

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
July 10, 2024

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, July 10, 2024, at 6:00 p.m. by President, Tracy Randall.

Board Present:

Tracy Randall, President  
Chris Gibson, Vice President  
Ken Musso, Clerk  
Mike Johnson, Director  
Gary Grenfell, Director  
Dan Bajtos, Director

Absent:

None

Staff in Attendance:

Fire Chief, Mark Duerr	Firefighter Paramedic, Anthony Rydell
Deputy Chief, Matt Feeley	Captain, Joshua Green
Division Chief, Jeff Ingolia	Firefighter Paramedic, Morgan Bradley
Battalion Chief Paramedic, Kelly Moretti	Apprentice Firefighter, Jaedon Cuevas
Engineer Paramedic, Pat Patterson	Firefighter Paramedic, Jack Wildenradt
Firefighter Paramedic, Karigan McDonough	Firefighter Paramedic, Skylar Roper

6:01 p.m. Adjourn to Closed Session: The Board of Directors adjourned to a closed session meeting for the following purposes:

(A) Labor Negotiations (Gov. Code § 54957.6) – Provide an update on contract negotiations.

6:20 p.m. Return from Closed Session

Closed Session Report: President Randall reported that the Board had met in closed session with no action to report at this time.

Public Comment: Member of the public, Sandy Harris, requested information on the energy savings from the installed solar panels at several stations. Chief Duerr noted that he would work on presenting the information at a future meeting.

Consent Agenda: Director Gibson made a motion to approve the consent agenda. Director Musso made a second to the motion.

Ayes: Grenfell, Gibson, Randall, Bajtos, Musso, Johnson    Noes: None    Abstain: None    Absent: None

Carried

Special Presentation: Badge Pinning Ceremony: Chief Duerr introduced 4 newly hired Firefighter Paramedics: Morgan Bradley, Karigan McDonough, Jack Wildenradt, Skylar Roper and one newly hired Apprentice Firefighter, Jaedon Cuevas. Family members stepped forward to formally pin the new employees of the District.

OLD BUSINESS

None

Vacant Board Position: The Chief recommends declaring former Director Teresa Ryland's board position vacant and initiating the process to fill the vacant board seat. Chief Duerr explained that according to the Government Code, since it is less than 130 days until the next election, the Board has options to declare the seat vacant and appoint a new director, hold a special election, or allow the County Board of Supervisors to appoint a new director. Staff recommends that the Board direct staff to begin the process to fill the seat through appointment, including advertising and seeking letters of interest, then further following with interviews of the candidates, and finally to appoint one of the candidates to the vacancy no later than August 29<sup>th</sup>. President Randall declared the seat vacant in Division 2 and instructed Chief Duerr to begin the process of advertising and recruiting letters of interest from any residents of Division 2.

2024/25 Board Goal Setting Workshop: Staff recommends setting a date for the 2024/25 Board goals workshop. Chief Duerr began that this is an annual process between board and staff to have a workshop to discuss the 2024/25 Board goals. In addition, there will be a discussion on how the Strategic Plan Goals and Objectives will merge with this process. Director Bajtos made a motion to hold the 2024/25 Board Goals Setting Workshop prior to the next regular August 14<sup>th</sup> board meeting beginning at 6 pm. Director Gibson made a second to the motion.

Ayes: Grenfell, Gibson, Randall, Bajtos, Musso, Johnson    Noes: None    Abstain: None    Absent: None

Carried

Compliance Engine: The Chief recommends a discussion and direction on implementing Brycer's "The Compliance Engine," a software tool to enhance community safety. Under the Fire Code, the District is tasked with ensuring all fire protection systems are maintained and compliant with the current code, relying heavily on the Fire Prevention Division and engine companies to conduct inspections and identify non-compliant systems. Difficulty tracking compliance and aggregating the data could potentially leave the District and community vulnerable to risks posed by unchecked systems. The Compliance Engine would track and drive code compliance and reduce false alarm activity by providing a secure cloud environment where third-party contractors who inspect, test, and maintain fire protection systems submit their reports directly to the portal. With zero cost to the District for this software tool, the District would receive time savings and reduced false alarm activity from system malfunctions. Inspecting contractors pay a fee per system per premise basis split between TCE and the District to cover the costs of maintaining the TCE system. The board agreed to move forward with the software tool, The Compliance Engine, and return the item in August for formal approval and implementation.

Response Time Standards: Staff recommends a review, discussion, and direction on response time standards. Chief Duerr began that the 2023/24 board goal was to effectively deploy resources with a current response goal of dispatch processing of 1:00 Turnout time EMS 1:00, Non-EMS 1:20, Total Reflex first unit of 8:00. He noted that the current actual turnout time was 1:41 and Total Reflex first unit of 9:00. Staff wants to confirm that the Board still finds these response times acceptable or develop plans to achieve the response time goals. Chief Duerr continued that getting responses down to 6 minutes would require stations to be re-opened. Director Musso added that the District needed to work on their long- and short-term goals first and foremost. President Randall added that 8 minutes is a good place to start and revisit whether it is feasible in a future meeting. Chief Duerr agreed to return the item for the regular Board meeting in August.

Dry Financing Request: Staff seeks approval to dry finance, if needed, from the Placer County Treasurer's Office by action on Resolution 1-2024/25 and authorization to submit the dry financing application. Each year the District utilizes its reserve accounts to fund expenditures for July through December when the first property tax draws are received. Staff is seeking approval to authorize

borrowing up to \$3.5 million. Director Gibson made a motion to approve Resolution 1-2024/25 and authorize the submission of the dry financing application. Director Bajtos made a second to the motion.

Roll Call:

Ayes: Grenfell, Gibson, Randall, Bajtos, Musso, Johnson Noes: None Abstain: None Absent: None

Carried

INFORMATION AND DISCUSSION

Community Facilities District (CFD) Update: Staff will provide an update on the CFD process. Chief Duerr reported that the process is moving forward with legal, with things slowing during these past few summer months. The Board resolution of intention will come in August with a 60-day window to hold a public hearing. The CFD process should be adopted in October.

Correspondence: One PARS financial statement for the month of May.

Chief's Report:

- New Hire Academy has been completed.
- Wildland deployment
- New generators at St. 16 and St. 17
- Hosted Western Placer County Fire Chiefs Association meeting.
- New EMS training equipment
- Multiple fires this month with crews performing admirably.
- Coffee & Conversation July 15, 9-11 am
- August 6 National Night Out
- Leadership Loomis Graduation for Fire Prevention Officer Hoop
- Station 18 Open House/Loomis Fruit Shed Fest October 5
- District Update: 388 calls in June, down from last year. M16, E17 & E18 busy, Stations 18,17, busiest. Responses by Station: St. 18,17,16.
- 21 fires in district in June
- Call responses down, travel time down.
- June Ambulance Response calls within 97% SSV compliance
- Overtime: 40% due to open positions, OES 5%, Vacation 20%, Misc.33%
- Volunteer vs. mandatory overtime hours: 34% mandatory, 66% volunteer.
- Leave usage year over year: overtime up, sick leave up, vacation down.
- Chief Jeff Ingolia for Prevention: inspections completed down; plans received down. 11 new residential projects, 4 commercial permits pulled, 21,350 square feet for residential remodels, 47 sets of plans submitted, 36 new construction inspections completed. Large commercial projects: Sequoia Grove Home
- Chief Ingolia for Facilities: Station 17 drainage complete, new AC and heat in shop, App. Bay heaters in Station 18.
- Chief Ingolia for Fire investigations: none
- Chief Ingolia for Weed Abatement: 10 cases, 4 unresolved.

Labor Report: Representative Pat Paterson reported the unit had successfully obtained a tentative agreement to post to social media recently, bringing attention to the District's activities. He noted that the unit continues to meet and confer on a workaround for fitness testing for this year. The new employees have been beneficial for the recent strike team deployments and reducing the mandatories for filling vacancies. He continued that he appreciated the shared decision-making process for strike team deployments offered by the administration.

Functions: Coffee & Conversation 7/15 9-11am, August 6 National Night Out

Board/Staff Comments: Director Musso noted that he had no report for the FAIRA Committee. President Randall reported that he and Chief Duerr met with LAFCO today to talk about the District and merger done in 2017. LAFCO to further look at that agreement especially with the County just recently approving a tax sharing program for the North Tahoe and Meeks Bay merger.

Future Agenda Items: CFD Approval of Resolution of Intention, Policy Review

There being no further business to come before the Board, the meeting adjourned at 7:10 p.m. The next regular meeting will be held on Wednesday, August 14, 2024.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros