

South Placer Fire District Board Meeting
May 2020
Staff Comments and Recommendations

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls/online meetings while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of South Placer Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by: GoTo Meeting link and phone access as stated below.

May 2020 South Placer Fire District Board Meeting

Wed, May 13, 2020 7PM - 9PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/930668141> ← **Use this link to access meeting online**

You can also dial in using your phone.

United States: +1 (224) 501-3412 ← **Use this phone # if accessing by phone**

Access Code: 930-668-141 ← **Then use this access code**

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/930668141>

Note: The meeting is being held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Kathy Medeiros, Business Manager
6900 Eureka Rd Granite Bay, CA 95746
916-791-7059
kmediros@southplacerfire.org

AGENDA
SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Weds. May 13, 2020

1. 7:00 p.m. Regular Session Online/Conference Call
<https://global.gotomeeting.com/join/930668141> OR +1 (224) 501-3412 Access Code: 930- 668-141

2. Flag Salute

3. Public Comment

4. Closed Session

At any time during the regular session, the legislative body may adjourn to closed session to confer with real property negotiators, labor negotiators, or legal counsel regarding existing or anticipated litigation. The legislative body may also adjourn to closed session to consider: liability claims, threats to public services or facilities, public employee appointment, public employment, public employment performance evaluation, or public employee discipline/dismissal/release.

5. Consent Agenda (Single Motion Needed) Page 2

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

- A. Approval of the Agenda
- B. Approval of the Minutes
- C. Authorization of Deposits:

Ambulance	\$ 94,295.40
Consolidated Mitigation Fees	6,925.05
Plans/Inspections	11,169.44
Cell Tower Leases	9,391.88
Workers Comp. Reimbursements	10,427.96
Stimulus Payment	14,119.08
Refunds/Reimbursements	944.33
Report Fees	340.00
TOTAL	<u>\$ 147,613.14</u>

- D. Approval of the May 2020 Expenditures: \$ 434,118.95

- E. Personnel Items

<u>Separations:</u>	None
<u>Promotions:</u>	None
<u>Reassignments:</u>	None
<u>New Hires:</u>	- Firefighter Paramedic, Andre Morales - Firefighter Paramedic, Matthew Landers - Firefighter Paramedic, Kurt Dalman - Firefighter Paramedic, Mark Robertson
<u>Interns/Volunteers:</u>	None

6. Special Presentation

7. Old Business:

- A. Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Page 23

- B. .Station 18 New Truck Room Update: Staff recommends discussion on the new truck room project. Discussion on not moving forward at this time in light of the Covid-19 pandemic short or long-term outlook. Page 35

8. New Business:

- A. South Placer Fire District Fee Schedule Revision: Chief recommends discussion and adoption of the 2020 Ordinance and Fee Schedule. Page 36
- B. 2020/21 Emergency Medical Service (EMS) Fee Adjustment: Staff recommends discussion and approval of the proposed Ordinance, revising fees and charges for EMS services. Page 50
- C. Fire Impact Fee Program 2020/21 Annual Adjustment: Staff recommends discussion and action to approve by Resolution the Fire Impact Fee Annual Adjustment. Page 62
- D. Verizon Station 18 Cell Tower Lease: Chief recommends discussion and Board direction on the Verizon Cell Tower Lease Agreement. Page 109
- E. Election Services Request: Chief recommends approval of Resolution requesting election services for four expiring Board of Director positions. Page 114
- F. Preliminary Approval for Continued Benefit Assessment: Staff recommends discussion and adoption of Resolution No. 14-2020/21. Page 118
- G. Fiscal Year 2019/20 Quarterly Budget Report: The Chief recommends a short presentation on the status of the Fiscal Year 2019/20 budget. Page 156
- H. Governor's Office of Emergency Services; SPFD Designation of Applicant's Agent Resolution for Non-State Agencies: Staff recommends discussion and action on the resolution designating an agent/agents to represent the district with FEMA and Cal OES for state and federal financial assistance. Page 162

9. Information and Discussion:

- A. Placer County Fire Service Issues: Chief recommends discussion on the latest developments in Placer County Fire Service Delivery System and consolidation efforts countywide. Page 168

10. Correspondence Page 169

11. Chief's Report

12. Functions

13. Board/Staff Comments

14. Future Agenda Items

15. Adjournment

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
April 08, 2020

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, April 08, 2020 at 7:01 p.m. by President, Chris Gibson via teleconference connection <https://global.gotomeeting.com/join/755826357>.

Present:

Chris Gibson, President
Gary Grenfell, Vice-President
Sean Mullin, Clerk
Dave Harris, Director
Russ Kelley, Director
Terri Ryland, Director
Tom Millward, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros

Public Comment: None

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Harris
Carried

Ayes: Harris, Gibson, Mullin, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None
Absent: None

SPECIAL PRESENTATION

None

OLD BUSINESS

Station 18 New Truck Room Update: Chief Walder recommends discussion on the progress made on the new truck room project. Chief Walder reported that the project is moving along with the architects and the Town of Loomis. Lionakis is now 95% completed reviewing the plans which will then be brought back to the Facilities Committee and the Town of Loomis for input. Comments may be delayed due to the COVID-19 crisis. The next steps will be to have final review before going out for bid. He continued that the current economic climate will have to be considered as well before starting the project. There has not been a completion date for the documents by the architect. The item will move forward as an agenda item.

Funding Measure Ad Hoc Committee Update: Staff recommends updating the Board on the status of the Funding Measure Ad Hoc Committee. At the February meeting, the Board authorized the formation of an Ad Hoc Committee consisting of Board members, members of the Fiscal Responsibility Goal Steward Team, and five additional members throughout the ranks of

the District. An online meeting was held on March 19th with SCI to discuss the appropriate time for the community survey. At this time, SCI felt it was not appropriate to send out a survey amidst the COVID-19 pandemic. There is a downturn and uncertainty for the future. It was recommended that the District wait 3-4 months and watch events to decide to move forward. This will not incur a delay for the receipt of any new tax revenue for the District. The Chief noted that it was important to look at the long-term effects on the economy in the future. The Board agree that the measure was inappropriate at this time and the item should come back for discussion in a couple of months.

NEW BUSINESS

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. The COVID-19 pandemic has spread across the globe and impacted the State of California resulting in a March 19th, 2020 Executive Order to shelter in place. Chief Walder explained that safety employees are considered essential workers. Daily plans are being distributed putting forward EMS County directives for our employees and plans for any exposures in the District. Shelter in place for all employees has been enacted along with support for them through the process. Station 16 has been converted into an employee support center to handle any covid exposure or illness symptoms. The front office while closed is still doing business by receiving plans and deliveries. Administration has begun working in the office one day a week to maintain social distancing. Dispatch has eased HIPAA laws to allow notification for potential exposures so that responses can be protected. A fogging system to decontaminate the ambulances and stations has been purchased. Currently, Placer County health is expecting a peak in cases on April 28th. The health officer directive ends on 4/10 but a new order is expected that will match the State directive.

Authorization to Surplus Rescue 17: Staff requests authorization to surplus Rescue 17 unit. Rescue 17 is a 2001 walk around Rescue Squad that was staffed until the District purchases and staffed Truck 17. It was retrofitted with the cascade air unit system when the District surplused the aging air unit chassis and turned Rescue 17 into a Reserve unit. With the upgrade to the SCGBA system to 5500 psi earlier this year the Rescue 17 is now obsolete. Chief Walder recommended to surplus the unit and place the Reserve Engine into service as the back up to Truck 17. Director Ryland made a motion to authorize Chief Walder to surplus Rescue 17; the motion received a second from Director Harris.

Fire Agencies Self Insurance System (FASIS) Board Vacancy: Staff recommends the Board vote for up to four positions to fill future vacancies on the FASIS Board of Directors. FASIS is the joint powers authority that provides workers compensation and other benefits to the Fire District. Director Grenfell has again expressed interest in the position on the Board and would like to run for the upcoming term. The Board agreed and determined to use their vote for Director Grenfell in the position. Director Ryland made a motion to nominate Director Gary Grenfell for the FASIS Board of Directors ballot. Director Harris made a second to the motion. Carried.

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He explained that Placer County Chiefs are currently consumed with the Covid-19 crisis. Also, in discussion is the closest resources agreement (CRA) and collaborations with OES. The Rocklin Fire Chief has retired, and they have hired an interim Fire Chief while recruiting for the position. He concluded that sales tax dependent agencies are hurting due to the recent losses in revenue.

Correspondence: A monthly statement for the month of February from PARS Trust reflecting the recent activity to the OPEB account. Cards of appreciation from Country House Residence and Growing Brilliant Preschool.

Chief's Report:

- Structure fire on Bonanza Way was quickly extinguished with a fatality found after. Investigation is undetermined at this point.
- Calls down 29%
- Hiring of 4 on May 11th
- Two new hires in Orientation now
- Engineer testing coming
- Firefighter Paramedic in open recruitment
- Battalion Chief Assessment Center on hold
- Captain list now exhausted and will need to test again
- Division Chief Ingolia still doing inspections
- Firefighter Appreciation dinner canceled but to be rescheduled

Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 7:46 p.m. The next regular meeting will be held on Wednesday, May 13, 2020.

Respectfully submitted,



Recording Secretary, Kathy Medeiros

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Special Board Meeting Minutes
April 29, 2020

The South Placer Fire District Board of Directors special meeting was called to order on Wednesday, April 29, 2020 at 7:06 p.m. by President, Chris Gibson via teleconference connection <https://global.gotomeeting.com/join/995929413>.

Present:

Chris Gibson, President
Gary Grenfell, Vice-President
Sean Mullin, Clerk
Dave Harris, Director
Terri Ryland, Director
Russ Kelley, Director
Tom Millward, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder
Board Secretary, Kathy Medeiros
Deputy Chief, Karl Fowler

Public Comment: None

Old Business:

- A. Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Chief Walder explained that at the April regular board meeting it was requested for a mid-month check in to discuss the current welfare with the Covid pandemic. He continued that the administration front office is closed but still doing public business with scheduled inspections by the prevention department. New EMS protocols and call response procedures are in place due to the pandemic to provide patient care while still protecting the community. Daily plans are sent out to the District that include any changes from the County or State response. Call volume is down 30% but the District is still going on critical calls. A few calls have had Covid-19 alerts due to the call screening protocols in place with dispatch. Extra precaution is in place for known illnesses. Chief Walder reported that one Firefighter did report some symptoms but tested negative for the virus. Disinfecting of stations and ambulances by a professional company would cost between \$20-30,000 but now can be completed by District personnel. The County EOC was staffed everyday last month and has now moved to ½ down staffing. The District has plenty of PPE in stock and has been informed of the addresses of current positive community members. Chief Walder noted that the County Health Officer will make an announcement today regarding the shelter in place order currently in effect that is set to expire on May 2nd. The

Governor's state order is still in effect. Director Grenfell and Ryland both thanked the Chief for the information provided at the meeting and for his detailed daily reports.

There being no further business, the meeting adjourned at 7:25 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Kathy Medeiros
Board Secretary

System: 5/7/2020 8:11:21 AM
User Date: 5/7/2020

South Placer Fire District
CHECKBOOK REGISTER REPORT
Bank Reconciliation

Page: 1
User ID: kmedeiros

Ranges: From: To: Number From: To:
Checkbook ID First Last
Description First Last
User-Defined 1 First Last
Date 4/3/2020
Type Check

Sorted By: Date
Include Trx: Reconciled, Unreconciled

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
PLACER COUNTY	County Of Placer				\$1,869,557.07	
23808	5/7/2020	CHK	AFLAC	No	PMCHK00000883	\$781.90
23809	5/7/2020	CHK	California Assn of Prefessio	No	PMCHK00000883	\$59.00
23810	5/7/2020	CHK	California Assn of Prefessio	No	PMCHK00000883	\$973.50
23811	5/7/2020	CHK	NGLIC C/O Superior Vision Se	No	PMCHK00000883	\$851.26
23812	5/7/2020	CHK	P.E.R.S	No	PMCHK00000883	\$83,805.95
23813	5/7/2020	CHK	PRINCIPAL MUTUAL	No	PMCHK00000883	\$7,166.60
23814	5/7/2020	CHK	Sacramento Area Fire Fighter	No	PMCHK00000883	\$1,975.60
23815	5/7/2020	CHK	Sacramento Area Fire Fighter	No	PMCHK00000883	\$1,975.60
23816	5/7/2020	CHK	SPFAOA	No	PMCHK00000883	\$75.00
23817	5/7/2020	CHK	SPFAOA	No	PMCHK00000883	\$75.00
23818	5/7/2020	CHK	TASC/ Total Admin Service	No	PMCHK00000883	\$5,638.93
23819	5/7/2020	CHK	TASC/ Total Admin Service	No	PMCHK00000883	\$6,064.78
23820	5/7/2020	CHK	TASC/ Total Admin Service	No	PMCHK00000883	\$219.52
23821	5/7/2020	CHK	Voya Financial Trust Co.	No	PMCHK00000883	\$12,483.49
23822	5/7/2020	CHK	Voya Financial Trust Co.	No	PMCHK00000883	\$14,335.11
15 Transaction(s)					\$136,481.24	\$0.00
WELLS FARGO OP	Wells Fargo Operating Account				(\$129,110.21)	
25511	4/16/2020	CHK	ACE HARDWARE	No	PMCHK00000880	\$201.13
25512	4/16/2020	CHK	ADVANTAGE GEAR	No	PMCHK00000880	\$3,082.58
25513	4/16/2020	CHK	AIR EXCHANGE INC.	No	PMCHK00000880	\$1,929.29
25514	4/16/2020	CHK	AT&T Mobility - FirstNet	No	PMCHK00000880	\$1,132.78
25515	4/16/2020	CHK	BURTONS FIRE APPARATUS	No	PMCHK00000880	\$319.47
25516	4/16/2020	CHK	BART INDUSTRIES	No	PMCHK00000880	\$142.00
25517	4/16/2020	CHK	Citrus Heights Saw & Mower	No	PMCHK00000880	\$5,781.23
25518	4/16/2020	CHK	Cascade Healthcare Services	No	PMCHK00000880	\$775.00
25519	4/16/2020	CHK	Central California Consultin	No	PMCHK00000880	\$3,000.00
25520	4/16/2020	CHK	FASIS	No	PMCHK00000880	\$115,244.00
25521	4/16/2020	CHK	GRAINGER, W.W.	No	PMCHK00000880	\$18.95
25522	4/16/2020	CHK	Gold Country Water	No	PMCHK00000880	\$399.56
25523	4/16/2020	CHK	Interwest Consulting Group	No	PMCHK00000880	\$2,805.00
25524	4/16/2020	CHK	JRB Pest and Sanitation	No	PMCHK00000880	\$295.00
25525	4/16/2020	CHK	Kingsley Bogard, LLP	No	PMCHK00000880	\$4,441.07
25526	4/16/2020	CHK	LIFE ASSIST	No	PMCHK00000880	\$8,857.68
25527	4/16/2020	CHK	Lionakis	No	PMCHK00000880	\$34,180.00
25528	4/16/2020	CHK	Mission Uniform Services	No	PMCHK00000880	\$110.04
25529	4/16/2020	CHK	NETWORK DESIGN ASSOC	No	PMCHK00000880	\$162.50
25530	4/16/2020	CHK	RESCUE TRAINING INSTITUTE	No	PMCHK00000880	\$235.00
25531	4/16/2020	CHK	Recology Auburn Placer	No	PMCHK00000880	\$885.47
25532	4/16/2020	CHK	Sutter Medical Foundation	No	PMCHK00000880	\$100.00
25533	4/16/2020	CHK	Snap On Industrial	No	PMCHK00000880	\$662.01
25534	4/16/2020	CHK	SSVEMS	No	PMCHK00000880	\$200.00
25535	4/16/2020	CHK	STRYKER-Sales Corp	No	PMCHK00000880	\$1,128.79
25536	4/16/2020	CHK	SAMBA Holdings Inc	No	PMCHK00000880	\$61.16
25537	4/16/2020	CHK	Sprint	No	PMCHK00000880	\$119.24
25538	4/16/2020	CHK	TIFCO INDUSTRIES	No	PMCHK00000880	\$388.43
25539	4/16/2020	CHK	TIAA Commercial Finance, Inc	No	PMCHK00000880	\$2,443.49
25540	4/16/2020	CHK	Verizon Wireless	No	PMCHK00000880	\$397.29
25541	4/16/2020	CHK	Veritiv Operating Company	No	PMCHK00000880	\$124.67

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 User Date: 5/7/2020

South Placer Fire District
 CHECKBOOK REGISTER REPORT
 Bank Reconciliation

Page: 2
 User ID: kmedeiros

Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
25542	4/16/2020	CHK	WINDUSTRIAL	No PMCHK00000880	\$240.85	
25543	4/23/2020	CHK	Silverado Avionics Inc.	No PMCHK00000881	\$46,998.15	
25544	4/30/2020	CHK	AT & T	No PMCHK00000882	\$159.34	
25545	4/30/2020	CHK	ADVANTAGE GEAR	No PMCHK00000882	\$899.66	
25546	4/30/2020	CHK	AUBURN TIRE SERVICE	No PMCHK00000882	\$1,040.59	
25547	4/30/2020	CHK	49ER COMMUNICATION	No PMCHK00000882	\$106.18	
25548	4/30/2020	CHK	BURTONS FIRE APPARATUS	No PMCHK00000882	\$510.25	
25549	4/30/2020	CHK	BART INDUSTRIES	No PMCHK00000882	\$414.13	
25550	4/30/2020	CHK	Citrus Heights Saw & Mower	No PMCHK00000882	\$2,439.63	
25551	4/30/2020	CHK	CUMMINS Pacific, LLC	No PMCHK00000882	\$598.58	
25552	4/30/2020	CHK	CIT Technology Fin Serv. Inc	No PMCHK00000882	\$1,097.93	
25553	4/30/2020	CHK	HI-TECH	No PMCHK00000882	\$1,090.52	
25554	4/30/2020	CHK	Hunt and Sons, Inc	No PMCHK00000882	\$840.95	
25555	4/30/2020	CHK	Kaiser Foundation Health Pla	No PMCHK00000882	\$5,379.81	
25556	4/30/2020	CHK	LIFE ASSIST	No PMCHK00000882	\$3,681.01	
25557	4/30/2020	CHK	MEDICARE-Noridain	No PMCHK00000882	\$362.03	
25558	4/30/2020	CHK	NETWORK ENVIROMENTAL SYSTEM	No PMCHK00000882	\$120.00	
25559	4/30/2020	CHK	NETWORK DESIGN ASSOC	No PMCHK00000882	\$1,143.00	
25560	4/30/2020	CHK	PG & E	No PMCHK00000882	\$5,445.33	
25561	4/30/2020	CHK	Placer County Environmental	No PMCHK00000882	\$2,407.00	
25562	4/30/2020	CHK	RAMOS ENVIRONMENTAL SVC.	No PMCHK00000882	\$455.46	
25563	4/30/2020	CHK	Silverado Avionics Inc.	No PMCHK00000882	\$949.94	
25564	4/30/2020	CHK	STERICYCLE INC	No PMCHK00000882	\$262.50	
25565	4/30/2020	CHK	SCOTTS PPE RECON	No PMCHK00000882	\$2,365.36	
25566	4/30/2020	CHK	Consolidated Communications	No PMCHK00000882	\$2,283.76	
25567	4/30/2020	CHK	TIFCO INDUSTRIES	No PMCHK00000882	\$194.50	
25568	4/30/2020	CHK	Tricare	No PMCHK00000882	\$92.35	
25569	4/30/2020	CHK	US Bank Corporate Payment Sy	No PMCHK00000882	\$16,927.96	
25570	4/30/2020	CHK	Western Extrication Speciali	No PMCHK00000882	\$8,642.06	
25571	4/30/2020	CHK	WorldPoint	No PMCHK00000882	\$866.05	
61	Transaction(s)				\$297,637.71	\$0.00
76	Total Transaction(s)					

System: 5/7/2020 8:09:48 AM
 User Date: 5/7/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 1
 User ID: kmedeiros

Ranges: From: To: From: To:
 Vendor ID First Last Checkbook ID PLACER COUNTY WELLS FARGO OP
 Vendor Name First Last Check Number First Last
 Check Date 4/3/2020 5/7/2020

Sorted By: Checkbook ID

Distribution Types Included: PURCH

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
A212	AFLAC	PLACER COUNTY	23808	5/7/2020	\$781.90
31348	470635	April 2020 premiums	\$781.90		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$781.90	\$0.00	
C273	California Assn of Professiona	PLACER COUNTY	23809	5/7/2020	\$59.00
31349	05-2020 NS	05-2020 NSafety LTD	\$59.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0215-000	Group Insurance Payable	\$59.00	\$0.00	
C273	California Assn of Professiona	PLACER COUNTY	23810	5/7/2020	\$973.50
31350	05-2020 LTD	05-2020 Safety LTD	\$973.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0215-000	Group Insurance Payable	\$29.50	\$0.00	
	PURCH 0-000-0215-000	Group Insurance Payable	\$944.00	\$0.00	
N115	NGLIC C/O Superior Vision Serv	PLACER COUNTY	23811	5/7/2020	\$851.26
31351	393876	05-2020 Vision premiums	\$851.26		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$851.26	\$0.00	
P101	P.E.R.S	PLACER COUNTY	23812	5/7/2020	\$83,805.95
31352	16015525	May 2020 premium	\$83,805.95		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0215-000	Group Insurance Payable	\$19,663.59	\$0.00	
	PURCH 0-000-1550-000	Agency Share Insurance	\$46,730.02	\$0.00	
	PURCH 0-000-1550-000	Agency Share Insurance	\$17,412.34	\$0.00	
P159	PRINCIPAL MUTUAL	PLACER COUNTY	23813	5/7/2020	\$7,166.60
31353	31353	May 2020 dental premiums	\$7,166.60		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$7,166.60	\$0.00	
S043	Sacramento Area Fire Fighters	PLACER COUNTY	23814	5/7/2020	\$1,975.60
31354	PP21 UNION 2020	EE Union dues PP21	\$1,975.60		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0218-000	Union Dues Payable	\$1,975.60	\$0.00	
S043	Sacramento Area Fire Fighters	PLACER COUNTY	23815	5/7/2020	\$1,975.60
31355	PP22 UNION 2020	EE Union dues PP 22	\$1,975.60		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0218-000	Union Dues Payable	\$1,975.60	\$0.00	
S233	SPFAOA	PLACER COUNTY	23816	5/7/2020	\$75.00

System: 5/7/2020 8:09:48 AM
 User Date: 5/7/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 2
 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31356	PP21 SPFAOA 2020	SPFAOA dues PP 21	\$75.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
S233	SPFAOA	PLACER COUNTY	23817	5/7/2020	\$75.00
31357	PP22 SPFAOA 2020	SPFAOA dues PP 22	\$75.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	23818	5/7/2020	\$5,638.93
31358	PP21 DC/MR 2020	EE/ER DC/MR PP 21	\$5,638.93		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$1,185.47	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,926.80	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$526.66	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	23819	5/7/2020	\$6,064.78
31359	PP22 DC/MR 2020	EE/ER DC/MR PP 22	\$6,064.78		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$1,185.47	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$4,324.88	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$554.43	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	23820	5/7/2020	\$219.52
31360	IN1751704	Admin fees	\$219.52		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$219.52	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	23821	5/7/2020	\$12,483.49
31361	PP21 DEF COMP 2020	EE/ER Def Comp PP 21	\$12,483.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$11,560.29	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$923.20	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	23822	5/7/2020	\$14,335.11
31362	PP22 DEF COMP 2020	EE/ER Def Comp PP 22	\$14,335.11		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$13,388.83	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$946.28	\$0.00
A164	ACE HARDWARE	WELLS FARGO OP	25511	4/16/2020	\$201.13
31243	024026	Linseed oil, poly satin, pai	\$47.58		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$47.58	\$0.00
31244	024027	Simple Green cleaner	\$64.31		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd		\$64.31	\$0.00
31245	024068	Strip furring	\$10.77		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$10.77	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
31246	024090	Roundup, spray paint	\$46.35		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd		\$46.35	\$0.00
31247	024092	Scrub pads, sandpaper, WD40	\$32.12		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$32.12	\$0.00
A172	ADVANTAGE GEAR	WELLS FARGO OP 25512		4/16/2020	\$3,082.58
31248	220000025755	Structure boots	\$481.55		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4511-008	Structure PPE/Gear		\$385.24	\$0.00
	PURCH 0-000-4520-023	Structure PPE/Gear		\$96.31	\$0.00
31249	220000025823	Station boots, belt	\$366.69		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$366.69	\$0.00
31250	220000025834	Station boots, belt	\$366.69		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$366.69	\$0.00
31251	220000026499	Shirt, pant, patches	\$613.26		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$613.26	\$0.00
31252	220000026524	Shirts, pants, patches	\$612.18		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$612.18	\$0.00
31253	220000027058	Pants, patches	\$332.37		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$332.37	\$0.00
31254	220000027129	Shirt, patch	\$170.47		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$170.47	\$0.00
31255	220000027367	Pant	\$139.37		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$139.37	\$0.00
A173	AIR EXCHANGE INC.	WELLS FARGO OP 25513		4/16/2020	\$1,929.29
31304	91601915	Exhaust system servicing	\$1,929.29		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$1,929.29	\$0.00
A229	AT&T Mobility - FirstNet	WELLS FARGO OP 25514		4/16/2020	\$1,132.78

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Voucher Number	Invoice Number	Original Voucher Amount			
31256	16166639	Monthly billing	\$1,132.78		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$1,132.78	\$0.00
B138 31259	BURTONS FIRE APPARATUS 548316	WELLS FARGO OP Pump air shift	25515 \$319.47	4/16/2020	\$319.47
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-814	2005 Spartan Hi-Tech Type One Engin		\$319.47	\$0.00
B147 31258	BART INDUSTRIES 546026	WELLS FARGO OP Ozzy juice	25516 \$193.48	4/16/2020	\$142.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$142.00	\$0.00
C123 31262	Citrus Heights Saw & Mower 508511	WELLS FARGO OP Chainsaws	25517 \$2,273.74	4/16/2020	\$5,781.23
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$2,273.74	\$0.00
31263	509970	Mowers	\$3,507.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4456-004	Station Equipment/Tools & Mowers		\$3,507.49	\$0.00
C147 31260	Cascade Healthcare Services LL T56266	WELLS FARGO OP ACLS & PALS renewals	25518 \$775.00	4/16/2020	\$775.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$775.00	\$0.00
C271 31261	Central California Consulting, 016	WELLS FARGO OP Services 6/1/20-9/1/20	25519 \$3,000.00	4/16/2020	\$3,000.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$3,000.00	\$0.00
F107 31264	FASIS FASIS-2020-1085	WELLS FARGO OP 4th qtr billing, FY 2019-20	25520 \$115,244.00	4/16/2020	\$115,244.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-1315-000	Workmans Comp. Insurance		\$115,244.00	\$0.00
G110 31266	GRAINGER, W.W. 9479450380	WELLS FARGO OP Schrader valve	25521 \$18.95	4/16/2020	\$18.95
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$18.95	\$0.00
G158 31265	Gold Country Water 20200331	WELLS FARGO OP Monthly billing	25522 \$399.56	4/16/2020	\$399.56
	Type Account	Description		Debit	Credit
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies		\$399.56	\$0.00
I134 31267	Interwest Consulting Group 58739	WELLS FARGO OP March services	25523 \$2,805.00	4/16/2020	\$2,805.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$2,805.00	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
J128 31268	JRB Pest and Sanitation 48274	WELLS FARGO OP Monthly billing	25524 \$125.00	4/16/2020	\$295.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd		\$125.00	\$0.00
31269	48289	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$85.00	\$0.00
31270	48290	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$85.00	\$0.00
K127 31271	Kingsley Bogard, LLP 25850	WELLS FARGO OP February services	25525 \$4,441.07	4/16/2020	\$4,441.07
	Type Account	Description		Debit	Credit
	PURCH 0-000-2010-000	Labor Legal Fees		\$4,441.07	\$0.00
L107 31272	LIFE ASSIST 984050	WELLS FARGO OP Disinfectant, wipes, sprague	25526 \$74.56	4/16/2020	\$8,857.68
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$74.56	\$0.00
31273	985510	Various supplies	\$3,327.43		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$3,327.43	\$0.00
31274	986253	Various supplies	\$257.40		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$257.40	\$0.00
31275	987929	Epinephrine	\$214.32		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$214.32	\$0.00
31276	987760	ALS packs, red	\$1,210.42		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4464-000	EMS Equipment		\$1,210.42	\$0.00
31277	987850	Gloves	\$841.05		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$841.05	\$0.00
31278	988143	Various supplies	\$2,932.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$2,932.50	\$0.00
L108	Lionakis	WELLS FARGO OP	25527	4/16/2020	\$34,180.00

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Voucher Number	Invoice Number	Original Voucher Amount			
31279	73434	Services, 2/16/20-3/15/20	\$34,180.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-4512-031	St. 18 Schematic Design & Remodel	\$16,570.00	\$0.00	
	PURCH 0-000-4522-001	Station 18 Schematic Design/Archite	\$17,610.00	\$0.00	
M101	Mission Uniform Services	WELLS FARGO OP 25528		4/16/2020	\$110.04
31280	511974696	Shop laundry	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
31281	512023935	Shop laundry	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
31282	512074681	Shop laundry	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
31283	512123291	Shop laundry	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP 25529		4/16/2020	\$162.50
31284	77014	IT Consulting	\$162.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2122-001	Software Support	\$162.50	\$0.00	
R114	RESCUE TRAINING INSTITUTE	WELLS FARGO OP 25530		4/16/2020	\$235.00
31291	14369	CPR cards	\$235.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes	\$235.00	\$0.00	
R129	Recology Auburn Placer	WELLS FARGO OP 25531		4/16/2020	\$885.47
31285	62221395	Qtrly billing - Sta 18	\$241.32		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$241.32	\$0.00	
31286	62221601	3-yard bins - Sta 17	\$519.48		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$519.48	\$0.00	
31287	62221940	Monthly billing - Sta 15	\$31.16		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$31.16	\$0.00	
31288	62223235	Monthly billing - Sta 16	\$31.17		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$31.17	\$0.00	
31289	62329602	Monthly billing - Sta 20	\$31.17		
	Type Account	Description	Debit	Credit	

