding ways to fairly compensate the members. Discussed their meetings with Placer Board of Supervisors as well and their work with GIS to find additional sources of funding for the District and they asked the Board to join them in these efforts. They thanked the Board for the opportunity to give updates at open meetings. Captain Robertson noted that labor is trying to rebuild relations and build bridges. Next month they will give a detailed labor report.

Functions: March 18 Open House at Station 16 from 11 am – 1 pm with hands only CPR, hot dogs, station tour, 5300 Olive Ranch Road, Granite Bay.

Board/Staff Comments: Director Gibson thanked staff for a medical call for his neighbor. Director Grenfell also thanked staff for responding to his medical emergency at his home. Director Grenfell asked Chief Duerr for additional response data with the current two closed stations. Chief Duerr noted that an upcoming SOC report will provide that, but he will see what he can provide before then.

Future Agenda Items: February 21 Special Board Meeting 6:00 p.m. Contracts and Negotiations with Brown Act Training, March 8th Regular Board Meeting 6:00 p.m.

There being no further business to come before the Board, the meeting adjourned at 7:20 p.m. The next meeting as a special meeting will be held on Wednesday, February 21st, 2023.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros