

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
April 10, 2024

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, April 10, 2024, at 6:00 p.m. by President, Tracy Randall.

Board Present:

Tracy Randall, President
Chris Gibson, Vice President (arrived at 6:14 p.m.)
Ken Musso, Clerk
Teresa Ryland, Director
Gary Grenfell, Director
Dan Bajtos, Director
Mike Johnson, Director

Absent:

None

Staff in Attendance:

Fire Chief, Mark Duerr
Deputy Chief, Matt Feeley
Division Chief, Jeff Ingolia
Battalion Chief Paramedic, Kelly Moretti

Division Chief, James Magnuson
Captain Paramedic, Nick Paskey
Firefighter Paramedic, Dustin Ogden
Engineer Paramedic, Pat Patterson

Public Comment: None

Consent Agenda: Director Musso made a motion to approve the consent agenda. Director Bajtos made a second to the motion.

Ayes: Grenfell, Randall, Bajtos, Ryland, Musso, Johnson Noes: None Abstain: None Absent: Gibson

Carried

Special Presentation: None

OLD BUSINESS

District Master Plan: Staff recommends discussion and approval of the Master Plan. A formal presentation was given by staff of AP Triton at last month's meeting. The board needed additional time to review the report and requested the item be returned for additional discussion at the April meeting. Chief Duerr noted that many changes and corrections have been made since then, with additional revisions still needed to the facts and data in the formal report. It was noted that the report did not discuss the use of cross-staffing within the District, and cost estimates to re-open stations were underestimated. Chief Duerr reported that he has met with staff to discuss the report with many questions regarding the many recommendations and the costs to accomplish these goals. He noted that the plan should be considered a long-term goal for the next 15-20 years, with the strategic plan applying to the District's short-term goals. Director Ryland expressed her disappointment that the report did not discuss the best deployment plan or station locations for optimal response times. Chief Duerr recommended adopting the report at the next regular meeting, following additional data corrections and grammatical errors. The board agreed to further review the Master Plan report at the May board meeting.

NEW BUSINESS

Fire Impact Fee Program 2024 Annual Adjustment: Staff recommends an update on the annual adjustment for the fire impact fee. Every year, the District adopts the appropriate index for the preceding calendar year as an automatic annual adjustment for inflation to the Fire Impact fees. The inflation index for the preceding year is 0.2% per the San Francisco engineering cost index. Therefore, no change is needed to the current fees charged, and staff will sustain the current fee schedule. Chief Duerr concluded that this information was presented for discussion purposes only, and no action is required at this time.

Emergency Medical Services (EMS) Fee Adjustment Discussion: Staff recommends reviewing and discussing the current ambulance rate schedule and area rate process. Chief Duerr noted that the costs and fees for the ambulance transporting service were reviewed last month, and a .3% drop in the CPI brought negative changes to the EMS fees, thereby reducing the current rates. The current original ordinance allows the District to adopt the residing CPI, but there is no current floor should the CPI index become negative. President Randall noted that operating costs for the District are not going down. The board agreed and asked Chief Duerr to amend the ordinance to have a floor of zero CPI for approval in a future meeting.

Designation of Applicant's Agent Resolution for Non-State Agencies: Staff recommends adopting the resolution to obtain federal financial assistance for existing and future grant program(s). This is a standard procedure. Every three years, a new resolution must be submitted to the Office of Emergency Services (OES), designating the Applicant's Agent for non-state agencies to sign any OES documentation. Director Gibson motioned to approve the Designation of Applicants Resolution approving the Fire Chief and Deputy Fire Chief as authorized agents for the South Placer Fire District. Director Ryland made a second to the motion.

Ayes: Gibson, Grenfell, Randall, Bajtos, Ryland, Johnson, Musso Noes: None Abstain: None Absent: None
Carried

INFORMATION AND DISCUSSION

Community Facilities District Update: Staff will provide an update on the CFD process. Chief Duerr reported that meetings have occurred to discuss the process with the Town of Loomis and Placer County Planning Department. The next step is waiting for both agencies to approve the CFD formally. The District has contacted one property owner ready to join the CFD, which would initiate the tax. Chief Duerr continued that he will have an additional meeting with the Capital Public Finance Group to establish a baseline and discuss the next steps.

District Operational Update: Staff recommends discussing District operations after recent changes. Chief Duerr began by saying that the call volume was 292 calls, down from March last year. Station 17 and Station 18 had the most call volume by station, followed by Station 16 and Station 20. Calls by apparatus: Medic 16, Engine 17, Engine 16. There were four total fires in District: 1 vehicle, 1 vegetation, 2 mutual aids. Ambulance response times were at 97% within SSV guidelines. Turn-out times dropped to 1.39, while travel times were at 10.52 in March.

Correspondence: One PARS financial statement for the month of February.

Chief's Report:

- Hiring process in progress with final date extended to 4/11 due to website issues. 14 applications at closing. Interviews are scheduled for firefighters on 4/22, and Firefighter Trainees will be scheduled after 4/11.
- New website up and running.
- Personnel Committee met and discussed deployment recommendations with labor.

- CPR updates complete.
- SCBA update complete.
- Community survey out today to 400 people
- Fire Prevention department: Total permits down, square footage down, fee revenue down, new starts up. Inspections completed up; plan reviews submitted down.
- Overtime in January: 40% due to open positions, sick leave 21%, Vacation 19%
- Volunteer vs. mandatory overtime hours: 26% mandatory, 74% volunteer.
- Overtime hours consistent, overtime dollars ranging \$50-60 per pay period.
- Leave usage year over year: same as last year.

Labor Report: No Report

Functions: CPR training at Granite Bay High School for 200 freshmen, 4/15 Elks Lodge public safety award for recognition for Firefighter Paramedic Dustin Ogden, Costco opening 5/23, Open House Station 20 June 8

Board/Staff Comments: Director Bajtos inquired whether the truck skills were being maintained. Deputy Chief Feeley noted that the truck is out of service and only used for special events- noting that should it return to service, there would be training to refresh skills. Chief Duerr reported that he had submitted for the Safer Grant, which was at a requested cost of \$2.8 million to bring staffing to 3/0.

Future Agenda Items: Master Plan Report, EMS Fee CPI, CFD Approval of Resolution of Intention

There being no further business to come before the Board, the meeting adjourned at 6:48 p.m. The next regular meeting will be held on Wednesday, May 08, 2024.

Respectfully submitted,



Recording Secretary, Kathy Medeiros