

South Placer Fire District Board Meeting
June 2020
Staff Comments and Recommendations

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls/online meetings while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of South Placer Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by: GoTo Meeting link and phone access as stated below.

June 2020 South Placer Fire District Board Meeting

Wed, June 10, 2020 7PM - 9PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/143923829> ← **Use this link to access meeting online**

You can also dial in using your phone.

United States: +1 (646) 749-3122 ← **Use this phone # if accessing by phone**

Access Code: 143-923-829 ← **Then use this access code**

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Note: The meeting is being held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Kathy Medeiros, Business Manager
6900 Eureka Rd Granite Bay, CA 95746
916-791-7059
kmediros@southplacerfire.org

AGENDA
SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Weds. June 10, 2020

1. 7:00 p.m. Regular Session Online/Conference Call

<https://global.gotomeeting.com/join/143923829> or +1 (646) 749-3122 Access Code: 143-923-829

2. Flag Salute

3. Public Comment

4. Closed Session

At any time during the regular session, the legislative body may adjourn to closed session to confer with real property negotiators, labor negotiators, or legal counsel regarding existing or anticipated litigation. The legislative body may also adjourn to closed session to consider: liability claims, threats to public services or facilities, public employee appointment, public employment, public employment performance evaluation, or public employee discipline/dismissal/release.

5. Consent Agenda (Single Motion Needed)

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

A. Approval of the Agenda

B. Approval of the Minutes Page 4

C. Authorization of Deposits:

Ambulance	\$ 125,003.13
Consolidated Mitigation Fees	3,447.36
Plans/Inspections	6,872.98
Uniform sales	155.00
Cell Tower Leases	8,182.35
Workers Comp. Reimbursements	13,308.47
Safer Reimbursement	31,225.01
Refunds/Reimbursements	722.90
Report Fees	50.00
TOTAL	<u>\$ 188,967.20</u>

D. Approval of the June 2020 Expenditures: \$ 476,670.39 Page 9

E. Personnel Items

<u>Separations:</u>	Captain, Anthony Youngbluth (Retired)
<u>Promotions:</u>	None
<u>Reassignments:</u>	None
<u>New Hires:</u>	None
<u>Interns/Volunteers:</u>	None

6. Special Presentation

7. Old Business:

A. Final Approval for Continued Benefit Assessment: Public hearing and action on
Resolution No. 15-2019/20. Page 27

8. New Business:

- B. Adoption of Cost of Living Adjustment for Parcel Fees: Public hearing and action on Resolution No. 16-2019/20. Page 97
- C. Adoption of Cost of Living Adjustment for Special Zones of Benefit: Public hearing and action on Resolution No. 17-2019/20. Page 100
- D. Authorization Providing for the Levy and Collection of Special Tax Measure A for Fiscal Year 2020/21: Staff recommends approval of the Resolution No. 18-2019/20 to authorize the levy and collection of the Districts Special Tax, Measure A by Placer County. Page 104
- E. Request for Placer County Collection of Special Assessments: Staff recommends adoption of Resolution No. 19-2019/20 requesting collection services by the County. Page 107
- F. Fiscal Year 2020/21 Preliminary Budget Adoption: Staff recommends adoption of the preliminary fiscal year 2020/21 budget. Page 110

9. Information and Discussion:

- A. Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Page 119
- B. Placer County Fire Service Issues: Chief recommends discussion on the latest developments in Placer County Fire Service Delivery System and consolidation efforts countywide. Page 133

10. Correspondence Page 134

11. Chief's Report

12. Functions

13. Board/Staff Comments

14. Future Agenda Items

15. Adjournment

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
May 13, 2020

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, May 13, 2020 at 7:012 p.m. by President, Chris Gibson via teleconference connection <https://global.gotomeeting.com/join/930668141>

Present:

Chris Gibson, President
Gary Grenfell, Vice-President
Dave Harris, Director
Russ Kelley, Director
Terri Ryland, Director
Tom Millward, Director

Absent:

Sean Mullin, Clerk

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Jason Brooks

Public Comment: None

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Harris
Carried

Ayes: Harris, Gibson, Millward, Grenfell, Ryland, Kelley Noes: None Abstain: None Absent: Mullin

SPECIAL PRESENTATION

None

OLD BUSINESS

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Chief Walder began that he is monitoring the pandemic on a daily basis and has not seen a large increase in the county. Currently the state Governor has opened Placer County for Phase I opening. Phase II discussions are now occurring as well indicating re-opening for service industry businesses such as salons with many protective measures in place. Office staff will return on Monday while the front office will remain closed to the public until the safety partitions are in place at the counter. While the District has not experienced a lot of Covid-19 calls, staff are taking every call seriously. At this time, Chief Walder informed the Board that he would like to continue to teleconference future board meetings. Director Ryland thanked the Chief for the update

Station 18 New Truck Room Update: Chief Walder recommends discussion on the progress made on the new truck room project. Chief Walder reported that the project has had no movement since last month. Lionakis is finishing up the plans. There is a lot of discussion at the State level affecting the next year's budget outlook such as waivers for property tax penalties until May 2021. The project is currently on hold but costs of construction are changing and he recommended getting the plans back to the committee and to prepare the project for bid. For the short term, Chief Walder suggested the board wait at this time. He continued that Chief Ingolia will continue to work with the architect and bring back the item for Board discussion in July.

NEW BUSINESS

South Placer Fire District Fee Schedule Revision: Staff recommends discussion and adoption of the 2020 Ordinance and Fee Schedule. The user fee schedule and ordinance were implemented in September 2001 and was last revised in 2012. Related charges and salaries have increased substantially since 2012 and the increase is needed to keep up with the cost of prevention/code enforcement responsibilities. Chief Walder proposed a new fee schedule with a base fee of \$125 for minimum intake charges. The current fee schedule is significantly lower than other jurisdictions. Chief Walder concluded that the fee schedule was noticed in the papers twice since May 1st.

Director Grenfell made a motion to approve the Ordinance No. 3-2019/20 Revising the schedule of fees and charges for services. The motion was seconded by Director Kelley. Carried.

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Kelley, Grenfell Noes: None Abstain: None Absent: Mullin

2020/21 Emergency Medical Service (EMS) Fee Adjustment: Staff recommends discussion and approval of the proposed Ordinance revising fees and charges for EMS services. At the April 2018 Board meeting the Board agreed to approve a CPI increase to the annual fee adjustment every year as other Fire Districts have done. This year will be the first year that the CPI will be used for the rate adjustment. The CPI adjustment for this year is 2.8%. Chief Walder asked the Board to approve an increase to EMS fees by 2.8% at this time. The increase has been twice noticed in the papers.

Director Ryland made a motion to approve Ordinance No. 2-2019/20 Revising the District's Schedule of Fees and charges for certain emergency medical services. The motion was seconded by Director Harris. Carried.

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Kelley, Grenfell Noes: None Abstain: None Absent: Mullin

Fire Impact Fee Program 2020/21 Annual Adjustment: Staff recommends discussion and Board direction and action to approve by Resolution the Fire Impact Fee Annual Adjustment. These fees are assessed on new building projects in the District to provide for the impact to future and existing fire department response and can only fund capital improvements, apparatus, and major improvements within the District. The Board approved and adopted the South Placer Fire Protection Districts Fire Impact Fee Nexus Study at the June of 2018 meeting. The approved study has an annual inflationary adjustment written into the study based on the San Francisco engineering cost index. The change as published for the preceding twelve months is 5.7%. The increase has been noticed in the papers twice by SCI Consulting. At this time the County

Supervisors have been delayed possibly until October. Chief Walder suggested the Board approve the Resolution with the additional language noting that the Board Supervisors could approve it earlier should it be placed on the agenda sooner.

Director Kelley made a motion to approve Resolution No. 11-2019/20 approving the inflationary adjusted fire impact fees and requesting the Placer County Board of Supervisors and Loomis Town Council adopt an automatic inflationary adjustment provision for the District's Fire Impact Fee. The motion was seconded by Director Harris. Carried.

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Kelley, Grenfell Noes: None Abstain: None Absent: Mullin

Verizon Station 18 Cell Tower Lease: Chief Walder recommends discussion and Board direction on the Verizon Cell Tower Lease Agreement. The District has been contacted by a contractor for Verizon Wireless wanting to restructure their expiring lease with the District by extending the lease for an additional 30 years. The current lease is \$1658 per month with a proposed monthly rental drop to \$1108 for five, five year extension periods that have a 20% rent increase with each extension. All other cell tower leases on District property receive over \$1200 per month, one as high as \$2098 monthly. The current station generator at Station 18 was originally provided by Verizon equipment with the agreement to a \$50 rent reduction back in March of 2009. Director Millward suggested that Chief Walder counter the offer by offering a reduction of rent to \$1350 monthly along with continuing to allow generator use to the station. Chief Walder noted that he would begin negotiating and bring any new offers back to the board for discussion.

Election Services Request: Chief recommends approval of Resolution requesting election services for four expiring Board of Director positions for the November 3, 2020 election. Prior to each election the District is required to request election services from Placer County Elections Division when board members have expiring terms. This is standard procedure. Directors Kelley, Millward, Grenfell, and Harris have terms set to expire. Election costs are estimated at \$28,000 should the election be contested.

Director Kelley made a motion to approve Resolution No. 12-2019/20 Declaring an election be held in its jurisdiction and requesting election services by the County Clerk. The motion was seconded by Director Harris. Carried.

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Kelley, Grenfell Noes: None Abstain: None Absent: Mullin

Preliminary Approval for Continued Benefit Assessment: Staff recommends discussion and adoption of Resolution No 14-2019/20. Chief explained that the new engineers report for the benefit assessment covers the old Loomis Fire District and has recommended a 2.45% CPI, with .49% banked from the previous fiscal year. The maximum authorized increase that may be levied in fiscal year 2020/21 is 2.94%. This equated to an increase of \$6.74 per single family dwelling unit. The benefit assessment will assess an estimated 4000 parcels within the former Loomis Fire jurisdiction. The cost of benefits must be relevant to the costs to provide services to Loomis residents. The proposed assessment rate for fiscal year 2019/20 is \$236.12 per single family equivalent. This assessment accounts for approximately 50% of the Fire District's total revenue to support operations within the Loomis Emergency Response Services Assessment District. This is a preliminary report at this time. The Citizens Advisory Committee will review the report and the recommendations.

Director Ryland made a motion to approve the Resolution No. 14-2019/20 Resolution of Intention to Continue Assessments for Fiscal Year 2020-21 Preliminarily Approving the Engineer's Report and providing for notice for the South Placer Fire Protection District, Fire Protection, and Emergency Response Services Assessment. The motion was seconded by Director Kelley. Carried.

Rollcall:

Ayes: Harris, Gibson, Millward, Ryland, Kelley, Grenfell Noes: None Abstain: None Absent: Mullin

Fiscal Year 2019/20 Quarterly Budget Report: The Chief recommends a short presentation on the status of the Fiscal Year 2019/20 budget. Chief Walder began that the second draw of 40% of property tax revenue is expected to be received in the April reports. Year to date financial reports for March reflect the shortage in staffing that has high overtime expenditures in the salaries and benefits category due to the workers compensation injuries. Salaries and wages are under as the District works to fill vacancies. Service and operations are currently on schedule with fixed asset spending beginning in the next months prior to the end of the year. Next year mitigation spending will look differently as we begin to allocate those funds across the budget spending categories and the new salary increases are reflected.

Director Millward made a motion to approve the Fiscal Year 2019/20 Quarterly Budget Report and the March 31, 2020 Profit and Loss Statement. The motion received a second by Director Ryland. Carried

Ayes: Harris, Gibson, Millward, Kelley, Grenfell, Ryland Noes: None Abstain: None Absent: Mullin

Governor's Office of Emergency Services: SPFD Designation of Applicant's Agent Resolution for Non-State Agencies: Staff recommends discussion and action on the Resolution designating an agent/agents to represent the District with FEMA and Cal OES for state and federal financial assistance. In response to the growing Covid-19 pandemic the District has assisted the Placer County Emergency Operations Center and had multiple expenses directly related to preparation and response to the Covid-19 pandemic. Chief Walder has submitted a request for public assistance and is working with CALOES staff and FEMA personnel to be eligible for federal funding for costs associated with Covid-19. Chief Walder asked the Board to pass Resolution No. 13-2019/20 designating an agent to represent the District to move forward with the process.

Director Millward made a motion to approve Resolution No. 13-2019/20 designating the agents of the South Placer Fire District to the Governor's office of Emergency Services. Director Grenfell gave a second to the motion.

Ayes: Harris, Gibson, Millward, Kelley, Grenfell, Ryland Noes: None Abstain: None Absent: Mullin

INFORMATION AND DISCUSSION

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. He discussed the new legislation allowing presumption of work related injury for all first responders who obtain Covid-19 on the job. He continued that the District currently has measures and steps in place to take care of any cases within for District staff. He explained that Placer

County Chiefs are reviewing the change in seasons as well while they are still following the Covid-19 crisis. Physical distancing is still being employed throughout the region. He concluded that the City of Rocklin is currently testing for their Fire Chief position.

Correspondence: A monthly statement for the month of March from PARS Trust reflecting the recent activity to the OPEB account.

Chief's Report:

- May 11 a structure fire occurred at Granite Bay Mobile Home Park with the family escaping, a total loss
- Call volume is down 29% since April, with fire responses up 11%
- 5/4 a structure fire at the exterior of a house on Lakeshore Drive went into the attic with an excellent salvage operation to the home owners belongings
- Staff returning 5/18 to the front office – front office remains closed till the barrier is in place
- Engineer hiring announcement out last week, Captains testing in development
- Battalion Chief testing simulation on hold during the epidemic-cannot complete at this time
- Training has been contained to no more than six together
- Annual Wildland refresher training in single company increments
- 4 new Paramedic Firefighters started on May 11th- done first week of orientation then will have their check offs
- Public education events are delayed – some drive by events scheduled
- Division Chief Ingolia still doing residential inspections by appointment

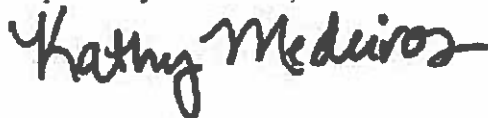
Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:20 p.m. The next regular meeting will be held on Wednesday, June 10, 2020.

Respectfully submitted,



Recording Secretary, Kathy Medeiros

System: 6/3/2020 4:15:15 PM
User Date: 6/3/2020

South Placer Fire District
CHECKBOOK REGISTER REPORT
Bank Reconciliation

Page: 1
User ID: kmedeiros

Ranges:	From:	To:	From:	To:
Checkbook ID	First	Last	Number	First
Description	First	Last	Date	5/8/2020
User-Defined 1	First	Last	Type	Check

Sorted By: Date
Include Trx: Reconciled, Unreconciled

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1		Current Balance		
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
PLACER COUNTY	County Of Placer				\$4,670,231.02	
23823	6/3/2020	CHK	AFLAC	No	PMCHK00000886	\$781.90
23824	6/3/2020	CHK	Bank Of New York Mellon Trus	No	PMCHK00000886	\$232,010.00
23825	6/3/2020	CHK	Calif State Firefighters Ass	No	PMCHK00000886	\$1,402.50
23826	6/3/2020	CHK	NGLIC C/O Superior Vision Se	No	PMCHK00000886	\$841.56
23827	6/3/2020	CHK	P.E.R.S	No	PMCHK00000886	\$83,641.03
23828	6/3/2020	CHK	PRINCIPAL MUTUAL	No	PMCHK00000886	\$6,331.63
23829	6/3/2020	CHK	Sacramento Area Fire Fighter	No	PMCHK00000886	\$1,975.60
23830	6/3/2020	CHK	Sacramento Area Fire Fighter	No	PMCHK00000886	\$1,975.60
23831	6/3/2020	CHK	SPFAOA	No	PMCHK00000886	\$75.00
23832	6/3/2020	CHK	SPFAOA	No	PMCHK00000886	\$75.00
23833	6/3/2020	CHK	TASC/ Total Admin Service	No	PMCHK00000886	\$5,839.19
23834	6/3/2020	CHK	TASC/ Total Admin Service	No	PMCHK00000886	\$182.18
23835	6/3/2020	CHK	TASC/ Total Admin Service	No	PMCHK00000886	\$5,839.19
23836	6/3/2020	CHK	Voya Financial Trust Co.	No	PMCHK00000886	\$13,262.66
23837	6/3/2020	CHK	Voya Financial Trust Co.	No	PMCHK00000886	\$13,562.75
15 Transaction(s)					\$367,795.79	\$0.00

WELLS FARGO OP	Wells Fargo Operating Account					\$124,147.67
25572	5/26/2020	CHK	Gavin R. Gollnick	No	PMCHK00000884	\$500.00
25573	5/26/2020	CHK	Mason D. Powers	No	PMCHK00000884	\$400.00
25574	5/26/2020	CHK	Nadder A. Shehadeh	No	PMCHK00000884	\$500.00
25575	5/26/2020	CHK	Zachary T. Steving	No	PMCHK00000884	\$500.00
25576	5/26/2020	CHK	ACE HARDWARE	No	PMCHK00000885	\$420.42
25577	5/26/2020	CHK	AT & T / T-1 Lines	No	PMCHK00000885	\$929.24
25578	5/26/2020	CHK	ADVANTAGE GEAR	No	PMCHK00000885	\$1,260.04
25579	5/26/2020	CHK	Air West Filtration	No	PMCHK00000885	\$803.30
25580	5/26/2020	CHK	AUBURN TIRE SERVICE	No	PMCHK00000885	\$2,299.75
25581	5/26/2020	CHK	AT&T Mobility - FirstNet	No	PMCHK00000885	\$1,147.58
25582	5/26/2020	CHK	BART INDUSTRIES	No	PMCHK00000885	\$271.73
25583	5/26/2020	CHK	Blue Shield	No	PMCHK00000885	\$1,513.25
25584	5/26/2020	CHK	Bianchini, Justin	No	PMCHK00000885	\$319.31
25585	5/26/2020	CHK	CUMMINS Pacific, LLC	No	PMCHK00000885	\$182.54
25586	5/26/2020	CHK	Cordico Psychological Corp.	No	PMCHK00000885	\$1,200.00
25587	5/26/2020	CHK	DAWSON OIL	No	PMCHK00000885	\$322.90
25588	5/26/2020	CHK	De Lage Landen Financial Ser	No	PMCHK00000885	\$257.05
25589	5/26/2020	CHK	Decon7 Systems, LLC	No	PMCHK00000885	\$3,148.47
25590	5/26/2020	CHK	FOLSOM LAKE FORD	No	PMCHK00000885	\$59.31
25591	5/26/2020	CHK	Gold Country Water	No	PMCHK00000885	\$346.43
25592	5/26/2020	CHK	G & T Truck Repair	No	PMCHK00000885	\$805.44
25593	5/26/2020	CHK	Golden State Emergency Vehic	No	PMCHK00000885	\$145.61
25594	5/26/2020	CHK	HI-TECH	No	PMCHK00000885	\$2,457.83
25595	5/26/2020	CHK	Hunt and Sons, Inc	No	PMCHK00000885	\$1,958.29
25596	5/26/2020	CHK	HARRIS INDUSTRIAL GASES	No	PMCHK00000885	\$1,440.42
25597	5/26/2020	CHK	Holley Generator & Equipment	No	PMCHK00000885	\$150.00
25598	5/26/2020	CHK	JRB Pest and Sanitation	No	PMCHK00000885	\$340.00
25599	5/26/2020	CHK	Kennedy, Kimberly	No	PMCHK00000885	\$165.00
25600	5/26/2020	CHK	LIFE ASSIST	No	PMCHK00000885	\$3,492.76
25601	5/26/2020	CHK	Mission Uniform Services	No	PMCHK00000885	\$137.55
25602	5/26/2020	CHK	NETWORK ENVIROMENTAL SYSTEM	No	PMCHK00000885	\$240.00

System: 6/3/2020 4:15:15 PM
 User Date: 6/3/2020

South Placer Fire District
 CHECKBOOK REGISTER REPORT
 Bank Reconciliation

Page: 2
 User ID: kmedeiros

Checkbook ID	Description	User-Defined 1		Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit	
25603	5/26/2020	CHK	NETWORK DESIGN ASSOC	No	PMCHK00000885	\$2,065.50	
25604	5/26/2020	CHK	PLACER CO. DEPT. OF PUBLIC W	No	PMCHK00000885	\$240.00	
25605	5/26/2020	CHK	PLACER COUNTY WATER	No	PMCHK00000885	\$387.44	
25606	5/26/2020	CHK	Quill Corporation	No	PMCHK00000885	\$215.06	
25607	5/26/2020	CHK	Recology Auburn Placer	No	PMCHK00000885	\$644.16	
25608	5/26/2020	CHK	Sutter Medical Foundation	No	PMCHK00000885	\$3,337.00	
25609	5/26/2020	CHK	Silverado Avionics Inc.	No	PMCHK00000885	\$278.98	
25610	5/26/2020	CHK	SAN JUAN WATER	No	PMCHK00000885	\$1,190.23	
25611	5/26/2020	CHK	SCI Consulting Group	No	PMCHK00000885	\$3,000.00	
25612	5/26/2020	CHK	STRYKER-Sales Corp	No	PMCHK00000885	\$493.97	
25613	5/26/2020	CHK	SCOTTS PPE RECON	No	PMCHK00000885	\$170.74	
25614	5/26/2020	CHK	SAMBA Holdings Inc	No	PMCHK00000885	\$61.16	
25615	5/26/2020	CHK	Sprint	No	PMCHK00000885	\$119.24	
25616	5/26/2020	CHK	TIAA Commercial Finance, Inc	No	PMCHK00000885	\$2,443.49	
25617	5/26/2020	CHK	US Bank Corporate Payment Sy	No	PMCHK00000885	\$14,503.23	
25618	5/26/2020	CHK	Verizon Wireless	No	PMCHK00000885	\$397.27	
25619	5/26/2020	CHK	Veritiv Operating Company	No	PMCHK00000885	\$1,626.53	
25620	5/26/2020	CHK	WITTMAN ENTERPRISES, LLC	No	PMCHK00000885	\$5,604.88	
25621	6/3/2020	CHK	AT & T	No	PMCHK00000887	\$157.08	
25622	6/3/2020	CHK	ACE HARDWARE	No	PMCHK00000887	\$46.06	
25623	6/3/2020	CHK	AT & T / T-1 Lines	No	PMCHK00000887	\$929.24	
25624	6/3/2020	CHK	BURTONS FIRE APPARATUS	No	PMCHK00000887	\$63.39	
25625	6/3/2020	CHK	BART INDUSTRIES	No	PMCHK00000887	\$129.90	
25626	6/3/2020	CHK	CIT Technology Fin Serv. Inc	No	PMCHK00000887	\$1,097.93	
25627	6/3/2020	CHK	DAWSON OIL	No	PMCHK00000887	\$251.81	
25628	6/3/2020	CHK	De Lage Landen Financial Ser	No	PMCHK00000887	\$278.59	
25629	6/3/2020	CHK	GOLD COUNTRY MEDIA	No	PMCHK00000887	\$962.25	
25630	6/3/2020	CHK	Golden State Emergency Vehic	No	PMCHK00000887	\$96.79	
25631	6/3/2020	CHK	Hunt and Sons, Inc	No	PMCHK00000887	\$2,534.02	
25632	6/3/2020	CHK	Interwest Consulting Group	No	PMCHK00000887	\$3,481.25	
25633	6/3/2020	CHK	Kingsley Bogard, LLP	No	PMCHK00000887	\$9,179.40	
25634	6/3/2020	CHK	LIFE ASSIST	No	PMCHK00000887	\$2,296.08	
25635	6/3/2020	CHK	NETWORK DESIGN ASSOC	No	PMCHK00000887	\$1,211.00	
25636	6/3/2020	CHK	PG & E	No	PMCHK00000887	\$4,960.10	
25637	6/3/2020	CHK	PLACER COUNTY WATER	No	PMCHK00000887	\$293.39	
25638	6/3/2020	CHK	Quill Corporation	No	PMCHK00000887	\$1,018.33	
25639	6/3/2020	CHK	RIVERVIEW INTERNATIONAL	No	PMCHK00000887	\$294.53	
25640	6/3/2020	CHK	Consolidated Communications	No	PMCHK00000887	\$2,360.03	
25641	6/3/2020	CHK	Target Solutions, LLC	No	PMCHK00000887	\$6,400.00	
25642	6/3/2020	CHK	TIFCO INDUSTRIES	No	PMCHK00000887	\$307.17	
25643	6/3/2020	CHK	WITTMAN ENTERPRISES, LLC	No	PMCHK00000887	\$6,033.16	
72	Transaction(s)					\$108,874.60	\$0.00
87	Total Transaction(s)						

System: 6/3/2020 4:16:02 PM
 User Date: 6/3/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 1
 User ID: kmedeiros

Ranges:	From:	To:	Checkbook ID	From:	To:
Vendor ID	First	Last	PLACER COUNTY	WELLS FARGO OP	
Vendor Name	First	Last	Check Number	First	Last
Check Date	5/8/2020	6/3/2020			

Sorted By: Checkbook ID

Distribution Types Included: PURCH

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
A212	AFLAC	PLACER COUNTY	23823	6/3/2020	\$781.90
31474	888518	May 2020 premiums	\$781.90		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$781.90	\$0.00	
B174	Bank Of New York Mellon Trust	PLACER COUNTY	23824	6/3/2020	\$232,010.00
31476	31476	COP Bond	\$232,010.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1552-001	COP Debt Service- Principal	\$110,000.00	\$0.00	
	PURCH 0-000-1552-002	COP Debt Service - Interest	\$122,010.00	\$0.00	
C161	Calif State Firefighters Assn	PLACER COUNTY	23825	6/3/2020	\$1,402.50
31475	11562	Annual dues	\$1,402.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0215-000	Group Insurance Payable	\$577.50	\$0.00	
	PURCH 0-000-1550-000	Agency Share Insurance	\$825.00	\$0.00	
N115	NGLIC C/O Superior Vision Serv	PLACER COUNTY	23826	6/3/2020	\$841.56
31477	0000404011	06-2020 Vision premiums	\$841.56		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$841.56	\$0.00	
P101	P.E.R.S	PLACER COUNTY	23827	6/3/2020	\$83,641.03
31478	16044780	June 2020 premium	\$83,641.03		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0215-000	Group Insurance Payable	\$19,981.91	\$0.00	
	PURCH 0-000-1550-000	Agency Share Insurance	\$46,338.44	\$0.00	
	PURCH 0-000-1550-000	Agency Share Insurance	\$17,320.68	\$0.00	
P159	PRINCIPAL MUTUAL	PLACER COUNTY	23828	6/3/2020	\$6,331.63
31479	31479	June 2020 dental premiums	\$6,331.63		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$6,331.63	\$0.00	
S043	Sacramento Area Fire Fighters	PLACER COUNTY	23829	6/3/2020	\$1,975.60
31480	PP23 UNION 2020	EE Union dues PP 23	\$1,975.60		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0218-000	Union Dues Payable	\$1,975.60	\$0.00	
S043	Sacramento Area Fire Fighters	PLACER COUNTY	23830	6/3/2020	\$1,975.60
31481	PP24 UNION 2020	EE Union dues PP 24	\$1,975.60		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0218-000	Union Dues Payable	\$1,975.60	\$0.00	
S233	SPFAOA	PLACER COUNTY	23831	6/3/2020	\$75.00

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Voucher Number	Invoice Number	Original Voucher Amount			
31482	PP23 SPFAOA 2020	SPFAOA dues	PP 23		\$75.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
S233	SPFAOA	PLACER COUNTY	23832	6/3/2020	\$75.00
31483	PP24 SPFAOA 2020	SPFAOA dues	PP 24		\$75.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	23833	6/3/2020	\$5,839.19
31484	PP23 DC/MR 2020	EE/ER DC/MR	PP 23		\$5,839.19
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$1,070.09	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$4,214.67	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$554.43	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	23834	6/3/2020	\$182.18
31485	PP22 ADJUST	ER MC WD Adj	PP 22		\$182.18
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$182.18	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	23835	6/3/2020	\$5,839.19
31486	PP24 DC/MR 2020	EE/ER DC/MR	PP 24		\$5,839.19
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$1,070.09	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$4,214.67	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$554.43	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	23836	6/3/2020	\$13,262.66
31487	PP23 DEF COMP 2020	EE/ER Def Comp	PP 23		\$13,262.66
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$12,316.38	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$946.28	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	23837	6/3/2020	\$13,562.75
31488	PP24 DEF COMP 2020	EE/ER Def Comp	PP 24		\$13,562.75
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$12,616.47	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$946.28	\$0.00
G172	Gavin R. Gollnick	WELLS FARGO OP	25572	5/26/2020	\$500.00
31363	APR 20 STIPEND	April stipend			\$500.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-1005-000	Extra Help		\$500.00	\$0.00
P212	Mason D. Powers	WELLS FARGO OP	25573	5/26/2020	\$400.00
31364	APR 20 STIPEND	April stipend			\$400.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-1005-000	Extra Help		\$400.00	\$0.00
S047	Nadder A. Shehadeh	WELLS FARGO OP	25574	5/26/2020	\$500.00
31365	APR 20 STIPEND	April stipend			\$500.00
	Type Account	Description		Debit	Credit

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Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-1005-000	Extra Help		\$500.00	\$0.00
S048	Zachary T. Steving	WELLS FARGO OP	25575	5/26/2020	\$500.00
31366	APR 20 STIPEND	April stipend	\$500.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1005-000	Extra Help		\$500.00	\$0.00
A164	ACE HARDWARE	WELLS FARGO OP	25576	5/26/2020	\$420.42
31367	024095	Riser, pop-up, nozzle gun	\$55.81		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$55.81	\$0.00
31368	024096	Riser, pop-up, tee, coupling	\$33.40		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$33.40	\$0.00
31369	024108	Stencil, trimmr line, sanddi	\$27.84		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$27.84	\$0.00
31370	024100	Trimmer line, Roundup, rusts	\$141.54		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-006	4650 East Roseville Parkway		\$141.54	\$0.00
31371	024105	Roundup, wasp killer	\$70.72		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd		\$70.72	\$0.00
31372	024142	Wasp killer, spray paint	\$11.79		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$11.79	\$0.00
31373	024155	Pop-up, sprinkler, nylon lin	\$79.32		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$79.32	\$0.00
A168	AT & T / T-1 Lines	WELLS FARGO OP	25577	5/26/2020	\$929.24
31380	042520	Monthly billing	\$929.24		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$929.24	\$0.00
A172	ADVANTAGE GEAR	WELLS FARGO OP	25578	5/26/2020	\$1,260.04
31374	31457	Structure boots	\$359.23		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4511-008	Structure PPE/Gear		\$287.38	\$0.00
	PURCH 0-000-4520-023	Structure PPE/Gear		\$71.85	\$0.00
31375	31578	Gloves, boonie hat	\$29.46		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$29.46	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
31376	31741	Uniform shirts, pants	\$753.70		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$753.70	\$0.00
31377	31792	Jacket	\$117.65		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$117.65	\$0.00
A197 31378	Air West Filtration AWF41020-SP	WELLS FARGO OP Transmitter	25579 \$803.30	5/26/2020	\$803.30
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$803.30	\$0.00
A211 31381	AUBURN TIRE SERVICE 119341	WELLS FARGO OP Tires	25580 \$2,299.75	5/26/2020	\$2,299.75
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-828	2018 Piercece Engine 18		\$2,299.75	\$0.00
A229 31379	AT&T Mobility - FirstNet 16289470	WELLS FARGO OP Monthly billing	25581 \$1,147.58	5/26/2020	\$1,147.58
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$1,147.58	\$0.00
B147 31382	BART INDUSTRIES 549897	WELLS FARGO OP Alternator	25582 \$239.50	5/26/2020	\$271.73
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-014	2008 Ford F150 4X4		\$239.50	\$0.00
31383	550602	Chamois & terry cloths	\$32.23		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$32.23	\$0.00
B158 31385	Blue Shield 292923	WELLS FARGO OP Ambulance refund	25583 \$1,513.25	5/26/2020	\$1,513.25
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$1,513.25	\$0.00
B184 31384	Bianchini, Justin 1813	WELLS FARGO OP Rural mail box replaced	25584 \$319.31	5/26/2020	\$319.31
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$319.31	\$0.00
C233 31387	CUMMINS Pacific, LLC Y5-34798	WELLS FARGO OP EGR pressure sensor	25585 \$134.69	5/26/2020	\$182.54
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin		\$134.69	\$0.00
31388	Y5-34874	O-rings	\$47.85		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin		\$47.85	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
C277 31386	Cordico Psychological Corp. 4220	WELLS FARGO OP	25586	5/26/2020	\$1,200.00
	Psych evaluations		\$1,200.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$1,200.00	\$0.00
D101 31389	DAWSON OIL 388425	WELLS FARGO OP	25587	5/26/2020	\$322.90
	Monthly billing		\$322.90		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-000	Fuel & Oil		\$322.90	\$0.00
D144 31391	De Lage Landen Financial Servi 67759488	WELLS FARGO OP	25588	5/26/2020	\$257.05
	Copier lease 2		\$257.05		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$257.05	\$0.00
D158 31390	Decon7 Systems, LLC 2020-11144	WELLS FARGO OP	25589	5/26/2020	\$3,148.47
	Decon7		\$3,148.47		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$3,148.47	\$0.00
F109 31392	FOLSOM LAKE FORD 680065	WELLS FARGO OP	25590	5/26/2020	\$59.31
	Seal		\$59.31		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-012	2004 Ford Explorer Duty Vehicle		\$59.31	\$0.00
G158 31394	Gold Country Water 20200430	WELLS FARGO OP	25591	5/26/2020	\$346.43
	Monthly billing		\$346.43		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies		\$346.43	\$0.00
G164 31393	G & T Truck Repair 21996	WELLS FARGO OP	25592	5/26/2020	\$805.44
	Coolant leak repair		\$805.44		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$805.44	\$0.00
G204 31395	Golden State Emergency Vehicle CI022373	WELLS FARGO OP	25593	5/26/2020	\$145.61
	Southco latch		\$145.61		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-711	2013 Freightliner/ BR17		\$145.61	\$0.00
H116 31406	HI-TECH 167095	WELLS FARGO OP	25594	5/26/2020	\$2,457.83
	Door latch		\$211.43		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$211.43	\$0.00
31407	167156	Seat belt, shoulder harness	\$1,039.57		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$1,039.57	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
31408	167238	Remote throttle	\$603.77		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$603.77	\$0.00
31409	167334	Pump throttle	\$603.06		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin		\$603.06	\$0.00
H130	Hunt and Sons, Inc	WELLS FARGO OP	25595	5/26/2020	\$1,958.29
31410	496631	Gasoline, diesel	\$843.43		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$843.43	\$0.00
31411	496634	Gasoline, diesel	\$1,114.86		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,114.86	\$0.00
H141	HARRIS INDUSTRIAL GASES	WELLS FARGO OP	25596	5/26/2020	\$1,440.42
31396	01804663	Medical oxygen	\$171.45		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$171.45	\$0.00
31397	01805946	Medical oxygen	\$159.45		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$159.45	\$0.00
31398	01806644	Cylinder rental	\$219.08		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$219.08	\$0.00
31399	01809230	Cylinder rental	\$212.15		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$212.15	\$0.00
31400	01804662	Medical oxygen	\$298.95		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$298.95	\$0.00
31401	01806676	Cylinder rental	\$147.47		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$147.47	\$0.00
31402	01809261	Cylinder rental	\$142.85		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$142.85	\$0.00
31403	01806782	Cylinder rental	\$45.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$45.17	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
31404	01809369	Cylinder rental	\$43.85		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$43.85	\$0.00
H168	Holley Generator & Equipment	WELLS FARGO OP	25597	5/26/2020	\$150.00
31405	54091	Generator maintenance	\$150.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$150.00	\$0.00
J128	JRB Pest and Sanitation	WELLS FARGO OP	25598	5/26/2020	\$340.00
31412	45113	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$85.00	\$0.00
31413	45115	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$85.00	\$0.00
31414	45029	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-006	4650 East Roseville Parkway		\$85.00	\$0.00
31415	45030	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$85.00	\$0.00
K139	Kennedy, Kimberly	WELLS FARGO OP	25599	5/26/2020	\$165.00
31416	152075	Ambulance refund	\$165.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$165.00	\$0.00
L107	LIFE ASSIST	WELLS FARGO OP	25600	5/26/2020	\$3,492.76
31417	996958	Various supplies	\$1,194.95		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,194.95	\$0.00
31418	997574	Paramedic shears	\$66.71		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$66.71	\$0.00
31419	997988	Various supplies	\$1,036.68		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,036.68	\$0.00
31420	998904	Epinephrine, lidocaine	\$708.20		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$708.20	\$0.00
31421	999165	Lidocaine, HEPA filter, wipe	\$277.73		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$277.73	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
31422	999786	Bleach wipes	\$208.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$208.49	\$0.00
M101	Mission Uniform Services	WELLS FARGO OP	25601	5/26/2020	\$137.55
31423	512170460	Shop laundry	\$27.51		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
31424	512216804	Shop laundry	\$27.51		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
31425	512266070	Shop laundry	\$27.51		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
31426	512311000	Shop laundry	\$27.51		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
31427	512355910	Shop laundry	\$27.51		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
N129	NETWORK ENVIROMENTAL SYSTEM IN	WELLS FARGO OP	25602	5/26/2020	\$240.00
31430	42537	Fit tests	\$240.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2226-000	SCBA/Stationary comp (maint/supplie		\$240.00	\$0.00
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP	25603	5/26/2020	\$2,065.50
31428	77267	IT consulting	\$942.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$942.50	\$0.00
31429	77291	FortiCare subscriptions	\$1,123.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$1,123.00	\$0.00
P118	PLACER CO. DEPT. OF PUBLIC WKS	WELLS FARGO OP	25604	5/26/2020	\$240.00
31431	CI04502	Traffic signal maintenance	\$240.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$240.00	\$0.00
P125	PLACER COUNTY WATER	WELLS FARGO OP	25605	5/26/2020	\$387.44
31432	31432	Bi-monthly billing	\$80.16		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$80.16	\$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31433	31433	Bi-monthly billing	\$78.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$78.49	\$0.00
31434	31434	Bi-monthly billing	\$113.56		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-005	Water - Station #20		\$113.56	\$0.00
31435	31435	Bi-monthly billing	\$115.23		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$115.23	\$0.00
Q004	Quill Corporation	WELLS FARGO OP	25606	5/26/2020	\$215.06
31436	6710452	Copy paper	\$215.06		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$215.06	\$0.00
R129	Recology Auburn Placer	WELLS FARGO OP	25607	5/26/2020	\$644.16
31437	62818174	Monthly billing - Sta 20	\$31.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.17	\$0.00
31438	62804695	3-yard bins - Sta 17	\$519.48		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$519.48	\$0.00
31439	62818190	Monthly billing - Sta 19	\$31.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.17	\$0.00
31440	62805023	Monthly billing - Sta 15	\$31.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.17	\$0.00
31441	62806302	Monthly billing - Sta 16	\$31.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.17	\$0.00
S006	Sutter Medical Foundation	WELLS FARGO OP	25608	5/26/2020	\$3,337.00
31451	TX:1568	New hire physical	\$86.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$86.00	\$0.00
31452	TX:1569-1570	New hire physical	\$101.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$101.00	\$0.00
31453	TX:1536-1543	New hire physical	\$574.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$574.00	\$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31454	TX:1560-1561	New hire physical	\$101.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$101.00	\$0.00
31455	TX:1551	New hire physical	\$86.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$86.00	\$0.00
31456	TX:1544-1550	New hire physical	\$539.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$539.00	\$0.00
31457	TX:1562-1563	New hire physical	\$101.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$101.00	\$0.00
31458	TX:1552-1559	New hire physical	\$574.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$574.00	\$0.00
31459	TX:1564-1565	New hire physical	\$101.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$101.00	\$0.00
31460	TX:1567	New hire physical	\$86.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$86.00	\$0.00
31461	TX:1566	New hire physical	\$35.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$35.00	\$0.00
31462	TX:1572-1579	New hire physical	\$574.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$574.00	\$0.00
31463	TX:1583-1584	New hire physical	\$101.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$101.00	\$0.00
31464	TX:1581	New hire physical	\$86.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$86.00	\$0.00
31465	TX:1580	New hire physical	\$50.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$50.00	\$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
S102 31466	TX:1585 Type Account PURCH 0-000-2023-000	DOT exam	WELLS FARGO OP 25609	5/26/2020	\$142.00 Debit \$142.00 Credit \$0.00
S102 31448	Silverado Avionics Inc. 9901 Type Account PURCH 0-000-2221-000	Desktop charger	WELLS FARGO OP 25610	5/26/2020	\$278.98 Debit \$278.98 Credit \$0.00
S107 31443	SAN JUAN WATER 31443 Type Account PURCH 0-000-2041-001	Bi-monthly billing	WELLS FARGO OP 25611	5/26/2020	\$148.97 Debit \$148.97 Credit \$0.00
31444	31444 Type Account PURCH 0-000-2041-016	Bi-monthly billing	WELLS FARGO OP 25612	5/26/2020	\$371.44 Debit \$371.44 Credit \$0.00
31445	31445 Type Account PURCH 0-000-2041-006	Bi-monthly billing	WELLS FARGO OP 25613	5/26/2020	\$669.82 Debit \$669.82 Credit \$0.00
S142 31446	SCI Consulting Group C9081 Type Account PURCH 0-000-2043-000	Loomis assmt admin FY 20/21	WELLS FARGO OP 25614	5/26/2020	\$3,000.00 Debit \$3,000.00 Credit \$0.00
S155 31450	STRYKER-Sales Corp 2996649M Type Account PURCH 0-000-2127-000	Knee gatch bolster mattress	WELLS FARGO OP 25615	5/26/2020	\$493.97 Debit \$493.97 Credit \$0.00
S213 31447	SCOTTS PPE RECON 36041 Type Account PURCH 0-000-2228-000	Turnout repairs	WELLS FARGO OP 25616	5/26/2020	\$170.74 Debit \$170.74 Credit \$0.00
S286 31442	SAMBA Holdings Inc INV00342119 Type Account PURCH 0-000-2023-000	Driver monitoring	WELLS FARGO OP 25617	5/26/2020	\$61.16 Debit \$61.16 Credit \$0.00
S298 31449	Sprint 467197811-150 Type Account PURCH 0-000-2037-000	Monthly billing	WELLS FARGO OP 25618	5/26/2020	\$119.24 Debit \$119.24 Credit \$0.00
T144 31467	TIAA Commercial Finance, Inc 7171735 Type Account PURCH 0-000-2043-000	DocuWare	WELLS FARGO OP 25619	5/26/2020	\$2,443.49 Debit \$2,443.49 Credit \$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
U109	US Bank Corporate Payment Syst	WELLS FARGO OP	25617	5/26/2020	\$14,503.23
31468	31468	Monthly billing	\$14,503.23		
	Type	Account	Description	Debit	Credit
	PURCH	0-000-2030-000	Memberships/Subscriptions	\$425.07	\$0.00
	PURCH	0-000-2037-001	6900 Eureka Road	\$48.19	\$0.00
	PURCH	0-000-2037-003	7070 Auburn Folsom Road	\$110.72	\$0.00
	PURCH	0-000-2037-005	3505 Auburn Folsom Road	\$244.46	\$0.00
	PURCH	0-000-2037-006	4650 East Rsvl. Parkway	\$125.22	\$0.00
	PURCH	0-000-2037-016	Station 16 Olive Ranch	\$111.64	\$0.00
	PURCH	0-000-2037-028	Station 28	\$238.05	\$0.00
	PURCH	0-000-2040-000	Education/Training	\$0.00	\$309.02
	PURCH	0-000-2045-000	Pre-Employment Physicals/Background	\$180.80	\$0.00
	PURCH	0-000-2053-000	Food/Drink-Incident Supplies	\$170.50	\$0.00
	PURCH	0-000-2120-000	Cleaning/Maintenance Supplies	\$14.71	\$0.00
	PURCH	0-000-2123-001	Prevention Misc. Supplies	\$40.74	\$0.00
	PURCH	0-000-2123-004	Safety Supplies	\$505.00	\$0.00
	PURCH	0-000-2131-000	Postage/Shipping	\$17.94	\$0.00
	PURCH	0-000-2135-000	Misc. Firefighting Equip/Supplies	\$411.03	\$0.00
	PURCH	0-000-2221-000	Radio Repair	\$82.40	\$0.00
	PURCH	0-000-2222-000	Automotive Repairs/Supplies	\$527.22	\$0.00
	PURCH	0-000-2225-001	6900 Eureka Road	\$124.38	\$0.00
	PURCH	0-000-2225-005	3505 Auburn Folsom Road	\$98.62	\$0.00
	PURCH	0-000-2225-005	3505 Auburn Folsom Road	\$32.16	\$0.00
	PURCH	0-000-2225-006	4650 East Roseville Parkway	\$220.50	\$0.00
	PURCH	0-000-2225-028	5840 Horseshoe Bar Rd	\$104.21	\$0.00
	PURCH	0-000-4465-001	Laptop	\$145.24	\$0.00
	PURCH	0-000-4465-015	Station Computers	\$756.24	\$0.00
	PURCH	0-000-4465-021	Furniture/Audio Visual Equip	\$200.14	\$0.00
	PURCH	0-000-4472-002	Training Props/Autos	\$3,910.35	\$0.00
	PURCH	0-000-4510-028	2020 Ford Expedition Command Vehicl	\$43.58	\$0.00
	PURCH	0-000-4511-008	Structure PPE/Gear	\$4,738.50	\$0.00
	PURCH	0-000-4520-023	Structure PPE/Gear	\$987.20	\$0.00
	PURCH	0-000-4522-009	Turnouts/PPE 20%	\$197.44	\$0.00
V114	Verizon Wireless	WELLS FARGO OP	25618	5/26/2020	\$397.27
31471	9853636857	Monthly billing	\$55.14		
	Type	Account	Description	Debit	Credit
	PURCH	0-000-2037-000	Telephone	\$55.14	\$0.00
31472	9853636899	Monthly billing	\$342.13		
	Type	Account	Description	Debit	Credit
	PURCH	0-000-2037-000	Telephone	\$342.13	\$0.00
V123	Veritiv Operating Company	WELLS FARGO OP	25619	5/26/2020	\$1,626.53
31469	628-33621531	Hand sanitizer	\$476.88		
	Type	Account	Description	Debit	Credit
	PURCH	0-000-2120-000	Cleaning/Maintenance Supplies	\$476.88	\$0.00
31470	628-33633455	Dish detergent, cleaners	\$1,149.65		
	Type	Account	Description	Debit	Credit
	PURCH	0-000-2120-000	Cleaning/Maintenance Supplies	\$1,149.65	\$0.00
W121	WITTMAN ENTERPRISES, LLC	WELLS FARGO OP	25620	5/26/2020	\$5,604.88
31473	2003046	March services	\$5,604.88		
	Type	Account	Description	Debit	Credit

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Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2025-000	Ambulance Billing Services		\$5,604.88	\$0.00
A163 31491	AT & T X05252020	WELLS FARGO OP 25621	Monthly billing	6/3/2020	\$157.08
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$157.08	\$0.00
A164 31489	ACE HARDWARE 024163	WELLS FARGO OP 25622	Sprinkler	6/3/2020	\$46.06
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$21.44	\$0.00
31490	024228	Sandpaper, scrubber pad			
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$24.62	\$0.00
A168 31492	AT & T / T-1 Lines 052520	WELLS FARGO OP 25623	Monthly billing	6/3/2020	\$929.24
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$929.24	\$0.00
B138 31494	BURTONS FIRE APPARATUS S48870	WELLS FARGO OP 25624	Adapter lock	6/3/2020	\$63.39
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-828	2018 Pierce Engine 18		\$63.39	\$0.00
B147 31493	BART INDUSTRIES 552583	WELLS FARGO OP 25625	Fuel & oil filters	6/3/2020	\$129.90
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-713	2012 Pierce International BR28		\$129.90	\$0.00
C251 31495	CIT Technology Fin Serv. Inc 35555192	WELLS FARGO OP 25626	Copier lease 1	6/3/2020	\$1,097.93
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$1,097.93	\$0.00
D101 31498	DAWSON OIL 395448, 399886	WELLS FARGO OP 25627	Monthly billing	6/3/2020	\$251.81
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-000	Fuel & Oil		\$251.81	\$0.00
D144 31499	De Lage Landen Financial Servi 68112275	WELLS FARGO OP 25628	Copier lease 2	6/3/2020	\$278.59
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$278.59	\$0.00
G167 31500	GOLD COUNTRY MEDIA 108774	WELLS FARGO OP 25629	Legal notice - Ord 2-2019/20	6/3/2020	\$962.25
	Type Account	Description		Debit	Credit
	PURCH 0-000-2032-000	News Publications & Ads		\$340.14	\$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31501	108776	Legal notice - Impact fees	\$232.13		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2032-000	News Publications & Ads		\$232.13	\$0.00
31502	108778	Legal notice - Ord 3-2019/20	\$389.98		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2032-000	News Publications & Ads		\$389.98	\$0.00
G204	Golden State Emergency Vehicle	WELLS FARGO OP	25630	6/3/2020	\$96.79
31503	CI022570	Operator manual & supplement	\$96.79		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-711	2013 Freightliner/ BR17		\$96.79	\$0.00
H130	Hunt and Sons, Inc	WELLS FARGO OP	25631	6/3/2020	\$2,534.02
31504	521160	Gasoline, diesel	\$1,089.86		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$1,089.86	\$0.00
31505	511271	Gasoline, diesel	\$933.28		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$933.28	\$0.00
31506	511272	Gasoline, diesel	\$510.88		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$510.88	\$0.00
I134	Interwest Consulting Group	WELLS FARGO OP	25632	6/3/2020	\$3,481.25
31507	59776	April services	\$3,481.25		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$3,481.25	\$0.00
K127	Kingsley Bogard, LLP	WELLS FARGO OP	25633	6/3/2020	\$9,179.40
31508	25647	September services	\$126.90		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2010-000	Labor Legal Fees		\$126.90	\$0.00
31509	25729	November services	\$6,714.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$6,714.00	\$0.00
31510	25926	April services	\$2,338.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2010-000	Labor Legal Fees		\$1,318.50	\$0.00
	PURCH 0-000-2010-000	Labor Legal Fees		\$750.00	\$0.00
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$270.00	\$0.00
L107	LIFE ASSIST	WELLS FARGO OP	25634	6/3/2020	\$2,296.08
31511	1000417	Wipes, disinfectant spray	\$196.14		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$196.14	\$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31512	1003112	Various supplies	\$2,087.60		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$2,087.60	\$0.00
31513	1003468	Albuterol	\$12.34		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$12.34	\$0.00
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP	25635	6/3/2020	\$1,211.00
31514	77458	Software subscriptions	\$626.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$626.00	\$0.00
31515	77505	IT consulting	\$585.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$585.00	\$0.00
P111	PG & E	WELLS FARGO OP	25636	6/3/2020	\$4,960.10
31516	31516	Monthly billing	\$4,960.10		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2027-001	6900 Eureka Road		\$1,663.37	\$0.00
	PURCH 0-000-2027-003	7070 Auburn Folsom Road		\$1,239.63	\$0.00
	PURCH 0-000-2027-005	3505 Auburn Folsom Road		\$465.72	\$0.00
	PURCH 0-000-2027-006	4650 East Rsvl. Parkway		\$53.78	\$0.00
	PURCH 0-000-2027-016	Station 16 5300 Olive Ranch Road		\$651.55	\$0.00
	PURCH 0-000-2027-028	Station 28		\$860.73	\$0.00
	PURCH 0-000-2027-029	Station 29		\$25.32	\$0.00
P125	PLACER COUNTY WATER	WELLS FARGO OP	25637	6/3/2020	\$293.39
31517	31517	Bi-monthly billing	\$293.39		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-003	Water - Station #19		\$293.39	\$0.00
Q004	Quill Corporation	WELLS FARGO OP	25638	6/3/2020	\$1,018.33
31518	6955209	Printer toner	\$949.08		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$949.08	\$0.00
31519	7307024	Hand sanitizer	\$69.25		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$69.25	\$0.00
R115	RIVERVIEW INTERNATIONAL	WELLS FARGO OP	25639	6/3/2020	\$294.53
31520	27824	Fuel sending unit	\$274.53		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-713	2012 Pierce International BR28		\$274.53	\$0.00
31521	27831	Freight on sending unit	\$20.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-713	2012 Pierce International BR28		\$20.00	\$0.00
S282	Consolidated Communications In	WELLS FARGO OP	25640	6/3/2020	\$2,360.03

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31496	31496	Monthly billing	\$153.01		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$153.01	\$0.00
31497	31497	Monthly billing	\$2,207.02		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-001	6900 Eureka Road		\$1,617.47	\$0.00
	PURCH 0-000-2037-003	7070 Auburn Folsom Road		\$200.86	\$0.00
	PURCH 0-000-2037-005	3505 Auburn Folsom Road		\$43.23	\$0.00
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway		\$177.73	\$0.00
	PURCH 0-000-2037-016	Station 16 Olive Ranch		\$167.73	\$0.00
T107	Target Solutions, LLC	WELLS FARGO OP	25641	6/3/2020	\$6,400.00
31522	08-01-2020	Annual membership	\$6,400.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2040-000	Education/Training		\$6,400.00	\$0.00
T117	TIFCO INDUSTRIES	WELLS FARGO OP	25642	6/3/2020	\$307.17
31523	71553552	Various hardware	\$307.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$307.17	\$0.00
W121	WITTMAN ENTERPRISES, LLC	WELLS FARGO OP	25643	6/3/2020	\$6,033.16
31524	2004046	April services	\$6,033.16		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$6,033.16	\$0.00

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, JUNE 04, 2020
CC: BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: Final Approval for Continued Benefit Assessment:

Action Requested: Public hearing and action on Resolution No. 15-2019/20

Background: In 2008, property owners in the former Loomis Fire District approved a Benefit Assessment by 68.76% of the weighted ballots. Each year an Engineer's Report is prepared, and the assessment is adjusted by the change in the Cost Price Index (CPI), not to exceed 4%. This year the CPI adjustment is 2.45% and the unused CPI carried forward from previous fiscal year is 0.49%. The maximum authorized increase that may be levied in fiscal year 2020/21 is 2.94%. This equates to an increase of \$6.74 per single family equivalent benefit unit. Resolution No. 15-2019/20 gives final approval to the Engineer's Report and CPI adjustment. Staff recommends approval.

The Fire Chief met with the Benefit Assessment Oversight Committee on May 28th, 2020 and went over the allocation of Benefit Assessment funds with the Committee members. The Committee expressed their approval of the administration of the District and approved a motion recommending approval to the Board of Directors of the allocation of the Benefit Assessment funds.

Impact: The proposed assessment rate for the fiscal year 2020-21 is \$236.12 per single-family equivalent unit, generating an estimated \$1,024,381 in revenue to the Fire District. The assessment accounts for approximately 50% of the Loomis fire stations annual and ongoing costs.

Attachments: May 2020 Engineer's Report, May 28th, 2020 Citizen Oversight Committee Meeting Agenda, Citizen Oversight Committee Supporting Documentation, Citizen Oversight Meeting Minutes 2020 and Resolution No. 15-2019/20.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE PROTECTION DISTRICT

MEETING AGENDA LOOMIS FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES ASSESSMENT CITIZENS' OVERSIGHT COMMITTEE

**Thursday, May 28th, 2020
9:00 A.M.**

Online\Teleconference Meeting

**Committee Members
RANDY ELDER, CHAIRMAN**

**ROGER CARROLL
BRIAN PHILLIPE**

**DAN GIBSON
JENINE WINDESHAUSEN**

This agenda has been prepared and posted in compliance with the provisions of the Ralph M. Brown Act, and specifically the provisions of Section 54954.2 and 54954.3 of the Government Code. Committee action may occur on any identified agenda item. Any member of the public may directly address the committee on any identified agenda item of interest either before or during the committee's consideration of that identified item.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls/online meetings while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of South Placer Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Loomis Fire Protection and Emergency Response Services Assessment Citizen's Oversight Committee will be available by:

Computer, Tablet, Phone, or Smartphone

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Note: The meeting is being held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Committee solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Kathy Medeiros, Business Manager
6900 Eureka Rd Granite Bay, CA 95746
916-791-7059
kmediros@southplacerfire.org

A. Roll Call.

B. Public Comment.

Persons may address the Committee on matters not on the agenda. Topics should be of interest to the Committee. Please limit comments to 5 minutes. The Committee cannot take action on non-agenda items.

C. Approval of Agenda

D. Approval of the May 21st, 2019 Citizens Oversight Committee Minutes

E. Review of Projected Expenditure of Assessment Funds.

Discussion and Action: The Committee will review projected expenditures allocated to the Assessment District for 2020/21 and formulate findings to report to the Fire District Board of Directors.

F. Committee Members' Comments

G. Adjournment.

Agenda Posted May 22nd, 2020, at 5:00 pm.

**SOUTH PLACER FIRE PROTECTION DISTRICT
LOOMIS FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES
ASSESSMENT
CITIZENS' OVERSIGHT COMMITTEE MEETING MINUTES
May 21, 2019**

The meeting of the South Placer Fire Protection District's Loomis Fire Protection and Emergency Response Services Assessment Citizens' Oversight Committee was called to order at 9:17 a.m., at the South Placer Fire Station No. 18 in downtown Loomis, by Fire Chief Eric Walder. Chief Walder welcomed everyone to the meeting.

Roll Call: Committee members present: Roger Carroll, Dan Gibson, Brian Phillipe and Jenine Windeshausen. Absent: Chairman Randy Elder. Staff in attendance Fire Chief Eric Walder, Business Manager Katherine Medeiros and District Secretary Barbara Leak.

Appointment of Chairman Pro-tem: By unanimous consent, Jenine Windeshausen was appointed to preside over the meeting.

Public Comment: None

Approval of Agenda: On a motion by Roger Carroll, seconded by Brian Phillipe, the agenda was approved as prepared.

Motion approved by the following vote: Ayes: Carroll, Gibson, Phillipe, Windeshausen; Noes: none; Abstain: none; Absent: Elder.

Approval of Minutes: On a motion by Dan Gibson, seconded by Roger Carroll, the minutes of the Oversight Committee meeting of June 8, 2018, were approved as written.

Motion approved by the following vote: Ayes: Carroll, Gibson, Windeshausen; Noes: none; Abstain: Phillipe; Absent: Elder.

Review of Projected Expenditure of Assessment Funds: All persons present were provided an information packet containing a proposed budget allocation of projected assessment funds for fiscal year 2019/20 and other supporting documentation.

Chief Walder explained that the following three principles have been applied to the proposed budget: 1) current year Assessment revenue is allocated to current year expenditures only; 2) no Assessment funds are allocated to the cost of emergency medical services (EMS); 3) reserve accounts are funded by other revenue sources.

In response to questions and comments from committee members, Chief Walder further explained the following:

The cost of EMS staffing, as a percentage of the total cost of staffing, is not equivalent to the number of EMS calls as a percentage of total call volume. This is because a basic level of firefighter staffing still exists if the District does not provide emergency medical response. Therefore, EMS staffing includes only those costs, such as EMT and paramedic stipends, which

are directly attributable to providing EMS service. Under State law, Assessment funds cannot be used for EMS service. Last year, Chief Walder consulted with the civil engineer on this matter. The engineer agreed that our methodology for calculating the cost of EMS staffing is appropriate.

The budget expenditure line item of "Service and Operations" includes general operating expenses such as fuel, utilities, vehicle and facilities maintenance, supplies, outside consultants, etc..

The three types of tax and assessment revenues received by the fire district are:

- 1) Property taxes – these are a percentage (AB-8 rate) of the general property taxes, based on assessed value, collected on property located within the district.
- 2) Parcel tax – this is a flat fee per parcel, approved by two-thirds of the registered voters in the district.
- 3) Benefit Assessment – the assessment is based on the benefit received by each parcel, as determined by an engineer's report. The assessment varies based on type and size of the parcel (residential, commercial, agricultural, etc.). The benefit assessment was approved by "50% + 1" of the votes of the property owners. Ballots were weighted based on the relative benefit received by each parcel.

Chief Walder presented a review of the South Placer Fire District's accomplishments for the past year. A new engine (Engine 18) was purchased, turnouts were replaced, and Station 15 (4650 East Roseville Parkway) was remodeled. The District's budgeted revenue for fiscal year 2018/19 is \$12.9 million. Budgeted expense for salaries & benefits total \$10.1 million, and services & operations total \$1.4 million. The District is in good shape financially. Mitigation fees from the former Loomis Fire District are still held in reserve and will be spent on a truck room expansion project for Station 18 (downtown Loomis).

Chief Walder reported that at the May meeting, the Board of Directors of the South Placer Fire District approved Resolution No. 6-2018/19 preliminarily approving the Engineer's Report for the Benefit Assessment. The change in the CPI is 4.42% of which a maximum of 4% can be applied to the assessment increase for next fiscal year. The unused .42% can be banked for use in a future year when the change in the CPI is less than 4%.

The Committee discussed use of the phrase "not limited to" in describing the proposed projects and services within the Assessment District written in Section 2 of the Resolution. The Resolution was written by the engineering consulting firm that prepared the Engineer's Report. Consensus opinion was that the wording does not conflict with legal restrictions on how the Assessment money may be spent.

In response to another question, Chief Walder explained line item "Sun Pro User Maintenance" in the Fire District's expense budget. This is a maintenance charge under contract with the Placer County Sheriff's Office for the incident reporting system. The reporting system currently being used is called Fire RMS.

Committee Members' Comments: Jenine Windeshausen commented on how much Loomis has accomplished, compared with other struggling fire districts, in solving funding problems for fire service. Loomis is the success story in Placer County. She praised Chief Walder and the Board of Directors for their work and commitment in successfully completing the merger of Loomis Fire with the South Placer Fire District.

Oversight Committee Recommendation: On a motion by Roger Carroll, seconded by Dan Gibson, the Committee approved recommendation to the Board of Directors of the South Placer Fire District to adopt the Assessment District budget as proposed.

Motion approved by the following vote: Ayes: Carroll, Gibson, Phillipe, Windeshausen; Noes: none; Abstain: none; Absent: Elder.

Adjournment: There being no further business, the meeting adjourned at 9:55 a.m.

Respectfully submitted,



Barbara Leak, District Secretary

Approved: _____

South Placer Fire Protection District

Supporting Documentation



Proposed Allocation of the 2020/21 Benefit Assessment

SPFD PROPOSED ALLOCATION OF THE LOOMIS FIRE

Fire Protection and Emergent Response Services Assessment Projected Revenue Expenditures Fiscal Year 2020-21



Projected FY 2020-2021	Less EMS Costs	Cost of Fire Protection & Emergency Response Services	Less Cost Not Covered By Benefit Assessment	Cost Funded by Benefit Assessment	Estimations
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Revenue						
Property Taxes	\$308,178	\$66,000	\$242,178	\$242,178	\$0	3.50%
Parcel Tax	\$474,700		\$474,700	\$474,700	\$0	1.13%
Zones of Benefit	\$15,946		\$15,946	\$15,946		0.33%
Benefit Assessment	\$1,024,380		\$1,024,380		\$1,024,380	2.94%
Other Revenue	\$70,812		\$70,812	\$70,812	\$0	3.50%
Operating Revenue	\$1,894,016					
Strike Team Reimbursements Est.	\$65,000		\$65,000	\$65,000	\$0	
New Development Fees EST.	\$80,000		\$80,000	\$80,000	\$0	
Total Revenue	\$2,039,016	\$66,000	\$1,973,016	\$948,636	\$1,024,380	

Expenditures						Budgeting Principles
Staffing, Salaries & Benefits	\$1,320,182	\$45,000	\$1,275,182	\$250,802	\$1,024,380	83.4%
Administrative Costs	\$253,122	\$6,000	\$247,122	\$247,122	\$0	
Service and Operations	\$208,077	\$15,000	\$193,077	\$193,077	\$0	11.0%
Fixed Assets	\$18,940	\$0	\$18,940	\$18,940	\$0	1%
Strike Expenditures /Cont	\$65,000		\$65,000	\$65,000	\$0	Pass Through
Total Expenditures	\$1,865,321	\$66,000	\$1,799,321	\$774,941	\$1,024,380	

Capital Expenditures/Reserve Contributions						
Replacement Fire Apparatus	\$37,849		\$37,849	\$37,849	\$0	2.0%
Replacement Major Equipment	\$17,997	\$0	\$17,997	\$17,997	\$0	1.0%
EST. Mitigation Reserve	\$80,000		\$80,000	\$80,000	\$0	
Replacement Facilities	\$37,849		\$37,849	\$37,849	\$0	2.0%
Total Additions to Res & Cap Exp	\$173,695		\$173,695	\$173,695	\$0	
Total Expenditures & Reserves	\$2,039,016	\$66,000	\$1,973,016	\$948,636	\$1,024,380	
Balance	0	0	0	0	0	100%

**SPFD Profit and Loss Statement Ending
April 30th, 2020**

South Placer Fire District
Profit & Loss Statement
For the Ten Months Ending Thursday, April 30, 2020

		YTD	BUDGET	----- REMAINING ----- VARIANCE	%
REVENUES					
Secured Property Tax General	6000-000-001	\$7,297,475	\$7,678,797	\$381,322	4.97%
Unitary & Op Non-Unitary	0-000-6000-002	148,327	162,363	14,036	8.64%
Current Unsecured Property Tax	0-000-6000-003	166,152	169,988	3,816	2.25%
Delinquent Secured Property Taxes	0-000-6000-004	0	(24)	(24)	100.00%
Delinquent Unsecured Property Tax	0-000-6000-005	1,202	2,174	972	44.70%
Current Supplemental Property Tax	0-000-6000-006	154,066	175,635	21,569	12.28%
Delinquent Supplemental Property Tax	0-000-6000-008	0	207	207	100.00%
SPFD Special Tax	0-000-6001-000	1,112,228	1,169,443	57,215	4.89%
Loomis Fire Protection & Response Assessment	0-000-6002-000	943,681	987,366	43,685	4.42%
Railroad Unitary Tax	0-000-6108-000	4,052	4,657	605	13.00%
Interest-County	0-000-6950-000	49,078	65,000	15,922	24.49%
Sect. 5151 Interest Refunded	0-000-6957-000	(209)	(322)	(113)	35.16%
HOPERS Intergovernmental Revenue	0-000-7000-000	47,261	53,877	6,616	12.28%
Ambulance Services	0-000-8192-000	1,194,811	1,500,000	305,189	20.35%
Uniform Reimbursement	0-000-8193-001	789	2,000	1,211	60.53%
Other Staffing Reimbursements	0-000-8193-009	0	1,000	1,000	100.00%
Other Miscellaneous	0-000-8193-010	48,723	80,000	31,277	39.10%
Fees For Service & Cost Recovery Charges	0-000-8193-011	111,093	130,000	18,907	14.54%
4850 Reimbursements	0-000-8193-014	55,390	25,000	(30,390)	(121.56%)
Cellular Tower Lease	0-000-8193-015	77,595	85,000	7,405	8.71%
MVA Fees	0-000-8193-016	0	3,500	3,500	100.00%
Local/State/Federal Grants	0-000-8193-018	0	28,000	28,000	100.00%
CFAA Revenues	8197	122,356	355,000	232,644	65.53%
SPFD Mitigation Interest	0-000-8264-001	1,552	6,000	4,448	74.13%
Loomis Mitigation Interest	0-000-8264-006	2,860	4,000	1,140	28.51%
Consolidated Mitigation Fee Revenue	0-000-8267-000	346,393	400,000	53,607	13.40%
Consolidated Mitigation Interest	0-000-8264-007	4,409	5,000	591	11.83%
Federal Grant Revenue (SAFER)	0-000-8300-000	243,276	352,000	108,725	30.89%
Automotive Fund Mat & Services	0-000-8372-000	0	3,000	3,000	100.00%
TOTAL REVENUES		12,132,559	13,448,641	1,316,081	9.79%
OPERATING EXPENSES					
SALARIES/BENEFITS					
Salaries & Wages	1002:1003	4,226,896	5,540,177	1,313,282	23.70%
Sellback/Admin. & FF's	1004	194,619	190,000	(4,619)	(2.43%)
Intern FF/Board/App FF/PT	1005	67,730	50,000	(17,730)	(35.46%)
Callback/Overtime-Firefighter	1006	1,590,520	930,000	(660,520)	(71.02%)
Comp For Absence/Illness	1007	68,181	25,000	(43,181)	(172.72%)
Out of Grade Pay	1008	5,863	2,500	(3,363)	(134.52%)
Other Payroll	1015	1,060	9,000	7,940	88.22%
Volunteer Length of Service Award	1016	1,000	500	(500)	(100.00%)
PERS Retirement	1300	698,918	820,000	121,082	14.77%
PERS Lump Sum Payment	1302	510,913	510,913	0	0.00%
Employer 457 Def. Comp. Match	1305	20,357	25,000	4,643	18.57%
Employment Taxes (FICA/Medicare/SUI)	1301	91,656	105,000	13,344	12.71%
Workmans Comp. Insurance	1315	454,266	460,976	6,710	1.46%
Agency Share Insurance	1550	680,143	663,668	183,525	21.25%
OPEB Contribution	1551	0	40,000	40,000	100.00%
COP Debt Service	1552	122,010	354,020	232,010	65.54%
Labor Legal	2010	27,657	30,000	2,343	7.81%
Uniform Allowance/Cell Phone	2017	58,335	66,000	7,665	11.61%
Employees Assistance Program	2019	6,471	7,000	529	7.56%
CFAA Expenditures	1997	112,182	355,000	242,818	68.40%
TOTAL SALARIES/BENEFITS/CFAA		8,938,776	10,364,754	1,445,978	13.92%
SERVICE & OPERATIONS					
Audit	2020	10,250	11,000	750	6.82%
Propane	2021	3,043	3,500	457	13.06%
Employee Physicals/DL/Wellness	2023	12,231	25,000	12,769	51.08%
Paramedic/Cert.EMT/CPR Classes	2024	5,101	5,600	499	8.91%

South Placer Fire District
Profit & Loss Statement
For the Ten Months Ending Thursday, April 30, 2020

		YTD	BUDGET	REMAINING VARIANCE	%
Ambulance Billing Service	2025	106,304	100,000	(6,304)	(6.30%)
Garbage	2026	7,918	9,000	1,082	12.02%
Gas & Electric	2027	61,690	78,000	16,310	20.91%
Insurance (FAIRA)	2028	52,443	52,443	0	0.00%
Memberships/Subscriptions	2030	7,976	12,000	4,024	33.54%
News Publications & Ads	2032	280	1,500	1,220	81.33%
Sewer	2035	6,212	6,300	88	1.39%
Telephone	2037	55,114	63,000	7,886	12.52%
Training Supplies	2038	8,838	13,500	4,562	33.79%
Business/Conference	2039	5,165	11,400	6,235	54.69%
Education/Training	2040	48,149	62,000	13,851	22.34%
Water	2041	9,623	13,500	3,877	28.72%
Laundry	2042	1,076	2,500	1,424	56.98%
Legal/Consulting Fees	2043-000	76,699	99,300	22,601	22.76%
Prevention Consulting Fees	2043-001	50,703	55,000	4,297	7.81%
Petty Cash Fund	2044	0	250	250	100.00%
Pre-Employment Testing/Background Inv.	2045	20,230	15,000	(5,230)	(34.87%)
Medical Waste Disposal	2046	2,800	4,000	1,200	30.00%
Phsio Control Contract	2047	15,869	16,000	131	0.82%
County Charges (Tax Collection/LAFCO/Refunds)	2050	175,233	169,000	(6,233)	(3.69%)
Elections	2051	0	750	750	100.00%
Public Education	2052	0	4,000	4,000	100.00%
Food/Drink-Incident Supplies	2053	9,022	10,000	978	9.78%
Safety Awards	2055	1,984	10,000	8,016	80.16%
Fire RMS User Maintenance	2056	9,055	11,000	1,945	17.68%
Cleaning/Maintenance Supplies	2120	9,184	12,000	2,816	23.47%
Copy Machine Contract/Maint.	2121	14,043	16,000	1,957	12.23%
Computer Service & Maint.	2122	34,949	40,000	5,051	12.63%
Fire Prevention Supplies	2123	2,872	21,500	18,628	86.64%
Fuel & Oil	2124	60,299	80,000	19,701	24.63%
Medical Supplies	2127	92,940	100,000	7,060	7.06%
Miscellaneous Supplies	2128	860	885	25	2.84%
Office Supplies/Computer	2129	5,923	14,503	8,580	59.16%
Oxygen	2130	3,921	8,000	4,079	50.98%
Postage/Shipping	2131	1,088	3,000	1,912	63.74%
Storage	2132	0	2,000	2,000	100.00%
Uniform Supplies	2133	14,576	10,000	(4,576)	(45.76%)
Misc. Firefighting Equip/Supplies	2135	31,087	41,000	9,913	24.18%
Radio Repair	2221	7,926	10,000	2,074	20.74%
Automotive Repairs/Supplies	2222	80,653	118,000	37,347	31.65%
Facilities Maintenance	2225	94,682	104,886	10,204	9.73%
SCBA Maintenance	2226	3,599	15,000	11,401	76.01%
Turnout Clothing Maint.	2228	2,385	8,000	5,635	70.43%
Extinguisher Service/Repair	2229	0	900	900	100.00%
Outside Services	2523	1,588	1,200	(388)	(32.33%)
Bad Debt Expense	8510 + 4521	0	50,000	50,000	100.00%
TOTAL SERVICE & OPERATIONS		1,225,663	1,521,417	295,754	19.44%
FIXED ASSETS					
Facilities,	4456	8,329	28,533	20,204	70.81%
Firefighting Equipment	4462	0	10,052	10,052	100.00%
EMS Equipment	4464	4,858	8,500	3,642	42.85%
Office & Communication Equipment	4465	24,379	28,000	3,621	12.93%
Radio & Communications	4469	0	10,000	10,000	100.00%
Shop Equipment	4470	0	700	700	100.00%
Training/Operations Equipment	4472	4,569	15,500	10,931	70.52%
Rescue Equipment	4475	0	5,000	5,000	100.00%
Aparatus Upgrades	4476	9,940	20,500	10,560	51.51%
TOTAL FIXED ASSETS		52,075	126,785	74,710	58.93%
CAPITAL EXPENDITURES					
2020 Ford Expedition Comm. Vehicle 80% LF App. Res.	0-000-4510-027	8,351	9,333	982	10.52%

South Placer Fire District
Profit & Loss Statement
For the Ten Months Ending Thursday, April 30, 2020

		YTD	BUDGET	REMAINING VARIANCE	%
2020 Ford Expedition Comm. Vehicle 80% SP App.					
Res.	0-000-4510-028	41,029	46,667	5,638	12.08%
Structure PPE/Gear	0-000-4511-008	9,689	55,440	45,751	82.52%
Mobile/Portable Radios	0-000-4511-011	38,358	40,000	1,642	4.10%
5051 Cutters for E18 80%	0-000-4511-022	6,683	6,123	(560)	(9.14%)
Bauer Breathing Air Filling Station 80%	0-000-4511-025	8,800	8,800	0	0.00%
3" Supply Line	0-000-4511-026	12,012	12,000	(12)	(0.10%)
Lifting Tips for Spreaders T17 80%	0-000-4511-027	0	2,760	2,760	100.00%
Snap On Diag. Equipment 80%	0-000-4511-028	5,003	6,800	1,797	26.43%
Tempest PPV Fans x3 80%	0-000-4511-029	5,391	5,391	0	0.00%
R17 Chassis Upgrade 89%	0-000-4511-030	0	9,790	9,790	100.00%
Portable Alarm Monitoring/Fire Alarm Install	0-000-4512-009	4,149	5,000	851	17.02%
Station 18 Schematic Design/Truckroom Build	0-000-4512-031	59,295	1,561,261	1,501,966	96.20%
TOTAL CAPITAL EXPENDITURES		198,760	1,769,365	1,570,604	88.77%
SPFD MITIGATION EXPENDITURES					
Structure PPE/Gear	0-000-4520-023	1,418	11,550	10,132	87.73%
Mobile/Portable Radios	0-000-4520-027	9,590	10,000	410	4.10%
Ford Transit 8 Pass. Van	0-000-4520-037	0	29,167	29,167	100.00%
2020 Ford Expedition Comm. Vehicle 20%	0-000-4520-038	0	11,667	11,667	100.00%
Lifting Tips for Spreaders T17 20%	0-000-4520-039	0	240	240	100.00%
Snap On Diag. Equipment 20%	0-000-4520-040	0	1,416	1,416	100.00%
Tempest PPV Fans x3 20%	0-000-4520-041	1,200	1,200	0	0.00%
Bauer Breathing Air Filling Station 20%	0-000-4520-042	1,395	2,200	805	36.60%
Station 20 Auxilliary Power Generator	0-000-4520-043	12,695	13,000	305	2.35%
TOTAL SPFD MITIGATION EXPENDITURES		26,298	80,440	54,143	67.31%
LFPD MITIGATION EXPENDITURES					
Station 18 Schematic Design/Build	0-000-4522-001	104,567	104,567	0	0.00%
Ford Transit 8 Pass. Van 1/6	0-000-4522-006	0	5,833	5,833	100.00%
2020 Ford Expedition Comm. Vehicle 20%	0-000-4522-007	74	2,333	2,259	96.81%
5051 Cutters for E18 20%	0-000-4522-008	1,381	1,530	149	9.76%
Turnouts/PPE 20%	0-000-4522-009	218	2,310	2,092	90.54%
Snap On Diag. Equipment 20%	0-000-4522-010	103	284	181	63.87%
Tempest Protected PPV Fans x3 20%	0-000-4522-011	149	240	91	37.93%
TOTAL LFPD MITIGATION EXPENDITURES		106,492	117,097	10,605	9.06%
CONSOLIDATED MITIGATION EXPENDITURES					
R 17 Chassis Upgrade 11%	0-000-4523-001	0	1,210	1,210	100.00%
TOTAL CONSOLIDATED MITIGATION		0	1,210	1,210	100.00%
TOTAL OPERATING EXPENSES		10,548,064	14,001,068	3,453,004	24.66%
EXCESS OF REVENUE/EXPENDITURES		1,584,495	(552,427)	(2,136,923)	386.82%
BEGINNING FUND BALANCE		4,403,972	4,403,972	0	(0.00%)
ENDING FUND BALANCE		5,988,467	3,851,545	(2,136,923)	(55.48%)
COMPONENTS OF FUND BALANCE					
Ending FB Mitigation Reserve	0-000-0553-000	0	29,837	29,837	100.00%
Ending FB Loomis Mit. Reserve	0-000-0560-000	0	101,011	101,011	100.00%
Ending FB Consolidated Mit. Reserve	0-000-0565-000	0	463,552	463,552	100.00%
Ending FB Unassigned	0-000-0554-000	0	1,956,619	1,956,619	100.00%
Ending FB Res for Imprest Cash	0-000-0555-000	0	250	250	100.00%
Ending FB Designated for F/A Acq	0-000-0556-000	0	358,206	358,206	100.00%
Ending FB Facilities	0-000-0557-000	0	316,487	316,487	100.00%
Ending FB Unassigned Major Equipment	0-000-0558-000	0	89,596	89,596	100.00%
Ending FB Contingent Reserve	0-000-0559-000	0	410,000	410,000	100.00%
Ending FB Loomis Contingent	0-000-0562-000	0	4,457	4,457	100.00%
Ending FB Loomis Equipment Replacement	0-000-0563-000	0	34,029	34,029	100.00%
Ending FB Loomis Apparatus Replacement	0-000-0564-000	0	87,499	87,499	100.00%
		0	3,851,545	3,851,545	100.00%

SPFD Station 18 2019 Incident Type Count

Incident Type Count Report

Date Range: From 1/1/2019 To 12/31/2019

Selected Station(s): S18

Incident

Type **Description**

Count

Station: S18

100 - Fire, other	1	0.10%
111 - Building fire	8	0.78%
112 - Fires in structures other than in a building	2	0.20%
114 - Chimney or flue fire, confined to chimney or flue	1	0.10%
118 - Trash or rubbish fire, contained	1	0.10%
121 - Fire in mobile home used as fixed residence	1	0.10%
130 - Mobile property (vehicle) fire, other	3	0.29%
131 - Passenger vehicle fire	7	0.69%
132 - Road freight or transport vehicle fire	1	0.10%
133 - Rail vehicle fire	2	0.20%
140 - Natural vegetation fire, other	1	0.10%
142 - Brush, or brush and grass mixture fire	6	0.59%
143 - Grass fire	8	0.78%
150 - Outside rubbish fire, other	4	0.39%
154 - Dumpster or other outside trash receptacle fire	1	0.10%
160 - Special outside fire, other	2	0.20%
162 - Outside equipment fire	2	0.20%
Total - Fires	51	5.00%
243 - Fireworks explosion (no fire)	6	0.59%
Total - Overpressure Rupture, Explosion, Overheat - no fire	6	0.59%
320 - Emergency medical service, other	1	0.10%
321 - EMS call, excluding vehicle accident with injury	512	50.20%
322 - Vehicle accident with injuries	36	3.53%
323 - Motor vehicle/pedestrian accident (MV Ped)	2	0.20%
324 - Motor vehicle accident with no injuries	23	2.25%
381 - Rescue or EMS standby	1	0.10%
Total - Rescue & Emergency Medical Service Incidents	575	56.37%
400 - Hazardous condition, other	1	0.10%
412 - Gas leak (natural gas or LPG)	13	1.27%
424 - Carbon monoxide incident	2	0.20%
440 - Electrical wiring/equipment problem, other	8	0.78%
441 - Heat from short circuit (wiring), defective/worn	1	0.10%
444 - Power line down	14	1.37%
445 - Arcing, shorted electrical equipment	1	0.10%
Total - Hazardous Conditions (No fire)	40	3.92%
500 - Service Call, other	5	0.49%
510 - Person in distress, other	1	0.10%
511 - Lock-out	3	0.29%
520 - Water problem, other	4	0.39%
522 - Water or steam leak	1	0.10%
542 - Animal rescue	1	0.10%
550 - Public service assistance, other	11	1.08%
551 - Assist police or other governmental agency	5	0.49%

Incident**Type Description****Count****Station: S18 - (Continued)**

553 - Public service 1 0.10%

554 - Assist invalid 44 4.31%

561 - Unauthorized burning 4 0.39%

571 - Cover assignment, standby, moveup 2 0.20%

Total - Service Call 82 8.04%

600 - Good intent call, other 3 0.29%

611 - Dispatched & cancelled en route 109 10.69%

611E - EMS: Dispatched & cancelled en route 64 6.27%

622 - No incident found on arrival at dispatch address 7 0.69%

631 - Authorized controlled burning 7 0.69%

632 - Prescribed fire 1 0.10%

651 - Smoke scare, odor of smoke 22 2.16%

671 - Hazmat release investigation w/ no hazmat 1 0.10%

Total - Good Intent Call 214 20.98%

700 - False alarm or false call, other 18 1.76%

710 - Malicious, mischievous false call, other 1 0.10%

730 - System malfunction, other 4 0.39%

733 - Smoke detector activation due to malfunction 5 0.49%

735 - Alarm system sounded due to malfunction 2 0.20%

736 - CO detector activation due to malfunction 3 0.29%

740 - Unintentional transmission of alarm, other 4 0.39%

741 - Sprinkler activation, no fire - unintentional 1 0.10%

743 - Smoke detector activation, no fire - unintentional 7 0.69%

744 - Detector activation, no fire - unintentional 3 0.29%

745 - Alarm system sounded, no fire - unintentional 2 0.20%

Total - Fals Alarm & False Call 50 4.90%

911 - Citizen complaint 2 0.20%

Total - Special Incident Type 2 0.20%**Total for Station 1,020 100.00%****1,020 100.00%**

Historical Benefit Assessment Allocation

SPFD PROPOSED ALLOCATION/ADMINISTRATION OF THE

Loomis Fire

Fire Protection and Emergency Response Services Assessment

Projected Revenue & Expenditures Fiscal Year 2019-20

	Projected Total Costs FY 2019- 2020	Less EMS Costs	Cost of Fire Protection & Emergency Response Services	Less Cost Not Covered By Benefit Assessment	Cost Funded by Benefit Assessment	Board Adopted Budgeting Principles	
Revenue							
Property Taxes	\$299,202	\$60,690	\$238,512	\$238,512	\$0		3.5%?
Parcel Tax	\$463,554		\$463,554	\$463,554	\$0		3%?
Benefit Assessment	\$987,366		\$987,366		\$987,366		4.00%
Other Revenue	\$68,750		\$68,750	\$68,750	\$0		3%?
Operating Revenue	\$1,818,872						
Strike Team Reimbursements	\$65,000		\$65,000	\$65,000	\$0		
New Development Fees	\$80,000		\$80,000	\$80,000	\$0		
Total Revenue	\$1,963,872	\$60,690	\$1,903,182	\$915,816	\$987,366		
Expenditures							
Staffing, Salaries & Benefits	\$1,236,134	\$42,800	\$1,193,334	\$334,326	\$859,008	80.25%	6.75+
Strike Expenditures /Cont	\$65,000		\$65,000	\$65,000		Pass Through	
Administrative Costs	\$223,511	\$0	\$223,511	\$223,511	\$0		
Service and Operations	\$218,265	\$17,890	\$200,375	\$81,891	\$118,484	12%	
Fixed Assets	\$18,189	\$0	\$18,189	\$8,315	\$9,874	1%	
Total Expenditures	\$1,761,098	\$60,690	\$1,700,408	\$713,042	\$987,366		
Capital Expenditures/Reserve Contributions							
Replacement Fire Apparatus	\$54,566		\$54,566	\$54,566		3%	applied to salaries
Replacement Major Equipment	\$13,642	\$0	\$13,642	\$13,642		0.075%	applied to salaries
EST. Mitigation Reserve	\$80,000		\$80,000	\$80,000			
Replacement Facilities	\$54,566		\$54,566	\$54,566		3%	applied to salaries
Total Additions to Reserves	\$202,774		\$202,774	\$202,774	\$0		
Total Expenditures & Reserves	\$1,963,872	\$60,690	\$1,903,182	\$915,816	\$987,366		
Balance	0	0	0	0	0		

SPFD PROPOSED ALLOCATION/ADMINISTRATION OF THE
Loomis Fire
Fire Protection and Emergency Response Services Assessment
Projected Revenue & Expenditures Fiscal Year 2018-19

Option #1

	Projected Total Costs FY 2017- 2018	Less EMS Costs	Cost of Fire Protection & Emergency Response Services	Less Cost Not Covered By Emergency Response Assessment	Cost Rounded by Benefit Assessment	Board Adopted Budgeting Principles
Revenue						
Property Taxes	\$289,084	\$57,800	\$231,284	\$231,284	\$0	3%
Parcel Tax	\$450,053		\$450,053	\$450,053	\$0	3%
Benefit Assessment	\$944,991		\$944,991		\$944,991	2.94%
Other Revenue	\$97,838		\$97,838	\$97,838	\$0	3%
Operating Revenue	\$1,781,966					
Strike Team Reimbursements	\$96,581		\$96,581	\$96,581	\$0	
New Development Fees	\$80,000		\$80,000	\$80,000	\$0	
Total Revenue	\$1,958,547	\$57,800	\$1,900,747	\$955,756	\$944,991	
Expenditures						
Staffing, Salaries & Benefits	\$1,157,845	\$37,800	\$1,120,045	\$361,690	\$758,355	80.25% Op Revenue + Admin
Strike Expenditures /Cont	\$96,581		\$96,581	\$96,581		Pass Through
Administrative Costs	\$272,182	\$0	\$272,182	\$272,182	\$0	Part of the 80.25%
Service and Operations	\$213,836	\$20,000	\$193,836	\$80,437	\$113,399	12%
Fixed Assets	\$17,820	\$0	\$17,820	\$8,370	\$9,450	1%
Total Expenditures	\$1,758,264	\$57,800	\$1,700,464	\$819,259	\$881,204	
Capital Expenditures/Reserve Contributions						
Replacement Fire Apparatus	\$53,459		\$53,459	\$25,109	\$28,350	3%
Replacement Major Equipment	\$13,365	\$0	\$13,365	\$6,277	\$7,087	0.075%
EST, Mitigation Reserve	\$80,000		\$80,000	\$80,000		
Replacement Facilities	\$53,459		\$53,459	\$25,109	\$28,350	3%
Total Additions to Reserves	\$200,283	\$0	\$200,283	\$136,496	\$63,787	
Total Expenditures & Reserves	\$1,958,546	\$57,800	\$1,900,746	\$955,755	\$944,991	
Balance	0	0	0	0	0	

Option #2 Preferred

	Projected Total Costs FY 2017- 2018	Less EMS Costs	Cost of Fire Protection & Emergency Response Services	Less Cost Not Covered By Benefit Assessment	Cost Funded by Benefit Assessment	Board Adopted Budgeting Principles	
Revenue							
Property Taxes	\$289,084	\$57,800	\$231,284	\$231,284	\$0	3%	3%
Parcel Tax	\$450,053		\$450,053	\$450,053	\$0	3% ¹	3% ¹
Benefit Assessment	\$944,991		\$944,991		\$944,991	2.94%	2.94%
Other Revenue	\$97,838		\$97,838	\$97,838	\$0	3%	3%
Operating Revenue	\$1,781,966						
Strike Team Reimbursements	\$96,581		\$96,581	\$96,581	\$0		
New Development Fees	\$80,000		\$80,000	\$80,000	\$0		
Total Revenue	\$1,958,547	\$57,800	\$1,900,747	\$955,756	\$944,991		
Expenditures							
Staffing, Salaries & Benefits	\$1,157,845	\$37,800	\$1,120,045	\$297,903	\$822,142		
Strike Expenditures /Cont	\$96,581		\$96,581	\$96,581		Pass Through	
Administrative Costs	\$272,182	\$0	\$272,182	\$272,182	\$0	Part of the 80.25%	
Service and Operations	\$213,836	\$20,000	\$193,836	\$80,437	\$113,399	12%	
Fixed Assets	\$17,820	\$0	\$17,820	\$8,370	\$9,450	1%	
Total Expenditures	\$1,758,264	\$57,800	\$1,700,464	\$755,472	\$944,991		
Capital Expenditures/Reserve Contributions							
Replacement Fire Apparatus	\$53,459		\$53,459	\$53,459		3%	applied to salaries
Replacement Major Equipment	\$13,365	\$0	\$13,365	\$13,365		0.075%	applied to salaries
EST, Mitigation Reserve	\$80,000		\$80,000	\$80,000			
Replacement Facilities	\$53,459		\$53,459	\$53,459		3%	applied to salaries
Total Additions to Reserves	\$200,283	\$0	\$200,283	\$200,283	\$0		
Total Expenditures & Reserves	\$1,958,546	\$57,800	\$1,900,746	\$955,755	\$944,991		
Balance	0	0	0	0	0		

**Fire Protection and Emergency Response Services Assessment
Projected Revenue & Expenditures Fiscal Year 2017-18**

	Projected Total Costs FY 2017- 2018	Less EMS Costs	Cost of Fire Protection & Emergency Response Services	Less Cost Not Covered By Benefit Assessment	Cost Funded by Benefit Assessment	Board Adopted Budgeting Principles
Revenue						
Property Taxes	\$280,665	\$67,800	\$212,865	\$212,865	\$0	
Parcel Tax	\$436,945		\$436,945	\$436,945	\$0	
Benefit Assessment	\$912,510		\$912,510		\$912,510	
Other Revenue	\$94,989		\$94,989	\$94,989	\$0	
Operating Revenue	\$1,725,109					
Strike Team Reimbursements	\$131,000		\$131,000	\$131,000	\$0	
New Development Fees	\$80,000		\$80,000	\$80,000	\$0	
Total Revenue	\$1,936,109	\$67,800	\$1,868,309	\$955,799	\$912,510	
Expenditures						
Staffing, Salaries & Benefits	\$1,256,478	\$37,800	\$1,218,678	\$486,389	\$732,289	80.25% Op Revenue + Admin
Strike Expenditures	\$131,000		\$131,000	\$131,000		Pass Through
Administrative Costs	\$127,922	\$20,000	\$107,922	\$107,922	\$0	Part of the 80.25%
Service and Operations	\$207,013	\$10,000	\$197,013	\$87,512	\$109,501	12%
Fixed Assets	\$17,251	\$0	\$17,251	\$8,126	\$9,125	1%
Total Expenditures	\$1,739,664	\$67,800	\$1,671,864	\$820,949	\$850,916	
Capital Expenditures/Reserve Contributions						
Replacement Fire Apparatus	\$51,753		\$51,753	\$24,378	\$27,375	3%
Replacement Major Equipment	\$12,938	\$0	\$12,938	\$6,094	\$6,844	0.075%
EST. Mitigation Reserve	\$80,000		\$80,000	\$80,000		
Replacement Facilities	\$51,753		\$51,753	\$24,378	\$27,375	3%
Total Additions to Reserves	\$196,445	\$0	\$196,445	\$134,850	\$61,594	
Total Expenditures & Reserves	\$1,936,109	\$67,800	\$1,868,309	\$955,799	\$912,510	
Balance	0	0	0	0	0	

Loomis Fire Protection District
 Budgeted Revenue Sources and Uses
 Fiscal Year 2016-17

Revenue Sources	
Property Taxes	\$276,117
Staffing Costs	49%
Administrative Costs	0%
Operations, Maintenance & Supplies	49%
Replacement Capital Facilities & Equipment	2%
	100%
Parcel Tax	\$421,180
Staffing Costs	100%
Benefit Assessment	\$879,059
Staffing Costs	71%
Administrative Costs	0%
Replacement Capital Facilities & Equipment	29%
	100%
Strike Team Reimbursements	\$131,000
Staffing Costs	65%
Operations, Maintenance & Supplies	8%
Replacement Capital Facilities & Equipment	27%
	100%
New Development Fees	\$120,000
New Capital Facilities & Equipment	100%
Other Revenue	\$165,063
Staffing Costs	14%
Administrative Costs	45%
Operations, Maintenance & Supplies	23%
Replacement Capital Facilities & Equipment	18%
	100%
Total Revenue	\$1,992,419

Expenditures and Additions to Reserves	
Staffing Costs	\$1,290,511
Property Taxes	10%
Parcel Tax	33%
Benefit Assessment	48%
Strike Team Reimbursements	7%
Other Revenue	2%
	100%
Administrative Costs	\$73,585
Property Taxes	0%
Benefit Assessment	0%
Other Revenue	100%
	100%
Operations, Maintenance & Supplies	\$189,053
Property Taxes	74%
Strike Team Reimbursements	5%
Other Revenue	20%
	100%
Replacement Capital Facilities & Equipment	\$319,270
Property Taxes	0%
Benefit Assessment	79%
Strike Team Reimbursements	11%
Other Revenue	9%
	100%
New Capital Facilities & Equipment	\$120,000
New Development Fees	100%
Total Expenditures & Additions to Reserves	\$1,992,419

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2015-16

Revenue Sources	
Property Taxes	\$259,388
Staffing Costs	34%
Administrative Costs	22%
Operations, Maintenance & Supplies	44%
Replacement Capital Facilities & Equipment	0%
	100%
Parcel Tax	\$409,657
Staffing Costs	100%
Benefit Assessment	\$844,930
Staffing Costs	71%
Administrative Costs	0%
Replacement Capital Facilities & Equipment	29%
	100%
Strike Team Reimbursements	\$274,378
Staffing Costs	71%
Operations, Maintenance & Supplies	4%
Replacement Capital Facilities & Equipment	25%
	100%
New Development Fees	\$119,428
New Capital Facilities & Equipment	100%
Other Revenue	\$111,024
Staffing Costs	10%
Administrative Costs	56%
Operations, Maintenance & Supplies	29%
Replacement Capital Facilities & Equipment	5%
	100%
Total Revenue	\$2,018,805

Expenditures and Additions to Reserves	
Staffing Costs	\$1,309,024
Property Taxes	7%
Parcel Tax	31%
Benefit Assessment	46%
Strike Team Reimbursements	15%
Other Revenue	1%
	100%
Administrative Costs	\$117,582
Property Taxes	48%
Benefit Assessment	0%
Other Revenue	52%
	100%
Operations, Maintenance & Supplies	\$157,144
Property Taxes	73%
Strike Team Reimbursements	6%
Other Revenue	20%
	100%
Replacement Capital Facilities & Equipment	\$315,619
Property Taxes	0%
Benefit Assessment	76%
Strike Team Reimbursements	22%
Other Revenue	2%
	100%
New Capital Facilities & Equipment	\$119,436
New Development Fees	100%
Total Expenditures & Additions to Reserves	\$2,018,805

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2014-15

Revenue Sources	
Property Taxes	\$233,120
Staffing Costs	26%
Administrative Costs	13%
Operations, Maintenance & Supplies	48%
Replacement Capital Facilities & Equipment	13%
	100%
Parcel Tax	\$400,134
Staffing Costs	100%
Benefit Assessment	\$821,947
Staffing Costs	73%
Administrative Costs	11%
Replacement Capital Facilities & Equipment	16%
	100%
Strike Team Reimbursements	\$136,679
Staffing Costs	69%
Operations, Maintenance & Supplies	31%
	100%
New Development Fees	\$85,895
New Capital Facilities & Equipment	100%
Other Revenue	\$151,305
Staffing Costs	32%
Administrative Costs	53%
Operations, Maintenance & Supplies	15%
Replacement Capital Facilities & Equipment	0%
	100%
Total Revenue	\$1,829,080

Expenditures and Additions to Reserves	
Staffing Costs	\$1,198,745
Property Taxes	5%
Parcel Tax	33%
Benefit Assessment	50%
Strike Team Reimbursements	8%
Other Revenue	4%
	100%
Administrative Costs	\$203,367
Property Taxes	15%
Benefit Assessment	46%
Other Revenue	39%
	100%
Operations, Maintenance & Supplies	\$177,481
Property Taxes	63%
Strike Team Reimbursements	24%
Other Revenue	13%
	100%
Replacement Capital Facilities & Equipment	\$163,589
Property Taxes	18%
Benefit Assessment	82%
Strike Team Reimbursements	0%
Other Revenue	0%
	100%
New Capital Facilities & Equipment	\$85,898
New Development Fees	100%
Total Expenditures & Additions to Reserves	\$1,829,080

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2013-14

Revenue Sources	
Property Taxes	\$216,983
Staffing Costs	0%
Administrative Costs	22%
Operations, Maintenance & Supplies	63%
Replacement Capital Facilities & Equipment	15%
	100%
Parcel Tax	\$386,126
Staffing Costs	100%
Benefit Assessment	\$798,695
Staffing Costs	76%
Administrative Costs	14%
Replacement Capital Facilities & Equipment	11%
	100%
Strike Team Reimbursements	\$105,721
Staffing Costs	70%
Operations, Maintenance & Supplies	30%
Replacement Capital Facilities & Equipment	0%
	100%
New Development Fees	\$67,858
New Capital Facilities & Equipment	100%
Other Revenue	\$106,325
Staffing Costs	4%
Administrative Costs	66%
Operations, Maintenance & Supplies	12%
Replacement Capital Facilities & Equipment	18%
	100%
Total Revenue	\$1,681,708

Expenditures and Additions to Reserves	
Staffing Costs	\$1,065,653
Property Taxes	0%
Parcel Tax	36%
Benefit Assessment	66%
Strike Team Reimbursements	7%
Other Revenue	1%
	100%
Administrative Costs	\$230,954
Property Taxes	21%
Benefit Assessment	49%
Other Revenue	30%
	100%
Operations, Maintenance & Supplies	\$180,346
Property Taxes	76%
Strike Team Reimbursements	17%
Other Revenue	7%
	100%
Replacement Capital Facilities & Equipment	\$136,894
Property Taxes	24%
Benefit Assessment	62%
Strike Team Reimbursements	0%
Other Revenue	14%
	100%
New Capital Facilities & Equipment	\$67,861
New Development Fees	100%
Total Expenditures & Additions to Reserves	\$1,681,708

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2012-13

Revenue Sources	
Property Taxes	\$224,005
Staffing Costs	0%
Administrative Costs	60%
Operations, Maintenance & Supplies	40%
Replacement Capital Facilities & Equipment	0%
	100%
Parcel Tax	\$380,586
Staffing Costs	100%
Benefit Assessment	\$778,809
Staffing Costs	83%
Administrative Costs	3%
Replacement Capital Facilities & Equipment	14%
	100%
Strike Team Reimbursements	\$95,827
Staffing Costs	70%
Operations, Maintenance & Supplies	30%
Replacement Capital Facilities & Equipment	0%
	100%
New Development Fees	\$38,568
New Capital Facilities & Equipment	100%
Other Revenue	\$55,003
Staffing Costs	23%
Administrative Costs	69%
Operations, Maintenance & Supplies	8%
Replacement Capital Facilities & Equipment	0%
	100%
Total Revenue	\$1,572,798

Expenditures and Additions to Reserves	
Staffing Costs	\$1,106,829
Property Taxes	0%
Parcel Tax	35%
Benefit Assessment	58%
Strike Team Reimbursements	6%
Other Revenue	1%
	100%
Administrative Costs	\$199,078
Property Taxes	68%
Benefit Assessment	13%
Other Revenue	18%
	100%
Operations, Maintenance & Supplies	\$121,738
Property Taxes	73%
Strike Team Reimbursements	24%
Other Revenue	3%
	100%
Replacement Capital Facilities & Equipment	\$106,582
Property Taxes	0%
Benefit Assessment	100%
Strike Team Reimbursements	0%
Other Revenue	0%
	100%
New Capital Facilities & Equipment	\$38,571
New Development Fees	100%
Total Expenditures & Additions to Reserves	\$1,572,798

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2011-12

Revenue Sources	
Property Taxes	\$203,698
Staffing Costs	5%
Administrative Costs	28%
Operations, Maintenance & Supplies	66%
Replacement Capital Facilities & Equipment	0%
	99%
Parcel Tax	\$378,409
Staffing Costs	100%
Benefit Assessment	\$755,211
Staffing Costs	80%
Administrative Costs	0%
Replacement Capital Facilities & Equipment	20%
	100%
Strike Team Reimbursements	\$4,054
Staffing Costs	70%
Operations, Maintenance & Supplies	30%
Replacement Capital Facilities & Equipment	0%
	100%
New Development Fees	\$28,521
New Capital Facilities & Equipment	100%
Other Revenue	\$61,915
Staffing Costs	21%
Administrative Costs	71%
Operations, Maintenance & Supplies	8%
Replacement Capital Facilities & Equipment	0%
	100%
Total Revenue	\$1,431,808

Expenditures and Additions to Reserves	
Staffing Costs	\$1,007,273
Property Taxes	1%
Parcel Tax	38%
Benefit Assessment	60%
Strike Team Reimbursements	0%
Other Revenue	1%
	100%
Administrative Costs	\$101,733
Property Taxes	57%
Benefit Assessment	0%
Other Revenue	43%
	100%
Operations, Maintenance & Supplies	\$141,283
Property Taxes	95%
Strike Team Reimbursements	1%
Other Revenue	4%
	100%
Replacement Capital Facilities & Equipment	\$152,995
Property Taxes	0%
Benefit Assessment	100%
Strike Team Reimbursements	0%
Other Revenue	0%
	100%
New Capital Facilities & Equipment	\$28,524
New Development Fees	100%
Total Expenditures & Additions to Reserves	\$1,431,808

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2010-11

Revenue Sources	
Property Taxes	\$203,912
Staffing Costs	0%
Administrative Costs	41%
Operations, Maintenance & Supplies	59%
Replacement Capital Facilities & Equipment	0%
	100%
Parcel Tax	\$363,495
Staffing Costs	100%
Benefit Assessment	\$741,390
Staffing Costs	77%
Administrative Costs	11%
Replacement Capital Facilities & Equipment	12%
	100%
Strike Team Reimbursements	\$5,761
Staffing Costs	70%
Operations, Maintenance & Supplies	30%
Replacement Capital Facilities & Equipment	0%
	100%
New Development Fees	\$53,663
New Capital Facilities & Equipment	100%
Other Revenue	\$53,635
Staffing Costs	5%
Administrative Costs	91%
Operations, Maintenance & Supplies	4%
Replacement Capital Facilities & Equipment	0%
	100%
Total Revenue	\$1,421,856

Expenditures and Additions to Reserves	
Staffing Costs	\$941,811
Property Taxes	0%
Parcel Tax	39%
Benefit Assessment	61%
Strike Team Reimbursements	0%
Other Revenue	0%
	100%
Administrative Costs	\$216,809
Property Taxes	38%
Benefit Assessment	39%
Other Revenue	23%
	100%
Operations, Maintenance & Supplies	\$124,567
Property Taxes	97%
Strike Team Reimbursements	1%
Other Revenue	2%
	100%
Replacement Capital Facilities & Equipment	\$86,000
Property Taxes	0%
Benefit Assessment	100%
Strike Team Reimbursements	0%
Other Revenue	0%
	100%
New Capital Facilities & Equipment	\$53,669
New Development Fees	100%
Total Expenditures & Additions to Reserves	\$1,421,856

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2009-10

Revenue Sources	
Property Taxes	\$197,207
Staffing Costs	0%
Administrative Costs	62%
Operations, Maintenance & Supplies	38%
Replacement Capital Facilities & Equipment	0%
	100%
Parcel Tax	\$357,982
Staffing Costs	100%
Benefit Assessment	\$716,895
Staffing Costs	66%
Administrative Costs	19%
Replacement Capital Facilities & Equipment	15%
	100%
Strike Team Reimbursements	\$45,240
Staffing Costs	70%
Operations, Maintenance & Supplies	30%
Replacement Capital Facilities & Equipment	0%
	100%
New Development Fees	\$26,080
New Capital Facilities & Equipment	100%
Other Revenue	\$113,551
Staffing Costs	7%
Administrative Costs	46%
Operations, Maintenance & Supplies	44%
Replacement Capital Facilities & Equipment	3%
	100%
Total Revenue	<u>\$1,456,956</u>

Expenditures and Additions to Reserves	
Staffing Costs	\$673,352
Property Taxes	0%
Parcel Tax	41%
Benefit Assessment	54%
Strike Team Reimbursements	4%
Other Revenue	1%
	100%
Administrative Costs	\$308,493
Property Taxes	40%
Benefit Assessment	43%
Other Revenue	17%
	100%
Operations, Maintenance & Supplies	\$138,893
Property Taxes	54%
Strike Team Reimbursements	10%
Other Revenue	36%
	100%
Replacement Capital Facilities & Equipment	\$110,132
Property Taxes	0%
Benefit Assessment	97%
Strike Team Reimbursements	0%
Other Revenue	3%
	100%
New Capital Facilities & Equipment	\$26,086
New Development Fees	100%
Total Expenditures & Additions to Reserves	<u>\$1,456,956</u>

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2008-09

Revenue Sources	
Property Taxes	\$229,419
Staffing Costs	0%
Administrative Costs	54%
Operations, Maintenance & Supplies	46%
Replacement Capital Facilities & Equipment	0%
	100%
Parcel Tax	\$357,725
Staffing Costs	100%
Benefit Assessment	\$709,077
Staffing Costs	48%
Administrative Costs	42%
Replacement Capital Facilities & Equipment	10%
	100%
Strike Team Reimbursements	\$85,720
Staffing Costs	70%
Operations, Maintenance & Supplies	30%
Replacement Capital Facilities & Equipment	0%
	100%
New Development Fees	\$60,104
New Capital Facilities & Equipment	100%
Other Revenue	\$70,172
Staffing Costs	17%
Administrative Costs	23%
Operations, Maintenance & Supplies	25%
Replacement Capital Facilities & Equipment	35%
	100%
Total Revenue	\$1,512,217

Expenditures and Additions to Reserves	
Staffing Costs	\$768,656
Property Taxes	0%
Parcel Tax	46%
Benefit Assessment	44%
Strike Team Reimbursements	8%
Other Revenue	2%
	100%
Administrative Costs	\$435,703
Property Taxes	28%
Benefit Assessment	68%
Other Revenue	4%
	100%
Operations, Maintenance & Supplies	\$147,948
Property Taxes	71%
Strike Team Reimbursements	17%
Other Revenue	12%
	100%
Replacement Capital Facilities & Equipment	\$99,778
Property Taxes	0%
Benefit Assessment	75%
Strike Team Reimbursements	0%
Other Revenue	25%
	100%
New Capital Facilities & Equipment	\$60,122
New Development Fees	100%
Total Expenditures & Additions to Reserves	\$1,512,217

Loomis Fire Protection District
Revenue Sources and Uses
Fiscal Year 2007-08

<u>Revenue Sources</u>	
<u>Property Taxes</u>	<u>\$233,596</u>
Staffing Costs	26%
Administrative Costs	23%
Operations, Maintenance & Supplies	49%
Replacement Capital Facilities & Equipment	2%
	<u>100%</u>
<u>Parcel Tax</u>	<u>\$309,696</u>
Staffing Costs	<u>100%</u>
<u>Benefit Assessment</u>	<u>\$0</u>
Staffing Costs	0%
Administrative Costs	0%
Replacement Capital Facilities & Equipment	0%
	<u>0%</u>
<u>Strike Team Reimbursements</u>	<u>\$54,263</u>
Staffing Costs	70%
Operations, Maintenance & Supplies	30%
Replacement Capital Facilities & Equipment	0%
	<u>100%</u>
<u>New Development Fees</u>	<u>\$77,324</u>
New Capital Facilities & Equipment	<u>100%</u>
<u>Other Revenue</u>	<u>\$88,401</u>
Staffing Costs	79%
Administrative Costs	21%
Operations, Maintenance & Supplies	0%
Replacement Capital Facilities & Equipment	0%
	<u>100%</u>
<u>Total Revenue</u>	<u>\$763,280</u>

<u>Expenditures and Additions to Reserves</u>	
<u>Staffing Costs</u>	<u>\$479,363</u>
Property Taxes	13%
Parcel Tax	65%
Benefit Assessment	0%
Strike Team Reimbursements	8%
Other Revenue	14%
	<u>100%</u>
<u>Administrative Costs</u>	<u>\$71,882</u>
Property Taxes	74%
Benefit Assessment	0%
Other Revenue	26%
	<u>100%</u>
<u>Operations, Maintenance & Supplies</u>	<u>\$129,733</u>
Property Taxes	87%
Strike Team Reimbursements	13%
Other Revenue	0%
	<u>100%</u>
<u>Replacement Capital Facilities & Equipment</u>	<u>\$4,967</u>
Property Taxes	100%
Benefit Assessment	0%
Strike Team Reimbursements	0%
Other Revenue	0%
	<u>100%</u>
<u>New Capital Facilities & Equipment</u>	<u>\$77,335</u>
New Development Fees	<u>100%</u>
<u>Total Expenditures & Additions to Reserves</u>	<u>\$763,280</u>

**SOUTH PLACER FIRE PROTECTION DISTRICT
LOOMIS FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES ASSESSMENT
CITIZEN'S OVERSIGHT COMMITTEE MEETING MINUTES
May 28, 2020**

The meeting of the South Placer Fire District's Loomis Fire Protection and Emergency Response Services Assessment Citizens' Oversight Committee was called to order on Thursday, May 28, 2020, at 9:01 a.m. by Chairman Randy Elder. The meeting was held via teleconference connection <https://global.gotomeeting.com/join/494824021>.

Roll Call: Committee members present: Randy Elder, Roger Carroll, Dan Gibson, Brian Phillipe, and Jenine Windeshausen. Absent: none. Staff in attendance: Fire Chief Eric Walder, Business Manager Katherine Medeiros and District Secretary Barbara Leak. Also attending: Directors Russ Kelley and Terri Ryland.

Public Comment: None.

Approval of Agenda: On a motion by Dan Gibson, seconded by Roger Carroll, the agenda was approved as prepared.

Motion approved by the following vote: Ayes: Elder, Carroll, Gibson, Phillipe, Windeshausen.; Noes: none; Abstain: none; Absent: none.

Approval of Minutes: On a motion by Brian Phillipe, seconded by Roger Carroll, the minutes of the Citizens' Oversight Committee meeting of May 21, 2019, were approved as written.

Motion approved by the following vote: Ayes: Elder, Carroll, Gibson, Phillipe, Windeshausen.; Noes: none; Abstain: none; Absent: none.

Review of Projected Expenditure of Assessment Funds: All persons present were provided an information packet containing a proposed budget allocation of projected assessment funds for fiscal year 2020/2021 and supporting documentation.

Chief Walder presented an overview of the Assessment District's budget. Revenues are projected to increase by the following percentages: Property Taxes, 3.5%; Benefit Assessment, 2.94%; Special Zones of Benefit, .33%; Parcel Taxes, 1.13%, and other revenue, 3.5%. Benefit Assessment revenue is projected to total \$1,024,380. It all has been allocated to Staffing, Salaries & Benefits expense. This is in-line with the Engineer's Report, which was preliminarily approved by the Fire District Board of Directors at their last meeting. A public hearing will be held next month.

Chief Walder also presented a year-to-date Profit and Loss statement for the South Placer Fire District as of April 30, 2020. Mitigation funds from the former Loomis Fire District are being spent in the Loomis district and the reserves are slowly being spent down. Secured property taxes collected on property within the Loomis district may be spent throughout the entire South Placer Fire District.

In response to questions from Committee member Brian Phillipe, Chief Walder commented on the following line items in the Profit & Loss Statement:

- 1) Staffing costs for Firefighter Callback/Overtime are over budget by \$660,520. Overtime costs are high this year due to vacancies in the shift schedule. The vacancies are due to firefighters with disability time off and loss of firefighters to other agencies. Some of the disability costs will be

reimbursed by workers compensation insurance. Loss to other agencies is due to higher compensation offered elsewhere.

- 2) The Profit & Loss report currently shows a high variance in excess revenues over expenditures versus what was budgeted. The variance will change as we approach the end of the fiscal year, but is due in part to capital expenditures budgeted that have not yet been spent.

Oversight Committee Recommendation: On a motion by Roger Carroll, seconded by Dan Gibson, the Committee approved recommendation to the Board of Directors of the South Placer Fire District to accept the expenditure of Assessment funds as proposed.

Motion approved by the following vote: Ayes: Elder, Carroll, Gibson, Phillipe, Windeshausen.; Noes: none; Abstain: none; Absent: none.

Committee Members' Comments: Jenine Windeshausen thanked Chief Walder and staff for keeping the residents of the Fire District safe and protected.

Adjournment: There being no further business, the meeting adjourned at 9:27 a.m.

Respectfully submitted,



Barbara Leak, District Secretary

Approved: _____,

RESOLUTION NO. 15-2019/20

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTH PLACER FIRE PROTECTION DISTRICT
APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT, AND
ORDERING THE CONTINUATION OF ASSESSMENTS FOR FISCAL YEAR 2020-21
FOR THE SOUTH PLACER FIRE PROTECTION DISTRICT
FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES ASSESSMENT**

WHEREAS, the former Loomis Fire Protection District (the "former District") was established was established in 1930 as a Volunteer Fire Department; and

WHEREAS, the mission of the former District is to provide fire prevention, emergency response and emergency medical services throughout its boundaries; and

WHEREAS, in June 2017 the former District completed the necessary steps in order to merge with South Placer Fire Protection District to form the new South Placer Fire Protection District as a merger of both former Fire Districts (the "Consolidated District"); and

WHEREAS, the Consolidated District is authorized, pursuant to the authority provided in California Government Code Section 50078 et seq. and Article XIID of the California Constitution, to levy assessments for fire suppression services; and

WHEREAS, an assessment for fire protection and emergency response services had been given the distinctive designation of the "Fire Protection and Emergency Response Services Assessment" ("Assessment"), and is primarily described as encompassing the former District boundaries.

WHEREAS, the first Engineer's Report for Fiscal Year 2008-09 described how the assessment would be established, determined the uses of the assessment funds, established the methodology by which the assessments would be applied to properties in the former District, established that the Assessment is subject to an annual adjustment tied to the annual change in the Consumer Price Index for the San Francisco Bay Area, and stated that the assessment would continue year-to-year until terminated by the Board of Directors; and

WHEREAS, although the methodology by which the assessments are applied to properties in the former District does not change from year to year, a new Engineer's Report is prepared each year in order to establish the CPI adjustment for that year; the new maximum authorized assessment rate for that year; the budget for that year; and the amount to be charged to each parcel in the former District that year, subject to that year's assessment rate and any changes in the attributes of the properties in the former District, including but not limited to use changes, parcel subdivisions, and/or parcel consolidations; and

WHEREAS, the Assessment was authorized by an assessment ballot proceeding conducted in 2008 and approved by 68.76% of the weighted ballots returned by property owners, and such assessments were levied in fiscal year 2008-09 by the former Board of Directors of the former Loomis Fire Protection District by Resolution No. 1-2008 passed on January 3, 2008; and

WHEREAS, the purpose of the Assessment District is for obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency services equipment and apparatus; payment of salaries, benefits and other compensation to fire fighting and fire prevention personnel; training and administration of volunteer personnel performing fire suppression, protection and emergency services; hazardous material response; disaster preparedness; community fire prevention education and fire inspection, as described in the annual Engineer's Report; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Placer Fire Protection District that:

SECTION 1. SCI Consulting Group, the Engineer of Work, prepared an engineer's report (the "Report") in accordance with Article XIID of the California Constitution. The Report have been made, filed with the secretary of the board and duly considered by the Board and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

SECTION 2. On May 13, 2020, this Board adopted Resolution No. 14-2019/20 to continue to levy and collect Assessments for fiscal year 2020-21, preliminarily approving the Engineer's Report, and providing for notice of hearing on June 10, 2020, at the hour of seven (7:00) p.m. located at 6900 Eureka Rd, Granite Bay.

SECTION 3. At the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation of Assessments were fully heard and considered by this Board, and this Board thereby acquired jurisdiction to order the continuation of assessments prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

SECTION 4. The above recitals are true and correct.

SECTION 5. The public interest, convenience and necessity require that the continuation be made.

SECTION 6. The Engineer's Report for the Assessment together with the proposed assessment roll for fiscal year 2020-21 is hereby confirmed and approved.

SECTION 7. That based on the oral and documentary evidence, including the Engineer's Report offered and received at the public hearing, the Board expressly finds and determines that: (a) each of the several lots and parcels of land subject to the Assessment will be specially benefited by the services to be financed by the assessment proceeds in at least the amount of the assessment apportioned against such lots and parcels of land, respectively; (b) that the Assessment is continued without regard to property valuation; and (c) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, said finding and determination as to special benefit to property from the fire suppression, protection and emergency services to be financed with assessment proceeds.

SECTION 8. The assessments for fiscal year 2020-21 shall be continued at the rate of TWO HUNDRED THIRTY-SIX DOLLARS AND TWELVE CENTS (\$236.12) per single-family equivalent benefit unit as specified in the Engineer's Report for fiscal year 2020-21 with estimated total annual assessment revenues as set forth in the Engineer's Report.

SECTION 9. That the fire suppression, protection and emergency services to be financed with assessment proceeds described in the Engineer's Report are hereby ordered.

SECTION 10. No later than August 10 following such adoption, the Board shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Placer ("County Auditor"). Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown

in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all the laws providing for collection and enforcement shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the Fire Suppression, Protection and Emergency Services Assessment.

SECTION 11. All revenues from Assessments shall be deposited in a separate fund established under the distinctive designation of the Fire Suppression, Protection and Emergency Services Assessment.

SECTION 12. The Assessment is levied without regard to property valuation.

SECTION 13. The Assessment, as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of Directors of the Consolidated District. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

The foregoing Resolution was PASSED and ADOPTED by the Board of Directors of the South Placer Fire Protection District at a regular meeting thereof held on June 10, 2020, located at 6900 Eureka Rd, Granite Bay.

AYES:
NOES:
ABSTAINED:
ABSENT:

Chris Gibson, DC, President, Board of Directors
South Placer Fire Protection District

ATTEST:

Katherine Medeiros, Secretary, Board of Directors,
South Placer Fire Protection District



SOUTH PLACER FIRE PROTECTION DISTRICT

FIRE PROTECTION AND EMERGENCY RESPONSE SERVICES ASSESSMENT

ENGINEER'S REPORT

MAY 2020

PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 50078
ET SEQ. AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
SCIConsultingGroup
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SOUTH PLACER FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

Chris Gibson DC, President
Gary Grenfell, Vice President
Sean Mullin, Clerk
Dave Harris, Director
Russ Kelly, Director
Tom Millward, Director
Terri Ryland, Director

SOUTH PLACER FIRE CHIEF

Eric Walder, Fire Chief

SECRETARY OF THE BOARD

Katherine Medeiros

ENGINEER OF WORK

SCI Consulting Group
John Bliss, M.Eng., P.E.

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INTRODUCTION

In June 2017 Loomis Fire Protection District (the "former District") completed the necessary steps, as directed by the Placer County Local Agency Formation Commission (PCLAFCO), in order to merge with South Placer Fire Protection District (the "Consolidated District"). The former District was formed in 1930 as a volunteer department. In 1984 the former District hired the first paid firefighter. The former District is located in the rural foothills of Placer County along Interstate 80, and its service area encompasses approximately 18 square miles. The former District includes most of the town of Loomis as well as some unincorporated areas. The former District also provides service along Interstate 80 and the main line for Amtrak and the Union Pacific Railroad, a major tourist transportation corridor.

The Consolidated District maintains and operates six fire stations, and currently has 60 full time employees and over 5-10 interns and volunteers. In addition to providing fire suppression, fire prevention, emergency response, emergency services, technical rescue, and advanced life support services the District also provides basic hazardous materials response, emergency vehicle maintenance and other services relating to the protection of lives and property. The Consolidated District is governed by a seven-member Board of Directors that are elected by divisions three Directors from the boundaries of the former District and four Directors elected from the original Boundaries of the South Placer Fire District, the Directors serve staggered four-year terms.

The former District's operations and services are funded from several sources: a fraction of ad valorem property taxes, special taxes and the Loomis Fire Protection and Emergency Response Services Assessment (the "Assessment District").

This Engineer's Report (the "Report") was prepared to:

- Describe the fire suppression, safety and emergency response services and equipment that would be funded by the assessments (the "Services")
- Establish a budget for the Services that would be funded by the proposed 2020-21 assessments
- Determine the benefits received from the Services by property within the Assessment District and
- Determine and assign a method of assessment apportionment to lots and parcels within the Assessment District.

This Report and the proposed assessments have been made pursuant to the California Government Code Section 50078 et seq. (the "Code") and Article XIID of the California Constitution (the "Article").

The Assessment District is narrowly drawn to include only properties that will benefit from the additional fire protection services that are provided by the assessment funds. The

Assessment Diagram included in this report shows the boundaries of the Assessment District.

LEGAL ANALYSIS

PROPOSITION 218

This assessment is formed consistent with Proposition 218, The Right to Vote on Taxes Act, which was approved by the voters of California on November 6, 1996, and is now Article XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

Proposition 218 describes a number of important requirements, including a property-owner balloting, for the formation and continuation of assessments, and these requirements are satisfied by the process used to establish this assessment.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA vs. SCCOSA"). This ruling is the most significant legal document in further legally clarifying Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special, not general benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Assessment District

This Engineer's Report is consistent with the SVTA vs. SCCOSA decision and with the requirements of Article XIIC and XIID of the California Constitution because the Services to be funded are clearly defined; the Services are available to all benefiting property in the Assessment District, the benefiting property in the Assessment District will directly and tangibly benefit from improved protection from fire damage, increased safety of property and other special benefits and such special benefits provide a direct advantage to property in the Assessment District that is not enjoyed by the public at large or other property. There have been a number of clarifications made to the analysis, findings and supporting text in this Report to ensure that this consistency is well communicated.

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona. On July 22, 2009, the California Supreme Court denied review. On this date, Dahms became good law and binding precedent for assessments. In Dahms the court upheld an assessment that was

100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010, the 4th District Court of Appeal issued a decision on the Steven Beutz v. County of Riverside ("Beutz") appeal. This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the SVTA decision because the Services to be funded are clearly defined; the Services are available to and will be directly provided to all benefiting property in the Assessment District; and the Services provide a direct advantage to property in the Assessment District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with Dahms because, similar to the Downtown Pomona assessment validated in Dahms, the Services will be directly provided to property in the Assessment District. Moreover, while Dahms could be used as the basis for a finding of 0% general benefits, this Engineer's Report establishes a more conservative measure of general benefits.

The Engineer's Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Services and proportional special benefit to

each property. Finally, the Assessments are consistent with Beutz and Greater Golden Hill because the general benefits have been explicitly calculated and quantified and excluded from the Assessments.

ASSESSMENT PROCESS

In Fiscal Year 2008-09, the former Loomis Fire Protection District Board of Directors (the "former Board") by Resolution No. 11-2007 passed on November 7, 2007, called for an assessment ballot proceeding and public hearing on the proposed establishment of a Fire Protection and Emergency Response Services Assessment District. The new assessment was proposed because former District costs significantly exceeded revenues, and the former District could no longer afford to provide the levels of fire protection service desired by the Loomis community.

On November 19, 2007 a notice of assessment and assessment ballot was mailed to property owners within the proposed Assessment District boundaries. Such notice included a description of the Services to be funded by the proposed assessments, a proposed assessment amount for each parcel owned, and an explanation of the method of voting on the assessments. Each notice also included a postage prepaid ballot on which the property owner could mark his or her approval or disapproval of the proposed assessments as well as affix his or her signature.

After the ballots were mailed to property owners in the Assessment District, the required minimum 45 day time period was provided for the return of the assessment ballots. Following this 45 day time period, a public hearing was held on January 3, 2008 for the purpose of allowing public testimony regarding the proposed assessments. At the public hearing the public had the opportunity to speak on the issue.

With the passage of Proposition 218 on November 6, 1996, The Right to Vote on Taxes Act, now Article XIII C and XIII D of the California Constitution, the proposed assessments could be levied for fiscal year 2008-09, and to continue to levy them in future years, only if the ballots submitted in favor of the assessments were greater than the ballots submitted in opposition to the assessments. (Each ballot is weighted by the amount of proposed assessment for the property that it represents).

After the conclusion of the public input portion of the Public Hearing, all valid received ballots were tabulated by Judge Garbolino and it was determined that the assessment ballots submitted in opposition to the proposed assessments did not exceed the assessment ballots submitted in favor of the assessments (weighted by the proportional financial obligation of the property for which ballots are submitted). Of the ballots received, 68.76% were in support of the proposed assessments.

As a result, the Board gained the authority to approve the levy of the assessments for fiscal year 2008-09 and to continue to levy them in future years. The Board took action, by Resolution No. 1-2008 passed on January 3, 2008, to approve the first year levy of the assessments for fiscal year 2008-09.

The authority granted by the ballot proceeding was for a maximum assessment rate of \$173.80 per single family home, increased each subsequent year by the San Francisco Bay Area Consumer Price Index (CPI) not to exceed 4% per year. In the event that the annual change in the CPI exceeds 4%, any percentage change in excess of 4% can be cumulatively reserved and can be added to the annual change in the CPI for years in which the CPI change is less than 4%.

In each subsequent year for which the assessments will be levied, the Board must preliminarily approve at a public meeting a budget for the upcoming fiscal year's costs and services, an updated annual Engineer's Report, and an updated assessment roll listing all parcels and their proposed assessments for the upcoming fiscal year. At this meeting, the Board will also call for the publication in a local newspaper of a legal notice of the intent to continue the assessments for the next fiscal year and set the date for the noticed public hearing. At the annual public hearing, members of the public can provide input to the Board prior to the Board's decision on continuing the services and assessments for the next fiscal year.

If the assessments are so confirmed and approved, the levies would be submitted to the Placer County Auditor/Controller for inclusion on the property tax roll for Fiscal Year 2020-21. The levy and collection of the assessments would continue year-to-year until terminated by the Authority Board of Directors.

The fiscal year 2020-21 assessment budget includes outlays for supplies, firefighter salaries, and other fire suppression and protection programs. If the Board approves this Engineer's Report for fiscal year 2020-21 and the continuation of the assessments by Resolution, a notice of assessment levies must be published in a local paper at least 10 days prior to the date of the public hearing. Following the minimum 10-day time period after publishing the notice, a public hearing will be held for the purpose of allowing public testimony about the proposed continuation of the assessments for fiscal year 2020-21.

The public hearing is currently scheduled for June 10, 2020. At this hearing, the Board would consider approval of a resolution confirming the assessments for fiscal year 2020-21. If so confirmed and approved, the assessments would be submitted to the Placer County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2020-21.

DESCRIPTION OF SERVICES

The Consolidated District provides a range of fire suppression protection, prevention, and educational services to its residents. The Services proposed to be undertaken by the Consolidated District and the cost thereof paid from the continuation of the annual assessment provide special benefit to Assessor Parcels within the Assessment District as defined in the Method of Assessment herein.

Following is a description of the Services that are provided for the benefit of property in the Assessment District. As previously discussed, due to inadequate funding peaking in 2007, the baseline level of service was diminishing and would have diminished further had this assessment not been instituted. With the passage of this assessment, the services were enhanced significantly, and current level of service is equal to, and above the level of service prior to the funding inadequacies in 2007. The formula below describes the relationship between the final level of improvements, the baseline level of service had the assessment not been instituted, and the enhanced level of improvements funded by the assessment.

Final Level of Service	=	Baseline Level of Service	+	Enhanced Level of Service
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In addition to the definitions provided by the Code, the Services to be funded by the Assessment District are generally described as follows: obtaining, furnishing, operating, and maintaining fire suppression, protection and emergency services equipment and apparatus; payment of salaries, benefits and other compensation to fire fighting and fire prevention personnel; training and administration of volunteer personnel performing fire suppression, protection and emergency services; hazardous material response; disaster preparedness; community fire prevention education and fire inspection.

The Assessment District would also contribute to cover the general costs of administering the Consolidated District, its facilities and operations, as well as the salaries and benefits of firefighting personnel who provide fire suppression, protection and emergency services to parcels, improvements or property in the Assessment District.

COST AND BUDGET

The following budget lists the proposed expenditures funded by the Assessment District in Fiscal Year 2020-21.

TABLE 1 - COST AND BUDGET

LOOMIS FIRE PROTECTION DISTRICT Improved Fire Protection and Emergency Response Assessment Estimate of Cost Fiscal Year 2020-21			Total Budget
Beginning Fund Balance July 1, 2020			\$1,726,996
Services Costs			
Staffing, Salaries and Benefits			\$1,615,531
Salaries, Wages, Payroll Taxes	\$1,295,118.00		
Fringe Benefits	\$320,413.00		
Service and Operations/Maintenance			\$117,141
Apparatus & Equipment	\$25,538.00		
Facilities Maintenance & Supplies	\$35,519.00		
Personal Safety Equipment	\$15,300.00		
Emergency Medical Supplies	\$20,000.00		
Operations	\$10,784.00		
Training	\$5,000.00		
Prevention & Public Education	\$5,000.00		
Capital Equipment/Fixed Assets/Reserve			\$80,725
Apparatus	\$35,856.00		
Major Equipment	\$9,013.00		
Facility	\$35,856.00		
Mitigation Fee Expenditures/Reserve			\$80,000
Facilities and Apparatus	\$80,000.00		
Totals for Servicing			\$1,893,397
Incidental Costs			
Allowance for Contingencies and Uncollectables	\$19,431		
Totals for Incidental Costs			\$19,431
Total Benefit of Services and Related Expenses			\$1,912,828
SFE Units			4338.39
Benefit received per Single Family Equivalent Unit			\$440.91
Less:			
Beginning Fund Balance			\$1,726,996
Emergency Medical Supplies paid from other sources			(\$20,000)
District Contribution for General Benefits			(\$51,238)
District Contribution toward Special Benefits			(\$817,209)
Transfers to (from) reserves			(\$1,726,996)
Total Revenue from Other Sources¹			(\$888,447)
Net Cost of Fire Suppression and Protection Services			\$1,024,381
Total Fire Suppression and Protection Services Budget			\$1,024,381
(Net Amount to be Assessed)			
Budget Allocation to Property			
	Total SFE Units	Assessment per SFE	Total Assessment
	4,338.39	\$236.12	\$1,024,380.65

METHOD OF APPORTIONMENT

METHOD OF APPORTIONMENT

This section includes an explanation of the special benefits to be derived from the Services, the criteria for the expenditure of assessment funds and the methodology used to apportion the total assessments to properties within the Assessment District.

The Assessment District area consists of all Assessor Parcels within the former Loomis Fire Protection District, including all parcels within the Town of Loomis and the former Loomis Fire Protection District of Placer County. The method used for apportioning the assessment is based upon the proportional special benefits from the Services to be derived by the properties in the assessment area over and above general benefits conferred on real property or to the public at large. Special benefit is calculated for each parcel in the Assessment District using the following process:

1. Identification of all benefit factors derived from the Improvements
2. Calculation of the proportion of these benefits that are general
3. Determination of the relative special benefit within different areas within the Assessment District
4. Determination of the relative special benefit per property type
5. Calculation of the specific assessment for each individual parcel based upon special vs. general benefit; location, property type, property characteristics, improvements on property and other supporting attributes

DISCUSSION OF BENEFIT

California Government Code Section 50078 et seq. allows agencies which provide fire suppression services, both the Town of Loomis and former Loomis Fire Protection District of Placer County, to levy assessments for fire suppression services. Section 50078 states the following:

"Any local agency which provides fire suppression services directly or by contract with the state or a local agency may, by ordinance or by resolution adopted after notice and hearing, determine and levy an assessment for fire suppression services pursuant to this article."

In addition, California Government Code Section 50078.1 defines the term "fire suppression" as follows:

"(c) "Fire suppression" includes firefighting and fire prevention, including, but not limited to, vegetation removal or management undertaken, in whole or in part, for the reduction of a fire hazard."

Therefore, the Services to be provided by the Assessment District fall within the scope of services that may be funded by assessments under the Code.

The assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's specific use of the Services or a property owner's specific demographic status. With reference to the requirements for assessments, Section 50078.5 of the California Government Code states:

"(b) The benefit assessment shall be levied on a parcel, class of improvement to property, or use of property basis, or a combination thereof, within the boundaries of the local agency, zone, or area of benefit."

"The assessment may be levied against any parcel, improvement, or use of property to which such services may be made available whether or not the service is actually used."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

Since assessments are levied on the basis of special benefit, they are not a tax and are not governed by Article XIII A of the California Constitution.

The following section describes how and why the Services specially benefit properties. This benefit is particular and distinct from its effect on property in general or the public at large.

BENEFIT FACTORS

In order to allocate the assessments, the Engineer identified the types of special benefit arising from the Services that will be provided to property in the Assessment District. These benefit factors must confer a direct advantage to the assessed properties; otherwise they would be general benefit.

The following benefit categories have been established that represent the types of special benefit conferred to residential, commercial, industrial, institutional and other lots and parcels resulting from the improved fire protection and emergency response services that will be provided in the Assessment District. These categories of special benefit are derived from the statutes passed by the California Legislature and other studies, which describe the types of special benefit received by property from the Services by the Assessment District. These types of special benefit are summarized as follows:

INCREASED SAFETY AND PROTECTION OF REAL PROPERTY ASSETS FOR ALL PROPERTY OWNERS WITHIN THE ASSESSMENT DISTRICT.

The Assessments will fund improved fire protection and emergency response services, and thereby can reduce significantly the risk of property damage associated with fires. Clearly,

fire mitigation helps to protect and specifically benefits both improved properties and vacant properties in the Assessment District.

*"Fire is the largest single cause of property loss in the United States. In the last decade, fires have caused direct losses of more than \$120 billion and countless billions more in related cost."*¹

*"Over 140,000 wildfires occurred on average each year, burning a total of almost 14.5 million acres. And since 1990, over 900 homes have been destroyed each year by wildfires."*²

*"A reasonably disaster-resistant America will not be achieved until there is greater acknowledgment of the importance of the fire service and a willingness at all levels of government to adequately fund the needs and responsibilities of the fire service."*³

*"The strategies and techniques to address fire risks in structures are known. When implemented, these means have proven effective in the reduction of losses."*⁴

*"Statistical data on insurance losses bears out the relationship between excellent fire protection...and low fire losses."*⁵

PROTECTION OF VIEWS, SCENERY AND OTHER RESOURCE VALUES, FOR PROPERTY IN THE ASSESSMENT DISTRICT.

The Assessment District will provide funding for improved fire protection and emergency response services to protect public and private resources in the Assessment District. This benefits even those properties that are not directly damaged by fire by maintaining and improving the aesthetics and attractiveness of public and private resources in the community, as well as ensuring that such resources remain safe and well maintained.

*"Smoke affects people...for example, in producing haze that degrades the visual quality of a sunny day...The other visual quality effect is that of the fire on the landscape. To many people, burned landscapes are not attractive and detract from the aesthetic values of an area."*⁶

*"A visually preferred landscape can be the natural outcome of fuels treatments."*⁷

ENHANCED UTILITY AND DESIRABILITY OF THE PROPERTIES IN THE ASSESSMENT DISTRICT.

The Assessments will fund improved fire protection and emergency response services in the Assessment District. Such Services will enhance the utility and desirability of the properties in the assessment district.

"The quality of life of rural areas is affected by the quality of services produced and provided by local government...In addition, the quantity and quality of services produced and provided have a direct effect on the competitiveness of an area, its ability to appeal to, and retain private enterprises in economically viable activities." 8

"A community committed to saving lives and property needs trained firefighters, proper equipment, and adequate supplies of water. Insurance companies consider it good public policy –and good business– to promote and encourage the efforts of individual communities to improve their fire-protection services." 9

BENEFIT FINDING

In summary, real property located within the boundaries of the Assessment District distinctly and directly benefits from increased safety and protection of real property, increased protection of scenery and views, and enhanced utility of properties in the Assessment District. These are special benefits to property in much the same way that sewer and water facilities, sidewalks and paved streets enhance the utility and desirability of property and make them more functional to use, safer and easier to access.

GENERAL VERSUS SPECIAL BENEFIT

Article XIIC of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. The assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

Total Benefit	=	Total General Benefit	+	Total Special Benefit
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There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

The starting point for evaluating general and special benefits is the 2007 baseline level of service, had the assessment not been approved by the community. The assessment will fund Services “over and above” this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large
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Special benefit, on the other hand, is defined in the state constitution as “a particular and distinct benefit over and above general benefits conferred on real property located in the former District or to the public at large.” The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it “receives a direct advantage from the improvement (e.g., proximity to a park).” In this assessment, as noted, the improved Services are available when needed to all properties in the Assessment District, so the overwhelming proportion of the benefits conferred to property is special, and are only minimally received by property outside the Assessment District or the public at large.

Proposition 218 twice uses the phrase “over and above” general benefits in describing special benefit. (Art. XIID, sections 2(i) & 4(f).) Arguably, all of the Services being funded by the assessment would be a special benefit because the Services would particularly and distinctly benefit the properties in the Assessment District over and above the baseline benefits.

Nevertheless, arguably some of the Services would benefit the public at large and properties outside the Assessment District. In this report, the general benefit is conservatively estimated and described, and then budgeted so that it is funded by sources other than the assessment.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided to property in the assessment district. Similar to the assessments in Pomona that were validated by Dahms, the Assessments described in this Engineer’s Report fund fire suppression services directly provided to property in the assessment area. Moreover, every property within the Assessment District will receive the Services, when and if a fire occurs. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments. However, in this report, the general benefit is more conservatively estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

CALCULATING GENERAL BENEFIT

This section provides a measure of the general benefits from the assessments

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICT

Properties within the Assessment District receive almost all of the special benefits from the Services because the Services will be provided solely in the Assessment District boundaries. (It should be noted that these Services may, at times, be used outside the Assessment District boundaries. However, this use is part of a mutual aid agreement and should be exactly offset by use of Services from other agencies within the Assessment District boundaries.) Properties proximate to, but outside of, the proposed boundaries of the Assessment District receive some benefit from the proposed Services due to some degree of indirectly reduced fire risk to their property. These parcels that are proximate to the boundaries of the Assessment District are estimated to receive less than 50% of the benefits relative to parcels within the Assessment District because they do not directly receive the improved fire protection resulting from the Services funded by the Assessments.

At the time the Assessment District was formed, there were approximately 214 of these "proximate" properties.

CRITERIA:

214 PARCELS OUTSIDE THE ASSESSMENT DISTRICT BUT PROXIMATE TO THE ASSESSMENT DISTRICT BOUNDARIES

4,632 PARCELS IN THE ASSESSMENT DISTRICT

50% RELATIVE BENEFIT COMPARED TO PROPERTY WITHIN THE ASSESSMENT DISTRICT

CALCULATION:

GENERAL BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICT = $214/4,846 \times .5 = 2.21\%$

Although it can reasonably be argued that properties protected inside, but near the Assessment District boundaries are offset by similar fire protection provided outside, but near the Assessment District's boundaries, we use the more conservative approach of finding that 2.21% of the Services may be of general benefit to property outside the Assessment District.

BENEFIT TO PROPERTY *INSIDE* THE DISTRICT THAT IS *INDIRECT AND DERIVATIVE*

The "indirect and derivative" benefit to property within the Assessment District is particularly difficult to calculate. A solid argument can be presented that all benefit within the Assessment District is special, because the Services are clearly "over and above" and "particular and distinct" when compared with the 2007 baseline level of Services, had the assessment district not passed.

In determining the proposed Assessment District area, the District has been careful to limit it to an area of parcels that will directly receive the benefit of the improved Services. All parcels will directly benefit from the use of the improved Services throughout the Assessment District in order to maintain the same improved level of fire suppression and protection throughout the area. Fire protection and suppression will be provided as needed throughout the area. The shared special benefit - reduced severity and number of fires -

would be received on an equivalent basis by all parcels in the Assessment District. Furthermore, all parcels in the Assessment District would directly benefit from the ability to request service from the Consolidated District and to have a Consolidated District firefighter promptly respond directly to the parcel and address the owner's or resident's service need.

The SVTA vs. SCCOSA decision indicates that the fact that a benefit is conferred throughout the Assessment District area does not make the benefit general rather than special, so long as the Assessment District is narrowly drawn and limited to the parcels directly receiving shared special benefits from the service. This concept is particularly applicable in situations involving a landowner-approved assessment-funded extension of a local government service to benefit lands previously not receiving that particular service. The Consolidated District therefore concludes that, other than the small general benefit to properties outside the Assessment District (discussed above) and to the public at large (discussed below), all of the benefits of the Services to the parcels within the Assessment District are special benefits and it is not possible or appropriate to separate any general benefits from the benefits conferred on parcels in the Assessment District.

BENEFIT TO THE PUBLIC AT LARGE

With the type and scope of Services to be provided to the Assessment District, it is very difficult to calculate and quantify the scope of the general benefit conferred on the public at large. Because the Services directly serve and benefit all of the property in the Assessment District, any general benefit conferred on the public at large would be small. Nevertheless, there would be some indirect general benefit to the public at large.

The public at large uses the public highways, streets and sidewalks, and when traveling in and through the Assessment District and they may benefit from the services without contributing to the assessment. Although the protection of this critical infrastructure is certainly a benefit to all the property within the former District, it is arguably "indirect and derivative" and possibly benefits people rather than property. A fair and appropriate measure of the general benefit to the public at large therefore is the amount of highway, street and sidewalk area within the Assessment District relative to the overall land area. An analysis of maps of the Assessment District shows that approximately 3.7% of the land area in the Assessment District is covered by highways, streets and sidewalks. This 3.7% therefore is a fair and appropriate measure of the general benefit to the public at large within the Assessment District.

SUMMARY OF GENERAL BENEFITS

Using a sum of the measures of general benefit for the public at large and land outside the Assessment Area, we find that approximately 6% of the benefits conferred by the proposed Fire Protection and Emergency Response Assessment may be general in nature and should be funded by sources other than the assessment.

GENERAL BENEFIT =

2.2 % (OUTSIDE THE FORMER DISTRICT)
 + 0.0 % (INSIDE THE FORMER DISTRICT - INDIRECT AND DERIVATIVE)
 + 3.7 % (PUBLIC AT LARGE)
 =5.9% (TOTAL GENERAL BENEFIT)

The Assessment District's total budget for 2020-21 is \$1,912,828. Of this total budget amount, the Consolidated District will contribute approximately \$868,447 over 46% of the total budget from sources other than this assessment. This contribution constitutes significantly more than the 5.9% general benefits estimated by the Assessment Engineer.

BENEFIT FINDING

As noted, the assessment funds will be used to improve fire protection and emergency response services throughout the Assessment District. This Engineer's Report finds that the Services are a significant, tangible benefit that should reasonably and rationally confer more special benefit to properties in the Assessment District than the base assessment rate of \$236.12 per benefit unit.

ZONES OF BENEFIT

The Assessment District has been narrowly drawn. The assessments will fund improved fire protection and emergency response services relatively uniformly throughout the Assessment District. Therefore properties of similar type will receive essentially equivalent levels of special benefits and no Zones of Benefit are justified.

The SVTA vs. SCCOSA decision indicates:

In a well-drawn district — limited to only parcels receiving special benefits from the improvement — every parcel within that district receives a shared special benefit. Under section 2, subdivision (i), these benefits can be construed as being general benefits since they are not "particular and distinct" and are not "over and above" the benefits received by other properties "located in the district."

We do not believe that the voters intended to invalidate an assessment district that is narrowly drawn to include only properties directly benefitting from an improvement. Indeed, the ballot materials reflect otherwise. Thus, if an assessment district is narrowly drawn, the fact that a benefit is conferred throughout the district does not make it general rather than special. In that circumstance, the characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g., proximity to park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g., general enhancement of the district's property values).

In the assessment, the advantage that each parcel receives from the proposed fire suppression Services is direct, and the boundaries for the Assessment District are narrowly drawn so each parcel receives a similar level of benefit from the improved fire suppression Services. Therefore, the even spread of assessment throughout the Assessment District is indeed consistent with the OSA decision.

ASSESSMENT APPORTIONMENT

In the process of determining the appropriate method of assessment, the Assessment Engineer considered various alternatives. For example, an assessment only for all residential improved property was considered but was determined to be inappropriate because vacant, commercial, industrial and other properties also receive special benefits from the assessments.

Moreover, a fixed or flat assessment for all properties of similar type was deemed to be inappropriate because larger commercial/industrial properties and residential properties with multiple dwelling units receive a higher degree of benefit than other similarly used properties that are significantly smaller. For two properties used for commercial purposes, there clearly is a higher benefit provided to the larger property in comparison to a smaller commercial property because the larger property generally supports a larger building and has higher numbers of employees, customers and guests that would benefit from improved fire protection and emergency response services. This benefit ultimately flows to the property. Larger parcels, therefore, receive an increased benefit from the assessments.

The Assessment Engineer determined that the appropriate method of assessment should be based on the type of property, the relative risk of fire by type of property, the relative size of the property, and the relative damage value of fires by property type. This method is further described below.

METHOD OF ASSESSMENT

The next step in apportioning assessments is to determine the relative special benefit for each property. This process involves determining the relative benefit received by each property in relation to a "benchmark" property, a single family detached dwelling on one parcel (one "Single Family Equivalent Benefit Unit" or "SFE"). This SFE methodology is commonly used to distribute assessments in proportion to estimated special benefits and is generally recognized as providing the basis for a fair and appropriate distribution of assessments. In this Engineer's Report, all properties are assigned an SFE value, which is each property's relative benefit in relation to a single family home on one parcel. The relative benefit to properties from fire related services is:

EQUATION 1 – RELATIVE BENEFIT TO PROPERTIES

$\text{Benefit}_t \approx \sum (\text{Fire Risk Factors}) * \sum (\text{Structure Value Factors})$
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That is, the benefit conferred to property is the "sum" of the risk factors multiplied by the "sum" of the structure value factors.

FIRE RISK FACTORS

Typical fire assessments are evaluated based upon the fire risk of a certain property type. These evaluations consider factors such as use of structure (e.g. used for cooking), type of structure (centralized heating), etc.

In 2003, the National Fire Protection Association ("NFPA"), one of the pre-eminent authorities on fire protection in the United States, published the 2003 US Fire Problem Overview Report. This report comprehensively tabulates the number of fires for each property type within the United States in the year 1999, and serves as a reasonable and rational basis to determine fire risk.

The number of fires for each property is then divided by the total number of that property type to determine un-normalized fire risk factor. Finally, the risk factors are normalized based upon a factor of 1.00 for a single family property. Table 2 below tabulates the Fire Risk Factors for each property type.

TABLE 2 – FIRE RISK FACTORS

Property Type	Normalized Fire Risk Factors
Single Family	1.0000
Multi-Family	1.8081
Commercial/Industrial	3.4403
Office	2.4102
Institutional	6.9004
Storage	20.4131
Agriculture - Orchards & Vineyards	0.4130
Agriculture - Rice & Flood Irrigation	0.4130
Agriculture - Pasture & Row Crops	0.3754
Agriculture - Dairy, Livestock, Animals	0.3379
Range Land & Open Space	0.0650
Vacant	0.2416

Analysis based upon: 2003 US Fire Problem Overview Report, NFPA

STRUCTURE VALUE FACTORS

The relative value of different property types was evaluated within the Assessment District area to determine the Structure Value Factor according to the following formula:

EQUATION 2 - STRUCTURE VALUE FACTORS

$$\Sigma (\text{Structure Value Factors}) \approx ((\text{Structure Weighting Factor} * \text{Average Improved Value}) + (\text{Land Weighting Factor} * \text{Average Total Value})) * (\text{Unit Density Factor})$$

Where:

"Structure Weighting Factor" = 10 to "weight" relative importance of structure over land.

"Average Improved Value" is average of value of all improvements (e.g. structures), per property type, as provided by County Assessor records.

Land Weighting Factor = 1

"Average Total Value" is average of value of all land + improvements (e.g. structures), per property type, as provided by County Assessor records. County assessor land values were not used directly because experience has shown total values to be more comprehensive.

Unit Density Factor corresponds to values with units (i.e. "per residential unit" or "per acre") based upon effective density of structures on parcels. It is used to correlate relative sizes of lots for different property uses.

Table 3 below is a tabulation of the Structure values for each property type as defined by Equation 2, above.

TABLE 3 – STRUCTURE VALUE FACTORS

Property Type	Normalized Structure Value Factor	Unit
Single Family	1.0000	each
Multi-Family	0.0734	res unit
Commercial/Industrial	1.7238	acre
Office	2.0106	acre
Institutional	0.3753	each
Vacant	0.5416	each
Storage	0.1328	acre
Agriculture - Orchards & Vineyards	0.0069	acre
Agriculture - Rice & Flood Irrigation	0.0063	acre
Agriculture - Pasture & Row Crops	0.0063	acre
Agriculture - Dairy, Livestock, Animals	0.0076	acre
Range Land & Open Space	0.0084	acre

AN EXAMPLE OF BENEFIT CALCULATION

Below is an example of the benefit calculation per Formula 1 for Commercial/Industrial parcels to illustrate the methodology. (A summary of the results of all calculations is given in Table 4):

COMMERCIAL/INDUSTRIAL EXAMPLE

The benefit is the fire risk times the structure value.

Benefit	=	Fire Risk	*	Structure Value
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The fire risk of commercial/industrial parcels is determined by taking the percentage of all fires in commercial/industrial parcels, and dividing it by the percentage of parcels that are commercial/industrial. The fire percentages are taken from the NFPA 2003 US Fire Problem Overview Report. The resulting figure is normalized relative to the risk of a single family home by taking the percentage of fires in single family homes over the percentage of parcels that are single family homes, and dividing that figure into the commercial/industrial fire risk figure.

Fire Risk = ((% of all fires) / (% of parcels)) / (normalization factor versus Single Family Homes)

% of all fires = 9.147% for commercial/industrial, and 67.617% for single family homes

% of parcels = 3.366% for commercial/industrial, and 53.408% for single family homes

Fire Risk = ((9.147% of all fires) / (3.366% of all parcels)) / ((67.617% of all fires) / (53.408% of all parcels))

Fire Risk = 3.4403

The structure value is determined by analyzing the County Assessor's data and adding the weighted average structure value to the weighted average total value and normalizing the result in relation to a single family home. The weighted average structure value is determined by taking the total improved value for all commercial/industrial parcels in the benefit area, and dividing that number by the total acres for all commercial/industrial parcels in that area to determine the average improved value per acre, and weighting the result by multiplying it by 10. Similarly, the average total value is determined by taking the total value for all commercial/industrial parcels in the benefit area, and dividing that number by the total acres for all commercial/industrial parcels in that area, and weighting the result by multiplying it by 1. The weighted average structure value is added to the weighted average total value, and the resulting figure is normalized relative to the risk of a single family home by dividing it by the total improved value of all single family homes in the benefit area and then dividing the result by the average unit density of single family homes (in order to convert this information to acreage).

Structure Value = ((Avg. Structure Value * 10) + (Avg. Land Value * 1)) / (normalization factor versus Single Family Homes) * (Avg. Unit Density (to convert to acreage))

Average Structure Value for commercial/industrial = \$1,015,467/acre

Average Land Value for commercial/industrial = \$423,572/acre

Normalization Factor for Single Family Homes = \$2,270,581

Average Unit Density = 0.37 acres

Structure Value = ((((\$1,015,467 * 10) + (\$423,572 * 1)) / (\$2,270,581)) * (0.37))

Structure Value = 1.7238/acre

Since the Benefit is the Fire Risk times the Structure Value, the Commercial/Industrial benefit is 5.930:

$$\text{Benefit} = (3.4403) * (1.7238) = 5.930/\text{acre}$$

SUMMARY OF BENEFITS FOR EACH PROPERTY TYPE

Per Equation 1, the relative special benefit for each property type (the "SFE" or "Single Family Equivalent" Benefit Units) is determined as the product of the normalized Fire Risk Factors and the normalized Structure Value Factors. Table 4 below, summarizes the benefit for each property type.

TABLE 4 – BENEFIT SUMMARY PER PROPERTY TYPE

Property Type	Fire Risk Factors	Structure Value Factors	SFE Factors	Unit
Single Family	1.0000	1.0000	1.0000	each
Multi-Family	1.8081	0.0734	0.1327	res unit
Commercial/Industrial	3.4403	1.7238	5.9302	acre
Office	2.4102	2.0106	4.8458	acre
Institutional	6.9004	0.3753	2.5900	each
Storage	20.4131	0.1328	2.7115	acre
Vacant			0.2500	each
Agriculture - Orchards & Vineyards	0.4130	0.0069	0.0029	acre
Agriculture - Rice & Flood Irrigation	0.4130	0.0063	0.0026	acre
Agriculture - Pasture & Row Crops	0.3754	0.0063	0.0024	acre
Agriculture - Dairy, Livestock, Animals	0.3379	0.0076	0.0026	acre
Range Land & Open Space	0.0650	0.0084	0.0005	acre

*SFE factor has been converted from "Per Acre" to "Per Each Parcel" by multiplying by effective average area.

RESIDENTIAL PROPERTIES

All improved residential properties with a single residential dwelling unit are assigned one Single Family Equivalent or 1.0 SFE. Residential properties on parcels that are larger than one acre receive additional benefit and are assigned additional SFEs on an "Agricultural/Rangeland" basis. Detached or attached houses, zero-lot line houses and town homes are included in this category.

Properties with more than one residential unit are designated as multi-family residential properties. These properties benefit from the Services in proportion to the number of dwelling units that occupy each property. The relative benefit for multi-family properties was determined per Equation 1 to be 0.1327 SFEs per residential unit. This rate applies to condominiums as well.

COMMERCIAL/INDUSTRIAL & OFFICE PROPERTIES

Commercial and industrial properties are assigned benefit units per acre, since there is a relationship between parcel size, structure size and relative benefits. The relative benefit for

commercial and industrial properties was determined per Equation 1 to be 5.9302 SFEs per acre. The relative benefit for office properties was determined per Equation 1 to be 4.8458 SFEs per acre.

VACANT AND UNDEVELOPED PROPERTIES

The relative benefit for vacant properties was determined per Equation 1 to be 0.2500 SFEs per parcel.

RANGELAND & OPEN SPACE AND DUCK CLUB PROPERTIES

The relative benefit for range land & open space properties was determined per Equation 1 to be 0.0005 SFEs per acre.

AGRICULTURAL PROPERTIES

The relative benefit for agricultural properties requires additional analysis, as required by Government Code 50078 and the unique agricultural properties within the boundaries. This analysis considered how agricultural operations may mitigate risk, onsite or proximate water availability, response time, capability of the fire suppression service, and any other factors which reflect the benefit to the land resulting from the fire suppression service provided. Agricultural properties have been categorized as Agriculture - Orchards & Vineyards, Agriculture - Rice & Flood Irrigation, Agriculture - Pasture & Row Crops, Agriculture - Dairy, Livestock, Animals according to use and other attributes, and have been analyzed for fire risk and structure value per Equation 1. The relative benefit for agricultural properties was determined per Equation 1 to be 0.0029 SFEs per parcel for Agriculture - Orchards & Vineyards, 0.0026 SFEs per parcel for Agriculture - Rice & Flood Irrigation, 0.0024 SFEs per parcel for Agriculture - Pasture & Row Crops, and 0.0026 SFEs per parcel for Agriculture - Dairy, Livestock, Animals.

OTHER PROPERTIES

Institutional properties such as publicly owned properties (and are used as such), for example, churches, are assessed at 2.5900 SFEs per parcel. The relative benefit for storage properties was determined per Equation 1 to be 2.7115 SFEs per acre.

Article XIID, Section 4 of the California Constitution states that publicly owned properties shall not be exempt from assessment unless there is clear and convincing evidence that those properties receive no special benefit.

All public properties that are specially benefited are assessed. Publicly owned property that is used for purposes similar to private residential, commercial, industrial or institutional uses is benefited and assessed at the same rate as such privately owned property.

CRITERIA AND POLICIES

This sub-section describes the criteria that shall govern the expenditure of assessment funds and ensures equal levels of benefit for properties of similar type. The criteria established in this Report, as finally confirmed, cannot be substantially modified; however, the Board may

adopt additional criteria to further clarify certain criteria or policies established in this Report or to establish additional criteria or policies that do not conflict with this Report.

DURATION OF ASSESSMENT

The Assessment was originally levied for the first time in fiscal year 2008-09 and it was to be continued to be levied every year thereafter, so long as the risk of fire on property in the Assessment District remains in existence and the Consolidated District requires funding from the Assessment for its fire suppression Services. As noted previously, because the Assessment and the continuation of the Assessment were approved by property owners in an assessment ballot proceeding, the Assessment can be levied annually after the South Placer Fire Protection District Board of Directors approves an annually updated Engineer's Report, budget for the Assessment, Services to be provided, and other specifics of the Assessment. In addition, the Consolidated District Board of Directors must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment or for any other reason may file a written appeal with the Fire Chief of the South Placer Fire Protection District or his or her designee. Any such appeal is limited to correction of an assessment during the then current fiscal year. Upon the filing of any such appeal, the Chief or his or her designee will promptly review the appeal and any information provided by the property owner. If the Chief or his or her designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the Chief or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the Chief or his or her designee shall be referred to the South Placer Fire Protection District Board of Directors and the decision of the Board shall be final.

ADDITIONAL BACKGROUND ON RELATIVE BENEFIT

When property owners are deciding how to cast their ballot for a proposed assessment, each property owner weighs the perceived value of the Services proposed to them and their property with the proposed cost of the assessment to their property. If property owners of a certain type of property are either opposed or in support of the assessment in much greater percentages than owners of other property types, this is an indication that, as a group, these property owners perceive that the proposed assessment has relatively higher or lower "utility" or value to their property relative to owners of other property types. One can also infer from these hypothetical ballot results, that the apportionment of benefit (and assessments) was too high or too low for that property type. In other words, property owners, by their balloting, ultimately indicate if they perceive the special benefits to their property to exceed the cost of the assessment, and, as a group, whether the determined level of benefit and proposed assessment (the benefit apportionment made by the Assessment Engineer) is consistent with the level of benefits perceived by the owners of their type of property relative to the owners of other types of property.

ASSESSMENT FUNDS MUST BE EXPENDED WITHIN THE ASSESSMENT DISTRICT AREA

The net available assessment funds, after incidental, administrative, financing and other costs, shall be expended exclusively for Services within the boundaries of the Assessment District, namely, the former District area.

CITIZENS' OVERSIGHT COMMITTEE

A Citizens' Oversight Committee (the "Citizens' Oversight Committee") will be established for the Assessment District. The Citizens' Oversight Committee shall review potential projects that may be funded by the assessments and shall make recommendations about the expenditure of assessment funds. Members of the Citizens' Oversight Committee will be nominated and approved by the Board of Directors of the Consolidated District. All members of the Citizens' Oversight Committee shall own property within the Assessment District and shall not have conflicts of interest with the Assessment District or the Services funded by the Assessments.

ASSESSMENT

WHEREAS, the former Board of Directors of the former Loomis Fire Protection District formed the Fire Protection and Emergency Response Services Assessment District and is proceeding with the proposed continuation of assessments under California Government Code sections 50078 et seq. (the "Code") and Article XIID of the California Constitution (the "Article");

WHEREAS, the undersigned Engineer of Work has prepared and filed a report presenting an estimate of costs, a diagram for the Assessment District and an assessment of the estimated costs of the Services upon all assessable parcels within the Assessment District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under said Code and Article and the order of the Board of said Consolidated District, hereby make the following assessment to cover the portion of the estimated cost of said Services, and the costs and expenses incidental thereto to be paid by the Assessment District.

The amount to be paid for said Services and the expense incidental thereto, to be paid by the Assessment District for the fiscal year 2020-21 is generally as follows:

TABLE 5 – SUMMARY COST ESTIMATE

FISCAL YEAR 2020-21 BUDGET	
Total for Servicing	\$1,893,397
Total Incidental Costs	\$19,431
Total Revenue from Other Sources	(\$888,447)
Total Fire Suppression & Protection Services Budget	\$1,024,381

An Assessment Diagram is hereto attached and made a part hereof showing the exterior boundaries of said Assessment district. The distinctive number of each parcel or lot of land in said Assessment district is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion said net amount of the cost and expenses of said Services, including the costs and expenses incident thereto, upon the parcels and lots of land within said Assessment District, in accordance with the special benefits to be received by each parcel or lot, from the Services, and more particularly set forth in the Cost Estimate and Method of Assessment hereto attached and by reference made a part hereof.

The assessment is subject to an annual adjustment tied to the Consumer Price Index-U for the San Francisco Bay Area as of December of each succeeding year (the "CPI"), with a maximum annual adjustment not to exceed 4%. Any change in the CPI in excess of 4% shall be cumulatively reserved as the "Unused CPI" and shall be used to increase the maximum authorized assessment rate in years in which the CPI is less than 4%. The maximum authorized assessment rate is equal to the maximum assessment rate in the first fiscal year the assessment was levied adjusted annually by the minimum of 1) 4% or 2) the change in the CPI plus any Unused CPI as described above.

The change in the CPI from December 2018 to December 2019 was 2.45% and the Unused CPI carried forward from the previous fiscal year is 0.49%. Therefore, the maximum authorized assessment rate for fiscal year 2020-21 is increased by 2.94% which equates to \$236.12 per single family equivalent benefit unit. The estimate of cost and budget in this Engineer's Report proposes assessments for fiscal year 2020-21 at the rate of \$236.12, which is equal to the maximum authorized assessment rate.

Since property owners in the Assessment District, in an assessment ballot proceeding, approved the initial fiscal year benefit assessment for special benefits to their property including the CPI adjustment schedule, the assessment may continue to be levied annually and may be adjusted by up to the maximum annual CPI adjustment without any additional assessment ballot proceeding. In the event that in future years the assessments are levied at a rate less than the maximum authorized assessment rate, the assessment rate in a subsequent year may be increased up to the maximum authorized assessment rate without any additional assessment ballot proceeding.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Placer for the fiscal year 2020-21. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of Placer County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2020-21 for each parcel or lot of land within the said Assessment District.

Dated: May 5, 2020

Engineer of Work

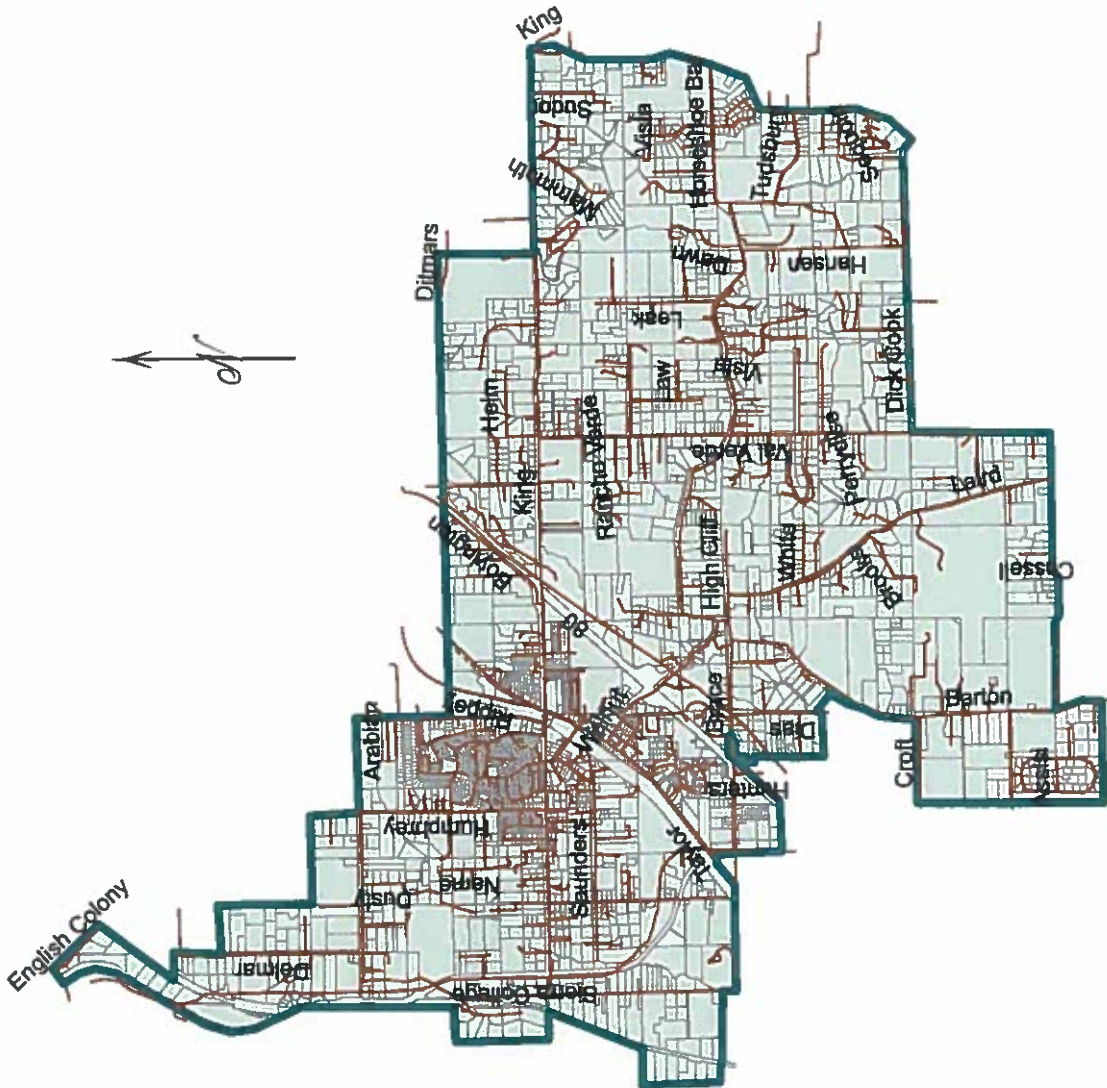


By


John W. Bliss, License No. C052091

ASSESSMENT DIAGRAM

The Assessment District includes all properties within the boundaries of the Fire Protection and Emergency Response Services District. The boundaries of the Assessment District are displayed on the following Assessment Diagram. The lines and dimensions of each lot or parcel within the Assessment District are those lines and dimensions as shown on the maps of the Assessor of Placer County, and are incorporated herein by reference, and made a part of this Diagram and this Report.



Legend

— Streets

Loomis FPD Boundary

Parcels in the District

Note:
REFERENCE IS HEREBY MADE TO THE MAPS AND DEEDS OF RECORD IN THE OFFICE OF THE ASSESSOR OF THE COUNTY OF PLACER FOR A DETAILED DESCRIPTION OF THE LINES AND DIMENSIONS OF ANY PARCEL SHOWN HEREIN. THOSE MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH PARCELS. EACH PARCEL IS IDENTIFIED IN SAID MAPS BY ITS DISTINCTIVE ASSESSOR'S PARCEL NUMBER.

FILED IN THE OFFICE OF THE FIRE CHIEF OF THE LOOMIS FIRE PROTECTION DISTRICT, COUNTY OF PLACER, CALIFORNIA, THIS _____ DAY OF _____, 2020.

FIRE CHIEF

RECORDED IN THE OFFICE OF THE DISTRICT MANAGER OF THE LOOMIS FIRE PROTECTION DISTRICT, COUNTY OF PLACER, CALIFORNIA THIS _____ DAY OF _____, 2020.

FIRE CHIEF

AN ASSESSMENT WAS CONFIRMED AND LEVIED BY THE BOARD OF THE LOOMIS FIRE PROTECTION DISTRICT, COUNTY OF PLACER, ON THE LOTS, PIECES AND PARCELS OF LAND ON THIS ASSESSMENT DIAGRAM ON THE _____ DAY OF _____, 2020 FOR THE

FISCAL YEAR 2020-21 AND SAID ASSESSMENT DIAGRAM AND THE ASSESSMENT ROLL FOR SAID FISCAL YEAR WERE FILED IN THE OFFICE OF THE COUNTY AUDITOR OF THE COUNTY OF PLACER ON THE _____ DAY OF _____, 2020. REFERENCE IS HEREBY MADE TO SAID RECORDED ASSESSMENT ROLL FOR THE EXACT AMOUNT OF EACH ASSESSMENT LEVIED AGAINST EACH PARCEL OF LAND.

FIRE CHIEF

FILED THIS _____ DAY OF _____, 2020 AT THE HOUR OF _____ O'CLOCK _____ M. IN THE OFFICE OF THE COUNTY TAX COLLECTOR OF THE COUNTY OF PLACER, STATE OF CALIFORNIA, AT THE REQUEST OF THE BOARD OF THE LOOMIS FIRE PROTECTION DISTRICT.

COUNTY TAX COLLECTOR, COUNTY OF PLACER

APPENDICES

APPENDIX A – ASSESSMENT ROLL, FISCAL YEAR 2020-21

The Assessment Roll is made part of this report and is available for public inspection during normal office hours. Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference, made part of this report. These records shall govern for all details concerning the description of the lots of parcels.

END NOTES

¹ Insurance Services Offices Inc.
<http://www.rockwall.com/FireDepartment/Insurance%20Services%20Office%20Rating%20Information.pdf>

² Institute for Business & Home Safety, "Protect Your Home Against Wildfire Damage,"
<http://www.ibhs.org/publications/view.asp?id=125>

³ U.S. Fire Administration, Department of Homeland Security, "America Burning, Recommissioned: Principal Findings and Recommendations," p.1,
<http://www.usfa.fema.gov/downloads/pdf/abr-rep.PDF>

⁴ U.S. Fire Administration, Department of Homeland Security, "America Burning, Recommissioned: Principal Findings and Recommendations," p.2,
<http://www.usfa.fema.gov/downloads/pdf/abr-rep.PDF>

⁵ Insurance Services Offices Inc., p. 1,
<http://www.rockwall.com/FireDepartment/Insurance%20Services%20Office%20Rating%20Information.pdf>

⁶ Weldon, Leslie A. C., "Dealing with Public Concerns in Restoring Fire to the Forest," General Technical Report INT-GTR-341 The Use of Fire in Forest Restoration, U.S. Forest Service, June 1996, p. 3

⁷ U.S. Forest Service, Department of Agriculture, "Social Science to Improve Fuels Management: A Synthesis of Research on Aesthetics and Fuels Management," p. 1,
http://ncrs.fs.fed.us/pubs/gtr/gtr_nc261.pdf

⁸ Michigan State University Extension, Ag Experiment Station Special Reports – SR399301 – 07/28/98, "Community Resources and Restraints," p. 9,
<http://web1.msue.msu.edu/imp/modsr/sr399301.html>

⁹ Insurance Services Offices Inc., p. 1,
<http://www.rockwall.com/FireDepartment/Insurance%20Services%20Office%20Rating%20Information.pdf>

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, JUNE 04, 2020
CC: BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: Adoption of Cost of Living Adjustment for Parcel Fees:

Action Requested: Public hearing and action on Resolution No. 16 -2018/19.

Background: In 1997, voters in the former Loomis Fire District approved a parcel fee by 85.27% of the ballots. Each year the fee is adjusted by the change in the Cost Price Index (CPI) for the San Francisco Region. This year's CPI adjustment is 1.11% for an increase of \$1.25 per single family equivalent unit. Resolution No. 16-2019/20 adopts the CPI adjustment. Staff recommends approval.

Impact: The proposed assessment rate for fiscal year 2019-20 is \$114.10 per single-family unit generating approximately \$474,700 which is over 20% of the Loomis Fire Stations ongoing cost to operate.

Attachments: Resolution No. 16-2019/20.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

RESOLUTION NO. 16-2019/20

**A RESOLUTION OF THE SOUTH PLACER FIRE PROTECTION DISTRICT
ADOPTING A COST OF LIVING ADJUSTMENT FOR PARCEL FEES APPROVED BY VOTERS
OF THE FORMER LOOMIS FIRE PROTECTION DISTRICT**

WHEREAS, voters of the former Loomis Fire Protection District (the "former District") in June 1997 did vote to approve a parcel fee on all property to support operation of the fire department; and

WHEREAS, in June 2017 the former District completed the necessary steps in order to merge with South Placer Fire Protection District to form the new South Placer Fire Protection District as a merger of both former Fire Districts (the "Consolidated District"); and

WHEREAS, the parcel fee approved by the voters also authorized an annual adjustment to such parcel fee based on changes to the Cost Price Index (CPI) for the San Francisco Region, urban areas, for the period of April 30 to April 30 of each year; and

WHEREAS, the Bureau of Labor Statistics in San Francisco has reported that the change in the CPI from April 2019 to April 2020 is an amount of 1.11 %; and

WHEREAS, notice has been given of the time and place for a hearing on this date on action to be taken regarding the CPI adjustment, and no protests were received on such action;

NOW, THEREFORE, BE IT RESOLVED by the Consolidated District Board of Directors that the parcel fee approved by voters is hereby adjusted by the amount of 1.11% that is shown as follows:

<u>Class of Property</u>	<u>Current Tax</u>	<u>Proposed Tax</u>
Single Family Unit	\$112.85	\$114.10
Apartment Building	\$112.85	\$114.10
Each Apartment Unit	\$55.18	\$55.79
Mobile Home Park	\$112.85	\$114.10
Each mobile home	\$5.36	\$5.42
All other uses	\$112.85	\$114.10

Passed and adopted on this 10th day of June 2020, by the following vote:

AYES:

NOES:

ABTAIN:

ABSENT:

Chris Gibson, DC, President, Board of Directors
South Placer Fire Protection District

ATTEST:

Katherine Medeiros, Secretary, Board of Directors,
South Placer Fire Protection District

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, JUNE 04, 2020
CC: BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: Adoption of Cost of Living Adjustment for Special Zones of Benefit:

Action Requested: Public hearing and action on Resolution No.17 -2019/20.

Background: Within the former Loomis Fire Protection District, special benefit zones have been established for certain commercial properties. These benefit zones have been approved by the owners of the properties. Each year the assessments levied on the benefit zones are adjusted by the change in the Cost Price Index (CPI) for all Urban Consumers - U.S. City Average. Resolution No. 17-2019/20 approves the assessments in the amount listed below. Staff recommends approval.

Impact: The proposed assessment rates for fiscal year 2019-20 are as follows:

Zone-A- Raley's Center	\$7,875.77*
Zone-C- Nazarene Office Center	676.41
Zone-D- Taylor Circle Center	629.28
Zone-E- Penryn Plaza	6,478.69
Zone-F- Twin Star Offices	285.91

*Raley's Center Parcels are allocated as follows: Raley's: \$1,968.94; Burger King: \$1,968.94; Taco Bell: \$1,968.94; Starbucks, Subway, Dry Cleaners, Goodwill Donation Xpress, and Round Table: \$1,968.94.

Attachments: Resolution No. 17-2019/20.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

RESOLUTION NO. 17-2019/20

**A RESOLUTION OF THE SOUTH PLACER FIRE PROTECTION DISTRICT
ADOPTING A COST OF LIVING ADJUSTMENT
FOR ZONES OF BENEFIT FEES
APPROVED BY OWNERS OF THESE ZONES IN THIS DISTRICT**

Recitals and Findings:

WHEREAS, the South Placer Fire Protection District (the "Consolidated District") is following authorization set forth in Article 3 of the Government Code commencing with Section 50078 et seq. to levy an assessment for fire suppression purposes; and

WHEREAS, the express purpose for which this assessment is to be levied is to establish a stable source of supplementary funding to operate and maintain fire suppression services within newly developed areas or for the purpose of paying salaries and benefits of the firefighting personnel, or both, whether or not fire suppression services are actually used; and

WHEREAS, a Fire Protection Special Benefit Assessment District (the "Assessment District") was established by the former Loomis Fire Protection District (the "former District") to provide services to identified special purpose benefit zones with the assessment district and such zones have been organized for Raley's Center (zone A), Turtle Island (zone B), Nazarene Office Center (zone C), Taylor Circle Center (zone D), Penryn Plaza (zone E), and Twin Stars Office (zone F); and

WHEREAS, this Consolidated District finds that it is not possible to continue present levels of fire suppression and fire prevention services to the non-residential property described in the above mentioned zones without serious reduction in firefighting capability and consequent increase to property insurance cost for all properties within this former District; and

WHEREAS, any funds collected from the Assessment District authorized by this Resolution shall be expended only for fire suppression services within the former District. Pursuant to Section 50078 of the Government Code, the assessment may be made for the purpose of operating and maintaining firefighting suppression equipment or apparatus, or for the purpose of paying salaries and benefits of firefighting personnel, or both, whether or not such services are actually used by or upon a parcel, improvement or property. Any unexpended funds raised by the Assessment District, which remain at the end of the fiscal year, shall be carried over for the same purpose in the next following fiscal year; and

WHEREAS, for the purpose of this Assessment District the following terms are defined as shown:

- a) "Consolidated District" shall mean the South Placer Fire Protection District Board of Directors.
- b) "Assessment" shall mean the assessment authorized and imposed by this resolution.
- c) "Parcel" or "Parcels of Real Property" means a separate parcel of real property having a separate Assessor's parcel number as shown on the secured tax rolls of the County of Placer, or an assessment made by the State Board of Equalization.
- d) "Residential Parcel" shall mean a parcel of real property that is zoned for residential use according to the County Assessor.
- e) "Commercial Parcel" shall mean a parcel of real property that is classified for the business providing sales and/or services including any retail and/or wholesale operation according to the County Assessor.
- f) "Industrial Parcel" shall mean a parcel of real property classified for the manufacturing of goods, and the processing of raw materials according to the County Assessor.

Resolution__-2020 Continued

- g) "Agricultural Parcel" shall mean a parcel of real property that is classified for the agricultural activity as determined to be agriculture by the County Assessor.
- h) "Institutional Parcel" shall mean a parcel of real property that is classified for charitable, education or religious use according to the County Assessor.
- i) "Miscellaneous Parcel" shall mean a parcel of real property which has not been classified in one of the above categories by the County Assessor; and

IT IS NOW THEREFORE ORDERED BY THE BOARD OF SOUTH PLACER FIRE PROTECTION DISTRICT DIRECTORS THAT:

1. An assessment to raise revenue to fund fire suppression services is hereby levied upon the real property within the former District shown below for specific benefit zones. Such assessment shall be at the following maximum levy for the 2020-2021 fiscal year:

Single Family Dwelling Unit (DUE)	\$114.10
Basis for Assessing Special Benefit	
Zone-A- Raley's Center	\$7,875.77*
Zone-C- Nazarene Office Center	676.41
Zone-D- Taylor Circle Center	629.28
Zone-E- Penryn Plaza	6,478.69
Zone-F- Twin Star Offices	285.91

*Raley's Center Parcels are allocated as follows: Raley's: \$1,968.94; Burger King: \$1,968.94; Taco Bell: \$1,968.94; Starbucks, Subway, Dry Cleaners, Goodwill Donation Xpress, and Round Table: \$1,968.94.

Note: All of the above zones of benefit are deemed to be in Category 3: Commercial/Industrial. Each zone is measured on the equivalent number of dwelling units (2,200 square feet per DUE) times the fuel load factor as determined by the National Fire Protection Association rating system.

Zone A is rated 2.5; Zone C and Zone D are rated 2.0; Zone E is rated 1.0; Zone F is rated at 2.86

2. MAXIMUM ASSESSMENT

All such assessments shall be payable upon insurance of a certificate of occupancy by the jurisdiction responsible for issuance and approval of building permits. All assessments are limited to the amount sated (multiplied by appropriate number of units), adjusted yearly for increases in the Consumer Price Index (CPI) of the U.S. Department of Labor, Bureau of Labor Statistics as stated below.

3. ADJUSTMENT FOR INCREASE IN CONSUMER PRICE INDEX

As of June of each year, the amount of assessment specified above shall be adjusted for the ensuing year based on the CPI for All Urban Consumers – U.S. City Average (1982-84 = 100) published by the United States Department of Labor, Bureau of labor Statistics. The increase, if any, measured from the base index, for the period of time from April 30 to April 30 of the next following year shall be reflected in the annual assessment.

4. CREDIT FOR CURRENT OR ANTICIPATED FINANCIAL CONDITIONS

Resolution __-2020 Continued

Prior to the forwarding to the Placer County Assessor the Fire Suppression Assessment Roll for the next fiscal year, the District Board may find that the current or anticipated financial conditions of the Fire District warrants a credit on the amount of the next fiscal year assessment. If a credit is to be applied to the next fiscal year assessment, the credit shall be applied after the current rate is adjusted according to the preceding increase for consumer price index.

5. COLLECTION

The County of Placer shall collect the assessment adopted herein, beginning with the 1996-97 fiscal year in the same manner and subject to the same penalty as other charges and taxes fixed and collected by or on behalf of the Consolidated District. The Consolidated District may elect to collect the herein-described Fire Suppression Assessment by a direct assessment, or may elect to include the assessment on the secured roll for the County, for county collection on behalf of the Consolidated District.

6. CORRECTIONS, CANCELLATIONS AND REFUNDS

On the order of the Fire District Board of Directors, the assessment may be corrected on any particular parcel of real property. In the event, the Consolidated District has elected to include the assessment on the secured rolls for the County of Placer, for county collections on behalf of the District

7. PROTESTS

On June 10, 2020, the Consolidated District Board of Directors conducted a public hearing upon the establishment of the Assessment levied by this Resolution. There were no written statements or verbal presentations to protest said assessment from owners of any of the parcels of property being assessed.

8. ELECTION

No election is required to approve the levying of the assessment for fire suppression services pursuant to this resolution.

THE FOREGOING RESOLUTION WAS PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE SOUTH PLACER FIRE DISTRICT ON THIS 10th DAY OF JUNE 2020 AT A MEETING OF SAID BOARD, DULY CALLED, NOTICED AND HELD ON SAID DAY, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABTAIN:

ABSENT:

Chris Gibson, DC, President, Board of Directors
South Placer Fire Protection District

ATTEST:

Katherine Medeiros, Secretary, Board of Directors,
South Placer Fire Protection District

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, JUNE 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Authorization Providing for the Levy and Collection of Special Tax Measure A for Fiscal Year 2020/21:

Action Requested: Staff recommends approval of the resolutions to authorize the levy and collection of the Districts Special Tax Measure A by Placer County.

Background: The special tax was passed by South Placer Fire District with 69.2% of the ballots in 1980. The special tax is \$70.00 per residence, \$0.05 per square foot of commercial property, and \$2.00 per acre for vacant land. There is no Consumer Price Index or Cost of Living adjustment to the original tax passed in 1980.

Impact: Estimated \$702,900 in special tax revenue.

Attachments: Resolution No. 18-2019/20.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

RESOLUTION NO. 18-2019/20

**A RESOLUTION OF THE SOUTH PLACER FIRE PROTECTION DISTRICT PROVIDING FOR THE LEVY
AND COLLECTION OF
SPECIAL TAX MEASURE A FOR FISCAL YEAR 2020-21**

RESOLVED by the Board of Directors (the "Board") of the South Placer Fire Protection District (the "District"), County of Placer, State of California, that:

WHEREAS, the District formed a Special Tax in accordance with Article 16 "commencing with section 53970" of Chapter 4 of Part 1 of Division 2 of Title 5 of the Government Code to provide district the necessary additional revenues for adequate fire protection and prevention; and

WHEREAS, the District formed a Special Tax by way of Ordinance No. FP6 of the Board of the South Placer Fire Protection District adopted on June 3, 1980; and

WHEREAS, Parcels within the District will be charged accordingly to the specifications in the South Placer Fire Protection District Special Tax Measure A of Ordinance No. FP6; and

WHEREAS, the Board, acting pursuant to the said Ordinance, desires to levy the special tax as follows:

- | | |
|-----------------------|---|
| a. Residential Parcel | \$70 flat fee and \$2 per acre |
| b. Commercial Unit | \$0.05 per square feet and \$2 per acre |
| c. Irrigated Farm | \$70 for all buildings and \$2 per acre |
| d. Mobile Home Park | \$20 per mobile home and \$2 per acre |
| e. Land | \$2 per acre |

NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

1. The foregoing recitals are true and correct.
2. That special taxes for fiscal year 2020-21 for Measure A shall continue to be levied at those rates specified in this Resolution for fiscal year 2020-21 with an estimated total annual amount of \$702,900.
3. The Measure A Special Tax as it applies to any parcel, may be corrected, cancelled or a refund granted as appropriate, by order of the Board of Trustees of the District. Any such corrections, cancellations or refunds shall be limited to the current fiscal year.

PASSED AND ADOPTED by the Board of Directors of the South Placer Fire Protection District at a regular meeting thereof this 10th day of June 2020, by the following vote on roll call:

AYES:

NOES:

ABSTAINED:

ABSENT:

Chris Gibson, DC, President, Board of Directors
South Placer Fire Protection District

ATTEST:

Katherine Medeiros, Secretary, Board of Directors,
South Placer Fire Protection District

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, JUNE 04, 2020
CC: BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: Request for Placer County Collection of Special Assessments:

Action Requested: Staff recommends adoption of Resolution No. 19-2019/20 requesting collection services by the County.

Background: Special assessments levied by the South Placer Fire District within the Boundaries of the former Loomis Fire Protection District are included on Placer County property tax bills and are collected by the County on behalf of the South Placer Fire District. As a condition of collection, the County requires that the District warrant the legality of the charges and defend and indemnify the County from any challenge to the legality of the charges. Resolution No.19-2019/20 requests collection services by the County, with the aforementioned requirements. Staff recommends approval.

Impact: Placer County charges a fee for collection services in the amount 1% of the assessments levied.

Attachments: Resolution No. 19-2019/20.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

RESOLUTION NO. 19-2019/20

**A RESOLUTION OF THE SOUTH PLACER FIRE PROTECTION
REQUESTING COLLECTION OF CHARGES ON TAX ROLL
FOR TAX YEAR 2020-21**

WHEREAS, the South Placer Fire Protection District (hereinafter "District") request the County of Placer to collect on the County tax rolls certain charges that have been imposed pursuant to Section 50078 et seq. of the Government Code; and

WHEREAS, the County has required as a condition of collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof.

NOW, THEREFORE, be it Resolved by the Board of Directors of District that:

1. The Auditor-Controller of Placer County is requested to attach for collection on County tax rolls those taxes per parcel of property as set forth in the attachment hereto said attachment being a copy of the resolution imposing a fire suppression assessment and a copy of property on which said assessment has been imposed commencing with fiscal 2020-2021.
2. The District warrants and represents that the assessment imposed by the District and requested to be collected fully comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District releases and discharges County and its officers, agents and employees from any and all claims, demands, liabilities, cost and expenses, damages, caused of action and judgments in any manner arising out of the collection by the County of any assessment in behalf of the District.
4. The District agrees to and shall defend, indemnify and hold harmless County, its officers, agents and employees (the "Indemnified Parties") from any and all claim, demands, liabilities, cost and expenses, damages, cause of action and judgments in any manner arising out of the collection by County of any of District's said taxes requested to be collected by County for District, or in any arising out of District's establishment and imposition of said special taxes. District agrees that in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes that County may offset the amount of judgment from any other monies collected by County on behalf of District including property taxes.
5. The District agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District taxes, assessment, fees and/or charges and that District will not refer such persons to County officer and employees for response.
6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its cost in placing on the tax roll and collecting the assessment as provided by Government Code Section 29304 and 51800.

Resolution __-2020 Continued

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE SOUTH PLACER FIRE PROTECTION DISTRICT this 10th day of June 2020 by the following vote:

AYES:

NOES:

ABTAIN:

ABSENT:

Chris Gibson, DC, President, Board of Directors
South Placer Fire Protection District

ATTEST:

Katherine Medeiros, Secretary, Board of Directors,
South Placer Fire Protection District

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, JUNE 05, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: FY 2020/21 Preliminary Budget Adoption:

Action Requested: Staff recommends adoption of the preliminary FY 2020/21 Budget.

Background: The Fire Chief has prepared the FY 2020/21 preliminary budget. The budget assumes that the District stays at full staffing throughout the fiscal year. This preliminary budget includes the Station 18 truck room remodel and the addition of a Type 1 Engine. Both of these major expenditures will be evaluated and approved by the Board before moving forward.

Impact: Enables the district to enter the new Fiscal Year 2020/21 with a preliminary budget which will be adjusted for final approval in September 2020. Estimated expenditures in this budget include a spending plan of \$15,363,215 and estimated revenues of \$13,750,649.

Attachments: Preliminary FY 2020/21 budget

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

Estimated Revenues 2019-20		
General Revenue	\$12,967,649	
Mitigation Revenue	\$428,000	
CFAA Revenue	\$355,000	
Total	\$13,750,649	
Estimated Expenditures 2019-20		
Operational Expenditures (salaries, operations, fixed assets)	\$12,386,894	
Capital Expenditures Reserve Account	\$1,903,966	
Capital Expenditures- Capital Facilities General Budget	\$145,650	
Mitigation Expenditures	\$571,705	
CFAA Expenditures	\$355,000	
Total	\$15,363,215	



Account Number		2019/20 Budget Amount	2019/20 YTD	2020/21 Budget	Percent Change
General Revenues					
6000-000-001	Secured Property Tax General	\$7,678,797	\$7,297,475	\$7,947,555	3.50%
0-000-6000-002	Unitary & Op Non-Unitary	\$162,363	\$148,327	\$168,046	3.50%
0-000-6000-003	Current Unsecured Property Tax	\$169,968	\$166,152	\$175,917	3.50%
0-000-6000-004	Delinquent Secured Property Taxes	-\$24	\$0	-\$25	3.50%
0-000-6000-005	Delinquent Unsecured Property Tax	\$2,174	\$1,202	\$2,250	3.50%
0-000-6000-006	Current Supplemental Property Tax	\$175,635	\$154,066	\$181,782	3.50%
0-000-6000-008	Delinquent Supplemental Property Tax	\$207	\$0	\$214	3.50%
0-000-6001-000	SPFD Special Tax	\$1,169,443	\$1,112,228	\$1,177,600	0.70%
0-000-6002-000	Loomis Fire Protection & Response Assessment	\$987,366	\$943,681	\$1,024,380	3.75%
0-000-6106-000	Railroad Unitary Tax	\$4,657	\$4,052	\$4,820	3.50%
0-000-6950-000	Interest-County	\$65,000	\$49,078	\$67,275	3.50%
0-000-6957-000	Sect. 5151 Interest Refunded	-\$322	-\$209	-\$333	3.42%
0-000-7000-000	HOPTEHS Intergovernmental Revenue	\$53,877	\$47,261	\$55,763	3.50%
0-000-8192-000	Ambulance Services	\$1,500,000	\$1,194,811	\$1,750,000	16.67%
0-000-8193-001	Uniform Reimbursement	\$2,000	\$789	\$2,070	3.50%
0-000-8193-009	Other Staffing Reimbursements	\$1,000	\$0	\$1,035	3.50%
0-000-8193-010	Fees For Service & Cost Recovery Charges	\$80,000	\$48,723	\$82,800	3.50%
0-000-8193-011	4850 Reimbursements	\$130,000	\$111,093	\$134,550	3.50%
0-000-8193-014	Cellular Tower Lease	\$25,000	\$55,390	\$25,975	3.90%
0-000-8193-015	MVA Fees	\$85,000	\$77,595	\$87,975	3.50%
0-000-8193-016	Local/State/Federal Grants	\$3,500	\$0	\$0	0.00%
0-000-8193-018	Federal Grant Revenue (SAFER)	\$28,000	\$0	\$28,000	0.00%
0-000-8300-000	Automotive Fund Mat & Services	\$352,000	\$243,275	\$50,000	
0-000-8372-000	Total General Revenue	\$3,000	\$0	\$0	2.23%
		\$12,678,641	\$11,654,989	\$12,967,649	
0-000-8264-001	SPFD Mitigation Interest	\$6,000	\$1,552	\$1,000	-83.33%
0-000-8264-006	Loomis Mitigation Interest	\$4,000	\$2,860	\$1,000	-75.00%
0-000-8267-000	Consolidated Mitigation Fee Revenue	\$400,000	\$346,393	\$420,000	5.00%
0-000-8264-007	Consolidated Mitigation Interest	\$5,000	\$4,409	\$6,000	20.00%
	Total Mitigation Revenue	\$415,000	\$355,214	\$428,000	3.13%
0-000-8300-000	CFAA Revenues (Strike Teams)				
	Total CFAA Revenue	\$355,000	\$122,356	\$355,000	
	Total Budget With Mitigation Fees & CFAA Revenues	\$13,448,641	\$12,132,559	\$13,750,649	2.20%

OPERATIONAL EXPENDITURES

Account Number		2019/20 Budget Amount	2019/20 YTD	2020/21 Budget	Percent Change
Personnel Salaries and Benefits					
1018.43:00	Salaries & Wages	\$5,540,177	\$4,226,895	\$5,583,558	0.78%
1004	Sellback/Admin. & FF's	\$190,000	\$194,619	\$200,000	5.26%
1005	Intern FF/Board/App FF/PT	\$50,000	\$67,730	\$15,000	-70.00%
1006	Callback/Overtime-Firefighter	\$930,000	\$1,590,520	\$1,050,000	12.90%
1007	Comp For Absence/Illness	\$25,000	\$68,181	\$20,000	-20.00%
1008	Out of Grade Pay	\$2,500	\$5,863	\$2,000	-20.00%
1015	Other Payroll	\$9,000	\$1,060	\$9,000	0.00%
1016	Volunteer Length of Service Award	\$500	\$1,000	\$1,000	100.00%
1300	PERS Retirement	\$820,000	\$698,918	\$869,318	6.01%
1302	PERS Lump Sum Payment	\$510,913	\$510,913	\$666,000	30.35%
1305	Employer 457 Def. Comp. Match	\$25,000	\$20,357	\$25,000	0.00%
1301	Employment Taxes (FICA/Medicare/SUI)	\$105,000	\$91,656	\$105,000	0.00%
1315	Workmans Comp. Insurance	\$460,976	\$454,266	\$535,349	16.13%
1550	Agency Share Insurance	\$863,668	\$680,143	\$1,225,773	41.93%
1551	OPEB Contribution	\$40,000	\$0	\$40,000	0.00%
1552	COP Debt Service	\$354,020	\$122,010	\$365,610	3.27%
2010	Labor Legal	\$30,000	\$27,657	\$55,000	83.33%
2017	Uniform Allowance/Cell Phone	\$66,000	\$58,335	\$66,000	0.00%
2019	Employees Assistance Program	\$7,000	\$6,471	\$6,500	-7.14%
	Total Salaries/Benefits	\$10,029,754	\$8,826,594	\$10,840,108	8.08%
8197	CFRA Expenditures (Strike Teams) Estimates				
8197-001	Personnel Overtime	\$300,000	\$112,182	\$300,000	0.00%
8197-002	Administration Costs	\$25,000		\$25,000	
8197-003	Apparatus	\$20,000		\$20,000	
8197-004	FICA & FASIS Reimbursement	\$10,000		\$10,000	
	Total CFRA Expenditures	\$355,000	\$112,182	\$355,000	0.00%
	Total Salaries and Benefits including CFRA Est.	\$10,384,754	\$8,938,776	\$11,195,108	
	1 Fire Chief	3 Shift Battalion Chiefs		1 Volunteer Firefighters	
	1 /Personnel/Operations - Deputy Chief	15 Captains		5 Intern Firefighters	
	1 Community Risk Reduction/Fire Facilities Division Chief	11 Paramedic Engineers			
	0 EMS/Safety Officer	4 Engineers			
	0 Training Chief	12 Paramedic Firefighters		1 Volunteer Positions	
	1 Business Manager	3 Apprentice Firefighters			
	1 Prevention Specialist/Admin. Assistant	6 SAFER Paramedic Firefighters			
	1 Journeyperson Mechanic				
	1 District Secretary-Part Time				
	1 Apprentice Mechanic				

Service & Operations Cont.									
2221	Radio Repair		\$10,000		\$7,926		\$10,000		0.00%
2222	Automotive Repairs/Supplies		\$118,000		\$80,653		\$114,000		-3.39%
2225	Facilities Maintenance		\$104,886		\$94,682		\$93,000		-11.33%
2226	SCBA Maintenance		\$15,000		\$3,599		\$6,000		-60.00%
2228	Turnout Clothing Maint.		\$8,000		\$2,365		\$5,000		-37.50%
2229	Extinguisher Service/Repair		\$900		\$0		\$900		0.00%
2523	Outside Services		\$1,200		\$1,588		\$1,200		0.00%
8510 + 4521	Bad Debt Expense		\$50,000		\$0		\$50,000		0.00%
Total Service & Operations			\$1,521,417		\$1,225,663		\$1,480,906		-2.66%

Fixed Assets		2019/20 Budget	2019/20 YTD	2020/21 Budget
4456	Facilities	\$28,533	\$11,898	
	Decon Sink Sta#20			\$700
	Replace Washing Machine Sta #20			\$600
	Replace Kitchen Faucet - Sta#19			\$500
	Stainless Steel Protection for Counter Sta#19			\$400
	Hedge Trimmer B&D 40 volt sTA #19			\$125
	Fans Sleeping Weight Rooms Sta#18			\$2,700
	Coffee Machine Sta#17			\$600
	Toolbox with Rollers Sta#16			\$950
	Dolly/Wheelbarrow Sta #15			\$250
	Hedge Trimmer Sta#15			\$125
	Free Motion Cable Exercise Machines (2)			\$6,000
	Stair Climber (1)			\$4,100
4462	Firefighting Equipment	\$10,052	\$1,281	
	Water Appliances and Nozzles			\$5,536
	Misc Firefighting Equipment			\$3,722
4464	EMS Equipment	\$8,500	\$6,260	
	Trauma Bags, Intubation Bags, Med Kit			\$2,500
4465	Office, Telephone & Computer Equipment	\$28,000	\$23,004	
	Workstation/Laptop Upgrades-89%			\$6,542
	MDC/Vehicle Computers T17 -89%			\$4,450
4469	VHF Radio, & Communications	\$10,000	\$0	
	Radios, Accessories - 89%			\$8,900
4470	Shop Equipment	\$700	\$3,986	
4472	Training/Operations Equipment	\$15,500	\$9,206	
4475	Rescue Equipment	\$5,000	\$7,054	
	Ropes, Harnesses, Stokes			\$5,000
4476	Apparatus Up-Grades	\$20,500	\$2,524	
	Stripping and Branding Training Van			\$1,500
	Total Fixed Assets	\$126,785	\$65,213	\$65,880

Capital Expenditures						
Capital Expenditures Reserves				2019/20 Budget	2019/20 YTD	2020/21 Budget
	LFD Facilities Reserve Account			\$1,617,261		
0561	Station 18 Schematic Design and Truckroom Build					\$1,501,966
0556	SPFD Apparatus Reserve Account					\$358,000
	Type I Engine					
0557	SPFD Facilities Reserve Account					
	Generator Station 17					\$28,000
	Generator Station 15					\$16,000
	Total Capital Expenditures Reserve Account			\$1,617,261	\$0	\$1,903,966
	Capital Expenditures General Budget			2019/20 Budget	2019/20 YTD	2020/21 Budget
				\$152,104	\$149,380	
4511	Major Equipment					
	Holmatro Spider Pump Reserve Eng 80%					\$8,000
	Holmatro Cross Ram T17 80%					\$1,600
	Holmatro Cross Ram E 18 89%					\$1,780
	Station Tones Radio Upgrades					\$4,500
	Turnouts					\$89,000
4512	Capital Facilities Projects					
	Sink Hole Repair Station 18					\$5,000
	Relocate Ice Machine/hot water heater - Sta#20					\$1,000
	LED Bulb Conversion - Sta #20					\$2,740
	Dry Rolt Repair- Sta #20					\$4,000
	App Exhaust Tube Replace- Sta#19					\$4,000
	Roof Vent - Ice Machine Room - Sta#15					\$3,500
	SOD Repair Replacement - Sta#15					\$8,000
	Repair /Replace - Electric Door Locks					\$2,230
	Electric Door Locks Station #17					\$6,700
	Landscape Project Station #16					\$3,600
	Total Capital Expenditures General Budget			\$152,104	\$149,380	\$145,650
	Total Capital Expenditures Reserves and General Budget			\$1,769,365	\$149,380	\$2,049,616

Mitigation Expenditures

SPFD MITIGATION ACCOUNT EXPENDITURES		2019/20 Budget	2019/20 YTD	2020/21 Budget	
4520	New Type I Engine			\$27,437	
	Holmatro Spider Pump Reserve Eng 20%			\$2,000	
	Holmatro Cross Ram T17 20%			\$400	
	SPFD Mitigation Expenditures			\$29,837	
LFD MITIGATION ACCOUNT EXPENDITURES					
		2019/20 Budget	2019/20 YTD	2020/21 Budget	
		\$117,097	\$67,130		
	Station 18 Truck Room Remodel			\$101,011	
	LFD Mitigation Expenditures			\$101,011	
		2019/20 Budget	2019/20 YTD	2020/21 Budget	
		\$1,210	\$0		
CONSOLIDATED MITIGATION EXPENDITURES					
4523-001	Rescue Task Force Response				
	Front/Rear/Side Level III Frag Coating (21)			\$7,600	
	Grey Plate Carrier (21)			\$3,200	
	Fire ID Velcro Patch (21)			\$230	
	5.11 UCR Sling PACK (6)			\$750	
	Patient Quick Drag Litter			\$150	
	Balistic Helmet			\$9,500	
4523-002	Fire Investigations				
	Investigation Team Equipment			\$7,991	
4523-003	Firefighting Equipment				
	Key 3" Hose all Apparatus			\$26,748	
	Brute Expander Hose Coupler and Supplies			\$6,000	
	28' Ladder for Engine 17			\$2,429	
	Key 2.5" hose for all Engines			\$14,980	
4523-004	Shop				
	Brake Press			\$600	
	Laptop - Apparatus Software Capable			\$3,000	
4523-005	IT				
	Workstation/Laptop Upgrades-11%			\$809	
	ToughBook Prevention			\$5,000	
	MDC/Vehicle Computers T17 - 11%			\$550	
4523-006	Radios				
	BK P150 CMD II Portable Radios			\$25,000	
	Radio Equipment - 11%			\$1,100	
4523-009	Station 18				
	Holmatro Cross Ram E 18 -11%			\$220	
4523-010	Turnouts				
	Firefighting PPE			\$11,000	
	Apparatus				
4523-011	New Type I Engine			\$314,000	
	Consolidated Mitigation Expenditures			\$440,857	
	Total Mitigation Expenditures			\$571,705	

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, JUNE 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Covid-19 Update:

Action Requested: Information and discussion answer Board questions.

Background: The Covid -19 pandemic has spread across the globe and has impacted the State of California resulting in a March 19th, 2020 Executive Order issued by Governor Gavin Newsom for all Californians to shelter in place, with the exception of critical workforce employees. In preparation and anticipation of this statewide order the Fire Chief on March 16th, 2020 issued directives to be implemented immediately to protect the critical workforce and the local community. This effectively altered operations to take care of the critical operational components of our service while continuing the basic level of service in our prevention division. On March 23rd, 2020 Bulletin #2020-1 was issued updating the directives. The first comprehensive South Placer Fire District Covid-19 Plan was issued after consultation with labor and management employees. The SPFD Covid -19 Plan is monitored and updated regularly for changes in guidance by local, state, and national health care officials. Periodic emails are being produced internally to inform the Districts employees of the expanding pandemic. On April 4th, 2020 The District issued Bulletin #2020-2 updating the Covid-19 Directives. Placer County is working through a 4 stage reopening process the County is preparing to go into stage 3 opening and we are seeing an initial uptick in positive cases.

Impact: Continued Operation

Attachments: Bulletin#2020-1, South Placer Fire District Covid-19 Plan

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE DISTRICT

BULLETIN #2020-2

TO: ALL PERSONNEL
FROM: FIRE CHIEF ERIC WALDER
SUBJECT: ADDITIONAL COVID-19 DIRECTIVES
DATE ISSUED: APRIL 4, 2020
DATE SUPERCEDED:

Placer County Health Officer Dr. Aimee Sisson announced the recommendation to the general public to use cloth face coverings - such as a bandana, scarf or homemade cloth cover when leaving the house for essential activities. This is not designed to replace other measures such as social distancing and eliminating non-essential travel. This is in line with state recommendations. It is the Districts intent to provide face coverings for each member of the District so they can follow the recommendations set forth.

It is imperative that we abide by recommended guidelines, set an example to the community, and protect the health of the community along with our employees. We should take the perspective that the fire station is our home and we are sheltering in place by not leaving it except for essential travel. The essential travel is defined as calls for service, grocery shopping (as previously directed), obtaining needed supplies, and training six employees or less while maintaining social distancing.

Supersedes District Bulletin #2020-1

Directives (Effective Immediately and in place until further notice): #8 and #9 added.

1. **All Stations are on lock-down** from outside visitors. No public allowed in fire stations, family and friend station visits are highly discouraged if needed, visitors to remain outside. No public classes, meetings or tours.
 - **Vendors and Deliveries** – We still need to work with our vendors US Mail, UPS, FED EX, AMAZON, HUNT & SONS ETC. Remain vigilant and keep social distancing with these interactions. Captains have the authority to limit access to the station. Contact on Duty BC if assistance is needed or you have questions.
2. **Board of Directors** – To protect Directors and Employees, Directors are not to visit fire stations until further notice. Directors please contact the Fire Chief for any needs.
3. **Front Office Staff** – Effective at March 23rd, 2020 the front office staff will be limiting their hours in the office to essential duties that cannot be completed remotely. All front office staff will be working from home on projects, monitoring email, district phone lines, and phone messaging systems. Office staff will be working to limit their in-office time to one day a week to take care of essential duties that cannot be completed remotely at this time. District Office Volunteers are not to work until further notice.
4. **Outside Training** - Postpone/Cancel all training outside the District.
5. **Training and interactions with other stations** – In house training will be modified to limit size to 6 personnel, while maintaining social distancing of 6ft.
 - **Training and EMS** – Will modify Drill schedule to accommodate.
 - **Implementing GoTo Meetings** at the Battalion Chief Level

6. **District Meetings** – All unnecessary in-person meetings are cancelled. If possible, meetings are to be move to the GoTo platform. April Board meeting will be moved online, and a call-in number will be provided.
7. **On Duty Shopping is discouraged** – if needed one trip per station per rotation. Limit shopping to one crew member inside store with a covered face, maintain social distancing. It is preferred that food is brought to work at the beginning of your shift.
8. **Travel** - Eliminate all non-essential travel outside the boundary of the fire station property.
9. **Face Coverings** - When beyond the boundary of the fire station property a face covering will be worn. Until face covers are acquired, the use of the non-fit tested N95 masks are approved. Use one non-fit tested N95 each shift for facemask use. *Face coverings are not to be used to replace current PPE guidelines.*

South Placer Fire District

COVID-19 Plan



This is a live document, subject to change as pandemic evolves.

6/01/2020

Thru

6/07/2020

Introduction

This plan represents the efforts of South Placer Fire District to prepare for a widespread infectious disease or pandemic event which could create an emergency or even a disaster. This plan is specific to South Placer Fire District. It does not supersede agency specific direction from either a State Agency or from State or Local Health officials.

Objectives

1. Maintain the *health and well-being* of agency personnel and their families.
2. Ensure continued *emergency response* capabilities to protect the citizens and to fulfill the District's mission.
3. Institute *preventive measures* at all South Placer Fire District Facilities.
4. Promote *proper hygiene* to prevent the further spread of the disease.
5. *Monitor the health* of employees to ensure they receive proper and appropriate care.

Current Information

The Fire Chief or designee (Deputy Chief) will provide routine updates via email that reflect new information, direction and guidance as it becomes available from the CDC, Public Health, SSV, or other relevant sources. **If you have any questions about this plan or its direction contact your Battalion Chief.**

Prevention and Preparedness

- No public presentations/ school visits (internal or external)
- Practice social distancing to the extent possible
- Review all CDC/Placer Public Health/State changes/recommendations when received
- All stations will be cleaned at a minimum of twice a shift or more often as appropriate.
- Prepare personal plan (home plan)
 - Preventative steps to prevent cross-contamination to family/friends
 - CDC Home plan check list:
<https://www.cdc.gov/coronavirus/2019-ncov/community/home/index.html>

Response

- Use enhanced dispatch and response procedures
- Placer County Dispatch will continue processing calls as normal, in addition to asking specific questions related to current pandemic. If the Dispatcher receives any information that leads them to suspect the patient may have Covid-19 they will voice **"PPE Alert"** over the radio.

South Placer Fire District COVID-19 Disease Plan

- Dispatch and your BC will have a list of addresses of known Covid19 Patients when **“PPE Alert”** is voiced take precautionary measures before making patient contact.
- Incidents dispatched with **“PPE Alert”**, recommended PPE includes: Disposable patient examination gloves, eye protection, disposable isolation gown, respiratory protection (N-95 or higher) for all personnel on the call.

Patient Assessment & Treatment

All Incidents:

- Personnel should exercise appropriate precautions when responding to any patient with signs or symptoms of a respiratory infection.
 - Personnel will wear a facemask on all patient contacts where Covid-19 is not suspected. A single facemask can be worn for the entire shift unless the facemask becomes contaminated. If facemasks are unavailable personnel can utilize N95 respirators as above.
 - If possible, the patient should be instructed (either by dispatch or initial arriving responders) to meet EMS personnel outside the building or in an area that will allow for adequate distancing (living room, etc.).
 - If possible, initial assessment should occur from a distance of at least six (6) feet from the patient. Involve the fewest personnel required to minimize possible exposures.
 - Patient contact should be minimized to the extent possible until a facemask is placed on the patient.
 - If possible, a facemask should be worn by any patient with signs/symptoms of a respiratory infection for source control. If a nasal cannula is in place, a facemask should be worn over the nasal cannula. Alternatively, an oxygen mask can be used if clinically indicated. If none of these options are possible, have the patient cover their mouth/nose with tissue when coughing.
 - To reduce exposure risk, family members are not allowed to ride to receiving facility in District vehicles. Exception: Guardians of minors and other dependent individuals, Guardians will ride in the patient care compartment of ambulances in a seated position.
- If COVID-19 is not suspected, personnel shall follow standard procedures and use appropriate PPE for routine evaluation of patients with a potential respiratory infection.

South Placer Fire District COVID-19 Disease Plan

If COVID-19 is suspected or known:

- Involve the fewest personnel required to minimize possible exposures.
- Personnel providing direct patient care, or who will be in the ambulance patient care compartment with the patient, shall follow contact and airborne precautions. Recommended PPE includes:
 - N-95 or higher-level respirator or facemask (if a respirator is not available).
 - N-95 respirators or respirators that offer a higher level of protection should be used instead of a facemask when performing or present for an aerosol-generating procedure.
 - When the supply chain is restored, fit-tested EMS clinicians should return to use of respirators for patients with known or suspected COVID-19.
 - Eye protection (i.e., goggles or disposable face shield that fully covers the front and sides of the face). Personal eyeglasses and contact lenses are NOT considered adequate eye protection.
 - A single pair of disposable patient examination gloves. Change gloves if they become torn or heavily contaminated.
 - An isolation gown.

Precautions for Aerosol-Generating Procedures:

- If possible, consult with the base/modified base hospital for specific guidance before performing aerosol-generating procedures.
- An N-95 or higher-level respirator, instead of a facemask, should be worn in addition to the other PPE described above, for personnel present for or performing aerosol-generating procedures.
- EMS personnel should exercise caution if an aerosol-generating procedure (BVM ventilation, oropharyngeal suctioning, endotracheal intubation, nebulizer treatment, CPAP, etc.) is necessary.
- If possible (i.e., while still on scene), the rear doors of the ambulance should be opened, and the HVAC system should be activated during aerosol-generating procedures. This should be done away from pedestrian traffic.
- Engine/Truck Personnel should not accompany ambulance personnel for transport unless patient is in cardiac arrest, respiratory failure, severe trauma, etc. Use your best clinical judgement if the additional exposure risk is needed for the appropriate treatment of your patient.

South Placer Fire District COVID-19 Disease Plan

Personal/PPE Hygiene:

- Respiratory and cough etiquette
- Wash hands with soap and water for a minimum of 20 seconds before and after contact with patients, after using PPE, and after touching contaminated surfaces
- Complete a gross decontamination at the scene, including medical gear and bags
- Properly doff and dispose of medical waste into biohazard bag
- Clean and disinfect boots using proper disinfectants
- If appropriate, shower and launder uniforms

Facilities/Equipment:

- Adhere to SPFD Bulletin #2020-2
- Eliminate public exposure to common areas
- Daily disinfecting of common areas of station
- Daily disinfecting of engine/truck/medic/duty rigs, suggested but not limited to:
 - Headsets/Mic
 - Steering Wheel
 - Door Latches
 - Window controls and dashboard controls

Staffing:

- Follow the existing callback procedure and staffing procedure.

Staffing Reductions:

- If necessary, contact the Battalion Chief, who will immediately notify the Fire Chief. The Fire Chief will determine which units/stations are to be down-staffed due to Corona virus impacts. Medic Units will remain staffed as a priority.

Exposure/Reporting

- Use ATD Standard, contact on duty Battalion Chief for all exposures or potential exposures.
- **If exposed to someone who has a fever or respiratory symptoms without proper PPE or breach of PPE, contact the Battalion Chief and submit a completed Injury/Exposure incident report.**
- Testing protocol and development through Public Health/CDC and or Occupational Health. The District will use all means at its disposal to have our employees tested by the most expedient means available.

Prevention/Preparedness

Handwashing:

- Hand washing is the single most important action to prevent transmission of infectious disease. All personnel should practice good hygiene by regularly washing their hands.
- Always wash hands with soap and water or waterless instant hand antiseptic for a minimum of 20 to 30 seconds:
 - ✓ Avoid touching eyes, nose, mouth, especially with unwashed hands
 - ✓ After any patient contact (in addition to wearing gloves)
 - ✓ Before eating and drinking
 - ✓ Before cooking or handling food
 - ✓ After using the restroom
 - ✓ After any contact with vehicles and equipment, and when entering barracks, offices and staff quarters.

Handshaking/Social Distancing

- Employees should refrain from “handshakes and fist bumps”, as this has shown to be source of transmission. Instead look at someone and acknowledge them with a head tilt.
- Individuals should maintain six (6) feet of social distancing whenever possible.

Coughing and Sneezing:

- All employees will cough or sneeze into a disposable tissue or similar. If no tissues are available, they are to utilize their shirt sleeve or wear a mask/respirator.

Flu Like symptoms:

- Any employees with symptoms indicative of flu (fever, headache, muscle aches, respiratory symptoms, sore throat) should contact their supervisor immediately. Exposing fellow co-workers puts our workforce and vulnerable patients at risk.

Disinfecting:

- After each response or public contact, immediately disinfect yourself, apparatus, equipment, gear, PPE/uniform. **(DON'T FORGET YOUR BOOTS)**
- Daily cleaning of the facility will include, all common areas including but not limited to handrails, doorknobs, surfaces and floors with proper disinfectant sprays and solutions.
 - Disinfectant Spray / Disinfectant wipes
 - Hand sanitizer
 - Soap and water

South Placer Fire District COVID-19 Disease Plan

Communication:

- South Placer employees will contact their supervisor to assess that appropriate inventory levels of PPE are being met and to confirm and assess any employee health issues. The goal is to maintain sufficient personnel staffing for continuity of service and to identify any unrecognized trends of multiple illnesses.

Inventory:

- South Placer Fire Logistical Leads will work to ensure a 30-day supply of available disinfecting cleaners and PPE for use in District storerooms.

Medical Equipment Replacement

- Keep the fire station equipment stock at a level to be able to run emergency incidents for a one-week period at the minimum.
- Document any equipment needs to the appropriate contact Via Email with detailed descriptions of the need.

Masks/Safety Glasses:

- If PPE becomes limited and PPE is not contaminated such as your N95 masks, you may use again. Eye protection can be cleaned and disinfected and used again. Use proper donning and doffing of PPE and launder and change clothing as needed.
- Mounting evidence shows that infected persons can transmit COVID-19 during the pre-symptomatic phase. EMS personnel are strongly advised to wear a facemask during all patient care activities, when the use of an N-95 or higher-level respirator is not indicated. A single facemask can be worn for the entire day. This will provide some protection to EMS personnel, and will help to prevent inadvertent transmission from pre-symptomatic healthcare workers to patients and co-workers.
- To extend the supply of N95 respirators, CDC has issued guidance on decontamination processes for N95s using vaporous hydrogen peroxide, ultraviolet germicidal irradiation, or moist steam. N95s may be decontaminated 3-5 times, depending on the process, thereby greatly extending N95 supplies (<https://www.cdc.gov/coronavirus/2019-ncov/hcp/ppe-strategy/decontamination-reuse-respirators.html>).

Personnel Monitoring & Surveillance

- In the setting of community transmission, all health care providers are at some risk for exposure to COVID-19, whether in the workplace or in the community. Continuing work exclusions and home quarantining guidance in the setting of community transmission would quickly result in a deficit of EMS personnel to treat the growing number of COVID-19 patients, and all other patients. Therefore, personnel will do the following:
 - Employees will screen themselves for signs or symptoms.
 - Symptoms consistent with COVID-19 include cough, shortness of breath, sore throat, and fever of a 100 F or more. Less common symptoms can include muscle aches, nausea, vomiting, diarrhea, abdominal pain, headache, runny nose, and fatigue. Ask employees to report recognized exposures.
- In consultation with the Placer County Health Director and our occupational health program, we are directed to have asymptomatic employees who have had an exposure to a COVID-19 patient to continue to work.
 - These employees should confirm they are at normal temperature and are absent of symptoms each day prior to starting work.
 - If there is an exposure to someone who is a confirmed case of Covid-19 with a breach of PPE or without proper PPE, wear a facemask for 14 days after exposure.
 - If employees develop even mild symptoms consistent with COVID-19, they must cease patient care activities immediately, don a facemask (if not already wearing one), and notify their supervisor and occupational health services prior to leaving work or entering a District provided support center when opened.
 - At the beginning of each shift, the captain will conduct a Covid-19 screening which will be documented in the daily Safety Briefing on Target Solutions notating temperature of all crew members and if any symptoms are present.
 - Each station is issued a MedSource Non-Contact Infrared Body Thermometer Model MS-131002 with User Manual. This is to remain in the captain's office. A spare will be in the administrative office.
 - How to operate:

South Placer Fire District COVID-19 Disease Plan

- The thermometer is aligned with the middle of the forehead to measure body temperature (between the eyebrows) and keep the distance at 1-5cms, press the On/Scan button. Please refer to User Manual for further operating instructions.
- Priority Covid-19 Testing for First Responders- Testing process is reported to be working well, as stated below all first responders who want a test can be tested you do not have to be symptomatic.
 - M-F, 0700 – 1900
 - Appointment only
 - Online appointments are available at <https://lhi.care/covidtesting>
 - Phone registration will only be used for people without internet access at [888-634-1123](tel:888-634-1123)
 - Up to 12 appointments per hour
 - Symptomatic
 - Asymptomatic first responders
 - OptumServe will bill insurance for those with insurance or bill the State for individuals without insurance

South Placer Fire District Employees with Signs and Symptoms of Covid-19

- Upon leaving work, the employee will be seen at SRMC



ER and or Occupational Health **"CALL FIRST" "Follow Medical Direction"**. A COVID-19 Test will be administered as soon as medically possible. The District may identify an alternate COVID -19 testing facility or site in addition to or in place of the ER or Occupational Health testing. This is to get test results returned in the minimum amount of time. The OptumServe testing described in the previous section is the fastest available testing method available to the District.

- Any employee who is sent home by a supervisor or manager or elects to isolate at the Employee Support Center with symptoms of COVID-19 shall be placed on paid administrative leave until the employee receives a negative COVID-19 test result.
- Any employee who voluntarily calls in sick to prevent the spread of COVID-19 or symptoms thereof and is ultimately determined to be positive for COVID-19, shall have any sick leave used converted to administrative leave.
- If needed, Station 16 will be closed, and Medic 16 moved to Station 17. This will be done at the order of the Fire Chief.

South Placer Fire District COVID-19 Disease Plan

- Station 16 will be utilized as an Employee Support Center, during isolation periods in the event an employee becomes symptomatic, this is an option to the employee. If the employee wishes, they may choose to isolate at home. Isolation at a District supported Employee Support Center will be provided until a negative COVID-19 Test is received or the employee is cleared by a physician to return to duty.
- Support to be provided at the Employee Support Center will include:
 - Utilities- Gas, Electricity, Etc.
 - Subsistence- Runners, Pick-up/Delivery, Stock Station with basic level needs.
 - Finance - District - As approved by Fire Chief
 - Communications- Station Phones / Radios - Emergency use
 - Personal Item assistance- Assist with obtaining personal Items
 - Medical Evaluation/Doctor visits- Supported with on-duty personnel and administration as needed.
 - **Note: Medical Care is not provided, if employee needs continual care the employee must seek medical care / treatment at a medical facility as direct by their health care professional. In an Emergency Situation Call 911.**
- The Employee Support Center will be monitored daily for any logistical needs.
- Logistical needs will be monitored and requested through the on-duty Battalion Chief and or Administrative Chief Officers.
- At the time more capacity is needed beyond which the Station 16 Support Center can accommodate, the Fire Chief may alter operations at other facilities to support the ongoing isolation of District employees. Commercial lodging facilities may be considered but the District faces many logistical restrictions with this option.
- The stations/employee support center will not be open to the public, no visitors or family will be allowed.

Employee & Family Support

If an employee is utilizing an Employee Support Center, the following units of the District are a support resource for the employee and their family members:

- Local 522 - South Placer Unit
- South Placer Fire Administrative Officers Association -SPFAOA
- South Placer Firefighters Association

South Placer Fire District COVID-19 Disease Plan

- South Placer Peer Support/Chaplain Service
- Chief Officers
- Employee Assistance Program (EAP)

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, JUNE 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Placer County Fire Service Issues:

Action Requested: Chief recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide.

Background: Since the Placer County funded Fire Services Regional Assessment and Improvement Plan (Citygate Study) was not adopted and published by Placer County and the South Placer Fire District successfully consolidated there have been a few recent developments. Staff recommends keeping this item on the agenda under information and discussion so the Chief can share information that arises in a timely manner with the Board.

Impact: Informational

Attachments: None

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE PROTECTION DISTRICT
PARS OPEB Trust Program

Account Report for the Period
4/1/2020 to 4/30/2020

Eric Walder
Fire Chief
South Placer Fire Protection District
6900 Eureka Rd.
Granite Bay, CA 95746

Account Summary

Source	Beginning Balance as of 4/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 4/30/2020
OPEB	\$1,076,901.21	\$0.00	\$74,109.82	\$636.02	\$0.00	\$0.00	\$1,150,375.01
Totals	\$1,076,901.21	\$0.00	\$74,109.82	\$636.02	\$0.00	\$0.00	\$1,150,375.01

Investment Selection

Source	
OPEB	Moderate HighMark PLUS

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	6.88%	-6.70%	-0.30%	4.60%	4.24%	-	5/31/2012

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees