AGENDA SOUTH PLACER FIRE DISTRICT BOARD OF DIRECTORS February 13, 2019

<u>Lexipol In Service Training at 6:30 p.m.:</u> Captain Lisa Giblin will give the Board in service training on the Lexipol Policy Manual transition. Page 30

- 1. 7:00 p.m. Regular Session (Station 17, Portable Conference/Training Room)
- 2. Flag Salute
- 3. Public Comment
- 4. <u>Special Presentation</u>: Staff recommends a special presentation for the badge pinning and oath of office for Paramedic Firefighter, Brett Palmer. Page 31
- 5. Closed Session

At any time during the regular session, the legislative body may adjourn to closed session to confer with real property negotiators, labor negotiators, or tegal counsel regarding existing or anticipated litigation. The legislative body may also adjourn to closed session to consider: liability claims, threats to public services or facilities, public employee appointment, public employment, public employment, public employment performance evaluation, or public employee discipline/dismissal/release.

6. Consent Agenda (Single Motion Needed)

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

- A. Approval of the Agenda
- B. Approval of the Minutes
- C. Authorization of Deposits:

Ambulance	\$ 122,875.03
SPFD Mitigation Fees	29,694.60
LF Mitigation Fees	12,660.24
Plans/Inspections	9,711.24
Cell Tower Leases	7,212.74
Uniform sales	200.00
Rebates/Reimbursements	318.85
Report Fees	25.00
OES Reimbursements	268,133.88
Workers Comp. Reimb.	6,944.40

TOTAL

\$ 457.775.98

- D. Approval of the February 2019 Expenditures: \$910.426.47
- E. Personnel Items

Separations:	None
Promotions:	None
Reassignments:	None
New Hires:	None
Interns/Volunteers:	None

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7. Old Business:

- A. <u>Station 15 Construction Update</u>: Chief recommends a short update on the construction progress at Station 15. Page 33
- B. 2017/18 South Placer Fire District Special Tax Report: Staff recommends review of the revised report of the Fiscal Year 2017/18 Fire Suppression and Protection Special Tax Report completed December 2018.

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- C. 2018 South Placer Fire District Fire Impact Fee Nexus Study (Final Update): Chief recommends an update on the District New Fire Impact Fee program implementation.

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- D. <u>Fiscal Year 2018/19 District Goals Update</u>: Staff recommends discussion on the status of the 2018/19 District Goals.

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8. New Business

- A. <u>Fiscal Year 2018/19 Second Quarter Budget Report</u>: The Chief recommends a short presentation on the status of the Fiscal Year 2018/19 budget. Page 54
- B. SCI Proposal for Providing Consulting, Engineer of Work and Levy
 Administration on South Placer Fire Districts (formerly Loomis Fire District)
 Emergency Response Services Assessment District: Staff recommends discussion and approval for the Chief to execute a new agreement with SCI Consulting.

 Page 60
- C. <u>Auditor Contract Renewal</u>: Staff recommends discussion and authorization for the Chief to renew the contract with auditor Robert Johnson $Page\ 71$

9. Information and Discussion

- A. <u>Placer County Fire Service Issues</u>: Chief recommends discussion on the latest developments in Placer County Fire Service Delivery System and consolidation efforts countywide.

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- 10. Correspondence

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- 11. Chief's Report
- 12. Functions
- 13. Board/Staff Comments
- 14. Future Agenda Items
- 15. Adjournment

SOUTH PLACER FIRE DISTRICT BOARD OF DIRECTORS

Regular Board Meeting Minutes January 09, 2019

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, January 9, 2019 at 7:00 p.m. by President, Chris Gibson.

Present:
Chris Gibson, President
Gary Grenfell, Vice-President
Sean Mullin, Clerk
Terri Ryland, Director
Dave Harris, Director
Tom Millward, Director
Russ Kelley, Director

Absent: None

Staff in Attendance:

Fire Chief, Eric Walder Deputy Chief, Karl Fowler Board Secretary, Kathy Medeiros Battalion Chief, Matt Feeley

<u>Special Presentation:</u> The Chief introduced Placer County Board Supervisor, Jim Holmes, who administered the oath of office to three incumbent Board members: Terri Ryland, Sean Mullin, and Chris Gibson, D.C.

Public Comment: None

Closed Session: None

<u>Consent Agenda</u>: Director Millward made a motion to approve the consent agenda; seconded by Director Gibson.

Ayes: Harris, Gibson, Grenfell, Kelley, Ryland, Millward, Mullin Noes: None Abstain: None Absent: None

OLD BUSINESS

Station 15 Construction Update: Chief recommends a short update on the construction progress on the progress at Station 15. Chief Walder began that the project is expected to be completed by January 16. He continued that a reopening event and public walk through will be scheduled around one week after the work is complete. There is hope that the next board meeting in February could be held at the newly remodeled station. He thanked both Division Chief Ritter and the Inspector of Record for their hard work.

NEW BUSINESS

Adoption of the former Loomis Fire Protection Districts Annual and Five-Year Report for the Fire Impact Fee Program: Staff recommends approval of the Resolution adopting the fire impact fee program annual and five-year report for fiscal year 2017/18. In accordance with Government Code 66006(b) (1) and (2) the District is required to prepare a one and five year report and has determined the report is true and correct. The District did post the report online for general viewing. The fund has \$224,996 that were unexpended and expenditures of \$126,521 toward improvements in purchasing a new engine. The five year report shows the relationship between the fees and the necessity for the fee given the need for future fire equipment and building needs.

Director Kelley made a motion to approve the former Loomis Fire Protection Districts Annual and Five Year Report for the Fire Impact Fee Program and to approve Resolution No. 4-2018/19. The motion received a second by Director Ryland.

Roll Call:

Ayes: Harris, Gibson, Grenfell, Kelley, Ryland, Millward, Mullin Noes: None Abstain: None Absent: None

Adoption of the South Placer Fire District Annual and Five-Year Report for the Fire Impact Fee Program: Staff recommends approval of the resolution adopting the fire impact fee program annual and five-year report for fiscal year 2017/18. In accordance with Government Code Section 66006(b) (1) and (2) the District is required to prepare a one and five year report and has determined that the report is true and correct. The report has been posted online for general viewing. The fee program has been reviewed and approved by the Placer County Board of Supervisors. The fund has \$929,003 unexpended and spent a total of expenditures of \$265,960 toward improvements. Fire impact fees were received last year at \$311,000. The \$2.1 million Station 15 project will be split from general funds and fire impact fees. The five year plan projects out the next five year in projects and anticipated funding

Director Ryland made a motion to approve Resolution No. 5-2018/19 and to approve the South Placer Fire District Annual and Five Year Report for the Fire Impact Fee Program. Seconded by Director Grenfell.

Roll Call:

Ayes: Harris, Gibson, Grenfell, Kelley, Ryland, Millward, Mullin Noes: None Abstain: None Absent: None

2017/18 Loomis Fire District Special Tax Report: Staff recommends review and approval of the Fiscal Year 2017/18 Fire Suppression and Protection Special Tax Report completed December 2018. The Districts Special Tax Administrator, SCI, prepared the report of the LFPD Special Tax which includes a brief history of the special tax and summarizes the parcel tax submittal to the County, expenditures for the fiscal year 2017/18, and projections for current fiscal year 2018/19. The Fire Districts Special Tax Revenues for 2017/18 were \$436,574. Chief Walder noted that the total CPI change has increased to 3.79% according to the CPI for the San Francisco Bay Area. Accordingly, the special tax rate has increased from 2012/13 \$91.48 per parcel to \$105.12 in 2017/18. 100% of the revenue received from the special tax is utilized for local staffing costs.

Director Mullin made a motion to approve the 2017/18 Loomis Fire District Special Tax Report.

The motion received a second by Director Ryland.

Carried

Ayes: Harris, Gibson, Kelley, Ryland, Mullin, Grenfell, Millward Noes: None Abstain: None Absent: None

2017/18 South Placer Fire District Special Tax Report: Staff recommends review and approval of the Fiscal Year 2017/18 Fire Suppression and Protection Special Tax Report completed December 2018. The Districts Special Tax Administrator, SCI, prepared the report of the SPFD Special Tax which includes a brief history of the special tax and summarizes the parcel tax submittal to the County, expenditures for the fiscal year 2017/18, and projections for current fiscal year 2018/19. Originally, the Special Tax was passed in 1983 for a \$70 tax per parcel with no CPI. The Fire Districts Special Tax Revenues for 2017/18 were \$693,034. It was noted that page 80, figure 3 of the report had some confusion regarding the Measure A Revenues for 2017/18. Figure 3 reflected \$689,034 in revenues for 2017/18. In addition, the number or parcels for 2016/17 appeared to be incorrect. Chief Walder noted that he would make notations and have any necessary corrections made for the final copy.

Director Kelley made a motion to approve the South Placer Fire District Special Tax Report with the corrections as requested. The motion received a second by Director Ryland. Carried

Ayes: Harris, Gibson, Kelley, Ryland, Mullin, Grenfell, Millward Noes: None Abstain: None Absent: None

INFORMATION AND DISCUSSION

<u>Placer County Fire Service Issues</u>: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He continued that the City of Lincoln and Rocklin have terminated their agreement for administrative services. Placer Hills and Foresthill Fire and moving forward with a special tax ballot measure. Penryn Fire recently purchased a new Pierce engine. Chief Walder will continue to update the Board as new information is released.

<u>Correspondence:</u> Multiple holiday cards to the District were distributed. A letter of thanks from the Granite Bay High School for assisting in the every 15 Minutes simulation. A monthly statement for the month of November from the PARS Trust reflecting the recent earnings to the OPEB account.

Chief's Report:

- Captain Eric Sex retired on the 22nd of December.
- Nexus Study was on the Placer County Board of Supervisors agenda where a brief presentation was given. The study was approved and the fee was authorized.
- OES Engine was with Station 20 crew at the Governor Newson press conference in Colfax regarding public safety initiatives.
- The county has pushed back the new CAD project and there is no date for the future.

- Firefighters Appreciation and Recognition Event Committee has met twice with a tentative date forthcoming.
- Strategic Planning Committee has save the dates soon. Will be requesting interested District personnel attend. Consultant led committee training dates are Feb. 27th and March 15th. Would like two additional board members; with Director Mullin expressing interest.
- FDAC Conference April 3rd through the 5th with a pre-conference on the 2nd. So far Director Kelley has committed. Interested Board members should inform by February 1 to still receive early bird pricing.
- Sandy Harris has informed the District about the program through Placer County Air Pollution Control that supplies grant funding to replace gross polluters. We have our grant writer researching.
- Lexipol training for all three shifts has occurred. Make up drills are coming. In February
 there will be a 30 minute Board training before the regular meeting. Additional dates will
 be available for make ups.
- RT 130 is in May with South Placer hosting this year.
- Truck training occurred in December with a focus on building construction.
- All wildland units are being serviced after the long fire season.
- Engine 20 has a new ECM and the headlights have been replaced with LED.
- Engine 19 had a coolant leak fixed.
- 4th Quarter testing and 1st Quarter Probationary testing occurred.
- Many thanks to Engineer Tribur for organizing and spearheading the South Placer Firefighters Food and Toy Drive.
- Engine 18 gave holiday safety tips to the Loomis Community 4-H Club at the Loomis Veterans Hall.
- Engine 16 toured Treelake Village with Santa on December 14.
- Truck 17 and the LaFrance Engine attended the Paul Martins Toy Drive event with Directors Harris, Gibson and Grenfell attending.
- Santa in the hood on December 22 with Loomis Engine 18 covered nearly the whole town of Loomis.
- Santa was in Hidden Valley on December 22 with Engine 19.
- Santa was in Folsom Lake Estates on December 24 with Truck 17.

Functions: None

Board/Staff Comments: None

Future Agenda Items: Additional review for 2017/18 South Placer Fire District Special Tax Report

There being no further business to come before the Board, the meeting adjourned at 7:47 p.m. The next regular meeting will be held on Wednesday, February 13, 2018.

Respectfully submitted,

Recording Secretary, Kathy Medeiros

Hathy Medisos

System: 2/6/2019 2:52:30 PM South Placer Fire District Bank Reconciliation

User-Defined 1

Current Balance

Page:

User ID: kmedeiros

User Date: 2/6/2019 CHECKBOOK REGISTER REPORT

Ranges: From: To: From: To: Checkbook ID First Last Number First Last Description First Last Date 1/3/2019 2/6/2019 User-Defined 1 First Last Type Check Check

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Description

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24361 1/16/2019 CHK AT & T / T-1 Lines No PMCHK00000810 \$872.63 24362 1/16/2019 CHK BETTENCOURT, LAWRENCE No PMCHK00000810 \$180.00 24363 1/16/2019 CHK BURTONS FIRE APPARATUS No PMCHK00000810 \$45.24 24364 1/16/2019 CHK Citrus Heights Saw and Mower No PMCHK00000810 \$309.21 24365 1/16/2019 CHK CIT Technology Fin Serv. Inc No PMCHK00000810 \$966.67 24366 1/16/2019 CHK Central California Consultin No PMCHK00000810 , \$3,000.00 24367 1/16/2019 CHK Capitol Millworks No PMCHK00000810 , \$3,000.00 24368 1/16/2019 CHK DAWSON OIL No PMCHK00000810 \$9,374.42 24368 1/16/2019 CHK DE Lage Landen Financial Ser No PMCHK00000810 \$331.84 24369 1/16/2019 CHK DE Lage Landen Financial Ser No PMCHK00000810 \$337.59 24370 1/16/2019 CHK Gym Doctor No PMCHK00000810 \$96,474.00 24371 1/16/2019 CHK Gym Doctor No PMCHK00000810 \$318.00 24372 1/16/2019 CHK HARRIS INDUSTRIAL GASES No PMCHK00000810 \$585.80 24373 1/16/2019 CHK JRB Pest and Sanitation No PMCHK00000810 \$520.00 24375 1/16/2019 CHK Kaiser Foundation Health Pla No PMCHK00000810 \$4,182.16		1/16/2019	CHK	ACE HARDWARE	No	PMCHK00000810	\$36.41	
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24365		1/16/2019	CHK	BURTONS FIRE APPARATUS	No	PMCHK00000810	\$45.24	
24365				Citrus Heights Saw and Mowe	r No	PMCHK00000810	\$309.21	
24367 1/16/2019 CHK Capitol Millworks No PMCHK00000810 \$9,374.42 24368 1/16/2019 CHK DAWSON OIL No PMCHK00000810 \$331.84 24369 1/16/2019 CHK De Lage Landen Financial Ser No PMCHK00000810 \$337.59 24370 1/16/2019 CHK FASIS No PMCHK00000810 \$96,474.00 24371 1/16/2019 CHK Gym Doctor No PMCHK00000810 \$318.00 24372 1/16/2019 CHK HARRIS INDUSTRIAL GASES No PMCHK00000810 \$585.80 24373 1/16/2019 CHK INLAND BUSINESS SYSTEMS No PMCHK00000810 \$56.23 24374 1/16/2019 CHK JRB Pest and Sanitation No PMCHK00000810 \$520.00 24375 1/16/2019 CHK Kaiser Foundation Health Pla No PMCHK00000810 \$4,182.16	4365	1/16/2019	CHK	CIT Technology Fin Serv. In	c No	PMCHK00000810	\$966.67	
24367 1/16/2019 CHK Capitol Millworks No PMCHK00000810 \$9,374.42 24368 1/16/2019 CHK DAWSON OIL No PMCHK00000810 \$331.84 24369 1/16/2019 CHK De Lage Landen Financial Ser No PMCHK00000810 \$337.59 24370 1/16/2019 CHK FASIS No PMCHK00000810 \$96,474.00 24371 1/16/2019 CHK Gym Doctor No PMCHK00000810 \$318.00 24372 1/16/2019 CHK HARRIS INDUSTRIAL GASES No PMCHK00000810 \$585.80 24373 1/16/2019 CHK INLAND BUSINESS SYSTEMS No PMCHK00000810 \$56.23 24374 1/16/2019 CHK JRB Pest and Sanitation No PMCHK00000810 \$520.00 24375 1/16/2019 CHK Kaiser Foundation Health Pla No PMCHK00000810 \$4,182.16	4366					PMCHK00000810	, \$3,000.00	
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24370 1/16/2019 CHK FASIS NO PMCHK00000810 \$96,474.00 24371 1/16/2019 CHK Gym Doctor NO PMCHK00000810 \$318.00 24372 1/16/2019 CHK HARRIS INDUSTRIAL GASES NO PMCHK00000810 \$585.80 24373 1/16/2019 CHK INLAND BUSINESS SYSTEMS NO PMCHK00000810 \$56.23 24374 1/16/2019 CHK JRB Pest and Sanitation NO PMCHK00000810 \$520.00 24375 1/16/2019 CHK Kaiser Foundation Health Pla No PMCHK00000810 \$4,182.16	4368	1/16/2019	CHK					
24370 1/16/2019 CHK FASIS No PMCHK00000810 \$96,474.00 24371 1/16/2019 CHK Gym Doctor No PMCHK00000810 \$318.00 24372 1/16/2019 CHK HARRIS INDUSTRIAL GASES No PMCHK00000810 \$585.80 24373 1/16/2019 CHK INLAND BUSINESS SYSTEMS No PMCHK00000810 \$56.23 24374 1/16/2019 CHK JRB Pest and Sanitation No PMCHK00000810 \$520.00 24375 1/16/2019 CHK Kaiser Foundation Health Pla No PMCHK00000810 \$4,182.16	4369	1/16/2019	CHK	De Lage Landen Financial Se	r No	PMCHK00000810	\$337.59	
24371 1/16/2019 CHK Gym Doctor No PMCHK00000810 \$318.00 24372 1/16/2019 CHK HARRIS INDUSTRIAL GASES No PMCHK00000810 \$585.80 24373 1/16/2019 CHK INLAND BUSINESS SYSTEMS No PMCHK00000810 \$56.23 24374 1/16/2019 CHK JRB Pest and Sanitation No PMCHK00000810 \$520.00 24375 1/16/2019 CHK Kaiser Foundation Health Pla No PMCHK00000810 \$4,182.16	4370	1/16/2019	CHK	FASIS	No	PMCHK00000810		
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24373 1/16/2019 CHK INLAND BUSINESS SYSTEMS NO PMCHK00000810 \$56.23 24374 1/16/2019 CHK JRB Pest and Sanitation No PMCHK00000810 \$520.00 24375 1/16/2019 CHK Kaiser Foundation Health Pla No PMCHK00000810 \$4,182.16	4372	1/16/2019	CHK		No			
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24375 1/16/2019 CHK Kaiser Foundation Health Pla No PMCHK00000810 \$4,182.16								
24377 1/16/2019 CHK Mission Uniform Services No PMCHK00000810 \$110.04								_
24378 1/16/2019 CHK MEEKS LUMBER NO PMCHK00000810 \$125.07								7
24379 1/16/2019 CHK PLACER COUNTY WATER NO PMCHK00000810 \$456.50								•

System: 2/6/2019 2:52:30 PM User Date: 2/6/2019

Checkbook ID Description

South Placer Fire District

User-Defined 1

CHECKBOOK REGISTER REPORT Bank Reconciliation

Current Balance

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South Placer Fire District CHECKBOOK REGISTER REPORT Bank Reconciliation

Page:

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Checkbook ID

Description

User-Defined 1

Current Balance

Number	Date	Туре	Paid To/Rcvd From	Reconciled	Origin	Payment	Deposit
24445	2/6/2019	СНК	Veritiv Operating Comp	npany No	PMCHK00000816	\$1,516.16	
88 T:	ransaction(s)					\$768,059.88	\$0.00

109 Total Transaction(s)

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South Placer Fire District CHECK DISTRIBUTION REPORT

Payables Management

From:

To:

From: Checkbook ID PLACER COUNTY

Vendor ID First Last Vendor Name First Last Check Date 1/3/2019 2/6/2019

Check Number First

To: WELLS FARGO OP

User ID: kmedeiros

Page: 1

Last

Sorted By: Checkbook ID

Ranges:

Distribution Types Included: PURCH

Vendor ID	Vendor Name Checkbook ID Check Number	Check Date	Check Amount
Voucher Numbe	r Invoice Number Original Voucher Amount		
A212 28989	AFLAC PLACER COUNTY 23530 152641 January 2019 premium \$842.72 Type Account Description PURCH 0-000-1550-000 Agency Share Insurance	2/6/2019 Debit \$842.72	\$842.72 Credit \$0.00
A212 28990	AFLAC PLACER COUNTY 23531 702705 December 2018 premium \$842.72 Type Account Description PURCH 0-000-1550-000 Agency Share Insurance	2/6/2019 / Debit \$842.72	\$842.72 Credit \$0.00
C273 28991	California Assn of Prefessiona PLACER COUNTY 23532 JAN 2019 January LTD premium \$1,004.50 Type Account Description PURCH 0-000-0215-000 Group Insurance Payable	2/6/2019 Debit \$1,004.50	\$1,004.50 Credit \$0.00
C273 28992	California Assn of Prefessiona PLACER COUNTY 23533 FEB 2019 February LTD premium \$1,102.50 Type Account Description PURCH 0-000-0215-000 Group Insurance Payable	2/6/2019 Debit \$1,102.50	\$1,102.50 Credit \$0.00
N115 28993	NGLIC C/O Superior Vision Serv PLACER COUNTY 23534 0000231086 February 2019 vision premium \$793.20 Type Account Description PURCH 0-000-1550-000 Agency Share Insurance	2/6/2019 Debit , \$793.20	\$793.20 Credit \$0.00
P101 28994	P.E.R.S PLACER COUNTY 23535 15554557 February 2019 premium \$82,447.20 Type Account Description PURCH 0-000-0215-000 Group Insurance Payable PURCH 0-000-1550-000 Agency Share Insurance	2/6/2019 Debit \$27,314.97 \$55,132.23	\$82,447.20 Credit \$0.00 \$0.00
P159 28995	PRINCIPAL MUTUAL PLACER COUNTY 23536 28995 February 2019 dental premium \$6,910.44 Type Account Description PURCH 0-000-1550-000 Agency Share Insurance	2/6/2019 Debit \$6,910.44	\$6,910.44 Credit \$0.00
S043 28996	Sacramento Area Fire Fighters PLACER COUNTY 23537 PP14 UNION EE Union dues PP 14 \$2,223.57 Type Account Description PURCH 0-000-0218-000 Union Dues Payable	2/6/2019 Debit \$2,223.57	\$2,223.57 Credit \$0.00
5043 28997	Sacramento Area Fire Fighters PLACER COUNTY 23538 PP15 UNION EE Union dues PP 15 \$2,176.26 Type Account Description PURCH 0-000-0218-000 Union Dues Payable	2/6/2019 Debit \$2,176.26	\$2,176.26 1Q _{redit} \$0.00

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South Placer Fire District CHECK DISTRIBUTION REPORT Payables Management

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Vendor ID	Vendor Name	Checkbook ID	Check Number		Check Date	Check Amount
Voucher Number			Original	Mouchor Amount		
S043 28998	Sacramento Area Fire Fighter PP16 UNION EE U Type Account PURCH 0-000-0218-000	Union dues PP 16 Descriptio	n	\$2,176.26	2/6/2019 / Debit \$2,176.26	\$2,176.26 Credit \$0.00
\$233 28999	SPFAOA PP14 SPFAOA SPFA Type Account PURCH 0-000-0218-000	PLACER COUNTY AOA Dues PP 14 Descriptio Union Dues	n	\$75.00	2/6/2019 Debit \$75.00	\$75.00 Credit \$0.00
S233 29000	SPFAOA PP15 SPFAOA SPFA Type Account PURCH 0-000-0218-000	PLACER COUNTY OA Dues PP 15 Descriptio Union Dues	23541 n Payable	\$75.00	2/6/2019 Debit \$75.00	\$75.00 Credit \$0.00
S233 29001	SPFAOA PP16 SPFAOA SPFA Type Account PURCH 0-000-0218-000	PLACER COUNTY OA Dues PP 16 Descriptio Union Dues	n	\$75.00	2/6/2019 Debit \$75.00	\$75.00 Credit \$0.00
T160 29002	TASC/ Total Admin Service PP14 DC/MR EE/E Type Account PURCH 0-000-0216-000 PURCH 0-000-1550-000	PLACER COUNTY OR DC/MR PP 14 Description Flexible Book Agency Sha		\$2,881.46 e	2/6/2019 Debit \$1,008.29 \$1,873.17	\$2,881.46 Credit \$0.00 \$0.00
T160 29003	TASC/ Total Admin Service PP15 DC/MR EE/E Type Account PURCH 0-000-0216-000 PURCH 0-000-1550-000	R DC/MR PP 15 Description Flexible Bo	n	\$2,881.46 e	2/6/2019 Debit \$1,008.29 \$1,873.17	\$2,881.46 Credit \$0.00 \$0.00
T160 29004	TASC/ Total Admin Service PP16 DC/MR EE/E Type Account PURCH 0-000-0216-000 PURCH 0-000-1550-000		23545 n enefits Payable re Insurance	\$2,881.46 e	2/6/2019 Debit , \$1,008.29 , \$1,873.17	\$2,881.46 Credit \$0.00 \$0.00
T160 29005	TASC/ Total Admin Service IN1418854 2/1/ Type Account PURCH 0-000-0215-000	PLACER COUNTY 19-2/28/19 Admin Fo Description Group Insur		\$219.52	2/6/2019 Debit \$219.52	\$219.52 Credit \$0.00
T160 29009	TASC/ Total Admin Service IN1442036 3/1- Type Account PURCH 0-000-0215-000	PLACER COUNTY 3/31 admin fees Description Group Insur	23547 n cance Payable	\$219.52	2/6/2019 Debit \$219.52	\$219.52 Credit \$0.00
V125 29006	Voya Financial Trust Co. PP14 DEF COMP EE/E Type Account	PLACER COUNTY R Def Comp PP 14 Description		\$12,629.24	2/6/2019 Debit	\$12,629.24 Credit

Type

Account

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South Placer Fire District CHECK DISTRIBUTION REPORT Payables Management

Debit

Credit

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number		Original Voucher Amour	nt	
	PURCH 0-000-0214-000	457 Deferr	ed Comp. Payable	\$12,629.24	\$0.00
V125 29007	Voya Financial Trust Co. PP15 DEF COMP EF	C/ER Def Comp PP 15	\$9,954.78	2/6/2019	\$9,954.78
	PURCH 0-000-0214-000	457 Deferr	n ed Comp. Payable	Debit \$9,954.78	Credit \$0.00
V125 29008	Voya Financial Trust Co. PP16 DEF COMP EE	PLACER COUNTY C/ER Def Comp PP 16	23550 \$9,954.78	2/6/2019	\$9,954.78
	Type Account PURCH 0-000-0214-000	Descriptio 457 Deferr	n ed Comp. Payable	, Debit \$9,954.78	Credit \$0.00
C261 28881	Cooney, Kevin UNIFORM 2018 Un Type Account	WELLS FARGO OP iform 2018 Descriptio	\$200.00	1/16/2019	\$200.00
	PURCH 0-000-2017-000	Uniform /C	n ell Phone Allowance	Debit \$200.00	Credit \$0.00
P113 28808	PHILLIPS, DOUG 28808 Vo	WELLS FARGO OP lunteeer pay Jul-Dec	24356 2018 \$740.00	1/16/2019	\$1,940.00
	Type Account PURCH 0-000-1015-000	Descriptio Other Payr	n oll (Volunteer Pay)	Debit \$740.00	Credit \$0.00
28876	LG PAY 2018 LG Type Account	Description	\$1,000.00 n	Debit	Credit
	PURCH 0-000-1016-000	Volunteer	Length of Service Award		\$0.00
28877	UNIFORM 2018 Un Type Account PURCH 0-000-2017-000	Description	\$200.00 n ell Phone Allowance	Debit	Credit
	101011 0-000-2017-000	OHITOTH /C	ell Phone Allowance	\$200.00	\$0.00
R170 28879	Ramirez, Jacob A UNIFORM 2018 Un Type Account	WELLS FARGO OP iform 2018 Description	\$200.00	1/16/2019 Debit	\$980.00
	PURCH 0-000-2017-000		ell Phone Allowance	\$200.00	Credit \$0.00
28882	VOL PAY Vo	lunteeer pay Jul-Dec Description		Debit	Credit
	PURCH 0-000-1015-000		oll (Volunteer Pay)	\$780.00	\$0.00
T138 28880		WELLS FARGO OP	\$200.00	1/16/2019	\$200.00
	Type Account PURCH 0-000-2017-000	Description Uniform /Co	n ell Phone Allowance	Debit / \$200.00	Credit \$0.00
V156 28809		WELLS FARGO OP lunteer pay Jul-Dec 2	2018 \$960.00	1/16/2019	\$1,160.00
	Type Account PURCH 0-000-1015-000	Description Other Payro	n oli (Volunteer Pay)	Debit \$960.00	Credit \$0.00
28878		iform 2018	\$200.00		12
	Press Account	D===-/-1-1			

Description

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South Placer Fire District CHECK DISTRIBUTION REPORT

Payables Management

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Vendor ID	Vendor Name Chec	kbook ID Check Number	Check Date	Chook America
Voucher Number				Check Amount
AOUCHEL MINDEL		Original Voucher Amount		
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance	\$200.00	\$0.00
A164 28810	022412 Plumbing 1		1/16/2019	\$36.41
	Type Account PURCH 0-000-2225-003	Description 7070 Auburn Folsom Road	Debit \$33.20	Credit \$0.00
28811	022428 Appliance Type Account PURCH 0-000-2225-005	bulb \$3.21 Description 3505 Auburn Folsom Road	Debit \$3.21	Credit \$0.00
A168 28812	122518 Monthly b	ELLS FARGO OP 24361 Llling \$872.63	1/16/2019	\$872.63
	Type Account PURCH 0-000-2037-000	Description Telephone	Debit \$872.63	Credit \$0.00
B110 28813	BETTENCOURT, LAWRENCE WI 39473 Drill & ta	ap 2" extensions \$180 00	/ 1/16/2019	\$180.00
	Type Account	Description 2001 Weststaes Pumper Engine OES 2	Debit \$180.00	Credit \$0.00
B138 28814	S43329 Sight glas	ELLS FARGO OP 24363 ss tubing \$45.24	1/16/2019	\$45.24
	Type Account PURCH 0-000-2222-603	2008 Ford F550 4x4 Westmark Type 4	Debit \$45.24	Credit \$0.00
C123 28820	Citrus Heights Saw and Mower WE 446921 Chain loop	\$309.21	1/16/2019	\$309.21
	Type Account PURCH 0-000-2135-000	Description Misc. Firefighting Equip/Supplies	Debit \$309.21	Credit \$0.00
C251 28819	32859667 Copier lea		1/16/2019	\$966.67
	Type Account PURCH 0-000-2121-000	Description Copy Machine Contract/Maint.	Debit \$966.67	Credit \$0.00
C271 28818		ing, 12/1/18-3/1/1 \$3,000.00	1/16/2019	\$3,000.00
	Type Account PURCH 0-000-2043-000	Description Legal/Consulting Fees	Debit \$3,000.00	Credit \$0.00
C272 28815		LLS FARGO OP 24367 beds, drawers \$9,374.42	1/16/2019	\$9,374.42
	Type Account PURCH 0-000-2225-006	Description 4650 East Roseville Parkway	Debit \$9,374.42	Credit \$0.00
D101 28821	DAWSON OIL WE 254436 Monthly bi	LLS FARGO OP 24368 lling \$331.84	1/16/2019	\$331.84
	Type Account PURCH 0-000-2124-000	Description Fuel & Oil	Debit / \$331.84	13 ^{\$0.00}

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South Placer Fire District CHECK DISTRIBUTION REPORT Payables Management

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number		Original Voucher Amount		
D144 28822	De Lage Landen Financial 61867907 Type Account	Servi WELLS FARGO OP Copier lease 2 Description	24369	1/16/2019 Debit \$337.59	\$337.59 Credit \$0.00
F107 28823	FASIS FASIS-2018-0814 Type Account PURCH 0-000-1315-00	WELLS FARGO OP Premium, 1/1/19-3/31/19 Description Workmans Co	\$96,474.00	1/16/2019 / Debit \$96,474.00	\$96,474.00 Credit \$0.00
G156 28824	Gym Doctor 00101855 Type Account PURCH 0-000-4456-00	Treadmill repairs, Sta Description	17 & \$318.00	1/16/2019 Debit \$318.00	\$318.00 Credit \$0.00
H141 28825		WELLS FARGO OP Cylinder rental Description O Oxygen	\$142.85	1/16/2019 Debit \$142.85	\$585.80 Credit \$0.00
28826	01765651 Type Account PURCH 0-000-2130-00		\$186.95	Debit \$186.95	Credit \$0.00
28827	01766156 Type Account PURCH 0-000-2130-00	Description	\$10.85	Debit \$10.85	Credit \$0.00
28828	01766010 Type Account PURCH 0-000-2130-00	Cylinder rental Description O Oxygen	\$245.15	Debit \$245.15	Credit \$0.00
I121 28829	INLAND BUSINESS SYSTEMS IN277405 Type Account PURCH 0-000-2121-00	WELLS FARGO OP Excess copies - copier Description Copy Machin	2 \$56.23	1/16/2019 Debit \$56.23	\$56.23 Credit \$0.00
J128 28830	JRB Pest and Sanitation 35652 Type Account PURCH 0-000-2225-00	WELLS FARGO OP July billing - Sta 15 Description 6 4650 East R	\$80.00	1/16/2019 / Debit \$80.00	\$520.00 Credit \$0.00
28831	41121 Type Account PURCH 0-000-2225-01	Monthly billing - Sta 1 Description 6 5300 Olive		Debit \$80.00	Credit \$0.00
28832	41122 I Type Account PURCH 0-000-2225-00	Monthly billing - Sta 19 Description 3 7070 Auburn		Debit \$80.00	Credit \$0.00

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South Placer Fire District CHECK DISTRIBUTION REPORT Payables Management

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	Vendor Name Che	ckbook ID Check Number	Check Date	Check Amount
Voucher Number		Original Voucher Amoun		
28833		billing - Sta 17 \$80.00	Debit \$80.00	Credit \$0.00
28834	41126 Monthly 1 Type Account PURCH 0-000-2225-028	billing - Sta 18 \$120.00 Description 5840 Horseshoe Bar Rd	Debit \$120.00	Credit \$0.00
28835	41127 Monthly I Type Account PURCH 0-000-2225-005	billing - Sta 20 \$80.00 Description 3505 Auburn Folsom Road	Debit \$80.00	Credit \$0.00
K130 28836	Kaiser Foundation Health Plan 1 201800579715000 (2) Ambulance Type Account PURCH 0-000-2025-000	e refund \$1,819.41	/ 1/16/2019 Debit \$1,819.41	\$4,182.16 Credit \$0.00
28837	201822779446200 (2) Ambulance Type Account PURCH 0-000-2025-000		Debit \$367.16	Credit \$0.00
28838	201814979506800 (2) Ambulance Type Account PURCH 0-000-2025-000	Description	Debit \$1,995.59	Credit \$0.00
L107 28839		WELLS FARGO OP 24376 , sensors \$1,237.24 Description Medical Supplies	1/16/2019 Debit , \$1,237.24	\$6,645.28 Credit \$0.00
28840	894263 Wipes, p. Type Account PURCH 0-000-2127-000	illows, medications \$1,502.77 Description Medical Supplies	Debit \$1,502.77	Credit \$0.00
28841	894625 Blankets Type Account PURCH 0-000-2127-000	\$124.41 Description Medical Supplies	Debit \$124.41	Credit \$0.00
28842	895253 Various r Type Account PURCH 0-000-2127-000	medical supplies \$3,780.86 Description Medical Supplies	Debit \$3,780.86	Credit \$0.00
M101 28844	Mission Uniform Services 508786276 Shop laur Type Account PURCH 0-000-2042-000	WELLS FARGO OP 24377 ndry \$27.51 Description Laundry Service/Shop Coveralls	1/16/2019 / Debit \$27.51	\$110.04 Credit \$0.00
28845	508833872 Shop laur Type Account PURCH 0-000-2042-000	ndry \$27.51 Description Laundry Service/Shop Coveralls	Debit \$27.51	15 redit \$1.00

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	Vendor Name	Checkbook ID Check Number	Check Date	Check Amount
		Original Voucher Ame		
28846	508881011 Shop Type Account PURCH 0-000-2042-000	laundry \$27.51 Description Laundry Service/Shop Coveralls	Debit	Credit \$0.00
28847	508929381 Shop Type Account PURCH 0-000-2042-000	Description	Debit \$27.51	Credit \$0.00
M113 28843	MEEKS LUMBER 1084525 Rake Type Account PURCH 0-000-2225-028	WELLS FARGO OP 24378 , teflon tape, plumbing \$125.07 Description 5840 Horseshoe Bar Rd	1/16/2019 Debit \$125.07	\$125.07 Credit \$0.00
P125 28848	28848 Bi-m Type Account	WELLS FARGO OP 24379 onthly billing \$76.50 Description Water - Station #28	1/16/2019 Debit \$76.50	\$456.50 Credit \$0.00
28849		onthly billing \$172.08 Description Water - Station #28	Debit \$172.08	Credit \$0.00
28850	Type Account	onthly billing \$105.50 Description Water - Station #28	Debit \$105.50	Credit \$0.00
28851	Type Account	onthly billing \$102.42 Description Water - Station #20	Debit \$102.42	Credit \$0.00
P210 28852	PnP Construction Inc 28852 Prog Type Account PURCH 0-000-4512-006	WELLS FARGO OP 24380 ress payment \$522,246.00 Description Station 15 Plans & Remodel	1/16/2019 Debit \$522,246.00	\$522,246.00 Credit \$0.00
P211 28853	PPPS Consultants Inc 181030 Octo Type Account PURCH 0-000-2043-000	WELLS FARGO OP 24381 ber inspections - Sta 15 \$9,200.00 Description Legal/Consulting Fees	1/16/2019 Debit \$9,200.00	\$29,900.00 Credit \$0.00
28854	181130 Nove Type Account PURCH 0-000-2043-000	mber inspections - Sta 1 \$11,500.00 Description Legal/Consulting Fees	Debit \$11,500.00	Credit \$0.00
28855	181231 Dece Type Account PURCH 0-000-2043-000	mber inspections - Sta 1 \$9,200.00 Description Legal/Consulting Fees	Debit \$9,200.00	Credit \$0.00
R104	RAMOS ENVIRONMENTAL SVC.	WELLS FARGO OP 24382	1/16/2019	16 \$215.00

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Vendor ID	Vendor Name	Checkbook ID Check Nu	mber	Check Date	Check Amount
Voughay Number	Toron i and North and				
28856	172918 Type Account	Oil, antifreeze, water picku Description O1 Station 17 Fuel		Debit \$215.00	Credit \$0.00
R129 28857	58940974 Type Account	WELLS FARGO OP 24383 Monthly billing - Sta 15 Description Garbage	\$30.53	1/16/2019 Debit \$30.53	\$855.94 Credit \$0.00
28858	Type Account	Monthly billing - Sta 16 Description Garbage	\$30.53	Debit \$30.53	Credit \$0.00
28859	58940644 Type Account PURCH 0-000-2026-0	Monthly billing - Sta 17 Description Garbage	\$507.86	Debit \$507.86	Credit \$0.00
28860	58940446 Type Account PURCH 0-000-2026-0	Monthly billing - Sta 18 Description Garbage	\$225.96	Debit \$225.96	Credit \$0.00
28861	59047092 Type Account PURCH 0-000-2026-0	Monthly billing - Sta 19 Description Garbage	\$30.53	Debit \$30.53	Credit \$0.00
28862	59047084 Type Account PURCH 0-000-2026-0	Monthly billing - Sta 20 Description Garbage	\$30.53	/ Debit \$30.53	Credit \$0.00
R167 28863	Rob Shipley Constructio 8099 Type Account PURCH 0-000-2225-0	n WELLS FARGO OP 24384 Dishwasher vent, drain clear Description 73 7070 Auburn Folsom 1	\$361.65 Road	1/16/2019 Debit \$361.65	\$361.65 Credit \$0.00
S107 28866	SAN JUAN WATER 28866 Type Account PURCH 0-000-2041-0	WELLS FARGO OP 24385 Bi-monthly billing Description D1 Water - Station #17	\$198.79	1/16/2019 Debit \$198.79	\$1,103.69 Credit \$0.00
28867	28867 Type Account PURCH 0-000-2041-0	Bi-monthly billing Description Water-Station 16 Ol:	\$413.82 ive Ranch	Debit \$413.82	Credit \$0.00
28868	28868 Type Account PURCH 0-000-2041-0	Bi-monthly billing Description Water - Station #15	\$491.08	Debit \$491.08	Credit \$0.00
S145 28870	STERICYCLE INC 3004549026 Type Account PURCH 0-000-2046-06	WELLS FARGO OP 24386 Monthly billing Description O Medical Waste Dispos	\$253.75 sal	1/16/2019 Debit \$253.75	\$253.75 17 _{Credit} \$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number			Original Voucher Amoun	.+	
S163 28864	R009079254:01 Wate		\$5,576.22	1/16/2019	\$5,576.22
	Type Account PURCH 0-000-2222-813		on an Hi-Tech Type One Engin	Debit \$5,576.22	Credit \$0.00
S213 28869	SCOTTS PPE RECON 34704 Velo		24388 ering \$366.26	1/16/2019	\$366.26
	Type Account	Description Turnout Cl	n	Debit \$366.26	Credit \$0.00
S282 28816	Consolidated Communications 28816 Mont	In WELLS FARGO OP	24389 \$150.50	1/16/2019	\$2,257.56
	Type Account PURCH 0-000-2037-000	Descriptio		Debit \$150.50	Credit \$0.00
00017	****			ſ	
28817	Type Account	thly billing Descriptio		Debit	Credit
	PURCH 0-000-2037-001 PURCH 0-000-2037-003		a Road n Folsom Road	\$1,517.51 \$200.86	\$0.00 \$0.00
	PURCH 0-000-2037-005 PURCH 0-000-2037-006	3505 Aubur	n Folsom Road	\$43.23	\$0.00
	PURCH 0-000-2037-016		Rsvl. Parkway Olive Ranch	\$177.73 \$167.73	\$0.00 \$0.00
S286 28865	SAMBA Holdings Inc INV00134497 Driv	WELLS FARGO OP wer monitoring	24390 \$61.16	1/16/2019	\$61.16
	Type Account PURCH 0-000-2024-000	Descriptio		Debit \$61.16	Credit \$0.00
		in his de question with de fail the	ore or	701.10	20.00
U109 28871		hly billing:	\$11,748.15	1/16/2019	\$11,748.15
	Type Account PURCH 0-000-2017-000	Descriptio Uniform /C	n ell Phone Allowance	Debit / \$27.78	Credit \$0.00
	PURCH 0-000-2024-000 PURCH 0-000-2037-000	ParamedicC	ert.EMT/CPR Cert Classes	\$136.00	\$0.00
	PURCH 0-000-2037-003	Telephone 7070 Aubur	n Folsom Road	\$1,203.79 \$140.30	\$0.00 \$0.00
	PURCH 0-000-2037-005	3505 Aubur	n Folsom Road	\$264.45	\$0.00
	PURCH 0-000-2037-016 PURCH 0-000-2037-028	Station 16 Station 28	Olive Ranch	\$269.60 \$397.66	\$0.00 \$0.00
	PURCH 0-000-2039-000	Business/C		\$484.00	\$0.00
	PURCH 0-000-2040-000	Education/		\$77.00	\$0.00
	PURCH 0-000-2053-000 PURCH 0-000-2122-000		-Incident Supplies ervice & Maint.	\$909.62	\$0.00
	PURCH 0-000-2124-000	Fuel & Oil		\$205.02 \$224.38	\$0.00 \$0.00
	PURCH 0-000-2128-000		ous Supplies	\$99.69	\$0.00
	PURCH 0-000-2129-000 PURCH 0-000-2135-000		plies/Computer	\$35.47	\$0.00
	PURCH 0-000-2221-000	Radio Repa	fighting Equip/Supplies ir	\$1,009.32 \$367.00	\$0.00 \$0.00
	PURCH 0-000-2222-506	2012 F-350	Ambulance	\$8.58	\$0.00
	PURCH 0-000-2222-507 PURCH 0-000-2222-713		E450 Medix Type III M20 e International BR28	\$150.00 \$91.81	\$0.00
	PURCH 0-000-2222-813		an Hi-Tech Type One Engin	\$277.12	\$0.00 \$0.00
	PURCH 0-000-2225-001	6900 Eurek	a Road	/ \$477.96	\$0.00
	PURCH 0-000-2225-005 PURCH 0-000-2225-006		n Folsom Road Roseville Parkway	\$18.87 \$2,093.45	18\$0.00
	PURCH 0-000-4456-000	Facilities	Jraans sustanty	\$255.16	\$0.00

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Type Account

Description

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Debit

Credit

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Vendor ID Vendor Name Checkbook ID Check Number Check Date Voucher Number Invoice Number Original Voucher Amount -----PURCH 0-000-4476-000 Apparatus Up-Grade \$2,524.12 \$0.00 Verizon Wireless WELLS FARGO OP 24392 9821321703 Monthly billing Type Account Description V114 1/16/2019 \$106.49 28872 \$42.14 Type Account Description PURCH 0-000-2037-000 Telephone Debit Credit \$42.14 \$0.00 9821321745 Monthly billing 28873 \$64.35 Description Telephone Type Account Debit Credit PURCH 0-000-2037-000 \$64.35 \$0.00 WESTERN PLACER COUNTY FIRE CHI WELLS FARGO OP 24393 W104 1/16/2019 \$360.00 28874 2019 membership dues 28874 \$360.00 Type Account Description Debit Credit PURCH 0-000-2030-000 Memberships/Subscriptions \$360.00 \$0.00 W121 WITTMAN ENTERPRISES, LLC WELLS FARGO OP 24394 1/16/2019 \$4,791.05 1812046 December services \$4,791.05
Type Account Description 28875 Debit Credit PURCH 0-000-2025-000 Ambulance Billing Services \$4,791.05 \$0.00 PL. CO. AIR POLL. CONTR. WELLS FARGO OP 24398 P136 1/18/2019 \$622.67 124673 AC Gas Fueling Equipment
Type Account Description 28883 \$622.67 Debit PURCH 0-000-2124-001 Station 17 Fuel \$622.67 \$0.00 PLACER COUNTY WATER P125 WELLS FARGO OP 24399 1/31/2019 \$230.00 FIRE FLOW Water pressure test
Type Account Description 28943 Debit Credit PURCH 0-000-4522-001 Station 28 Schematic Design/Archite \$230,00 \$0.00 T143 Town of Loomis OWN of Loomis

LOT MERGER

Lot merger fee \$669.00

Type Account

PHRCH 0-000-4522-001

Station 28 Schematic Design/Archite WELLS FARGO OP 24400 1/31/2019 \$669.00 \$669.00 28944 Debit Credit \$669.00 \$0.00 E HARDWARE WELLS FARGO OP 24401
022483 Connector, coupler, adapter \$36.40
Type Account Description A164 ACE HARDWARE 1/31/2019 \$140.29 28885 Type Account Description
PURCH 0-000-2225-006 4650 East Roseville Parkway Debit Credit \$20.89 \$0.00 Plumbing supplies 28886 022485 \$45.53 Description
4650 East Roseville Parkway Type Debit Credit PURCH 0-000-2225-006 \$45.53 \$0.00 022487Plumbing supplies\$39Type AccountDescriptionPURCH 0-000-2225-0064650 East Roseville Parkway 28888 \$39.62 Debit Credit \$39.62 \$0.00 022517 Elbow, bushings, adapter 19 28889 \$32.12

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Vendor ID Vendor Name Checkbook ID Check Number Check Date Check Amount Voucher Number Invoice Number Original Voucher Amount PURCH 0-000-2225-006 4650 East Roseville Parkway \$32.12 \$0.00 Hex bushing, nipple \$2.13

Description 022518 Hex bushing, nipple Type Account Descript: 28890 Debit Credit PURCH 0-000-2225-006 4650 East Roseville Parkway \$2.13 \$0.00 A168 AT & T / T-1 Lines WELLS FARGO OP 24402 1/31/2019 \$871.91 012519 Monthly billing
Type Account Description
PURCH 0-000-2037-000 Telephone 28891 \$871.91 Debit Credit \$871.91 \$0.00 B138 BURTONS FIRE APPARATUS WELLS FARGO OP 24403 1/31/2019 \$1,853.85 S43347 Valve and seal kits, ball \$517.79

Type Account Description 28904 Debit Credit PURCH 0-000-2222-000 Automotive Repairs/Supplies \$517.79 \$0.00

 \$43448
 Tank level harness, displays
 \$297.90

 Type
 Account Description

 PURCH
 0-000-2222-603
 2008 Ford F550 4x4 Westmark Type 4

 28905 Debit Credit \$297.90 \$0.00 Valve kits Account 28906 S43459 \$856.77 Description Type Debit Credit PURCH 0-000-2222-812 2001 Weststaes Pumper Engine OES 2 \$856.77 \$0.00 28907 S43469 Clear tubing \$48.07 Description
2008 Ford F550 4x4 Westmark Type 4 Type Account Debit Credit PURCH 0-000-2222-604 \$48.07 \$0.00 Ferrule, rubber, hose, coupl \$133.32 /
Account Description 28908 S43523 Type Debit Credit PURCH 0-000-2222-812 2001 Weststaes Pumper Engine OES 2 \$133.32 \$0.00 BART INDUSTRIES WE 471413 Blu def Type Account WELLS FARGO OP 24404
Blu def \$112.80 B147 1/31/2019 \$1,873.62 28892 Type Account Description
PURCH 0-000-2222-000 Automotive Repairs/Supplies Debit Credit \$59.05 \$0.00 28893 472626 Rocker switch \$128.91 Type Account Description
PURCH 0-000-2222-818 2004 Spartan HiTec Type Account Debit Credit \$128.91 \$0.00 473727 Adapter, blow gun \$66.65

Type Account Description
PURCH 0-000-2222-000 Automotive Repairs/Supplies 28894 \$66.65 Debit Credit \$66.65 Fuel, smart straw
Account Description 28895 473906 \$341.68 Type Debit Credit PURCH 0-000-2124-001 Station 17 Fuel \$341.68 \$0.00

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Vendor ID		Checkbook	ID	Check Number		Check Date	Check Amoun
Voucher Number	Invoice Number		Original Voucher Amount				
28896	474142 Type Account PURCH 0-000-2225-0	Adapter Des	scription		\$4.77	Debit \$4.77	Credi \$0.0
28897	474168 Type Account PURCH 0-000-2222-8	Des	scription 05 Sparta	n Hi-Tech Type	\$11.77 One Engin	Debit \$11.77	Credi \$0.0
28898	474169 Type Account PURCH 0-000-2225-0	Des	scription 50 East R	oseville Parkwa	\$5.20 ay	Debit \$5.20	Credi \$0.0
28899	474178 Type Account PURCH 0-000-2225-0	Des	scription 50 East R	oseville Parkwa	\$15.20 ay	Debit \$15.20	Credi \$0.0
28900	474533 Type Account PURCH 0-000-2222-0		scription	Repairs/Supplie	\$308.44 es	Debit \$308.44	Credi \$0.0
28901	474543 Type Account PURCH 0-000-2222-8	Des	scription D5 Sparta	n Hi-Tech Type	\$171.51 One Engin	Debit \$171.51	Credi \$0.0
28902	475015 Type Account PURCH 0-000-2222-8		scription			Debit \$760.44	Credi
C115 28909	CAPITAL CLUTCH & BRAKE 1546661 Type Account PURCH 0-000-2222-8	Brake drum, sho	oe, hardw scription	are	\$595.34 One Engin	1/31/2019 Debit \$595.34	\$595.3 Credi \$0.00
C123 28911	Citrus Heights Saw and 459300 Type Account PURCH 0-000-2135-0	Mower WELLS F Chain saw servi Des	FARGO OP ice & par scription	24406 ts	\$208.17	1/31/2019 Debit \$208.17	\$208.1° Credit \$0.00
C204 28910	CELL ENERGY 283460 Type Account PURCH 0-000-2222-0	Group 31 batter Des	cription	24407 Repairs/Supplie	\$761.58 s	1/31/2019 Debit \$761.58	\$761.58 Credit \$0.00
D144 28912	De Lage Landen Financia 62185265 Type Account PURCH 0-000-2121-0	Copier lease 2 Des	cription		\$338.47 t.	1/31/2019 Debit \$338.47	\$338.47 Credit \$0.00
F124 28913	Firefighters Burn Insti 2019SPFD Type Account	Youth firesette	TARGO OP er program scription	24409 n	\$250.00	1/31/2019 Debit	2 ^{\$250.00} Credit

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Vendor ID Vendor Name Checkbook ID Check Number Check Date Check Amount -----Voucher Number Invoice Number Original Voucher Amount PURCH 0-000-2030-000 Memberships/Subscriptions \$250,00 \$0.00 F162 Fuller, Devin ller, Devin WELLS FARGO C CGFODYLB9394866 HazMat IC class fee WELLS FARGO OP 24410 1/31/2019 \$150.00 28914 \$150.00 Type Account Description
000 Education/Training Debit Credit PURCH 0-000-2040-000 \$150.00 \$0.00 GRAINGER, W.W. WELLS FARGO OP 24411
9049719454 Flanged bearing, heat shield \$82.47
Type Account Description
PURCH 0-000-2222-812 2001 Weststaes Pumper Engine OES 2 G110 1/31/2019 \$82,47 28915 Debit Credit \$82.47 \$0.00 Gym Doctor WELLS range of 1
00102249 Treadmill repairs
Type Account Description
0-000-2225-001 6900 Eureka Road G156 1/31/2019 \$368.13 28916 \$368.13 Debit Credit \$368.13 \$0.00

 Hunt and Sons, Inc
 WELLS FARGO OP
 24413

 979806
 Diesel

 Type
 Account
 Description

 PURCH
 0-000-2124-001
 Station 17 Fuel

 H130 1/31/2019 \$2,506.52 28917 \$900.76 Debit Credit \$900.76 \$0.00 979807 Gasoline, diesel
Type Account Description 28918 979807 \$1,605.76 Debit Credit PURCH 0-000-2124-003 Station 19 Fuel \$1,605.76 \$0.00 Interwest Consulting Group WELLS FARGO OP 24414 I134 1/31/2019 \$1,757.42 46326 December prevention services \$1,757.42

Type Account Description 28919 Debit Credit PURCH 0-000-2043-001 Prevention Consulting Fees \$1,757.42 \$0.00 LIFE ASSIST WELLS FARGO OP Z4415
897177 Various medical supplies \$2,247.80
Type Account Description
PURCH 0-000-2127-000 Medical Supplies L107 1/31/2019 \$2,247.80 28920 Debit Credit \$2,247.80 \$0.00 Long, Michael WELLS FARGO OP 24416
28922 Parmedic license renewal \$200.00
Type Account Description L142 1/31/2019 \$200.00 28922 Description
ParamedicCert Debit Credit PURCH 0-000-2024-000 ParamedicCert.EMT/CPR Cert Classes \$200.00 \$0.00 Lindgren, Arron WELLS FARGO OP 24417
BLD19-00212 Mitigation fee refund
Type Account Personation L146 1/31/2019 \$162.00 28921 \$162.00 Type Account Description
PURCH 0-000-8263-000 Mitigation Fee Revenue Debit Credit \$162.00 \$0.00 N226 NETWORK DESIGN ASSOC WELLS FARGO OP 24418 1/31/2019 \$874.00 72749 E-mail, security software
Type Account Description
PURCH 0-000-2122-001 Software Support 28923 \$354.00 Debit Credit 22^{\$0.00} \$354.00

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\$434.99

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Vendor ID Vendor Name Checkbook ID Check Number Check Date Check Amount Voucher Number Invoice Number Original Voucher Amount 72839 IT consulting
Type Account Description
PURCH 0-000-2122-001 Software Support \$520.00 Debit Credit \$520.00 \$0.00 PG & E P111 WELLS FARGO OP 24419 1/31/2019 \$6,789.70
 28925
 Monthly billing

 Type
 Account
 Description

 PURCH
 0-000-2027-028
 Station 28
 28925 \$19.77 Debit Credit \$19.77 \$0.00 Monthly billing 28926 28926 \$6,769.93 Type Account Description

PURCH 0-000-2027-001 6900 Eureka Road

PURCH 0-000-2027-005 3505 Auburn Folsom Road

PURCH 0-000-2027-006 4650 East Rsvl. Parkway

PURCH 0-000-2027-016 Station 16 5300 Olive Ranch Road

PURCH 0-000-2027-028 Station 28

PURCH 0-000-2027-029 Station 20 Debit Credit \$2,218.69 \$0.00 \$1,847.43 \$0.00 \$593.58 \$0.00 \$38.43 \$0.00 \$1,258.66 \$0.00 \$778.31 \$0.00 PURCH 0-000-2027-029 Station 29 \$34.83 \$0.00 P115 PHYSIO CONTROL 119002625 WELLS FARGO OP 24420 1/31/2019 \$145.11 119002625 Top pouch Type Account Description 28927 \$145.11 Debit Credit PURCH 0-000-2127-000 Medical Supplies \$145.11 \$0.00 P118 PLACER CO. DEPT. OF PUBLIC WKS WELLS FARGO OP 24421 1/31/2019 \$240.00 28928 C100482 Traffic signal maintenance
Type Account Description \$240.00 Description Debit Credit PURCH 0-000-2225-003 7070 Auburn Folsom Road \$240.00 \$0.00 P125 PLACER COUNTY WATER WELLS FARGO OP 24422 1/31/2019 \$293.61 28929 Monthly billing
Type Account Description 28929 \$293.61 Debit Credit PURCH 0-000-2041-003 Water - Station #19 \$293.61 \$0.00 Quill Corporation WELLS FARGO OP 24423
4328847 Various supplies
Type Account Description
PURCH 0-000-2129-000 Office Supplies/Computer 0004 1/31/2019 \$898.96 28930 \$246.00 Debit Credit \$246.00 \$0.00 28931 4338302 Shredder \$106.06 Type Account Description Debit Credit PURCH 0-000-2129-000 Office Supplies/Computer \$106.06 \$0.00 4370216 Mouse pad

Type Account Description
PURCH 0-000-2129-000 Office Supplies/Computer 28932 \$6.42 Debit Credit \$6.42 \$0.00 28933 4371443 Printer toner \$540.48 Description Type Account Debit Credit PURCH 0-000-2129-000 Office Supplies/Computer \$540.48 \$0.00

Rob Shipley Construction WELLS FARGO OP 24424

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Vendor ID	Vendor Name	Checkbook ID Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount		_
28934	8085 1 Type Account PURCH 0-000-2225-001	Installation 3 door closures \$434.99 Description 6900 Eureka Road	Debit \$434.99	Credit \$0.00
S286 28935	INV00120112 [Type Account	WELLS FARGO OP 24425 Priver monitoring, Oct 2018 \$61.16 Description Memberships/Subscriptions	1/31/2019 Debit	\$122.32 Credit
28936	INV00126478 D	river monitoring, Nov 2018 \$61.16 Description Memberships/Subscriptions	\$61.16 / Debit \$61.16	\$0.00
T105 28937	Thomson Reuters - West 839656383 A Type Account	WELLS FARGO OP 24426 nnual subscription \$145.75 Description	1/31/2019 Debit	\$0.00 \$145.75 Credit
T117 28938	TIFCO INDUSTRIES 71398410	Memberships/Subscriptions WELLS FARGO OP 24427 arious small hardware \$142.93	\$145.75 1/31/2019	\$0.00 \$626.74
28939		Description Automotive Repairs/Supplies	Debit \$142.93	Credit \$0.00
	PURCH 0-000-2222-000	trip tool, brass fitting, e \$256.46 Description Automotive Repairs/Supplies	Debit \$256.46	Credit \$0.00
28940	71421205 Se Type Account PURCH 0-000-2222-000	Crews, clamps, nuts, etc \$172.32 Description Automotive Repairs/Supplies	Debit \$172.32	Credit \$0.00
28941	71423165 Pt Type Account PURCH 0-000-2222-000	ush-to-connect elbow \$55.03 Description Automotive Repairs/Supplies	Debit \$55.03	Credit \$0.00
Z101 28942	ZEP MANUFACTURING CO. 9003970343 Ti Type Account PURCH 0-000-2120-000	WELLS FARGO OP 24428 The shine, protectnt, clean \$816.81 Description Cleaning/Maintenance Supplies	1/31/2019 Debit \$816.81	\$816.81 Credit \$0.00
R170 28988	Ramirez, Jacob A JAN 19 STIPEND Ja Type Account	WELLS FARGO OP 24429 unuary stipend \$300.00 Description	2/6/2019	\$300.00
	PURCH 0-000-1005-000	Extra Help	Debit \$300.00	Credit \$0.00
\125 28968	Type Account	WELLS FARGO OP 24130 yd debris box \$484.40 Description	2/6/2019 Debit	\$484.40 Credit
\163 <i>I</i>	PURCH 0-000-2026-000	Garbage WELLS FARGO OF 24431	\$484.40 2/6/2019	\$0.00 2:4 50.00

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South Placer Fire District CHECK DISTRIBUTION REPORT Payables Management

Page: 16 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount		
	01252019 M		Debit \$150.00	Credit \$0.00
B138 28947	BURTONS FIRE APPARATUS S43403 Type Account	WELLS FARGO OP 24432 oor light lens \$78.34 Description 2005 Spartan Hi-Tech Type One Engin	2/6/2019 Debit	\$765.18 Credit
	FORCH 0-000-2222-014	2003 Spartam H1-rech Type One Engin	, \$78.34	\$0.00
28948	Type Account	utboard mechanical seal \$402.17 Description 2001 Weststaes Pumper Engine OES 2	Debit \$402.17	Credit \$0.00
28949	S43749 G Type Account PURCH 0-000-2222-814	asket, oil seal, valve, tog \$284.67 Description 2005 Spartan Hi-Tech Type One Engin	Debit \$284.67	Credit \$0.00
B147 28946	BART INDUSTRIES 476770 F	WELLS FARGO OP 24433 ilters, wiper arm \$60.10	2/6/2019	\$60.10
	Type Account PURCH 0-000-2222-209	Description 2006 Ford F-550 Shop Truck	Debit \$60.10	Credit \$0.00
C251 28951	32993294 M	Inc WELLS FARGO OP 24434 onthly billing \$966.67 Description	2/6/2019 /	\$966.67
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.	Debit \$966.67	Credit \$0.00
C271 28950	011-2 Q	ting, WELLS FARGO OP 24435 trly billing, 3/1/19-6/1/19 \$3,000.00	2/6/2019 Debit	\$3,000.00 Credit
	PURCH 0-000-2043-000	Description Legal/Consulting Fees	\$3,000.00	\$0.00
D101 28952	DAWSON OIL 262145 M Type Account	WELLS FARGO OP 24436 Onthly billing \$487.93 Description	2/6/2019	\$487.93
	PURCH 0-000-2124-000	Fuel & Oil	Debit \$487.93	Credit \$0.00
G110 28961		WELLS FARGO OP 24437 iper washer kit \$64.65	2/6/2019	\$64.65
	Type Account PURCH 0-000-2222-814	Description 2005 Spartan Hi-Tech Type One Engin	Debit , \$64.65	Credit \$0.00
G158 28953		WELLS FARGO OP 24438 onthly billing - Sta 19 \$18.50	2/6/2019	\$251.50
	Type Account PURCH 0-000-2053-000	Description Food/Drink-Incident Supplies	Debit \$18.50	Credit \$0.00
28954	Type Account	onthly billing - Sta 15 \$51.50 Description Food/Drink-Issident Cumplies	Debit	Credit
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies	\$51.50	25 ^{\$0.00}

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South Placer Fire District CHECK DISTRIBUTION REPORT

Payables Management

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	r Invoice Number		Original Voucher Amoun	t /	
28955	00007626	Monthly billing - Sta		Debit \$24.00	Credit
28956	00007771 Type Account PURCH 0-000-2053-	Monthly billing - Sta Description 000 Food/Drink	17 \$62.00 n -Incident Supplies	Debit \$62.00	Credit \$0.00
28957	00007978 Type Account PURCH 0-000-2053-0	Monthly billing - Sta Description DOO Food/Drink	18 \$40.50 n -Incident Supplies	Debit \$40.50	Credit \$0.00
28958	00008168 Type Account PURCH 0-000-2053-	Monthly billing - Sta Description Description Food/Drink	19 \$5.50 n -Incident Supplies	Debit \$5.50	Credit \$0.00
28959	00008173 Type Account PURCH 0-000-2053-6	Monthly billing - Sta Description Description Food/Drink	15 \$16.50 n -Incident Supplies	Debit \$16.50	Credit \$0.00
28960	00008455 Type Account PURCH 0-000-2053-0	Monthly billing - Sta : Description Food/Drink	17 \$33.00 n -Incident Supplies	Debit \$33.00	Credit \$0.00
K127 28962	25241 Type Account	Description Description Description Description	\$2,169.00 n	2/6/2019 Debit \$1,675.00 \$494.00	\$2,169.00 Credit \$0.00 \$0.00
M101 28963	Mission Uniform Service 508981223 Type Account PURCH 0-000-2042-0	Shop laundry Description	\$27.51	/2/6/2019 Debit \$27.51	\$137.55 Credit \$0.00
28964	509021194 Type Account PURCH 0-000-2042-(Shop laundry Description Laundry Sen	\$27.51 n rvice/Shop Coveralls	Debit \$27.51	Credit \$0.00
28965	509066159 Type Account PURCH 0-000-2042-0	Shop laundry Description Description Description	\$27.51 n rvice/Shop Coveralls	Debit \$27.51	Credit \$0.00
28966	509114378 Type Account PURCH 0-000-2042-0	Shop laundry Description Description Description	\$27.51 n rvice/Shop Coveralls	Debit \$27.51	Credit \$0.00
28967	509160486 Type Account PURCH 0-000-2042-0	Shop laundry Description Description Description	\$27.51 n rvice/Shop Coveralls	/ Debit \$27.51	26redit

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South Placer Fire District CHECK DISTRIBUTION REPORT

Payables Management

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Vendor ID	Vendor Name	Checkboo	k ID Ch	eck Number	Check Date	Check Amount
Voucher Number	Invoice Number			Original Voucher Amount		
R129 28969		Monthly billi D	ng - Sta 20	24441 \$30.53	2/6/2019 , Debit , \$30.53	\$629.98 Credit \$0.00
28970		Monthly billi D O G		\$507.86	Debit \$507.86	Credit \$0.00
28971	59523829 M Type Account PURCH 0-000-2026-000	Monthly billi D D G	ng - Sta 19 Description Garbage	\$30.53	Debit \$30.53	Credit \$0.00
28972	59511188 M Type Account PURCH 0-000-2026-000	Monthly billi D D G	ng — Sta 15 escription arbage	\$30.53	Debit \$30.53	Credit \$0.00
28973	59512558 M Type Account PURCH 0-000-2026-000	Monthly billi D D G		\$30.53	Debit \$30.53	Credit \$0.00
S006 28976	Sutter Medical Foundation TX:1224 S Type Account PURCH 0-000-2045-000	Stress test D	escription	24442 \$50.00 t Physicals/Background	2/6/2019 Debit \$50.00	\$1,554.00 Credit \$0.00
28977	TX:1227-1228 F Type Account PURCH 0-000-2023-000		escription	\$510.00 icals & Wellness	Debit \$510.00	Credit \$0.00
28978	TX:1229 D Type Account PURCH 0-000-2023-000		escription mployee Phys	\$142.00 icals & Wellness	Debit \$142.00	Credit \$0.00
28979	TX:1230 D Type Account PURCH 0-000-2023-000		escription mployee Phys	\$142.00 icals & Wellness	Debit \$142.00	Credit \$0.00
28980	TX:1231 D Type Account PURCH 0-000-2023-000		escription mployee Phys:	\$142.00 icals & Wellness	Debit \$142.00	Credit \$0.00
28981	TX:1232 D Type Account PURCH 0-000-2023-000		escription mployee Phys:	\$142.00 icals & Wellness	Debit \$142.00	Credit \$0.00
28982	TX:1233 D Type Account PURCH 0-000-2023-000		escription mployee Phys	\$142.00	Debit \$142.00	27redit \$0.00

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South Placer Fire District CHECK DISTRIBUTION REPORT Payables Management

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Vendor ID	Vendor Name	Checkbook ID Check Number	Check Date	Check Amount			
Voucher Number							
28983	TX:1234 DC Type Account PURCH 0-000-2023-000	F exam \$142.00 Description Employee Physicals & Wellness	Debit \$142.00	Credit \$0.00			
28984	TX:1235 DC Type Account PURCH 0-000-2023-000	F exam \$142.00 Description Employee Physicals & Wellness	Debit \$142.00	Credit \$0.00			
S178 28974	Sac Metro Fire INV013284 GE Type Account PURCH 0-000-2127-000	Description	['] 2/6/2019 Debit	\$315.38 Credit			
28975		Medical Supplies	\$160.43	\$0.00			
20913	Type Account	#T Transport 2015-16 \$154.95 Description Medical Supplies	Debit \$154.95	Credit \$0.00			
U109 28985		Description Telephone 7070 Auburn Folsom Road 3505 Auburn Folsom Road Station 16 Olive Ranch Station 28 Business/Conference Education/Training Cleaning/Maintenance Supplies Computer Service & Maint. Software Support Fuel & Oil Office Supplies/Computer Misc. Firefighting Equip/Supplies Radio Repair Automotive Repairs/Supplies 2017 Ford E450 Medix Type III 2012 Pierce International BR28 2001 Weststaes Pumper Engine OES 2 2005 Spartan Hi-Tech Type One Engin 6900 Eureka Road 3505 Auburn Folsom Road 4650 East Roseville Parkway 5840 Horseshoe Bar Rd Station 15 Plans & Remodel Portable Alarm Monitoring Turnout Replacement	2/6/2019 Debit \$2,164.06 \$140.30 \$129.85 \$267.82 \$198.83 \$2,435.42 \$3,989.74 \$102.41 \$194.03 \$399.99 \$133.54 \$1,623.74 \$61.41 \$815.18 \$47.16 \$60.06 \$111.54 \$143.82 \$60.35 \$574.97 \$95.54 \$1,694.84 \$1,181.67 \$873.54 \$317.33 \$503.00	\$18,320.14 Credit \$0.00			
V123 28986	Veritiv Operating Company 628-33318235 Va Type Account PURCH 0-000-2120-000	WELLS FARGO OP 24445 ious supplies \$1,353.61 Description Cleaning/Maintenance Supplies	2/6/2019 Debit \$1,353.61	\$1,516.16 Credit \$0.00			
28987	628-33318240 Ode	or eliminator \$162.55 Description	Debit	28 Credit			

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User Date: 2/6/2019

South Placer Fire District CHECK DISTRIBUTION REPORT Payables Management

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User ID: kmedeiros

Vendor ID Vendor Name Checkbook ID Check Number Check Date Check Amount Original Voucher Amount , Voucher Number Invoice Number PURCH 0-000-2120-000 Cleaning/Maintenance Supplies \$162.55 \$0.00

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

FIRE CHIEF ERIC G. WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Lexipol in service-training 6:30pm

Action Requested: Captain Lisa Giblin will give the Board in service training on the Lexipol Policy Manual transition and knowledge management system (KMS).

Background: The District has been working toward transitioning its policy manual to the Lexipol system to provide for automatic mandated updates and industry best practices to be implemented. The on boarding process has taken over a year and Captain Giblin has been the lead on this project. Captain Giblin has been providing in-service training to the Districts employees before the new policy manual is issued, over time. The Board needs the training to understand the system and will be receiving updates from the system ongoing as active participants.

Impact: Increase compliance with policy mandates and policy best practices.

Attachments: None

Eric G. Walder, EFO Fire Chief South Placer Fire District

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

FIRE CHIEF ERIC G. WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Special Presentation;

Action Requested: Badge pinning and Oath of Office for Paramedic/Firefighter Brett Palmer.

Background: Paramedic Firefighter Palmer was hired on September 16, 2017. Paramedic Firefighter Palmer completed probation in October 2018.

Impact: Positive employee recognition for hard work and dedication to the fire service.

Attachments: South Placer Oath of Office

Eric G. Walder, EFO Fire Chief South Placer Fire District

South Placer Fire District Oath of Office

(Raise Your Right Hand and Repeat After Me)

I (state your name) do solemnly swear,
that I will uphold and defend the Constitution of the United States of America
and the Constitution of the State of California,
against all enemies, foreign and domestic;
that I will faithfully and impartially discharge my duties
as a member of the South Placer Fire District
for the residents of the South Placer Fire District
with professionalism, courage, and integrity, to the best of my ability,
that I take this obligation freely,
without any mental reservation or purpose of evasion,
and that I will faithfully discharge the duties upon which I am about to enter.

SOUTH PLACER FIRE PROTECTION DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

CHIEF ERIC G. WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Station 15 Construction Update:

Action Requested: Chief recommends discussion on the progress made to this point on the expansion and remodel of Station 15.

Background: The Project went out to bid on April 13th, 2018. On April 19th, we conducted a pre-bid meeting with interested contractors. Five (5) bids were accepted and opened on May 3rd, 2018. At the June 13th Board meeting the board approved the bid and gave authorization to execute the contract with PNP Construction. The project is 98% complete with a delay realized in occupancy due to PG&E scheduling to bring power to the site. Recent storms and power outages in the Sierra's have added additional scheduling issues for bringing power to the facility.

Impact: Informational

Attachments: None

Eric G. Walder, EFO

Fire Chief

South Placer Fire Protection District

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

CHIEF ERIC G. WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: 2017/18 South Placer Fire District Special Tax Report:

Action Requested: Staff recommends review of the revised report of the Fiscal Year 2017/18 Fire Suppression and Protection Special Tax Report completed December 2018.

Background: The Districts Special Tax administrator SCI corrected the errors identified at the January SPFD Board meeting within the report. The report was approved in December with the highlighted changes and is included as an attachment.

Impact: The Fire Districts Special Tax Revenues for 2017/18 were \$693,034.

Attachments: Revised 2017/18 South Placer Fire District Tax Report dated December 2018.

Eric G. Walder, EFO Fire Chief South Placer Fire District



SOUTH PLACER FIRE PROTECTION DISTRICT

FIRE SUPPRESSION AND PROTECTION SPECIAL TAX

TAX REPORT - DECEMBER 2018

FISCAL YEAR 2017-18

TAX ADMINISTRATION CONSULTANT:

SCIConsultingGroup 4745 MANGELS BOULEVARD FAIRFIELD, CALIFORNIA 94534 PHONE 707.430.4300 FAX 707.430.4319 WWW.SCI-CG.COM THIS PAGE INTENTIONALLY LEFT BLANK



SOUTH PLACER FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Gary Grenfell Russ Kelley Dave Harris Tom Millward Sean Mullin Terri Ryland Chris Gibson

South Placer Fire Chief

Eric Walder, Fire Chief

ENGINEER OF WORK

SCI Consulting Group

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Introduction

The South Placer Fire District has served the community of Granite Bay and portions of Loomis, Penryn, and Newcastle since 1952. The South Placer First District formed a Special Tax by way of Ordinance No. FP6 of the Board of the South Place Fire District "SPFD", adopted on June 3, 1980. The purpose of this tax is to ensure that the residents within the South Placer Fire District continue to receive Advance Life Support and transportation, fire suppression, and Rescue/Special Operations services. In addition, SPFD receives some minimal property tax revenues.

The Special Tax was collected for the first time on July 1,1980. This Report summarizes the purpose of the Special Tax, the fiscal year 2017-18 Special Tax, method of apportionment, and other related data as required by Government Code Section 50075.1 et seq.

In future years, the Special Tax will continue to be collected and its revenue will continue to be used to provide Advance Life Support and transportation, fire suppression, and Rescuel/Special Operations services in the South Placer area, as approved by way of Ordinance No. FP6 of the Board of the South Placer Fire District.



SPECIAL TAX RATE

The passage of the Special Tax by the voters on June 3, 1980 authorized the District to levy the Special Tax. SCI Consulting Group became the parcel tax administrator beginning with the submittal of the Fiscal Year 2016-17. The Board of Directors has determined that the tax rate for fiscal year 2017-18 shall remain as follows:

Therefore, the rates shown for fiscal year 2017-18 are shown in the following Figure.

FIGURE 1 - SPECIAL TAX RATE

Use of Property	Rate	Unit
Residential Parcel	\$70.00	per parcel *
Commercial Unit	\$0.05	per square feet *
Imigated Farm	\$70.00	for all builings *
Mobile Home Park	\$20.00	per unit *
Land	\$2.00	per acre

Note: All marked (*) will include an additional \$2 per acre

There are currently 9,976 parcels in the District as of June 30, 2017. The total annual parcel tax submitted to be collected within the district for fiscal year 2017-18 was approximately \$693,033,98. After county fees the district received an estimated amount of \$693,000.00

Figure 2 below will summarize the Parcel Tax Levies beginning with FY 2015-16.

FIGURE 2 - SUMMARY OF PARCEL TAX SUBMITTAL FY 2017-18

Fiscal Year	Tax Units	Tax Amount per Tax Unit	Total Tax
2015-16	9,341	see Figure 1 for details	\$ 686,749.86
2016-17	9,347	see Figure 1 for details	\$ 689,484.64
2017-18	9,346	see Figure 1 for details	\$693,033.98

The Figure below displays the Parcel Tax Levies expenditures for fiscal year 2017-18:

FIGURE 3— ESTIMATED EXPENDITURES FOR FISCAL YEAR 2017-18

Revenues	
Special Parcel Tax: Measure A Revenues	\$691,000 \$ 689,034 \$691,000 \$ 689,03
	\$691,000 \$ 689,039
Expenses	بل
Legal Fees and Consulting Fees	\$75,000 \$\frac{\sqrt{55,000}}{\sqrt{55,000}}
County Charges	\$160,000 \$ 155,000
Other Service & Operational Expenditures	\$75,000 \$ 55,000 \$160,000 \$ 155,000 \$456,000 \$ 479 034
Ending Balance	\$0

* HANDWRITTEN FIGURES WERE #5 FROM PREVIOUS

Projections For Fiscal Year 2018-19 Figure 4 provides the new Parcel Tax Levy projections for fiscal year 2018-19

FIGURE 4 - PROJECTIONS FOR FISCAL YEAR 2018-19

Revenues **Special Parcel Tax** \$696,222 Revenue from Other Sources* 11,615 \$707,837 Contingency & Reserves Fund \$0 Legal Fees and Consulting \$60,000 **County Charges** 150,000 Other Services and Operational Expenditures 497,837 Estimated Expenditures FY 18-19* \$707,837 **Ending Balance** \$0

GENERAL ADMINISTRATIVE REQUIREMENTS

The Special Tax levies are calculated for all parcels on the new fiscal year's assessor roll. This roll includes all parcels that are in existence prior to January 1 of the previous fiscal year. After the Special Tax levies have been computed, the levy data must be filed with the County Auditor prior to July 24th of each year for inclusion on property tax bills.

After submission of the Special Tax levies, the final levies should be confirmed with the County Auditor prior to the preparation of tax bills, which typically occurs in October. The Special Tax is collected in two equal installments on the tax bills that are due on December 10 and April 10.

AB2109 REQUIREMENTS

During last year's legislative session, the Governor signed AB2109 that is effective January 1, 2015. In summary, each county, city, and special district that assesses a parcel tax (direct charge) shall provide information to the Controller in the annual Financial Transaction Report. The information to be provided is as follows:

- The type and rate of parcel tax imposed
- 2. The number of parcels subject to the parcel tax
- 3. The number of parcels exempt from the parcel tax
- 4. The sunset date of the parcel tax, if any
- 5. The amount of revenue received from the parcel tax
- 6. The manner in which the revenue received from the parcel tax is being used

USE OF PROCEEDS

All proceeds of the Special Tax levied and imposed shall be accounted for and paid into a special account designated for use of operations and maintenance of the District, pursuant to Government Code Section 50075.1(b) and (c).

DELINQUENCIES

Beginning in 1993/94, Placer County implemented the alternative method of apportionment commonly referred to as the Teeter Plan. The basic concept of the Teeter Plan is that the County apportions to taxing agencies 100% of their secured (and supplemental secured) levy (adjusted for roll changes), with the County owning the delinquent receivables. Placer County "Teeters" all secured ad valorem taxes as well as all direct charges (with the exception of 1915 Act Bond and Mello Roos charges). 55% of the current secured roll is apportioned in December, 40% in April and 5% in June. They also distribute any adjustments due to roll changes processed during the year in June.

The District participates in the "Teeter Plan" with the County of Placer whereby the County pays all delinquent parcel taxes to the District and in return the County institutes collection proceedings and, when collected, keeps all delinquent payments with interest and penalties. This plan allows the District to maintain reliable parcel tax revenues and reduces the cost of collection. Contract to include in the Teeter Plan is at the option of the County. It is not anticipated that the County will discontinue the Teeter Plan unless the level of delinquencies becomes excessive. Delinquencies are .67% for fiscal year 2017-18, which is below the Teeter Plan upper threshold limit of 4% and, therefore, should continue to be closely monitored.

See Figure 5 below:

FIGURE 3 - DELINQUENCIES FOR FISCAL YEAR 2017-18

	As of July 5, 2018
Total Special Tax Levied Total Special Taxes Delinquent Percent of Special Tax Delinquent	\$693,034 \$4,664 0.67%



EXHIBIT A - SPECIAL TAX ROLL, FISCAL YEAR 2017-18

Special Tax Roll - Exhibit A - begins on the following page.

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

CHIEF ERIC WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: 2018 South Placer Fire District Fire Impact Fee Nexus Study (Final Update):

Action Requested: The Chief recommends a final update on the approval status of the 2018 South Placer Fire District Fire Impact Fee Nexus Study.

Background: Since the consolidation the District has been collecting fees under the former two approved fee programs. In the consolidation process a new Nexus study for the consolidated District was needed to collect impact fees on a District wide basis. This study was completed as a District goal in 2018/19, with the exception of the formal adoption process by the Town of Loomis and Placer County on the Districts behalf. This formal adoption process by both entities was completed in January 8th, 2019. The new fee schedule will begin to be imposed March 8th, 2019.

Impact: Informational

Attachments: Placer County Supervisors Final Resolution, Town of Loomis Final Resolution.

Eric G. Walder, EFO Fire Chief South Placer Fire District

Before the Board of Supervisors County of Placer, State of California

in the matter of: A RESOLUTION APPROVING THE 2018 SOUTH PLACER FIRE PROTECTION DISTRICT IMPACT FEE NEXUS STUDY

Resolution No.: 2019-013

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held <u>January 8</u>, <u>2019</u>, by the following vote on roll call:

Ayes:

GORE, WEYGANDT, HOLMES, MONTGOMERY, UHLER

Noes:

NONE

Absent:

NONE

Signed and approved by me after its passage.

Chair, Board of Supervisors

HPW(M) N

WHEREAS, in July 2017, by Resolution No. 2017-05, the Placer County Local Agency Formation Commission approved the consolidation of the South Placer Fire Protection District and the Loomis Fire Protection District, with the South Placer Fire Protection District named as the successor district, and;

WHEREAS, the consolidation left the fire facilities impact fees imposed by each former District in place, and;

WHEREAS, Placer County ("County") imposes a fire facilities impact fee on behalf of the South Placer Fire Protection District (District) in the amount of \$0.90 per square foot for all new development in the boundaries of the District prior to the consolidation with Loomis Fire Protection District, and;

WHEREAS, within the former boundaries of the Loomis Fire Protection District, the District imposes a fire facilities impact fee in the amount of \$0.58 per square foot for residential construction and \$1.09 per square foot for nonresidential construction, and;

WHEREAS, the District has determined that the two fee programs should be replaced with the new system wide fire facilities fee program justified by the May 2018 South Placer Fire Protection District Fire Impact Fee Nexus Study, and;

WHEREAS the purpose of the District's fire facilities fee program is to provide funding for new and expanded fire facilities, apparatus, vehicles, and equipment that are required as a direct result of the increase in fire service demand brought on by new development. New development must pay for its fair share of system enhancements required due to increased demand for service. Because the base property tax and special assessment revenue accruing to District are wholly devoted to current operations, fire facilities fees are needed to provide the funding needed tor planned fire facilities; and

WHEREAS on June 13, 2018, by Resolution NO. 15-2017/18, the Board of Directors of the South Placer Fire District held a noticed public hearing, approved the Nexus Study and proposed fire facilities fee schedule, and requests that the Placer County Board of Supervisors adopt the approved fee program on behalf of the District. On November 13, 2018, by Resolution 18-35, the Loomis Town Council adopted the District proposed fee program on behalf the District, and;

WHEREAS the Board of Directors of the South Placer Fire Protection District held a properly noticed public hearing to review the 2018 South Placer County Fire Impact Fee Nexus Study was approved by the Board of Director's Resolution NO. 15-2017/18, and;

NOW, BE IT RESOLVED, by the Board of Supervisors, County of Placer, State of California, that the South Placer Fire Protection District 2018 South Placer County Fire Impact Fee Nexus Study is hereby approved.

TOWN OF LOOMIS

RESOLUTION NO. 18 - 35

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF LOOMIS ESTABLISHING DEVELOPMENT IMPACT FEES ON BEHALF OF THE SOUTH PLACER FIRE PROTECTION DISTRICT

WHEREAS, AB 1600 was passed and codified in California Government Code sections 66000-66025 ("Mitigation Fee Act") allowing the establishment of a development impact fee as a condition of approval where the purpose and use of the fee are identified and a reasonable relationship to the development project can be demonstrated; and

WHEREAS, the South Placer Fire Protection District ("District") has caused to be prepared a Fee Impact Fee Nexus Study ("Report") for the purpose of establishing the legal and policy basis for increasing the development impact mitigation fee within the District ("Fire Impact Fees") and the Town of Loomis, has reviewed the Report, which is incorporated herein and made by reference a part hereof; and

WHEREAS, on June 13, 2018, the District adopted Resolution No. 15-2017/18 ("Fire District Resolution"), approving the Report and requesting the Town Council adopt the impact fees proposed therein; and

WHEREAS, the Report was made available for public review 10 days prior to public hearing and notice of hearing was published in the Loomis News on October 26, 2018 and November 2, 2018, in accordance with Section 66018 of the Mitigation Fee Act; and

WHEREAS, the Town Council finds as follows:

- A. The purpose of these fees is to finance public facilities, apparatus and equipment to mitigate the impact of new development on fire protection and emergency response services located within the territory of the District which is within the Town.
- B. The fees collected pursuant to this Resolution shall be used to finance the facilities, apparatus and equipment as described and identified in the Report, provided that any expenditure will be reimbursed only if the District submits adequate supporting information to show that there is a reasonable relationship between the use of the fee and the type of development project for which the fee was imposed and a reasonable relationship between the need for the public facility and the type of development for which the fee was imposed.
- C. Upon consideration of the Report and testimony received at the hearing, the Town Council approves the Report, incorporating such herein by reference.

- D. There is a current and future need for new facilities and equipment necessary for the District to provide fire protection and emergency response services to new development in compliance with applicable fire safety policies and municipal codes.
- E. The facts and evidence presented in the Fire District Resolution and the Report establishing a reasonable relationship between the need for the public facilities and equipment and the impact of the development for which the fee is charged, and a corresponding relationship between the fee's use and the type of development for which the fee is charged are hereby approved.
- F. The cost estimates set forth in the Report for constructing these facilities or acquiring the equipment needed and the finding that fees expected to be generated by new development will not exceed the total of these costs are hereby approved.
- G. The findings made in the Fire District Resolution and the Report are hereby adopted and incorporated herein.

NOW, THEREFORE, BE IT RESOLVED, the Town Council hereby resolves and determines as follows:

1. Effective sixty (60) days following adoption of this Resolution, the following Fire Impact Fees shall be charged upon issuance of any building permit and shall be paid prior to the issuance of the building permit by all new development located within the territory of the District which is within the Town.

Land Use	Fire Impact Fees
Residential Development	Per Living Area Sq. Ft
Single Family Housing	\$0.81
Multi-Family Housing	\$1.41
Mobile Home	\$0.97
Assisted Living Facility	\$0.89
Nonresidential Development	Per Building Sq. Ft.
Retail/Commercial	\$1.32
Office	\$1.70
Industrial	\$1.05
Agriculture	\$0.53
Warehouse/Distribution	\$0.87

- 2. The fee established by this Resolution shall be collected and expended in compliance with the Mitigation Fee Act and, notwithstanding any examples provided in the Report, any expenditure will be reimbursed only if adequate supporting information is provided.
- 3. Any judicial action or proceedings to attack, review, set aside, void, or annul this Resolution shall be brought forward within 120 days of adoption of the Resolution.

- 4. Any adjustment or increase to the fees adopted herein, including any adjustment for inflation, must be requested by the District and shall comply with the Mitigation Fee Act.
- 5. The Town Council hereby approves the form of Defense and Indemnity Agreement ("Agreement") which is incorporated herein by reference by and between the Town and the District whereby the District agrees to, among other things, indemnify the Town for its collection of the Fire Impact Fees.
- 6. The Town Manager is hereby authorized to execute the Agreement in substantially final form with such changes therein as the Town Manager may require or approve, consistent with the terms and conditions of this Resolution.
- 7. The Town Manager is hereby further authorized and directed to prepare, on behalf of the Town, any other documentation necessary consistent with the terms and conditions of this Resolution. Any actions heretofore taken by the Town Manager, on behalf of the Town, that is in conformity with the purposes and intent of this Resolution are hereby approved and confirmed.

PASSED AND ADOPTED by the Town Council of the Town of Loomis at a regular meeting of the Town Council, held on the 13th day of November, 2018, by the following vote of said Town Council:

AYES:

Baker, Duncan, Morillas, Onderko, Ucovich

NOES: None ABSTAINED: None ABSENT: None

Khondah Moullus

ATTEST:

Marley Strate

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

FIRE CHIEF ERIC G. WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: FY 2018/19 District Goals Update

Action Requested: Staff recommends discussion on the status of the 18/19 District Goals.

Background: For the past thirteen years, the Board and staff have engaged in a goal setting process. The Board and staff conducted a goal setting exercise during a workshop before the board meeting in September. The goals for this fiscal year have been streamlined and will focus on major projects or task facing the District. Staff will keep the Board informed on projects that are completed routinely that are not District goals but rather task or functions that are completed as part of operational or administrative necessity.

Impact: Future planning

Attachments: District Goals, Review of 2018/19 Goal Tracker

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SPFD 2018/19 Goals

Board Goals

1. Adhere to the Board adopted budgeting principles 80.25% Personnel, 12% Service and Operations, 3% Facilities, 3% Apparatus, 1 Fixed Assets, .75% Major Equipment Replacement.

Administration/District Goals

- 2. Begin and complete strategic planning process.
- 3. Finish construction of Station 15 within budgetary constraints.
- 4. Complete needs assessment, schematic design and move toward construction on the Station 18 remodel/truck room expansion.
- 5. Administer grant and report progress on hiring and continued employment of SAFER Grant firefighters.

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

CHIEF ERIC WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: FY 2018/19 Second Quarter Budget Report:

Action Requested: The Chief recommends a short presentation on the status of the FY 2018/19 budget.

Background: Staff assembles a budget overview every quarter for information and discussion. The ability of the District to reconcile against the County Treasury in the usual timely manner has been hampered this fiscal year due to the implementation of new Workday Software at the County level. Staff has been working diligently with the reduced reporting information from the County and has reconciled the accounts thru the second quarter.

Impact: Informational

Attachments: Budget overview sheet, December 2018 Profit and Loss Statement.

Eric G. Walder, EFO Fire Chief South Placer Fire District

FY 2018/19 Second Quarter Budget Report (July - Dec.)

Revenue	2nd Quarter	Budgeted	Percentage
General Revenue	\$6,652,187	\$11,908,918	55.9 %
Mitigation Revenue	\$141,351	\$335,000	42.2 %
Loomis Mitigation Revenue	\$38,778	\$80,000	48.5 %
CFAA Staffing Rembursements	\$349,481	\$631,000	55.4 %
Total Revenue	\$7,181,797	\$12,954,918	55.4 %

Expenditures	2nd Quarter	Budgeted	Percentage
Salaries/Benefits (PP 2 - 13) 12 PP's	\$4,445,320	\$9,536,162	46.6 %
CFAA Expenditures	\$317,230	\$631,000	50.3 %
Service and Operations	\$720,056	\$1,428,911	50.4 %
Fixed Assets	\$11,884	\$119,001	10.0 %
Capital Expenditures	\$564,244	\$1,283,980	43.9 %
Mitigation Expenditures	\$734,040	\$1,025,746	71.6 %
Loomis Mitigation Expenditures	\$6,690	\$200,449	0.0 %
Total Expenditures	\$6,799,464	\$14,225,249	47.8 %

port Prepared By Kathy Medeiros Feb 2019

South Placer Fire District Profit Loss Statement

For the Six Months Ending Monday, December 31, 2018

				REMAII	VING
		YTD	BUDGET	VARIANCE	%
REVENUES					
Secured Property Tax General	6000-000:001	\$4,026,683	\$7,321,073	\$3,294,390	45.00%
Unitary & Op Non-Unitary	0-000-6000-002	86,280	156,872	70,592	45.00%
Current Unsecured Property Tax	0-000-6000-003	156,648	158,378	1,730	1.09%
DeliInquent Unsecured Property Tax	0-000-6000-005	573	2,111	1,538	72.84%
Current Supplemental Property Tax	0-000-6000-006	92,399	136,394	43,995	32.26%
Delinquent Supplemental Property Tax	0-000-6000-008	74	200	126	62.82%
SPFD Special Tax	0-000-6001-000	631,036	1,144,657	513,621	44.87%
Loomis Fire Protection & Response	0-000-6002-000	520,106	944,991	424,885	44.96%
Railroad Unitary Tax	0-000-6106-000	2,377	4,521	2,144	47.43%
Interest-County	0-000-6950-000	12,526	42,000	29,474	70.18%
Sect. 5151 Interest Refunded	0-000-6957-000	(322)	0	322	0.00%
HOPTERS Intergovernmental Revenue	0-000-7000-000	27,850	54,273	26,423	48.68%
Ambulance Services	0-000-8192-000	699,216	1,250,000	550,784	44.06%
Uniform Reimbursement	0-000-8193-001	280	3,000	2,720	90.67%
Other Staffing Reimbursements	0-000-8193-009	0	2,000	2,000	100.00%
Other Miscellaneous	0-000-8193-010	24,047	80,000	55,953	69.94%
Fees For Service & Cost Recovery Charges	0-000-8193-011	45,452	110,000	64,548	58.68%
4850 Reimbursements	0-000-8193-014	62,754	25,000	(37,754)	(151.02%)
Cellular Tower Lease	0-000-8193-015	41,954	80,000	38,046	47.56%
MVA Fees	0-000-8193-016	348	3,500	3,152	90.06%
Local/State/Federal Grants	0-000-8193-018	0	28,000	28,000	100.00%
CFAA Revenues	8197	349,481	631,000	281,519	44.61%
SPFD Mitigation Fee Revenue	0-000-8263-000	138,811	325,000	186,189	57.29%
SPFD Mitigation Interest	0-000-8264-001	2,540	10,000	7,460	74.60%
Loomis Mitigation Fee Revenue	0-000-8266-000	38,055	80,000	41,946	52.43%
Loomis Mitigation Interest	0-000-8264-006	723	0	(723)	0.00%
Federal Grant Revenue (SAFER)	0-000-8300-000	221,904	352,948	131,044	37.13%
Automotive Fund Mat & Services	0-000-8372-000	0	9,000	9,000	100.00%
TOTAL REVENUES	•	7,181,797	12,954,918	5,773,121	44.56%
	•				
OPERATING EXPENSES					
SALARIES/BENEFITS					
Salaries & Wages	1002:1003	2,217,060	5,323,232	3,106,172	58.35%
Sellback/Admin. & FF's	1004	18,489	210,000	191,511	91.20%
Intern FF/Board/App FF/PT	1005	32,421	55,000	22,579	41.05%
Callback/Overtime-Firefighter	1006	629,572	920,000	290,428	31.57%
Comp For Absence/Illness	1007	91,271	25,000	(66,271)	(265.08%)
Out of Grade Pay	1008	0	2,500	2,500	100.00%
Other Payroll	1015	0	9,000	9,000	100.00%
Volunteer Length of Service Award	1016	0	1,000	1,000	100.00%
PERS Retirement	1300	334,217	715,000	380,783	53.26%
PERS Lump Sum Payment	1302	364,473	377,703	13,230	3.50%
Employer 457 Def. Comp. Match	1305	12,255	35,000	22,745	64.98%

South Placer Fire District Profit Loss Statement

For the Six Months Ending Monday, December 31, 2018

Employment Taxes (FICA/Medicare/SUI)	1301	39,052	98,000	58,948	60.15%
Workmans Comp. Insurance	1315	173,932	401,000	227,068	56.63%
Agency Share Insurance	1550	391,910	835,000	443,090	53.06%
OPEB Contribution	1551	0	80,000	80,000	100.00%
COP Debt Service	1552	123,364	341,727	218,363	63.90%
Labor Legal	2010	1,434	30,000	28,567	95.22%
Uniform Allowance/Cell Phone	2017	9,400	70,000	60,600	86.57%
Employees Assistance Program	2019	6,471	7,000	529	7.56%
CFAA Expenditures	1997	317,230	631,000	313,770	49.73%
TOTAL SALARIES/BENEFITS/CFAA		4,762,550	10,167,162	5,404,612	53.16%
SERVICE & OPERATIONS					
Audit	2020	10,000	13,000	3,000	23.08%
Propane	2021	1,422	2,600	1,178	45.33%
Employee Physicals/DL/Wellness	2023	2,717	17,500	14,783	84.48%
ParamedicCert.EMT/CPR Classes	2024	2,835	5,250	2,415	46.00%
Ambulance Billing Service	2025	45,354	85,000	39,646	46.64%
Garbage	2026	3,602	9,000	5,398	59.98%
Gas & Electric	2027	39,172	78,000	38,828	49.78%
Insurance (FAIRA)	2028	46,621	46,622	1	0.00%
Memberships/Subscriptions	2030	5,285	10,500	5,216	49.67%
Sewer	2035	523	5,400	4,877	90.32%
Telephone	2037	26,934	63,000	36,066	57.25%
Training Supplies	2038	421	13,500	13,079	96.88%
Business/Conference	2039	3,744	8,500	4,756	55.95%
Education/Training	2040	25,555	60,000	34,445	57.41%
Water	2041	5,610	13,000	7,390	56.85%
Laundry	2042	605	2,500	1,895	75.79%
Legal/Consulting Fees	2043-000	29,177	94,000	64,823	68.96%
Prevention Consulting Fees	2043-001	30,913	55,000	24,087	43.79%
Petty Cash Fund	2044	0	250	250	100.00%
Pre-Employment Testing/Background Inv.	2045	3,864	17,000	13,136	77.27%
Medical Waste Disposal	2046	1,500	4,000	2,500	62.50%
Phsio Control Contract	2047	15,869	16,000	131	0.82%
County Charges (Tax					
Collection/LAFCO/Refunds)	2050	166,227	185,000	18,773	10.15%
Public Education	2052	0	1,900	1,900	100.00%
Food/Drink-Incident Supplies	2053	6,655	8,500	1,845	21.71%
Safety Awards	2055	3,022	10,000	6,978	69.78%
Sun Pro User Maintenance	2056	4,718	13,000	8,282	63.71%
Cleaning/Maintenance Supplies	2120	7,020	8,000	980	12.25%
Copy Machine Contract/Maint.	2121	6,605	16,000	9,395	58.72%
Computer Service & Maint.	2122	18,199	47,000	28,801	61.28%
Fire Prevention Supplies	2123	4,778	11,750	6,972	59.34%
Fuel & Oil	2124	35,944	70,000	34,056	48.65%
Medical Supplies	2127	41,419	95,000	53,581	56.40%

South Placer Fire District Profit Loss Statement

For the Six Months Ending Monday, December 31, 2018

Miscellaneous Supplies	2128	773	885	112	12.69%
Office Supplies/Computer	2129	3,469	14,303	10,834	75.75%
Oxygen	2130	3,066	8,000	4,934	61.68%
Postage/Shipping	2131	879	3,000	2,121	70.71%
Storage	2132	0	2,000	2,000	100.00%
Uniform Supplies	2133	3,912	12,500	8,588	68.70%
Misc. Firefighting Equip/Supplies	2135	15,681	56,000	40,319	72.00%
Radio Repair	2221	340	10,000	9,660	96.60%
Automotive Repairs/Supplies	2222	50,497	115,000	64,503	56.09%
Facilities Maintenance	2225	30,564	84,351	53,787	63.77%
SCBA Maintenance	2226	12,179	15,000	2,821	18.81%
Turnout Clothing Maint.	2228	0	10,000	10,000	100.00%
Extinguisher Service/Repair	2229	53	900	847	94.08%
Outside Services	2523	168	1,200	1,032	86.00%
Bad Debt Expense	8510-+4521	2,168	10,000	7,832	78.32%
TOTAL SERVICE & OPERATIONS	•	720,056	1,428,911	708,855	49.61%
			_,,	,	1010275
FIXED ASSETS					
Facilities,	4456	2,747	11,399	8,652	75.90%
Firefighting Equipment	4462	. 0	18,700	18,700	100.00%
EMS Equipment	4464	0	10,000	10,000	100.00%
Office & Communication Equipment	4465	8,458	29,962	21,504	71.77%
Radio & Communications	4469	0	10,000	10,000	100.00%
Shop Equipment	4470	679	12,740	12,061	94.67%
Training/Operations Equipment	4472	0	12,000	12,000	100.00%
Rescue Equipment	4475	0	8,200	8,200	100.00%
Aparatus Upgrades	4476	0	6,000	6,000	100.00%
TOTAL FIXED ASSETS	7770	11,884	119,001	107,117	90.01%
		11,004	115,001	107,117	50.01/0
CAPITAL EXPENDITURES					
Engine 18 Spreader Pulling Chain Attachmer	nt				
80%	0-000-4511-018	0	916	916	100.00%
Engine 18 Holmatro Rated Chains 80%	0-000-4511-019	0	880	880	100.00%
Truck 17 NCT Replacement Blades 80%	0-000-4511-020	0	1,798	1,798	100.00%
RIT Packs and Accessories	0-000-4511-021	0	50,000	50,000	100.00%
Truck 17 Angle Cutter 80%	0-000-4511-022	0	5,545	5,545	100.00%
Capital Facilities Projects	0-000-4512-000	1,192	0,5 .5	(1,192)	0.00%
Station 15 Plans/Remodel	0-000-4512-006	553,164	1,100,000	546,836	49.71%
Portable Alarm Monitoring	0-000-4512-009	0	9,000	9,000	100.00%
Station 17 Window Replacement	0-000-4512-026	0	1,461	1,461	100.00%
Turnout Replacement	0-000-4512-027	9,889	96,000	86,111	89.70%
Station 20 Countertop Replacement	0-000-4512-028	0,885	5,511	5,511	100.00%
Tuff Shed Roof Replacement	0-000-4512-029	0	2,869	2,869	100.00%
Pre-Emption Upgrades and Repairs	0-000-4512-030	0	10,000	10,000	100.00%
TOTAL CAPITAL EXPENDITURES	0 000 4312-030	564,244	1,283,980	719,736	56.06%
TO THE GREAT THE LANGE TO THE OTHER		JU4,244	1,403,700	/13,/30	30.00%

SPFD MITIGATION EXPENDITURES

South Placer Fire District Profit Loss Statement

For the Six Months Ending Monday, December 31, 2018

Structure PPE/Gear 0-000-4520-023 0 24,000 24,000 100.00% Truck 17 Angle Cutter 20% 0-000-4520-034 0 1,386 1,386 100.00% TOTAL SPTO MITIGATION EXPENDITURES 734,040 1,025,746 291,706 28.44% LEPD MITIGATION EXPENDITURES Station 28 Schematic Design/Architect 0-000-4522-001 6,690 200,000 193,310 96.66% Engine 18 Spreader Pulling Chain Attachment 20% 0 229 229 100.00% Engine 18 Holmatro Rated Chains 20% 0-000-4522-002 0 220 220 100.00% TOTAL LFPD MITIGATION EXPENDITURES 6,690 200,449 193,759 96.66% TOTAL OPERATING EXPENSES 6,799,464 14,225,249 7,425,785 52.20% EXCESS OF REVENUE/EXPENDITURES 382,333 (1,270,331) (1,652,664) 130.10% BEGINNING FUND BALANCE 6,017,978 6,017,978 0 (0.00%) ENDING FUND BALANCE 6,400,311 4,747,647 (1,652,664) 34.81%) COMPONENTS OF FUND BALANCE	Station 15 Schematic Design	0-000-4520-022	734,040	1,000,000	265,960	26.60%
Truck 17 NCT Replacement Blades 20% 0-000-4520-035 0 360 360 100.0% TOTAL SPFD MITIGATION EXPENDITURES 734,040 1,025,746 291,706 28.44% LFPD MITIGATION EXPENDITURES Station 28 Schematic Design/Architect 0-000-4522-001 6,690 200,000 193,310 96.66% Engine 18 Spreader Pulling Chain Attachment 20% 0-000-4522-002 0 229 229 100.00% Engine 18 Holmatro Rated Chains 20% 0-000-4522-004 0 220 220 100.00% TOTAL LFPD MITIGATION EXPENDITURES 6,690 200,449 193,759 96.66% EXCESS OF REVENUE/EXPENDITURES 382,333 (1,270,331) (1,652,664) 130.10% BEGINNING FUND BALANCE 6,017,978 6,017,978 0 (0.00%) ENDING FUND BALANCE 6,017,978 6,017,978 0 (0.00%) Ending FB Mitigation Reserve 0-000-0553-000 0 238,257 238,257 100.00% Ending FB Loomis Mit. Reserve 0-000-0554-000 0 1,374,563 1,374,563	Structure PPE/Gear	0-000-4520-023	0	24,000	24,000	100.00%
TOTAL SPFD MITIGATION EXPENDITURES Station 28 Schematic Design/Architect 0-000-4522-001 6,690 200,000 193,310 96.66% Engine 18 Spreader Pulling Chain Attachment 20% 0-000-4522-002 0 229 229 100,00% Engine 18 Holmatro Rated Chains 20% 0-000-4522-004 0 220 220 100,00% TOTAL LFPD MITIGATION EXPENDITURES 6,690 200,449 193,759 96.66% TOTAL OPERATING EXPENSES 6,799,464 EXCESS OF REVENUE/EXPENDITURES 823,333 1,270,331) 1,652,664) 130,10% BEGINNING FUND BALANCE ENDING FUND BALANCE Ending FB Mitigation Reserve 0-000-0553-000 Ending FB Loomis Mit. Reserve 0-000-0554-000 Ending FB Unassigned 0-000-0555-000 Ending FB Res for Imprest Cash 0-000-0555-000 Ending FB Designated for F/A Acq 0-000-0555-000 Ending FB Unassigned Major Equipment 0-000-0558-000 Ending FB Unassigned Major Equipment 0-000-0558-000 Ending FB Unassigned Major Equipment 0-000-0558-000 Ending FB Contingent Reserve 0-000-0559-000 Ending FB Loomis Contingent 0-000-0558-000 Ending FB Loomis Contingent 0-000-0560-000 Ending FB Loomis Contingent 0-000-0560-000 Ending FB Loomis Contingent 0-000-0560-000 Ending FB Loomis Equipment Replacement Ending FB Loomis Apparatus Replacement Ending FB Loomis LT Facility Maintenance 0-000-0561-000 0 1,561,261 1,561,261 1,00.00%	Truck 17 Angle Cutter 20%	0-000-4520-034	0	1,386	1,386	100.00%
TOTAL SPFD MITIGATION EXPENDITURES Station 28 Schematic Design/Architect O-000-4522-001 O-000-4522-002 O-000-4522-002 O-000-4522-002 O-000-4522-004 O-000-452-004 O-000-4522-004 O-000-45	Truck 17 NCT Replacement Blades 20%	0-000-4520-035	0	360	360	
Station 28 Schematic Design/Architect 0-000-4522-001 6,690 200,000 193,310 96.66% Engine 18 Spreader Pulling Chain Attachment 0-000-4522-002 0 229 229 100.00% Engine 18 Holmatro Rated Chains 20% 0-000-4522-004 0 220 220 100.00% TOTAL LFPD MITIGATION EXPENDITURES 6,690 200,449 193,759 96.66% TOTAL OPERATING EXPENSES 6,799,464 14,225,249 7,425,785 52.20% EXCESS OF REVENUE/EXPENDITURES 382,333 (1,270,331) (1,652,664) 130.10% BEGINNING FUND BALANCE 6,017,978 6,017,978 0 (0.00%) ENDING FUND BALANCE 6,400,311 4,747,647 (1,652,664) (34.81%) COMPONENTS OF FUND BALANCE 6,400,311 4,747,647 104,547 100.00% Ending FB Mitigation Reserve 0-000-0553-000 0 238,257 238,257 100.00% Ending FB Loamis Mit. Reserve 0-000-0554-000 0 1,374,563 1,374,563 100.00% Ending FB Res for Imprest Cash <t< td=""><td>TOTAL SPFD MITIGATION EXPENDITURES</td><td></td><td>734,040</td><td>1,025,746</td><td>291,706</td><td></td></t<>	TOTAL SPFD MITIGATION EXPENDITURES		734,040	1,025,746	291,706	
Station 28 Schematic Design/Architect 0-000-4522-001 6,690 200,000 193,310 96.66%						
Engine 18 Spreader Pulling Chain Attachment 20% 0-000-4522-002 0 229 229 100.00% Engine 18 Holmatro Rated Chains 20% 0-000-4522-004 0 220 220 100.00% TOTAL LFPD MITIGATION EXPENDITURES 6,690 200,449 193,759 96.66% TOTAL OPERATING EXPENSES 6,799,464 14,225,249 7,425,785 52.20% EXCESS OF REVENUE/EXPENDITURES 382,333 (1,270,331) (1,652,664) 130.10% BEGINNING FUND BALANCE 6,017,978 6,017,978 0 (0.00%) ENDING FUND BALANCE 6,400,311 4,747,647 (1,652,664) (34.81%) COMPONENTS OF FUND BALANCE Ending FB Mitigation Reserve 0-000-0553-000 0 238,257 238,257 100.00% Ending FB Loomis Mit. Reserve 0-000-0550-000 0 104,547 104,547 100.00% Ending FB Unassigned 0-000-0555-000 0 1,374,563 1,374,563 100.00% Ending FB Designated for F/A Acq 0-000-0555-000 0 1,374,563 1,374,563 100.00% Ending FB Designated for F/A Acq 0-000-0556-000 0 404,873 404,873 100.00% Ending FB Esignated Major Equipment 0-000-0558-000 0 327,658 327,658 100.00% Ending FB Contingent Reserve 0-000-0558-000 0 174,033 174,033 100.00% Ending FB Contingent Reserve 0-000-0559-000 0 410,000 410,000 100.00% Ending FB Loomis Contingent 0-000-0556-000 0 50,916 50,916 100.00% Ending FB Loomis Equipment Replacement 0-000-0564-000 0 96,832 96,832 100.00% Ending FB Loomis LT Facility Maintenance 0-000-0561-000 0 1,561,261 1,561,261 100.00%	LFPD MITIGATION EXPENDITURES					
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0 4,747,647 4,747,647 100.00%			0	4,747,647	4,747,647	100.00%

SOUTH PLACER FIRE PROTECTION DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

CHIEF ERIC G. WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: SCI Proposal for Providing Consulting, Engineer of Work and Levy Administration on South Placer Fire Districts (Former Loomis Fire Districts)

Emergency Response Services Assessment District:

Action Requested: Discussion and approval for the Chief to execute new agreement with SCI Consulting.

Background: The current agreement with SCI to provide professional consulting, engineer of work and levy administration is expiring at the end of this fiscal year. The scope of services provided by SCI includes year-round administration of the Fire Protection and Emergency Response Services Assessment District for South Placer Fire Protection District in the former Loomis Fire District area. The final year of the current contract 2018/2019 cost equaled \$10,250. The cost for each year of the new proposed three-year contract are 2019/2020 \$10,300, 2020/2021 \$10,609, and 2021/2022 \$10,922.

Impact: Financial

Attachments: Current agreement with SCI to provide services for South Placer Fire Protection and Emergency Services Response District.

Eric Walder, EFO
Fire Chief
South Placer Fire District



January 8, 2019

Eric G. Walder, Fire Chief South Placer Fire Protection District 6900 Eureka Road Granite Bay, CA 95746

Dear Chief Walder,

We are pleased to provide the enclosed agreement for serving as the Engineer of Work for the fiscal years 2019-20, 2020-21 and 2021-22 for the Loomis Fire Protection District, Fire Protection and Emergency Response Services Assessment District. Please note that the scope of our services includes all tasks necessary to prepare and administer the assessments throughout the fiscal year. This includes calculation of assessments, preparation of the Engineer's Report and Assessment Roll, publishing of notice, submission of the assessments, confirmation of levies to be included on tax bills, directly responding to property owner inquiries on our toll free 800 phone line and administration of the assessments throughout the fiscal year.

We are including two copies of the agreement. If the agreement meets with your requirements, please sign a copy and return it to us, and retain a copy for your files. Also included is a copy of the proposed timeline for this fiscal year, which summarizes the primary dates and tasks to be accomplished. Upon your review, we can adjust the calendar to account for any changes you suggest, or other items you wish to incorporate.

Please feel free to contact me with any questions or comments.

Sincerely,

Arcelia Herrera Senior Consultant

Enclosures

LEVY ADMINISTRATION SERVICES AGREEMENT

THIS AGREEMENT is made on ______, 20___, between the **South Placer Fire Protection District**, ("District") and **SCI Consulting Group** ("Consultant" or "SCI"), a
California Corporation, who agree as follows:

1. Scope of Work ("Work"). Consultant shall perform the work and render the services described in the Scope of Work shown below (the "Work"). The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.

2. Payment.

- a. In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown below. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant's fee shall include all of the Consultant's costs and expenses related to the Work.
- b. At the completion of each phase of the Work, the Consultant shall submit to the District an invoice for the Work performed. If the Work is satisfactorily completed and the invoice is accurately computed, the District shall pay the invoice within 30 days of its receipt.
- **3. Term.** This Agreement shall take effect on the above date and shall continue in effect until completion of the Work.

4. Insurance.

a. Types & Limits. The Consultant, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

Commercial General Liability	\$2,000,000 per occurrence \$4,000,000 aggregate
Automobile Liability	\$2,000,000 per accident
Workers' Compensation	Statutory limits
Professional Liability	\$2,000,000 per claim
Excess Liability (over General	\$1,000,000 per occurrence
Liability & Auto Liability)	& \$1,000,000 aggregate

- **b. Other Requirements.** The general liability policy(ies) shall be endorsed to name the District, its officers and employees as additional insureds regarding liability arising out of the Work.
- **c. Proof of Insurance.** Upon request, the Consultant shall provide to the District proof of insurance.

- 5. Indemnification. The Consultant shall indemnify, defend, protect, and hold harmless the District, and its officers and employees from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of the Consultant's performance of the Work and caused by willful misconduct of or by the Consultant or its employees, agents and subcontractors.
- 6. Entire Agreement. This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.
- 7. Independent Contractor. The Consultant's relationship to the District is that of an independent contractor.
- 8. Successors and Assignment. This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, the Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of the District.
- **9. No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.
- **10. Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.
- **11. Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California.
- 12. Default. In the event that the Consultant defaults in the obligations of the Consultant under this Agreement, or the Consultant defaults in the performance of the terms and conditions of this Agreement, the District may, at its option, declare this Agreement to be in default and, at any time thereafter, may do any one or more of the following: a) enforce performance of the Agreement by the Consultant; or b) terminate this Agreement. In the event that this Agreement is terminated, payment shall still be due for all Work performed by the Consultant through the date of the termination.
- **13. Cancellation.** The District or the Consultant may cancel this Agreement without cause. The party desiring to cancel this Agreement shall notify the other party in writing. In the event that this Agreement is cancelled, payment shall still be due for all Work performed by the Consultant through the date of the notification of cancellation.
- **14. Attorney's Fees.** In the event any legal action is brought to enforce or construe this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, and litigation costs.

Consultant: SCI Consulting Group 4745 Mangels Boulevard Fairfield, CA 94534
otifying the other party of the change in th

15. Notice. Any notice, invoice or other communication that is required or permitted

to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail or by commercial delivery service, addressed as

SCOPE OF WORK

This section outlines the engineering services and other responsibilities SCI would perform as the Engineer of Work and Assessment Levy Administrator for South Placer Fire Protection District.

DEFINITIONS

District: South Placer Fire Protection District, staff and Directors.

Assessment District: Fire Protection and Emergency Response Services

Assessment (former Loomis Fire Protection District).

SCI or Consultant: SCI Consulting Group, and any and all employees and

subcontractors.

Administration: Services related to the determination, levy and

collection of assessment revenues.

CONFIRMATION OF DISTRICT PARCELS AND LEVY CALCULATION

- In the first quarter of the year, create a database including every parcel in the boundaries of the Assessment District, including the parcel attributes necessary for calculating the Assessments, and update it with new information for the upcoming year.
- 2. Obtain upcoming fiscal year estimated cost information from the District to use as a basis for the budget in the Engineer's Report.
- 3. On a parcel-by-parcel basis, calculate and verify the proposed specific assessment amount for each parcel and prepare the preliminary assessment roll.

ENGINEER'S REPORT AND OTHER DOCUMENTS

- 1. Update the previous Engineer's Report as necessary, including upgrades to improve compliance with Proposition 218 and other requirements.
- 2. File the final Engineer's Report with the District.
- 3. Prepare any needed resolutions and staff reports for the Assessment.
- 4. Prepare and assist with the publication of any notices for the continuation of the Assessment.
- 5. Attend District Board meetings as needed, including those at which the Engineer's Report is approved and the public hearing is held.

LEVY RE-CALCULATION, RE-VERIFICATION AND SUBMITTAL

- 1. After the close of each fiscal year on June 30, obtain the final lien-date Assessor Roll from the County and create an updated District database.
- 2. Identify new or changed parcels that may require an updated or new assessment calculation and recalculate the final assessment on a parcel-by-parcel basis.
- 3. Finalize the Assessment Roll, other documents and supporting materials for the assessments.

4. Prepare the final Assessment Roll for the Assessment District and submit it to the County for inclusion on the upcoming fiscal year tax bills.

DISTRICT INFORMATION AND LEVY CONFIRMATION

1. Verify and validate Auditor's levy data prior to the printing of tax bills.

RESPONDING TO PUBLIC INQUIRIES AND APPEALS

- 1. Provide the County Auditor/Tax Collector with our toll-free phone number so property owners can directly contact SCI Consulting Group throughout the fiscal year regarding any questions that arise.
- 2. Throughout the fiscal year, research and, if necessary, revise any Assessments which we find to be based upon incorrect information being used to apply the method of assessment. (It should be noted that, due to our comprehensive levy validation procedures, actual revisions are expected to be very minimal, if any.)

DEFENSE AND SUPPORT OF THE ASSESSMENTS

- 1. Provide a full response, support of the assessments and basis for the assessments to any person who questions the assessments or the legal basis for the assessments.
- 2. In the event of any legal challenge or petition against the assessments, provide professional, assessment engineering and technical support in support of the assessments. If such services are required, they would be provided in close collaboration with the District and District legal counsel.

FEE SCHEDULE

SCI shall be compensated for the performance of the Scope of Work as follows:

- 1. For Fiscal Year 2019-20, the total compensation for the Scope of Work shall be \$10,300 payable as follows:
 - a. A progress fee of \$3,000 shall be due in March.
 - b. Upon the filing of the Engineer's Report for District Board consideration, the sum of \$2,750 shall be due.
 - c. Upon submittal of the special assessment levies to the County Auditor, the sum of \$2,500 shall be due.
 - d. On January 31 of the fiscal year, the remainder shall be due.
- 2. For Fiscal Year 2020-21, the total compensation for the Scope of Work shall be \$10,609 payable as follows:
 - a. A progress fee of \$3,000 shall be due in March.
 - b. Upon the filing of the Engineer's Report for District Board consideration, the sum of \$2,750 shall be due.
 - c. Upon submittal of the special assessment levies to the County Auditor, the sum of \$2,500 shall be due.
 - d. On January 31 of the fiscal year, the remainder shall be due.
- 3. For Fiscal Year 2021-22, the total compensation for the Scope of Work shall be \$10,922 payable as follows:
 - a. A progress fee of \$3,000 shall be due in March.
 - b. Upon the filing of the Engineer's Report for District Board consideration, the sum of \$2,750 shall be due.
 - c. Upon submittal of the special assessment levies to the County Auditor, the sum of \$2,500 shall be due.
 - d. On January 31 of the fiscal year, the remainder shall be due.
- 4. The Scope of Work includes one meeting with the District. Any additional meetings shall be billed at the rate of \$500 per person per meeting.
- 5. In the event that the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks, and execute an Addendum to the agreement for these additional services.
- 6. If the District desires to extend the term of this agreement, the fee amount for each additional year will be the amount of the last fiscal year shown above, increased annually by 3%.
- 7. Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses incurred in performing the Scope of Work shall be reimbursed at actual cost by the District with total cost not to exceed \$1,000 per year, without prior authorization from the District. Publication of the legal notice of public hearing will be billed separately as incurred.

Note: All costs associated with this proposal can be financed or refunded by assessment proceeds.

The Fee Schedule shown above is valid as long as this agreement is executed within 90 days from the date this agreement was submitted to the District.

SIGNATURE PAGE

By signing below, we agree to the terms of this Levy Administration Services Agreement.

Accepted:	Accepted:
	I Willis
Eric G. Walder	John W. Bliss
Fire Chief	President/
South Placer Fire Protection District	SCI Convulting Group
	1-8-19
Date	Date

TENTATIVE PROJECT TIMELINE FOR THE FORMER LOOMIS /SOUTH PLACER FIRE PROTECTION DISTRICT FIRE PROTECTION AND EMERGENCY RESPONSE SERVCIES ASSESSMENT FISCAL YEAR 2019-20

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Tentative Date	Tasks to be Completed (Detailed List)	Responsible
Apr 1	Submit preliminary assessment totals to District	SCI
Apr 22	Engineer's Report is submitted to District for review	SCI
Apr 29	Complete and file Engineer's Report with District	SCI
May 15	Passage of resolution of intention to levy annual assessment, preliminarily accepting Engineer's Report and scheduling the Public Hearing	Board/District
May 20	Submit preliminary special tax totals to District (former Loomis and South Placer FPD)	SCI
Jun 1	Publish notice of public hearings (must occur at least 10 days before Public Hearing)	SCI
May 31	Publish notice of public hearings (must occur at least 10 days before Public Hearing)	SCI
Jun 12	Public Hearing, passage of resolutions adopting the the Engineer's Report, levying annual assessments, special tax fees	Board/District
July due date	Submission of assessments to County	SCI
September/October	Confirmation of final levies with County	SCI
October/November	Tax budget numbers from District Tax Reports (draft and final) Reporting documents	SCI/District
October – April 2020	Administration of levies/Answer property owner inqueries	SCI

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

CHIEF ERIC G. WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: Auditor Contract Renewal

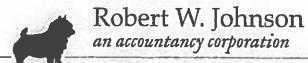
Action Requested: Staff recommends discussion and authorization for the Chief to renew the contract with auditor Robert Johnson.

Background: The contract for audit services has expired and a new two-year contract has been proposed. The auditor Robert Johnson has performed the Districts audit for the past 5 years with good performance. The current years audit fee was \$10,000, the yearly increase is \$250 a year ending with the year end June 30, 2020 fee of \$10,500. The recommendation is to renew the contract with Robert Johnson's firm.

Attachments: Proposed Contract for Services

Impact: Continue audit compliance

E. Walder, EFO
Fire Chief
South Placer Fire District



6234 Birdcage Street, Citrus Heights, California 95610 | robertwjohnsoncpagroup@gmail.com | 916.**723.2555** www.bob-johnson-cpa.com

December 13, 2018

Board of Directors South Placer Fire District 6900 Eureka Road Granite Bay, CA 95746

Attention: Chief Eric Walder

Dear Chief:

We recently completed our two-year audit contract with your District. We appreciated the opportunity to work with you.

Therefore, this letter proposes a new two-year audit contract. A number of our special district clients prefer to retain our services on a contract basis. This permits a district to budget accordingly and also permits us to schedule our staff in advance.

Our estimate (maximum fees) for your audits is:

Year ended June 30, 2019

\$ 10.250

Year ended June 30, 2020

10.500

Please let us know the Board's wishes. If everything is in order, please sign and return the second copy of this letter.

Sincerely,

Robert W. Johnson, CPA

Loborn. John

RWJ: kb

Approved Contract:

By:

Title:

Date:

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

CHIEF ERIC WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

THURSDAY, FEBRUARY 07, 2019

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Placer County Fire Service Issues:

Action Requested: Chief recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide.

Background: Since the Placer County funded Fire Services Regional Assessment and Improvement Plan (Citygate Study) was not adopted and published by Placer County and the South Placer Fire District successfully consolidated there have been a few recent developments. Four independent Special Fire Districts are now collaborating toward consolidation; Placer County has hired a retired Fire Chief as a consultant. That consultant has reached out to South Placer Fire District and the Chief has met with the consultant.

Impact: Informational

Attachments: None

Eric G. Walder, EFO Fire Chief South Placer Fire District



SOUTH PLACER FIRE PROTECTION DISTRICT PARS OPEB Trust Program

Account Report for the Period 12/1/2018 to 12/31/2018

Eric Walder Fire Chief South Placer Fire Protection District 6900 Eureka Rd. Granite Bay, CA 95746

Account Summary												
Source	Beginning Balance as of 12/1/2018	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 12/31/2018					
ОРЕВ	\$1,018,667.72	\$0.00	-\$39,649.64	\$605.72	\$0.00	\$0.00	\$978,412,36					
Totals	\$1,018,667.72	\$0.00	-\$39,649.64	\$605.72	\$0.00	\$0.00	\$978,412.36					

Investment Selection Moderate HighMark PLUS

Investment Objective

The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

				An	nualized Return		
_	1-Month	3-Months	1-Year	3-Years	5-Years	10-Years	Plan's Inception Date
	-3.89%	-6.89%	-3.97%	4.64%	3.63%	-	5/31/2012

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change

Investment Return! Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return. Account balances are inclusive of Trust Administration, Trustee and Investment Management fees