

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
March 18, 2025

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Tuesday, March 18, 2025, at 6:04 p.m. by President, Tracy Randall.

Board Present:

Tracy Randall, President
Chris Gibson, Clerk
Pete Gallegos, Director
Dan Bajtos, Director
Jenine Windeshausen, Director

Absent:

Ken Musso, Vice President
Gary Flanagan, Director

Staff Present:

Mark Duerr, Fire Chief
Kathy Medeiros, Board Secretary
Fire Marshal, Jeff Ingolia
Captain Paramedic, Shawn Cline
Engineer Paramedic, Kevin Cooney

Engineer Paramedic, Tyler Duncan
Deputy Chief, Matt Feeley
Firefighter Paramedic, Tyler Thomas
Captain, Justin Buathier

Public Comment: None.

SPECIAL PRESENTATIONS

Badge Pinning: Chief Duerr introduced the four newly hired Apprentice Firefighters to the Board: Joseph Silchuk, Pablo Perry, Mauricio Munoz, and Maximos Bragg. Family members were invited to step forward and pin their newly received badges.

UC Master Gardeners of Placer County: A presentation was given by UC Master Gardeners Bruno Piton regarding the upcoming Station 18 landscape renovation plans. The plans will demonstrate a fire smart stage 0 landscape with information on each planting. In addition, there will be public outreach to see the transformation taking place. Donations toward the project water supply have been arranged with PCWA.

Consent Agenda: Director Gibson made a motion to approve the consent agenda. The motion was seconded by Director Gallegos.

Ayes: Gibson, Randall, Bajtos, Gallegos, Windeshausen

Noes: None

Abstain: None

Absent: Musso, Flanagan

Carried

OLD BUSINESS

Appointment of New Member to the Loomis Citizens' Oversight Committee: Staff recommends the appointment of a new member to the Loomis Citizens Oversight Committee as required under the Proposition 218 Benefit Assessment. Chief Duerr explained that he had received one recommendation from the Town Council to be considered for the opening. Director Windeshausen suggested that two Division 1 Board members interview for the position. Director Randall added that two Division 1 Board members along with two current Oversight Committee members interview the candidate and bring back their recommendation. Directors Windeshausen and Director Gibson agreed to be on the interview

panel. Chief Duerr noted he would reach out to the existing committee members to arrange a date and time for the upcoming interviews.

Fire Impact Fee Program 2025 Annual Adjustment: Staff recommends an update on the Fire Impact Fee Annual Adjustment. Chief Duerr explained that Resolution 18-2024/25 presented to the Board for approval last month had issues that needed to be corrected prior to County adoption. The corrections have been made and the amended Resolution is presented for approval. Director Bajtos made a motion to approve Amended Resolution No. 18-2024/25 approving and adopting the provision for inflationary adjusted fire impact fees. Director Gibson made a second to the motion.

Ayes: Gibson, Randall, Bajtos, Gallegos, Windeshausen

Noes: None

Abstain: None

Absent: Musso, Flanagan

Carried

NEW BUSINESS

South Placer Fire District Policy Updates: Staff recommends a first reading and adoption for the nine proposed policy updates. Chief Duerr discussed Policy #1016- that defines personal projects that line personnel can work on during free time that don't interfere with the employee's regular duties. The policies will return at next month's meeting for approval.

2025 South Placer Fire District Fire Impact Fee Nexus Study: Staff seeks contract approval authority for an updated Fire Impact Fee Nexus Study. A new study is required every 8 years prior to increasing impact fees. The last study was completed in 2018. SCI Consulting has prepared an agreement to complete the study to be returned to the Board for adoption before going to the County and Town of Loomis for approval. The estimated costs for the updated study are \$24,000. Director Gibson made a motion to approve the contract with SCI for the updated Fire Impact Fee Nexus Study. Director Bajtos made a second to the motion.

Ayes: Gibson, Randall, Bajtos, Gallegos, Windeshausen

Noes: None

Abstain: None

Absent: Musso, Flanagan

Carried

INFORMATION AND DISCUSSION

None

Chief's Report:

- February call Volume: 367 calls, up 47 from last year, up 100 from 2023
- M16, E16 most calls by apparatus
- Station 18, Station 17 most call volume by station area
- 4 fires in February
- Turn out time down, travel time up possibly due to traffic
- St 17 busiest unit hour utilization
- Ambulance responses met SSV compliance at 98% for February
- Fire Prevention department (Chief Ingolia): 6 new starts, 1 Commercial new start, 30,000 square feet in remodels this month, 45 sets of plans received, 44 new construction inspections, 1 reinspection. Met with Loomis Council Public Safety Committee discussed fire hardening, defensible space
- Facilities (Chief Ingolia): St. 19 solar plans in development and got 3 bids for roof repairs. St. 20 HVAC repairs complete
- Fire Investigations (Chief Ingolia): none
- Leave usage up year over year
- Overtime: 44 % vacations, 29% sick leave, 15% misc.
- St.19 reopening -Open House 3/29 11 am-1 pm
- M19 in service March 8 – St. 20 now at 3-0
- The Truck Needs Assessment Group met

- Pub Ed event – met with Loomis Public Safety Committee
- St. 16 Open House held 3/1
- 3/6 Fire Prevention presentation at the Loomis Train Station
- 4/8 Hidden Valley Fire Wise HOA meeting
- Training
- Meet and conferred on staffing policy
- Medic remount underway
- New mission, vision, values posters placed at all stations

Committee Reports: Director Windeshausen reported that the Strategic Planning Committee have met twice and made progress building the plan. Director Randall reported the Ad Hoc Placer Board Committee met with other District Board members and are currently brainstorming with more information to report at the next meeting. Director Randall reported that the Personnel Committee met and conferred over multiple issues that were discussed.

Correspondence: One PARS financial statement received for the month of January, a letter of gratitude from CalFire for Division Chief Ingolia's assistance during the Bidwell Mansion fire in Chico, an article featuring SPFD within the Hidden Valley Fire Wise Community Update.

Labor Report: Labor representative Shawn Cline introduced himself to the new board members and reported that Captain Green had returned from the Cancer Symposium with information for the crews. He continued that he was grateful for the members assistance with the training for the four new Apprentices. He noted that the medic move to Station 19 have brought dispatch issues with the relocation. The March 7th labor management meeting well, he looks forward to the next meeting March 25th to discuss the impact of the current vacancies, particularly the paramedics on the line.

Functions: St. 19 Open House March 29th, Hidden Valley Fire Wise meeting April 8th

Board/Staff Comments: none

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 7:07 p.m. The next regular meeting will be held on Tuesday, April 15, 2025.

Respectfully submitted,



Recording Secretary, Kathy Medeiros