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Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2026-000	Garbage		\$31.17	\$0.00
31290	62329628	Monthly billing - Sta 19	\$31.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.17	\$0.00
S006	Sutter Medical Foundation	WELLS FARGO OP	25532	4/16/2020	\$100.00
31297	TX:1534-1535	Stress test	\$100.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$100.00	\$0.00
S125	Snap On Industrial	WELLS FARGO OP	25533	4/16/2020	\$662.01
31294	ARV/43345609	Nexiq adapter	\$662.01		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4511-000	Major Equipment Replacement		\$662.01	\$0.00
S131	SSVEMS	WELLS FARGO OP	25534	4/16/2020	\$200.00
31293	03272020	Paramedic accreditations	\$200.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$200.00	\$0.00
S155	STRYKER-Sales Corp	WELLS FARGO OP	25535	4/16/2020	\$1,128.79
31296	2974147M	Battery pack LI-ION	\$1,128.79		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,128.79	\$0.00
S286	SAMBA Holdings Inc	WELLS FARGO OP	25536	4/16/2020	\$61.16
31292	INV00326178	Driver monitoring	\$61.16		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$61.16	\$0.00
S298	Sprint	WELLS FARGO OP	25537	4/16/2020	\$119.24
31295	467197811-149	Monthly billing	\$119.24		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$119.24	\$0.00
T117	TIFCO INDUSTRIES	WELLS FARGO OP	25538	4/16/2020	\$388.43
31299	71540297	Various hardware	\$388.43		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$388.43	\$0.00
T144	TIAA Commercial Finance, Inc	WELLS FARGO OP	25539	4/16/2020	\$2,443.49
31298	7087207	Monthly billing - DocuWare	\$2,443.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$2,443.49	\$0.00
V114	Verizon Wireless	WELLS FARGO OP	25540	4/16/2020	\$397.29
31301	9851576640	Monthly billing	\$55.14		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$55.14	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
31302	9851576682	Monthly billing	\$342.15		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$342.15	\$0.00	
V123	Veritiv Operating Company	WELLS FARGO OP 25541		4/16/2020	\$124.67
31300	628-33621530	Disinfectant	\$124.67		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies	\$124.67	\$0.00	
W118	WINDUSTRIAL	WELLS FARGO OP 25542		4/16/2020	\$240.85
31303	230459-01	3in pipe, elbows, nipples, e	\$240.85		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-812	2001 Weststaes Pumper Engine OES 2	\$240.85	\$0.00	
S102	Silverado Avionics Inc.	WELLS FARGO OP 25543		4/23/2020	\$46,998.15
31305	9842	Portable radios	\$46,998.15		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-4511-011	Mobile/Portable Radios	\$37,598.52	\$0.00	
	PURCH 0-000-4520-027	Mobile/Portable Radios	\$9,399.63	\$0.00	
A163	AT & T	WELLS FARGO OP 25544		4/30/2020	\$159.34
31341	X04252020	Monthly billing	\$159.34		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$159.34	\$0.00	
A172	ADVANTAGE GEAR	WELLS FARGO OP 25545		4/30/2020	\$899.66
31306	31271	Boots	\$359.23		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies	\$359.23	\$0.00	
31307	31343	Boots	\$181.20		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies	\$181.20	\$0.00	
31308	31349	Boots	\$359.23		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies	\$359.23	\$0.00	
A211	AUBURN TIRE SERVICE	WELLS FARGO OP 25546		4/30/2020	\$1,040.59
31309	119439	Tires	\$1,040.59		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-021	2017 Ford F250 XL	\$1,040.59	\$0.00	
A49ER	49ER COMMUNICATION	WELLS FARGO OP 25547		4/30/2020	\$106.18
31340	52849	Annual Miner membership	\$106.18		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2030-000	Memberships/Subscriptions	\$106.18	\$0.00	
B138	BURTONS FIRE APPARATUS	WELLS FARGO OP 25548		4/30/2020	\$510.25
31313	S48312	QHD oil seal, chrome swivel	\$510.25		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-814	2005 Spartan Hi-Tech Type One Engin	\$510.25	\$0.00	

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Voucher Number	Invoice Number	Original Voucher Amount			
B147 31310	BART INDUSTRIES 547870 Type Account PURCH 0-000-2222-021	WELLS FARGO OP Air filter, cabin air filter Description 2017 Ford F250 XL	25549 \$237.69	4/30/2020 Debit \$237.69	\$414.13 Credit \$0.00
31311	546875 Type Account PURCH 0-000-2222-000	Tire installation fluid Description Automotive Repairs/Supplies	\$17.19	Debit \$17.19	Credit \$0.00
31312	547453 Type Account PURCH 0-000-2222-818	Wiper blades Description 2004 Spartan HiTec	\$159.25	Debit \$159.25	Credit \$0.00
C123 31314	Citrus Heights Saw & Mower 508512 Type Account PURCH 0-000-2038-000	WELLS FARGO OP Chain saws Description Training Supplies	25550 \$2,439.63	4/30/2020 Debit \$2,439.63	\$2,439.63 Credit \$0.00
C233 31317	CUMMINS Pacific, LLC Y5-33302 Type Account PURCH 0-000-2222-000	WELLS FARGO OP PG coolant Description Automotive Repairs/Supplies	25551 \$598.58	4/30/2020 Debit \$598.58	\$598.58 Credit \$0.00
C251 31342	CIT Technology Fin Serv. Inc 35368407 Type Account PURCH 0-000-2121-000	WELLS FARGO OP Copier lease 1 Description Copy Machine Contract/Maint.	25552 \$1,097.93	4/30/2020 Debit \$1,097.93	\$1,097.93 Credit \$0.00
H116 31318	HI-TECH 167059 Type Account PURCH 0-000-2222-814	WELLS FARGO OP Seat belts Description 2005 Spartan Hi-Tech Type One Engin	25553 \$1,090.52	4/30/2020 Debit \$1,090.52	\$1,090.52 Credit \$0.00
H130 31319	Hunt and Sons, Inc 482693 Type Account PURCH 0-000-2124-001	WELLS FARGO OP Gasoline, diesel Description Station 17 Fuel	25554 \$840.95	4/30/2020 Debit \$840.95	\$840.95 Credit \$0.00
K130 31320	Kaiser Foundation Health Plan 513411 Type Account PURCH 0-000-2025-000	WELLS FARGO OP Ambulance refund Description Ambulance Billing Services	25555 \$2,393.85	4/30/2020 Debit \$2,393.85	\$5,379.81 Credit \$0.00
31321	625868 Type Account PURCH 0-000-2025-000	Ambulance refund Description Ambulance Billing Services	\$2,985.96	Debit \$2,985.96	Credit \$0.00
L107 31322	LIFE ASSIST 988255 Type Account	WELLS FARGO OP Gloves Description	25556 \$924.07	4/30/2020 Debit	\$3,681.01 Credit

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Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2127-000	Medical Supplies		\$924.07	\$0.00
31323	988957	Epinephrine, obstetrical kit	\$1,062.30		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,062.30	\$0.00
31324	990566	Obstetrical kits	\$36.34		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$36.34	\$0.00
31325	991299	Lidocaine, gloves, wipes, et	\$343.20		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$343.20	\$0.00
31326	993887	Thermometers	\$948.95		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$948.95	\$0.00
31327	993662	Respirator mask	\$366.15		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$366.15	\$0.00
M114	MEDICARE-Noridain	WELLS FARGO OP 25557		4/30/2020	\$362.03
31328	342941	Ambulance refund	\$362.03		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$362.03	\$0.00
N129	NETWORK ENVIROMENTAL SYSTEM IN	WELLS FARGO OP 25558		4/30/2020	\$120.00
31331	42447	Fit tests	\$120.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2226-000	SCBA/Stationary comp (maint/supplie		\$120.00	\$0.00
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP 25559		4/30/2020	\$1,143.00
31329	77130	IT consulting	\$520.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$520.00	\$0.00
31330	77214	Software subscriptions	\$623.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$623.00	\$0.00
P111	PG & E	WELLS FARGO OP 25560		4/30/2020	\$5,445.33
31343	31343	Monthly billing	\$5,445.33		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2027-001	6900 Eureka Road		\$1,774.97	\$0.00
	PURCH 0-000-2027-003	7070 Auburn Folsom Road		\$1,332.67	\$0.00
	PURCH 0-000-2027-005	3505 Auburn Folsom Road		\$445.10	\$0.00
	PURCH 0-000-2027-006	4650 East Rsvl. Parkway		\$101.13	\$0.00
	PURCH 0-000-2027-016	Station 16 5300 Olive Ranch Road		\$1,070.13	\$0.00
	PURCH 0-000-2027-028	Station 28		\$655.89	\$0.00
	PURCH 0-000-2027-029	Station 29		\$65.44	\$0.00

System: 5/7/2020 8:09:48 AM
 User Date: 5/7/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 11
 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
P199 31332	Placer County Environmental He IN0123665	WELLS FARGO OP	25561	4/30/2020	\$2,407.00
	Hazmat plan - Sta 17		\$1,303.00		
	Type Account Description			Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$1,303.00	\$0.00
31333	IN0124144	Hazmat plan - Sta 19	\$1,104.00		
	Type Account Description			Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,104.00	\$0.00
R104 31334	RAMOS ENVIRONMENTAL SVC. 180354	WELLS FARGO OP	25562	4/30/2020	\$455.46
	Hazardous waste disposal		\$455.46		
	Type Account Description			Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$455.46	\$0.00
S102 31346	Silverado Avionics Inc. 9889	WELLS FARGO OP	25563	4/30/2020	\$949.94
	Antennas, mics, batteries, e		\$949.94		
	Type Account Description			Debit	Credit
	PURCH 0-000-4511-011	Mobile/Portable Radios		\$759.95	\$0.00
	PURCH 0-000-4520-027	Mobile/Portable Radios		\$189.99	\$0.00
S145 31335	STERICYCLE INC 3005073942	WELLS FARGO OP	25564	4/30/2020	\$262.50
	Monthly billing		\$262.50		
	Type Account Description			Debit	Credit
	PURCH 0-000-2046-000	Medical Waste Disposal		\$262.50	\$0.00
S213 31344	SCOTTS PPE RECON 35807	WELLS FARGO OP	25565	4/30/2020	\$2,365.36
	Shoulder strap identifiers		\$1,162.21		
	Type Account Description			Debit	Credit
	PURCH 0-000-2228-000	Turnout Clothing Maint.		\$1,162.21	\$0.00
31345	36119	Citrosqueeze Detergent	\$1,203.15		
	Type Account Description			Debit	Credit
	PURCH 0-000-2228-000	Turnout Clothing Maint.		\$1,203.15	\$0.00
S282 31315	Consolidated Communications In 31315	WELLS FARGO OP	25566	4/30/2020	\$2,283.76
	Monthly billing		\$150.57		
	Type Account Description			Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$150.57	\$0.00
31316	31316	Monthly billing	\$2,133.19		
	Type Account Description			Debit	Credit
	PURCH 0-000-2037-001	6900 Eureka Road		\$1,543.64	\$0.00
	PURCH 0-000-2037-003	7070 Auburn Folsom Road		\$200.86	\$0.00
	PURCH 0-000-2037-005	3505 Auburn Folsom Road		\$43.23	\$0.00
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway		\$177.73	\$0.00
	PURCH 0-000-2037-016	Station 16 Olive Ranch		\$167.73	\$0.00
T117 31336	TIFCO INDUSTRIES 71543452	WELLS FARGO OP	25567	4/30/2020	\$194.50
	Fittings, washers, nuts, etc		\$194.50		
	Type Account Description			Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$194.50	\$0.00

System: 5/7/2020 8:09:48 AM
 User Date: 5/7/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 12
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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
T146 31337	Tricare 342941	WELLS FARGO OP	25568	4/30/2020	\$92.35
	Ambulance refund		\$92.35		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2025-000	Ambulance Billing Services	\$92.35	\$0.00	
U109 31347	US Bank Corporate Payment Syst	WELLS FARGO OP	25569	4/30/2020	\$16,927.96
	31347	Monthly billing	\$16,927.96		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$260.00	\$0.00	
	PURCH 0-000-2030-000	Memberships/Subscriptions	\$2,335.34	\$0.00	
	PURCH 0-000-2037-001	6900 Eureka Road	\$48.19	\$0.00	
	PURCH 0-000-2037-003	7070 Auburn Folsom Road	\$110.72	\$0.00	
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway	\$125.22	\$0.00	
	PURCH 0-000-2037-016	Station 16 Olive Ranch	\$111.64	\$0.00	
	PURCH 0-000-2037-028	Station 28	\$238.05	\$0.00	
	PURCH 0-000-2038-000	Training Supplies	\$121.41	\$0.00	
	PURCH 0-000-2039-000	Business/Conference	\$248.93	\$0.00	
	PURCH 0-000-2039-001	Admin. Conference & Seminars	\$0.00	\$490.00	
	PURCH 0-000-2040-000	Education/Training	\$1,710.96	\$0.00	
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies	\$1,117.38	\$0.00	
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies	\$13.95	\$0.00	
	PURCH 0-000-2124-000	Fuel & Oil	\$52.12	\$0.00	
	PURCH 0-000-2127-000	Medical Supplies	\$825.30	\$0.00	
	PURCH 0-000-2129-000	Office Supplies/Computer	\$163.33	\$0.00	
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies	\$1,168.35	\$0.00	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$280.76	\$0.00	
	PURCH 0-000-2222-016	LFPD Ford Expedition	\$53.61	\$0.00	
	PURCH 0-000-2222-508	2017 Ford E450 Medix Type III	\$24.88	\$0.00	
	PURCH 0-000-2222-812	2001 Weststaes Pumper Engine OES 2	\$204.47	\$0.00	
	PURCH 0-000-2225-001	6900 Eureka Road	\$100.00	\$0.00	
	PURCH 0-000-2225-005	3505 Auburn Folsom Road	\$100.87	\$0.00	
	PURCH 0-000-2225-005	3505 Auburn Folsom Road	\$742.06	\$0.00	
	PURCH 0-000-2225-016	5300 Olive Ranch Road	\$1,159.56	\$0.00	
	PURCH 0-000-4456-005	Exercise Equipment	\$1,610.56	\$0.00	
	PURCH 0-000-4465-000	Office & Communication Equipment	\$838.40	\$0.00	
	PURCH 0-000-4511-008	Structure PPE/Gear	\$2,861.94	\$0.00	
	PURCH 0-000-4520-023	Structure PPE/Gear	\$596.25	\$0.00	
	PURCH 0-000-4522-007	2020 Ford Expedition Command Vehicle	\$74.47	\$0.00	
	PURCH 0-000-4522-009	Turnouts/PPE 20%	\$119.24	\$0.00	
W180 31338	Western Extrication Specialist	WELLS FARGO OP	25570	4/30/2020	\$8,642.06
	1104	Cutters	\$8,642.06		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies	\$578.47	\$0.00	
	PURCH 0-000-4511-022	Angle Cutter 80%	\$6,682.92	\$0.00	
	PURCH 0-000-4522-008	5051 Cutters	\$1,380.67	\$0.00	
W181 31339	WorldPoint	WELLS FARGO OP	25571	4/30/2020	\$866.05
	420010873	CPR Prompt Plus	\$866.05		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-4464-007	Training Props (mannequins)	\$866.05	\$0.00	

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, MAY 06, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Covid-19 Update:

Action Requested: Information and discussion answer Board questions.

Background: The Covid -19 pandemic has spread across the globe and has impacted the State of California resulting in a March 19th, 2020 Executive Order issued by Governor Gavin Newsom for all Californians to shelter in place, with the exception of critical workforce employees. In preparation and anticipation of this statewide order the Fire Chief on March 16th, 2020 issued directives to be implemented immediately to protect the critical workforce and the local community. This effectively altered operations to take care of the critical operational components of our service while continuing the basic level of service in our prevention division. On March 23rd, 2020 Bulletin #2020-1 was issued updating the directives. The first comprehensive South Placer Fire District Covid-19 Plan was issued after consultation with labor and management employees. The SPFD Covid -19 Plan is monitored and updated regularly for changes in guidance by local, state, and national health care officials. Daily emails are being produced internally to inform the Districts employees of the expanding pandemic.

Impact: Continued Operation

Attachments: Bulletin#2020-1, South Placer Fire District Covid-19 Plan

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE DISTRICT

BULLETIN #2020-1

TO: ALL PERSONNEL
FROM: FIRE CHIEF ERIC WALDER
SUBJECT: COVID-19 DIRECTIVES
DATE ISSUED: MARCH 23, 2020
DATE SUPERCEDED:

All in a continuing effort to protect our employees and stay in front of future recommendations the following directives are effective immediately. These directives are in addition to the COVID-19, Guidance sent on 3-13-2020, and supersede directives emailed on 3-13-20.

Directives (Effective Immediately):

1. **All Stations are on lock-down** from outside visitors. No public allowed in fire stations, family and friend station visits are highly discouraged if needed, visitors to remain outside. No public classes, meetings or tours.
 - **Vendors and Deliveries** – We still need to work with our vendors US Mail, UPS, FED EX, AMAZON, HUNT & SONS ETC. Remain vigilant and keep social distancing with these interactions. Captains have the authority to limit access to the station. Contact on Duty BC if assistance is needed or you have questions.
2. **Board of Directors** – To protect Directors and Employees, Directors are not to visit fire stations until further notice. Directors please contact the Fire Chief for any needs.
3. **Front Office Staff** – Effective at noon tomorrow the front office staff will be limiting their hours in the office to essential duties that cannot be completed remotely. All front office staff will be working from home on projects, monitoring email, district phone lines, and phone messaging systems. Office staff will be working to limit their in-office time to one day a week to take care of essential duties that cannot be completed remotely at this time. District Office Volunteers are not to work until further notice.
4. **Outside Training - Postpone/Cancel all training** outside the District.
5. **Training and interactions with other stations** – In house training will be modified to limit size to 10 personnel, effective Saturday 28th of March size reduced to 6 personnel, while maintaining social distancing of 6ft.
 - **Training and EMS** – Will modify Drill schedule to accommodate.
 - **Implementing GoTo Meetings** at the Battalion Chief Level – More to Come
6. **District Meetings** – All unnecessary in-person meetings are cancelled. If possible, meetings are to be move to the GoTo platform. April Board meeting will be moved online, and a call-in number will be provided.
7. **On Duty Shopping is discouraged** – if needed one trip per station per rotation. Limit shopping to one crew member inside store. It is preferred that food is brought to work at the beginning of your shift.

South Placer Fire District

COVID-19 Plan



This is a live document, subject to change as pandemic evolves.

5/04/2020

Thru

5/10/2020

Introduction

This plan represents the efforts of South Placer Fire District to prepare for a widespread infectious disease or pandemic event which could create an emergency or even a disaster. This plan is specific to South Placer Fire District. It does not supersede agency specific direction from either a State Agency or from State or Local Health officials.

Objectives

1. Maintain the *health and well-being* of agency personnel and their families.
2. Ensure continued *emergency response* capabilities to protect the citizens and to fulfill the District's mission.
3. Institute *preventive measures* at all South Placer Fire District Facilities.
4. Promote *proper hygiene* to prevent the further spread of the disease.
5. *Monitor the health* of employees to ensure they receive proper and appropriate care.

Current Information

The Fire Chief or designee (Deputy Chief) will provide routine updates via email that reflect new information, direction and guidance as it becomes available from the CDC, Public Health, SSV, or other relevant sources. **If you have any questions about this plan or its direction contact your Battalion Chief.**

Prevention and Preparedness

- No public presentations/ school visits (internal or external)
- Practice social distancing to the extent possible
- Review all CDC/Placer Public Health/State changes/recommendations when received
- All stations will be cleaned at a minimum of twice a shift or more often as appropriate.
- Prepare personal plan (home plan)
 - Preventative steps to prevent cross-contamination to family/friends
 - CDC Home plan check list:
<https://www.cdc.gov/coronavirus/2019-ncov/community/home/index.html>

Response

- Use enhanced dispatch and response procedures
- Placer County Dispatch will continue processing calls as normal, in addition to asking specific questions related to current pandemic. If the Dispatcher receives any information that leads them to suspect the patient may have Covid-19 they will voice **"PPE Alert"** over the radio.

South Placer Fire District COVID-19 Disease Plan

- Dispatch and your BC will have a list of addresses of known Covid19 Patients when “PPE Alert” is voiced take precautionary measures before making patient contact.
- Incidents dispatched with “PPE Alert”, recommended PPE includes: Disposable patient examination gloves, eye protection, disposable isolation gown, respiratory protection (N-95 or higher) for all personnel on the call.

Patient Assessment & Treatment

All Incidents:

- Personnel should exercise appropriate precautions when responding to any patient with signs or symptoms of a respiratory infection.
 - Personnel will wear a facemask on all patient contacts where Covid-19 is not suspected. A single facemask can be worn for the entire shift unless the facemask becomes contaminated. If facemasks are unavailable personnel can utilize N95 respirators as above.
 - If possible, the patient should be instructed (either by dispatch or initial arriving responders) to meet EMS personnel outside the building or in an area that will allow for adequate distancing (living room, etc.).
 - If possible, initial assessment should occur from a distance of at least six (6) feet from the patient. Involve the fewest personnel required to minimize possible exposures.
 - Patient contact should be minimized to the extent possible until a facemask is placed on the patient.
 - If possible, a facemask should be worn by any patient with signs/symptoms of a respiratory infection for source control. If a nasal cannula is in place, a facemask should be worn over the nasal cannula. Alternatively, an oxygen mask can be used if clinically indicated. If none of these options are possible, have the patient cover their mouth/nose with tissue when coughing.
 - To reduce exposure risk, family members are not allowed to ride to receiving facility in District vehicles. Exception: Guardians of minors and other dependent individuals, Guardians will ride in the patient care compartment of ambulances in a seated position.
- If COVID-19 is not suspected, personnel shall follow standard procedures and use appropriate PPE for routine evaluation of patients with a potential respiratory infection.

If COVID-19 is suspected or known:

- Involve the fewest personnel required to minimize possible exposures.
- Personnel providing direct patient care, or who will be in the ambulance patient care compartment with the patient, shall follow contact and airborne precautions. Recommended PPE includes:
 - N-95 or higher-level respirator or facemask (if a respirator is not available).
 - N-95 respirators or respirators that offer a higher level of protection should be used instead of a facemask when performing or present for an aerosol-generating procedure.
 - When the supply chain is restored, fit-tested EMS clinicians should return to use of respirators for patients with known or suspected COVID-19.
 - Eye protection (i.e., goggles or disposable face shield that fully covers the front and sides of the face). Personal eyeglasses and contact lenses are NOT considered adequate eye protection.
 - A single pair of disposable patient examination gloves. Change gloves if they become torn or heavily contaminated.
 - An isolation gown.

Precautions for Aerosol-Generating Procedures:

- If possible, consult with the base/modified base hospital for specific guidance before performing aerosol-generating procedures.
- An N-95 or higher-level respirator, instead of a facemask, should be worn in addition to the other PPE described above, for personnel present for or performing aerosol-generating procedures.
- EMS personnel should exercise caution if an aerosol-generating procedure (BVM ventilation, oropharyngeal suctioning, endotracheal intubation, nebulizer treatment, CPAP, etc.) is necessary.
- If possible (i.e., while still on scene), the rear doors of the ambulance should be opened, and the HVAC system should be activated during aerosol-generating procedures. This should be done away from pedestrian traffic.
- Engine/Truck Personnel should not accompany ambulance personnel for transport unless patient is in cardiac arrest, respiratory failure, severe trauma, etc. Use your best clinical judgement if the additional exposure risk is needed for the appropriate treatment of your patient.

Personal/PPE Hygiene:

- Respiratory and cough etiquette
- Wash hands with soap and water for a minimum of 20 seconds before and after contact with patients, after using PPE, and after touching contaminated surfaces
- Complete a gross decontamination at the scene, including medical gear and bags
- Properly doff and dispose of medical waste into biohazard bag
- Clean and disinfect boots using proper disinfectants
- If appropriate, shower and launder uniforms

Facilities/Equipment:

- Adhere to SPFD Bulletin #2020-2
- Eliminate public exposure to common areas
- Daily disinfecting of common areas of station
- Daily disinfecting of engine/truck/medic/duty rigs, suggested but not limited to:
 - Headsets/Mic
 - Steering Wheel
 - Door Latches
 - Window controls and dashboard controls

Staffing:

- Follow the existing callback procedure and staffing procedure.

Staffing Reductions:

- If necessary, contact the Battalion Chief, who will immediately notify the Fire Chief. The Fire Chief will determine which units/stations are to be down-staffed due to Corona virus impacts. Medic Units will remain staffed as a priority.

Exposure/Reporting

- Use ATD Standard, contact on duty Battalion Chief for all exposures or potential exposures.
- If exposed to someone who has a fever or respiratory symptoms without proper PPE or breach of PPE, contact the Battalion Chief and submit a completed Injury/Exposure incident report.
- Testing protocol and development through Public Health/CDC and or Occupational Health. The District will use all means at its disposal to have our employees tested by the most expedient means available.

Prevention/Preparedness

Handwashing:

- Hand washing is the single most important action to prevent transmission of infectious disease. All personnel should practice good hygiene by regularly washing their hands.
- Always wash hands with soap and water or waterless instant hand antiseptic for a minimum of 20 to 30 seconds:
 - ✓ Avoid touching eyes, nose, mouth, especially with unwashed hands
 - ✓ After any patient contact (in addition to wearing gloves)
 - ✓ Before eating and drinking
 - ✓ Before cooking or handling food
 - ✓ After using the restroom
 - ✓ After any contact with vehicles and equipment, and when entering barracks, offices and staff quarters.

Handshaking/Social Distancing

- Employees should refrain from “handshakes and fist bumps”, as this has shown to be source of transmission. Instead look at someone and acknowledge them with a head tilt.
- Individuals should maintain six (6) feet of social distancing whenever possible.

Coughing and Sneezing:

- All employees will cough or sneeze into a disposable tissue or similar. If no tissues are available, they are to utilize their shirt sleeve or wear a mask/respirator.

Flu Like symptoms:

- Any employees with symptoms indicative of flu (fever, headache, muscle aches, respiratory symptoms, sore throat) should contact their supervisor immediately. Exposing fellow co-workers puts our workforce and vulnerable patients at risk.

Disinfecting:

- After each response or public contact, immediately disinfect yourself, apparatus, equipment, gear, PPE/uniform. **(DON'T FORGET YOUR BOOTS)**
- Daily cleaning of the facility will include, all common areas including but not limited to handrails, doorknobs, surfaces and floors with proper disinfectant sprays and solutions.
 - Disinfectant Spray / Disinfectant wipes
 - Hand sanitizer
 - Soap and water

Communication:

- South Placer employees will contact their supervisor to assess that appropriate inventory levels of PPE are being met and to confirm and assess any employee health issues. The goal is to maintain sufficient personnel staffing for continuity of service and to identify any unrecognized trends of multiple illnesses.

Inventory:

- South Placer Fire Logistical Leads will work to ensure a 30-day supply of available disinfecting cleaners and PPE for use in District storerooms.

Medical Equipment Replacement

- Keep the fire station equipment stock at a level to be able to run emergency incidents for a one-week period at the minimum.
- Document any equipment needs to the appropriate contact Via Email with detailed descriptions of the need.

Masks/Safety Glasses:

- If PPE becomes limited and **PPE is not contaminated** such as your N95 masks, you may use again. Eye protection can be cleaned and disinfected and used again. Use proper donning and doffing of PPE and launder and change clothing as needed.
- Mounting evidence shows that infected persons can transmit COVID-19 during the pre-symptomatic phase. EMS personnel are strongly advised to wear a facemask during all patient care activities, when the use of an N-95 or higher-level respirator is not indicated. A single facemask can be worn for the entire day. This will provide some protection to EMS personnel, and will help to prevent inadvertent transmission from pre-symptomatic healthcare workers to patients and co-workers.
- To extend the supply of N95 respirators, CDC has issued guidance on decontamination processes for N95s using vaporous hydrogen peroxide, ultraviolet germicidal irradiation, or moist steam. N95s may be decontaminated 3-5 times, depending on the process, thereby greatly extending N95 supplies (<https://www.cdc.gov/coronavirus/2019-ncov/hcp/ppe-strategy/decontamination-reuse-respirators.html>).

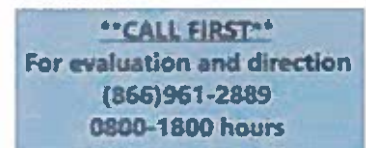
Personnel Monitoring & Surveillance

- In the setting of community transmission, all health care providers are at some risk for exposure to COVID-19, whether in the workplace or in the community. Continuing work exclusions and home quarantining guidance in the setting of community transmission would quickly result in a deficit of EMS personnel to treat the growing number of COVID-19 patients, and all other patients. Therefore, personnel will do the following:
 - Employees will screen themselves for signs or symptoms.
 - Symptoms consistent with COVID-19 include cough, shortness of breath, sore throat, and fever of a 100 F or more. Less common symptoms can include muscle aches, nausea, vomiting, diarrhea, abdominal pain, headache, runny nose, and fatigue. Ask employees to report recognized exposures.
- In consultation with the Placer County Health Director and our occupational health program, we are directed to have asymptomatic employees who have had an exposure to a COVID-19 patient to continue to work.
 - These employees should confirm they are at normal temperature and are absent of symptoms each day prior to starting work.
 - If there is an exposure to someone who is a confirmed case of Covid-19 with a breach of PPE or without proper PPE, wear a facemask for 14 days after exposure.
 - If employees develop even mild symptoms consistent with COVID-19, they must cease patient care activities immediately, don a facemask (if not already wearing one), and notify their supervisor and occupational health services prior to leaving work or entering a District provided support center when opened.
 - At the beginning of each shift, the captain will conduct a Covid-19 screening which will be documented in the daily Safety Briefing on Target Solutions notating temperature of all crew members and if any symptoms are present.
 - Each station is issued a MedSource Non-Contact Infrared Body Thermometer Model MS-131002 with User Manual. This is to remain in the captain's office. A spare will be in the administrative office.

South Placer Fire District COVID-19 Disease Plan

- How to operate:
 - The thermometer is aligned with the middle of the forehead to measure body temperature (between the eyebrows) and keep the distance at 1-5cms, press the On/Scan button. Please refer to User Manual for further operating instructions.

South Placer Fire District Employees with Signs and Symptoms of Covid-19



- Upon leaving work, the employee will be seen at SRMC

ER and or Occupational Health **"CALL FIRST" "Follow Medical Direction"**. A COVID-19 Test will be administered as soon as medically possible. The District may identify an alternate COVID -19 testing facility or site in addition to or in place of the ER or Occupational Health testing. This is to get test results returned in the minimum amount of time.

- Any employee who is sent home by a supervisor or manager or elects to isolate at the Employee Support Center with symptoms of COVID-19 shall be placed on paid administrative leave until the employee receives a negative COVID-19 test result.
- Any employee who voluntarily calls in sick to prevent the spread of COVID-19 or symptoms thereof and is ultimately determined to be positive for COVID-19, shall have any sick leave used converted to administrative leave.
- If needed, Station 16 will be closed, and Medic 16 moved to Station 17. This will be done at the order of the Fire Chief.
- Station 16 will be utilized as an Employee Support Center, during isolation periods in the event an employee becomes symptomatic, this is an option to the employee. If the employee wishes, they may choose to isolate at home. Isolation at a District supported Employee Support Center will be provided until a negative COVID-19 Test is received or the employee is cleared by a physician to return to duty.
- Support to be provided at the Employee Support Center will include:
 - Utilities- Gas, Electricity, Etc.
 - Subsistence- Runners, Pick-up/Delivery, Stock Station with basic level needs.
 - Finance - District - As approved by Fire Chief
 - Communications- Station Phones / Radios - Emergency use
 - Personal Item assistance- Assist with obtaining personal Items

South Placer Fire District COVID-19 Disease Plan

- Medical Evaluation/Doctor visits- Supported with on-duty personnel and administration as needed.
- **Note: Medical Care is not provided, if employee needs continual care the employee must seek medical care / treatment at a medical facility as directed by their health care professional. In an Emergency Situation Call 911.**
- The Employee Support Center will be monitored daily for any logistical needs.
- Logistical needs will be monitored and requested through the on-duty Battalion Chief and or Administrative Chief Officers.
- At the time more capacity is needed beyond which the Station 16 Support Center can accommodate, the Fire Chief may alter operations at other facilities to support the ongoing isolation of District employees. Commercial lodging facilities may be considered but the District faces many logistical restrictions with this option.
- The stations/employee support center will not be open to the public, no visitors or family will be allowed.

Employee & Family Support

If an employee is utilizing an Employee Support Center, the following units of the District are a support resource for the employee and their family members:

- Local 522 - South Placer Unit
- South Placer Fire Administrative Officers Association -SPFAOA
- South Placer Firefighters Association
- South Placer Peer Support/Chaplain Service
- Chief Officers
- Employee Assistance Program (EAP)

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, MAY 07, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Station 18 New Truck Room Update:

Action Requested: Chief recommends discussion on the new truck room project. Discussion on not moving forward at this time in light of the Covid-19 pandemic short and/or long-term economic outlook.

Background: The Station 18 new truck room project was approved by the Board to move forward at the November 2019 Board meeting. The architect has been given the approval to move forward with developing construction documents from the schematic design. The construction document development phase will take three months to complete. Since the February meeting the architect has been working on completing the construction documents. There will be a final review of the project plans with the facilities committee and then the documents will be ready to go to bid. The Town of Loomis sent the Design review out to interested parties in the Town of Loomis, before the Covid-19 pandemic the project was slated to be on the Town of Loomis Councils meeting agenda in April. There has been no progress on this project since the last Board meeting.

Impact: Informational

Attachments: None

Eric G. Walder, EFO
Fire Chief
South Placer Fire Protection District

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER, EFO
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, APRIL 30, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: South Placer Fire District Fee Schedule Revision:

Action Requested: Staff recommends discussion and adoption of the 2020 Ordinance and Fee Schedule.

Background: The user fee schedule and ordinance were first implemented in September 2001. Fee increases have been approved as needed since 2001. The last fee schedule revision was 2012. Related charges and salaries have increased substantially since 2012 the increase is needed to keep up with the cost of prevention/code enforcement responsibilities.

Impact: The fee schedule is user driven and covers the cost to provide plan review, inspections, permits, multiple false alarm responses, and other cost recovery services. The Fire District collected \$100,000 in fees for service in through nine months of this year's budget.

Attachments: Current Fee Schedule, Draft Proposed Fee schedules and Ordinance. Cost Comparison and information included.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

***Current South Placer Fire
District Fee Schedule
Prevention***



South Placer Fire District Fee Schedule

Section "C" – Commercial/Residential Plan Review

Review

Section "C" – Commercial Plan Review

1. Battery System / Underground Propane Tank	\$250.00
2. Candles / Open flame in assembly area's	\$125.00
3. Carnivals, circus, fairs, & large public events	\$250.00
4. Combustible material storage (inc. high)	\$250.00
5. Compressed Gases	\$250.00
6. Cryogens	\$250.00
7. Explosives or blasting agents	\$375.00
9. Special burn permits	\$125.00
10. Fireworks – Public Display – Includes high level, low level and ground devices.	\$500.00 • 201 or more devices \$625.00

11. Fireworks – Special Pyrotechnic Affects (effects used in Motion pictures, television, theatrical & group entertainment.) \$500.00

13. Temporary membrane structures / tents
• Under 3000 sq. ft. \$250.00
• Over 3000 sq. ft. \$375.00

14. Tire storage \$250.00

Section "B" – Fire / Life Safety Inspections

1. Pre-inspection visit for residential care or child day care facility (H&S Code section 13235)
• Facilities with 25 or fewer persons \$50.00
• Facilities with 26 or more persons \$100.00
2. Special inspection request not otherwise specified in this fee schedule. (1 hour minimum) \$125.00 Hr.
3. Notice of Violation due to non-compliance. (per each inspection) \$125.00

1. Minimum intake fee (not shown elsewhere) \$125.00
2. Design & site plan review / consultation Conference (required for Will Serve Letter) \$125.00 Hr
3. Residential and Commercial Variance request \$250.00
4. Fire Alarm system:
• New installation \$625.00 min.
• Upgrade \$375.00 min.
(plus \$2.00 per initiating device)
5. Halon or other specialty fire suppression system. \$400.00
6. Hood and duct fire suppression system \$500.00
7. Compressed system gas:
• Hazardous Materials \$500.00
• Medical gas \$625.00
8. Smoke management system \$500.00 minimum
9. Spray booths \$625.00 minimum (includes fire protection system)
10. Fire pump \$1,000.00 minimum

11. Fire Sprinkler System – New Installation – Commercial:
• 1-99 heads \$750.00
• 100 – 199 heads \$875.00
• 200 or more plus \$.50 per head \$875.00

12. Fire Sprinkler System – Tenant Improvement:

- 1-50 heads \$250.00
- 51 or more plus \$.50 per head \$375.00

13. Civil Improvements

- 1 to 3 hydrants \$1,000.00
- 4 or more hydrants \$1,500.00 min.

Item 13 includes review of submitted plans, consultation, comments, review of initial re-submitted for approval, underground piping inspection, roadways hydrostatic test, underground piping flush and initial fire flow test.

14. Building Review/Tenant Improvement Review:

- 1 – 4,999 square feet \$250.00
- 5,000 – 49,999 square feet \$500.00
- 50,000 – plus square feet \$1,000.00 min.

Item 14 includes review of submitted plans, consultation, comments, review of initial re-submission for approval, and initial site inspections.

15. Site Plan Review \$125.00

15. Re-inspection due to changes to approved plans without approval, hydrostatic test failure, incomplete work and additional requests for inspections. (1 hour min.) \$125.00
16. Subdivision / lot splits
• 1 – 4 lots \$500.00
• 5 – 24 lots \$750.00
• 25 or more lots \$1,000.00 min.
17. Administrative charge for resubmittals upon 2nd or subsequent revision / submittals. \$125.00
18. Technical report / alternate material or method request (2 hour minimum) \$250.00 per hour
19. Fire flow / hydrant test \$250.00

Section "D" – Miscellaneous

1. Copies of fire reports (victim or allied agency request – NO CHARGE) \$25.00
2. Audio or video tape reproduction – per tape \$50.00
3. Photograph reproduction – jpeg files on CD \$50.00
4. Environmental hazard research \$125.00 minimum
• 1 hour minimum plus field hours
5. Incident Cost Recover
• 1 hour minimum
Actual Response Cost
6. False Alarm cost recovery – A fee will be charge for the third false alarm at the same location with any 180-day period; or anytime a false alarm is generated by an individual working on a fire alarm or fire sprinkler system. Actual Response Cost
• 1 hour minimum plus field hours
7. Standby personnel – per hour (1 ½ time rate)
• 1 hour minimum
Actual Response Cost
8. Illegal burn response
• 1 hour minimum
Actual Response Cost
9. Special projects not otherwise specified elsewhere in this fee schedule. 1 hour minimum \$125.00 minimum
10. "Service provider Contract" Per contact agreement

ORDINANCE NO. 3-2019/2020

**ORDINANCE OF THE SOUTH PLACER FIRE PROTECTION DISTRICT REVISING THE DISTRICT'S
SCHEUDLE OF FEES AND CHARGES FOR CERTAIN SERVICES INCLUDING INSPECTIONS AND
PROCESSING OF APPLICATION FOR AND ISSUANCE OF PERMITS AND PROVIDING MEASURES FOR
COLLECTIONS AND PAYMENT FOR SUCH SERVICES**

- WHEREAS, SOUTH PLACER FIRE PROTECTION DISTRICT is a fire protection district duly organized and existing under the laws of the State of California, including California Fire Protection District Law of 1997 (California Health and Safety Code Sections 13800 and following), and
- WHEREAS, pursuant to said Health and Safety Code, the District provides various fire protection services and related activities, including without limitation inspection services and the processing of applications for and issuance of various permits and related activities; and
- WHEREAS, there was a previously established in 2012 a schedule of fees and charges for the above referenced services, among others, with said schedule of fees and charges has been followed and imposed thereafter by this district, and
- WHEREAS, California Health and Safety Code Section 13916 authorizes the District to charge a fee to cover the costs of any of the services provided by the District and the cost of enforcing any regulations for which the fee is charged, and
- WHEREAS, the District has undertaken and completed a current analysis of the cost and expenses incurred and necessary to provide, carry on, conduct and perform the above referenced services and related activities and has found that the revenues pursuant to the existing schedule are not sufficient to meet such costs and expenses and that it is necessary to revise the schedule of such fees and charges – accordingly and increase the same so as to generate sufficient revenue to meet the costs reasonably necessary and estimated to be incurred by the District in providing such services;
- WHEREAS, the Board of Directors has determined that the fees and charges as revised hereunder are regulatory in nature and not property-related fees and charges as referred to in California Constitution Sections XIIIc and XIII d (former Proposition 218),

NOW, THEREFORE, THE BOARD OF DIRECTORS OF SOUTH PLACER FIRE PROTECTION DISTRICT, ORDAIN as follows:

SECTION 1. DEFINITIONS

For the purpose of this Ordinance, the following terms shall have the following respective meanings unless the context indicates otherwise.

DISTRICT – shall mean South Placer Fire Protection District.

BOARD – shall mean the Board of Directors of this District.

FIRE PREVENTION BUREAU – shall mean and comprise those individuals duly appointed from time to time by the Board and constituting the Fire Prevention Bureau of this District.

INSPECTION FEES – shall mean the schedule of fees and charges established hereunder by this Ordinance for the various respective services and related activities referred to in said schedule as approved and any revisions to the schedule.

PERMIT APPLICATION PROCESSING FEES – shall mean the schedule of fees and charges established by this Ordinance for the services rendered in providing and processing applications for and the issuance of

various types of permits thereafter and related activities in accordance with the schedule set forth as approved and any revisions to such schedule.

SECTION 2. GENERAL POLICIES.

LEGISLATIVE INTENT AND FINDING. The Board of Directors deem it necessary and in the best interests of the District in the providing of fire prevention safety services and activities that various other activities are instrumental in providing such services, including without limitation, inspection activities and the processing of application for and issuance of various types of permits. That a current analysis of the costs and expenses being incurred by the District providing such services has indicated, that the current schedule of fees and charges for such services and the revenue generated hereunder is inadequate to meet the costs necessarily incurred by the District in order to provide such service and conduct such activities and that pursuant to the foregoing, therefore, it is necessary that the schedule of fees and services hereunder be revised accordingly and in an amount sufficient to generate revenues to meet the estimated financial needs of the District providing such services and performing such activities.

All fees for specified services and activities, the subject of the schedule, shall be calculated by the FIRE PREVENTION BUREAU OF THE DISTRICT. The hourly rate will be reviewed and analyzed each year and can be changed if approved.

When required, no permit or approval shall be issued until such facility, process or activity is brought into compliance with the applicable codes and the required service fee or charge is paid in full.

SECTION 3. REVISED SCHEDULE OF FEES AND CHARGES ESTABLISHED.

Pursuant to the foregoing provisions of this ORDINANCE, the BOARD OF DIRECTORS does hereby establish the Revised Schedule of Fees and Charges as shown in Exhibit "#1" attached hereto and by this reference incorporated herein as if set forth in full.

SECTION 4. BILLING FOR AND PAYMENT FOR FEES AND CHARGES.

Concurrently with the Application or performance of the Service referred to, which shall first occur, an itemized bill shall be prepared by the District and presented to the applicant or requested. Bills for fees and charges shall be deemed rendered when delivered personally to the applicant or persons served or when sent by mail to such person at the last address known to the DISTRICT.

DUE DATE AND DELINQUENCY. Bills for fees or charges for services rendered pursuant to the schedule shall be due and payable as of the date rendered and shall be come delinquent on the 30th day thereafter.

SECTION 5. SEVERABILITY CLAUSE

If any section, subsection, paragraph, sentence clause of this Ordinance or any part is for any reason held to be invalid by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or any part thereof.

SECTION 6. EFFECTIVE DATE

This ordinance, including the revised schedule of fees and charges established hereunder shall become effective no sooner than 30 days after its enactment and within 15 days thereafter shall be posted and published within the District as required by law.

The rates and charges established pursuant to this shall become applicable within the current fiscal year commencing June 15th, 2020 and remain in effect thereafter.

SECTION 7. REVISIONS AND REVOCATIONS

There is reserved to this Board of Directors the right in their discretion at any time and from time to time to amend, modify or revoke in whole or in part any part, portion or provision of this ordinance as may be permitted or provided by law.

PASSED AND ADOPTED pursuant to hearing and at a regular meeting of the Board of Directors of the SOUTH PLACER FIRE PROTECTION DISTRICT duly called and held in the DISTRICT on May 13th, 2020 by the following:

Ayes:

Noes:

Absent:

South Placer Fire Protection District

Board President

Attest:

Board Clerk

EXHIBIT #1

South Placer Fire District Fee Schedule

Section "A" – Permits to Operate

1. Battery System / Underground Propane Tank	\$350.00
2. Candles / Open flame in assembly area's	\$350.00
3. Carnivals, circus, fairs, & large public events	\$350.00
4. Combustible material storage (inc. high)	\$350.00
5. Compressed Gases	\$350.00
6. Cryogens	\$350.00
7. Explosives or blasting agents	\$525.00
9. Special burn permits	\$350.00
10. Fireworks – Public Display – Includes high level, low level and ground devices.	
• 200 or less devices	\$700.00
• 201 or more devices	\$875.00
11. Fireworks – Special Pyrotechnic Affects (effects used in Motion pictures, television, theatrical & group entertainment.)	\$700.00

13. Temporary membrane structures / tents	
• Under 3000 sq. ft.	\$350.00
• Over 3000 sq. ft.	\$525.00

14. Fire storage	\$350.00
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Section "B" – Fire / Life Safety Inspections

1. Pre-inspection visit for residential care or child day care facility (H&S Code section 13235)	
• Facilities with 25 or fewer persons	\$175.00
• Facilities with 26 or more persons	\$175.00
2. Special inspection request not otherwise specified in this fee schedule.	\$175.00/hour
- 1 hour minimum	
3. Notice of Violation due to non-compliance. (per each inspection)	\$350.00

Section "C" – Commercial/Residential Plan Review

1. Minimum intake fee (not shown elsewhere)	\$175.00
2. Design & site plan review / consultation Conference (required for WII Serve Letter)	\$175.00/hour
3. Residential and Commercial Variance request	\$350.00
4. Fire Alarm system:	
• New installation	\$1400.00 min.
• Upgrade	\$700.00 min.
(plus \$2.00 per initiating device)	
5. Halon or other specially fire suppression system.	\$1050.00
6. Hood and duct fire suppression system	\$875.00
7. Compressed system gas:	
• Hazardous Materials	\$700.00
• Medical gas	\$700.00
8. Smoke management system (actual fees based upon the number of reviews needed)	\$1400.00 min.
9. Spray booths (includes fire protection system)	\$875.00 min.
10. Fire pump	\$1,400.00 min.
11. Fire Sprinkler System – New Installation – Commercial:	
• 1-99 heads	\$1050.00
• 100 – 199 heads	\$1225.00
• 200 or more plus \$.50 per head	\$1400.00
12. Fire Sprinkler System – Tenant Improvement:	
• 1-50 heads	\$437.50
• 51 or more plus \$.50 per head	\$700.00
13. Civil Improvements	
• 1 to 3 hydrants	\$1,400.00
• 4 or more hydrants	\$2,100.00 min.
14. Building Review/Tenant Improvement Review:	
• 1 – 4,999 square feet	\$350.00
• 5,000 – 49,999 square feet	\$700.00
• 50,000 – plus square feet	\$1,400.00 min.

Item 14 includes review of submitted plans, consultation, comments, review of initial re-submittal for approval, and initial site inspections.

15. Site Plan Review	\$175.00
16. Re-inspection due to changes to approved plans without approval, hydrostatic test failure, incomplete work and additional requests for inspections.	\$175.00
- 1 hour minimum	
17. Subdivision / lot splits	
• 1 – 4 lots	\$700.00
• 5 – 24 lots	\$1050.00
• 25 or more lots	\$1,400.00 min.
18. Administrative charge for resubmittals upon 2 nd or subsequent revision / submittals.	\$350.00
19. Technical report / alternate material or method request	\$350.00/hour
- 2 hour minimum	
20. Fire flow / hydrant test	\$350.00
21. Expedited Plan Review	\$350.00

Section "D" – Miscellaneous

1. Copies of fire reports (victim or allied agency request – NO CHARGE)	\$50.00
2. Audio or video tape reproduction – per tape	\$75.00
3. Photograph reproduction – jpeg files on CD	\$75.00
4. Environmental hazard research	\$175.00 min.
- 1 hour minimum plus field hours	
5. Incident Cost Recovery	Actual Response Cost
- 1 hour minimum	
6. False Alarm cost recovery – A fee will be charge for the third false alarm at the same location with any 180-day period; or anytime a false alarm is generated by an individual working on a fire alarm or fire sprinkler system.	\$350.00
7. Standby personnel – per hour (1 ½ time rate)	Actual Response Cost
- 1 hour minimum	
8. Illegal burn response	Actual Response Cost
- 1 hour minimum	
9. Special projects not otherwise specified elsewhere in this fee schedule.	\$175.00 minimum
10. "Service provider Contract"	Per contact agreement

***FEE SCHEDULE REVISION
SUPPORTING
DOCUMENTATION 2020***



	SPFD	Roseville	City of Rockin	Propose
Battery/Propane	\$250.00	\$482.00	\$454.00	\$350.00
Candles open flames	\$125.00	\$161.00	\$329.00	\$350.00
Carnivals/Fairs	\$250.00	\$321.00	\$329.00	\$350.00
Combustible Storage	\$250.00	\$321.00	\$329.00	\$350.00
Compressed Gases	\$250.00	\$321.00	\$329.00	\$350.00
Cryogenics	\$250.00	\$321.00	\$329.00	\$350.00
Explosive or Blasting	\$375.00	\$804.00	\$676.00	\$525.00
Special Burn Permits	\$125.00	\$161.00	N/A	\$350.00
Fireworks 200 or Less	\$500.00	\$964.00	\$1,836.00	\$700.00
Fireworks 201 or more	\$625.00	\$1,123.00	\$1,836.00 + Standby	\$875.00
Fire Works Pyro Affects	\$500.00	\$321.00	\$717.00	\$700.00
Temp Membrane/Tents Under 3,000	\$250.00	\$321.00	\$329.00	\$350.00
Temp Membrane/Tents Over 3,000	\$375.00	\$482.00	\$454.00	\$525.00
Tire Storage	\$250.00	N/A	\$329.00	\$350.00
Pre-Inspection under 25 People	\$50.00	\$161.00	\$115.00	\$175.00
Pre-Inspection Over 25 People	\$100.00	\$161.00	\$115.00	\$175.00
Special Inspections Requests Per Hour	\$125.00	\$161.00	\$215.00	\$175.00
Notice of violation non compliance	\$125.00	\$161.00	\$115.00	\$350.00
Minimum Intake Fee	\$125.00	\$161.00	\$115.00	\$175.00
Conference/Consultation Per Hour	\$125.00	\$161.00	\$115.00	\$175.00
Res/Comm Variance Request	\$250.00	\$161.00	\$115.00	\$350.00
Fire Alarm-New + \$2.00 per device	\$625.00	\$1,444.00	\$868.00	\$1,400.00
Fire Alarm-Upgrade + \$2.00 per device	\$375.00	\$643.00	\$427.00	\$700.00
Halon or Other Suppression System	\$400.00	\$1,605.00	\$868.00	\$1,050.00
Hood abd Duct Fire Suppression System	\$500.00	\$1,123.00	\$427.00	\$875.00
Compressed Gases-Haz Materials	\$500.00	\$643.00	\$676.00	\$700.00
Compressed Gases-Medical Gas	\$625.00	\$643.00	\$676.00	\$700.00
Smoke Management Systems	\$500.00	\$3,851.00	Actual Cost	\$1,400.00
Spray Booths	\$625.00	\$1,284.00	\$613.00	\$875.00
Fire Pump	\$1,000.00	\$2,407.00	\$1,125.00	\$1,400.00
Fire Sprinkler 1-99 heads	\$750.00	\$1,298.00	\$791.00	\$1,050.00
Fire Sprinkler 100-199 Heads	\$875.00	\$1,624.00	\$1,125.00	\$1,225.00
Fire Sprinkler 200 or more plus \$.50 cents	\$875.00	\$2,164.00	\$1381.00 +.50/Device	\$1,400.00
Fire Sprinkler-TI 1-50 Heads	\$250.00	\$432.00	\$486.00	\$497.50
Fire Sprinkler-TI 51 or more + \$.50 Cents	\$375.00	\$866.00	\$742.00 +.50/Device	\$700.00
Civil Improvements 1-3 Hydrants	\$1,000.00	Actual Cost	N/A	\$1,400.00
Civil Improvements 4+ Hydrants	\$1,500.00	Actual Cost	N/A	\$2,100.00
Building Review 1-4,999 square feet	\$250.00	\$321.00	\$329.00	\$350.00
Building Review 5,000-49,000 square feet	\$500.00	\$482.00	\$454.00	\$700.00
Building Review 50,000 + square feet	\$1,000.00	\$643.00	\$578.00	\$1,400.00
Site Plans	\$175.00	\$161.00	\$115.00	\$175.00
Re-Inspection	\$125.00	\$321.00	\$135.00	\$175.00
Subdivision/Lot Splits 1-4 Lots	\$500.00	N/A	N/A	\$700.00
Subdivision/Lot Splits 5-24 Lots	\$750.00	N/A	N/A	\$1,050.00
Subdivision/Lot Splits 25 + Lots	\$1,000.00	N/A	N/A	\$1,400.00
Admin upon 2nd or Subsequent Revisions	\$125.00	\$403.00	\$153.00	\$350.00

Technical Report/Alternative Materials	\$250.00	\$1,284.00	N/A	\$350.00
Fire Flow/Hydrant Test	\$250.00	\$482.00	\$176.00	\$350.00
Copy Of Report	\$25.00	\$13.00	N/A	\$50.00
Audio or Video Per Tape	\$50.00	Actual Cost	N/A	\$75.00
Photo per CD	\$50.00	Actual Cost	N/A	\$75.00
Envitonmental Hazard Research	\$125.00	\$161.00	\$115.00	\$175.00
Incident Cost Recovery	\$125.00	\$161.00	\$115.00	\$175.00
False Alarm	\$125.00	\$403.00	Actual Cost	\$850.00
Standby Personnel-per hour	Actual Cost	\$161.00	\$215.00	\$175.00
Illegal Burn	Actual Cost	N/A	\$261.00	\$175.00
Special Projects-Per Hour	\$125.00	\$161.00	\$115.00	\$175.00
Expedite Fee	\$336.24	\$190.00	N/A	\$350.00

**EXHIBIT A
SCHEDULE OF FEES**

Personnel Charges – Plan Review and Inspection Services

Personnel Description	Hourly Billing Rate ^{1 2}
Plan Review Engineer ¹ (FPE, SE – If required)	\$155
Fire Protection Manager ¹	\$110
Senior Plans Examiner ¹	\$100
Senior Fire Inspector ¹	\$100
Administrative Service	\$65
Mileage for inspection services	Current IRS rates
Overtime Services	40% Above Rates Shown

¹ 4-hour minimum for onsite plan review/inspection service

² 1-hour minimum billing on all plan review services

These rates are effective from through December 31, 2023.

Reimbursable Expenses

Reimbursable expenses shall include, but not be limited to, the following:

Mileage	(Per current IRS rate)
Outside Consultants	(at cost plus 15%)

Interwest Consulting Group +
15140 Transistor Lane + Huntington Beach, CA 92649
1613 Santa Clara Drive, Ste. 100 + Roseville, CA 95661
916-781-6600

**South Placer Fire District
Fire Prevention Division**

revised 4-27-2020

Fire Prevention Rate

Direct Personnel Costs							
Title	Number	\$/Hr (PERS)	10% UI & WC	Total \$	% spent FPB	Total/Hour	
Deputy Chief		\$110.00	\$11.00	\$121.00	10%	\$12.10	
Division Chief		\$89.00	\$8.90	\$97.90	100%	\$97.90	
Admin. assistant		\$51.00	\$5.10	\$56.10	65%	\$36.47	
Fiscal Operations		\$74.00	\$7.40	\$81.40	10%	\$8.14	
Overhead	%	Base Cost		Total	Hours / Year		
Office/phone/utilities/storage	10.00%	\$36,000.00		\$3,600.00	2080	\$1.73	
Office supplies/Copier	10.00%	\$34,800.00		\$3,480.00	2080	\$1.67	
IT/Computers	8.00%	\$50,400.00		\$4,032.00	2080	\$1.94	
Vehicle/Fuel/Ins	20.00%	\$72,000.00		\$14,400.00	2080	\$6.92	
Prevention Budget	100.00%	\$21,500.00		\$21,500.00	2080	\$10.34	
				Total Hourly		\$177.21	

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**SOUTH PLACER FIRE PROTECTION DISTRICT
NOTICE OF PUBLIC HEARING
LEGAL NOTICE**

NOTICE IS HEREBY GIVEN that the Board of Directors of the South Placer Fire District at a regular meeting on Wednesday May 13, 2020 at 7:00 pm, will hold a public hearing to consider the adoption of Ordinance No. 3-2019/20 regarding a schedule of certain fees and charges for various fire protection services and related activities, including without limitation inspection services and the processing of applications for and issuance of various permits and related activities. The Governor issued Executive Order N-25-20 allowing local legislative bodies to hold meetings via conference calls/online meetings while satisfying state transparency requirements. The Public Hearing will be held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting based on disability or other reasons, should contact the District at least twenty-four (24) hours in advance of the public hearing to make arrangements for such reasonable accommodations at (916) 791-7059. The link will be made available 72 hours before the hearing on the District's website (www.southplacerfire.org) and included in the posted Board Agenda. The Ordinance and the revised schedule of fees and charges will be available for public review on May 1, 2020. Members of the public are invited to provide comment at the public hearing, or, in writing, which is received on or before May 11, 2020. Any person challenging in court the decision made at the conclusion of the public hearing may be limited to raising only those issues raised at such hearing or in correspondence delivered to the District prior to the close of such hearing. Information on this matter may be obtained at the District's Station 17 located at 6900 Eureka Road, Granite Bay, California, 95746 by appointment only during the Covid-19 crisis or by contacting the District at (916) 791-7059.

Fire Chief Eric Walder
South Placer Fire Protection District
PUBLISHED IN THE LOOMIS NEWS: MAY 1, 8, 2020

63968

**SOUTH PLACER FIRE PROTECTION DISTRICT
NOTICE OF PUBLIC HEARING
LEGAL NOTICE**

NOTICE IS HEREBY GIVEN that the Board of Directors of the South Placer Fire District at a regular meeting on Wednesday May 13, 2020 at 7:00 pm, will hold a public hearing to consider the adoption of Ordinance No. 3-2019/20 regarding a schedule of certain fees and charges for various fire protection services and related activities, including without limitation inspection services and the processing of applications for and issuance of various permits and related activities. The Governor issued Executive Order N-25-20 allowing local legislative bodies to hold meetings via conference calls/online meetings while satisfying state transparency requirements. The Public Hearing will be held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting based on disability or other reasons, should contact the District at least twenty-four (24) hours in advance of the public hearing to make arrangements for such reasonable accommodations at (916) 791-7059. The link will be made available 72 hours before the hearing on the District's website (www.southplacerfire.org) and included in the posted Board Agenda. The Ordinance and the revised schedule of fees and charges will be available for public review on May 1, 2020. Members of the public are invited to provide comment at the public hearing, or, in writing, which is received on or before May 11, 2020. Any person challenging in court the decision made at the conclusion of the public hearing may be limited to raising only those issues raised at such hearing or in correspondence delivered to the District prior to the close of such hearing. Information on this matter may be obtained at the District's Station 17 located at 6900 Eureka Road, Granite Bay, California, 95746 by appointment only during the Covid-19 crisis or by contacting the District at (916) 791-7059.

Fire Chief Eric Walder
South Placer Fire Protection District
PUBLISHED IN THE ROSEVILLE PRESS TRIBUNE: MAY 1, 8, 2020

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, MAY 01, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: 2020/21 Emergency Medical Services (EMS) Fee Adjustment:

Action Requested: Staff recommends discussion and approval of the proposed Ordinance, revising fees and charges for EMS services.

Background: During the 2006 EMS rate adjustment the Board requested that the costs and fees associated with the ambulance transporting service be reviewed and presented to the Board each year. At the April 2018 Board meeting the Chief requested that the fee adjustment in part be tied to a CPI as other Fire Districts have done. The Board passed through ordinance the rate adjustment by the percentage change in the Consumer Price Index (CPI) Series Title Medical Care in the U.S. City Average, All Urban Consumers, Not Seasonally Adjusted, as published by the U.S. Department of Labor, Bureau of Labor Statistics for the twelve month period ending December 31 of the preceding calendar year. This year is the first year that the CPI will be used for the rate adjustment. The CPI adjustment is 2.8%.

Impact: Increased revenue to keep up with rising costs.

Attachments: Ordinance No. 2-2019/20 EMS Fee Ordinance. Proposed fee schedule with exhibit, 2020/21 EMS Supply Charges, CPI Data Sheet

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

ORDINANCE NO. 2-2019/20

ORDINANCE OF THE SOUTH PLACER FIRE PROTECTION DISTRICT REVISING THE
DISTRICT'S SCHEDULE OF FEES AND CHARGES FOR CERTAIN EMERGENCY MEDICAL
SERVICES

THE SOUTH PLACER FIRE DISTRICT ORDAINS:

WHEREAS, THE SOUTH PLACER FIRE PROTECTION DISTRICT is a fire protection district duly organized and existing under the laws of the State of California, including California Fire Protection District Law of 1997 (California Health and Safety Code Sections 13800 and following), and

WHEREAS, pursuant to said Health and Safety Code, the District provides various fire protection services, emergency medical services, ambulance transporting services and related activities; and

WHEREAS, there was previously established in 2002 a schedule of fees and charges for the above referenced services, among others, with said schedule of fees and charges has been followed and imposed thereafter by this district, and

WHEREAS, California Health and Safety Code Section 13916 now authorizes the District to charge a fee to cover the costs of any of the services provided by the District, and

WHEREAS, in 2006 the Board of Directors requested these schedules of fees and charges for the above referenced services be reviewed each year, and

WHEREAS, the District has undertaken and completed a current analysis of the cost and expenses incurred and necessary to provide, carry on, conduct and perform the above referenced services and related activities and has found that the revenues pursuant to the existing schedule are not sufficient to meet such costs and expenses and that it is necessary to revise the schedule of such fees and charges – accordingly and increase the same so as to generate sufficient revenue to meet the costs reasonably necessary and estimated to be incurred by the District in providing such services;

WHEREAS, the Board of Directors has determined that the fees and charges as revised hereunder are regulatory in nature and not property-related fees and charges as referred to in California Constitution Sections XIIIc and XIIId (former Proposition 218),

NOW, THEREFORE, THE BOARD OF DIRECTORS OF SOUTH PLACER FIRE PROTECTION DISTRICT, ORDAIN as follows:

SECTION 1. DEFINITIONS

For the purpose of this ordinance, the following terms shall have the following respective meanings unless the context indicates otherwise.

DISTRICT – shall mean South Placer Fire Protection District.

BOARD – shall mean the Board of Directors of this District.

EMERGENCY MEDICAL SERVICES DIVISION – shall mean and comprise those individuals duly appointed from time to time by the Board and constituting the EMS Division of this District.

MEDICAL AID AND AMBULANCE TRANSPORTING SERVICE FEES – shall mean the schedule of fees and charges established hereunder by this ordinance for the various respective services and related activities referred to in said schedule as approved and any revisions to the schedule found within Exhibit #1.

SECTION 2. GENERAL POLICIES

LEGISLATIVE INTENT AND FINDING. The Board of Directors deems it necessary and in the best interests of the District in the providing as emergency medical services and activities that various charges and fees are instrumental in providing such services. That a current analysis of the costs and expenses being incurred by the District, providing such services has indicated, that the current schedule of fees and charges for such services and the revenue generated hereunder is inadequate to meet the costs necessarily incurred by the District in order to provide such service and conduct such activities and that pursuant to the foregoing, therefore, it is necessary that the schedule of fees are sufficient hereunder and be revised accordingly and in an amount sufficient to generate revenues to meet the estimated financial needs of the District providing such services and performing such activities. All fees and charges hereunder shall be assessed if patient is transported or services are rendered on scene and patient is released against medical advice. All fees for specified services and activities, the subject of the schedule shall be calculated by the EMS DIVISION OF THE DISTRICT.

SECTION 3. REVISED SCHEDULE OF FEES AND CHARGES ESTABLISHED

Pursuant to the foregoing provisions of this ORDINANCE, the BOARD OF DIRECTORS does hereby establish the Revised Schedule of Fees and Charges as more particularly shown in Exhibit “#1” attached hereto and by this reference incorporated herein as if set forth in full.

SECTION 4. FEE ANNUAL ADJUSTMENT

The fees identified in the Exhibit #1 shall be adjusted annually, beginning July 1, 2019 and each July 1st thereafter, by the percentage change in the Consumer Price Index (CPI) Series Title Medical Care in the U.S. City Average, All Urban Consumers, Not Seasonally Adjusted, as published by the U.S. Department of Labor, Bureau of Labor Statistics for the twelve month period ending December 31 of the preceding calendar year.

SECTION 5. REVISION OF FEE SCHEDULE

The Board of Directors of the South Placer Fire District may, from time to time, revise the schedule found in Exhibit #1 as a result of changes in operating expenses of the District outside of Section 4 Annual Fee Adjustment. Such revisions shall be adopted in the form of amendments to this ordinance, after public comment at a regularly scheduled meeting of the Board in accordance with Health and Safety Code Section 13916.

SECTION 6. SEVERABILITY CLAUSE

If any section, subsection, paragraph, sentence clause of this Ordinance or any part is for any reason held to be invalid by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance or any part thereof.

SECTION 7. EFFECTIVE DATE

This ordinance, including the revised schedule of fees and charges established hereunder shall become effective no sooner than 30 days after its enactment and within 15 days thereafter shall be posted and published within the District as required by law.

The rates and charges established pursuant to this shall become applicable within the current fiscal year commencing **July 10th, 2020** and remain in effect thereafter.

SECTION 8. REVISIONS AND REVOCATIONS

There is reserved to this Board of Directors the right in their discretion at any time and from time to time to amend, modify or revoke in whole or in part any part, portion or provision of this ordinance as may be permitted or provided by law.

The provisions and revised schedule of fees and charges shall supersede prior ordinances and serve as the current ordinance until such time as the South Placer Fire District Board of Directors adopt an up-dated ordinance relating to said matters.

PASSED AND ADOPTED pursuant to hearing and at a regular meeting of the Board of Directors of the SOUTH PLACER FIRE PROTECTION DISTRICT, duly called and held in the DISTRICT on **June 10th, 2020**, by the following

AYES:

NOES:

ABSENT:

By: _____
President of the Board

ATTEST:

By: _____
Clerk of the Board

South Placer Fire District Emergency Medical Services Rates

5/1/2020

Base Rates	Current	Proposed 20/21
ALS Transport	\$1,961.76	\$2,016.69
BLS Transport	\$1,961.76	\$2,016.69
ALS/BLS Milage	\$40.25	\$41.38
ALS Engine First Responder Fee	\$280.50	\$288.35
Treat no Transport Fee	\$280.50	\$288.35
IPCR + QAF Fee	\$34.03	\$34.98

**2020/21 South Placer Fire District
Emergency Medical Services
Supply Charges**



South Placer Fire District **Emergency Medical Services Supply Charges**

Supply Charges

	Current	Proposed 20/21		Current	Proposed 20/21		Current	Proposed 20/21
Activated Charcoal	\$42.32	\$43.50	Dopamine Drip	\$62.79	\$64.55	Narcan	\$28.37	\$29.16
Adenosine	\$230.73	\$237.19	Dressing-Major	\$47.25	\$48.57	Nitrospray	\$7.00	\$7.20
Albuterol Nebulizer	\$14.78	\$15.19	Dressing-Minor	\$22.93	\$23.57	Needle Cric	\$54.86	\$56.40
Amiodarone	\$48.19	\$49.54	EKG	\$127.03	\$130.59	O 2 Supplies/nebulize	\$23.50	\$24.16
Aspirin	\$11.46	\$11.78	Epinephrine	\$21.88	\$22.49	OB Pack	\$44.65	\$45.90
Atropine	\$19.33	\$19.87	Glucagon	\$294.46	\$302.70	Oxygen	\$168.60	\$173.32
Atrovent Nebulizer	\$13.56	\$13.94	Glucometer Use	\$116.84	\$120.11	Personal Care Supply	\$11.46	\$11.78
Bag Valve Mask	\$84.55	\$86.92	Glucose	\$17.96	\$18.46	Pulse Oximetry	\$76.74	\$78.89
Benadryl	\$16.33	\$16.79	Interosseous Needle	\$340.34	\$349.87	Restraints	\$12.43	\$12.78
C02 Detection supply	\$66.56	\$68.42	Intubation Supplies	\$150.66	\$154.88	Sodium Bicarb	\$52.77	\$54.25
Calcium Chloride	\$31.35	\$32.23	ISOL/Decontaminant	\$51.06	\$52.49	Spinal Immobilization	\$67.10	\$68.98
Capnography	\$25.77	\$26.49	IV Drip Supplies	\$89.06	\$91.55	Splint Ext Disp	\$16.24	\$16.69
Chest Decompression	\$157.21	\$161.61	Lasix	\$16.33	\$16.79	Sterile H2O &N.S.	\$4.15	\$4.27
D5W IV Solution 100	\$59.34	\$61.00	Lidocaine Preload	\$28.25	\$29.04	Suctioning	\$35.78	\$36.78
Defib Electrodes	\$80.79	\$83.05	Morphine	\$23.16	\$23.81	Versed 10mg	\$58.45	\$60.09
Disposable Linen	\$47.96	\$49.30	MAD	\$7.23	\$7.43	Zofran 4mg/4ml	\$22.19	\$22.81
CPAP	\$254.62	\$261.75				Zofran ODT 4mg	\$22.19	\$22.81



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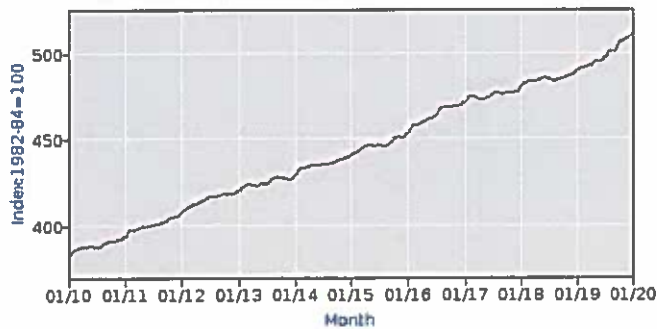
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CPI for All Urban Consumers (CPI-U)

Series Id: CUUR0000SAM
Not Seasonally Adjusted
Series Title: Medical care in U.S. city average, all urban consumers, not seasonally adjusted
Area: U.S. city average
Item: Medical care
Base Period: 1982-84=100

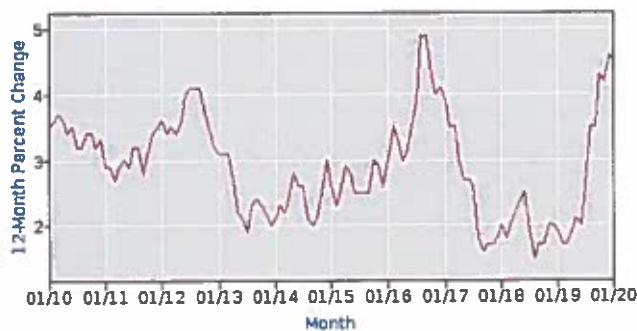


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Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2010	382.688	385.907	387.142	387.703	387.762	388.199	387.898	388.467	390.616	391.240	391.660	391.946	388.436	386.567	390.305
2011	393.858	397.065	397.726	398.813	399.375	399.552	400.305	400.874	401.605	403.430	404.858	405.629	400.258	397.732	402.784
2012	408.056	410.466	411.498	412.480	413.655	415.345	416.759	417.123	418.039	418.359	418.653	418.654	414.924	411.917	417.931
2013	420.687	423.221	424.154	423.815	422.834	424.264	424.836	426.866	428.026	428.082	427.740	427.089	425.134	423.162	427.107
2014	429.621	432.769	433.369	434.054	434.874	435.352	435.924	435.777	436.575	437.027	438.445	439.720	435.292	433.340	437.245
2015	440.969	442.783	444.020	446.663	447.213	446.271	446.773	446.536	447.289	450.065	451.371	451.072	446.752	444.653	448.851
2016	454.175	458.295	458.620	459.994	461.230	462.075	464.164	468.379	469.154	469.230	469.333	469.447	463.675	459.065	468.285
2017	471.700	474.546	474.561	473.582	473.512	474.360	476.126	476.869	476.485	477.121	477.198	477.802	475.322	473.710	476.934
2018	481.060	482.897	483.984	484.034	484.853	486.019	485.193	484.172	484.708	485.269	486.886	487.409	484.707	483.808	485.606
2019	490.204	491.227	492.306	493.331	494.928	495.563	497.687	500.916	501.468	506.100	507.541	509.689	498.413	492.927	503.900
2020	512.149														

12-Month Percent Change

Series Id: CUUR0000SAM
Not Seasonally Adjusted
Series Title: Medical care in U.S. city average, all urban consumers, not seasonally adjusted
Area: U.S. city average
Item: Medical care
Base Period: 1982-84=100



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Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2010	3.5	3.6	3.7	3.6	3.4	3.5	3.2	3.2	3.4	3.4	3.2	3.3	3.4	3.6	3.3
2011	2.9	2.9	2.7	2.9	3.0	2.9	3.2	3.2	2.8	3.1	3.4	3.5	3.0	2.9	3.2
2012	3.6	3.4	3.5	3.4	3.6	4.0	4.1	4.1	4.1	3.7	3.4	3.2	3.7	3.6	3.8
2013	3.1	3.1	3.1	2.7	2.2	2.1	1.9	2.3	2.4	2.3	2.2	2.0	2.5	2.7	2.2
2014	2.1	2.3	2.2	2.4	2.8	2.6	2.6	2.1	2.0	2.1	2.5	3.0	2.4	2.4	2.4

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2015	2.6	2.3	2.5	2.9	2.8	2.5	2.5	2.5	2.5	3.0	2.9	2.6	2.6	2.6	2.7
2016	3.0	3.5	3.3	3.0	3.1	3.5	3.9	4.9	4.9	4.3	4.0	4.1	3.8	3.2	4.3
2017	3.9	3.5	3.5	3.0	2.7	2.7	2.6	1.8	1.6	1.7	1.7	1.8	2.5	3.2	1.8
2018	2.0	1.8	2.0	2.2	2.4	2.5	1.9	1.5	1.7	1.7	2.0	2.0	2.0	2.1	1.8
2019	1.9	1.7	1.7	1.9	2.1	2.0	2.6	3.5	3.5	4.3	4.2	4.6	2.8	1.9	3.8
2020	4.5														

2019 Annual Increase 2.8%

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Ambulance Cost Estimation 2020/21



2020/21 Projected				
Salaries				
	Salaries and Benefits	Total	% EMS	Salaries EMS Related
Chief				
Deputy Chief				
1 EMS / Division Chief			15%	\$39,410.25
3 Battalion Chiefs			25%	\$57,017.00
6 Firefighter Paramedics			0%	\$0.00
3 Engineer Paramedics			45%	\$184,753.80
3 EMT Captains Station 5			80%	\$483,641.60
Mechanic Salary			80%	\$314,510.40
Accounting Technician			80%	\$328,260.80
3 Apprentices			20%	\$21,881.40
Overtime @ 20%			50%	\$53,477.00
Holiday sellback			80%	\$107,016.00
Employee assistance program			30%	\$375,000.00
One third Of \$195000			100%	\$65,000.00
\$7,000.00			80%	\$5,600.00
Total salaries toward EMS transport				\$1,972,951.25
EMS supplies/services estimates 2020/21				
EMS Billing				\$100,000.00
Legal				\$15,000.00
EMS equipment				\$10,000.00
Bio Hazard waste contract				\$4,000.00
Ambulance maintenance				\$15,000.00
Contract Compliance Monitoring				\$2,500.00
Physio Control contract				\$16,000.00
Total supplies and services				\$162,500.00
Projected ambulance replacement cost				\$32,712.00
Projected cost to staff, manage and purchase paramedic ambulances				\$2,168,163.25
Staff Projected Ambulance Revenue for 2020/21				\$1,750,000.00

SOUTH PLACER FIRE PROTECTION DISTRICT

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that on May 13th, 2020 at 7:00pm the South Placer Fire Protection District Board of Directors will consider the adoption of Ordinance No. 2-2019/20 establishing a revised fee schedule for medical services provided by the District. The Governor issued Executive Order N-25-20 allowing local legislative bodies to hold meetings via conference calls/online meetings while satisfying state transparency requirements. The Public Hearing will be held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the District at least twenty-four (24) hours in advance of the public hearing to make arrangements for such reasonable accommodations at (916) 791-7059. The link will be made available 72 hours before the hearing on the Districts website (www.southplacerfire.org) and included in the posted Board Agenda. By adopting this ordinance, the South Placer Fire Protection District will impose a revised fee schedule pursuant to section 13916 of the Health and Safety Code to defray the costs of ambulance, medical aid, and rescue response; or other related services provided by the District. Ten (10) days prior to the meeting on May 1, 2020, the District will have available at 6900 Eureka Road, Granite Bay, California 95746 by appointment only and online, public copies of the proposed ordinance or by contacting the District at (916) 791-7059.

Fire Chief Eric Walder
South Placer Fire Protection District

63964

**SOUTH PLACER FIRE PROTECTION DISTRICT
NOTICE OF PUBLIC HEARING
LEGAL NOTICE**

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Fire Chief Eric Walder

South Placer Fire Protection District

PUBLISHED IN THE ROSEVILLE PRESS TRIBUNE: MAY 1, 8, 2020

63963

**SOUTH PLACER FIRE PROTECTION DISTRICT
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LEGAL NOTICE**

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Fire Chief Eric Walder

South Placer Fire Protection District

PUBLISHED IN THE LOOMIS NEWS: MAY 1, 8, 2020

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, MAY 01, 2020
CC: BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: Fire Impact Fee Program 2020 Annual Adjustment:

Action Requested: Staff recommends discussion and action to approve by resolution the Fire Impact Fee Annual Adjustment.

Background: In June of 2018, the District at a public hearing approved by resolution the adoption of the South Placer Fire Protection Districts Fire Impact Fee Nexus Study. The study was subsequently approved by the Town of Loomis in November of 2018 and the County of Placer in January of 2019 and became effective March 2019. The approved study has an Annual Inflationary Adjustment written into the study based on the San Francisco engineering cost index as published in by the Engineering News-Record. This is the first adjustment to the fee since adopted. The change as published in the appropriate index for the preceding twelve months is 5.7%.

Impact: Future planning and budgeting.

Attachments: Fire Impact Fee Proposed Increase, Published Engineering News-Record Cost Index, Resolution No. 11-2019/20, Public Notice, May 2018 Fire Impact Fee Nexus Study

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

RESOLUTION NO. 11-2019/20

A RESOLUTION OF THE SOUTH PLACER FIRE PROTECTION DISTRICT BOARD OF DIRECTORS APPROVING INFLATIONARY ADJUSTED FIRE IMPACT FEES AND REQUESTING THE PLACER COUNTY BOARD OF SUPERVISORS AND THE LOOMIS TOWN COUNCIL ADOPT AN AUTOMATIC INFLATIONARY ADJUSTMENT PROVISION FOR THE DISTRICT'S FIRE IMPACT FEE

WHEREAS, on June 13, 2018, the South Placer Fire Protection District ("District") Board of Directors ("District Board"), by their Resolution No. 15-2017/18, approved a Fire Impact Fee Nexus Study and a new fire impact fee program on new development in the District; and

WHEREAS, on November 13, 2018, by their Resolution 18-35, the Loomis Town Council adopted the District's Fire Impact Nexus Study and new fire impact fee program on behalf the District; and

WHEREAS, on January 8, 2019, by their Resolution 2019-013, the Placer County Board of Supervisors ("County Board") of the adopted the District's Fire Impact Nexus Study and new fire fee program on behalf the District; and

WHEREAS, the District's 2018 Fire Fee Program Nexus Study, established automatic annual fee adjustment for inflation based on the annual change in Engineering News-Record Construction Cost Index for San Francisco ("ENR CCI SF"); and

WHEREAS, the one-year change in the ENR CCI SF from January 2019 (12114.87) to January 2020 (12806.17) is 5.7%; and

WHEREAS, the District Board desires to have the fire impact fee automatically adjust for inflation by the Town Council and County Board on July 1 of each fiscal year by the percentage change in the ENR CCI SF for the preceding calendar year unless another action is taken by the District Board, County Board or Town Council.

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

- 1) The District Board does hereby approve a 5.7% increase in the District's fire impact fees and requests that the County Board the Town Council adopt and implement the adjusted fire impact fees, as shown in Appendix A, on behalf of the District.

- 2) Prior to the adoption of this Resolution, the Board conducted a public hearing at which oral and written presentations were made as part of the Board's regularly scheduled May 13, 2020 meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, has been published twice in a newspaper in accordance with Government Code sections 66004, 66018, and 6062, subdivision (a). Additionally, at least 10 days prior to the meeting the District made available to the public, data indicating the amount of the cost, or estimated cost, required to provide the service for which the fee or service charge is to be adjusted pursuant to the Resolution by way of such public meeting, the Board received a memorandum attached as Exhibit A, which formed the basis for the action taken pursuant to this Resolution.
- 3) The Board finds pursuant to the California Environmental Quality Act ("CEQA"), this action is not a "project" because the Resolution provides a mechanism for funding fire protection and emergency response facilities, apparatus, and equipment but does not involve a commitment to any specific project for such purposes that may result in a potentially significant impact on the environment. (CEQA Guidelines § 15378.)
- 4) If any portion of this Resolution is found by a court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Resolution.

BE IT FURTHER RESOLVED that the District Board formally requests that the County Board and the Town Council authorize an automatic inflationary adjustment of the District's fire impact fee by amending their respective fire impact fee enabling ordinance or resolution.

PASSED AND ADOPTED by the Board of Directors of the South Placer Fire Protection District, at a regularly scheduled meeting held on May 13, 2020, by the following vote of said Board:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Chris Gibson, DC, President
Board of Directors

Katherine Medeiros, Secretary
Board of Directors

APPENDIX A

South Placer Fire Protection District Adjusted Fire Impact Fee Schedule

Land Use Category	Unit	Current Fire Impact Fee ¹	Inflationary Adjustment ²	Adjusted Fire Impact Fee
Single-Family Housing	BSQFT	\$0.81	5.7%	\$0.86
Multi-Family Housing	BSQFT	\$1.41	5.7%	\$1.49
Mobile Home	BSQFT	\$0.97	5.7%	\$1.03
Assisted Living Facility	BSQFT	\$0.89	5.7%	\$0.94
Assessory Dwelling Unit ³		----- See Note 3 -----		
Retail / Commercial	BSQFT	\$1.32	5.7%	\$1.40
Office	BSQFT	\$1.70	5.7%	\$1.80
Industrial	BSQFT	\$1.05	5.7%	\$1.11
Agriculture	BSQFT	\$0.53	5.7%	\$0.56
Warehouse / Distribution	BSQFT	\$0.87	5.7%	\$0.92

Notes:

¹ Approved by the SPFPD Board of Directors on June 13, 2018 (Resolution No. 15-2017/18); adopted by the Loomis Town Council on November 13, 2018 (Resolution No. 18-35); and adopted by the Nevada County Board of Supervisors on January 8, 2019 (Resolution No. 2019-013).

² Based upon the percentage change in the Engineering News-Record Construction Cost Index for San Francisco from January 2019 (12114.87) to January 2020 (12806.17).

³ Pursuant to Govt. Code § 65852.2(f)(3)(A), the fire impact fee for an accessory dwelling unit shall imposed proportionately in relation to the square footage of the primary dwelling unit. Accessory dwelling units less than 750 square feet of living area are exempt.

City Cost Index - San Francisco - As of February 2020

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To find more recent cost index data, go to this webpage (link below) and click on the link for the year you need, and then navigate to the week you need. Keep in mind that the city cost index figures are always published in the second weekly issue of the month.

http://www.enr.com/economics/current_costs

Go back to [view all City Indexes](#).

ENR COST INDEXES IN SAN FRANCISCO (1978-2020)

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2020	Feb	7513.83	+6.8	12807.67	+5.6
2020	Jan	7512.33	+7.0	12806.17	+5.7
2019	Dec	7479.68	+6.5	12764.52	+5.4
2019	Nov	7429.65	+5.9	12723.43	+5.1
2019	Oct	7341.15	+4.7	12524.93	+3.4
2019	Sept	7271.94	+3.7	12365.71	+2.2
2019	Aug	7274.44	+4.2	12368.21	+2.4
2019	July	7260.69	+4.2	12354.46	+2.5

SOUTH PLACER FIRE PROTECTION DISTRICT

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the South Placer Fire Protection District ("District") intends to conduct a public hearing on May 13, 2020 at 7:00 p.m. to consider a resolution concerning the approval of the District's Fire Impact Fee Nexus Study Annual Inflationary Adjustment of the fire impact fees charged on new development pursuant to California Government Code Section 66000 et al. The Governor issued Executive Order N-25-20 allowing local legislative bodies to hold meetings via conference calls/online meetings while satisfying state transparency requirements. The Public Hearing will be held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the District at least twenty-four (24) hours in advance of the public hearing to make arrangements for such reasonable accommodations at (916) 791-7059. The link will be made available 72 hours before the hearing on the District's website (www.southplacerfire.org) and included in the posted Board Agenda. The Fire Impact Fee Nexus Study for the proposed fire impact fee adjustment will be available for public review on May 1, 2020. Members of the public are invited to provide comment at the public hearing, or, in writing, which is received on or before May 11, 2020. Any person challenging in court the decision made at the conclusion of the public hearing may be limited to raising only those issues raised at such hearing or in correspondence delivered to the District prior to the close of such hearing. Information on this matter may be obtained at the District's Station 17 located at 6900 Eureka Road, Granite Bay, California, 95746 by appointment only during the Covid-19 crisis, or by contacting the District at (916) 791-7059.

Fire Chief Eric Walder
South Placer Fire Protection District

64019

**SOUTH PLACER FIRE PROTECTION DISTRICT
LEGAL NOTICE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the South Placer Fire Protection District ("District") intends to conduct a public hearing on **May 13, 2020 at 7:00 p.m.** to consider a resolution concerning the approval of the District's Fire Impact Fee Nexus Study Annual Inflationary Adjustment of the fire impact fees charged on new development pursuant to California Government Code Section 66000 et al. The Governor issued Executive Order N-25-20 allowing local legislative bodies to hold meetings via conference calls/online meetings while satisfying state transparency requirements. The Public Hearing will be held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting based on disability or other reasons should contact the District at least twenty-four (24) hours in advance of the public hearing to make arrangements for such reasonable accommodations at (916) 791-7059. The link will be made available 72 hours before the hearing on the District's website (www.southplacerfire.org) and included in the posted Board Agenda. The Fire Impact Fee Nexus Study for the proposed fire impact fee adjustment will be available for public review on May 1, 2020. Members of the public are invited to provide comment at the public hearing, or in writing, which is received on or before May 11, 2020. Any person challenging in court the decision made at the conclusion of the public hearing may be limited to raising only those issues raised at such hearing or in correspondence delivered to the District prior to the close of such hearing. Information on this matter may be obtained at the District's Station 17 located at 6900 Eureka Road, Granite Bay, California 95746 by appointment only during the Covid-19 crisis, or by contacting the District at (916) 791-7059.

Fire Chief Eric Wader
South Placer Fire Protection District
PUBLISHED IN THE ROSEVILLE PRESS TRIBUNE: MAY 1, 8, 2020

64018

**SOUTH PLACER FIRE PROTECTION DISTRICT
LEGAL NOTICE
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the South Placer Fire Protection District ("District") intends to conduct a public hearing on **May 13, 2020 at 7:00 p.m.** to consider a resolution concerning the approval of the District's Fire Impact Fee Nexus Study Annual Inflationary Adjustment of the fire impact fees charged on new development pursuant to California Government Code Section 66000 et al. The Governor issued Executive Order N-25-20 allowing local legislative bodies to hold meetings via conference calls/online meetings while satisfying state transparency requirements. The Public Hearing will be held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board. Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting based on disability or other reasons should contact the District at least twenty-four (24) hours in advance of the public hearing to make arrangements for such reasonable accommodations at (916) 791-7059. The link will be made available 72 hours before the hearing on the District's website (www.southplacerfire.org) and included in the posted Board Agenda. The Fire Impact Fee Nexus Study for the proposed fire impact fee adjustment will be available for public review on May 1, 2020. Members of the public are invited to provide comment at the public hearing, or in writing, which is received on or before May 11, 2020. Any person challenging in court the decision made at the conclusion of the public hearing may be limited to raising only those issues raised at such hearing or in correspondence delivered to the District prior to the close of such hearing. Information on this matter may be obtained at the District's Station 17 located at 6900 Eureka Road, Granite Bay, California 95746 by appointment only during the Covid-19 crisis, or by contacting the District at (916) 791-7059.

Fire Chief Eric Wader
South Placer Fire Protection District
PUBLISHED IN THE LOOMIS NEWS: MAY 1, 8, 2020



SOUTH PLACER FIRE PROTECTION DISTRICT

FIRE IMPACT FEE NEXUS STUDY

MAY 2018
FINAL REPORT

PREPARED FOR:

**BOARD OF DIRECTORS
SOUTH PLACER FIRE PROTECTION DISTRICT**

PREPARED BY:

**SCIConsultingGroup**

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SOUTH PLACER FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Gary Grenfell, President

Chris Gibson, Vice President

Sean Mullin, Clerk

Russ Kelley

Dave Harris

Tom Millward

Terri Ryland

FIRE CHIEF

Eric Walder

DEPUTY FIRE CHIEF

Karl Fowler

HUMAN RESOURCES/FISCAL OPERATIONS ADMINISTRATOR

Kathy Medeiros

DISTRICT CONSULTANT

Blair Aas, Director of Planning Services

SCI Consulting Group

ACKNOWLEDGEMENTS

This Fire Impact Fee Nexus Study was prepared by SCI Consulting Group ("SCI") under contract with the South Placer Fire Protection District ("District"). The work was accomplished under the general direction of Eric Walder, Fire Chief of the District.

We would like to acknowledge special efforts made by the following individuals and organizations for this project:

Kathy Medeiros, South Placer Fire Protection District
Placer County Auditor's Office
Placer County Assessor's Office

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EXECUTIVE SUMMARY

INTRODUCTION

This Fire Impact Fee Nexus Study ("Nexus Study") was prepared pursuant to the Mitigation Fee Act ("Act") as found in Government Code § 66000 et seq. The purpose of this Nexus Study is to establish the legal and policy basis for the collection of a new fire impact fee ("fee") on new development within the South Placer Fire Protection District ("District").

The District provides first-responder fire protection and emergency response services to the unincorporated community of Granite Bay, the Town of Loomis ("Town"), and some areas of the communities of Penryn and Newcastle in Placer County ("County"). Specifically, the District's services include fire prevention and suppression; emergency medical response and transport; rescue and hazardous materials response. In July 2017, the District consolidated with the Loomis Fire Protection District.

The purpose of the fee is to fund the one-time cost of expanding the District's facilities, apparatus, and equipment in order to maintain its existing level of service. For purposes of this Nexus Study, the term "facilities" or "fire system facilities" will refer to facilities (land, stations and other buildings), apparatus (engines, ambulances, and other vehicles), and equipment (ancillary and station). The term "new development" will generally refer the persons (residents and employees working in the District's service area) and the structural area (residential area and nonresidential building area) in which the persons live or work.

Currently, the County imposes a fire impact fee on behalf of the District in the amount of \$0.90 per square foot for all new construction in the boundaries of the District prior to the consolidation with Loomis Fire Protection District. Within the former boundaries of the Loomis Fire Protection District, the District imposes a fire impact fee in the amount of \$0.58 per square foot for residential construction and \$1.09 per square foot for nonresidential construction. Both fee programs are outdated as they were established in 2013 and 2003 respectively. With the consolidation of the District, both fee exiting fee programs will replace with the systemwide fee program established by this Nexus Study.

In order to impose such fees, this Nexus Study demonstrates that a reasonable relationship between new development, the amount of the fee, and fire facilities, apparatus and equipment funded by the fee. More specifically, this Nexus Study will present findings in order to meet the procedural requirements of the Mitigation Fee Act ("Act"), also known as AB 1600, which are as follows:

1. Identify the purpose of the fee.

2. Identify the **use** to which the fee is to be put.
3. Determine how there is a reasonable relationship between the fee's use and the type of development project on which the fee is imposed ("**benefit relationship**").
4. Determine how there is a reasonable relationship between the need for the fire facilities and the type of development project on which the fee is imposed ("**impact relationship**").
5. Determine how there is a reasonable relationship between the amount of the fee and the cost of the facilities or portion of the facilities attributable to the development on which the fee is imposed ("**proportional relationship**").

Additionally, the Act specifies that the fee shall not include costs attributable to existing deficiencies in public facilities but may include the costs attributable to the increased demand for public facilities reasonably related to the development project in order to refurbish existing facilities to maintain the existing level of service or achieve an adopted level of service that is consistent with the general plan.

To determine the District's fire impact fee consistent with these substantive requirements, this Nexus Study utilizes a system-wide existing facility standard methodology. Under this widely used methodology, existing fire protection facilities, apparatus, and equipment to existing development establishes the standard for determining new development's fair share of the cost to expand the District's fire system as growth occurs. Existing development is determined based on the assumption that 50 percent of the need and demand for fire service (and associated facilities, apparatus, and equipment) is related to the persons (residents or employees), and the other 50 percent of the need is related to the structural area (i.e., living area or nonresidential building area) in which they live or work. The value of the District's existing fire system is determined using the replacement value of the District's existing inventory of fire protection facilities, apparatus, and equipment. These costs are then applied to nine land use categories in proportion to the need they create for fire protection and emergency response services to establish a cost/fee per square foot.

The Nexus Study also identifies the fair share cost of planned fire and emergency response services facilities needed to serve existing development at the same facilities standard applied to new development. The identification and use of an existing facility standard and the proper expenditure of the fee revenue ensures that new development will not fund any existing deficiencies, but instead only planned facilities costs needed to accommodate growth. Thus, consistent with the Act, this Nexus Study demonstrates that there is a reasonable relationship between new development, the amount of the fee, and facilities, apparatus and equipment funded by the fee.

The Nexus Study also details the **procedural requirements** for approval of the Nexus Study and proposed fire impact fee program ("fee program") by the District Board of Directors and adoption by the County Board of Supervisors on behalf of the District. Also, the Act contains specific requirements for the **annual administration** of the fee program. These statutory requirements and other important information regarding the imposition and collection of the fee are provided in the last sections of the Nexus Study.

SUMMARY OF KEY FINDINGS

The following key findings from the Nexus Study are presented:

1. The County of Placer, on behalf of the District, currently imposes a fire impact fee in the amount of \$0.90 per square foot of all new construction in the boundaries of the District prior to the consolidation with Loomis Fire Protection District. Within the former boundaries of the Loomis Fire Protection District, the District imposes a fire impact fee in the amount of \$0.58 per square foot for residential construction and \$1.09 per square foot for nonresidential construction.
2. A fire impact fee is necessary to ensure that the District can adequately expand its fire protection facilities, apparatus, and equipment to accommodate the population and employment growth and new structural area created by new development.
3. Consistent with nexus requirements of the Act, this Nexus Study demonstrates that there is a reasonable relationship between new development, the amount of the proposed fee, and facilities, apparatus, and equipment funded by the fee.
4. Fee revenue may be used to fund 100% of the cost of new and expanded facilities, 100% of the cost of apparatus, vehicles, and equipment that expand the District's existing inventory, and up to 11.6 percent the replacement cost of apparatus, vehicle and equipment purchases.
5. Projected fee revenue and unexpended fire impact fee proceeds, will fund approximately \$4.7 million of the District's \$21.7 million in planned new facilities and replacement of existing apparatus, vehicles, and equipment.
6. The proposed fire impact fee is consistent with Placer County Ordinance Code 15.36.010 and the policies of the Placer County General Plan. The proposed fire impact fee is also consistent with Town of Loomis General Plan.
7. The District may approve, and the County and Town may adopt on their behalf, the following fee at or below the levels determined by this Nexus Study.

FIGURE 1 – MAXIMUM FIRE IMPACT FEE SCHEDULE

Land Use Category	Maximum Fee
Residential Development	Per Living Sq. Ft.
Single-Family Housing	\$0.81
Multi-Family Housing	\$1.41
Mobile Home	\$0.97
Assisted Living Facility	\$0.89
Nonresidential Development	Per Building Sq. Ft.
Retail / Commercial	\$1.32
Office	\$1.70
Industrial	\$1.05
Agriculture	\$0.53
Warehouse / Distribution	\$0.87

Notes:

¹ The fire impact fee is rounded to the nearest whole cent.

SUMMARY OF GENERAL RECOMMENDATIONS

Based on the findings presented in the Nexus Study, the following general recommendations are presented:

1. Since only cities and counties have land use authority to impose development impact fees as a condition of project approval, the District's proposed fee must be adopted by the County and Town on behalf of the District.
2. Fee proceeds should be deposited into a new, separate fund or account so there will be no commingling of fee proceeds with the unexpended balances in the existing fee program funds. Once the existing fee program funds have been spent, the accounts should be closed.
3. Fee revenue should be used to fund only the cost of new and expanded facilities, apparatus, vehicles, and equipment to serve new development as further detailed on page 20.
4. The District's approved fee should be adopted and implemented in accordance with the applicable provisions of the Act.
5. The District should comply with the annual reporting requirements under Government Code § 66006(b).
6. Following the fifth fiscal year after the first deposit of fee revenue and every five years thereafter, the District should comply with the reporting requirements under Government Code § 66001(d).
7. The cost estimates presented in this Nexus Study are in 2018 dollars. The new fire impact fee should be adjusted annually for cost inflation based on percentage change in an appropriate engineering cost index as published by the Engineering News-Record.

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DETERMINATION OF EXISTING DEVELOPMENT

The District serves both residences and businesses throughout their service area. As such, the demand for the District's services and associated facilities, apparatus, and equipment is measured by its service population and the structural area it protects. This section will first determine the service population and structural area within the District's service area. This data will be used to establish an existing facilities demand factor for the various residential, and nonresidential land uses within the District, which in turn will be used to determine existing development's total facilities demand.

EXISTING SERVICE POPULATION AND STRUCTURAL AREA

The District provides first-responder fire protection and emergency response services to the unincorporated community of Granite Bay, the Town of Loomis and currently serves an estimated resident population of 32,357. The District's resident population estimate is based on figures from the 2010 U.S. Census for the District's service area and Placer County Assessor's data as of February 2018.

The District also protects approximately 11,945 occupied and vacant housing units and over 3.0 million square feet of nonresidential building area. Estimated total housing units and nonresidential building area are based on figures from the Placer County Assessor as of February 2018.

FIRE FACILITIES DEMAND FACTOR

To determine the relative demand for fire facilities for various land uses, this Nexus Study relies on equivalent dwelling unit ("EDU") factors to compare fire facilities demand across various residential and nonresidential land uses. For purposes of this Nexus Study, it is assumed that 50 percent of the demand for fire protection and emergency response services is related to the persons (residents or employees), and the other 50 percent of the need is to protect the structural area (living area or nonresidential building area) in which the persons live or work.

The equivalent dwelling unit ("EDU") is also used to convert the nonresidential building area to a residential dwelling unit value. This approach allows for the cost of facilities, apparatus, vehicles, and equipment to be fairly apportioned among residential and nonresidential land uses.

Figure 2 on the following page shows the calculation of the fire facilities demand factor for nine land use categories. The residential land use categories are expressed per dwelling unit, and the nonresidential land use categories are expressed per square foot of building area. By this measure, for example, one single-family home creates the demand for the District's facilities, apparatus, and equipment equal to 590 square feet of retail/commercial building area.

FIGURE 2 – FIRE FACILITIES DEMAND FACTOR

Land Use Category	Unit	Persons per Unit ¹		Persons Demand Factor c = b * 50%	Structural Area per Unit ² d	Structural Area EDU e = d / 2,750	Structural		Fire Facilities EDU Demand Factor g = c + f
		Unit ¹	Persons EDU b = a / 2.88				Demand Factor c = b * 50%	Area f = e * 50%	
Single-Family Housing	DU	2.88	1.00	0.50	2,760	1.00	0.50	1.00	
Multi-Family Housing	DU	2.47	0.86	0.43	950	0.34	0.17	0.60	
Mobile Home	DU	2.04	0.71	0.35	1,400	0.51	0.25	0.61	
Assisted Living Facility	Bed	1.00	0.35	0.17	800	0.29	0.14	0.32	
Residential	DU	2.84	0.99	0.49	2,616	0.95	0.47	0.97	
Retail / Commercial	KBSF	2.33	0.81	0.40	1,000	0.36	0.18	0.59	
Office	KBSF	3.33	1.16	0.58	1,000	0.36	0.18	0.76	
Industrial	KBSF	1.67	0.58	0.29	1,000	0.36	0.18	0.47	
Agriculture	KBSF	0.33	0.11	0.06	1,000	0.36	0.18	0.24	
Warehouse / Distribution	KBSF	1.23	0.43	0.21	1,000	0.36	0.18	0.39	
Nonresidential	KBSF	2.69	0.93	0.47	1,000	0.36	0.18	0.55	

Notes:

¹ Residents per unit is based on census data from the 2010 U.S. Census for Grange Bay and Loomis Census-Designated Places. All nonresidential density figures (except Agriculture) are from 2001 "Employment Density Study" prepared by The Nielson Company, Inc. for the Southern California Association of Governments expressed in terms of the number of employees per 1,000 square feet of building area. The density figure for Agriculture is from the 2004

"Employment Density in the Puget Sound Region" report prepared by E.K. Pfum for the University of Washington.

² Residential structural area per unit is based on Placer County Assessor's data as of February 2018. Structural area for assisted living facility assumes 800 square feet per bed.

EXISTING FIRE FACILITIES DEMAND EDUs

Figure 3 below calculates the District's existing demand EDUs based on the total number of dwelling units and estimated nonresidential building area within the District. As shown, total existing demand EDUs for the District is 13,658. Existing demand EDUs represents the level of existing development served by the District's existing facilities.

FIGURE 3 – EXISTING DEMAND EDUs

Land Use Categories	Unit	Units ¹	Fire Facilities EDU Demand Factor ²	Existing Demand EDUs
Calc		a	b	c = a * b
Single Family Housing	DU	11,347	1.00	11,347
Multi-Family Housing	DU	375	0.60	225
Mobile Home	DU	223	0.61	136
Nonresidential	KBSF	3,000.466	0.65	1,950
Total		14,945		13,658

Source: Placer County Assessor's Office; SCI Consulting Group

Notes:

¹ Housing unit count and nonresidential building area is based on information from the Placer County Assessor's data as of July 2017.

² See Figure 2.

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DETERMINATION OF EXISTING FIRE SYSTEM FACILITIES

EXISTING FIRE SYSTEM FACILITIES

The next step in determining the District's existing facilities standard is to calculate the replacement value of the District's fire protection and emergency response facilities system. Figure 4 below presents a summary of replacement value (in 2018 dollars) for the District's existing facilities (land and stations), apparatus (engines, ambulances, and other vehicles) and equipment (ancillary and station).

The South Placer Fire District operates five fire stations, one administration office, one maintenance shop and one training/hose tower. The estimated replacement value of the District's fire stations is \$520 per square foot which is based on recent cost estimates for expansion of Station 15. The estimated land value for the District's fire stations ranges from \$225,000 to \$350,000 per acre. The estimated replacement value of the District's apparatus, vehicles, and equipment inventory is based on unit cost assumptions provided by the District. Estimated values of older apparatus have been discounted from the replacement value of the new apparatus to reflect their age. (The detailed inventory and estimated replacement value for each is provided in Appendix C.)

As shown below, the estimated value of the District's existing facilities, apparatus, and equipment is \$30.0 million in 2018 dollars.

FIGURE 4 – REPLACEMENT VALUE OF EXISTING FIRE SYSTEM FACILITIES

Fee Components	Total Replacement Value (2018\$)
Land	\$2,920,518
Stations / Other Buildings	\$21,185,981
Apparatus / Vehicles	\$3,972,000
Equipment	\$1,958,750
Total Existing Fire System Facilities	\$30,037,248

Source: South Placer Fire Protection District; SCI Consulting Group

EXISTING FIRE FACILITIES STANDARD

The District's ratio of existing facilities, apparatus, and equipment to the existing demand establishes the standard for determining new development's fair share of the cost to replace and expand the District's facilities as growth occurs. As shown below, the standard is represented by the existing fire system facilities cost of \$2,199.24 per demand EDU.

FIGURE 5 – FIRE FACILITIES COST PER DEMAND EDU

Existing Fire System Facilities ¹	\$30,037,248
Existing Demand EDUs ²	13,658
Existing Fire Facility Cost Per EDU	\$2,199.24

Notes:¹ See Figure 4.² See Figure 3.

DETERMINATION OF THE FIRE IMPACT FEE

The Mitigation Fee Act requires that development impact fees be determined in a way that ensures a reasonable relationship between the amount of the fee and the cost of facilities, apparatus, and equipment attributable to the development on which the fee is imposed. In this section, the District's facilities standard determined and then applied to nine land uses categories in proportion to the demand they create as measured by their fire facilities demand factor.

RESIDENTIAL FIRE IMPACT FEE

Since residential land uses have varying dwelling unit occupancies and sizes, the residential fire impact fee is expressed on a per square footage basis for the following four residential land use categories. The four residential land use categories are defined below.

- **"Single-family housing"** means detached or attached one-family dwelling units with an assessor's parcel number for each dwelling unit;
- **"Multi-family housing"** means buildings or structures designed for two or more families for living or sleeping purposes and having kitchen and bath facilities for each family; and
- **"Mobile home"** means a development area for residential occupancy in vehicles which require a permit to be moved on a highway, other than a motor vehicle designed or used for human habitation and for being drawn by another vehicle; and
- **"Assisted living facility"** means buildings or structures designed for independent living, assisted living and retirement living facilities.

The fire impact fee shall be charged on the square footage within the perimeter of a residential structure. Garages, carports, walkways, overhangs, patios, enclosed patios, detached storage structures, or similar areas are excluded.

Figure 6 on the following page presents the calculation of the District's proposed residential fire impact fees. The District may approve, and the County and Town may adopt on their behalf, the following fees at or below the levels determined by this Nexus Study. As shown, the residential fees are determined by multiplying the facilities standard by their respective facilities demand factor plus an additional two percent for annual administration of the fire impact fee program. The fee program administrative cost component is designed to offset the cost of collection, documentation, annual reporting requirements, five-year report

requirements, periodic Nexus Study updates, and other costs reasonably related to compliance with the Act.

FIGURE 6 – PROPOSED RESIDENTIAL FIRE IMPACT FEES

Residential Land Use Category	Facility Standard ¹	Facilities Demand EDU Factor ²	Cost per Unit	Admin. Expense 2% ³	Average Living Area per Sq. Ft. ⁴	Proposed Residential Fees ⁵
Calc.	a	b	c = a * b	d = c * 0.02	e	f = (c + d) / e
			- per dwelling unit -			- per sq. ft. -
Single-Family Housing	\$2,199.24	1.00	\$2,199.24	\$43.98	2,760	\$0.81
Multi-Family Housing	\$2,199.24	0.60	\$1,319.55	\$26.39	950	\$1.41
Mobile Home	\$2,199.24	0.61	\$1,341.54	\$26.83	1,400	\$0.97
Assisted Living Facility	\$2,199.24	0.32	\$703.76	\$14.08	800	\$0.89

Notes:

¹ See Figure 5.

² See Figure 2.

³ County collection, documentation, annual reporting requirements, five-year report requirements, periodic Nexus Study updates and other costs reasonably related to compliance with the Act.

⁴ Based on Placer County Assessor's Lien Roll Data as of February 2018. Structural area for assisted living facility assumes 800 average square feet per bed.

⁵ Proposed residential fire impact fees are rounded down to the nearest cent.

NONRESIDENTIAL FIRE IMPACT FEES

As stated earlier, the Mitigation Fee Act requires that development impact fees be determined in a way that ensures a reasonable relationship between the fee and the type of development on which the fee is imposed. Since different nonresidential land uses have varying employment densities, the nonresidential fire impact fee is expressed per square foot of building area based on their respective facilities demand EDU factor for five nonresidential land use categories. The five nonresidential land use categories are as follows:

- "Retail / Commercial" means retail, commercial, educational and hotel/motel construction;
- "Office" means general, professional and medical office construction;
- "Industrial" means manufacturing construction;
- "Agriculture" means construction of barns other agricultural structures; and

- **“Warehouse / Distribution”** means construction of buildings primarily devoted to the storage and / or distribution of materials.

The nonresidential fee shall be charged for “covered and enclosed space” within the perimeter of a nonresidential structure. Any storage areas incidental to the principal use of the development, garage, parking structure, unenclosed walkway, or utility or disposal area are excluded.

Figure 7 below presents the calculation of the nonresidential fire impact fees. The District may approve, and the County and Town may adopt on their behalf, the following fees at or below the levels determined by this Nexus Study. As shown, the fees for the five nonresidential land uses are determined by multiplying the facilities standard by their respective facilities demand factor plus an additional two percent for administration of the fire impact fee program.

FIGURE 7 – PROPOSED NONRESIDENTIAL FIRE IMPACT FEES

Nonresidential Land Use Category	Facility Standard ¹	Facilities Demand EDU Factor ²	Cost per Unit	Admin. Expense 2% ³	Total Cost per Unit	Proposed Nonres. Fire Impact Fee ⁴
Calc	a	b	c = a * b	d = c * 0.02	e = c + d	f = e / 1,000
<i>- per 1,000 sq. ft. of building area -</i>						<i>- per sq. ft. -</i>
Retail / Commercial	\$2,199.24	0.59	\$1,298	\$25.95	\$1,323.50	\$1.32
Office	\$2,199.24	0.76	\$1,671	\$33.43	\$1,704.85	\$1.70
Industrial	\$2,199.24	0.47	\$1,034	\$20.67	\$1,054.32	\$1.05
Agriculture	\$2,199.24	0.24	\$528	\$10.56	\$538.37	\$0.53
Warehouse / Distribution	\$2,199.24	0.39	\$858	\$17.15	\$874.86	\$0.87

Notes:

¹ See Figure 5.

² See Figure 2.

³ Collection, documentation, annual reporting requirements, five-year report requirements, periodic Nexus Study updates and other costs reasonably related to compliance with the Act.

⁴ Proposed nonresidential fire impact fees are rounded down to the nearest cent.

PROJECTED FIRE IMPACT FEE REVENUE

Figure 8 projects fee revenue from approved and proposed units within the District's service area. Total fire impact fee revenue (in 2018 dollars) is then estimated by multiplying the facilities standard by demand EDU growth for all projected units.

FIGURE 8 – PROJECTED FIRE IMPACT FEE REVENUE

Land Use Category	Current Demand EDUs (2018) ¹	Demand EDU Growth ²	Total Cost per Demand EDU ³	Projected Fire Impact Fee Revenue (2018\$)
Calc	a	b	c	d = b * c
Residential	11,708	1,281	\$2,199.24	\$2,817,000
Nonresidential	1,950	308	\$2,199.24	\$677,000
Total	13,658	1,589	\$2,199.24	\$3,494,000

Source: South Placer Fire Protection District, SCI Consulting Group

Notes:

¹ See Figure 3.

² Demand EDUs for approved or proposed units provided by the District.

³ See Figure 5.

PLANNED FIRE SYSTEM FACILITIES

Figure 9 on the following page presents the District's remaining planned fire facilities, apparatus, and equipment through the development of projected units in the District's service area. The District will also need to replace apparatus, vehicles, and equipment more quickly due to the increase service calls from the growth in the persons and structure area created by projected units. The District will be able to use fee proceeds to fund 11.6 percent or approximately \$1.3 million of the estimated \$10.9 million in apparatus, vehicles, and equipment replacement costs.¹

¹ Represents the percentage growth in EDUs.

FIGURE 9 – PLANNED FACILITIES, APPARATUS, AND EQUIPMENT

Item	Total Estimated Cost (2018\$)
Station 15 Renovation and Expansion	\$2,390,000
Station 17 Renovation and Expansion	\$950,000
Station 20 Renovation and Expansion	\$1,000,000
Maintenance Shop Renovation	\$350,000
Training/Hose Tower Renovation	\$185,000
Station 29 Renovation	\$75,000
Station 28 Renovation and Expansion	\$1,800,000
New Administrative Office and Meeting Room	\$2,800,000
New Command Vehicle	\$80,000
New Type 1 Engine	\$751,000
New Type 3 Wildland	\$478,000
Apparatus, Vehicles, and Equipment Replacement Ascribable to New Development ¹	\$1,264,000
Apparatus, Vehicles, and Equipment Replacement Ascribable to Existing Development ¹	\$9,604,000
Capital Improvement Plan	\$21,727,000

It is important to note that the fire impact fee program is designed not to be dependent on a specific capital improvement plan and specific level of new development. Only enough fee revenue will be generated for the District to expand its existing level of service to serve the growing community. Fee revenue may be used to fund up to 100 percent of the cost of the expansion of fire stations or new apparatus and vehicles added to the District's inventory, and up to 11.6 percent the replacement cost of apparatus, vehicle and equipment purchases. Fee revenue may not be used to fund 1) the renovation of existing facilities, and 2) operational, maintenance or repair costs.

Figure 10 below demonstrates that the District's unexpended fire impact fee proceeds and projected fee revenue from new development will fund approximately 21.4 percent or \$4.7 million of the planned facilities. The District will need to fund the shortfall, and any other improvements not currently identified, with other funding sources. Other potential sources of funds include, but are not limited to, the District's general fund, a general obligation bond measure, state and federal grants, and existing or new special tax and assessment proceeds, if allowable.

FIGURE 10 – FACILITIES FINANCING PLAN

	Calc	
Total Cost of Planned Facilities ¹	a	\$21,727,000
Unexpended Fire Impact Fee Funds ²	b	\$1,164,869
Remaining Cost of Planned Facilities	c = a - b	\$20,562,131
Total Projected Fee Revenue ³	d	\$3,494,000
Surplus / (Shortfall) ⁴	e = d - c	(\$17,068,131)

Sources: South Placer Fire Protection District; SCI Consulting Group

Notes:

¹ See Figure 9

² As of February 28, 2018, the fund balances are \$962,969.07 for SPFPD (prior boundaries) and \$201,889.97 for LFPD (prior boundaries).

³ See Figure 8.

⁴ To be funded with other sources of District funds.

NEXUS FINDINGS

This section frames the Nexus Study findings in terms of the legislated requirements to demonstrate the legal justification of the fire impact fees. The justification of the fire impact fees on new development must provide information as set forth in Government Code § 66000. These requirements are discussed below.

PURPOSE OF FEE

The purpose of the fire impact fee is to fund the cost of fire protection and emergency response facilities, apparatus, and equipment attributable to new residential and nonresidential development in the District. The fire impact fees will ensure that new development will not burden existing development with the cost of facilities required to accommodate growth as it occurs within the District.

USE OF FEE REVENUE

Fee revenue will be used to fund the cost of new and expanded facilities, apparatus, vehicles, and equipment to serve new development, such as, but not limited to, those identified in Figure 9. Provided below is a summary of the allowable and prohibited uses of fee revenue.

FIGURE 11 – SUMMARY OF ALLOWABLE AND PROHIBITED USES OF FEE REVENUE

<u>Allowable Uses</u>	<u>Prohibited Uses</u>
<ul style="list-style-type: none"> • <i>New (added) or expanded land and facilities costs (100%)</i> • <i>Apparatus, vehicles and equipment purchases that expand the system inventory (100%)</i> • <i>Facility costs already incurred to provide growth-related capacity (100%)</i> • <i>Portion of apparatus, vehicles, and equipment replacement costs attributable to new development (11.6%)</i> • <i>Portion of a renovation project that expands service capacity</i> 	<ul style="list-style-type: none"> • <i>Existing deficiencies, such as improvements to existing facilities that do not expand service capacity</i> • <i>Portion of apparatus, vehicles, and equipment replacement costs attributable to existing development (88.4%)</i> • <i>Operational, maintenance or repair costs</i>

BENEFIT RELATIONSHIP

The fee will be collected as development occurs. In order to maintain its existing level of fire protection and emergency response services, fee revenue will be used to replace and expand the District's facilities, apparatus, and equipment to meet the additional demand generated by the new residents and employees and new structural area created by new development projects.

Fee revenue will be deposited into a separate fire impact fee account or fund in a manner to avoid any commingling of the fees with other revenues and funds of the District. The fee revenue will be restricted to uses described in the "Use of Fee Revenue" finding. These actions ensure development project paying the fees will benefit from their use.

IMPACT RELATIONSHIP

New residential and nonresidential development projects in the District will grow the persons (residents and employees) and the structural area (residential area and nonresidential building area) in persons live or work. The growth in persons and structural area will create additional need for the District's fire protection and prevention, emergency response service and a corresponding need for new or expanded facilities, and replacement of apparatus, vehicles, and equipment. The fee will be imposed on different types of development projects to the additional service population generated and structural area created by new development projects.

PROPORTIONALITY RELATIONSHIP

The cost of fire protection facilities, apparatus, and equipment attributable to a development project is based upon the level of existing development served by the District's existing fire protection and emergency response facilities. The use of a facilities standard methodology to determine the fire impact fee achieves proportionality between existing development and new development. Moreover, these equivalent costs are applied to nine land use categories in proportion to the need they create for improved and expanded facilities.

Larger development projects will generate a higher number of persons and structural area to protect and, as a result, will pay a higher fee than smaller development projects. Thus, the application of the fire impact fee schedule to a specific project ensures a reasonable relationship between the fee and the cost of the facilities, apparatus, and equipment attributable to that project.

FEE PROGRAM ADOPTION REQUIREMENTS

The following are the general requirements for approval of the Nexus Study and proposed fire impact fee program ("fee program") by the District Board of Directors and adoption by the County Board of Supervisors on behalf of the District. The specific statutory requirements for the adoption of the fee program may be found in the Mitigation Fee Act (California Govt. Code § 66000 et seq.) and County Ordinance Code 15.36.010. SCI recommends that the notice and hearing requirements be satisfied by the District for approval and the by County and Town for adoption.

SOUTH PLACER FIRE PROTECTION DISTRICT

1. The District Board of Directors shall conduct at least "one open and public meeting" as part of a regularly scheduled meeting on the proposed fee program.
2. At least 14 days before the meeting, the District shall mail out a notice of the meeting to any interested party who filed a written request for notice of the adoption of new or increased fees.
3. At least 10 days before the meeting, the District shall make available to the public the Nexus Study for review.
4. At least 10 days before the public hearing, a notice of the time and place of the meeting shall be published twice in a newspaper of general circulation with at least five days intervening between the dates of first and last publication not counting such publication dates.
5. After the public hearing, adopt a resolution approving the Nexus Study and proposed fee program with a recommendation that the County Board of Supervisors and the Town Council adopt the proposed fee program on behalf of the District.

PLACER COUNTY

1. The County Board of Supervisors shall conduct at least "one open and public meeting" as part of a regularly scheduled meeting on the requested fee program.
2. At least 14 days before the meeting, the County shall mail out a notice of the meeting to any interested party who filed a written request for notice of the adoption of new or increased fees.
3. At least 10 days before the meeting, the County shall make available to the public the Nexus Study for review.

4. At least 10 days before the public hearing, a notice of the time and place of the meeting shall be published twice in a newspaper of general circulation with at least five days intervening between the dates of first and last publication not counting such publication dates.
5. After the public hearing, adopt an ordinance establishing the proposed fee program on behalf of the District in the unincorporated areas of the District.
6. The fire impact fees take effect 60 days after adoption of the County ordinance.

TOWN OF LOOMIS

1. The Town Council shall conduct at least "one open and public meeting" as part of a regularly scheduled meeting on the requested fee program.
2. At least 14 days before the meeting, the Town shall mail out a notice of the meeting to any interested party who filed a written request for notice of the adoption of new or increased fees.
3. At least 10 days before the meeting, the Town shall make available to the public the Nexus Study for review.
4. At least 10 days before the public hearing, a notice of the time and place of the meeting shall be published twice in a newspaper of general circulation with at least five days intervening between the dates of first and last publication not counting such publication dates.
5. After the public hearing, adopt an ordinance establishing the proposed fee program on behalf of the District for the Town of Loomis.
6. The fire impact fees take effect 60 days after adoption of the Town ordinance.

FEE PROGRAM ADMINISTRATION REQUIREMENTS

This section contains general requirements for the administration of the fee program. The specific statutory requirements for the administration of the fee program may be found in the Mitigation Fee Act (California Govt. Code § 66000 et seq.).

ACCOUNTING REQUIREMENTS

Proceeds from the fire impact fee should be deposited into a separate fund or account so that there will be no commingling of fees with other revenue. The fire impact fees should be expended solely for the purpose for which they were collected. Any interest earned by such account should be deposited in that account and expended solely for the purpose for which originally collected.

REPORTING REQUIREMENTS

The following information, entitled *Annual Report*, must be made available to the public within 180 days after the last day of each fiscal year:

- a brief description of the type of fee in the account;
- the amount of the fee;
- the beginning and ending balance of the account;
- the fees collected that year and the interest earned;
- an identification of each public improvement for which the fees were expended and the amount of the expenditures for each improvement;
- an identification of an approximate date by which development of the improvement will commence if the local agency determines that sufficient funds have been collected to complete financing of an incomplete public improvement;
- a description of each inter-fund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, the date on which any loan will be repaid, and the rate of interest to be returned to the account; and
- the amount of money refunded under section Govt. Code § 66001.

The District shall review the information made available to the public pursuant to paragraph (1) at the next regularly scheduled public meeting, not less than 15 days after this information is made available to the public, as required by this subdivision. Notice of the time and place of the meeting, including the address where this information may be reviewed, shall be

mailed, at least 15 days prior to the meeting, to any interested party who files a written request with the District or the County for mailed notice of the meeting. Any written request for mailed notices shall be valid for one year from the date on which it is filed unless a renewal request is filed. Renewal requests for mailed notices shall be filed on or before April 1 of each year. The legislative body may establish a reasonable annual charge for sending notices based on the estimated cost of providing the service.

For the fifth fiscal year following the first receipt of any fire impact fee proceeds, and every five years thereafter, the District must comply with Government Code Section 66001(d)(1) by affirmatively demonstrating that the District still needs unexpended fire impact fees to achieve the purpose for which it was originally imposed and that the District has a plan on how to use the unexpended balance to achieve that purpose. Specifically, the District shall make all of the following findings, entitled Five-Year Report, with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put;
- Demonstrate a reasonable relationship between the fee and the purpose for which it is charged;
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements; and
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund.

The County shall provide for the refund of all or any part of such unexpended or unappropriated fee revenue, together with any actual interest accrued thereon, in the manner described in Section 66001 (e) of the Government Code, to the current record owner of any property for which a fee was paid; provided that if the administrative costs of refunding such fee revenue exceed the amount to be refunded.

ANNUAL INFLATIONARY ADJUSTMENT

In order for the District to maintain its level of service, the fee will need to be automatically adjusted annually commensurate with changes in the cost of facilities, apparatus, and equipment. Therefore, the fire impact fee should be adjusted on July 1 of each fiscal year by the percentage change in an appropriate engineering cost index as published by the Engineering News-Record, or its successor publication for the preceding twelve months.

IMPROVEMENTS IN-LIEU OF FEES

Subject to certain restrictions, if a developer dedicates land, constructs facilities and / or provide apparatus/equipment for the District, the fire impact fees imposed on that development project may be adjusted to reflect a credit for the cost of the dedicated land, facilities constructed and / or apparatus/equipment provided.

FEE CREDITS

In order to comply with the Act and recent court cases, a fee credit must be given for demolished existing square footage as part of a new development project.

FEE EXEMPTION

Pursuant to County Code Section 15.36.010, any new construction projects with less than five hundred (500) square feet total square feet of new floor area is exempt from the fee.

APPENDICES

Appendix A – Dwelling Unit Occupancy Factor

Appendix B – District Map

Appendix C – Fire System Inventory and Replacement Cost Estimates

Appendix D – Comparison of Current and Proposed Fire Impact Fees

Appendix E – Placer County Ordinance Code 15.36.010

APPENDIX A – DWELLING UNIT OCCUPANCY FACTOR

FIGURE 12 – DWELLING UNIT OCCUPANCY FACTOR
GRANITE BAY AND LOOMIS CENSUS DESIGNATED PLACES

Land Use Categories	Occupied Dwelling Units		Total Number of Occupants	Dwelling Unit Occupancy Factor ¹
	Calc	a	b	c = a / b
Single-Family Housing		9,685	27,933	2.88
Multi-Family Housing		237	585	2.47
Mobile Home		439	897	2.04
Average (2010 Census)		10,361	29,415	2.84

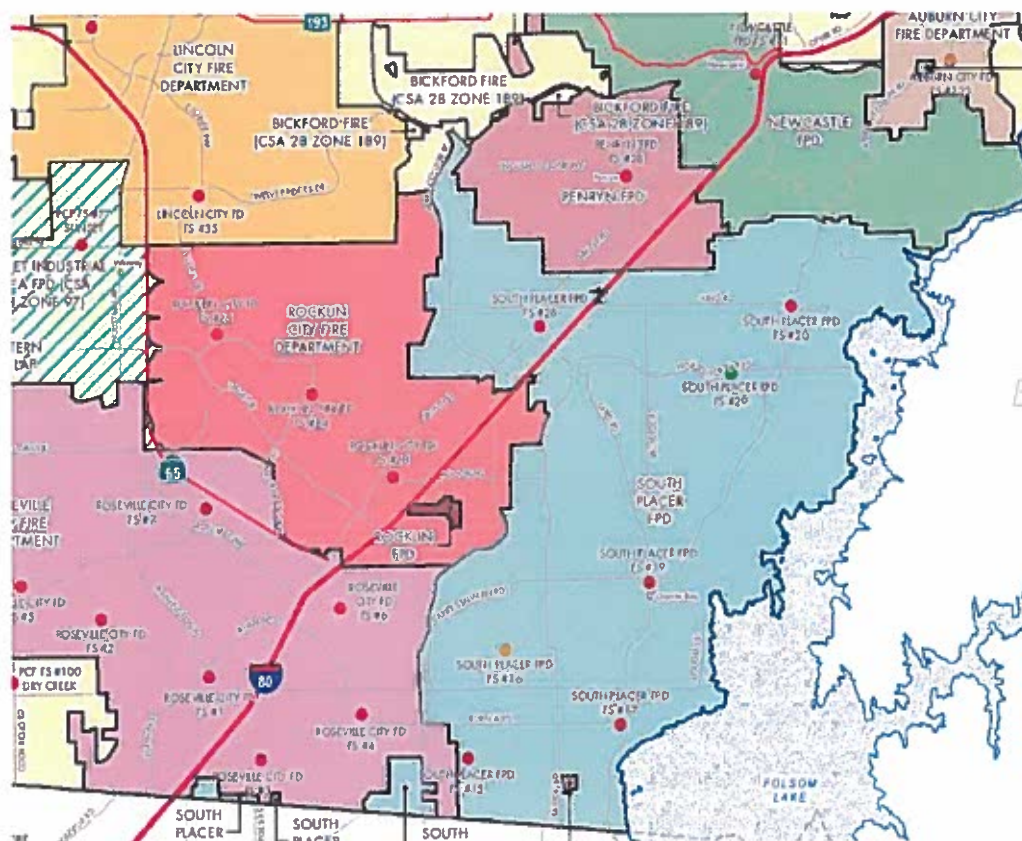
Source: U.S. Census Bureau, 2016 ACS 5-Year Estimate

Notes:

¹ The Granite Bay and Loomis Census Designated Places closely approximate the boundaries of the District and are found to be representative of the District for the purpose of the determination of the dwelling unit occupancy factor.

APPENDIX B – DISTRICT MAP

FIGURE 13 – DISTRICT MAP



APPENDIX C – FIRE SYSTEM INVENTORY AND REPLACEMENT COST ESTIMATES

FIGURE 14 – EXISTING LAND AND BUILDING INVENTORY

Fire Station	Amount	Unit Cost	Replacement Cost (2018\$)
Calc	a	b	c = a * b
Station 15			
Land	0.70 acres	\$350,000 per acre	\$245,000
Station	3,420 sq. ft.	\$520 sq. ft.	\$1,778,400
Station 16			
Land	1.00 acres	\$350,000 per acre	\$350,000
Station	6,443 sq. ft.	\$520 sq. ft.	\$3,350,360
Station 17			
Land	2.50 acres	\$350,000 per acre	\$875,000
Station	9,920 sq. ft.	\$520 sq. ft.	\$5,158,400
Maintenance Shop	3,690 sq. ft.	\$59 sq. ft.	\$218,352
Training/Hose Tower	868 sq. ft.	\$213 sq. ft.	\$185,309
Station 19			
Land	1.20 acres	\$350,000 per acre	\$420,000
Station	7,527 sq. ft.	\$520 sq. ft.	\$3,914,040
Station 20			
Land	2.30 acres	\$350,000 per acre	\$805,000
Station	2,366 sq. ft.	\$520 sq. ft.	\$1,230,320
Station 28			
Land	0.50 acres	\$225,000 per acre	\$113,018
Station	7,810 sq. ft.	\$520 sq. ft.	\$4,061,200
Station 29			
Land ¹	0.33 acres	\$0 per acre	\$0
Station	2,480 sq. ft.	\$520 sq. ft.	\$1,289,600
Vacant Site			
Land ²	0.50 acres	\$225,000 per acre	\$112,500
Station	0 sq. ft.	\$0 sq. ft.	\$0
Total Existing Facilities (Land and Buildings)			\$24,106,498

Source: South Placer Fire Protection District; SCI Consulting Group

Notes:

¹ Station 29 land is leased, therefore no land value is shown.

² Vacant site may be used for future administrative building.

FIGURE 15 – EXISTING APPARATUS AND VEHICLES INVENTORY

Make / Model	Type	Assignment	Purchase Year	Replacement Value (2018\$)
Crown Victoria	Pool Car	Pool Vehicle	2002	\$11,000
Ford Taurus	Pool Car	Admin	2003	\$22,000
GMC (SPFD Shop)	Water Tender	Water Tender 17	1985	\$91,250
Ford Flat Bed	Utility Vehicle	Utility	2001	\$15,750
Reserve Horton	Ambulance	Medic 17B	2002	\$70,250
Horton	Ambulance	Medic 20B	2002	\$70,250
Ford Pick-Up ©	Command Vehicle	Division Chief	2008	\$48,000
Ford Expedition ©	Command Vehicle	Battalion Chief	2009	\$48,000
Ford IMT	Pool Car	Shop	2006	\$22,000
Westates	Type 1 Engine	Reserve Engine	1997	\$160,500
Ford West Mark	Type 4 Engine	Grass 15	2008	\$109,500
Ford West Mark	Type 4 Engine	Grass 20	2008	\$109,500
Westates	Type 1 Engine	Engine 20	1999	\$160,500
Ford Expedition ©	Command Vehicle	Battalion Chief	2015	\$64,000
Freightliner Hi tech	Type 3 Engine	Brush 19	2006	\$204,000
Road Rescue	Light Medic	Medic 17	2013	\$231,000
Pierce	Type 3	Brush 17	2014	\$408,000
Pierce	Quint/Aerial	Truck 17	2014	\$1,253,000
Hi tech	Engine	Engine 28	2005	\$321,000
Pierce	Type 3 Engine	Brush 28	2012	\$204,000
Ford Expedition ©	Command Vehicle	Chief	2009	\$48,000
Ranger 4 x 4 OHV	Polaris	Polaris	2006	\$6,500
Ford F250	Utility Vehicle	Deputy Chief	2018	\$63,000
Westates	Engine	Engine 28B	1993	Excluded ²
Medix	Light Medic	Medic 20	2018	\$231,000
Ford Expedition ©	Command Vehicle	Pool Vehicle	2003	Excluded ²
Ford Pick-Up ©	Command Vehicle	Surplus	2005	Excluded ²
KME (Reserve)	Rescue	Rescue 17	2001	Excluded ²
Chevy 2500	Utility Vehicle	Utility Pickup	2002	Excluded ²
Ford F550	Type 3 Engine	Grass 28	1999	Excluded ²
Total Apparatus and Vehicles				\$3,972,000

Source: South Placer Fire Protection District

Notes:

¹ Value based on estimated current replacement value. Adjustments have been made to discount apparatus and vehicles based on age (0 - 5 years at 100%, 6-10 years at 75%, 11 - 15 years at 50% and 16 years or more at 25%.)

² District intends to not replace these vehicles, so they have been excluded from the District's level of service.

APPENDIX D – COMPARISON OF CURRENT AND PROPOSED FIRE IMPACT FEES

FIGURE 16 – COMPARISON OF CURRENT AND PROPOSED FIRE IMPACT FEE

Land Use Categories	SPFPD (Prior Boundaries)	LFPD (Prior Boundaries)	Maximum Fee	% Change SPFPD	% Change LFPD
Residential Development	Per Sq. Ft. of Living Area				
Single-Family Housing	\$0.90	\$0.58	\$0.81	-10.0%	39.7%
Multi-Family Housing	\$0.90	\$0.58	\$1.41	56.7%	143.1%
Mobile Home	\$0.90	\$0.58	\$0.97	7.8%	67.2%
Assisted Living Facility	\$0.90	\$0.58	\$0.89	-1.1%	53.4%
Nonresidential Development	Per Sq. Ft. of Building Area				
Retail / Commercial	\$0.90	\$1.09	\$1.32	46.7%	21.1%
Office	\$0.90	\$1.09	\$1.70	88.9%	56.0%
Industrial	\$0.90	\$1.09	\$1.05	16.7%	-3.7%
Agriculture	\$0.90	\$1.09	\$0.53	-41.1%	-51.4%
Warehouse / Distribution	\$0.90	\$1.09	\$0.87	-3.3%	-20.2%

Example - Fee for Average Dwelling Unit

Residential Development	Per Average Dwelling Unit				
Single-Family Housing	\$2,484	\$1,601	\$2,236	-10.0%	39.7%
Multi-Family Housing	\$855	\$551	\$1,340	56.7%	143.1%
Mobile Home	\$1,260	\$812	\$1,358	7.8%	67.2%

APPENDIX E – PLACER COUNTY CODE 15.36.010

**Chapter 15 BUILDING AND DEVELOPMENT
Article 15.36 DEVELOPMENT FEES FOR FIRE PROTECTION****15.36.010 Development fees.**

A. In any unincorporated area of Placer County where a local fire protection agency has adopted a capital improvement plan and identified a development fee to satisfy the plan, which plan and fee conform with the requirements of California Government Code Section 66000 et seq., and are approved by the board of supervisors, it shall be a condition of approval of any new development project proposed within the area that the identified development fee be paid to the fire protection agency for the benefit of the owners or residents of the development. In development projects subject to such a condition a certificate issued by the fire protection agency stating that the requirements of the agency have been satisfied must be presented to the Placer County building division prior to issuance.

B. The responsibility for compliance with the requirements of Government Code Section 66000 et seq., and for the collection, receipting, and management of fees collected from new development projects shall rest with the serving fire protection agency.

C. As used in this section "new development project" means new residential, commercial, or industrial development which requires the issuance of a permit or approval from the County of Placer, including major and minor subdivision maps, conditional use permits, design review permits, and building permits for construction, or modification or reconstruction of structures, where such modification or reconstruction results in any increase in excess of five hundred (500) square feet of floor area. (Prior code § 7.50)

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**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, MAY 07, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Verizon Station 18 Cell Tower Lease:

Action Requested: Chief recommends discussion and Board direction on the Verizon Cell Tower Lease Agreement.

Background: The District has been contacted by Verizon Wireless's contractor Md7, LLC. Verizon is wanting to restructure their expiring lease with the District extending the Lease for an additional 30 years. The current monthly lease is \$1,658 a month, they propose dropping the monthly rent to \$1,108 with five, five-year extension periods that have a 20% rent increase with each extension. Currently all our other contracts for cell tower leases on District property are over \$1,200 per month with the high being \$2,098 monthly. It is of importance to note that the generator power at Station 18 is supplied from the Verizon equipment and that the District agreed to a \$50 rent reduction a month since March of 2009 to establish the connection.

Impact: Fiscal

Attachments: Email correspondence with Verizon's representative.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District



March 25, 2020

South Placer Fire Protection District
Attention: Kathy Medeiros
3664 Magnolia Ave
Loomis, CA 95650

Re: Loomis Site ID: 460672

Dear Kathy,

We are contacting you in an effort to discuss how we can work together to enhance your site's value to the Verizon network.

Verizon is instituting a program to evaluate the terms and conditions of leases that have been flagged for review by our Network Real Estate team. We would like to explore renegotiation options with you, and create an improved agreement that serves both parties well into the future. Terms that we must implement in all long-term leases include:


- "Expansion of Permitted Use": In its simplest form, gives the tenant the right to add, exchange or modify new equipment and/or add new technology or frequency within the same square footage they are currently renting without an additional charge
- Rents and escalators reduced to competitive rates to maintain sustainability for the next 30 years.

Please review the specifics of our Lease agreement and contact us to enter into discussions regarding a new, modified contract. For new terms consistent with the above, Verizon will consider additional term extensions. Your prompt reply would be appreciated within 30 days of receipt of this letter, via email or phone call as designated below.

As a sister initiative, Verizon will also evaluate alternative locations that may provide more amenable terms.

Please reference your Site ID in your response so that we may ensure your response is documented accordingly. Verizon values its association with you and looks forward to continuing this relationship for the long term.

Sincerely,

Margaret Salemi
Director – Network Engineering & Operations


Call or Email Responses to:

Kayti Bartel

Md7 - Authorized Agent of Verizon
Office - (858) 754-2159
10590 West Ocean Air Dr Ste 300, San Diego, CA 92130



March 25, 2020

South Placer Fire Protection District
Attention: Kathy Medeiros
3664 Magnolia Ave
Loomis, CA 95650

Site Name: Loomis Site ID: 460672

Dear Kathy,

As discussed during our telephone conversation, Md7, LLC is working with Verizon Wireless to facilitate certain modifications to the cell site lease ("Lease") on your property. These modifications will allow Verizon Wireless to meet current business requirements and enhance your site's value to the overall network.

Changes in the Wireless Industry

Recent industry developments are changing how wireless telecommunications carriers operate. In the past, carriers primarily focused on rapidly building out their networks in order to provide the best coverage. Today, while consumers are enjoying greater services and better coverage, operating costs continue to escalate.

Eliminating Risk and Increasing Value

As a result of this shift, Verizon Wireless is re-evaluating its network. Network engineers are reviewing which communications facilities will remain active in the network to reduce expenses and streamline operations.

Criteria for Cellular Site Retention/Rent Guarantee Period

Verizon Wireless would like to include this site in its long-term portfolio under the following terms:

- New Rent Amount: \$1,108.15 per month, commencing on June 1, 2020
- New Rent Escalator: Twenty Percent (20%) every 5 years (next increase on June 1, 2025)
- Additional Renewal Terms: Five (5) additional five (5) year renewal terms

Note: To maintain its long-term flexibility, Verizon Wireless will also require the addition of language, substantially in the form of the following, to the Lease:

Use. Notwithstanding anything contained in the Lease to the contrary, all improvements, equipment, antennas and conduits shall be at LESSEE's expense and their installation shall be at the discretion and option of LESSEE. LESSEE shall have the right to replace, repair, add or otherwise modify its utilities, equipment, antennas and/or conduits or any portion thereof and the frequencies over which the equipment operates ("LESSEE Modifications"), whether the equipment, antennas, conduits or frequencies are specified or not on any exhibit attached to the Lease.

LESSOR acknowledges and agrees that any provision in the Lease that provides for (i) LESSEE to obtain LESSOR's consent for LESSEE Modifications, (ii) an increase in rent as consideration for LESSEE Modifications, (iii) LESSEE to submit engineering designs, including, but not limited to, a structural analysis, to LESSOR for approval prior to making LESSEE Modifications and (iv) an amendment to memorialize LESSEE Modifications, are hereby deleted.

The foregoing proposal does not constitute a binding offer to amend the Lease. No legal obligation is created by this letter or any other written or oral communications until an Amendment to the Lease is signed by both Landlord and Verizon Wireless. Verizon Wireless values its affiliation with you and hopes that you choose to secure your site(s) to continue a long and mutually profitable relationship in the years to come. After having reviewed these options, please contact me prior to **March 31st, 2020**.

Sincerely,

Kayti Bartel

Md7 - Authorized Agent of Verizon
Office - (858) 754-2159
10590 West Ocean Air Dr Ste 300, San Diego, CA 92130

From: [Kayti Bartel](#)
To: [Eric Walder](#)
Cc: [Katherine Medeiros](#); [Barbara Leak](#)
Subject: RE: VZW - Site ID: 460672 - Loomis
Date: Tuesday, April 28, 2020 4:21:22 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Hi Eric,

Thank you for your detailed response. I understand your concerns. Verizon is open to any counter offers if there is something more amendable you would like me to present to the carrier. Hopefully we can come to an agreement that is financially feasible long term for both parties. Please get me a call once you have had time to review and we can discuss how you would like to proceed. Stay healthy!

Sincerely,

 **Kayti Bartel**
Lease Consultant
Authorized Agent of Verizon
p: 858.754.2159
e: kbartel@md7.com
   
verizon 

From: Eric Walder <ewalder@southplacerefire.org>
Sent: Tuesday, April 28, 2020 6:07 PM
To: Kayti Bartel <KBartel@md7.com>
Cc: Katherine Medeiros <kmedeiros@southplacerefire.org>; Barbara Leak <bleak@southplacerefire.org>
Subject: FW: VZW - Site ID: 460672 - Loomis

Mrs. Bartel,

I have reviewed the information that was sent to Kathy. I will need to discuss with my Board of Directors at the May meeting any proposed changes in the cell tower contract for the desirable downtown Loomis site location. With the location of the tower and the infrastructure already in place along with the added benefits of being located on the property of our station, the District historically does not entertain rate reductions. At the level proposed Verizon would be our lowest rent of any provider on any of our sites, in the District. We have enjoyed our relationship with Verizon at the Loomis site location but also believe the site is an extremely sought after location with

premium coverage capabilities one that benefits Verizon. Please send me any additional information that you believe the Board of Directors may need, to give the District direction moving forward with a contract amendment or not.

Best regards,

Eric G. Walder, *EFO*

Fire Chief

South Placer Fire District

6900 Eureka Rd

Granite Bay Ca, 95746

(916) 791-8464 Office

Proudly Serving Granite Bay, Loomis, and SE Newcastle

Cal OES Fire and Rescue Region IV Coordinator

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From: Kayti Bartel [<mailto:KBartel@md7.com>]

Sent: Wednesday, March 25, 2020 8:40 PM

To: Barbara Leak <bleak@southplacerfire.org>; Katherine Medeiros <kmedeiros@southplacerfire.org>

Subject: VZW - Site ID: 460672 - Loomis

Hello Kathy,

Thanks for taking time out of your day to speak with me about your site located at 3664 Magnolia Ave, Loomis, CA. Per our discussion, Verizon Wireless is currently undertaking a review of its network in order to remain competitive in an ever-evolving industry fueled by rapidly advancing technology. Changes in consumer needs have forced carriers to reevaluate how and where they build their networks, and in turn, how they derive value from their site leases.

After having reviewed the attached term sheet, please contact me so we can discuss how to proceed.

I look forward to speaking with you soon,



Kayti Bartel

Lease Consultant

Authorized Agent of Verizon

p: 858.754.2159

e: kbartel@md7.com



**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF E. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, MAY 05, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Election Services Request:

Action Requested: The Chief recommends approval of the Resolution requesting election services from Placer County for the November 3, 2020 election. These election services are for four Board of Director positions whose terms are expiring.

Background: This is standard procedure. Previous to each election the District is required to request election services from the Placer County Elections Division. Board members Russ Kelley, Thomas Millward, Gary Grenfell, and David Harris have expiring terms.

Impact: Election costs estimated at \$28,000

Attachments: Recommended Resolution 12-2019/20 from Placer County Elections.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

**NOTICE OF GOVERNING BOARD MEMBER ELECTION AND/OR
NOTICE TO SUBMIT MEASURE(S) TO A VOTE OF THE VOTERS**

Resolution No. 12-2019/20

RESOLUTION OF THE GOVERNING BODY OF THE

South Placer Fire Protection District

DECLARING AN ELECTION BE HELD IN ITS JURISDICTION;
REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION
WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE;
AND
REQUESTING ELECTION SERVICES BY THE COUNTY CLERK.

WHEREAS, this District Governing Body orders an election to be held in its jurisdiction on
November 3, 2020; at which election the issue(s) to be presented to the voters shall be:

NOMINATION OF CANDIDATES FOR THE GOVERNING BODY

1. Said election shall be to fill a vacancy for the following Board Members(s) who resigned and/or whose term(s) expired:

Incumbent's Name	Division Number (if applicable)	Regular/Short Term
Russ Kelley	1	Regular
Thomas Millward	1	Regular
Gary Grenfell	2	Regular
David Harris	2	Regular

2. Said Directors for this District are elected in the following manner:

 At Large.

There are no divisions in the District; all voters within the District vote for all candidates.

 X By Division.

Districts are split into areas; only those voters residing in the area may vote for candidates who run in the area.

 Qualified by Division-Elected at Large.

Directors must qualify to run by living in a specific division, but all voters within the District may vote on all candidates.

 Qualified by Division-Elected at Large.

Directors must be a landowner. Multiple ownerships can designate single owner to cast vote or cast pro rata share.

3. Said District has determined the following election particulars:

- The length of the Candidate Statement shall not exceed 200 words.
(Specify either 200 or 400 words)
- The cost of the Candidate Statement shall be paid by the Candidate.
(Specify Candidate or District)

MEASURE(S) TO BE SUBMITTED TO THE VOTERS (IF APPLICABLE)

(If this election is strictly for deciding one or more measures and no candidates are to be elected, please complete #4 through #6 below)

4. Said District does not request that the following measure(s) be decided at this election.
(Specify does or does not)

- Said Governing Board orders the following measure(s) to be put to a vote of the residents of the District:

(See attached wording marked Exhibit(s) N/A)

5. Said District has determined the following election particulars:

- In the case of a tie vote, the election shall be determined by LOT.
(Specify lot or runoff election)
- The County Clerk is requested to provide election services. If the District requests the Placer County Elections Office to provide election services, all applicable costs will be paid for by the District.
(Specify requested or not requested)

6. The District hereby certifies that (please check one):

_____ There have been changes to the District boundary lines since our last election as shown on the attached map and/or legal description.

X There have been no District boundary changes since our last election.

BE IT RESOLVED that the Board of Supervisors of the County of Placer is hereby requested to:

1. Consolidate the election with any other applicable election conducted on the same day;
2. Authorize and direct the County Clerk, at Governing Body expense, to provide all necessary election services.

This Resolution shall be considered a Notice of Election and Specification of Election Order if applicable.

PASSED AND ADOPTED by the Governing Body on _____,
20____.

AYES:

NOES:

ABSENT:

ATTEST: _____
SECRETARY OF THE BOARD

CHAIR OF THE BOARD

(Seal)

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, MAY 06, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Preliminary Approval for Continued Benefit Assessment

Action Requested: Staff recommends discussion and adoption of Resolution No. 14 - 2019/20.

Background: In 2008 property owners in the former Loomis Fire District approved a Benefit Assessment by 68.76% of the weighted ballots. Each year an Engineer's report is prepared, and the assessment is adjusted by the change in the Cost Price Index (CPI), not to exceed 4%. This year the CPI adjustment is 2.45% and the unused CPI carried forward from previous fiscal year is 0.49% . The maximum authorized increase that may be levied in fiscal year 2020/21 is 2.94%. This equates to an increase of \$6.74 per single family equivalent benefit unit. Resolution No. 14 -2019/20 preliminarily approves the Engineer's Report and the CPI adjustment and sets a public hearing date for final approval at the June Board meeting. Staff recommends approval.

Impact: The proposed assessment rate for fiscal year 2020/21 is \$ 236.12 per single family equivalent unit, generating an estimated \$1,024,380 in revenue to the Fire District. The assessment accounts for approximately 50% of the Fire District' total revenue to support operations within the Loomis Emergency Response Services Assessment District.

Attachments: Engineer's Report and Resolution No. 14-2019/20

Eric G. Walder, EFO
Fire Chief
South Placer Fire District



SOUTH PLACER FIRE PROTECTION DISTRICT

FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES ASSESSMENT

ENGINEER'S REPORT

MAY 2020

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 50078
ET SEQ. AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
4745 MANGELS BLVD
FAIRFIELD, CALIFORNIA 94534
PHONE 707.430.300
FAX 707.430.4319
WWW.SCI-CG.COM

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SOUTH PLACER FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Chris Gibson DC, President
Gary Grenfell, Vice President
Sean Mullin, Clerk
Dave Harris, Director
Russ Kelly, Director
Tom Millward, Director
Terri Ryland, Director

SOUTH PLACER FIRE CHIEF

Eric Walder, Fire Chief

SECRETARY OF THE BOARD

Katherine Medeiros

ENGINEER OF WORK

SCI Consulting Group
John Bliss, M.Eng., P.E.

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INTRODUCTION

In June 2017 Loomis Fire Protection District (the "former District") completed the necessary steps, as directed by the Placer County Local Agency Formation Commission (PCLAFCO), in order to merge with South Placer Fire Protection District (the "Consolidated District"). The former District was formed in 1930 as a volunteer department. In 1984 the former District hired the first paid firefighter. The former District is located in the rural foothills of Placer County along Interstate 80, and its service area encompasses approximately 18 square miles. The former District includes most of the town of Loomis as well as some unincorporated areas. The former District also provides service along Interstate 80 and the main line for Amtrak and the Union Pacific Railroad, a major tourist transportation corridor.

The Consolidated District maintains and operates six fire stations, and currently has 60 full time employees and over 5-10 interns and volunteers. In addition to providing fire suppression, fire prevention, emergency response, emergency services, technical rescue, and advanced life support services the District also provides basic hazardous materials response, emergency vehicle maintenance and other services relating to the protection of lives and property. The Consolidated District is governed by a seven-member Board of Directors that are elected by divisions three Directors from the boundaries of the former District and four Directors elected from the original boundaries of the South Placer Fire District, the Directors serve staggered four-year terms.

The former District's operations and services are funded from several sources: a fraction of ad valorem property taxes, special taxes and the Loomis Fire Protection and Emergency Response Services Assessment (the "Assessment District").

This Engineer's Report (the "Report") was prepared to:

- Describe the fire suppression, safety and emergency response services and equipment that would be funded by the assessments (the "Services")
- Establish a budget for the Services that would be funded by the proposed 2020-21 assessments
- Determine the benefits received from the Services by property within the Assessment District and
- Determine and assign a method of assessment apportionment to lots and parcels within the Assessment District.

This Report and the proposed assessments have been made pursuant to the California Government Code Section 50078 et seq. (the "Code") and Article XIID of the California Constitution (the "Article").

The Assessment District is narrowly drawn to include only properties that will benefit from the additional fire protection services that are provided by the assessment funds. The

Assessment Diagram included in this report shows the boundaries of the Assessment District.

LEGAL ANALYSIS

PROPOSITION 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIII C and XIII D of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including a property-owner balloting, for the formation and continuation of assessments, and these requirements are satisfied by the process used to establish this assessment.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

This Engineer's Report is consistent with the SVTA vs. SCCOSA decision and with the requirements of Article XIII C and XIII D of the California Constitution because the Services to be funded are clearly defined; the Services are available to all benefiting property in the Assessment District, the benefiting property in the Assessment District will directly and tangibly benefit from improved protection from fire damage, increased safety of property and other special benefits and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property. There have been a number of clarifications made to the analysis, findings and supporting text in this Report to ensure that this consistency is well communicated.

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was

100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010, the 4th District Court of Appeal issued a decision on the Steven Beutz v. County of Riverside ("Beutz") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Services to be funded are clearly defined; the Services are available to and will be directly provided to all benefiting property in the Assessment District; and the Services provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with Dahms because, similar to the Downtown Pomona assessment validated in Dahms, the Services will be directly provided to property in the Assessment District. Moreover, while Dahms could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more conservative measure of general benefits.

The Engineer's Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Services and proportional special benefit to

each property. Finally, the Assessments are consistent with Beutz and Greater Golden Hill because the general benefits have been explicitly calculated and quantified and excluded from the Assessments.

ASSESSMENT PROCESS

In Fiscal Year 2008-09, the former Loomis Fire Protection District Board of Directors (the "former Board") by Resolution No. 11-2007 passed on November 7, 2007, called for an assessment ballot proceeding and public hearing on the proposed establishment of a Fire Protection and Emergency Response Services Assessment District. The new assessment was proposed because former District costs significantly exceeded revenues, and the former District could no longer afford to provide the levels of fire protection service desired by the Loomis community.

On November 19, 2007 a notice of assessment and assessment ballot was mailed to property owners within the proposed Assessment District boundaries. Such notice included a description of the Services to be funded by the proposed assessments, a proposed assessment amount for each parcel owned, and an explanation of the method of voting on the assessments. Each notice also included a postage prepaid ballot on which the property owner could mark his or her approval or disapproval of the proposed assessments as well as affix his or her signature.

After the ballots were mailed to property owners in the Assessment District, the required minimum 45 day time period was provided for the return of the assessment ballots. Following this 45 day time period, a public hearing was held on January 3, 2008 for the purpose of allowing public testimony regarding the proposed assessments. At the public hearing the public had the opportunity to speak on the issue.

With the passage of Proposition 218 on November 6, 1996, The Right to Vote on Taxes Act, now Article XIII C and XIII D of the California Constitution, the proposed assessments could be levied for fiscal year 2008-09, and to continue to levy them in future years, only if the ballots submitted in favor of the assessments were greater than the ballots submitted in opposition to the assessments. (Each ballot is weighted by the amount of proposed assessment for the property that it represents).

After the conclusion of the public input portion of the Public Hearing, all valid received ballots were tabulated by Judge Garbolino and it was determined that the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (weighted by the proportional financial obligation of the property for which ballots are submitted). Of the ballots received, 68.76% were in support of the proposed assessments.

As a result, the Board gained the authority to approve the levy of the assessments for fiscal year 2008-09 and to continue to levy them in future years. The Board took action, by Resolution No. 1-2008 passed on January 3, 2008, to approve the first year levy of the assessments for fiscal year 2008-09.

The authority granted by the ballot proceeding was for a maximum assessment rate of \$173.80 per single family home, increased each subsequent year by the San Francisco Bay Area Consumer Price Index (CPI) not to exceed 4% per year. In the event that the annual change in the CPI exceeds 4%, any percentage change in excess of 4% can be cumulatively reserved and can be added to the annual change in the CPI for years in which the CPI change is less than 4%.

In each subsequent year for which the assessments will be levied, the Board must preliminarily approve at a public meeting a budget for the upcoming fiscal year's costs and services, an updated annual Engineer's Report, and an updated assessment roll listing all parcels and their proposed assessments for the upcoming fiscal year. At this meeting, the Board will also call for the publication in a local newspaper of a legal notice of the intent to continue the assessments for the next fiscal year and set the date for the noticed public hearing. At the annual public hearing, members of the public can provide input to the Board prior to the Board's decision on continuing the services and assessments for the next fiscal year.

If the assessments are so confirmed and approved, the levies would be submitted to the Placer County Auditor/Controller for inclusion on the property tax roll for Fiscal Year 2020-21. The levy and collection of the assessments would continue year-to-year until terminated by the Authority Board of Directors.

The fiscal year 2020-21 assessment budget includes outlays for supplies, firefighter salaries, and other fire suppression and protection programs. If the Board approves this Engineer's Report for fiscal year 2020-21 and the continuation of the assessments by Resolution, a notice of assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. Following the minimum 10-day time period after publishing the notice, a public hearing will be held for the purpose of allowing public testimony about the proposed continuation of the assessments for fiscal year 2020-21.

The public hearing is currently scheduled for June 10, 2020. At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2020-21. If so confirmed and approved, the assessments would be submitted to the Placer County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2020-21.

DESCRIPTION OF SERVICES

The Consolidated District provides a range of fire suppression protection, prevention, and educational services to its residents. The Services proposed to be undertaken by the Consolidated District and the cost thereof paid from the continuation of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein.

Following is a description of the Services that are provided for the benefit of property in the Assessment District. As previously discussed, due to inadequate funding peaking in 2007, the baseline level of service was diminishing and would have diminished further had this assessment not been instituted. With the passage of this assessment, the services were enhanced significantly, and current level of service is equal to, and above the level of service prior to the funding inadequacies in 2007. The formula below describes the relationship between the final level of improvements, the baseline level of service had the assessment not been instituted, and the enhanced level of improvements funded by the assessment.

Final Level of Service	=	Baseline Level of Service	+	Enhanced Level of Service
-----------------------------------	----------	--	----------	--

In addition to the definitions provided by the Code, the Services to be funded by the Assessment District are generally described as follows: obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency services equipment and apparatus; payment of salaries, benefits and other compensation to fire fighting and fire prevention personnel; training and administration of volunteer personnel performing fire suppression, protection and emergency services; hazardous material response; disaster preparedness; community fire prevention education and fire inspection.

The Assessment District would also contribute to cover the general costs of administering the Consolidated District, its facilities and operations, as well as the salaries and benefits of firefighting personnel who provide fire suppression, protection and emergency services to parcels, improvements or property in the Assessment District.

COST AND BUDGET

The following budget lists the proposed expenditures funded by the Assessment District in Fiscal Year 2020-21.

TABLE 1 - COST AND BUDGET

LOOMIS FIRE PROTECTION DISTRICT Improved Fire Protection and Emergency Response Assessment Estimate of Cost Fiscal Year 2020-21			Total Budget
Beginning Fund Balance July 1, 2020			\$1,726,996
Services Costs			
Staffing, Salaries and Benefits			\$1,615,531
Salaries, Wages, Payroll Taxes	\$1,295,118.00		
Fringe Benefits	\$320,413.00		
Service and Operations/Maintenance			\$117,141
Apparatus & Equipment	\$25,538.00		
Facilities Maintenance & Supplies	\$35,519.00		
Personal Safety Equipment	\$15,300.00		
Emergency Medical Supplies	\$20,000.00		
Operations	\$10,784.00		
Training	\$5,000.00		
Prevention & Public Education	\$5,000.00		
Capital Equipment/Fixed Assets/Reserve			\$80,725
Apparatus	\$35,856.00		
Major Equipment	\$9,013.00		
Facility	\$35,856.00		
Mitigation Fee Expenditures/Reserve			\$80,000
Facilities and Apparatus	\$80,000.00		
Totals for Servicing			\$1,893,397
Incidental Costs			
Allowance for Contingencies and Uncollectables	\$19,431		
Totals for Incidental Costs			\$19,431
Total Benefit of Services and Related Expenses			\$1,912,828
SFE Units			4338.39
Benefit received per Single Family Equivalent Unit			\$440.91
Less:			
Beginning Fund Balance			\$1,726,996
Emergency Medical Supplies paid from other sources			(\$20,000)
District Contribution for General Benefits			(\$51,238)
District Contribution toward Special Benefits			(\$817,209)
Transfers to (from) reserves			(\$1,726,996)
Total Revenue from Other Sources¹			(\$888,447)
Net Cost of Fire Suppression and Protection Services			\$1,024,381
Total Fire Suppression and Protection Services Budget			\$1,024,381
(Net Amount to be Assessed)			
Budget Allocation to Property			
	Total SFE Units	Assessment per SFE	Total Assessment
	4,338.39	\$236.12	\$1,024,380.65

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section includes an explanation of the special benefits to be derived from the Services, the criteria for the expenditure of assessment funds and the methodology used to apportion the total assessments to properties within the Assessment District.

The Assessment District area consists of all Assessor Parcels within the former Loomis Fire Protection District, including all parcels within the Town of Loomis and the former Loomis Fire Protection District of Placer County. The method used for apportioning the assessment is based upon the proportional special benefits from the Services to be derived by the properties in the assessment area over and above general benefits conferred on real property or to the public at large. Special benefit is calculated for each parcel in the Assessment District using the following process:

1. Identification of all benefit factors derived from the Improvements
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Assessment District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

DISCUSSION OF BENEFIT

California Government Code Section 50078 et seq. allows agencies which provide fire suppression services, both the Town of Loomis and former Loomis Fire Protection District of Placer County, to levy assessments for fire suppression services. Section 50078 states the following:

"Any local agency which provides fire suppression services directly or by contract with the state or a local agency may, by ordinance or by resolution adopted after notice and hearing, determine and levy an assessment for fire suppression services pursuant to this article."

In addition, California Government Code Section 50078.1 defines the term "fire suppression" as follows:

"(c) "Fire suppression" includes firefighting and fire prevention, including, but not limited to, vegetation removal or management undertaken, in whole or in part, for the reduction of a fire hazard."

Therefore, the Services to be provided by the Assessment District fall within the scope of services that may be funded by assessments under the Code.

The assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's specific use of the Services or a property owner's specific demographic status. With reference to the requirements for assessments, Section 50078.5 of the California Government Code states:

"(b) The benefit assessment shall be levied on a parcel, class of improvement to property, or use of property basis, or a combination thereof, within the boundaries of the local agency, zone, or area of benefit."

"The assessment may be levied against any parcel, improvement, or use of property to which such services may be made available whether or not the service is actually used."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIII A of the California Constitution.

The following section describes how and why the Services specially benefit properties. This benefit is particular and distinct from its effect on property in general or the public at large.

BENEFIT FACTORS

In order to allocate the assessments, the Engineer identified the types of special benefit arising from the Services that will be provided to property in the Assessment District. These benefit factors must confer a direct advantage to the assessed properties; otherwise they would be general benefit.

The following benefit categories have been established that represent the types of special benefit conferred to residential, commercial, industrial, institutional and other lots and parcels resulting from the improved fire protection and emergency response services that will be provided in the Assessment District. These categories of special benefit are derived from the statutes passed by the California Legislature and other studies, which describe the types of special benefit received by property from the Services by the Assessment District. These types of special benefit are summarized as follows:

INCREASED SAFETY AND PROTECTION OF REAL PROPERTY ASSETS FOR ALL PROPERTY OWNERS WITHIN THE ASSESSMENT DISTRICT.

The Assessments will fund improved fire protection and emergency response services, and thereby can reduce significantly the risk of property damage associated with fires. Clearly,

fire mitigation helps to protect and specifically benefits both improved properties and vacant properties in the Assessment District.

*"Fire is the largest single cause of property loss in the United States. In the last decade, fires have caused direct losses of more than \$120 billion and countless billions more in related cost."*¹

*"Over 140,000 wildfires occurred on average each year, burning a total of almost 14.5 million acres. And since 1990, over 900 homes have been destroyed each year by wildfires."*²

*"A reasonably disaster-resistant America will not be achieved until there is greater acknowledgment of the importance of the fire service and a willingness at all levels of government to adequately fund the needs and responsibilities of the fire service."*³

*"The strategies and techniques to address fire risks in structures are known. When implemented, these means have proven effective in the reduction of losses."*⁴

*"Statistical data on insurance losses bears out the relationship between excellent fire protection...and low fire losses."*⁵

PROTECTION OF VIEWS, SCENERY AND OTHER RESOURCE VALUES, FOR PROPERTY IN THE ASSESSMENT DISTRICT.

The Assessment District will provide funding for improved fire protection and emergency response services to protect public and private resources in the Assessment District. This benefits even those properties that are not directly damaged by fire by maintaining and improving the aesthetics and attractiveness of public and private resources in the community, as well as ensuring that such resources remain safe and well maintained.

*"Smoke affects people...for example, in producing haze that degrades the visual quality of a sunny day...The other visual quality effect is that of the fire on the landscape. To many people, burned landscapes are not attractive and detract from the aesthetic values of an area."*⁶

*"A visually preferred landscape can be the natural outcome of fuels treatments."*⁷

ENHANCED UTILITY AND DESIRABILITY OF THE PROPERTIES IN THE ASSESSMENT DISTRICT.

The Assessments will fund improved fire protection and emergency response services in the Assessment District. Such Services will enhance the utility and desirability of the properties in the assessment district.

"The quality of life of rural areas is affected by the quality of services produced and provided by local government...In addition, the quantity and quality of services produced and provided have a direct effect on the competitiveness of an area, its ability to appeal to, and retain private enterprises in economically viable activities." 8

"A community committed to saving lives and property needs trained firefighters, proper equipment, and adequate supplies of water. Insurance companies consider it good public policy –and good business– to promote and encourage the efforts of individual communities to improve their fire-protection services." 9

BENEFIT FINDING

In summary, real property located within the boundaries of the Assessment District distinctly and directly benefits from increased safety and protection of real property, increased protection of scenery and views, and enhanced utility of properties in the Assessment District. These are special benefits to property in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

GENERAL VERSUS SPECIAL BENEFIT

Article XIIC of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

Total Benefit	=	Total General Benefit	+	Total Special Benefit
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There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the 2007 baseline level of service, had the assessment not been approved by the community. The assessment will fund Services “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the former District or to the public at large.” The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, the improved Services are available when needed to all properties in the Assessment District, so the overwhelming proportion of the benefits conferred to property is special, and are only minimally received by property outside the Assessment District or the public at large.

Proposition 218 twice uses the phrase “over and above” general benefits in describing special benefit. (Art. XIID, sections 2(i) & 4(f).) Arguably, all of the Services being funded by the assessment would be a special benefit because the Services would particularly and distinctly benefit the properties in the Assessment District over and above the baseline benefits.

Nevertheless, arguably some of the Services would benefit the public at large and properties outside the Assessment District. In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided to property in the assessment district. Similar to the assessments in Pomona that were validated by Dahms, the Assessments described in this Engineer’s Report fund fire suppression services directly provided to property in the assessment area. Moreover, every property within the Assessment District will receive the Services, when and if a fire occurs. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

CALCULATING GENERAL BENEFIT

This section provides a measure of the general benefits from the assessments

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICT

Properties within the Assessment District receive almost all of the special benefits from the Services because the Services will be provided solely in the Assessment District boundaries. (It should be noted that these Services may, at times, be used outside the Assessment District boundaries. However, this use is part of a mutual aid agreement and should be exactly offset by use of Services from other agencies within the Assessment District boundaries.) Properties proximate to, but outside of, the proposed boundaries of the Assessment District receive some benefit from the proposed Services due to some degree of indirectly reduced fire risk to their property. These parcels that are proximate to the boundaries of the Assessment District are estimated to receive less than 50% of the benefits relative to parcels within the Assessment District because they do not directly receive the improved fire protection resulting from the Services funded by the Assessments.

At the time the Assessment District was formed, there were approximately 214 of these "proximate" properties.

CRITERIA:

- 214 PARCELS OUTSIDE THE ASSESSMENT DISTRICT BUT PROXIMATE TO THE ASSESSMENT DISTRICT BOUNDARIES
- 4,632 PARCELS IN THE ASSESSMENT DISTRICT
- 50% RELATIVE BENEFIT COMPARED TO PROPERTY WITHIN THE ASSESSMENT DISTRICT

CALCULATION:

GENERAL BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICT = $214/4,632 \times .5 = 2.21\%$

Although it can reasonably be argued that properties protected inside, but near the Assessment District boundaries are offset by similar fire protection provided outside, but near the Assessment District's boundaries, we use the more conservative approach of finding that 2.21% of the Services may be of general benefit to property outside the Assessment District.

BENEFIT TO PROPERTY *INSIDE* THE DISTRICT THAT IS *INDIRECT AND DERIVATIVE*

The "indirect and derivative" benefit to property within the Assessment District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Assessment District is special, because the Services are clearly "over and above" and "particular and distinct" when compared with the 2007 baseline level of Services, had the assessment district not passed.

In determining the proposed Assessment District area, the District has been careful to limit it to an area of parcels that will directly receive the benefit of the improved Services. All parcels will directly benefit from the use of the improved Services throughout the Assessment District in order to maintain the same improved level of fire suppression and protection throughout the area. Fire protection and suppression will be provided as needed throughout the area. The shared special benefit - reduced severity and number of fires -

would be received on an equivalent basis by all parcels in the Assessment District. Furthermore, all parcels in the Assessment District would directly benefit from the ability to request service from the Consolidated District and to have a Consolidated District firefighter promptly respond directly to the parcel and address the owner's or resident's service need.

The SVTA vs. SCCOSA decision indicates that the fact that a benefit is conferred throughout the Assessment District area does not make the benefit general rather than special, so long as the Assessment District is narrowly drawn and limited to the parcels directly receiving shared special benefits from the service. This concept is particularly applicable in situations involving a landowner-approved assessment-funded extension of a local government service to benefit lands previously not receiving that particular service. The Consolidated District therefore concludes that, other than the small general benefit to properties outside the Assessment District (discussed above) and to the public at large (discussed below), all of the benefits of the Services to the parcels within the Assessment District are special benefits and it is not possible or appropriate to separate any general benefits from the benefits conferred on parcels in the Assessment District.

BENEFIT TO THE PUBLIC AT LARGE

With the type and scope of Services to be provided to the Assessment District, it is very difficult to calculate and quantify the scope of the general benefit conferred on the public at large. Because the Services directly serve and benefit all of the property in the Assessment District, any general benefit conferred on the public at large would be small. Nevertheless, there would be some indirect general benefit to the public at large.

The public at large uses the public highways, streets and sidewalks, and when traveling in and through the Assessment District and they may benefit from the services without contributing to the assessment. Although the protection of this critical infrastructure is certainly a benefit to all the property within the former District, it is arguably "indirect and derivative" and possibly benefits people rather than property. A fair and appropriate measure of the general benefit to the public at large therefore is the amount of highway, street and sidewalk area within the Assessment District relative to the overall land area. An analysis of maps of the Assessment District shows that approximately 3.7% of the land area in the Assessment District is covered by highways, streets and sidewalks. This 3.7% therefore is a fair and appropriate measure of the general benefit to the public at large within the Assessment District

SUMMARY OF GENERAL BENEFITS

Using a sum of the measures of general benefit for the public at large and land outside the Assessment Area, we find that approximately 6% of the benefits conferred by the proposed Fire Protection and Emergency Response Assessment may be general in nature and should be funded by sources other than the assessment.

GENERAL BENEFIT =

2.2 % (OUTSIDE THE FORMER DISTRICT)
 + 0.0 % (INSIDE THE FORMER DISTRICT - INDIRECT AND DERIVATIVE)
 + 3.7 % (PUBLIC AT LARGE)
 =5.9% (TOTAL GENERAL BENEFIT)

The Assessment District's total budget for 2020-21 is \$1,912,828. Of this total budget amount, the Consolidated District will contribute approximately \$868,447 over 46% of the total budget from sources other than this assessment. This contribution constitutes significantly more than the 5.9% general benefits estimated by the Assessment Engineer.

BENEFIT FINDING

As noted, the assessment funds will be used to improve fire protection and emergency response services throughout the Assessment District. This Engineer's Report finds that the Services are a significant, tangible benefit that should reasonably and rationally confer more special benefit to properties in the Assessment District than the base assessment rate of \$236.12 per benefit unit.

ZONES OF BENEFIT

The Assessment District has been narrowly drawn. The assessments will fund improved fire protection and emergency response services relatively uniformly throughout the Assessment District. Therefore properties of similar type will receive essentially equivalent levels of special benefits and no Zones of Benefit are justified.

The SVTA vs. SCCOSA decision indicates:

In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not "particular and distinct" and are not "over and above" the benefits received by other properties "located in the district."

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefitting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district's property values).

In the assessment, the advantage that each parcel receives from the proposed fire suppression Services is direct, and the boundaries for the Assessment District are narrowly drawn so each parcel receives a similar level of benefit from the improved fire suppression Services. Therefore, the even spread of assessment throughout the Assessment District is indeed consistent with the OSA decision.

ASSESSMENT APPORTIONMENT

In the process of determining the appropriate method of assessment, the Assessment Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because vacant, commercial, industrial and other properties also receive special benefits from the assessments.

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger commercial/industrial properties and residential properties with multiple dwelling units receive a higher degree of benefit than other similarly used properties that are significantly smaller. For two properties used for commercial purposes, there clearly is a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from improved fire protection and emergency response services. This benefit ultimately flows to the property. Larger parcels, therefore, receive an increased benefit from the assessments.

The Assessment Engineer determined that the appropriate method of assessment should be based on the type of property, the relative risk of fire by type of property, the relative size of the property, and the relative damage value of fires by property type. This method is further described below.

METHOD OF ASSESSMENT

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a "benchmark" property, a single family detached dwelling on one parcel (one "Single Family Equivalent Benefit Unit" or "SFE"). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefits and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. In this Engineer's Report, all properties are assigned an SFE value, which is each property's relative benefit in relation to a single family home on one parcel. The relative benefit to properties from fire related services is:

EQUATION 1 – RELATIVE BENEFIT TO PROPERTIES

$\text{Benefit}_t \approx \sum (\text{Fire Risk Factors}) * \sum (\text{Structure Value Factors})$
--

That is, the benefit conferred to property is the “sum” of the risk factors multiplied by the “sum” of the structure value factors.

FIRE RISK FACTORS

Typical fire assessments are evaluated based upon the fire risk of a certain property type. These evaluations consider factors such as use of structure (e.g. used for cooking), type of structure (centralized heating), etc.

In 2003, the National Fire Protection Association (“NFPA”), one of the pre-eminent authorities on fire protection in the United States, published the 2003 US Fire Problem Overview Report. This report comprehensively tabulates the number of fires for each property type within the United States in the year 1999, and serves as a reasonable and rational basis to determine fire risk.

The number of fires for each property is then divided by the total number of that property type to determine un-normalized fire risk factor. Finally, the risk factors are normalized based upon a factor of 1.00 for a single family property. Table 2 below tabulates the Fire Risk Factors for each property type.

TABLE 2 – FIRE RISK FACTORS

Property Type	Normalized Fire Risk Factors
Single Family	1.0000
Multi-Family	1.8081
Commercial/Industrial	3.4403
Office	2.4102
Institutional	6.9004
Storage	20.4131
Agriculture - Orchards & Vineyards	0.4130
Agriculture - Rice & Flood Irrigation	0.4130
Agriculture - Pasture & Row Crops	0.3754
Agriculture - Dairy, Livestock, Animals	0.3379
Range Land & Open Space	0.0650
Vacant	0.2416

Analysis based upon: 2003 US Fire Problem Overview Report, NFPA

STRUCTURE VALUE FACTORS

The relative value of different property types was evaluated within the Assessment District area to determine the Structure Value Factor according to the following formula:

EQUATION 2 - STRUCTURE VALUE FACTORS

Σ (Structure Value Factors)	\approx	$\frac{((\text{Structure Weighting Factor} * \text{Average Improved Value}) + (\text{Land Weighting Factor} * \text{Average Total Value}))}{* (\text{Unit Density Factor})}$
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Where:

"Structure Weighting Factor" = 10 to "weight" relative importance of structure over land.

"Average Improved Value" is average of value of all improvements (e.g. structures), per property type, as provided by County Assessor records.

Land Weighting Factor = 1

"Average Total Value" is average of value of all land + improvements (e.g. structures), per property type, as provided by County Assessor records. County assessor land values were not used directly because experience has shown total values to be more comprehensive.

Unit Density Factor corresponds to values with units (i.e. "per residential unit" or "per acre") based upon effective density of structures on parcels. It is used to correlate relative sizes of lots for different property uses.

Table 3 below is a tabulation of the Structure values for each property type as defined by Equation 2, above.

TABLE 3 – STRUCTURE VALUE FACTORS

Property Type	Normalized Structure Value Factor	Unit
Single Family	1.0000	each
Multi-Family	0.0734	res unit
Commercial/Industrial	1.7238	acre
Office	2.0106	acre
Institutional	0.3753	each
Vacant	0.5416	each
Storage	0.1328	acre
Agriculture - Orchards & Vineyards	0.0069	acre
Agriculture - Rice & Flood Irrigation	0.0063	acre
Agriculture - Pasture & Row Crops	0.0063	acre
Agriculture - Dairy, Livestock, Animals	0.0076	acre
Range Land & Open Space	0.0084	acre

AN EXAMPLE OF BENEFIT CALCULATION

Below is an example of the benefit calculation per Formula 1 for Commercial/Industrial parcels to illustrate the methodology. (A summary of the results of all calculations is given in Table 4):

COMMERCIAL/INDUSTRIAL EXAMPLE

The benefit is the fire risk times the structure value.

Benefit	=	Fire Risk	*	Structure Value
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The fire risk of commercial/industrial parcels is determined by taking the percentage of all fires in commercial/industrial parcels, and dividing it by the percentage of parcels that are commercial/industrial. The fire percentages are taken from the NFPA 2003 US Fire Problem Overview Report. The resulting figure is normalized relative to the risk of a single family home by taking the percentage of fires in single family homes over the percentage of parcels that are single family homes, and dividing that figure into the commercial/industrial fire risk figure.

$$\text{Fire Risk} = ((\% \text{ of all fires}) / (\% \text{ of parcels})) / (\text{normalization factor versus Single Family Homes})$$

$$\% \text{ of all fires} = 9.147\% \text{ for commercial/industrial, and } 67.617\% \text{ for single family homes}$$

$$\% \text{ of parcels} = 3.366\% \text{ for commercial/industrial, and } 53.408\% \text{ for single family homes}$$

$$\text{Fire Risk} = ((9.147\% \text{ of all fires}) / (3.366\% \text{ of all parcels})) / ((67.617\% \text{ of all fires}) / (53.408\% \text{ of all parcels}))$$

$$\text{Fire Risk} = 3.4403$$

The structure value is determined by analyzing the County Assessor's data and adding the weighted average structure value to the weighted average total value and normalizing the result in relation to a single family home. The weighted average structure value is determined by taking the total improved value for all commercial/industrial parcels in the benefit area, and dividing that number by the total acres for all commercial/industrial parcels in that area to determine the average improved value per acre, and weighting the result by multiplying it by 10. Similarly, the average total value is determined by taking the total value for all commercial/industrial parcels in the benefit area, and dividing that number by the total acres for all commercial/industrial parcels in that area, and weighting the result by multiplying it by 1. The weighted average structure value is added to the weighted average total value, and the resulting figure is normalized relative to the risk of a single family home by dividing it by the total improved value of all single family homes in the benefit area and then dividing the result by the average unit density of single family homes (in order to convert this information to acreage).

$$\text{Structure Value} = ((\text{Avg. Structure Value} * 10) + (\text{Avg. Land Value} * 1)) / (\text{normalization factor versus Single Family Homes}) * (\text{Avg. Unit Density (to convert to acreage)})$$

$$\text{Average Structure Value for commercial/industrial} = \$1,015,467/\text{acre}$$

$$\text{Average Land Value for commercial/industrial} = \$423,572/\text{acre}$$

$$\text{Normalization Factor for Single Family Homes} = \$2,270,581$$

$$\text{Average Unit Density} = 0.37 \text{ acres}$$

$$\text{Structure Value} = (((\$1,015,467 * 10) + (\$423,572 * 1)) / (\$2,270,581)) * (0.37)$$

$$\text{Structure Value} = 1.7238/\text{acre}$$

Since the Benefit is the Fire Risk times the Structure Value, the Commercial/Industrial benefit is 5.930:

$$\text{Benefit} = (3.4403) * (1.7238) = 5.930/\text{acre}$$

SUMMARY OF BENEFITS FOR EACH PROPERTY TYPE

Per Equation 1, the relative special benefit for each property type (the "SFE" or "Single Family Equivalent" Benefit Units) is determined as the product of the normalized Fire Risk Factors and the normalized Structure Value Factors. Table 4 below, summarizes the benefit for each property type.

TABLE 4 – BENEFIT SUMMARY PER PROPERTY TYPE

Property Type	Fire Risk Factors	Structure Value Factors	SFE Factors	Unit
Single Family	1.0000	1.0000	1.0000	each
Multi-Family	1.8081	0.0734	0.1327	res unit
Commercial/Industrial	3.4403	1.7238	5.9302	acre
Office	2.4102	2.0106	4.8458	acre
Institutional	6.9004	0.3753	2.5900	each
Storage	20.4131	0.1328	2.7115	acre
Vacant			0.2500	each
Agriculture - Orchards & Vineyards	0.4130	0.0069	0.0029	acre
Agriculture - Rice & Flood Irrigation	0.4130	0.0063	0.0026	acre
Agriculture - Pasture & Row Crops	0.3754	0.0063	0.0024	acre
Agriculture - Dairy, Livestock, Animals	0.3379	0.0076	0.0026	acre
Range Land & Open Space	0.0650	0.0084	0.0005	acre

*SFE factor has been converted from "Per Acre" to "Per Each Parcel" by multiplying by effective average area.

RESIDENTIAL PROPERTIES

All improved residential properties with a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Residential properties on parcels that are larger than one acre receive additional benefit and are assigned additional SFEs on an "Agricultural/Rangeland" basis. Detached or attached houses, zero-lot line houses and town homes are included in this category.

Properties with more than one residential unit are designated as multi-family residential properties. These properties benefit from the Services in proportion to the number of dwelling units that occupy each property. The relative benefit for multi-family properties was determined per Equation 1 to be 0.1327 SFEs per residential unit. This rate applies to condominiums as well.

COMMERCIAL/INDUSTRIAL & OFFICE PROPERTIES

Commercial and industrial properties are assigned benefit units per acre, since there is a relationship between parcel size, structure size and relative benefits. The relative benefit for

commercial and industrial properties was determined per Equation 1 to be 5.9302 SFEs per acre. The relative benefit for office properties was determined per Equation 1 to be 4.8458 SFEs per acre.

VACANT AND UNDEVELOPED PROPERTIES

The relative benefit for vacant properties was determined per Equation 1 to be 0.2500 SFEs per parcel.

RANGELAND & OPEN SPACE AND DUCK CLUB PROPERTIES

The relative benefit for range land & open space properties was determined per Equation 1 to be 0.0005 SFEs per acre.

AGRICULTURAL PROPERTIES

The relative benefit for agricultural properties requires additional analysis, as required by Government Code 50078 and the unique agricultural properties within the boundaries. This analysis considered how agricultural operations may mitigate risk, onsite or proximate water availability, response time, capability of the fire suppression service, and any other factors which reflect the benefit to the land resulting from the fire suppression service provided. Agricultural properties have been categorized as Agriculture - Orchards & Vineyards, Agriculture - Rice & Flood Irrigation, Agriculture - Pasture & Row Crops, Agriculture - Dairy, Livestock, Animals according to use and other attributes, and have been analyzed for fire risk and structure value per Equation 1. The relative benefit for agricultural properties was determined per Equation 1 to be 0.0029 SFEs per parcel for Agriculture - Orchards & Vineyards, 0.0026 SFEs per parcel for Agriculture - Rice & Flood Irrigation, 0.0024 SFEs per parcel for Agriculture - Pasture & Row Crops, and 0.0026 SFEs per parcel for Agriculture - Dairy, Livestock, Animals.

OTHER PROPERTIES

Institutional properties such as publicly owned properties (and are used as such), for example, churches, are assessed at 2.5900 SFEs per parcel. The relative benefit for storage properties was determined per Equation 1 to be 2.7115 SFEs per acre.

Article XIID, Section 4 of the California Constitution states that publicly owned properties shall not be exempt from assessment unless there is clear and convincing evidence that those properties receive no special benefit.

All public properties that are specially benefited are assessed. Publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

CRITERIA AND POLICIES

This sub-section describes the criteria that shall govern the expenditure of assessment funds and ensures equal levels of benefit for properties of similar type. The criteria established in this Report, as finally confirmed, cannot be substantially modified; however, the Board may

adopt additional criteria to further clarify certain criteria or policies established in this Report or to establish additional criteria or policies that do not conflict with this Report.

DURATION OF ASSESSMENT

The Assessment was originally levied for the first time in fiscal year 2008-09 and it was to be continued to be levied every year thereafter, so long as the risk of fire on property in the Assessment District remains in existence and the Consolidated District requires funding from the Assessment for its fire suppression Services. As noted previously, because the Assessment and the continuation of the Assessment were approved by property owners in an assessment ballot proceeding, the Assessment can be levied annually after the South Placer Fire Protection District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Services to be provided, and other specifics of the Assessment. In addition, the Consolidated District Board of Directors must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment or for any other reason may file a written appeal with the Fire Chief of the South Placer Fire Protection District or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the Chief or his or her designee will promptly review the appeal and any information provided by the property owner. If the Chief or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the Chief or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Chief or his or her designee shall be referred to the South Placer Fire Protection District Board of Directors and the decision of the Board shall be final.

ADDITIONAL BACKGROUND ON RELATIVE BENEFIT

When property owners are deciding how to cast their ballot for a proposed assessment, each property owner weighs the perceived value of the Services proposed to them and their property with the proposed cost of the assessment to their property. If property owners of a certain type of property are either opposed or in support of the assessment in much greater percentages than owners of other property types, this is an indication that, as a group, these property owners perceive that the proposed assessment has relatively higher or lower "utility" or value to their property relative to owners of other property types. One can also infer from these hypothetical ballot results, that the apportionment of benefit (and assessments) was too high or too low for that property type. In other words, property owners, by their balloting, ultimately indicate if they perceive the special benefits to their property to exceed the cost of the assessment, and, as a group, whether the determined level of benefit and proposed assessment (the benefit apportionment made by the Assessment Engineer) is consistent with the level of benefits perceived by the owners of their type of property relative to the owners of other types of property.

ASSESSMENT FUNDS MUST BE EXPENDED WITHIN THE ASSESSMENT DISTRICT AREA

The net available assessment funds, after incidental, administrative, financing and other costs, shall be expended exclusively for Services within the boundaries of the Assessment District, namely, the former District area.

CITIZENS' OVERSIGHT COMMITTEE

A Citizens' Oversight Committee (the "Citizens' Oversight Committee") will be established for the Assessment District. The Citizens' Oversight Committee shall review potential projects that may be funded by the assessments and shall make recommendations about the expenditure of assessment funds. Members of the Citizens' Oversight Committee will be nominated and approved by the Board of Directors of the Consolidated District. All members of the Citizens' Oversight Committee shall own property within the Assessment District and shall not have conflicts of interest with the Assessment District or the Services funded by the Assessments.

ASSESSMENT

WHEREAS, the former Board of Directors of the former Loomis Fire Protection District formed the Fire Protection and Emergency Response Services Assessment District and is proceeding with the proposed continuation of assessments under California Government Code sections 50078 et seq. (the "Code") and Article XIID of the California Constitution (the "Article");

WHEREAS, the undersigned Engineer of Work has prepared and filed a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Services upon all assessable parcels within the Assessment District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Code and Article and the order of the Board of said Consolidated District, hereby make the following assessment to cover the portion of the estimated cost of said Services, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for said Services and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2020-21 is generally as follows:

TABLE 5 – SUMMARY COST ESTIMATE

FISCAL YEAR 2020-21 BUDGET	
Total for Servicing	\$1,893,397
Total Incidental Costs	\$19,431
Total Revenue from Other Sources	(\$888,447)
Total Fire Suppression & Protection Services Budget	<u>\$1,024,381</u>

An Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment district. The distinctive number of each parcel or lot of land in said Assessment district is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Services, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Services, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 4%. Any change in the CPI in excess of 4% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 4%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 4% or 2) the change in the CPI plus any Unused CPI as described above.

The change in the CPI from December 2018 to December 2019 was 2.45% and the Unused CPI carried forward from the previous fiscal year is 0.49%. Therefore, the maximum authorized assessment rate for fiscal year 2020-21 is increased by 2.94% which equates to \$236.12 per single family equivalent benefit unit. The estimate of cost and budget in this Engineer's Report proposes assessments for fiscal year 2020-21 at the rate of \$236.12, which is equal to the maximum authorized assessment rate.

Since property owners in the Assessment District, in an assessment ballot proceeding, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule, the assessment may continue to be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Placer for the fiscal year 2020-21. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of Placer County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2020-21 for each parcel or lot of land within the said Assessment District.

Dated: May 5, 2020

Engineer of Work

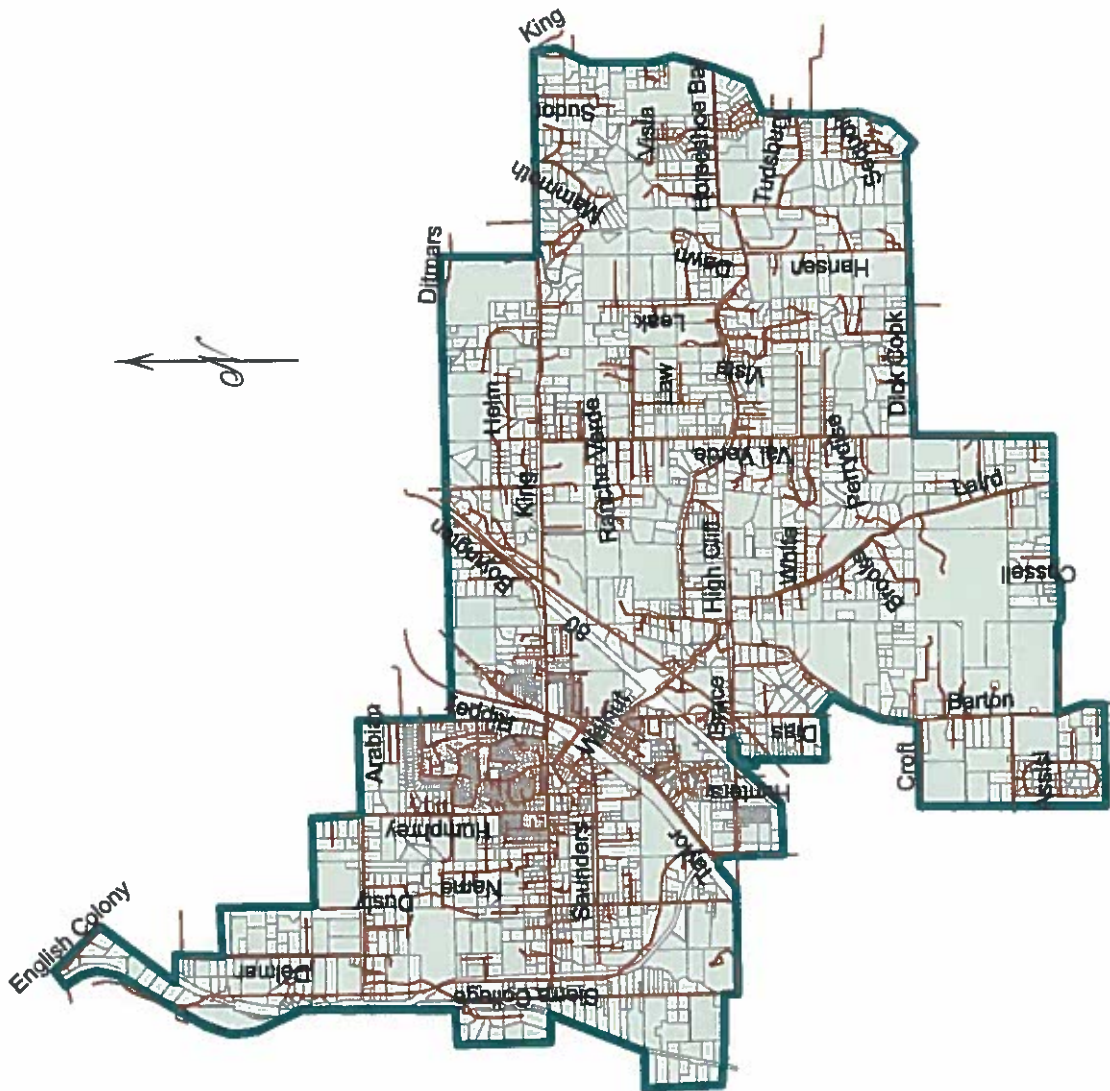


By

John W. Bliss, License No. C052091

ASSESSMENT DIAGRAM

The Assessment District includes all properties within the boundaries of the Fire Protection and Emergency Response Services District. The boundaries of the Assessment District are displayed on the following Assessment Diagram. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of Placer County, and are incorporated herein by reference, and made a part of this Diagram and this Report.



Note:
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF PLACER FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

Legend

Streets

Loomis FPD Boundary

Parcels in the District

FILED IN THE OFFICE OF THE FIRE CHIEF OF THE LOOMIS FIRE PROTECTION DISTRICT, COUNTY OF PLACER, CALIFORNIA, THIS _____ DAY OF _____, 2020.

FIRE CHIEF

RECORDED IN THE OFFICE OF THE DISTRICT MANAGER OF THE LOOMIS FIRE PROTECTION DISTRICT, COUNTY OF PLACER, CALIFORNIA THIS _____ DAY OF _____, 2020.

FIRE CHIEF

AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF THE LOOMIS FIRE PROTECTION DISTRICT, COUNTY OF PLACER, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 2020 FOR THE FISCAL YEAR 2020-21 AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF PLACER ON THE _____ DAY OF _____, 2020. REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

FIRE CHIEF

FILED THIS _____ DAY OF _____, 2020 AT THE HOUR OF _____ O'CLOCK _____ M. IN THE OFFICE OF THE COUNTY TAX COLLECTOR OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, AT THE REQUEST OF THE BOARD OF THE LOOMIS FIRE PROTECTION DISTRICT.

COUNTY TAX COLLECTOR, COUNTY OF PLACER

Loomis Fire Protection District Fire Protection and Emergency Services Assessment

APPENDICES

APPENDIX A – ASSESSMENT ROLL, FISCAL YEAR 2020-21

The Assessment Roll is made part of this report and is available for public inspection during normal office hours. Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference, made part of this report. These records shall govern for all details concerning the description of the lots of parcels.

END NOTES

¹ Insurance Services Offices Inc.
<http://www.rockwall.com/FireDepartment/Insurance%20Services%20Office%20Rating%20Information.pdf>

² Institute for Business & Home Safety, "Protect Your Home Against Wildfire Damage,"
<http://www.ibhs.org/publications/view.asp?id=125>

³ U.S. Fire Administration, Department of Homeland Security, "America Burning, Recommissioned: Principal Findings and Recommendations," p.1,
<http://www.usfa.fema.gov/downloads/pdf/abr-rep.PDF>

⁴ U.S. Fire Administration, Department of Homeland Security, "America Burning, Recommissioned: Principal Findings and Recommendations," p.2,
<http://www.usfa.fema.gov/downloads/pdf/abr-rep.PDF>

⁵ Insurance Services Offices Inc., p. 1,
<http://www.rockwall.com/FireDepartment/Insurance%20Services%20Office%20Rating%20Information.pdf>

⁶ Weldon, Leslie A. C., "Dealing with Public Concerns in Restoring Fire to the Forest," General Technical Report INT-GTR-341 The Use of Fire in Forest Restoration, U.S. Forest Service, June 1996, p. 3

⁷ U.S. Forest Service, Department of Agriculture, "Social Science to Improve Fuels Management: A Synthesis of Research on Aesthetics and Fuels Management," p. 1,
http://ncrs.fs.fed.us/pubs/gtr/gtr_nc261.pdf

⁸ Michigan State University Extension, Ag Experiment Station Special Reports – SR399301 – 07/28/98, "Community Resources and Restraints," p. 9,
<http://web1.msue.msu.edu/imp/modsr/sr399301.html>

⁹ Insurance Services Offices Inc., p. 1,
<http://www.rockwall.com/FireDepartment/Insurance%20Services%20Office%20Rating%20Information.pdf>

RESOLUTION NO. 14-2019/20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH PLACER FIRE PROTECTION DISTRICT

A RESOLUTION OF INTENTION TO CONTINUE ASSESSMENTS FOR FISCAL YEAR 2020-21, PRELIMINARILY APPROVING ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING FOR THE SOUTH PLACER FIRE PROTECTION DISTRICT, FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES ASSESSMENT

WHEREAS, the former Loomis Fire Protection District (the "former District") was established in 1930 as a Volunteer Fire Department; and

WHEREAS, in June 2017 the former District completed the necessary steps in order to merge with South Placer Fire Protection District to form the new South Placer Fire Protection District as a merger of both former Fire Districts (the "Consolidated District"); and

WHEREAS, an assessment for fire protection and emergency response services within the former District has been given the distinctive designation of the "Fire Protection and Emergency Response Services Assessment" ("Assessment District"), and is primarily described as encompassing the former District boundaries.

WHEREAS, the Consolidated District is authorized, pursuant to California Government Code Section sections 50078—50078.20 for all the areas within the boundaries of the Assessment District, to levy assessments for fire suppression services; and

WHEREAS, Proposition 218 was adopted on November 6, 1996, adding Articles XIIC and XIID to the California Constitution; and

WHEREAS, Articles XIIC and XIID of the California Constitution and implementing statutes impose certain procedural and substantive requirements relating to assessments (as defined); and

WHEREAS, the first Engineer's Report for Fiscal Year 2008-09 described how the Assessment District would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the Assessment District, established that the assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the former Loomis Fire Protection District Board of Directors (now by the Consolidated District Board of Directors) (the "Board"); and

WHEREAS, although the methodology by which the assessments are applied to properties in the Assessment District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the Assessment District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the Assessment District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, the Assessment District was authorized by an assessment ballot proceeding conducted in 2008 and approved by 68.76% of the weighted ballots returned by property owners, and such assessments were levied in fiscal year 2008-09 by the Board of Directors of the former Loomis Fire Protection District by Resolution No. 1-2008 passed on January 3, 2008;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Placer Fire Protection District that:

SECTION 1. SCI Consulting Group, the Engineer of Work, has prepared an engineer's report in accordance with Article XIID of the California Constitution. The Report has been made, filed with the secretary of the

board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

SECTION 2. It is the intention of this Board to continue and to collect assessments for the Fire Protection and Emergency Response Services Assessment for fiscal year 2020-21. Within the Assessment District, the proposed projects and services are generally described as including, but not limited to, obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency services equipment and apparatus; payment of salaries, benefits and other compensation to fire fighting and fire prevention personnel; training and administration of paid and personnel performing said fire suppression, protection and emergency services; community fire prevention education and fire inspection.(the "Services").

SECTION 3. The estimated fiscal year 2020-21 cost of providing the Services is \$1,024,380. This cost results in a proposed assessment rate of TWO HUNDRED THIRTY-SIX DOLLARS AND TWELVE CENTS (\$236.12) per single-family equivalent benefit unit for fiscal year 2020-21. The Assessments include a provision for an annual increase equal to the change in the San Francisco Bay Area Consumer Price Index ("CPI"), not to exceed 4% (four percent) per year without a further vote or balloting process. Any change in the CPI in excess of 4% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 4%.The change in the CPI in 2019 was 2.45% and the Unused CPI carried forward from the previous fiscal year is 0.49%. The maximum authorized increase that may be levied in fiscal year 2020-21 is 2.94%. Therefore, the maximum authorized assessment rate for fiscal year 2020-21 is \$236.12 per single family equivalent benefit unit. The assessment rate proposed to be levied for fiscal year 2020-21 is \$236.12, which is the same as the maximum authorized rate.

SECTION 4. Notice is hereby given that on June 10, 2020, at the hour of seven (7:00) p.m. at the Fire Station, located at 6900 Eureka Rd, Granite Bay, the Board will hold a public hearing to consider the ordering of the Services, and the levy of the assessments for fiscal year 2020-21. In the event that the Stay in Place order is still in effect, the Jefferson Union High School Board meeting will be held remotely in accordance with Governor Gavin Newsom's Executive Order N-25-20, issued March 12, 2020, and Government Code Section 54954(e). In an effort to improve access to public information, residents may access meetings remotely, by accessing the link <http://www.southplacerfire.org/>.

SECTION 5. The secretary of the board shall cause a notice of the hearing to be given by publishing a notice, at least ten (10) days prior to the date of the hearing above specified, in a newspaper circulated in the District.

PASSED and ADOPTED by the Board of Directors of the South Placer Fire Protection District at a regular meeting thereof held on May 13, 2020.

AYES:
NOES:
ABSTAIN:
ABSENT:

Chris Gibson, DC, President, Board of Directors
South Placer Fire Protection District

ATTEST:

Katherine Medeiros, Secretary, Board of Directors,
South Placer Fire Protection District

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, MAY 05, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: FY 2019/12 Quarterly Budget Report:

Action Requested: The Chief recommends a short presentation on the status of the FY 2019/20 budget.

Background: Staff assembles a budget overview every quarter for information and discussion.

Impact: Informational

Attachments: Third Quarter Budget overview sheet, March, Profit and Loss Statement.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

FY 2019/20 3rd Quarter Budget Report (July - March)

Revenue	3rd Quarter	Budgeted	Percentage
General Revenue	\$7,413,567	\$12,678,641	58.5 %
Mitigation Revenue	\$1,470	\$6,000	24.5 %
Loomis Mitigation Revenue	\$2,730	\$4,000	68.3 %
Consolidated Mitigation Revenue	\$352,230	\$405,000	87.0 %
CFAA Staffing Reimbursements	\$122,356	\$355,000	34.5 %
Total Revenue	\$7,892,353	\$13,448,641	58.7 %

Expenditures	3rd Quarter	Budgeted	Percentage
Salaries/Benefits (PP 2 - 21) 20 PP's	\$8,079,587	\$10,029,754	80.6 %
CFAA Expenditures	\$112,182	\$355,000	31.6 %
Service and Operations	\$1,145,129	\$1,521,417	75.3 %
Fixed Assets	\$44,043	\$126,785	34.7 %
Capital Expenditures	\$133,901	\$1,769,365	0.0 %
Mitigation Expenditures	\$16,015	\$80,440	0.0 %
Loomis Mitigation Expenditures	\$87,308	\$117,097	0.0 %
Consolidated Mitigation Expenditures	\$0	\$1,210	0.0 %
Total Expenditures	\$9,618,165	\$14,001,068	68.7 %

Report Prepared By Kathy Medeiros May 2020

South Placer Fire District
Profit & Loss Statement
For the Nine Months Ending Tuesday, March 31, 2020

		YTD	BUDGET	----- REMAINING ----- VARIANCE	%
REVENUES					
Secured Property Tax General	6000-000-001	\$4,224,842	\$7,678,797	\$3,453,955	44.98%
Unitary & Op Non-Unitary	0-000-6000-002	85,873	162,363	76,490	47.11%
Current Unsecured Property Tax	0-000-6000-003	166,152	169,968	3,816	2.25%
Delinquent Secured Property Taxes	0-000-6000-004	0	(24)	(24)	100.00%
Delinquent Unsecured Property Tax	0-000-6000-005	1,202	2,174	972	44.70%
Current Supplemental Property Tax	0-000-6000-006	85,462	175,635	90,173	51.34%
Delinquent Supplemental Property Tax	0-000-6000-008	0	207	207	100.00%
SPFD Special Tax	0-000-6001-000	643,921	1,169,443	525,522	44.94%
Loomis Fire Protection & Response Assessment	0-000-6002-000	546,342	987,366	441,024	44.67%
Railroad Unitary Tax	0-000-6106-000	2,346	4,657	2,311	49.63%
Interest-County	0-000-6950-000	44,205	65,000	20,795	31.99%
Sect. 5151 Interest Refunded	0-000-6957-000	(15)	(322)	(307)	95.42%
HOPERS Intergovernmental Revenue	0-000-7000-000	27,801	53,877	26,076	48.40%
Ambulance Services	0-000-8192-000	1,111,481	1,500,000	388,519	25.90%
Uniform Reimbursement	0-000-8193-001	789	2,000	1,211	60.53%
Other Staffing Reimbursements	0-000-8193-009	0	1,000	1,000	100.00%
Other Miscellaneous	0-000-8193-010	34,100	80,000	45,900	57.38%
Fees For Service & Cost Recovery Charges	0-000-8193-011	100,245	130,000	29,755	22.89%
4850 Reimbursements	0-000-8193-014	50,385	25,000	(25,385)	(101.54%)
Cellular Tower Lease	0-000-8193-015	76,386	85,000	8,615	10.13%
MVA Fees	0-000-8193-016	0	3,500	3,500	100.00%
Local/State/Federal Grants	0-000-8193-018	0	28,000	28,000	100.00%
CFAA Revenues	8197	122,356	355,000	232,644	65.53%
SPFD Mitigation Interest	0-000-8264-001	1,470	6,000	4,530	75.50%
Loomis Mitigation Interest	0-000-8264-006	2,730	4,000	1,270	31.75%
Consolidated Mitigation Fee Revenue	0-000-8267-000	348,239	400,000	51,761	12.94%
Consolidated Mitigation Interest	0-000-8264-007	3,991	5,000	1,009	20.18%
Federal Grant Revenue (SAFER)	0-000-8300-000	212,050	352,000	139,950	39.76%
Automotive Fund Mat & Services	0-000-8372-000	0	3,000	3,000	100.00%
TOTAL REVENUES		7,892,353	13,448,641	5,556,289	41.31%
OPERATING EXPENSES					
SALARIES/BENEFITS					
Salaries & Wages	1002:1003	3,831,446	5,540,177	1,708,731	30.84%
Sellback/Admin. & FF's	1004	194,619	190,000	(4,619)	(2.43%)
Intern FF/Board/App FF/PT	1005	65,010	50,000	(15,010)	(30.02%)
Callback/Overtime-Firefighter	1006	1,444,741	930,000	(514,741)	(55.35%)
Comp For Absence/Illness	1007	56,519	25,000	(31,519)	(126.08%)
Out of Grade Pay	1008	5,661	2,500	(3,161)	(126.45%)
Other Payroll	1015	1,060	9,000	7,940	88.22%
Volunteer Length of Service Award	1016	1,000	500	(500)	(100.00%)
PERS Retirement	1300	636,940	820,000	183,060	22.32%
PERS Lump Sum Payment	1302	510,913	510,913	0	0.00%
Employer 457 Def. Comp. Match	1305	18,464	25,000	6,536	26.14%
Employment Taxes (FICA/Medicare/SUI)	1301	84,017	105,000	20,983	19.98%
Workmans Comp. Insurance	1315	339,022	460,976	121,954	26.46%
Agency Share Insurance	1550	680,143	863,668	183,525	21.25%
OPEB Contribution	1551	0	40,000	40,000	100.00%
COP Debt Service	1552	122,010	354,020	232,010	65.54%
Labor Legal	2010	23,216	30,000	6,784	22.61%
Uniform Allowance/Cell Phone	2017	58,335	66,000	7,665	11.61%
Employees Assistance Program	2019	6,471	7,000	529	7.56%
CFAA Expenditures	1997	112,182	355,000	242,818	68.40%
TOTAL SALARIES/BENEFITS/CFAA		8,191,769	10,384,754	2,192,984	21.12%
SERVICE & OPERATIONS					
Audit	2020	10,250	11,000	750	6.82%
Propane	2021	3,043	3,500	457	13.06%
Employee Physicals/DL/Wellness	2023	11,810	25,000	13,190	52.76%
ParamedicCert.EMT/CPR Classes	2024	3,891	5,600	1,709	30.51%

South Placer Fire District
Profit & Loss Statement
For the Nine Months Ending Tuesday, March 31, 2020

		YTD	BUDGET	REMAINING VARIANCE	%
Ambulance Billing Service	2025	100,470	100,000	(470)	(0.47%)
Garbage	2026	7,032	9,000	1,968	21.86%
Gas & Electric	2027	56,245	78,000	21,755	27.89%
Insurance (FAIRA)	2028	52,443	52,443	0	0.00%
Memberships/Subscriptions	2030	5,534	12,000	6,466	53.88%
News Publications & Ads	2032	280	1,500	1,220	81.33%
Sewer	2035	6,212	6,300	88	1.39%
Telephone	2037	50,388	63,000	12,612	20.02%
Training Supplies	2038	6,377	13,500	7,123	52.76%
Business/Conference	2039	5,406	11,400	5,994	52.58%
Education/Training	2040	46,438	62,000	15,562	25.10%
Water	2041	9,623	13,500	3,877	28.72%
Laundry	2042	966	2,500	1,534	61.38%
Legal/Consulting Fees	2043-000	71,255	99,300	28,045	28.24%
Prevention Consulting Fees	2043-001	47,898	55,000	7,102	12.91%
Petty Cash Fund	2044	0	250	250	100.00%
Pre-Employment Testing/Background Inv.	2045	20,230	15,000	(5,230)	(34.87%)
Medical Waste Disposal	2046	2,538	4,000	1,463	36.56%
Phsio Control Contract	2047	15,869	16,000	131	0.82%
County Charges (Tax Collection/LAFCO/Refunds)	2050	175,233	169,000	(6,233)	(3.69%)
Elections	2051	0	750	750	100.00%
Public Education	2052	0	4,000	4,000	100.00%
Food/Drink-Incident Supplies	2053	7,505	10,000	2,495	24.95%
Safety Awards	2055	1,984	10,000	8,016	80.16%
Fire RMS User Maintenance	2056	3,455	11,000	7,545	68.59%
Cleaning/Maintenance Supplies	2120	9,045	12,000	2,955	24.62%
Copy Machine Contract/Maint.	2121	12,945	16,000	3,055	19.09%
Computer Service & Maint.	2122	33,644	40,000	6,356	15.89%
Fire Prevention Supplies	2123	2,872	21,500	18,628	86.64%
Fuel & Oil	2124	56,543	80,000	23,457	29.32%
Medical Supplies	2127	79,657	100,000	20,343	20.34%
Miscellaneous Supplies	2128	860	885	25	2.84%
Office Supplies/Computer	2129	5,760	14,503	8,743	60.29%
Oxygen	2130	3,921	8,000	4,079	50.98%
Postage/Shipping	2131	1,088	3,000	1,912	63.74%
Storage	2132	0	2,000	2,000	100.00%
Uniform Supplies	2133	14,576	10,000	(4,576)	(45.76%)
Misc. Firefighting Equip/Supplies	2135	23,565	41,000	17,435	42.52%
Radio Repair	2221	7,926	10,000	2,074	20.74%
Automotive Repairs/Supplies	2222	75,131	118,000	42,869	36.33%
Facilities Maintenance	2225	90,154	104,886	14,732	14.05%
SCBA Maintenance	2226	3,479	15,000	11,521	76.81%
Turnout Clothing Maint.	2228	0	8,000	8,000	100.00%
Extinguisher Service/Repair	2229	0	900	900	100.00%
Outside Services	2523	1,588	1,200	(388)	(32.33%)
Bad Debt Expense	8510 + 4521	0	50,000	50,000	100.00%
TOTAL SERVICE & OPERATIONS		1,145,129	1,521,417	376,286	24.73%
FIXED ASSETS					
Facilities,	4456	3,211	28,533	25,322	88.75%
Firefighting Equipment	4462	0	10,052	10,052	100.00%
EMS Equipment	4464	2,782	8,500	5,718	67.28%
Office & Communication Equipment	4465	23,541	28,000	4,459	15.93%
Radio & Communications	4469	0	10,000	10,000	100.00%
Shop Equipment	4470	0	700	700	100.00%
Training/Operations Equipment	4472	4,569	15,500	10,931	70.52%
Rescue Equipment	4475	0	5,000	5,000	100.00%
Aparatus Upgrades	4476	9,940	20,500	10,560	51.51%
TOTAL FIXED ASSETS		44,043	126,785	82,743	65.26%
CAPITAL EXPENDITURES					

South Placer Fire District
Profit & Loss Statement
For the Nine Months Ending Tuesday, March 31, 2020

		YTD	BUDGET	REMAINING VARIANCE	%
2020 Ford Expedition Comm. Vehicle 80% LF App. Res.	0-000-4510-027	8,351	9,333	982	10.52%
2020 Ford Expedition Comm. Vehicle 80% SP App. Res.	0-000-4510-028	41,029	46,667	5,638	12.08%
Structure PPE/Gear	0-000-4511-008	6,441	55,440	48,999	88.38%
Mobile/Portable Radios	0-000-4511-011	0	40,000	40,000	100.00%
5051 Cutters for E18 80%	0-000-4511-022	0	6,123	6,123	100.00%
Bauer Breathing Air Filling Station 80%	0-000-4511-025	8,800	8,800	0	0.00%
3" Supply Line	0-000-4511-026	12,012	12,000	(12)	(0.10%)
Lifting Tips for Spreaders T17 80%	0-000-4511-027	0	2,760	2,760	100.00%
Snap On Diag. Equipment 80%	0-000-4511-028	5,003	6,800	1,797	26.43%
Tempest PPV Fans x3 80%	0-000-4511-029	5,391	5,391	0	0.00%
R17 Chassis Upgrade 89%	0-000-4511-030	0	9,790	9,790	100.00%
Portable Alarm Monitoring/Fire Alarm Install	0-000-4512-009	4,149	5,000	851	17.02%
Station 18 Schematic Design/Truckroom Build	0-000-4512-031	42,725	1,561,261	1,518,536	97.26%
TOTAL CAPITAL EXPENDITURES		133,901	1,769,365	1,635,463	92.43%
SPFD MITIGATION EXPENDITURES					
Structure PPE/Gear	0-000-4520-023	725	11,550	10,825	93.72%
Mobile/Portable Radios	0-000-4520-027	0	10,000	10,000	100.00%
Ford Transit 8 Pass. Van	0-000-4520-037	0	29,167	29,167	100.00%
2020 Ford Expedition Comm. Vehicle 20%	0-000-4520-038	0	11,667	11,667	100.00%
Lifting Tips for Spreaders T17 20%	0-000-4520-039	0	240	240	100.00%
Snap On Diag. Equipment 20%	0-000-4520-040	0	1,416	1,416	100.00%
Tempest PPV Fans x3 20%	0-000-4520-041	1,200	1,200	0	0.00%
Bauer Breathing Air Filling Station 20%	0-000-4520-042	1,395	2,200	805	36.60%
Station 20 Auxilliary Power Generator	0-000-4520-043	12,695	13,000	305	2.35%
TOTAL SPFD MITIGATION EXPENDITURES		16,015	80,440	64,425	80.09%
LFPD MITIGATION EXPENDITURES					
Station 28 Schematic Design/Build	0-000-4522-001	86,957	104,567	17,610	16.84%
Ford Transit 8 Pass. Van 1/6	0-000-4522-006	0	5,833	5,833	100.00%
2020 Ford Expedition Comm. Vehicle 20%	0-000-4522-007	0	2,333	2,333	100.00%
5051 Cutters for E18 20%	0-000-4522-008	0	1,530	1,530	100.00%
Turnouts/PPE 20%	0-000-4522-009	99	2,310	2,211	95.71%
Snap On Diag. Equipment 20%	0-000-4522-010	103	284	181	63.87%
Tempest Protected PPV Fans x3 20%	0-000-4522-011	149	240	91	37.93%
TOTAL LFPD MITIGATION EXPENDITURES		87,308	117,097	29,789	25.44%
CONSOLIDATED MITIGATION EXPENDITURES					
R 17 Chassis Upgrade 11%	0-000-4523-001	0	1,210	1,210	100.00%
TOTAL CONSOLIDATED MITIGATION		0	1,210	1,210	100.00%
TOTAL OPERATING EXPENSES		9,618,165	14,001,068	4,382,901	31.30%
EXCESS OF REVENUE/EXPENDITURES		(1,725,812)	(552,427)	1,173,388	(212.41%)
BEGINNING FUND BALANCE		4,403,972	4,403,972	0	(0.00%)
ENDING FUND BALANCE		2,678,160	3,851,545	1,173,388	30.47%
COMPONENTS OF FUND BALANCE					
Ending FB Mitigation Reserve	0-000-0553-000	0	29,837	29,837	100.00%
Ending FB Loomis Mit. Reserve	0-000-0560-000	0	101,011	101,011	100.00%
Ending FB Consolidated Mit. Reserve	0-000-0565-000	0	463,552	463,552	100.00%
Ending FB Unassigned	0-000-0554-000	0	1,956,619	1,956,619	100.00%
Ending FB Res for Imprest Cash	0-000-0555-000	0	250	250	100.00%
Ending FB Designated for F/A Acq	0-000-0556-000	0	358,206	358,206	100.00%
Ending FB Facilities	0-000-0557-000	0	316,487	316,487	100.00%
Ending FB Unassigned Major Equipment	0-000-0558-000	0	89,596	89,596	100.00%
Ending FB Contingent Reserve	0-000-0559-000	0	410,000	410,000	100.00%
Ending FB Loomis Contingent	0-000-0562-000	0	4,457	4,457	100.00%
Ending FB Loomis Equipment Replacement	0-000-0563-000	0	34,029	34,029	100.00%

South Placer Fire District
 Profit & Loss Statement
 For the Nine Months Ending Tuesday, March 31, 2020

		YTD	BUDGET	REMAINING VARIANCE	%
Ending FB Loomis Apparatus Replacement	0-000-0564-000	0	87,499	87,499	100.00%
		0	3,851,545	3,851,545	100.00%

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, MAY 06, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Governor's Office of Emergency Services: SPFD Designation of Applicant's Agent Resolution for Non-State Agencies: South Placer Fire District FEMA/Cal OES – Reimbursement for Cost incurred directly related to the Covid-19 Pandemic.

Action Requested: Staff recommends discussion and action on the resolution designating an agent/agent to represent the district with FEMA and Cal OES for state and federal financial assistance.

Background: In March of 2020, the President declared a National Emergency along with the State of California and Placer County in response to the growing Covid -19 Pandemic. South Placer Fire District assisted with staffing the Placer County Emergency Operations Center and had multiple expenses directly related to preparation and response to the Covid-19 Pandemic. The Fire Chief has submitted a Request for Public Assistance. The Chief is working with Cal OES Staff and FEMA Personnel to be eligible for federal funding for cost associated with Covid -19. The District Board is required to pass a resolution designating an agent to represent the District to move forward with the process.

Impact: Financial to reimburse District for cost incurred

Attachments: Resolution, Designation Letter, Project Assurances Form

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

Resolution No. 13-2019/20
DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE Board of Directors OF THE South Placer Fire District
(Governing Body) (Name of Applicant)

THAT Fire Chief, OR
(Title of Authorized Agent)

Deputy Fire Chief, OR
(Title of Authorized Agent)

Business Manager
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the South Placer Fire District, a public entity
(Name of Applicant)

established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the South Placer Fire District, a public entity established under the laws of the State of California,
(Name of Applicant)

hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

☒ This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

☐ This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this _____ day of _____, 20____

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, _____, duly appointed and _____ of
(Name) (Title)

South Placer Fire District, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the Board of Directors of the South Placer Fire District
(Governing Body) (Name of Applicant)

on the _____ day of _____, 20____.

(Signature)

(Title)

STATE OF CALIFORNIA
GOVERNOR'S OFFICE OF EMERGENCY SERVICES
Cal OES 130 - Instructions

Cal OES Form 130 Instructions

A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted Resolution is older than three (3) years from the last date of approval, is invalid or has not been submitted.

When completing the Cal OES Form 130, Applicants should fill in the blanks on page 1. The blanks are to be filled in as follows:

Resolution Section:

Governing Body: This is the group responsible for appointing and approving the Authorized Agents.
Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

Name of Applicant: The public entity established under the laws of the State of California. Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

Authorized Agent: These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the Governor's Office of Emergency Services regarding grants applied for by the Applicant. There are two ways of completing this section:

1. **Titles Only:** If the Governing Body so chooses, the titles of the Authorized Agents would be entered here, not their names. This allows the document to remain valid (for 3 years) if an Authorized Agent leaves the position and is replaced by another individual in the same title. If "Titles Only" is the chosen method, this document must be accompanied by a cover letter naming the Authorized Agents by name and title. This cover letter can be completed by any authorized person within the agency and does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document or their title changes.

Governing Body Representative: These are the names and titles of the approving Board Members.
Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents, and a minimum of two or more approving board members need to be listed.

Certification Section:

Name and Title: This is the individual that was in attendance and recorded the Resolution creation and approval.
Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member (if a person holds two positions such as City Manager and Secretary to the Board and the City Manager is to be listed as an Authorized Agent, then the same person holding the Secretary position would sign the document as Secretary to the Board (not City Manager) to eliminate "Self Certification."

FACT SHEET

Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures

Consistent with the President's national emergency declaration for the coronavirus (COVID-19) pandemic on March 13, 2020, FEMA urges officials to, without delay, take appropriate actions that are necessary to protect public health and safety pursuant to public health guidance and conditions and capabilities in their jurisdictions. FEMA provides the following guidance on the types of emergency protective measures that may be eligible under FEMA's Public Assistance Program in accordance with the COVID-19 Emergency Declaration in order to ensure that resource constraints do not inhibit efforts to respond to this unprecedented disaster.

FEMA Public Assistance Program

In accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA's Public Assistance program. *FEMA will not duplicate assistance provided by the [U.S. Department of Health and Human Services](#) (HHS), to include the [Centers for Disease Control and Prevention](#) (CDC), or other federal agencies.*

State, territorial, tribal, and local government entities and certain private non-profit organizations are eligible to apply for [Public Assistance](#). FEMA assistance will be provided at a 75 percent federal cost share. This assistance will require execution of a FEMA-State/Tribal/Territory Agreement, as appropriate, and execution of an applicable emergency plan. Local governments and other eligible PA applicants will apply through their respective state, tribal or territorial jurisdictions.

Eligible Assistance

Under the COVID-19 Emergency Declaration described above, FEMA may provide assistance for emergency protective measures including, but not limited to, the following, if not funded by the HHS/CDC or other federal agency. *While some activities listed may be eligible for funding through HHS/CDC, final reimbursement determinations will be coordinated by HHS and FEMA. FEMA will not duplicate any assistance provided by HHS/CDC):*

- Management, control and reduction of immediate threats to public health and safety:
 - Emergency Operation Center costs



FEMA

- Training specific to the declared event
- Disinfection of eligible public facilities
- Technical assistance to state, tribal, territorial or local governments on emergency management and control of immediate threats to public health and safety
- Emergency medical care:
 - Non-deferrable medical treatment of infected persons in a shelter or temporary medical facility
 - Related medical facility services and supplies
 - Temporary medical facilities and/or enhanced medical/hospital capacity (for treatment when existing facilities are reasonably forecasted to become overloaded in the near term and cannot accommodate the patient load or to quarantine potentially infected persons)
 - Use of specialized medical equipment
 - Medical waste disposal
 - Emergency medical transport
- Medical sheltering (e.g. when existing facilities are reasonably forecasted to become overloaded in the near future and cannot accommodate needs)
 - All sheltering must be conducted in accordance with standards and/or guidance approved by HHS/CDC and must be implemented in a manner that incorporates social distancing measures
 - Non-congregate medical sheltering is subject to prior approval by FEMA and is limited to that which is reasonable and necessary to address the public health needs of the event, is pursuant to the direction of appropriate public health officials and does not extend beyond the duration of the Public Health Emergency
- Household pet sheltering and containment actions related to household pets in accordance with CDC guidelines
- Purchase and distribution of food, water, ice, medicine, and other consumable supplies, to include personal protective equipment and hazardous material suits
- Movement of supplies and persons
- Security and law enforcement
- Communications of general health and safety information to the public
- Search and rescue to locate and recover members of the population requiring assistance
- Reimbursement for state, tribe, territory and/or local government force account overtime costs

More Information

Further information about eligible emergency protective measures can be found in the [Public Assistance Program and Policy Guide](#), FP 104-009-2 (April 2018).

For more information, visit the following federal government websites:

- [Coronavirus \(COVID-19\) \(CDC\)](#)
- [Centers for Medicare & Medicaid Services](#)

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, MAY 05, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Placer County Fire Service Issues:

Action Requested: Chief recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide.

Background: Since the Placer County funded Fire Services Regional Assessment and Improvement Plan (Citygate Study) was not adopted and published by Placer County and the South Placer Fire District successfully consolidated there have been a few recent developments. Staff recommends keeping this item on the agenda under information and discussion so the Chief can share information that arises in a timely manner with the Board.

Impact: Informational

Attachments: None

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE PROTECTION DISTRICT
PARS OPEB Trust ProgramAccount Report for the Period
3/1/2020 to 3/31/2020Eric Walder
Fire Chief
South Placer Fire Protection District
6900 Eureka Rd.
Granite Bay, CA 95746**Account Summary**

Source	Beginning Balance as of 3/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 3/31/2020
OPEB	\$1,195,770.10	\$0.00	-\$118,214.07	\$654.82	\$0.00	\$0.00	\$1,076,901.21
Totals	\$1,195,770.10	\$0.00	-\$118,214.07	\$654.82	\$0.00	\$0.00	\$1,076,901.21

Investment Selection

Source	
OPEB	Moderate HighMark PLUS

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-9.89%	-12.43%	-4.85%	2.69%	2.95%	-	5/31/2012

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees