

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Workshop Meeting Minutes
August 12, 2025

The South Placer Fire District Goal Setting Workshop meeting was called to order at 6:00 p.m. on Wednesday, August 12, 2025, by President Tracy Randall.

Board Present:

Tracy Randall, President
Chris Gibson, Clerk
Dan Bajtos, Director
Pete Gallegos, Director
Jenine Windeshausen, Director

Absent:

Ken Musso, Vice President
Gary Flanagan, Director

Staff Present:

Mark Duerr, Fire Chief
Barbara Leak, Board Secretary, pro-tem
Darin Snedeker, Deputy Chief

Fire Chief Duer reviewed the Board and Administrative goals from 2024/25. He noted that in October District staff will be back in the schools for public education for the first time since Covid-19. He is also planning to provide some PIO school training once the new Battalion Chief is hired.

2024/25 Board Goal

To uphold and enhance the financial stability of our fire district by implementing prudent fiscal practices. We are committed to delivering exceptional fire and emergency services that align with our District's master and strategic plans, ensuring our operations are effective and efficient. We will foster a strong connection with our community and actively improve our outreach efforts. We endeavor to maintain transparency and openness in all our communications and decision-making processes. Through these efforts, we aim to build trust, ensure safety, and support the well-being of the communities we serve

Chief Duerr reported that the Board goal was met with success.

2024/25 Administration/District Goals

Chief Duerr reported that seven of the nine Administration Goals were met. The remaining two are in progress.

1. *Uphold and Enhance Fiscal Stability through:*
 - a. *Maintain a balanced budget* – Goal was met.
 - b. *Work to increase District reserves through incremental progress of 1-2% annually* – Goal was met.

- c. *Review all services and contracts and evaluate for value to the District – Goal was met.*
2. *Improve service delivery by:*
 - a. *Effectively deploy District resources in alignment with the District's Master and Strategic plans – Goal was met.*
 - b. *Update and publish Standard Operating Guidelines (SOG) – Goal is in progress.*
 - c. *Review, update, and consolidate policies into a single manual – Goal was met.*
3. *Enhance Community Outreach via:*
 - a. *Improved community outreach as measured through regularly scheduled interactions - Goal was met.*
 - b. *Implementation of a formal Public Information Officer - Goal is in progress.*
 - c. *Partner with outside agencies to decrease the wildfire risk in the community – Goal was met.*

2025/26 Goals

The goals for 2025/26 are to maintain existing goals and complete the two previous administrative goals that are in progress, namely:

1. *Improve service delivery by updating and publishing Standard Operating Guidelines (SOG).*
2. *Enhance Community Outreach via implementation of a formal Public Information Officer.*

Director Gallegos recommended looking into opportunities to include resources from cooperating agencies that can benefit the District, such as CalFire educational materials, events and training.

After discussion, there was consensus to incorporate the goals into the Strategic Plan.

There was also discussion about the following: dry financing, the timing of property tax revenue, reserves, JPA and apparatus sharing, and mechanic sharing.

Chief Duerr noted that he will present goals implemented in the Strategic Plan at the September Board meeting.

There being no further items to be discussed at the workshop, the meeting was adjourned at 6:35 p.m.

Respectfully submitted,



Barbara Leak
Recording Secretary, pro-tem