

South Placer Fire District Board Meeting
September 09, 2020

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER THE SPFD BOARD MEETING WILL INCLUDE TELECONFERENCING/ONLINE ACCESS FOR PUBLIC PARTICIPATION.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of South Placer Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by accessing the **goto meeting** online application or telephone access by following the directions provided below.

Please join my meeting from your computer, tablet or smartphone.

September 2020 South Placer Fire District Board Meeting

Wed, September 09, 2020 7PM - 9PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/302348965> ← Use this link to access meeting online

You can also dial in using your phone.

United States: +1 (571) 317-3112 ← Use this phone # if accessing by phone

Access Code: 302-348-965 ← Then use this access code

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Note: The South Placer Fire District Board of Directors will be meeting at 6900 Eureka Rd, Granite Bay CA, 95746 in the Districts training room. Due to the rooms capacity and the need for social distancing, public access is solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Kathy Medeiros, Business Manager
6900 Eureka Rd Granite Bay, CA 95746
916-791-7059
kmediros@southplacerfire.org

AGENDA
SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Weds. September 09, 2020

1. **7:00 p.m. Regular Session - Public Access Online/Conference Call**
<https://global.gotomeeting.com/join/302348965> or +1 (571) 317-3112 Access Code: 302-348-965

2. Flag Salute

3. Public Comment

4. Closed Session - None

5. Consent Agenda (Single Motion Needed)

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

A. Approval of the Agenda

B. Approval of the Minutes

C. Authorization of Deposits:

Ambulance	\$165,894.19
Consolidated Mitigation Fees	29,357.94
Plans/Inspections	10,872.48
Cell Tower Leases	6,488.10
Workers Comp. Reimbursements	5,197.72
Uniform sales	87.15
Refunds/Reimbursements	999.55
Report Fees	<u>50.00</u>
TOTAL	<u>\$ 218,947.13</u>

D. Approval of the September 2020 Expenditures: \$ 911,032.05

E. Personnel Items

<u>Separations:</u>	None
<u>Promotions:</u>	None
<u>Reassignments:</u>	None
<u>New Hires:</u>	None
<u>Interns/Volunteers:</u>	None

6. Special Presentation

7. Old Business:

- A. Fiscal Year 2020/21 Final Budget Adoption: Staff recommends review and adoption of the final fiscal year 2020/21 budget. PG# 26
- B. Penryn Fire District Request for Service Proposal: The Chief recommends discussion and authorization to move forward toward a negotiation process with PFPD. PG# 35

C. Verizon Station 18 Cell Tower Lease: Staff recommends discussion and Board action to authorize the Chief to finish negotiating the extension of the Station 18 Verizon Cell Tower Lease Agreement. PG# 44

D. Station 18 New Truck Room Update: Staff recommends discussion on the proposed project and progress made to date. PG# 63

8. New Business:

A. Fiscal Year 2019/20 Draft Quarterly Budget Report: Staff recommends a short presentation on the status of the Draft 4th Quarter Fiscal Year 2019/20 unaudited final budget. PG# 64

B. Conflict of Interest Code Review and Update: Staff recommends review, discussion, and action to approve the District's updated Conflict of Interest Code Resolution. PG# 70

C. Dry Financing Request: Staff seeks approval to submit a dry financing application to the Placer County Treasurer's Office. PG# 76

D. Cal PERS 2021-22 Contribution Rate Increases and Employer Payment of Unfunded Liability Increases: Staff recommends review and discussion of the most recent Annual Valuation Reports received from CalPERS for the Districts four retirement plans. PG# 79

9. Information and Discussion:

A. Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. PG# 84

10. Correspondence

11. Chief's Report

12. Functions

13. Board/Staff Comments

14. Future Agenda Items

15. Adjournment

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Special Board Meeting Minutes
August 05, 2020

The South Placer Fire District Board of Directors Special Meeting was called to order on Wednesday, August 05, 2020 at 7:04 p.m. by President, Chris Gibson via teleconference connection <https://global.gotomeeting.com/join/318401245>.

Present:

Chris Gibson, President
Gary Grenfell, Vice-President
Sean Mullin, Clerk
Dave Harris, Director
Terri Ryland, Director
Russ Kelley, Director
Tom Millward, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder
Board Secretary, Kathy Medeiros
Deputy Chief, Karl Fowler
Battalion Chief, Jason Brooks
Battalion Chief, Matt Feeley
Captain Paramedic, Kelly Moretti
Captain Paramedic, Matt VanVoltinburg

Public Comment: None

New Business:

- A. Penryn Fire District Request for Service Proposal: The Chief recommends discussion and Board direction and input on moving forward with preparing an Administrative/Operational Service Proposal for Penryn Fire District or declining to submit a proposal. Chief Walder began that in 2015/16 a District Goal was to explore all administrative contracts and consolidating opportunities. The Penryn Fire District is losing their Fire Chief, Chief Higgins, after 30 years of service to Penryn. Chief Higgins has accepted a position at CalOES effective August 15th. The Board of Penryn Fire has submitted a request for proposal to both Cal Fire and South Placer Fire for Administrative services. Chief Walder continued that he would like to discuss with the Board before preparing and researching the matter. He noted that opportunities like these do not come around often and the District could consider helping our neighboring agency in the short term with a possible longer-term proposal in the future. At this time it is too early to talk or consider a consolidation. Only after a contract is successful for some time with Penryn

could a discussion be made for consolidation. Chief Walder expressed that he is ready to take on additional duties with the hope for additional short- and long-term opportunities for the South Placer Fire District. An administrative contract would begin at a one-year term initially. He continued that Chief Higgins did all administrative functions for Penryn and any new workload would need to be evaluated by office staff. Director Ryland recommended the Board approve Chief Walder to put together a proposal for services as it has worked out well in the past and could help out a struggling District. Director Gibson agreed that the Board should entertain the idea. Director Millward made a motion to authorize Chief Walder to create a proposal to bring to the August board meeting for action and approval. Director Mullin made a second to the motion. SAFF 522 President Chris Andrew expressed concern to the Board for the rushed timeline with little opportunities for additional communications with the bargaining unit. Shop Steward Matt VanVoltingburg expressed that the unit felt there was an additional burden on administration and would be counter production to our progress from the strategic plan. Chief Walder replied that he was fully aware of the District's priorities and noted that this was an Administrative Contract only and should not be impacting the District's operations. He continued that he would meet with SAFF 522 representative after this meeting to discuss the proposal should the board authorize the proposal to move forward. President Gibson asked the board to vote via roll call on the issue.

Rollcall:

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland, Millward Noes: None Abstain: None
Absent: None

There being no further business, the meeting adjourned at 7:34 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Kathy Medeiros
Board Secretary

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
August 12, 2020

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, August 12, 2020 at 7:00 p.m. by President, Chris Gibson via teleconference connection <https://global.gotomeeting.com/join/838163269>

Present:

Chris Gibson, President
Gary Grenfell, Vice-President
Sean Mullin, Clerk
Dave Harris, Director
Russ Kelley, Director
Terri Ryland, Director
Tom Millward, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Matt Feeley
Captain Paramedic, Matt VanVoltingburg
Firefighter Paramedic, Matt Hodges

Public Comment: Dane Wadle of the California Special Districts Association asked the Board to carefully consider and review the many upcoming bills in the State Legislature that will directly affect public agencies. Member of the public, Michael Johnson discussed the IAFF study on cell phone towers and their effects directly related to cancer rates in Firefighters. He asked the Board to consider the information for their current cell tower contracts.

Consent Agenda: Director Millward made a motion to approve the consent agenda; seconded by Director Grenfell. Carried

Ayes: Harris, Gibson, Millward, Ryland, Kelley, Mullin, Grenfell Noes: None Abstain: None
Absent: None

SPECIAL PRESENTATION

None

OLD BUSINESS

Fiscal Year 2020/21 Preliminary Budget Adoption: Staff recommends review of the Preliminary fiscal year 2020/21 budget. The Chief noted that there were few changes from last month's presented budget. Estimated expenditures in this budget include a spending plan of \$15.3 million and estimated revenues of \$13.7 million with \$1.859 directly spending from the facility reserves.

General revenues are estimated at \$12.9 million with salaries and benefits accounting for \$10.384 million or 83.5% of the budget. Other spending categories have been significantly reduced in order to balance the budget. Service and operations expenditures are at \$1.5 million. Adopting the preliminary budget will give the District time to adjust for the final approval in September.

Director Ryland made a motion to approve the Fiscal Year 2020/21 Preliminary Budget as presented in the board packet. The motion received a second from Director Harris. Carried

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland, Millward Noes: None Abstain: None
Absent: None

Penryn Fire District Request for Service Proposal: The Chief recommends discussion and action to authorize submittal of an Administrative and Battalion Chief service proposal to the Penryn Fire District. Chief Walder began that a special meeting was held to further discuss the proposal request on August 5th. The Board approved Chief Walder to move forward with preparing a proposal request at that time. With the departure of Chief Higgins, Penryn Fire is asking South Placer for a minimal proposal at this time. Chief Walder explained that the scope of the agency's needs are not yet known. A proposal estimated at \$165,000 that would cover fire prevention services, accounts payable and receivable, payroll, and Battalion Chief coverage was prepared. At this time the District is not prepared to take over operations immediately. More fact finding will be necessary in order to come to a more detailed final negotiation with the Penryn Fire Board of Directors. He continued that the Penryn District is covered by the Closest Resources Agreement at this time. Captain Matt VanVotenburg noted that the SAFF 522 bargaining unit was looking forward to working with the board and administration further on the proposal while they had previously emailed their concerns to the Fire Chief and the Board. Director Mullin made a motion to approve and authorize Chief Walder to submit the initial draft proposal for Administrative Services to Penryn Fire. The motion received a second from Director Ryland. Carried.

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland, Millward Noes: None Abstain: None
Absent: None

Verizon Station 18 Cell Tower Lease: Chief recommends discussion and Board action to authorize the Chief to finish negotiating the extension of the Station 18 Verizon Cell Tower Lease Agreement. Chief Walder began that with the Board's direction, negotiation for the Verizon Cell tower countered to \$1250 per month with six five year terms. The District's towers provide \$100,000 in revenue and also provides a generator at Station 18. Chief Walder asked the board about the concerns discussed in public comment, as he would table the issue at this time to provide more research at the next board meeting regarding any relevant correlation to cancer rates. Director Millward made a motion to defer the item until next month. Director Kelley made a second to the motion.

Ayes: Harris, Gibson, Grenfell, Kelley, Mullin, Ryland, Millward Noes: None Abstain: None
Absent: None

NEW BUSINESS

Fiscal Year 2020/21 District Goals: Staff recommends discussion on the 2020/21 District goals and possible action if Board warrants. The board has met annually to prepare and discuss goals in August every year. For this year the goal steward teams were making good progress on all District goals. Station 18 project is on hold at this time while the Board continues to look at the impact of

Covid on construction costs. The Safer Grant has been kept in compliance and a grant proposal has been sent for 2020/21 fiscal year as well. The Fiscal Responsibility team proposed moving forward with a ballot measure until the idea was deferred due to Covid. Chief Walder explained that at this time the District does not need to have a planning session for 2020/21. Moving forward the goal steward teams need to begin to reconvene and continue their work in progress. Chief Walder noted that this is for discussion at this time while the teams continue to make progress on the shared goals for the District.

INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Chief Walder began restrictions are still in place in Placer County with limitations on training and higher risks on calls. Chief Walder noted that he is monitoring the pandemic daily.

Placer County Fire Service Issues: Chief Walder recommends discussion on the latest developments in Placer County Fire Service delivery system and consolidation efforts countywide. It was noted a new Fire Chief has been hired in Rocklin. Chief Higgins has taken a position at OES as Deputy Chief of Fleet Operations. Formerly retired Chief Gow has taken over at Placer Hills for a period of 18 months. Placer County Chiefs are still meeting online due to the current pandemic.

Correspondence: A monthly statement for the month of June and the annual fiscal year from PARS Trust reflecting the recent activity to the OPEB account, a card of thanks to first responders.

Chief's Report:

- Fire at Sierra College Blvd. was a good stop
- Arson fire investigation from a boat fire
- St. 17 front truck ramp under construction nearing completion
- ESM today and met with SAFF 522 representatives and 522 President
- Four Budget presentations to interested personnel
- Auditors came out to do a pre-audit a few weeks ago. 9/21 & 9/22 full audit
- Testing has slowed down -20 candidates for Engineers written with 10 moving forward to practical test at end of month
- Training occurring with 10 employees or less
- Auto extrication training tomorrow

8:00 p.m. Adjourn to Closed Session: The Board of Directors adjourned to a closed session meeting for the following purposes: To discuss contract negotiations with Fire Chief, Deputy Chief, Division Chief, SPFAOA, Business Manager, Admin. Asst./Fire Inspector I, District Secretary (Pursuant to Govt. Code § 54957.6.))

8:21 p.m. reconvene from Closed Session: President Gibson reported that the Board has discussed the contract negotiations and no decision has been made and no action was taken.

Functions: None

Board/Staff Comments: None

Future Agenda Items: None

There being no further business to come before the Board, the meeting adjourned at 8:21 p.m. The next regular meeting will be held on Wednesday, September 09, 2020.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros

System: 9/2/2020 12:12:16 PM
User Date: 9/2/2020

South Placer Fire District
CHECKBOOK REGISTER REPORT
Bank Reconciliation

Page: 1
User ID: kmedeiros

Ranges:	From:	To:	From:	To:
Checkbook ID	First	Last	Number	First
Description	First	Last	Date	8/6/2020
User-Defined 1	First	Last	Type	Check

Sorted By: Date
Include Trx: Reconciled, Unreconciled

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
PLACER COUNTY	County Of Placer		\$1,838,559.37
23877	8/25/2020	CHK P.E.R.S Yes	PMTRX00001359 \$643,926.00
23878	9/1/2020	CHK California Assn of Prefessio No	PMCHK00000899 \$1,268.50
23879	9/1/2020	CHK California Assn of Prefessio No	PMCHK00000899 \$59.00
23880	9/1/2020	CHK NGLIC C/O Superior Vision Se No	PMCHK00000899 \$897.08
23881	9/1/2020	CHK P.E.R.S No	PMCHK00000899 \$1,400.00
23882	9/1/2020	CHK P.E.R.S No	PMCHK00000899 \$89,364.82
23883	9/1/2020	CHK PRINCIPAL MUTUAL No	PMCHK00000899 \$6,736.58
23884	9/1/2020	CHK Sacramento Area Fire Fighter No	PMCHK00000899 \$1,926.21
23885	9/1/2020	CHK Sacramento Area Fire Fighter No	PMCHK00000899 \$1,926.21
23886	9/1/2020	CHK SPFAOA No	PMCHK00000899 \$75.00
23887	9/1/2020	CHK SPFAOA No	PMCHK00000899 \$75.00
23888	9/1/2020	CHK TASC/ Total Admin Service No	PMCHK00000899 \$6,380.66
23889	9/1/2020	CHK TASC/ Total Admin Service No	PMCHK00000899 \$6,380.66
23890	9/1/2020	CHK TASC/ Total Admin Service No	PMCHK00000899 \$219.52
23891	9/1/2020	CHK Voya Financial Trust Co. No	PMCHK00000899 \$12,367.88
23892	9/1/2020	CHK Voya Financial Trust Co. No	PMCHK00000899 \$12,267.18
16 Transaction(s)			\$785,270.30 \$0.00

WELLS FARGO OP	Wells Fargo Operating Account		\$111,833.00
25785	8/19/2020	CHK Ruslan Pugach No	PMCHK00000897 \$400.00
25786	8/19/2020	CHK Afforda-Test No	PMCHK00000898 \$1,167.00
25787	8/19/2020	CHK ACE HARDWARE No	PMCHK00000898 \$259.50
25788	8/19/2020	CHK Air West Filtration No	PMCHK00000898 \$1,273.04
25789	8/19/2020	CHK AUBURN TIRE SERVICE No	PMCHK00000898 \$39.95
25790	8/19/2020	CHK Ben's Door and Gate No	PMCHK00000898 \$3,075.00
25791	8/19/2020	CHK BURTONS FIRE APPARATUS No	PMCHK00000898 \$309.79
25792	8/19/2020	CHK BART INDUSTRIES No	PMCHK00000898 \$389.79
25793	8/19/2020	CHK CAPITAL CLUTCH & BRAKE No	PMCHK00000898 \$411.91
25794	8/19/2020	CHK CELL ENERGY No	PMCHK00000898 \$433.48
25795	8/19/2020	CHK CIT Technology Fin Serv. Inc No	PMCHK00000898 \$1,097.93
25796	8/19/2020	CHK Central California Consultin No	PMCHK00000898 \$3,000.00
25797	8/19/2020	CHK DAWSON OIL No	PMCHK00000898 \$1,018.24
25798	8/19/2020	CHK DRIVELINE SVC. OF SAC. No	PMCHK00000898 \$433.50
25799	8/19/2020	CHK De Lage Landen Financial Ser No	PMCHK00000898 \$279.02
25800	8/19/2020	CHK Ed's Stump Grinding No	PMCHK00000898 \$125.00
25801	8/19/2020	CHK GRAINGER, W.W. No	PMCHK00000898 \$76.36
25802	8/19/2020	CHK Gold Country Water No	PMCHK00000898 \$392.30
25803	8/19/2020	CHK GOLD COUNTRY MEDIA No	PMCHK00000898 \$5,863.59
25804	8/19/2020	CHK Golden State Emergency Vehic No	PMCHK00000898 \$3,651.41
25805	8/19/2020	CHK Hunt and Sons, Inc No	PMCHK00000898 \$2,704.47
25806	8/19/2020	CHK HARRIS INDUSTRIAL GASES No	PMCHK00000898 \$411.72
25807	8/19/2020	CHK Interwest Consulting Group No	PMCHK00000898 \$743.75
25808	8/19/2020	CHK JRB Pest and Sanitation No	PMCHK00000898 \$170.00
25809	8/19/2020	CHK Kingsley Bogard, LLP No	PMCHK00000898 \$2,408.80
25810	8/19/2020	CHK LIFE ASSIST No	PMCHK00000898 \$35.50
25811	8/19/2020	CHK Lexipol, LLC No	PMCHK00000898 \$9,307.00
25812	8/19/2020	CHK Mission Uniform Services No	PMCHK00000898 \$137.55
25813	8/19/2020	CHK NETWORK DESIGN ASSOC No	PMCHK00000898 \$1,072.00
25814	8/19/2020	CHK PLACER CO. DEPT. OF PUBLIC W No	PMCHK00000898 \$240.00

Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
25815	8/19/2020	CHK	Quill Corporation	No PMCHK00000898	\$127.34	
25816	8/19/2020	CHK	Recology Auburn Placer	No PMCHK00000898	\$653.83	
25817	8/19/2020	CHK	Recology Auburn Placer - Deb	No PMCHK00000898	\$143.82	
25818	8/19/2020	CHK	R&S Tractor Service	No PMCHK00000898	\$1,370.40	
25819	8/19/2020	CHK	Sierra-Sacramento Valley EMS	No PMCHK00000898	\$1,905.50	
25820	8/19/2020	CHK	STRYKER-Sales Corp	No PMCHK00000898	\$7,774.95	
25821	8/19/2020	CHK	Consolidated Communications	No PMCHK00000898	\$2,390.23	
25822	8/19/2020	CHK	SAMBA Holdings Inc	No PMCHK00000898	\$61.16	
25823	8/19/2020	CHK	Sprint	No PMCHK00000898	\$119.37	
25824	8/19/2020	CHK	TIFCO INDUSTRIES	No PMCHK00000898	\$291.07	
25825	8/19/2020	CHK	TIAA Commercial Finance, Inc	No PMCHK00000898	\$2,443.49	
25826	8/19/2020	CHK	US Bank Corporate Payment Sy	No PMCHK00000898	\$4,485.97	
25827	8/19/2020	CHK	Verizon Wireless	No PMCHK00000898	\$397.23	
25828	8/19/2020	CHK	Veritiv Operating Company	No PMCHK00000898	\$2,717.35	
25829	8/19/2020	CHK	WITTMAN ENTERPRISES, LLC	No PMCHK00000898	\$3,631.74	
25830	9/1/2020	CHK	Gavin R. Gollnick	No PMCHK00000900	\$10,058.08	
25831	9/2/2020	CHK	AT & T	No PMCHK00000901	\$157.08	
25832	9/2/2020	CHK	AT & T / T-1 Lines	No PMCHK00000901	\$1,123.93	
25833	9/2/2020	CHK	AUBURN TIRE SERVICE	No PMCHK00000901	\$1,051.05	
25834	9/2/2020	CHK	AT&T Mobility - FirstNet	No PMCHK00000901	\$1,176.96	
25835	9/2/2020	CHK	BART INDUSTRIES	No PMCHK00000901	\$395.53	
25836	9/2/2020	CHK	CIT Technology Fin Serv. Inc	No PMCHK00000901	\$1,097.93	
25837	9/2/2020	CHK	DAWSON OIL	No PMCHK00000901	\$688.94	
25838	9/2/2020	CHK	De Lage Landen Financial Ser	No PMCHK00000901	\$279.02	
25839	9/2/2020	CHK	FOLSOM LAKE FORD	No PMCHK00000901	\$1,806.53	
25840	9/2/2020	CHK	GRAINGER, W.W.	No PMCHK00000901	\$211.33	
25841	9/2/2020	CHK	Golden State Emergency Vehic	No PMCHK00000901	\$69.99	
25842	9/2/2020	CHK	Hunt and Sons, Inc	No PMCHK00000901	\$2,861.23	
25843	9/2/2020	CHK	INLAND BUSINESS SYSTEMS	No PMCHK00000901	\$30.63	
25844	9/2/2020	CHK	JRB Pest and Sanitation	No PMCHK00000901	\$125.00	
25845	9/2/2020	CHK	Kingsley Bogard, LLP	No PMCHK00000901	\$3,168.00	
25846	9/2/2020	CHK	Kronos Inc	No PMCHK00000901	\$2,976.72	
25847	9/2/2020	CHK	LIFE ASSIST	No PMCHK00000901	\$5,375.82	
25848	9/2/2020	CHK	NETWORK ENVIRONMENTAL SYSTEM	No PMCHK00000901	\$780.00	
25849	9/2/2020	CHK	PG & E	No PMCHK00000901	\$8,200.18	
25850	9/2/2020	CHK	PLACER COUNTY WATER	No PMCHK00000901	\$153.63	
25851	9/2/2020	CHK	PITNEY BOWES GLOBAL FINANCIA	No PMCHK00000901	\$164.55	
25852	9/2/2020	CHK	Quill Corporation	No PMCHK00000901	\$453.05	
25853	9/2/2020	CHK	RAMOS ENVIRONMENTAL SVC.	No PMCHK00000901	\$209.14	
25854	9/2/2020	CHK	Rydell, Anthony	No PMCHK00000901	\$200.00	
25855	9/2/2020	CHK	SCI Consulting Group	No PMCHK00000901	\$6,323.87	
25856	9/2/2020	CHK	STERICYCLE INC	No PMCHK00000901	\$266.44	
25857	9/2/2020	CHK	TIFCO INDUSTRIES	No PMCHK00000901	\$59.21	
25858	9/2/2020	CHK	WITTMAN ENTERPRISES, LLC	No PMCHK00000901	\$6,856.86	

74 Transaction(s) \$125,761.75 \$0.00

90 Total Transaction(s)

System: 9/2/2020 12:14:42 PM
User Date: 9/2/2020

South Placer Fire District
CHECK DISTRIBUTION REPORT
Payables Management

Page: 1
User ID: kmedeiros

Ranges:	From:	To:	Checkbook ID	From:	To:
Vendor ID	First	Last	PLACER COUNTY	PLACER COUNTY	WELLS FARGO OP
Vendor Name	First	Last	Check Number	First	Last
Check Date	8/6/2020	9/2/2020			

Sorted By: Checkbook ID

Distribution Types Included: PURCH

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
P101 31909	P.E.R.S 31909	PLACER COUNTY PERS UAL 2020-21	23877 \$643,926.00	8/25/2020	\$643,926.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-1302-000	PERS Pension Lump Sum Payment		\$2,235.00	\$0.00
	PURCH 0-000-1302-000	PERS Pension Lump Sum Payment		\$50,598.00	\$0.00
	PURCH 0-000-1302-000	PERS Pension Lump Sum Payment		\$587,904.00	\$0.00
	PURCH 0-000-1302-000	PERS Pension Lump Sum Payment		\$3,189.00	\$0.00
C273 31910	California Assn of Prefessiona 9/2020 LTD	PLACER COUNTY 9-2020 Safety LTD	23878 \$1,268.50	9/1/2020	\$1,268.50
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$29.50	\$0.00
	PURCH 0-000-0215-000	Group Insurance Payable		\$1,239.00	\$0.00
C273 31911	California Assn of Prefessiona 9/2020 NS LTD	PLACER COUNTY 9-2020 NSafety LTD	23879 \$59.00	9/1/2020	\$59.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$59.00	\$0.00
N115 31912	NGLIC C/O Superior Vision Serv 434618	PLACER COUNTY 9-2020 Vision premium	23880 \$897.08	9/1/2020	\$897.08
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$897.08	\$0.00
P101 31913	P.E.R.S 100000016150354	PLACER COUNTY GASB 68 reports	23881 \$1,400.00	9/1/2020	\$1,400.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$1,400.00	\$0.00
P101 31914	P.E.R.S 16144825	PLACER COUNTY September 2020 premium	23882 \$89,364.82	9/1/2020	\$89,364.82
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$22,547.98	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$48,257.08	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$18,559.76	\$0.00
P159 31915	PRINCIPAL MUTUAL 9-2020 DENTAL	PLACER COUNTY September 2020 Dental premiu	23883 \$6,736.58	9/1/2020	\$6,736.58
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$6,736.58	\$0.00
S043 31916	Sacramento Area Fire Fighters PP04 UNION 2020	PLACER COUNTY EE Union dues PP 4	23884 \$1,926.21	9/1/2020	\$1,926.21
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$1,926.21	\$0.00

12 Credit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
S043 31917	Sacramento Area Fire Fighters PP05 UNION 2020 Type Account PURCH 0-000-0218-000	PLACER COUNTY EE Union dues PP 5 Description Union Dues Payable	23885 \$1,926.21	9/1/2020 Debit \$1,926.21	\$1,926.21 Credit \$0.00
S233 31918	SPFAOA PP04 SPFAOA 2020 Type Account PURCH 0-000-0218-000	PLACER COUNTY SPFAOA dues PP 4 Description Union Dues Payable	23886 \$75.00	9/1/2020 Debit \$75.00	\$75.00 Credit \$0.00
S233 31919	SPFAOA PP05 SPFAOA 2020 Type Account PURCH 0-000-0218-000	PLACER COUNTY SPFAOA dues PP 5 Description Union Dues Payable	23887 \$75.00	9/1/2020 Debit \$75.00	\$75.00 Credit \$0.00
T160 31920	TASC/ Total Admin Service PP04 DC/MR 2020 Type Account PURCH 0-000-0216-000 PURCH 0-000-1550-000 PURCH 0-000-1550-000	PLACER COUNTY EE/ER DC/MR PP 04 Description Flexible Benefits Payable Agency Share Insurance Agency Share Insurance	23888 \$6,380.66	9/1/2020 Debit \$1,387.37 \$4,463.86 \$529.43	\$6,380.66 Credit \$0.00 \$0.00 \$0.00
T160 31921	TASC/ Total Admin Service PP05 DC/MR 2020 Type Account PURCH 0-000-0216-000 PURCH 0-000-1550-000 PURCH 0-000-1550-000	PLACER COUNTY EE/ER DC/MR PP 05 Description Flexible Benefits Payable Agency Share Insurance Agency Share Insurance	23889 \$6,380.66	9/1/2020 Debit \$1,175.85 \$4,675.38 \$529.43	\$6,380.66 Credit \$0.00 \$0.00 \$0.00
T160 31922	TASC/ Total Admin Service IN1825559 Type Account PURCH 0-000-0215-000	PLACER COUNTY 10/1/20-10/31/20 Admin Fees Description Group Insurance Payable	23890 \$219.52	9/1/2020 Debit \$219.52	\$219.52 Credit \$0.00
V125 31923	Voya Financial Trust Co. PP04 DEF COMP 2020 Type Account PURCH 0-000-0214-000 PURCH 0-000-0214-000	PLACER COUNTY EE/ER Def Comp PP 04 Description 457 Deferred Comp. Payable 457 Deferred Comp. Payable	23891 \$12,367.88	9/1/2020 Debit \$11,467.76 \$900.12	\$12,367.88 Credit \$0.00 \$0.00
V125 31924	Voya Financial Trust Co. PP05 DEF COMP 2020 Type Account PURCH 0-000-0214-000 PURCH 0-000-0214-000	PLACER COUNTY EE/ER Def Comp PP 05 Description 457 Deferred Comp. Payable 457 Deferred Comp. Payable	23892 \$12,267.18	9/1/2020 Debit \$11,367.06 \$900.12	\$12,267.18 Credit \$0.00 \$0.00
P213 31907	Ruslan Pugach JULY 20 STIPEND Type Account PURCH 0-000-1005-000	WELLS FARGO OP July stipend Description Extra Help	25785 \$400.00	8/19/2020 Debit \$400.00	\$400.00 Credit \$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
A120	Afforda-Test	WELLS FARGO OP	25786	8/19/2020	\$1,167.00
31836	40289	Tank testing, hose	\$690.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-003	Station 19 Fuel	\$690.00	\$0.00	
31837	40288	Tank test, hose	\$477.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-001	Station 17 Fuel	\$477.00	\$0.00	
A164	ACE HARDWARE	WELLS FARGO OP	25787	8/19/2020	\$259.50
31830	024383	Baar & chain oil, fuel	\$96.44		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-001	6900 Eureka Road	\$96.44	\$0.00	
31831	024410	Cleaner	\$32.15		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd	\$32.15	\$0.00	
31832	024455	Trimmer line	\$16.08		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-006	4650 East Roseville Parkway	\$16.08	\$0.00	
31833	024460	Spray paint, cleaner	\$43.93		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd	\$43.93	\$0.00	
31834	024463	PVC pipe	\$1.21		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-005	3505 Auburn Folsom Road	\$1.21	\$0.00	
31835	024474	Trimmer line, Roundup	\$69.69		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-001	6900 Eureka Road	\$69.69	\$0.00	
A197	Air West Filtration	WELLS FARGO OP	25788	8/19/2020	\$1,273.04
31838	AWF200708	Transmitter, magnetic base	\$1,273.04		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-710	2006 Freightliner/Hi-Tech BR19	\$1,273.04	\$0.00	
A211	AUBURN TIRE SERVICE	WELLS FARGO OP	25789	8/19/2020	\$39.95
31839	120998	Alignment	\$39.95		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-014	2008 Ford F150 4X4	\$39.95	\$0.00	
B106	Ben's Door and Gate	WELLS FARGO OP	25790	8/19/2020	\$3,075.00
31843	31843	Door motor operator replaced	\$3,075.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-005	3505 Auburn Folsom Road	\$3,075.00	\$0.00	
B138	BURTONS FIRE APPARATUS	WELLS FARGO OP	25791	8/19/2020	\$309.79

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31844	S49778	qlf indicator	\$31.64		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-815	2013 HME/Aherns-Fox Engine OES 380	\$31.64	\$0.00	
31845	S49815	Pole mount PAC brackets	\$172.13		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-604	2008 Ford F550 4x4 Westmark Type 4	\$172.13	\$0.00	
31846	S49817	Injector check valve	\$106.02		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-815	2013 HME/Aherns-Fox Engine OES 380	\$106.02	\$0.00	
B147	BART INDUSTRIES	WELLS FARGO OP 25792	8/19/2020	\$389.79	
31840	565773	Air filters	\$80.67		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-508	2017 Ford E450 Medix Type III	\$80.67	\$0.00	
31841	564658	Ground lights, filters	\$238.93		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-815	2013 HME/Aherns-Fox Engine OES 380	\$238.93	\$0.00	
31842	565745	Lamps, bullseye repair kit	\$70.19		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-017	2016 Ford BC Vehicle	\$70.19	\$0.00	
C115	CAPITAL CLUTCH & BRAKE	WELLS FARGO OP 25793	8/19/2020	\$411.91	
31847	1625085	Tie rod ends	\$411.91		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-815	2013 HME/Aherns-Fox Engine OES 380	\$411.91	\$0.00	
C204	CELL ENERGY	WELLS FARGO OP 25794	8/19/2020	\$433.48	
31848	301801	Group 65 batteries	\$433.48		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$433.48	\$0.00	
C251	CIT Technology Fin Serv. Inc	WELLS FARGO OP 25795	8/19/2020	\$1,097.93	
31850	35942170	Copier lease 1	\$1,097.93		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.	\$1,097.93	\$0.00	
C271	Central California Consulting,	WELLS FARGO OP 25796	8/19/2020	\$3,000.00	
31849	017	Grant writing, qtrly billing	\$3,000.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-000	Legal/Consulting Fees	\$3,000.00	\$0.00	
D101	DAWSON OIL	WELLS FARGO OP 25797	8/19/2020	\$1,018.24	
31853	402770	Monthly billing	\$479.65		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-000	Fuel & Oil	\$479.65	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31854	410298, 414971	Monthly billing	\$538.59		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-000	Fuel & Oil	\$538.59	\$0.00	
D109	DRIVELINE SVC. OF SAC.	WELLS FARGO OP 25798		8/19/2020	\$433.50
31856	370920	U-joints, nuts, bearings	\$433.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-814	2005 Spartan Hi-Tech Type One Engin	\$433.50	\$0.00	
D144	De Lage Landen Financial Servi	WELLS FARGO OP 25799		8/19/2020	\$279.02
31855	68895548	Copier lease 2	\$279.02		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.	\$279.02	\$0.00	
E131	Ed's Stump Grinding	WELLS FARGO OP 25800		8/19/2020	\$125.00
31857	31857	Stump grinding	\$125.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd	\$125.00	\$0.00	
G110	GRAINGER, W.W.	WELLS FARGO OP 25801		8/19/2020	\$76.36
31863	9604414129	Air cylinder	\$76.36		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$76.36	\$0.00	
G158	Gold Country Water	WELLS FARGO OP 25802		8/19/2020	\$392.30
31861	31861	Monthly billing	\$392.30		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies	\$392.30	\$0.00	
G167	GOLD COUNTRY MEDIA	WELLS FARGO OP 25803		8/19/2020	\$5,863.59
31858	112606	EMS Ordinance publication	\$883.59		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$883.59	\$0.00	
31859	111865	Prevention fees notice	\$2,490.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-001	Prevention Consulting Fees	\$2,490.00	\$0.00	
31860	111866	Prevention fees notice	\$2,490.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-001	Prevention Consulting Fees	\$2,490.00	\$0.00	
G204	Golden State Emergency Vehicle	WELLS FARGO OP 25804		8/19/2020	\$3,651.41
31862	WI002033	Hydraulic pump	\$3,651.41		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-711	2013 Freightliner/ BR17	\$3,651.41	\$0.00	
H130	Hunt and Sons, Inc	WELLS FARGO OP 25805		8/19/2020	\$2,704.47
31868	572584	Gasoline, diesel	\$1,607.32		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-001	Station 17 Fuel	\$1,607.32	\$0.00	

System: 9/2/2020 12:14:42 PM
 User Date: 9/2/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 6
 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31869	572586	Gasoline, diesel	\$1,097.15		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-003	Station 19 Fuel	\$1,097.15	\$0.00	
H141	HARRIS INDUSTRIAL GASES	WELLS FARGO OP	25806	8/19/2020	\$411.72
31864	01817265	Cylinder rental	\$219.08		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$219.08	\$0.00	
31865	01817405	Cylinder rental	\$45.17		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$45.17	\$0.00	
31866	01817296	Cylinder rental	\$147.47		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$147.47	\$0.00	
I134	Interwest Consulting Group	WELLS FARGO OP	25807	8/19/2020	\$743.75
31870	61967	July services	\$743.75		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-001	Prevention Consulting Fees	\$743.75	\$0.00	
J128	JRB Pest and Sanitation	WELLS FARGO OP	25808	8/19/2020	\$170.00
31871	46838	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-005	3505 Auburn Folsom Road	\$85.00	\$0.00	
31872	46839	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-001	6900 Eureka Road	\$85.00	\$0.00	
K127	Kingsley Bogard, LLP	WELLS FARGO OP	25809	8/19/2020	\$2,408.80
31873	26005	June services	\$2,408.80		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2010-000	Labor Legal Fees	\$2,408.80	\$0.00	
L107	LIFE ASSIST	WELLS FARGO OP	25810	8/19/2020	\$35.50
31875	1023594	Lidocaine, Amiodarone	\$35.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$35.50	\$0.00	
L141	Lexipol, LLC	WELLS FARGO OP	25811	8/19/2020	\$9,307.00
31874	INV4389	Annual policy manual	\$9,307.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-000	Legal/Consulting Fees	\$9,307.00	\$0.00	
M101	Mission Uniform Services	WELLS FARGO OP	25812	8/19/2020	\$137.55
31876	512761799	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31877	512810671	Weekly billing	\$27.51		
Type	Account	Description		Debit	Credit
PURCH	0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
31878	512850750	Weekly billing	\$27.51		
Type	Account	Description		Debit	Credit
PURCH	0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
31879	512895707	Weekly billing	\$27.51		
Type	Account	Description		Debit	Credit
PURCH	0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
31880	512941073	Weekly billing	\$27.51		
Type	Account	Description		Debit	Credit
PURCH	0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP	25813	8/19/2020	\$1,072.00
31881	78121	IT consulting	\$32.50		
Type	Account	Description		Debit	Credit
PURCH	0-000-2122-001	Software Support		\$32.50	\$0.00
31882	78236	IT consulting	\$32.50		
Type	Account	Description		Debit	Credit
PURCH	0-000-2122-001	Software Support		\$32.50	\$0.00
31883	78284	IT consulting	\$390.00		
Type	Account	Description		Debit	Credit
PURCH	0-000-2122-001	Software Support		\$390.00	\$0.00
31884	78359	Software subscriptions	\$617.00		
Type	Account	Description		Debit	Credit
PURCH	0-000-2122-001	Software Support		\$617.00	\$0.00
P118	PLACER CO. DEPT. OF PUBLIC WKS	WELLS FARGO OP	25814	8/19/2020	\$240.00
31885	CI061007	Traffic signal maintenance	\$240.00		
Type	Account	Description		Debit	Credit
PURCH	0-000-2225-003	7070 Auburn Folsom Road		\$240.00	\$0.00
Q004	Quill Corporation	WELLS FARGO OP	25815	8/19/2020	\$127.34
31886	8993184	Printer toner	\$90.08		
Type	Account	Description		Debit	Credit
PURCH	0-000-2129-000	Office Supplies/Computer		\$90.08	\$0.00
31887	9509673	Disinfectant wipes	\$37.26		
Type	Account	Description		Debit	Credit
PURCH	0-000-2129-000	Office Supplies/Computer		\$37.26	\$0.00
R129	Recology Auburn Placer	WELLS FARGO OP	25816	8/19/2020	\$53.83

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31889	63468250	Monthly billing - Sta 15	\$31.64		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.64	\$0.00
31890	63469522	Monthly billing - Sta 16	\$31.64		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.64	\$0.00
31891	63467930	Monthly billing - Sta 17	\$527.27		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$527.27	\$0.00
31892	63481659	Monthly billing - Sta 19	\$31.64		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.64	\$0.00
31893	63481634	Monthly billing - Sta 20	\$31.64		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.64	\$0.00
R173	Recology Auburn Placer - Debris	WELLS FARGO OP	25817	8/19/2020	\$143.82
31894	315830	Debris box	\$143.82		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$143.82	\$0.00
R179	R&S Tractor Service	WELLS FARGO OP	25818	8/19/2020	\$1,370.40
31888	31888	Rock & debris cleanup	\$1,370.40		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$1,370.40	\$0.00
S131	Sierra-Sacramento Valley EMS	WELLS FARGO OP	25819	8/19/2020	\$1,905.50
31896	SPFD 2019-20 EOA	EOA fees, FY 2019/20	\$1,905.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,905.50	\$0.00
S155	STRYKER-Sales Corp	WELLS FARGO OP	25820	8/19/2020	\$7,774.95
31898	3097942M	Procure 3 yr agreement	\$7,774.95		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$7,774.95	\$0.00
S282	Consolidated Communications In	WELLS FARGO OP	25821	8/19/2020	\$2,390.23
31851	31851	Monthly billing	\$154.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$154.00	\$0.00
31852	31852	Monthly billing	\$2,236.23		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$2,236.23	\$0.00
S286	SAMBA Holdings Inc	WELLS FARGO OP	25822	8/19/2020	\$61.16

System: 9/2/2020 12:14:42 PM
User Date: 9/2/2020

South Placer Fire District
CHECK DISTRIBUTION REPORT
Payables Management

Page: 9
User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31895	INV00405655	Driver monitoring	\$61.16		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$61.16	\$0.00	
S298	Sprint	WELLS FARGO OP 25823	8/19/2020	\$119.37	
31897	467197811-153	Monthly billing	\$119.37		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$119.37	\$0.00	
T117	TIFCO INDUSTRIES	WELLS FARGO OP 25824	8/19/2020	\$291.07	
31900	71569080	Air brake & PTC fittings	\$136.78		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$136.78	\$0.00	
31901	71572639	Fittings, terminals, etc	\$154.29		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$154.29	\$0.00	
T144	TIAA Commercial Finance, Inc	WELLS FARGO OP 25825	8/19/2020	\$2,443.49	
31899	7418262	DocuWare	\$2,443.49		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-000	Legal/Consulting Fees	\$2,443.49	\$0.00	
U109	US Bank Corporate Payment Syst	WELLS FARGO OP 25826	8/19/2020	\$4,485.97	
31908	31908	Monthly billing	\$4,485.97		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$195.00	\$0.00	
	PURCH 0-000-2030-000	Memberships/Subscriptions	\$576.43	\$0.00	
	PURCH 0-000-2037-001	6900 Eureka Road	\$48.19	\$0.00	
	PURCH 0-000-2037-003	7070 Auburn Folsom Road	\$110.72	\$0.00	
	PURCH 0-000-2037-005	3505 Auburn Folsom Road	\$122.23	\$0.00	
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway	\$125.22	\$0.00	
	PURCH 0-000-2037-016	Station 16 Olive Ranch	\$105.36	\$0.00	
	PURCH 0-000-2037-028	Station 28	\$250.45	\$0.00	
	PURCH 0-000-2039-000	Business/Conference	\$0.00	\$1,615.00	
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies	\$811.24	\$0.00	
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies	\$173.26	\$0.00	
	PURCH 0-000-2122-001	Software Support	\$139.98	\$0.00	
	PURCH 0-000-2123-001	Prevention Misc. Supplies	\$51.13	\$0.00	
	PURCH 0-000-2124-000	Fuel & Oil	\$59.06	\$0.00	
	PURCH 0-000-2127-000	Medical Supplies	\$580.62	\$0.00	
	PURCH 0-000-2129-000	Office Supplies/Computer	\$45.57	\$0.00	
	PURCH 0-000-2221-000	Radio Repair	\$8.25	\$0.00	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$56.37	\$0.00	
	PURCH 0-000-2222-208	2004 Ford Taurus	\$34.95	\$0.00	
	PURCH 0-000-2225-001	6900 Eureka Road	\$61.83	\$0.00	
	PURCH 0-000-2225-003	7070 Auburn Folsom Road	\$1,366.37	\$0.00	
	PURCH 0-000-2225-006	4650 East Roseville Parkway	\$26.92	\$0.00	
	PURCH 0-000-2225-016	5300 Olive Ranch Road	\$1,090.00	\$0.00	
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd	\$36.07	\$0.00	
	PURCH 0-000-4462-000	Firefighting Equipment	\$25.75	\$0.00	
V114	Verizon Wireless	WELLS FARGO OP 25827	8/19/2020	\$397.23	
31903	9859787428	Monthly billing	\$55.14		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$55.14	\$0.00	

20
Credit

System: 9/2/2020 12:14:42 PM
 User Date: 9/2/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 10
 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
31904	9859787468	Monthly billing	\$342.09		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$342.09	\$0.00	
V123	Veritiv Operating Company	WELLS FARGO OP	25828	8/19/2020	\$2,717.35
31902	628-33690765	Towels, TP, detergent	\$2,717.35		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies	\$2,717.35	\$0.00	
W121	WITTMAN ENTERPRISES, LLC	WELLS FARGO OP	25829	8/19/2020	\$3,631.74
31905	2006046	June services	\$3,631.74		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2025-000	Ambulance Billing Services	\$3,631.74	\$0.00	
G172	Gavin R. Gollnick	WELLS FARGO OP	25830	9/1/2020	\$10,058.08
31925	AUG 20 STIPEND	August Stipend	\$100.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1005-000	Extra Help	\$100.00	\$0.00	
31926	AUG 20 OES	August OES Pay	\$9,958.08		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1005-000	Extra Help	\$9,958.08	\$0.00	
A163	AT & T	WELLS FARGO OP	25831	9/2/2020	\$157.08
31927	X08252020	Monthly billing	\$157.08		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$157.08	\$0.00	
A168	AT & T / T-1 Lines	WELLS FARGO OP	25832	9/2/2020	\$1,123.93
31928	08252020	Monthly billing	\$1,123.93		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$1,123.93	\$0.00	
A211	AUBURN TIRE SERVICE	WELLS FARGO OP	25833	9/2/2020	\$1,051.05
31929	121270	Tires	\$1,051.05		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-711	2013 Freightliner/ BR17	\$1,051.05	\$0.00	
A229	AT&T Mobility - FirstNet	WELLS FARGO OP	25834	9/2/2020	\$1,176.96
31969	16788903	Monthly billing	\$1,176.96		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$1,176.96	\$0.00	
B147	BART INDUSTRIES	WELLS FARGO OP	25835	9/2/2020	\$395.53
31930	566880	Fuel filters	\$139.21		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-000	Fuel & Oil	\$139.21	\$0.00	
31931	566897	Oil, oil filters	\$132.93		
	Type Account	Description	Debit	Credit	

System: 9/2/2020 12:14:42 PM
 User Date: 9/2/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 11
 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2222-014	2008 Ford F150 4X4		\$132.93	\$0.00
31932	568077	Windshield kit, hydraulic fl	\$71.91		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-301	Truck 17 100' Aerial		\$71.91	\$0.00
31933	544598	Transmission fluid filter	\$51.48		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$51.48	\$0.00
C251	CIT Technology Fin Serv. Inc	WELLS FARGO OP 25836		9/2/2020	\$1,097.93
31934	36131632	Copier lease 1	\$1,097.93		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$1,097.93	\$0.00
D101	DAWSON OIL	WELLS FARGO OP 25837		9/2/2020	\$688.94
31935	417660	Monthly billing	\$688.94		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-000	Fuel & Oil		\$688.94	\$0.00
D144	De Lage Landen Financial Servi	WELLS FARGO OP 25838		9/2/2020	\$279.02
31936	69223403	Copier lease 2	\$279.02		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$279.02	\$0.00
F109	FOLSOM LAKE FORD	WELLS FARGO OP 25839		9/2/2020	\$1,806.53
31937	686620	Axles, seal kits	\$690.11		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-016	LFPD Ford Expedition		\$690.11	\$0.00
31938	FOTS919581	Oil leak repair	\$1,116.42		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-011	2003 Crown Victoria		\$1,116.42	\$0.00
G110	GRAINGER, W.W.	WELLS FARGO OP 25840		9/2/2020	\$211.33
31940	9610749807	Ball valve, elbow, tee, nipp	\$86.23		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-604	2008 Ford F550 4x4 Westmark Type 4		\$86.23	\$0.00
31941	9610804750	Ball valve, tee. elbow, nipp	\$93.46		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-603	2008 Ford F550 4x4 Westmark Type 4		\$93.46	\$0.00
31942	9612162058	Diesel fuel biocide	\$31.64		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-000	Fuel & Oil		\$31.64	\$0.00
G204	Golden State Emergency Vehicle	WELLS FARGO OP 25841		9/2/2020	\$69.99
31939	CI023941	Rear marker lights	\$69.99		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-828	2018 Pierce Engine 18		\$69.99	\$0.00

System: 9/2/2020 12:14:42 PM
 User Date: 9/2/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 12
 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
H130 31943	Hunt and Sons, Inc 582736 Type Account PURCH 0-000-2124-001	Oil	WELLS FARGO OP 25842 Description Station 17 Fuel	9/2/2020 Debit \$926.15	\$2,861.23 Credit \$0.00
31944	582836 Type Account PURCH 0-000-2124-001	Gasoline, diesel	Description Station 17 Fuel	\$1,235.57 Debit \$1,235.57	Credit \$0.00
31945	582839 Type Account PURCH 0-000-2124-003	Gasoline, diesel	Description Station 19 Fuel	\$699.51 Debit \$699.51	Credit \$0.00
I121 31946	INLAND BUSINESS SYSTEMS IN1572265 Type Account PURCH 0-000-2121-000	Excess copies	WELLS FARGO OP 25843 Description Copy Machine Contract/Maint.	9/2/2020 Debit \$30.63	\$30.63 Credit \$0.00
J128 31947	JRB Pest and Sanitation 46940 Type Account PURCH 0-000-2225-028	Monthly billing	WELLS FARGO OP 25844 Description 5840 Horseshoe Bar Rd	9/2/2020 Debit \$125.00	\$125.00 Credit \$0.00
K127 31949	Kingsley Bogard, LLP 25889 Type Account PURCH 0-000-2010-000	March services	WELLS FARGO OP 25845 Description Labor Legal Fees	9/2/2020 Debit \$2,178.00	\$3,168.00 Credit \$0.00
31950	26047 Type Account PURCH 0-000-2010-000	July services	Description Labor Legal Fees	\$990.00 Debit \$990.00	Credit \$0.00
K132 31951	Kronos Inc 11638211 Type Account PURCH 0-000-2056-000	Annual Telestaff licenses	WELLS FARGO OP 25846 Description Fire RM/Telestaff User Maintenance	9/2/2020 Debit \$2,976.72	\$2,976.72 Credit \$0.00
L107 31952	LIFE ASSIST 1027951 Type Account PURCH 0-000-2127-000	Various supplies	WELLS FARGO OP 25847 Description Medical Supplies	9/2/2020 Debit \$5,245.06	\$5,375.82 Credit \$0.00
31953	1029419 Type Account PURCH 0-000-2127-000	Sani-cloth, blunt cannula	Description Medical Supplies	\$130.76 Debit \$130.76	Credit \$0.00
N129 31968	NETWORK ENVIROMENTAL SYSTEM IN 42971 Type Account PURCH 0-000-2226-000	Fit testing	WELLS FARGO OP 25848 Description SCBA/Stationary comp (maint/supplie	9/2/2020 Debit \$780.00	\$780.00 Credit \$0.00

System: 9/2/2020 12:14:42 PM
 User Date: 9/2/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 13
 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
P111 31954	PG & E 20200817	WELLS FARGO OP Monthly billing	25849	9/2/2020	\$8,200.18
	Type Account	Description		Debit	Credit
	PURCH 0-000-2027-028	Station 28		\$32.48	\$0.00
31955	20200813	Monthly billing		\$8,167.70	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2027-001	6900 Eureka Road		\$2,986.20	\$0.00
	PURCH 0-000-2027-003	7070 Auburn Folsom Road		\$1,877.61	\$0.00
	PURCH 0-000-2027-005	3505 Auburn Folsom Road		\$795.84	\$0.00
	PURCH 0-000-2027-006	4650 East Rsvl. Parkway		\$55.20	\$0.00
	PURCH 0-000-2027-016	Station 16 5300 Olive Ranch Road		\$1,197.06	\$0.00
	PURCH 0-000-2027-028	Station 28		\$1,218.68	\$0.00
	PURCH 0-000-2027-029	Station 29		\$37.11	\$0.00
P125 31957	PLACER COUNTY WATER 31957	WELLS FARGO OP Bi-monthly billing	25850	9/2/2020	\$153.63
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-001	Water - Station #17		\$153.63	\$0.00
P178 31956	PITNEY BOWES GLOBAL FINANCIAL 3104158524	WELLS FARGO OP Qtrly billing, machine lease	25851	9/2/2020	\$164.55
	Type Account	Description		Debit	Credit
	PURCH 0-000-2131-000	Postage/Shipping		\$164.55	\$0.00
Q004 31958	Quill Corporation 9612974	WELLS FARGO OP Laminator	25852	9/2/2020	\$453.05
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$38.06	\$0.00
31959	9651627	Laminating pouches		\$27.87	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$27.87	\$0.00
31960	9699354	Printer toner		\$387.12	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$387.12	\$0.00
R104 31961	RAMOS ENVIRONMENTAL SVC. W10052	WELLS FARGO OP 55 gallon drums	25853	9/2/2020	\$209.14
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$209.14	\$0.00
R151 31962	Rydell, Anthony 156158	WELLS FARGO OP Paramedic license renewal	25854	9/2/2020	\$200.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$200.00	\$0.00
S142 31963	SCI Consulting Group C9307	WELLS FARGO OP Loomis parcel tax admin 20/2	25855	9/2/2020	\$6,323.87
	Type Account	Description		Debit	Credit

System: 9/2/2020 12:14:42 PM
 User Date: 9/2/2020

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 14
 User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$3,823.87	\$0.00
31964	C9308	SoPl parcel tax admin 20/21	\$2,500.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$2,500.00	\$0.00
S145	STERICYCLE INC	WELLS FARGO OP 25856		9/2/2020	\$266.44
31965	3005217943	Monthly billing	\$266.44		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2046-000	Medical Waste Disposal		\$266.44	\$0.00
T117	TIFCO INDUSTRIES	WELLS FARGO OP 25857		9/2/2020	\$59.21
31966	71576288	Drum, mini disc, ty rap	\$59.21		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$59.21	\$0.00
W121	WITTMAN ENTERPRISES, LLC	WELLS FARGO OP 25858		9/2/2020	\$6,856.86
31967	2007046	July services	\$6,856.86		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$6,856.86	\$0.00

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF E. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, SEPTEMBER 03, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: FY 2020/21 Final Budget Adoption:

Action Requested: Staff recommends discussion and adoption of the FY 2020/21 Final Budget.

Background: The preliminary budget was adopted in June. The District's final budget is required to be adopted before October 1st of each year. This proposed final budget includes the final tax revenue projections received from the Placer County Auditors Office.

Notable observations:

1. Estimated \$13,676,038 revenues
2. Salaries and Benefits are estimated to be 83.61% of the budget.
3. \$1,903,966 from Capital Reserve Accounts, \$145,650 Capital Expenditures General Budget, and \$566,705 out of the Mitigation Accounts.
4. Projected 1% property tax revenue has been increased by 4.10% from the FY 2019/20 budgeted amount.
5. Note: Station 18 Truckroom Project Build and Type 1 Engine are in the budget but will need separate Board Action beyond approval of the Final Budget to initiate the projects.

Impact: Estimated \$15. 3 million spending plan.

Attachments: Proposed Final Budget.

E. Walder, EFO
Fire Chief
South Placer Fire District

Estimated Revenues 2019-20		
General Revenue	\$12,893,038	
Mitigation Revenue	\$428,000	
CFAA Revenue	\$355,000	
Total	\$13,676,038	
Estimated Expenditures 2019-20		
Operational Expenditures (salaries, operations, fixed assets)	\$12,317,707	
Capital Expenditures Reserve Account	\$1,903,966	
Capital Expenditures- Capital Facilities General Budget	\$145,650	
Mitigation Expenditures	\$566,705	
CFAA Expenditures	\$355,000	
Total	\$15,289,028	



Account Number		2019/20 Budget Amount	2019/20 YTD	2020/21 Budget	Percent Change
General Revenues					
6000-000-001	Secured Property Tax General	\$7,678,797	\$7,660,297	\$7,993,884	4.10%
0-000-6000-002	Unitary & Op Non-Unitary	\$162,363	\$156,133	\$157,171	-3.20%
0-000-6000-003	Current Unsecured Property Tax	\$169,968	\$164,272	\$180,587	6.25%
0-000-6000-004	Delinquent Secured Property Taxes	-\$24	-\$154	-\$25	3.50%
0-000-6000-005	Delinquent Unsecured Property Tax	\$2,174	\$1,212	\$2,250	3.50%
0-000-6000-006	Current Supplemental Property Tax	\$175,635	\$198,484	\$110,000	-37.37%
0-000-6000-008	Delinquent Supplemental Property Tax	\$207	\$190	\$214	3.50%
0-000-6001-000	SPFD Special Tax	\$1,169,443	\$1,170,742	\$1,177,600	0.70%
0-000-6002-000	Loomis Fire Protection & Response Assessment	\$987,366	\$993,349	\$1,024,380	3.75%
0-000-6106-000	Railroad Unitary Tax	\$4,657	\$4,265	\$4,842	3.97%
0-000-6950-000	Interest-County	\$65,000	\$51,396	\$67,275	3.50%
0-000-6957-000	Sect. 5151 Interest Refunded	-\$322	-\$209	-\$333	3.42%
0-000-7000-000	HOPERS Intergovernmental Revenue	\$53,877	\$55,601	\$55,763	3.50%
0-000-8192-000	Ambulance Services	\$1,500,000	\$1,338,348	\$1,700,000	13.33%
0-000-8193-001	Uniform Reimbursement	\$2,000	\$944	\$2,070	3.50%
0-000-8193-009	Other Staffing Reimbursements	\$1,000	\$0	\$1,035	3.50%
0-000-8193-010	Other Miscellaneous	\$80,000	\$52,676	\$82,800	3.50%
0-000-8193-011	Fees For Service & Cost Recovery Charges	\$130,000	\$126,167	\$134,550	3.50%
0-000-8193-014	4850 Reimbursements	\$25,000	\$77,809	\$25,975	3.90%
0-000-8193-015	Cellular Tower Lease	\$85,000	\$98,981	\$95,000	11.76%
0-000-8193-016	MVA Fees	\$3,500	\$0	\$0	0.00%
0-000-8193-018	Local/State/Federal Grants	\$28,000	\$0	\$28,000	0.00%
0-000-8300-000	Federal Grant Revenue (SAFER)	\$352,000	\$281,262	\$50,000	
0-000-8372-000	Automotive Fund Mat & Services	\$3,000	\$0	\$0	
	Total General Revenue	\$12,678,641	\$12,431,765	\$12,893,038	1.66%
0-000-8264-001	SPFD Mitigation Interest	\$6,000	\$1,681	\$1,000	-83.33%
0-000-8264-006	Loomis Mitigation Interest	\$4,000	\$3,059	\$1,000	-75.00%
0-000-8267-000	Consolidated Mitigation Fee Revenue	\$400,000	\$369,461	\$420,000	5.00%
0-000-8264-007	Consolidated Mitigation Interest	\$5,000	\$5,178	\$6,000	20.00%
	Total Mitigation Revenue	\$415,000	\$379,379	\$428,000	3.13%
0-000-8300-000	CFAA Revenues (Strike Teams)				
	Total CFAA Revenue	\$355,000	\$141,757	\$355,000	
	Total Budget With Mitigation Fees & CFAA Revenues	\$13,448,641	\$12,952,901	\$13,676,038	1.66%
OPERATIONAL EXPENDITURES					
Account		2019/20 Budget	2019/20 YTD	2020/21 Budget	Percent

Number	Personnel Salaries and Benefits	Amount	Change
1018-43:00	Salaries & Wages	\$5,540,177	\$5,555,017 0.27%
1004	Sellback/Admin. & FF's	\$190,000	\$200,000 5.26%
1005	Intern FF/Board/App FF/PT	\$50,000	\$74,530 -70.00%
1006	Callback/Overtime-Firefighter	\$930,000	\$1,886,006 12.90%
1007	Comp For Absence/Illness	\$25,000	\$112,713 -20.00%
1008	Out of Grade Pay	\$2,500	\$6,411 -20.00%
1015	Other Payroll	\$9,000	\$4,420 0.00%
1016	Volunteer Length of Service Award	\$500	\$1,000 100.00%
1300	PERS Retirement	\$820,000	\$849,302 6.01%
1302	PERS Lump Sum Payment	\$510,913	\$510,913 27.03%
1305	Employer 457 Def. Comp. Match	\$25,000	\$24,719 0.00%
1301	Employment Taxes (FICA/Medicare/SUI)	\$105,000	\$109,801 0.00%
1315	Workmans Comp. Insurance	\$460,976	\$549,639 16.13%
1550	Agency Share Insurance	\$863,668	\$855,978 41.35%
1551	OPEB Contribution	\$40,000	\$40,000 0.00%
1552	COP Debt Service	\$354,020	\$365,610 3.27%
2010	Labor Legal	\$30,000	\$36,409 50.00%
2017	Uniform Allowance/Cell Phone	\$66,000	\$58,335 0.00%
2019	Employees Assistance Program	\$7,000	\$6,471 -7.14%
	Total Salaries/Benefits	\$10,029,754	\$10,779,567 7.48%
8197	CFAA Expenditures (Strike Teams) Estimates		
8197-001	Personnel Overtime	\$300,000	\$300,000 0.00%
8197-002	Administration Costs	\$25,000	\$25,000
8197-003	Apparatus	\$20,000	\$20,000
8197-004	FICA & FASIS Reimbursement	\$10,000	\$10,000
	Total CFAA Expenditures	\$355,000	\$355,000 0.00%
	Total Salaries and Benefits including CFAA Est.	\$10,384,754	\$11,134,567
	1 Fire Chief	3 Shift Battalion Chiefs	1 Volunteer Firefighter
	1 /Personnel/Operations - Deputy Chief	15 Captains	5 Intern Firefighters
	1 Community Risk Reduction/Fire Facilities Division Chief	11 Paramedic Engineers	
	0 EMS/Safety Officer	4 Engineers	
	0 Training Chief	12 Paramedic Firefighters	1 Volunteer Positions
	1 Business Manager	3 Apprentice Firefighters	
	1 Prevention Specialist/Admin. Assistant	6 SAFER Paramedic Firefighters	
	1 Journeyman Mechanic		
	1 District Secretary-Part Time		
	1 Apprentice Mechanic		

Service & Operations		2019/20 Budget	2019/20 YTD	2020/21 Budget	
2020	Audit	\$11,000	\$10,250	\$10,500	-4.55%
2021	Propane	\$3,500	\$3,043	\$3,500	0.00%
2023	Employee Physicals/DL/Wellness	\$25,000	\$17,366	\$20,000	-20.00%
2024	Paramedic Cert. EMT/CPR Classes	\$5,600	\$6,206	\$6,000	7.14%
2025	Ambulance Billing Service	\$100,000	\$125,507	\$115,000	15.00%
2026	Garbage	\$9,000	\$9,850	\$9,000	0.00%
2027	Gas & Electric	\$78,000	\$73,214	\$74,000	-5.13%
2028	Insurance (FAIRA)	\$52,443	\$52,443	\$60,213	14.82%
2030	Memberships/Subscriptions	\$12,000	\$10,112	\$10,000	-16.67%
2032	News Publications & Ads	\$1,500	\$2,205	\$1,000	-33.33%
2035	Sewer	\$6,300	\$6,493	\$6,300	0.00%
2037	Telephone	\$63,000	\$69,845	\$63,000	0.00%
2038	Training Supplies	\$13,500	\$8,938	\$11,000	-18.52%
2039	Business/Conference	\$11,400	\$5,595	\$7,266	-36.26%
2040	Education/Training	\$62,000	\$54,245	\$44,000	-29.03%
2041	Water	\$13,500	\$13,260	\$12,000	-11.11%
2042	Laundry	\$2,500	\$1,433	\$1,700	-32.00%
2043-000	Legal/Consulting Fees	\$99,300	\$96,853	\$95,000	-4.33%
2043-001	Prevention Consulting Fees	\$55,000	\$56,741	\$42,000	-23.64%
2044	Petty Cash Fund	\$250	\$0	\$250	0.00%
2045	Pre-Employment Testing/Background Inv.	\$15,000	\$20,411	\$14,000	-6.67%
2046	Medical Waste Disposal	\$4,000	\$3,063	\$4,400	10.00%
2047	Phsio Control Contract	\$16,000	\$15,869	\$16,000	0.00%
2050	County Charges (Tax Collection/LAFCO/Refunds)	\$169,000	\$175,252	\$180,000	6.51%
2051	Elections	\$750	\$0	\$30,000	3900.00%
2052	Public Education	\$4,000	\$0	\$2,000	-50.00%
2053	Food/Drink-Incident Supplies	\$10,000	\$10,328	\$12,000	20.00%
2055	Safety Awards	\$10,000	\$1,984	\$6,332	-36.68%
2056	Fire RMS User Maintenance	\$11,000	\$13,922	\$10,000	-9.09%
2120	Cleaning/Maintenance Supplies	\$12,000	\$14,358	\$12,000	0.00%
2121	Copy Machine Contract/Maint.	\$16,000	\$17,073	\$16,000	0.00%
2122	Computer Service & Maint.	\$40,000	\$39,830	\$42,939	7.35%
2123	Fire Prevention Supplies	\$21,500	\$3,478	\$4,000	-81.40%
2124	Fuel & Oil	\$80,000	\$69,750	\$70,000	-12.50%
2127	Medical Supplies	\$100,000	\$112,264	\$110,000	10.00%
2128	Miscellaneous Supplies	\$885	\$860	\$885	0.00%
2129	Office Supplies	\$14,503	\$9,549	\$12,000	-17.26%
2130	Oxygen	\$8,000	\$6,392	\$5,000	-37.50%
2131	Postage/Shipping	\$3,000	\$1,347	\$2,000	-33.33%
2132	Storage	\$2,000	\$0	\$2,000	0.00%
2133	Uniform Supplies	\$10,000	\$14,576	\$13,000	30.00%
2135	Misc. Firefighting Equip/Supplies	\$41,000	\$37,899	\$40,000	-2.44%
Service & Operations Cont.					
2221	Radio Repair	\$10,000	\$10,376	\$10,000	0.00%

2222	Automotive Repairs/Supplies	\$118,000	\$102,912	\$110,000	-6.78%
2225	Facilities Maintenance	\$104,886	\$103,225	\$93,000	-11.33%
2226	SCBA Maintenance	\$15,000	\$3,839	\$6,000	-60.00%
2228	Turnout Clothing Maint.	\$8,000	\$2,536	\$5,000	-37.50%
2229	Extinguisher Service/Repair	\$900	\$0	\$900	0.00%
2523	Outside Services	\$1,200	\$1,697	\$1,200	0.00%
8510 + 4521	Bad Debt Expense	\$50,000	\$0	\$50,000	0.00%
	Total Service & Operations	\$1,521,417	\$1,416,389	\$1,472,385	-3.22%

Fixed Assets		2019/20 Budget	2019/20 YTD	2020/21 Budget
4456	Facilities	\$28,533	\$14,253	
	Decon Sink Sta#20			\$700
	Replace Washing Machine Sta #20			\$600
	Replace Kitchen Faucet - Sta#19			\$500
	Stainless Steel Protection for Counter Sta#19			\$400
	Hedge Trimmer B&D 40 volt sTA #19			\$125
	Fans Sleeping Weight Rooms Sta#18			\$2,700
	Coffee Machine Sta#17			\$600
	Toolbox with Rollers Sta#16			\$950
	Dolly/Wheelbarrow Sta #15			\$250
	Hedge Trimmer Sta#15			\$125
	Free Motion Cable Exercise Machines (2)			\$6,000
	Stair Climber (1)			\$4,100
4462	Firefighting Equipment	\$10,052	\$503	
	Water Appliances and Nozzles			\$5,536
	Misc Firefighting Equipment			\$3,597
4464	EMS Equipment	\$8,500	\$6,986	
	Trauma Bags, Intubation Bags, Med Kit			\$2,500
4465	Office, Telephone & Computer Equipment	\$28,000	\$25,780	
	Workstation/Laptop Upgrades-89%			\$6,542
	MDC/Vehicle Computers T17 -89%			\$4,450
4469	VHIF Radio, & Communications	\$10,000	\$0	
	Radios, Accessories - 89%			\$8,900
4470	Shop Equipment	\$700	\$0	
4472	Training/Operations Equipment	\$15,500	\$8,479	
4475	Rescue Equipment	\$5,000	\$0	
	Ropes, Harnesses, Stokes			\$5,000
4476	Apparatus Up-Grades	\$20,500	\$12,902	
	Stripping and Branding Training Van			\$1,500
	Total Fixed Assets	\$126,785	\$68,903	\$65,755

Capital Expenditures				
Capital Expenditures Reserves				
		2019/20 Budget	2019/20 YTD	2020/21 Budget
?	LFD Facilities Reserve Account	\$1,561,261	\$67,840	\$1,501,966
0556	Station 18 Schematic Design and Truckroom Build			
	SPFD Apparatus Reserve Account			\$358,000
	Type I Engine			
0557	SPFD Facilities Reserve Account			
	Generator Station 17			\$28,000
	Generator Station 15			\$16,000
	Total Capital Expenditures Reserve Account	\$1,561,261	\$67,840	\$1,903,966
Capital Expenditures General Budget				
		2019/20 Budget	2019/20 YTD	2020/21 Budget
4511	Major Equipment	\$208,104	\$203,839	
	Holmatro Spider Pump Reserve Eng 80%			\$8,000
	Holmatro Cross Ram T17 80%			\$1,600
	Holmatro Cross Ram E 18 89%			\$1,780
	Station Tones Radio Upgrades			\$4,500
	Turnouts			\$89,000
4512	Capital Facilities Projects			
	Sink Hole Repair Station 18			\$5,000
	Relocate Ice Machine/hot water heater - Sta#20			\$1,000
	LED Bulb Conversion - Sta #20			\$2,740
	Dry Rott Repair- Sta #20			\$4,000
	App Exhaust Tube Replace- Sta#19			\$4,000
	Roof Vent - Ice Machine Room - Sta#15			\$3,500
	SOD Repair Replacement - Sta#15			\$8,000
	Repair /Replace - Electric Door Locks			\$2,230
	Electric Door Locks Station #17			\$6,700
	Landscape Project Station #16			\$3,600
	Total Capital Expenditures General Budget	\$208,104	\$203,839	\$145,650
Total Capital Expenditures Reserves and General Budget				
		\$1,769,365	\$271,679	\$2,049,616

Mitigation Expenditures						
SPFD MITIGATION ACCOUNT EXPENDITURES						
4520		New Type I Engine				\$27,437
		Holmatro Spider Pump Reserve Eng 20%				\$2,000
		Holmatro Cross Ram T17 20%				\$400
		SPFD Mitigation Expenditures				\$29,837
LFD MITIGATION ACCOUNT EXPENDITURES						
			2019/20 Budget	2019/20 YTD	2020/21 Budget	
		Station 18 Truck Room Remodel	\$117,097	\$116,270		\$101,011
		LFD Mitigation Expenditures				\$101,011
			2019/20 Budget	2019/20 YTD	2020/21 Budget	
CONSOLIDATED MITIGATION EXPENDITURES						
4523-001		Rescue Task Force Response	\$1,210	\$0		
		Front/Rear/Side Level III Frag Coating (21)				\$7,600
		Grey Plate Carrier (21)				\$3,200
		Fire ID Velcro Patch (21)				\$230
		5 11 UCR Sling PACK (6)				\$750
		Patient Quick Drag Litter				\$150
		Balistic Helmet				\$9,500
4523-002		Fire Investigations				
		Investigation Team Equipment				\$7,991
4523-003		Firefighting Equipment				
		Key 3" Hose all Apparatus				\$26,748
		Brute Expander Hose Coupler and Supplies				\$6,000
		28' Ladder for Engine 17				\$2,429
		Key 2.5" hose for all Engines				\$14,980
4523-004		Shop				
		Brake Press				\$600
		Laptop - Apparatus Software Capable				\$3,000
4523-005		IT				
		Workstation/Laptop Upgrades-11%				\$809
		MDC/Vehicle Computers T17 - 11%				\$550
4523-006		Radios				
		BK P150 CMD II Portable Radios				\$25,000
		Radio Equipment - 11%				\$1,100
4523-009		Station 18				
		Holmatro Cross Ram E 18 -11%				\$220
4523-010		Turnouts				
		Firefighting PPE				\$11,000
		Apparatus				
4523-011		New Type I Engine				\$314,000
		Consolidated Mitigation Expenditures	\$1,210	\$0		\$435,857
		Total Mitigation Expenditures				\$566,705

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, SEPTEMBER 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Penryn Fire District (PFD) Request for Administrative Services:

Action Requested: The Chief recommends discussion and authorization to move forward toward a negotiation process with PFPD.

Background: On July 29th, 2020, the Fire Chief received the attached document from the Fire Board of the Penryn Fire Protection District (PFPD) requesting a service proposal for Administrative and Operational Services. The South Placer Fire District (SPFD) held a Special Meeting of the Board of Directors on August 5th, 2020 and authorized the Fire Chief to prepare a proposal for the SPFD Boards review and consideration. At the August 12th, 2020, the SPFD Board authorized the Chief to submit and present the initial draft proposal to the PFPD Board. On August 13th, 2020, the Chief presented the estimated proposal to PFPD Board of Directors. On August 24th, 2020, the District received communication from PFPD requesting to move forward toward negotiating a Service Agreement with SPFD.

Impact: Additional Revenue to the District. Additional workload on Administrative positions and Battalion Chiefs. Promotes future opportunity to collaborate further. Helps a neighboring agency in need of assistance.

Attachments: 8-24-2020 Negotiations Request Letter, 8-13-2020 SPFD Presented Proposal, and 7-29-2020 Proposal Request Letter.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District



Penryn Fire Protection District
PO Box 219, 7206 Church St., PENRYN, CA 95663
916-663-3389 FAX 916-663-1262
BOARD OF DIRECTORS

Dennis Bergstrom
Cheryl Hotaling
Danielle Hardesty
Susan Mahoney
Randy Neifer

An Organization Committed to Serving the Community of the Penryn Fire Protection District

August 24, 2020

South Placer Fire District
6900 Eureka Road
Granite Bay, California 95746

RE: Operational and Administration Proposal

Board of Directors and Chief Walder,

Penryn Fire Protection District (PFPD) has received and reviewed your Proposal for the Service Agreement we requested. We extend a heartfelt "thank you" for the time and effort that went into this initial proposal. During Chief Walder's presentation of the Service Proposal at our PFPD Board Meeting on August 13th, he mentioned, for all concerned, we should enter into negotiations to properly discover and negotiate the services requested to enable PFPD to achieve its continued excellence in service to its District. This would allow for both Districts to realize the benefits and synergies that may be available to each District.

I am proud to announce that our Board met and approved the motion to continue down the path of negotiations for a Service Agreement with SPFD on August 20, 2020. In the meantime, we may hire a temporary interim Chief. This is to allow us to have Leadership during the time of negotiations and should not be interpreted as an adverse intent for our negotiations. It is our intent that this may be a start of continued success for both Districts.

Respectfully,

A handwritten signature in dark ink, appearing to read "Dennis S. Bergstrom", is written over a horizontal line.

Dennis S. Bergstrom
Chair PFPD



South Placer Fire District

6900 Eureka Road
Granite Bay, California 95746
Ph (916) 791-7059 Fax (916) 791-2199
www.southplacerfire.org

We Provide Exceptional Service to our Community

Board of Directors

*Chris Gibson DC
Gregary Grenfell
Terri Ryland
Tom Millward
Sean Mullin
Russ Kelley
David Harris*
Fire Chief
Eric Walder

August 13, 2020

Penryn Fire Protection District
PO Box 219
Penryn, CA 95663


Re: Request for Proposal for Administrative Services

Board President Bergstrom and Chief Higgins,

South Placer Fire District (SPFD) has reviewed your request for administrative services and has prepared a proposal for your consideration. We recognize both Districts have a long history of working collaboratively together through the Western Placer County Fire Chiefs Closest Resource Agreement to provide the highest level of service possible to our communities. It is also evident that the Penryn Fire Protection District (PFPD) needs immediate assistance with the administrative and operational oversight of your District.

Considering the expedited nature of this request, SPFD is submitting the attached estimated proposal prepared with limited information on the scope of the need. SPFD would request a future contract negotiation with the PFPD if your Board of Directors choose to move forward with pursuing services. During these negotiations, SPFD reserves the right to amend the attached proposal as items that are discovered affect SPFD's responsibilities.

Respectfully Submitted,


Eric G. Walder, EFO
Fire Chief

**PROPOSAL FOR ADMINISTRATIVE SERVICES
FOR
PENRYN FIRE PROTECTION DISTRICT**



1. The proposed approximate cost for Administrative Services and Battalion Chief Coverage is \$165,000 for services outlined below. It is desirable that the length of any proposed contract be for an initial 1-year period. A full contract negotiation and legal review of proposed contract with approval of both Fire Boards would need to be conducted before services would be rendered.

a. Fire Administrative Services

SPFD Fire Chief will attend the Penryn Fire Protection District's Board of Directors meetings. If the Chief's absence is required, the Deputy Chief will attend. The Chief, working with staff, will prepare all Board documents and agendas. The Fire Chief will meet with the Board Chair to set the agenda in advance of the Board meeting. Fire Chief will assist the Board in budgeting and administering the budget throughout the fiscal year. Fire Chief will assure that the scope of work needed in administration of the District is identified and handled by the appropriate administrative staff. This includes human resources, payroll, accounts receivable, accounts payable, public inquiries and complaints. A complete review of the current PFPD administrative operation is needed to identify all needs and extent of contract.

b. Fire Prevention Services

Fire prevention services include the oversight of the following areas: code enforcement, fire investigations, oversight of current public education program, new development meetings, plan submittal and review (utilizing Interwest Consulting Group as a 3rd party reviewer), and new construction inspections. Code enforcement includes oversight of existing engine company inspections of commercial occupancies, enforcement of open burning policies, weed abatement regulations, and California Fire Code violations. Cost for these services will not be borne by SPFD and shall be covered by the fees charged by PFPD and are not considered part of the base contract price. All fees received by PFPD for Fire Prevention services conducted by employees of the SPFD will be passed through to SPFD. *PFPD will adopt a fee schedule that is equal to SPFD's fee schedule. See Attached Exhibit #1.

c. Incident Management

The SPFD handles incident command by employing shift work battalion chiefs that are in command of the personnel and equipment assigned to their shift. During business hours there is a Deputy Fire Chief and Fire Chief that respond to assist with major incidents or cover the District operations when there is a need. Additionally, both the Chief and the Deputy Chief are available from their residences off-duty and reside within 4 miles of the District boundary.

d. Labor Management

The Fire Chief, Deputy Chief and Battalion Chiefs will work within the Current Penryn Fire District MOU and District policies to effectively manage the District's work force. Outside labor legal attorney services may be used if necessary. No costs for labor relations, grievances or legal fees will be borne by SPFD.

e. Training

Oversight and coordination of existing training program.

SOUTH PLACER FIRE DISTRICT COMMAND STAFF

Fire Chief – Eric G. Walder, EFO

Chief Walder has served the South Placer Fire District for the past 29 years, for the past five years as the Fire Chief.

- Bachelor of Science in Public Safety Administration – Grand Canyon University
- National Fire Academy Executive Fire Officer
- CSFM Certified Fire Officer
- CSFM Certified Chief Fire Officer
- CalOES Fire and Rescue – Region IV Coordinator
- Firefighting Resources of California Organized for Potential Emergencies (FIRESCOPE)
 - Operations Team Member
- California State Licensed Paramedic

Deputy Chief – Karl Fowler, CFI

Chief Fowler has been in the Fire Service for over 34 years. He has served the South Placer Fire District for 28 years and was also the former Fire Chief of the Loomis Fire District.

- Bachelor of Arts Degree Fire Service Management – CSU Sacramento
- CSFM Certified Chief Officer
- CSFM Certified Fire Officer
- Placer County Operational Area Coordinator – Alternate
- Strike Team/Task Force Leader Qualified
- CSFM CFI Fire Investigator
- Sierra Sac Valley Arson Task Force - Member

Division Chief/Fire Marshal – Jeff Ingolia

- 26 years of fire service experience
- Bachelor of Arts, Public Safety Administration
- ICC Certified Fire Inspector II
- CSFM Fire Investigator II
- Sierra Sac Valley Arson Task Force – Member

Battalion Chief Jason Brooks - A Shift

- 30 years of fire service experience
- Bachelor of Science in Occupational Studies in Emergency Management –CSU –Long Beach
- CSFM Certified Fire Officer
- CSFM Certified Chief Fire Officer
- NWCG Strike Team/Task Force Leader
- NWCG Division/Group Trainee

Battalion Chief Matt Feeley – B Shift

- 25 years of fire service experience
- Bachelor of Science – Administrative Management and Fire Prevention Technology
Cogswell University
- CSFM Certified Chief Fire Officer
- CSFM Certified Fire Officer
- NWCG Strike Team/Task Force Leader

Battalion Chief Darren McMillin – C Shift

- 30 years of fire service experience
- Associate of Arts Degree - Fire Science
- CSFM Certified Chief Fire Officer
- CSFM Certified Fire Officer
- NWCG Strike Team/Task Force Leader
- Type 2 Public Information Officer

Business Manager – Kathy Medeiros

- 24 years of experience in Human Resources and Accounting (private and public sector)
- Bachelor of Science degree in Accounting Information Systems – CSUS

Administrative Assistant/Fire Inspector – Katrina Hoop

- 25 years of fire service administration experience
- CSFM Inspector I
- Assists with all prevention activities – plan checking, inspections, code enforcement, variances, weed abatement, and development meetings

District Secretary – Barbara Leak

- 20 years fire service administration experience
- Bachelor of Science Degree in Business Administration – CSU, Chico



Penryn Fire Protection District
PO Box 219, 7206 Church St., Penryn, CA 95663
916-663-3389 FAX 916-663-1262

BOARD OF DIRECTORS

Dennis Bergstrom
Cheryl Hotaling
Danielle Hardesty
Susan Mahoney
Randy Neifer

An Organization Committed to Serving the Community of the Penryn Fire Protection District

August 24, 2020

South Placer Fire District
6900 Eureka Road
Granite Bay, California 95746

RE: Operational and Administration Proposal

Board of Directors and Chief Walder,

Penryn Fire Protection District (PFPD) has received and reviewed your Proposal for the Service Agreement we requested. We extend a heartfelt "thank you" for the time and effort that went into this initial proposal. During Chief Walder's presentation of the Service Proposal at our PFPD Board Meeting on August 13th, he mentioned, for all concerned, we should enter into negotiations to properly discover and negotiate the services requested to enable PFPD to achieve its continued excellence in service to its District. This would allow for both Districts to realize the benefits and synergies that may be available to each District.

I am proud to announce that our Board met and approved the motion to continue down the path of negotiations for a Service Agreement with SPFD on August 20, 2020. In the meantime, we may hire a temporary interim Chief. This is to allow us to have Leadership during the time of negotiations and should not be interpreted as an adverse intent for our negotiations. It is our intent that this may be a start of continued success for both Districts.

Respectfully,

A handwritten signature in black ink, appearing to read "Dennis S. Bergstrom", is written over a horizontal line.

Dennis S. Bergstrom
Chair PFPD



PENRYN FIRE PROTECTION DISTRICT

PO BOX 219, 7206 CHURCH ST., PENRYN, CA 95663

916-663-3389 FAX 916-663-1262

BOARD OF DIRECTORS

Susan Mahoney
Dennis Bergstrom
Cheryl Hotaling
Danielle Hardesty
Randy Neifer

An Organization Committed to Serving the Community of the Penryn Fire Protection District

July 29, 2020

Eric Walder, Fire Chief
6900 Eureka Rd.
Granite Bay, CA 95746

Chief Walder,

On July 29, 2020, the Board of Directors of the Penryn Fire Protection District took action to authorize the Chair to explore the fire service options with the request of contracting administrative and operation services with South Placer Fire District. The district is requesting a Service Proposal

Please consider this a request to perform an analysis of cost and benefits for fire protection to the Penryn Fire Protection District. The Penryn Fire Protection District considers Public Safety as the number one priority. Therefore, providing a level of fire protection service that meets or exceeds the current level is of the highest importance to the district. Given that point, they also are mindful that providing an acceptable level of service at the best value is also a high priority.

For any additional questions do not hesitate to contact the Board Chair.

Thank you for your help and assistance in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to be "DB", written over a horizontal line.

Dennis Bergstrom, District Chair

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, SEPTEMBER 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Verizon Station 18 Cell Tower Lease:

Action Requested: Staff recommends discussion and Board action to authorize the District to finish negotiating the extension of the Station 18 Verizon Cell Tower Lease Agreement.

Background: The District has been contacted by Verizon Wireless's contractor Md7, LLC. Verizon is wanting to restructure their expiring lease with the District extending the Lease for an additional 30 years. The current monthly lease is \$1,658 a month, they propose dropping the monthly rent to \$1,108 with five, five-year extension periods that have a 20% rent increase with each extension. Currently all our other contracts for cell tower leases on District property are over \$1,200 per month with the high being \$2,098 monthly. It is of importance to note that the generator power at Station 18 is supplied from the Verizon equipment and that the District agreed to a \$50 rent reduction a month since March of 2009 to establish the connection. At the May 2020 Board meeting the Board authorized the Chief to counter the proposal at \$1,350. At the August 2020 Board meeting the item was tabled to research the concern of RF waves to the Districts employees. Verizon has verbally agreed to meet the Districts \$1,350 proposal.

Impact: Fiscal

Attachments:

IAFF 2004 Position, <https://www.iaff.org/cell-tower-radiation/>,

American Cancer Society Position,
<https://www.cancer.org/content/dam/CRC/PDF/Public/6645.00.pdf>

Eric G. Walder, EFO
Fire Chief
South Placer Fire District



CELL TOWER RADIATION HEALTH EFFECTS

[HOME](#) [CELL TOWER RADIATION HEALTH EFFECTS](#)

The International Association of Fire Fighters' position on locating cell towers commercial wireless infrastructure on fire department facilities, as adopted by its membership in August 2004 (1), is that the IAFF oppose the use of fire stations as base stations for towers and/or antennas for the conduction of cell phone transmissions until a study with the highest scientific merit and integrity on health effects of exposure to low-intensity RF/MW radiation is conducted and it is proven that such sitings are not hazardous to the health of our members.

Further, the IAFF is investigating funding for a U.S. and Canadian study that would characterize exposures from RF/MW radiation in fire houses with and without cellular antennae, and examine the health status of the fire fighters as a function of their assignment in exposed or unexposed fire houses. Specifically, there is concern for the effects of radio frequency radiation on the central nervous system (CNS) and the immune system, as well as other metabolic effects observed in preliminary studies.

It is the belief of some international governments and regulatory bodies and of the wireless telecommunications industry that no consistent increases in health risk exist from exposure to RF/MW radiation unless the intensity of the radiation is sufficient to heat body tissue. However, it is important to note that these positions are based on non-continuous exposures to the general public to low intensity RF/MW radiation emitted from wireless telecommunications base stations. Furthermore, most studies that are the basis of this position are at least five years old and generally look at the safety of the phone itself. IAFF members are concerned about the effects of living directly under these antenna base stations for a considerable stationary period of time and on a daily basis. There are established biological effects from exposure to low-level RF/MW radiation. Such biological effects are recognized as markers of adverse health effects when they arise from exposure to toxic chemicals for example. The IAFF's efforts will attempt to establish whether there is a correlation between such biological effects and a health risk to fire fighters and emergency medical personnel due to the siting of cell phone antennas and base stations at fire stations and facilities where they work.

Background

Critical questions concerning the health effects and safety of RF/MW radiation remain. Accordingly, should we allow exposure of our fire fighters and emergency medical personnel to this radiation to



are heated, as happens with high intensity RF/MW exposure just like in a microwave oven, scientists are currently investigating the health hazards of low intensity RF/MW exposure. Low intensity RF/MW exposure is exposure which does not raise the temperature of the living cells in the body.

Additionally, a National Institute of Environmental Health Sciences panel designated power frequency electromagnetic fields (ELF/EMF) as "possible human carcinogens." (2) In March 2002 The International Association on Research on Cancer of the World Health Organization also assigned this designation to ELF/EMF in Volume 80 of its IARC Monographs on the Evaluation of Carcinogenic Risks to Humans. (3)

Fixed antennas used for wireless telecommunications are referred to as cellular base stations, cell stations, PCS ("Personal Communications Service") stations or telephone transmission towers. These base stations consist of antennas and electronic equipment. Because the antennas need to be high in the air, they are often located on towers, poles, water tanks, or rooftops. Typical heights for freestanding base station towers are 50-200 feet.

Some base stations use antennas that look like poles, 10 to 15 feet in length, that are referred to as "omni-directional" antennas. These types of antennas are usually found in rural areas. In urban and suburban areas, wireless providers now more commonly use panel or sector antennas for their base stations. These antennas consist of rectangular panels, about 1 by 4 feet in dimension. The antennas are usually arranged in three groups of three antennas each. One antenna in each group is used to transmit signals to wireless phones, and the other two antennas in each group are used to receive signals from wireless phones.

At any base station site, the amount of RF/MW radiation produced depends on the number of radio channels (transmitters) per antenna and the power of each transmitter. Typically, 21 channels per antenna sector are available. For a typical cell site using sector antennas, each of the three transmitting antennas could be connected to up to 21 transmitters for a total of 63 transmitters. When omni-directional antennas are used, a cellular base station could theoretically use up to 96 transmitters. Base stations used for PCS communications generally require fewer transmitters than those used for cellular radio transmissions, since PCS carriers usually have a higher density of base station antenna sites.

The electromagnetic RF/MW radiation transmitted from base station antennas travel toward the horizon in relatively narrow paths. The individual pattern for a single array of sector antennas is wedge-shaped, like a piece of pie. Cellular and PCS base stations in the United States are required to comply with limits for exposure recommended by expert organizations and endorsed by government agencies responsible for health and safety. When cellular and PCS antennas are mounted on rooftops, RF/MW radiation levels on that roof or on others near by would be greater than those typically encountered on the ground.

The telecommunications industry claims cellular antennas are safe because the RF/MW radiation they produce is too weak to cause heating, i.e., a "thermal effect." They point to "safety standards" from groups such as ANSI/IEEE or ICNIRP to support their claims. But these groups have explicitly stated that their claims of "safe RF/MW radiation exposure is harmless" rest on the fact that it is too weak to produce a rise in body temperature, a "thermal effect." (4)

but rather what might be given.

Internationally acknowledged experts in the field of RF/MW radiation research have shown that RF/MW transmissions of the type used in digital cellular antennas and phones can have critical effects on cell cultures, animals, and people in laboratories and have also found epidemiological evidence (studies of communities, not in the laboratory) of serious health effects at “non-thermal levels,” where the intensity of the RF/MW radiation was too low to cause heating. They have found:

- Increased cell growth of brain cancer cells (5)
- A doubling of the rate of lymphoma in mice (6)
- Changes in tumor growth in rats (7)
- An increased number of tumors in rats (8)
- Increased single- and double-strand breaks in DNA, our genetic material (9)
- 2 to 4 times as many cancers in Polish soldiers exposed to RF (10)
- More childhood leukemia in children exposed to RF (11)
- Changes in sleep patterns and REM type sleep (12)
- Headaches caused by RF/MW radiation exposure (13)
- Neurologic changes (14) including: Changes in the blood-brain-barrier (15), Changes in cellular morphology (including cell death) (16),
- Changes in neural electrophysiology (EEG) (17), Changes in neurotransmitters (which affect motivation and pain perception) (18),
- Metabolic changes (of calcium ions, for instance) (19) and Cytogenetic effects (which can affect cancer, Alzheimer’s, neurodegenerative diseases) (20)
- Decreased memory, attention, and slower reaction time in school children (21)
- Retarded learning in rats indicating a deficit in spatial “working memory” (22)
- Increased blood pressure in healthy men (23)
- Damage to eye cells when combined with commonly used glaucoma medications (24)

Many national and international organizations have recognized the need to define the true risk of low intensity, non-thermal RF/MW radiation exposure, calling for intensive scientific investigation to answer the open questions. These include:

- The World Health Organization, noting reports of “cancer, reduced fertility, memory loss, and adverse changes in the behavior and development of children.” (25)
- The U. S. Food and Drug Administration (FDA) (26)
- The International Agency for Research on Cancer (IARC) (27)
- The Swedish Work Environmental Fund (28)
- The National Cancer Institute (NCI) (29)
- The European Commission (EC) (30)
- New Zealand’s Ministry of Health (31)
- National Health and Medical Research Council of Australia (32)
- Commonwealth Scientific Industrial Research Organization of Australia (CSIRO) (33)
- The Royal Society of Canada expert group report prepared for Health Canada (34)



- The Independent Group on Electromagnetic Fields of the Swedish Radiation Protection Board (2007) (36)
- The United Kingdom's National Radiological Protection Board (NRPB) (37)
- The EMF-Team Finland's Helsinki Appeal 2005 (38)

Non-thermal effects are recognized by experts on RF/MW radiation and health to be potential health hazards. Safe levels of RF/MW exposure for these low intensity, non-thermal effects have not yet been established.

The FDA has explicitly rejected claims that cellular phones are "safe." (39)

The Environmental Protection Agency (EPA) has stated repeatedly that the current (ANSI/IEEE) RF/MW safety standards protect only against thermal effects. (40)

Many scientists and physicians question the safety of exposure to RF/MW radiation. The CSIRO study, for example, notes that there are no clear cutoff levels at which low intensity RF/MW exposure has no effect, and that the results of ongoing studies will take years to analyze. (41)

Internationally, researchers and physicians have issued statements that biological effects from low-intensity RF/MW radiation exposure are scientifically established:

- The 1998 Vienna-EMF Resolution (42)
- The 2000 Salzburg Resolution on Mobile Telecommunication Base Stations (43)
- The 2002 Catania Resolution (44)
- The 2002 Freiburger Appeal (45)
- The 2004 Report of the European Union's REFLEX Project (Risk Evaluation of Potential Environmental Hazards from Low Frequency Electromagnetic Field Exposure Using Sensitive in vitro Methods) (46)
- The 2004 Second Annual Report from Sweden's Radiation Protection Board (SSI) Independent Expert Group on Electromagnetic Fields Recent Research on Mobile Telephony and Health Risks (47)
- Mobile Phones and Health 2004: Report by the Board of NRPB (The UK's National Radiological Protection Board) (48)

The county of Palm Beach, Florida, the City of Los Angeles, California, and the country of New Zealand have all prohibited cell phone base stations and antennas near schools due to safety concerns. The British Columbia Confederation of Parent Advisory Councils [BCCPAC] passed a resolution in 2003 banning cellular antennae from schools and school grounds. This organization is comparable to the Parent Teachers Association (PTA) in the United States. The resolution was directed to B.C. Ministry of Education, B.C. Ministry of Children and Family Development, B.C. School Trustees Association, and B.C. Association of Municipalities.

US Government Information

In the United States, the Federal Communications Commission (FCC) has used safety guidelines for RF/MW radiation environmental exposure since 1985.



institute of Electrical and Electronics Engineers (IEEE). In both cases, the recommendations were developed by scientific and engineering experts drawn from industry, government, and academia after extensive reviews of the scientific literature related to the biological effects of RF/MW radiation.

Many countries in Europe and elsewhere use exposure guidelines developed by the International Commission on Non-Ionizing Radiation Protection (ICNIRP). The ICNIRP safety limits are generally similar to those of the NCRP and IEEE, with a few exceptions. For example, ICNIRP recommends different exposure levels in the lower and upper frequency ranges and for localized exposure from certain products such as hand-held wireless telephones. Currently, the World Health Organization is working to provide a framework for international harmonization of RF/MW radiation safety standards.

In order to affirm conformity to standards regarding heating of tissue, measurements are time averaged over 0.1 hours [6 minutes]. This method eliminates any spikes in the readings. Computer power bars have surge protectors to prevent damage to computers. Fire fighters and emergency medical personnel do not!

The NCRP, IEEE, and ICNIRP all have identified a whole-body Specific Absorption Rate (SAR) value of 4 watts per kilogram (4 W/kg) as a threshold level of exposure at which harmful biological thermal effects due to tissue heating may occur. Exposure guidelines in terms of field strength, power density and localized SAR were then derived from this threshold value. In addition, the NCRP, IEEE, and ICNIRP guidelines vary depending on the frequency of the RF/MW radiation exposure. This is due to the finding that whole-body human absorption of RF/MW radiation varies with the frequency of the RF signal. The most restrictive limits on whole-body exposure are in the frequency range of 30-300 MHz where the human body absorbs RF/MW energy most efficiently. For products that only expose part of the body, such as wireless phones, exposure limits in terms of SAR only are specified.

Similarly, the exposure limits used by the FCC are expressed in terms of SAR, electric and magnetic field strength, and power density for transmitters operating at frequencies from 300 kHz to 100 GHz. The specific values can be found in two FCC bulletins, OET Bulletins 56 and 65.

OET Bulletin 56, "Questions and Answers about Biological Effects and Potential Hazards of Radiofrequency Electromagnetic Fields" was designed to provide factual information to the public by answering some of the most commonly asked questions. It includes the latest information on FCC guidelines for human exposure to RF/MW radiation. Further information and a downloadable version of Bulletin 56 can be found at: <http://new.iaff.org/HS/PDF/FCC%20Bulletin%2056%20-%20EMF.pdf>

OET Bulletin 65, "Evaluating Compliance With FCC Guidelines for Human Exposure to Radiofrequency Electromagnetic Fields" was prepared to provide assistance in determining whether proposed or existing transmitting facilities, operations or devices comply with limits for human exposure to RF/MW radiation adopted by the Federal Communications Commission (FCC). Further information and a downloadable version of Bulletin 65 can be found at: <http://new.iaff.org/HS/PDF/FCC%20Bulletin%2065%20-%20Cell%20Towers.pdf>

The FCC authorizes and licenses products, transmitters, and facilities that generate RF and microwave radiation. It has jurisdiction over all transmitting services in the U.S. except those specifically operated

environment. Therefore, FCC approval and licensing of transmitters and facilities must be evaluated for significant impact on the environment. Human exposure to RF radiation emitted by FCC-regulated transmitters is one of several factors that must be considered in such environmental evaluations. In 1996, the FCC revised its guidelines for RF/MW radiation exposure as a result of a multi-year proceeding and as required by the Telecommunications Act of 1996.

For further information and answers to questions about the safety of RF/MW radiation from transmitters and facilities regulated by the FCC go to <http://www.fcc.gov/oet/rfsafety/rf-faqs.html>.

Canadian Government Information

Industry Canada is the organization that sets regulatory requirements for electromagnetic spectrum management and radio equipment in Canada. Industry Canada establishes standards for equipment certification and, as part of these standards, developed RSS-102, which specifies permissible radiofrequency RF/MW radiation levels. For this purpose, Industry Canada adopted the limits outlined in Health Canada's Safety-Code 6, which is a guideline document for limiting RF exposure. A downloadable version of "RSS-102 – Evaluation Procedure for Mobile and Portable Radio Transmitters with respect to Health Canada's Safety Code 6 for Exposure of Humans to Radio Frequency Fields", as well as additional information can be found at: <http://new.iaff.org/HS/PDF/Safety%20Code%206.pdf>

Safety Code 6 specifies the requirements for the use of radiation emitting devices. This Code replaces the previous Safety Code 6 – EHD-TR-160. A downloadable version of "Limits of Human Exposure to Radiofrequency Electromagnetic Fields in the Frequency Range from 3 kHz TO 300 GHz – Safety Code 6", as well as further detailed information can be found at [.http://new.iaff.org/HS/PDF/Non-Ionizing%20Radiation%20Volume%2080.pdf](http://new.iaff.org/HS/PDF/Non-Ionizing%20Radiation%20Volume%2080.pdf)

US and Canadian Legal Issues

Although some local and state governments have enacted rules and regulations about human exposure to RF/MW radiation in the past, the Telecommunications Act of 1996 requires the United States Federal Government to control human exposure to RF/MW radiation. In particular, Section 704 of the Act states that, "No State or local government or instrumentality thereof may regulate the placement, construction, and modification of personal wireless service facilities on the basis of the environmental effects of radio frequency emissions to the extent that such facilities comply with the Commission's regulations concerning such emissions." Further information on federal authority and FCC policy is available in a fact sheet from the FCC's Wireless Telecommunications Bureau at www.fcc.gov/wtb.

In a recent opinion filed by Senior Circuit Judge Stephen F. Williams, No. 03-1336 *EMR Network v. Federal Communications Commission and United States of America*, the Court upheld the FCC's decision not to initiate an inquiry on the need to revise its regulations to address non-thermal effects of radiofrequency (RF) radiation from the facilities and products subject to FCC regulation as EMR Network had requested in its September 2001 Petition for Inquiry.

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court of appeals has made errors, background documents and the DC circuit decision are found at http://www.emrpolicy.org/litigation/case_law/index.htm.

The Toronto Medical Officer of Health for the Toronto Board of Health recommended to Health Canada that public exposure limits for RF/MW radiation be made 100 times stricter; however the recommendation was not allowed, since, as in the US, only the Canadian federal government can regulate RF/MW radiation exposure level.

World Health Organization Efforts

In 1996, the World Health Organization (WHO) established the International EMF Project to review the scientific literature and work towards resolution of health concerns over the use of RF/MW technology. WHO maintains a Web site that provides addition information on this project and about RF/MW biological effects and research. For further information go to <http://www.who.int/peh-emf/en/>.

Conclusion

For decades, the International Association of Fire Fighters has been directly involved in protecting and promoting the health and safety of our membership. However, we simply don't know at this time what the possible health consequences of long-term exposure to low-intensity RF/MW radiation of the type used by the cell phone base stations and antennas will be. No one knows—the data just aren't there. The chairman of the International Commission on Non-Ionizing Radiation Protection (ICNIRP), one of the leading international organizations which formulated the current RF/MW radiation exposure guidelines, has stated that the guidelines include "no consideration regarding prudent avoidance" for health effects for which evidence is less than conclusive (49)

Again, fire department facilities, where fire fighters and emergency response personnel live and work are not the proper place for a technology which could endanger their health and safety

The only reasonable and responsible course is to conduct a study of the highest scientific merit and integrity on the RF/MW radiation health effects to our membership and, in the interim, oppose the use of fire stations as base stations for towers and/or antennas for the conduction of cell phone transmissions until it is proven that such sitings are not hazardous to the health of our members.

Footnotes

[back] 1. Revised and Amended IAFF Resolution No. 15; August 2004

Study of Firefighters Exposed to Radio Frequency (RF) Radiation from Cell Towers/Masts

WHEREAS, fire stations across the United States and Canada are being sought by wireless companies as base stations for the antennas and towers for the conduction of cell phone transmissions; and



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Cell Phone Towers

The widespread use of cell phones in recent decades has led to a large increase in the number of cell phone towers (also known as **base stations**) being placed in communities. These towers have electronic equipment and antennas that receive and transmit cell phone signals using [radiofrequency \(RF\) waves](#)¹.

Cell phone towers are still relatively new, and many people are understandably concerned about whether the RF waves they give off might possibly have health effects.

At this time, there's no strong evidence that exposure to RF waves from cell phone towers causes any noticeable health effects. However, this does not mean that the RF waves from cell phone towers have been proven to be absolutely safe. Most expert organizations agree that more research is needed to help clarify this, especially for any possible long-term effects.

How do cell phone towers expose people to RF waves?

Cell phone base stations can be free-standing towers or mounted on existing structures, such as trees, water tanks, or tall buildings. The antennas need to be high enough to adequately cover a certain area. Base stations are usually from 50 to 200 feet high.

Cell phones communicate with nearby cell towers mainly through RF waves, a form of energy in the electromagnetic spectrum between FM radio waves and microwaves. Like FM radio waves, microwaves, visible light, and heat, they are forms of **non-ionizing radiation**. This means they do not directly damage the DNA inside cells, which is how stronger (**ionizing**) types of radiation such as [x-rays](#), [gamma rays](#)², and [ultraviolet \(UV\) rays](#)³ are thought to be able to cause cancer.

ELECTROMAGNETIC SPECTRUM

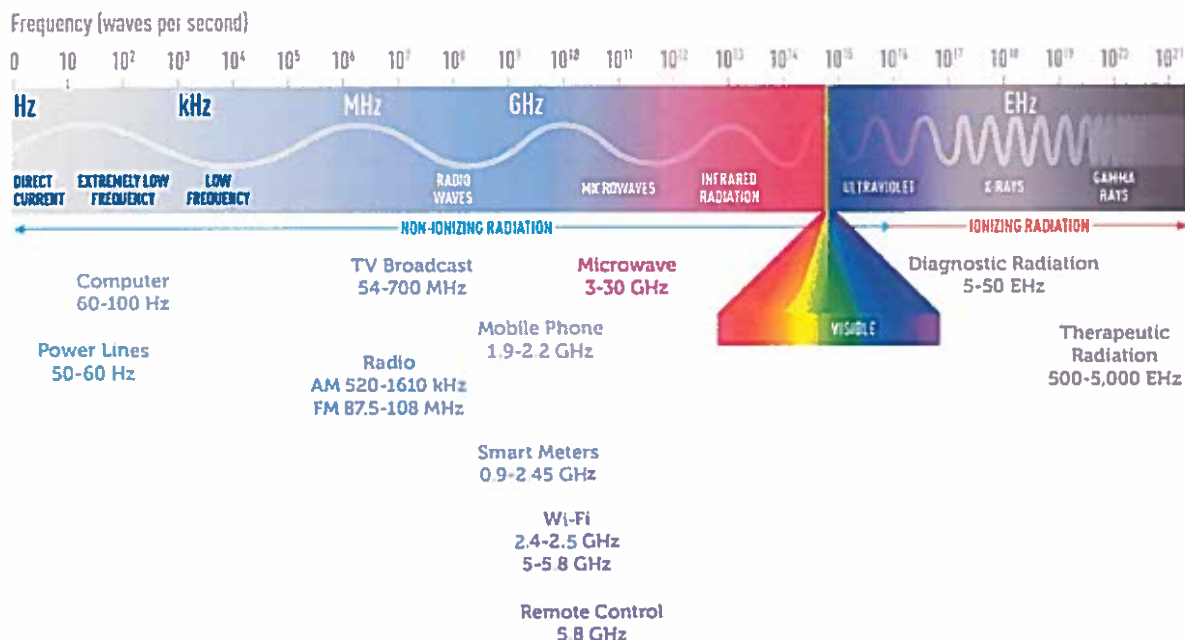


Image credit: National Cancer Institute

The electromagnetic spectrum illustration above shows the possible frequencies of electromagnetic energy, ranging from extremely low frequencies (such as those from power lines) to extremely high frequencies (such as x-rays and gamma rays), and includes both non-ionizing and ionizing radiation.

At very high levels, RF waves can heat up body tissues. But the levels of energy used by cell phones and towers are much lower.

When a person makes a cell phone call, a signal is sent from the phone's antenna to the nearest base station antenna. The base station responds to this signal by assigning it an available RF channel. RF waves transfer the voice information to the base station. The voice signals are then sent to a switching center, which transfers the call to its destination. Voice signals are then relayed back and forth during the call.

When RF signals are transmitted back and forth to the base station during calls, the RF waves produced at the base station are given off into the environment, where people can be exposed to them.

On the ground near a cell phone tower

RF waves from a cell phone tower antenna, like those from other telecommunication antennas, are directed toward the horizon (parallel to the ground), with some downward scatter. Base station antennas use higher power levels than other types of land-mobile antennas, but much lower levels than those from radio and television broadcast stations. The amount of energy from RF waves decreases rapidly as the distance from the antenna increases. As a result, the level of exposure to RF waves at ground level is much lower than the level close to the antenna.

At ground level near typical cellular base stations, the amount of energy from RF waves is hundreds to thousands of times less than the limits for safe exposure set by the US Federal Communication Commission (FCC) and other regulatory authorities. It is very unlikely that a person could be exposed to RF levels in excess of these limits just by being near a cell phone tower.

On a roof with a cellular antenna

When a cellular antenna is mounted on a roof, it is possible that a person on the roof could be exposed to RF levels greater than those typically encountered on the ground. But even then, exposure levels approaching or exceeding the FCC safety guidelines are only likely to be found very close to and directly in front of the antennas. If this is the case, access to these areas should be limited.

Indoors with a base station mounted on the outside of the building

The level of energy from RF waves inside buildings where a base station is mounted is typically much lower than the level outside, depending on the construction materials of the building. Antennas are pointed away from the side of the building, and the energy level **behind** the antenna is hundreds to thousands of times lower than in front. On top of this, wood or cement block reduces the exposure to energy from RF waves by a factor of about 10. Therefore, if an antenna is mounted on the side of a building, the exposure level in the room directly behind the wall is typically well below the recommended exposure limits.

Near a 5G base station

Newer, smaller versions of base stations (often referred to as **small cells**), which are part of fifth generation (5G) cellular networks, are discussed below.

Do cell phone towers cause cancer?

Some people have expressed concern that living, working, or going to school near a cell phone tower might increase the risk of cancer or other health problems. At this time, there isn't a lot of evidence to support this idea. Still, more research is needed to be sure.

What expert agencies say

The American Cancer Society (ACS) does not have any official position or statement on whether or not radiofrequency (RF) radiation from cell phones, cell phone towers, or other sources is a cause of cancer. ACS generally looks to other expert organizations to determine if something causes cancer (that is, if it is a carcinogen), including:

- The **International Agency for Research on Cancer (IARC)**, which is part of the World Health Organization (WHO)
- The **US National Toxicology Program (NTP)**, which is formed from parts of several different government agencies, including the National Institutes of Health (NIH), the Centers for Disease Control and Prevention (CDC), and the Food and Drug Administration (FDA)

Other major organizations might also comment on the ability of certain exposures to cause cancer.

What they say about cell phone towers

So far, neither IARC nor the NTP have classified the cancer-causing potential of RF waves from cell phone towers specifically. However, some other agencies have commented on cell tower safety.

The **US Federal Communications Commission (FCC)** has said this about cell phone towers near homes or schools:

"[R]adiofrequency emissions from antennas used for cellular and PCS [personal communications service] transmissions result in exposure levels on the ground that are typically thousands of times below safety limits. These safety limits were adopted by the FCC based on the recommendations of expert organizations and endorsed by agencies of the Federal Government responsible for health and safety. Therefore, there is no reason to believe that such towers could constitute a potential health hazard to nearby residents or students."

What they say about RF radiation in general

Based on a review of studies published up until 2011, the **International Agency for Research on Cancer (IARC)** has classified RF radiation as “possibly carcinogenic to humans,” based on limited evidence of a possible increase in risk for brain tumors among cell phone users, and inadequate evidence for other types of cancer. (For more information on the IARC classification system, see [Known and Probable Human Carcinogens](#)⁴.)

More recently, the **US Food and Drug Administration (FDA)** issued a technical report based on results of studies published between 2008 and 2018, as well as national trends in cancer rates. The report concluded: “Based on the studies that are described in detail in this report, there is insufficient evidence to support a causal association between radiofrequency radiation (RFR) exposure and [tumor formation].”

So far, the **National Toxicology Program (NTP)** has not included RF radiation in its *Report on Carcinogens*, which lists exposures that are known to be or reasonably anticipated to be human carcinogens.

What studies have shown

Researchers generally use two types of studies when trying to determine if something might cause cancer:

- **Studies looking at groups of people**
- **Studies done in the lab (using lab animals or cell cultures)**

The following is a brief summary of the major studies that have looked at this issue to date. However, this is not a comprehensive review of all studies that have been done.

Studies in people living near cell phone towers

So far, not many studies in people have focused specifically on cellular phone towers and cancer risk, and the results of these studies have not provided clear answers.

- A large British study comparing families of young children with cancer with families of children without cancer found no link between a mother's exposure to the towers during pregnancy (based on the distance from the home to the nearest tower and on the amount of energy from RF waves given off by nearby towers) and the risk of early childhood cancer.

- Researchers in Taiwan compared children with cancer to a group of similar children without cancer. They found slightly higher overall risk of cancer in those who lived in towns that had an estimated RF exposure from cell phone towers that was above the midpoint level in the study. However, this finding was less apparent when RF exposure was categorized in other ways.

Both of these studies relied on estimates of RF exposure. Neither of them measured the actual exposure of people to RF waves from nearby cell phone towers. This limitation makes it harder to know what the results of these studies might mean.

Studies looking at cell phone use

The amount of exposure from living near a cell phone tower typically is many times lower than the exposure from using a cell phone. Several dozen studies have looked at possible links between cell phone use and tumors in people. Most studies to date have not found a link between cell phone use and cancer, although these studies have had some important limitations. This is an area of active research. For more information, see [Cellular \(Cell\) Phones⁵](#).

Lab studies on RF waves

RF waves given off by cell phone towers don't have enough energy to damage DNA directly or to heat body tissues. Because of this, it's not clear how cell phone towers might be able to cause cancer. Some studies have found possible increased rates of certain types of tumors in lab animals exposed to RF radiation, but overall, the results of these types of studies have not provided clear answers so far.

Large studies published in 2018 by the US National Toxicology Program (NTP) and by the Ramazzini Institute in Italy exposed groups of lab rats (as well as mice, in the case of the NTP study) to RF waves over their entire bodies for many hours a day, starting before birth and continuing for most or all of their natural lives. Both studies found an increased risk of uncommon heart tumors called malignant schwannomas in male rats, but not in female rats (nor in male or female mice, in the NTP study). The NTP study also reported possible increased risks of certain types of tumors in the brain and in the adrenal glands.

While both of these studies had strengths, they also had limitations that make it hard to know how they might apply to humans being exposed to RF waves from cell phone towers. A 2019 review of these two studies by the International Commission on Non-ionizing Radiation Protection (ICNIRP) determined that the limitations of the studies

didn't allow conclusions to be drawn regarding the ability of RF energy to cause cancer.

Still, the results of these studies do not rule out the possibility that the RF waves used in cell phone communication might somehow impact human health.

What about 5G networks?

Fifth generation (5G) cellular networks are now being rolled out in many parts of the United States and in other countries. 5G networks are capable of transmitting much larger amounts of data over shorter periods of time than previous generations (4G, 3G, etc.).

Earlier generation networks have used RF wavelengths below 6 gigahertz (GHz). 5G networks will use some wavelengths in this range, but will also use some higher frequency wavelengths, at the lower end of the **millimeter wave** spectrum (which ranges from 30 GHz to 300 GHz). While these RF waves are higher frequency (higher energy) than those used by older generations, they are still forms of **non-ionizing** radiation, so they still lack the ability to directly damage DNA.

The higher frequency waves used by 5G travel shorter distances and don't go through objects (such as buildings, or even tree leaves) as well as lower frequency waves. Because of this, 5G networks require many more, smaller versions of base stations (often referred to as **small cells**) in some places, especially in densely populated areas. These small cells can be mounted on streetlights, utility poles, buildings, and other structures. This could result in the antennas being closer to people, although small cells typically operate at much lower power levels than the larger (macro) base stations.

The addition of the higher wavelengths from 5G networks could also expose people to more RF waves overall.

At the same time, these higher frequency RF waves are less able to penetrate the body than lower frequency waves, so in theory they might be less likely to have any potential health effects. But so far this issue has not been well studied.

At this time, there has been very little research showing that the RF waves used in 5G networks are any more (or less) of a concern than the other RF wavelengths used in cellular communication.

Hyperlinks

1. www.cancer.org/cancer/cancer-causes/radiation-exposure/radiofrequency-

[radiation.html](#)

2. www.cancer.org/cancer/cancer-causes/radiation-exposure/x-rays-gamma-rays.html
3. www.cancer.org/cancer/cancer-causes/radiation-exposure/uv-radiation.html
4. www.cancer.org/cancer/cancer-causes/general-info/known-and-probable-human-carcinogens.html
5. www.cancer.org/cancer/cancer-causes/radiation-exposure/cellular-phones.html
6. <http://www.fcc.gov/engineering-technology/electromagnetic-compatibility-division/radio-frequency-safety/faq/rf-safety>
7. <http://www.fda.gov/radiation-emitting-products/home-business-and-entertainment-products/cell-phones>
8. <http://www.cancer.gov/about-cancer/causes-prevention/risk/radiation/cell-phones-fact-sheet>
9. <http://www.cancer.gov/about-cancer/causes-prevention/risk/radiation/electromagnetic-fields-fact-sheet>
10. <http://www.niehs.nih.gov/health/topics/agents/emf/index.cfm>
11. <http://www.niehs.nih.gov/health/topics/agents/cellphones/index.cfm>
12. <http://www.fcc.gov/engineering-technology/electromagnetic-compatibility-division/radio-frequency-safety/faq/rf-safety>
13. <http://www.fda.gov/radiation-emitting-products/home-business-and-entertainment-products/cell-phones>
14. <http://www.cancer.gov/about-cancer/causes-prevention/risk/radiation/cell-phones-fact-sheet>
15. <http://www.cancer.gov/about-cancer/causes-prevention/risk/radiation/electromagnetic-fields-fact-sheet>
16. <http://www.niehs.nih.gov/health/topics/agents/emf/index.cfm>
17. <http://www.niehs.nih.gov/health/topics/agents/cellphones/index.cfm>

Additional resources

Along with the American Cancer Society, other sources of information include:

Federal Communications Commission RF Safety FAQ: www.fcc.gov/engineering-technology/electromagnetic-compatibility-division/radio-frequency-safety/faq/rf-safety (<http://www.fcc.gov/engineering-technology/electromagnetic-compatibility-division/radio-frequency-safety/faq/rf-safety>)⁶

Food and Drug Administration Cell Phones: www.fda.gov/radiation-emitting-

products/home-business-and-entertainment-products/cell-phones
(<http://www.fda.gov/radiation-emitting-products/home-business-and-entertainment-products/cell-phones>)⁷

National Cancer Institute Cell Phones and Cancer Risk: www.cancer.gov/about-cancer/causes-prevention/risk/radiation/cell-phones-fact-sheet
(<http://www.cancer.gov/about-cancer/causes-prevention/risk/radiation/cell-phones-fact-sheet>)⁸ Electromagnetic Fields and Cancer: www.cancer.gov/about-cancer/causes-prevention/risk/radiation/electromagnetic-fields-fact-sheet
(<http://www.cancer.gov/about-cancer/causes-prevention/risk/radiation/electromagnetic-fields-fact-sheet>)⁹

National Institute of Environmental Health Sciences Electric and Magnetic fields: www.niehs.nih.gov/health/topics/agents/emf/index.cfm
(<http://www.niehs.nih.gov/health/topics/agents/emf/index.cfm>)¹⁰ Cell Phone Radio Frequency Radiation: www.niehs.nih.gov/health/topics/agents/cellphones/index.cfm
(<http://www.niehs.nih.gov/health/topics/agents/cellphones/index.cfm>)¹¹

** Inclusion on this list does not imply endorsement by the American Cancer Society*

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**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, SEPTEMBER 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Station 18 New Truck Room Update:

Action Requested: Chief recommends discussion on the proposed project and progress made to date.

Background: The Station 18 new truck room project was approved by the Board to move forward at the November 2019 Board meeting. The Architect has been given the approval to move forward with developing construction documents from the schematic design. At the May 2020 Board meeting the Board put the project on hold until the full ramifications of the COVID-19 pandemic become apparent on the District's budget, short term, and long term. The Board did give direction to bring the project through the Town of Loomis Planning Commission process and the design to a bid ready package. In July 2020, the project was approved by the Loomis Planning Commission. The Chief will give an update on progress made to date. The Facilities Committee met on September 3rd, 2020 with the Architect and reviewed the project. The Architect has the construction documents at 95% complete and will have the bid ready package complete within the next month.

Impact: Informational

Attachments: None

Eric G. Walder, EFO
Fire Chief
South Placer Fire Protection District

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, SEPTEMBER 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: FY 2019/20 Draft Quarterly Budget Report:

Action Requested: Staff recommends a short presentation on the status of the Draft 4th Quarter FY 2019/20 unaudited final budget.

Background: Staff assembles a budget overview every quarter for information and discussion. This is a draft unaudited report of the 19/20 budget. The last deposit of the Districts revenues for 19/20 has been received by the District. Changes to the final numbers will be due to the Districts auditors' findings regarding bad debt expense and any other relative findings that will be shown in the annual audit of the Districts budget. The auditor has scheduled their review for the 21st and 22nd of September.

Impact: Informational

Attachments: Budget overview sheet, July 2020 Draft Profit and Loss Statement.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

FY 2019/20 4th Quarter Budget Report (July - June)

Revenue	4th Quarter	Budgeted	Percentage
General Revenue	\$12,431,765	\$12,678,641	98.1 %
Mitigation Revenue	\$1,681	\$6,000	28.0 %
Loomis Mitigation Revenue	\$3,059	\$4,000	76.5 %
Consolidated Mitigation Revenue	\$374,639	\$405,000	92.5 %
CFAA Staffing Reimbursements	\$141,757	\$355,000	39.9 %
Total Revenue	\$12,952,901	\$13,448,641	96.3 %

Expenditures	4th Quarter	Budgeted	Percentage
Salaries/Benefits (PP 2 - 1) 26 PP's	\$10,893,798	\$10,029,754	108.6 %
CFAA Expenditures	\$128,258	\$355,000	36.1 %
Service and Operations	\$1,416,389	\$1,521,417	93.1 %
Fixed Assets	\$68,903	\$126,785	54.3 %
Capital Expenditures	\$259,749	\$1,769,365	14.7 %
Mitigation Expenditures	\$75,361	\$80,440	93.7 %
Loomis Mitigation Expenditures	\$116,270	\$117,097	99.3 %
Consolidated Mitigation Expenditures	\$0	\$1,210	0.0 %
Total Expenditures	\$12,958,728	\$14,001,068	92.6 %

Report Prepared By Kathy Medeiros August 2020

South Placer Fire District
Profit & Loss Statement
For the Twelve Months Ending Tuesday, June 30, 2020

		YTD	BUDGET	----- REMAINING ----- VARIANCE	%
REVENUES					
Secured Property Tax General	6000-000-001	\$7,660,297	\$7,678,797	\$18,500	0.24%
Unitary & Op Non-Unitary	0-000-6000-002	156,133	162,363	6,230	3.84%
Current Unsecured Property Tax	0-000-6000-003	164,272	169,968	5,696	3.35%
Delinquent Secured Property Taxes	0-000-6000-004	(154)	(24)	130	(541.71%)
Delinquent Unsecured Property Tax	0-000-6000-005	1,212	2,174	962	44.25%
Current Supplemental Property Tax	0-000-6000-006	198,484	175,635	(22,849)	(13.01%)
Delinquent Supplemental Property Tax	0-000-6000-008	190	207	17	8.43%
SPFD Special Tax	0-000-6001-000	1,170,742	1,169,443	(1,299)	(0.11%)
Loomis Fire Protection & Response Assessment	0-000-6002-000	993,349	987,366	(5,983)	(0.61%)
Railroad Unitary Tax	0-000-6106-000	4,265	4,657	392	8.42%
Interest-County	0-000-6950-000	51,396	65,000	13,604	20.93%
Sect. 5151 Interest Refunded	0-000-6957-000	(209)	(322)	(113)	35.16%
HOPTERS Intergovernmental Revenue	0-000-7000-000	55,601	53,877	(1,724)	(3.20%)
Ambulance Services	0-000-8192-000	1,338,348	1,500,000	161,652	10.78%
Uniform Reimbursement	0-000-8193-001	944	2,000	1,056	52.78%
Other Staffing Reimbursements	0-000-8193-009	0	1,000	1,000	100.00%
Other Miscellaneous	0-000-8193-010	52,676	80,000	27,324	34.16%
Fees For Service & Cost Recovery Charges	0-000-8193-011	126,167	130,000	3,833	2.95%
4850 Reimbursements	0-000-8193-014	77,809	25,000	(52,809)	(211.23%)
Cellular Tower Lease	0-000-8193-015	98,981	85,000	(13,981)	(16.45%)
MVA Fees	0-000-8193-016	0	3,500	3,500	100.00%
Local/State/Federal Grants	0-000-8193-018	0	28,000	28,000	100.00%
CFAA Revenues	8197	141,757	355,000	213,243	60.07%
SPFD Mitigation Interest	0-000-8264-001	1,681	6,000	4,319	71.98%
Loomis Mitigation Interest	0-000-8264-006	3,059	4,000	941	23.51%
Consolidated Mitigation Fee Revenue	0-000-8267-000	369,461	400,000	30,539	7.63%
Consolidated Mitigation Interest	0-000-8264-007	5,178	5,000	(178)	(3.57%)
Federal Grant Revenue (SAFER)	0-000-8300-000	281,262	352,000	70,738	20.10%
Automotive Fund Mat & Services	0-000-8372-000	0	3,000	3,000	100.00%
TOTAL REVENUES		12,952,901	13,448,641	495,741	3.69%
OPERATING EXPENSES					
SALARIES/BENEFITS					
Salaries & Wages	1002:1003	5,174,569	5,540,177	365,608	6.60%
Sellback/Admin. & FF's	1004	238,562	190,000	(48,562)	(25.56%)
Intern FF/Board/App FF/PT	1005	74,530	50,000	(24,530)	(49.06%)
Callback/Overtime-Firefighter	1006	1,886,006	930,000	(956,006)	(102.80%)
Comp For Absence/Illness	1007	112,713	25,000	(87,713)	(350.85%)
Out of Grade Pay	1008	6,411	2,500	(3,911)	(156.43%)
Other Payroll	1015	4,420	9,000	4,580	50.89%
Volunteer Length of Service Award	1016	1,000	500	(500)	(100.00%)
PERS Retirement	1300	849,302	820,000	(29,302)	(3.57%)
PERS Lump Sum Payment	1302	510,913	510,913	0	0.00%
Employer 457 Def. Comp. Match	1305	24,719	25,000	281	1.13%
Employment Taxes (FICA/Medicare/SUI)	1301	109,801	105,000	(4,801)	(4.57%)
Workmans Comp. Insurance	1315	549,639	460,976	(88,663)	(19.23%)
Agency Share Insurance	1550	855,978	863,668	7,690	0.89%
OPEB Contribution	1551	40,000	40,000	0	0.00%
COP Debt Service	1552	354,020	354,020	0	0.00%
Labor Legal	2010	36,409	30,000	(6,409)	(21.36%)
Uniform Allowance/Cell Phone	2017	58,335	66,000	7,665	11.61%
Employees Assistance Program	2019	6,471	7,000	529	7.56%
CFAA Expenditures	1997	128,258	355,000	226,742	63.87%
TOTAL SALARIES/BENEFITS/CFAA		11,022,056	10,384,754	(637,301)	(6.14%)
SERVICE & OPERATIONS					
Audit	2020	10,250	11,000	750	6.82%
Propane	2021	3,043	3,500	457	13.06%
Employee Physicals/DL/Wellness	2023	17,366	25,000	7,634	30.54%
ParamedicCert.EMT/CPR Classes	2024	6,206	5,600	(606)	(10.82%)
Ambulance Billing Service	2025	125,507	100,000	(25,507)	(25.51%)

South Placer Fire District
Profit & Loss Statement
For the Twelve Months Ending Tuesday, June 30, 2020

		YTD	BUDGET	REMAINING VARIANCE	%
Garbage	2026	9,850	9,000	(850)	(9.45%)
Gas & Electric	2027	73,214	78,000	4,786	6.14%
Insurance (FAIRA)	2028	52,443	52,443	0	0.00%
Memberships/Subscriptions	2030	10,112	12,000	1,888	15.73%
News Publications & Ads	2032	2,205	1,500	(705)	(46.97%)
Sewer	2035	6,493	6,300	(193)	(3.06%)
Telephone	2037	69,845	63,000	(6,845)	(10.86%)
Training Supplies	2038	8,938	13,500	4,562	33.79%
Business/Conference	2039	5,595	11,400	5,805	50.92%
Education/Training	2040	54,245	62,000	7,755	12.51%
Water	2041	13,260	13,500	240	1.78%
Laundry	2042	1,433	2,500	1,067	42.67%
Legal/Consulting Fees	2043-000	96,853	99,300	2,447	2.46%
Prevention Consulting Fees	2043-001	56,741	55,000	(1,741)	(3.16%)
Petty Cash Fund	2044	0	250	250	100.00%
Pre-Employment Testing/Background Inv.	2045	20,411	15,000	(5,411)	(36.07%)
Medical Waste Disposal	2046	3,063	4,000	938	23.44%
Phsio Control Contract	2047	15,869	16,000	131	0.82%
County Charges (Tax Collection/LAFCO/Refunds)	2050	175,252	169,000	(6,252)	(3.70%)
Elections	2051	0	750	750	100.00%
Public Education	2052	0	4,000	4,000	100.00%
Food/Drink-Incident Supplies	2053	10,328	10,000	(328)	(3.28%)
Safety Awards	2055	1,984	10,000	8,016	80.16%
Fire RMS User Maintenance	2056	13,922	11,000	(2,922)	(26.57%)
Cleaning/Maintenance Supplies	2120	14,358	12,000	(2,358)	(19.65%)
Copy Machine Contract/Maint.	2121	17,073	16,000	(1,073)	(6.70%)
Computer Service & Maint.	2122	39,830	40,000	170	0.43%
Fire Prevention Supplies	2123	3,478	21,500	18,022	83.82%
Fuel & Oil	2124	69,750	80,000	10,250	12.81%
Medical Supplies	2127	112,264	100,000	(12,264)	(12.26%)
Miscellaneous Supplies	2128	860	885	25	2.84%
Office Supplies/Computer	2129	9,549	14,503	4,954	34.16%
Oxygen	2130	6,392	8,000	1,608	20.10%
Postage/Shipping	2131	1,347	3,000	1,653	55.11%
Storage	2132	0	2,000	2,000	100.00%
Uniform Supplies	2133	14,576	10,000	(4,576)	(45.76%)
Misc. Firefighting Equip/Supplies	2135	37,899	41,000	3,101	7.56%
Radio Repair	2221	10,376	10,000	(376)	(3.76%)
Automotive Repairs/Supplies	2222	102,912	118,000	15,088	12.79%
Facilities Maintenance	2225	103,225	104,886	1,661	1.58%
SCBA Maintenance	2226	3,839	15,000	11,161	74.41%
Turnout Clothing Maint.	2228	2,536	8,000	5,464	68.30%
Extinguisher Service/Repair	2229	0	900	900	100.00%
Outside Services	2523	1,697	1,200	(497)	(41.39%)
Bad Debt Expense	8510 + 4521	0	50,000	50,000	100.00%
TOTAL SERVICE & OPERATIONS		1,416,389	1,521,417	105,030	6.90%
FIXED ASSETS					
Facilities,	4456	14,253	28,533	14,280	50.05%
Firefighting Equipment	4462	503	10,052	9,549	95.00%
EMS Equipment	4464	6,986	8,500	1,514	17.81%
Office & Communication Equipment	4465	25,780	28,000	2,220	7.93%
Radio & Communications	4469	0	10,000	10,000	100.00%
Shop Equipment	4470	0	700	700	100.00%
Training/Operations Equipment	4472	8,479	15,500	7,021	45.30%
Rescue Equipment	4475	0	5,000	5,000	100.00%
Aparatus Upgrades	4476	12,902	20,500	7,598	37.06%
TOTAL FIXED ASSETS		68,903	126,785	57,882	45.65%
CAPITAL EXPENDITURES					
2020 Ford Expedition Comm. Vehicle 80% LF App. Res.	0-000-4510-027	9,333	9,333	0	(0.00%)

South Placer Fire District
Profit & Loss Statement
For the Twelve Months Ending Tuesday, June 30, 2020

		YTD	BUDGET	REMAINING VARIANCE	%
2020 Ford Expedition Comm. Vehicle 80% SP App.					
Res.	0-000-4510-028	46,667	46,667	0	0.00%
Structure PPE/Gear	0-000-4511-008	51,715	55,440	3,725	6.72%
Mobile/Portable Radios	0-000-4511-011	38,358	40,000	1,642	4.10%
5051 Cutters for E18 80%	0-000-4511-022	6,683	6,123	(560)	(9.14%)
Bauer Breathing Air Filling Station 80%	0-000-4511-025	8,800	8,800	0	0.00%
3" Supply Line	0-000-4511-026	12,012	12,000	(12)	(0.10%)
Lifting Tips for Spreaders T17 80%	0-000-4511-027	0	2,760	2,760	100.00%
Snap On Diag. Equipment 80%	0-000-4511-028	5,665	6,800	1,135	16.69%
Tempest PPV Fans x3 80%	0-000-4511-029	5,391	5,391	0	0.00%
R17 Chassis Upgrade 89%	0-000-4511-030	3,136	9,790	6,654	67.97%
Portable Alarm Monitoring/Fire Alarm Install	0-000-4512-009	4,149	5,000	851	17.02%
Station 18 Schematic Design/Truckroom Build	0-000-4512-031	67,840	1,561,261	1,493,421	95.65%
TOTAL CAPITAL EXPENDITURES		259,749	1,769,365	1,509,615	85.32%
SPFD MITIGATION EXPENDITURES					
Structure PPE/Gear	0-000-4520-023	9,471	11,550	2,079	18.00%
OES 266 Upgrade	0-000-4520-025	324	0	(324)	0.00%
Mobile/Portable Radios	0-000-4520-027	9,590	10,000	410	4.10%
Ford Transit 8 Pass. Van	0-000-4520-037	29,167	29,167	0	0.00%
2020 Ford Expedition Comm. Vehicle 20%	0-000-4520-038	11,519	11,667	148	1.27%
Lifting Tips for Spreaders T17 20%	0-000-4520-039	0	240	240	100.00%
Snap On Diag. Equipment 20%	0-000-4520-040	0	1,416	1,416	100.00%
Tempest PPV Fans x3 20%	0-000-4520-041	1,200	1,200	0	0.00%
Bauer Breathing Air Filling Station 20%	0-000-4520-042	1,395	2,200	805	36.60%
Station 20 Auxilliary Power Generator	0-000-4520-043	12,695	13,000	305	2.35%
TOTAL SPFD MITIGATION EXPENDITURES		75,361	80,440	5,079	6.31%
LFPD MITIGATION EXPENDITURES					
Station 18 Schematic Design/Build	0-000-4522-001	104,567	104,567	0	0.00%
Ford Transit 8 Pass. Van 1/6	0-000-4522-006	5,833	5,833	0	0.00%
2020 Ford Expedition Comm. Vehicle 20%	0-000-4522-007	2,304	2,333	29	1.25%
5051 Cutters for E18 20%	0-000-4522-008	1,381	1,530	149	9.76%
Turnouts/PPE 20%	0-000-4522-009	1,933	2,310	377	16.31%
Snap On Diag. Equipment 20%	0-000-4522-010	103	284	181	63.87%
Tempest Protected PPV Fans x3 20%	0-000-4522-011	149	240	91	37.93%
TOTAL LFPD MITIGATION EXPENDITURES		116,270	117,097	828	0.71%
CONSOLIDATED MITIGATION EXPENDITURES					
R 17 Chassis Upgrade 11%	0-000-4523-001	0	1,210	1,210	100.00%
TOTAL CONSOLIDATED MITIGATION EXPENDITURES		0	1,210	1,210	100.00%
TOTAL OPERATING EXPENSES		12,958,728	14,001,068	1,042,342	7.44%
EXCESS OF REVENUE/EXPENDITURES		(5,827)	(552,427)	(546,602)	98.95%
BEGINNING FUND BALANCE		4,403,972	4,403,972	0	(0.00%)
ENDING FUND BALANCE		4,398,145	3,851,545	(546,602)	(14.19%)
COMPONENTS OF FUND BALANCE					
Ending FB Mitigation Reserve	0-000-0553-000	0	29,837	29,837	100.00%
Ending FB Loomis Mit. Reserve	0-000-0560-000	0	101,011	101,011	100.00%
Ending FB Consolidated Mit. Reserve	0-000-0565-000	0	463,552	463,552	100.00%
Ending FB Unassigned	0-000-0554-000	0	1,956,619	1,956,619	100.00%
Ending FB Res for Imprest Cash	0-000-0555-000	0	250	250	100.00%
Ending FB Designated for F/A Acq	0-000-0556-000	0	358,206	358,206	100.00%
Ending FB Facilities	0-000-0557-000	0	316,487	316,487	100.00%
Ending FB Unassigned Major Equipment	0-000-0558-000	0	89,596	89,596	100.00%
Ending FB Contingent Reserve	0-000-0559-000	0	410,000	410,000	100.00%
Ending FB Loomis Contingent	0-000-0562-000	0	4,457	4,457	100.00%
Ending FB Loomis Equipment Replacement	0-000-0563-000	0	34,029	34,029	100.00%
Ending FB Loomis Apparatus Replacement	0-000-0564-000	0	87,499	87,499	100.00%

South Placer Fire District
Profit & Loss Statement
For the Twelve Months Ending Tuesday, June 30, 2020

	YTD	BUDGET	----- REMAINING ----- VARIANCE	%
	0	3,851,543	3,851,545	100.00%

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF E. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, SEPTEMBER 01, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Conflict of Interest Code Review and Update.

Action Requested: Staff recommends review, discussion, and action to approve the District's updated Conflict of Interest Code.

Background: The Political Reform Act requires every local government agency to review its conflict of interest code every two years to determine if it complies with current law, accurately depicts the appropriate list of designated employees and the appropriate disclosure level, and clearly indicates the agency filing officer. Persons listed in the code as designated employees are required to file Statements of Economic Interest (Form 700). This year counsel has suggested that the list of designated employees and disclosure levels be updated. Both District Counsel and County Counsel have reviewed and approved the changes in the revised resolution before the Board for approval.

Impact: Legally required review and edits.

Attachments: Current Conflict of Interest Code (Resolution 2- 2006/2007), and revised Conflict of Interest Code (Resolution 2-2020/21).

Eric Walder, EFO
Fire Chief
South Placer Fire District

**BEFORE THE BOARD OF DIRECTORS
of
SOUTH PLACER FIRE PROTECTION DISTRICT**

RESOLUTION NO. 2-2020/21

**AMENDING PORTIONS OF THE DISTRICT CONFLICT
OF INTEREST CODE
AS RELATES TO “DESIGNATED POSITIONS” AND “DISCLOSURE CATEGORIES”**

WHEREAS, this District previously established its “Conflict of Interest Code” by reference as authorized by law; and

WHEREAS, the Board of Directors has reviewed this Code and deems it advisable to amend a portion of the Code as to “Designated Positions” and “Disclosure Categories” in Paragraph I, General Provisions, set forth in Appendix to and incorporated in said Code;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the former District “Conflict of Interest Code” and Appendix thereto set forth in Paragraph I applicable to “Designated Positions” is hereby amended and superseded in the following respects:

(1) The current “Designated Positions” set forth in said Appendix reading as follows:

- | | |
|---|--|
| I. <u>Designated Position</u>
Directors
Fire Chief
Deputy Chiefs
Assistant Fire Chiefs
Division Chiefs
Facility and Maintenance Manager
(Consultants)* | II. <u>Disclosure Category</u>
Type of Business Entity,
Investment or Source of Income
or Real Property,
Any of the following:
1. Any vendor doing business
with SPFPD
2. Office equipment and
supplies
3. Fire protection or
suppression or rescue
equipment, apparatus or
supplies
4. Financial institutions, doing
business with SPFPD
5. Insurance companies doing
business with SPFPD
6. Investment companies doing
business with SPFPD
7. Repair and service firms
8. All interests in real property |
|---|--|

Is hereby amended and superseded in its entirety and substituted in place thereof a new Paragraph I reading as follows:

Designated Position(s)	Disclosure Category(ies)
Directors	1-8
Fire Chief	1-8
Deputy Chiefs	1-8
Division Chiefs	1-8
Business Manager	1-8
Battalion Chiefs	1-3, 5, 7
Journey person Mechanic	1, 3, 7
(Consultants)	1-8*

[*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The Fire Chief or Board President may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties, and based upon that description, a statement of the extent of disclosure requirements.

The Fire Chief or Board President’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.]

(2) That the numbered disclosure categories, based on type of Business Entity, Investment, or Source of Income or Real Property, are established as follows:

1. Any vendor doing business with SPFPD
2. Office equipment and supplies
3. Fire protection or suppression or rescue equipment, apparatus or supplies
4. Financial institutions, doing business with SPFPD
5. Insurance companies doing business with SPFPD
6. Investment companies doing business with SPFPD
7. Repair and service firms
8. All interests in real property

2. That the provisions and amendments to the Conflict of Interest Code set forth in this Resolution shall become effective upon approval thereof by the Board of Supervisors, Placer County, as the code reviewing body for this District.

3. There is hereby reserved to this Board of Directors the right at any time and from time-to-time to amend or modify this "Conflict of Interest Code" in the manner provided and pursuant to the laws of the State of California applicable thereto.

PASSED and ADOPTED by said Board of Directors at its regular board meeting held on _____, 2020, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

SOUTH PLACER FIRE PROTECTION DISTRICT

By: _____
_____, President of the Board of
Directors

ATTEST:

_____, Secretary of
the Board of Directors

BEFORE THE BOARD OF DIRECTORS
of
SOUTH PLACER FIRE PROTECTION DISTRICT

RESOLUTION NO. 2-2006/2007

AMENDING PORTIONS OF THE DISTRICT CONFLICT
OF INTEREST CODE AS RELATES TO "DESIGNATED
POSITIONS"

WHEREAS, this District previously established its "Conflict of Interest Code" by referenced as authorized by law; and

WHEREAS, the Board of Directors has reviewed this Code and deems it advisable to amend a portion of the Code as relates to "Designated Positions" set forth in Paragraph I, General Provisions, set forth in Appendix to and incorporated in said Code;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the former District "Conflict of Interest Code" and Appendix thereto set forth in Paragraph I applicable to "Designated Positions" is hereby amended and superseded in the following respects:

(1) The current "Designated Positions" set forth in said Appendix reading as follows:

Directors	Station Captains
Fire Chief	Fleet Manager
Assistant Fire Chiefs	EMS Captain
Battalion Chiefs	(Consultants)

Is hereby amended and superseded in its entirety and substituted in place thereof a new Paragraph I reading as follows:

Directors	Division Chiefs
Fire Chief	Facility and Maintenance Manager
Deputy Fire Chiefs	(Consultants)
Assistant Chiefs	

2. That the provisions and amendment to Conflict of Interest Code set forth in this Resolution shall become effective upon and subject to the approval thereof by the Board of Supervisors, Placer County, as the code reviewing body for this District.

3. There is hereby to this Board of Directors the right at any time and from time-to-time to amend or modify this "Conflict of Interest Code" in the manner provided and pursuant to the laws of the State of California applicable thereto.

PASSED and ADOPTED by said Board of Directors at its regular board meeting held on September 20, 2006, by the following vote.


AYES: Matthew Grenfell, Feist, DeLaurentis, Moss
NOES: None
ABSENT: None

SOUTH PLACER FIRE PROTECTION DISTRICT

By: 

 , President of the Board of
Directors

ATTEST:

, Secretary of
the Board of Directors

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF E. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, SEPTEMBER 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Dry Financing Request:

Action Requested: Staff seeks approval to dry finance if needed from the Placer County Treasurer's Office. Action on resolution and authorization for the District to submit the dry financing application requested.

Background: Each year the District utilizes its reserve accounts to fund expenditures from July through December, when the first property tax installment is collected (Titer Program). It is very likely that the District will not request funding due to the Districts reserves balances, this is precautionary in case of an active end to the fire season or other unforeseen circumstance.

Staff recommends approval of the resolution authorizing the dry financing request for up to \$2,000,000.

Impact: 1.25% - 1.75% interest on the amount borrowed.

Attachments: Dry Financing Resolution and Application.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE DISTRICT

RESOLUTION NO. 3-2020/21

Dry Financing Requests

WHEREAS, in some fiscal budget years, expenditures from July through December are projected to exceed the Districts reserve accounts.

WHEREAS, from time to time, the South Placer Fire District requires Dry Financing from Placer County.

WHEREAS, it is required by Placer County to complete and submit the County of Placer Temporary Borrowing of Treasury Funds for Dry Financing Application.

NOW THEREFORE BE IT RESOLVED, by this Governing Board District that:

1. The Fire Chief is authorized to make application to Placer County requesting Dry Financing for Fiscal Budget Year 2020/21 in the amount not to exceed \$2,000,000.00
 - a. See "Attachment A" for the Placer Temporary Borrowing of Treasury Funds for Dry Financing Application.

PASSED AND ADOPTED this 9th day of September 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

President

ATTEST:

Secretary of the Board

COUNTY OF PLACER
Temporary Borrowing of Treasury Funds for Dry Period Financing
Application

(Pursuant to Resolution #96-22, Adopted Feb. 6, 1996)

Instructions:

1. Complete the following Sections in the spaces provided.
2. Sign the Declarations Section.
3. Attach copy of applicable FY proposed budget for Estimated Revenues.
4. Submit Application to the County Treasurer at least 30 days in advance of the need for funds.

APPLICANT INFORMATION

Department/District Name	<u>South Placer Fire District</u>
Fund/SubFund Numbers & Name	<u>531 District Fund, 430 South Placer Fire</u>
Contact Name	<u>Eric Walder</u>
Contact Title	<u>Fire Chief</u>
Phone Number	<u>(916) 791-8464</u>
Mailing Address	<u>6900 Eureka Rd Granite Bay, CA</u>

BORROWING INFORMATION

Dry period financing is not available prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year.

Fiscal Year	<u>2020/2021</u>	
Estimated Maximum Amount	<u>2000000</u>	
Amount Required (Est.)	Date Required (Est.)	Date of Repayment (Est.)
<u>2000000</u>	<u>10/1/2020</u>	<u>12/20/2020</u>

DECLARATIONS

The undersigned hereby declares that he/she is an authorized representative of the above listed fund(s), that he/she has reviewed the Placer County Treasurer's Dry Period Financing (Borrowing) Policy, Resolution No. 96-22, and will comply with all requirements contained therein.

In addition, the undersigned declares that all funds within the district or other political subdivision are in the custody and paid out solely through the Placer County Treasurer's Office.

Applicant Signature _____

FOR TREASURER USE ONLY

Maximum Borrowing Limit (85% of anticipated revenue/taxes) \$ _____

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF E. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, SEPTEMBER 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: California Public Employee Retirement System (Cal PERS) 2021-22 Contribution Rate Increases and Employer Payment of Unfunded Liability Increases.

Action Requested: Staff recommends discussion on the most recent Annual Valuation Reports received from CalPERS.

Background: The Fire District received the updated actuarial valuation of our four pension plans. For the 2020/2021 the lump sum prepayment of the Districts Unfunded Accrued Liability (UAL) payment was \$643,826 across all retirement plans. The lump sum payment for the 2021/2022 UAL covering all plans has increased to \$852,918.

Reduction in the discount rate, current, and past poor performance of CalPERS investments has set the 2021/22 UAL payment at the stated payment of \$852,918 across all plans. This is an increase of \$209,092 in the UAL payment for next budget year.

Impact: Increased cost of Employee Benefits, informational.

Attachments: Front page of the Annual Valuation Reports for the Cal PERS June 30th, 2019 actuaries including Safety Plan, Miscellaneous Plan, Miscellaneous PEPRAs, and Safety PEPRAs Plan Annual Valuation Reports. ***The full Annual Evaluation Reports can be found online at <https://www.southplacerfire.org/board-documents/> as an addendum to the Board Meeting Packet***

Eric G. Walder, EFO
Fire Chief
South Placer Fire District



California Public Employees' Retirement System
Actuarial Office

400 Q Street, Sacramento, CA 95811 | Phone: (916) 795-3000 | Fax: (916) 795-2744
888 CalPERS (or 888-225-7377) | TTY: (877) 249-7442 | www.calpers.ca.gov

July 2020

**Safety Plan of the South Placer Fire District
(CalPERS ID: 3655967024)
Annual Valuation Report as of June 30, 2019**

Dear Employer,

Attached to this letter, you will find the June 30, 2019 actuarial valuation report of your CalPERS pension plan. **Provided in this report is the determination of the minimum required employer contributions for fiscal year 2021-22.** In addition, the report contains important information regarding the current financial status of the plan as well as projections and risk measures to aid in planning for the future.

Because this plan is in a risk pool, the following valuation report has been separated into two sections:

- Section 1 contains specific information for the plan including the development of the current and projected employer contributions, and
- Section 2 contains the Risk Pool Actuarial Valuation appropriate to the plan as of June 30, 2019.

Section 2 can be found on the CalPERS website (www.calpers.ca.gov). From the home page, go to "*Forms & Publications*" and select "*View All*". In the search box, enter "*Risk Pool*" and from the results list download the Miscellaneous or Safety Risk Pool Actuarial Valuation Report as appropriate.

Your June 30, 2019 actuarial valuation report contains important actuarial information about your pension plan at CalPERS. Your assigned CalPERS staff actuary, whose signature appears in the Actuarial Certification section on page 1, is available to discuss the report with you after August 1, 2020.

Actuarial valuations are based on assumptions regarding future plan experience including investment return and payroll growth, eligibility for the types of benefits provided, and longevity among retirees. The CalPERS Board of Administration adopts these assumptions after considering the advice of CalPERS actuarial and investment teams and other professionals. Each actuarial valuation reflects all prior differences between actual and assumed experience and adjusts the contribution rates as needed. This valuation is based on an investment return assumption of 7.0% which was adopted by the board in December 2016. Other assumptions used in this report are those recommended in the CalPERS Experience Study and Review of Actuarial Assumptions report from December 2017.

Required Contribution

The exhibit below displays the minimum employer contributions, before any cost sharing, for fiscal year 2021-22 along with estimates of the required contributions for fiscal year 2022-23. Member contributions other than cost sharing (whether paid by the employer or the employee) are in addition to the results shown below. **The employer contributions in this report do not reflect any cost sharing arrangements you may have with your employees.**

Fiscal Year	Employer Normal Cost Rate	Employer Amortization of Unfunded Accrued Liability
2021-22	21.79%	\$779,920
<i>Projected Results</i>		
2022-23	21.8%	\$900,000



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July 2020

**PEPRA Safety Fire Plan of the South Placer Fire District
(CalPERS ID: 3655967024)
Annual Valuation Report as of June 30, 2019**

Dear Employer,

Attached to this letter, you will find the June 30, 2019 actuarial valuation report of your CalPERS pension plan. **Provided in this report is the determination of the minimum required employer contributions for fiscal year 2021-22.** In addition, the report contains important information regarding the current financial status of the plan as well as projections and risk measures to aid in planning for the future.

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Fiscal Year	Employer Normal Cost Rate	Employer Amortization of Unfunded Accrued Liability	PEPRA Employee Rate
2021-22	13.13%	\$5,787	13.00%
<i>Projected Results</i>			
2022-23	13.1%	\$7,300	TBD



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July 2020

**Miscellaneous Plan of the South Placer Fire District
(CalPERS ID: 3655967024)
Annual Valuation Report as of June 30, 2019**

Dear Employer,

Attached to this letter, you will find the June 30, 2019 actuarial valuation report of your CalPERS pension plan. **Provided in this report is the determination of the minimum required employer contributions for fiscal year 2021-22.** In addition, the report contains important information regarding the current financial status of the plan as well as projections and risk measures to aid in planning for the future.

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Fiscal Year	Employer Normal Cost Rate	Employer Amortization of Unfunded Accrued Liability
2021-22	15.25%	\$64,723
<i>Projected Results</i>		
2022-23	15.3%	\$73,000



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July 2020

**PEPRA Miscellaneous Plan of the South Placer Fire District
(CalPERS ID: 3655967024)
Annual Valuation Report as of June 30, 2019**

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Fiscal Year	Employer Normal Cost Rate	Employer Amortization of Unfunded Accrued Liability	PEPRA Employee Rate
2021-22	7.59%	\$2,488	6.75%
<i>Projected Results</i>			
2022-23	7.6%	\$2,600	TBD

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, SEPTEMBER 04, 2020
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Covid-19 Update:

Action Requested: Information and discussion answer Board questions.

Background: The Covid -19 pandemic has spread across the globe and has impacted the State of California resulting in a March 19th, 2020 Executive Order issued by Governor Gavin Newsom for all Californians to shelter in place, with the exception of critical workforce employees. In preparation and anticipation of this statewide order the Fire Chief on March 16th, 2020 issued directives to be implemented immediately to protect the critical workforce and the local community. This effectively altered operations to take care of the critical operational components of our service while continuing the basic level of service in our prevention division. On March 23rd, 2020 Bulletin #2020-1 was issued updating the directives. The first comprehensive South Placer Fire District Covid-19 Plan was issued after consultation with labor and management employees. The SPFD Covid -19 Plan is monitored and updated regularly for changes in guidance by local, state, and national health care officials. Periodic emails are being produced internally to inform the Districts employees of the pandemic. On June 19th, 2020, The District issued Bulletin #2020-5 updating the Covid-19 Directives. The Governor has changed the guidance with restrictions for Placer County presumably changing on September 8th, 2020 from risk level widespread to substantial which will allow the County to ease some restrictions.

Impact: Continued Operation

Attachments: Most Current South Placer Fire District Covid-19 Plan, SPFD Bulletin #2020-5

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE DISTRICT

BULLETIN #2020-5

TO: ALL PERSONNEL
FROM: FIRE CHIEF ERIC WALDER
SUBJECT: ADDITIONAL COVID-19 DIRECTIVES
DATE ISSUED: JUNE 19TH, 2020
DATE SUPERCEDED:

The California Department of Public Health and Governor Gavin Newson issued new guidance on June 18th, 2020 stating that people in California must wear face coverings in high risk situations. It is the Districts intent to provide face coverings for each member of the District so they can follow the recommendations set forth.

It is imperative that we abide by recommended guidelines, set an example to the community, and protect the health of the community along with our employees. We should take the perspective that the fire station is our home and follow the Governors guidance when in the public. As essential workers we should limit our exposure to Corona-19 and maintain the restrictions on Travel and public interaction that remain in these directives. Essential travel is defined as calls for service, grocery shopping (as outlined in #7 below), obtaining needed supplies, and training ten employees or less, if social distancing can be maintained.

Supersedes District Bulletin #2020-4

Directives (Effective Immediately and in place until further notice):

1. **All Stations are on lock-down** from outside visitors. No public allowed in fire stations, family and friend station visits are highly discouraged if needed, visitors to remain outside. No public classes or tours.
 - **Vendors and Deliveries** – We still need to work with our vendors US Mail, UPS, FED EX, AMAZON, HUNT & SONS ETC. Remain vigilant and keep social distancing with these interactions. Captains have the authority to limit access to the station. Contact on Duty BC if assistance is needed or you have questions.
2. **Board of Directors** – To protect Directors and Employees, Directors are not to visit fire stations until further notice. Directors please contact the Fire Chief for any needs.
3. **Front Office Staff** – Front Office staff will be working their normal hours in the office. The office is open to the public with restrictions. Anyone entering the public accessible space of the front office must wear a face covering. We will evaluate moving forward the effectiveness of the operation and will consider closing the front office to the public if public compliance with face coverings becomes an issue.
4. **Outside Training** - Postpone/Cancel all training outside the District.

5. **Training and interactions with other stations – In house training will be modified to limit size to 10 personnel, while maintaining social distancing of 6ft.**
 - **Training and EMS – Will modify Drill schedule to accommodate.**
 - **Implementing GoTo Meetings at the Battalion Chief Level**
6. **District Meetings – Meetings of 10 or less employees while maintaining social distancing. If possible, meetings are to be move to the GoTo platform. Board Meetings will continue to be held online until further notice the Fire Chief may choose to conduct meetings in a hybrid form while maintaining social distancing and following the Governors Directives.**
7. **On Duty Shopping is discouraged – If needed, limit shopping to one trip per rotation, while maintaining social distancing. Face coverings while in the public is mandatory. It is preferred that food is brought to work at the beginning of your shift.**
8. **Travel - Eliminate all non-essential travel outside the boundary of the fire station property.**
9. **Face Coverings - When beyond the boundary of the fire station property, a face covering will be worn. Simple Masks or the non-fit tested N95's may be used. Face coverings are not to be used to replace current PPE guidelines.**

South Placer Fire District

COVID-19 Plan



This is a live document, subject to change as pandemic evolves.

8/31/2020

Thru

9/07/2020

No Changes

Introduction

This plan represents the efforts of South Placer Fire District to prepare for a widespread infectious disease or pandemic event which could create an emergency or even a disaster. This plan is specific to South Placer Fire District. It does not supersede agency specific direction from either a State Agency or from State or Local Health officials.

Objectives

1. Maintain the *health and well-being* of agency personnel and their families.
2. Ensure continued *emergency response* capabilities to protect the citizens and to fulfill the District's mission.
3. Institute *preventive measures* at all South Placer Fire District Facilities.
4. Promote *proper hygiene* to prevent the further spread of the disease.
5. *Monitor the health* of employees to ensure they receive proper and appropriate care.

Current Information

The Fire Chief or designee (Deputy Chief) will provide routine updates via email that reflect new information, direction and guidance as it becomes available from the CDC, Public Health, SSV, or other relevant sources. **If you have any questions about this plan or its direction contact your Battalion Chief.**

Prevention and Preparedness

- No public presentations/ school visits (internal or external)
- Practice social distancing to the extent possible
- Review all CDC/Placer Public Health/State changes/recommendations when received
- All stations will be cleaned at a minimum of twice a shift or more often as appropriate.
- Prepare personal plan (home plan)
 - Preventative steps to prevent cross-contamination to family/friends
 - CDC Home plan check list:
<https://www.cdc.gov/coronavirus/2019-ncov/community/home/index.html>

Response

- Use enhanced dispatch and response procedures
- Placer County Dispatch will continue processing calls as normal, in addition to asking specific questions related to current pandemic. If the Dispatcher receives any information that leads them to suspect the patient may have Covid-19 they will voice **"PPE Alert"** over the radio.

- Dispatch and your BC will have a list of addresses of known Covid19 Patients when **“PPE Alert”** is voiced take precautionary measures before making patient contact.
- Incidents dispatched with **“PPE Alert”**, recommended PPE includes: Disposable patient examination gloves, eye protection, disposable isolation gown, respiratory protection (N-95 or higher) for all personnel on the call.

Patient Assessment & Treatment

All Incidents:

- Personnel should exercise appropriate precautions when responding to any patient with signs or symptoms of a respiratory infection.
 - Personnel will wear a facemask on all patient contacts where Covid-19 is not suspected. A single facemask can be worn for the entire shift unless the facemask becomes contaminated. If facemasks are unavailable personnel can utilize N95 respirators as above.
 - If possible, the patient should be instructed (either by dispatch or initial arriving responders) to meet EMS personnel outside the building or in an area that will allow for adequate distancing (living room, etc.).
 - If possible, initial assessment should occur from a distance of at least six (6) feet from the patient. Involve the fewest personnel required to minimize possible exposures.
 - Patient contact should be minimized to the extent possible until a facemask is placed on the patient.
 - If possible, a facemask should be worn by any patient with signs/symptoms of a respiratory infection for source control. If a nasal cannula is in place, a facemask should be worn over the nasal cannula. Alternatively, an oxygen mask can be used if clinically indicated. If none of these options are possible, have the patient cover their mouth/nose with tissue when coughing.
 - To reduce exposure risk, family members are not allowed to ride to receiving facility in District vehicles. Exception: Guardians of minors and other dependent individuals, Guardians will ride in the patient care compartment of ambulances in a seated position.
- If COVID-19 is not suspected, personnel shall follow standard procedures and use appropriate PPE for routine evaluation of patients with a potential respiratory infection.

If COVID-19 is suspected or known:

- Involve the fewest personnel required to minimize possible exposures.
- Personnel providing direct patient care, or who will be in the ambulance patient care compartment with the patient, shall follow contact and airborne precautions. Recommended PPE includes:
 - N-95 or higher-level respirator or facemask (if a respirator is not available).
 - N-95 respirators or respirators that offer a higher level of protection should be used instead of a facemask when performing or present for an aerosol-generating procedure.
 - When the supply chain is restored, fit-tested EMS clinicians should return to use of respirators for patients with known or suspected COVID-19.
 - Eye protection (i.e., goggles or disposable face shield that fully covers the front and sides of the face). Personal eyeglasses and contact lenses are NOT considered adequate eye protection.
 - A single pair of disposable patient examination gloves. Change gloves if they become torn or heavily contaminated.
 - An isolation gown.

Precautions for Aerosol-Generating Procedures:

- If possible, consult with the base/modified base hospital for specific guidance before performing aerosol-generating procedures.
- An N-95 or higher-level respirator, instead of a facemask, should be worn in addition to the other PPE described above, for personnel present for or performing aerosol-generating procedures.
- EMS personnel should exercise caution if an aerosol-generating procedure (BVM ventilation, oropharyngeal suctioning, endotracheal intubation, nebulizer treatment, CPAP, etc.) is necessary.
- If possible (i.e., while still on scene), the rear doors of the ambulance should be opened, and the HVAC system should be activated during aerosol-generating procedures. This should be done away from pedestrian traffic.
- Engine/Truck Personnel should not accompany ambulance personnel for transport unless patient is in cardiac arrest, respiratory failure, severe trauma, etc. Use your best clinical judgement if the additional exposure risk is needed for the appropriate treatment of your patient.

Personal/PPE Hygiene:

- Respiratory and cough etiquette
- Wash hands with soap and water for a minimum of 20 seconds before and after contact with patients, after using PPE, and after touching contaminated surfaces
- Complete a gross decontamination at the scene, including medical gear and bags
- Properly doff and dispose of medical waste into biohazard bag
- Clean and disinfect boots using proper disinfectants
- If appropriate, shower and launder uniforms

Facilities/Equipment:

- Adhere to **SPFD Bulletin #2020-5**
- Eliminate public exposure to common areas
- Daily disinfecting of common areas of station
- Daily disinfecting of engine/truck/medic/duty rigs, suggested but not limited to:
 - Headsets/Mic
 - Steering Wheel
 - Door Latches
 - Window controls and dashboard controls

Staffing:

- Follow the existing callback procedure and staffing procedure.

Staffing Reductions:

- If necessary, contact the Battalion Chief, who will immediately notify the Fire Chief. The Fire Chief will determine which units/stations are to be down-staffed due to Corona virus impacts. Medic Units will remain staffed as a priority.

Exposure/Reporting

- Use ATD Standard, contact on duty Battalion Chief for all exposures or potential exposures.
- If exposed to someone who has a fever or respiratory symptoms without proper PPE or breach of PPE, contact the Battalion Chief and submit a completed Injury/Exposure incident report.
- Testing protocol and development through Public Health/CDC and or Occupational Health. The District will use all means at its disposal to have our employees tested by the most expedient means available.

Prevention/Preparedness

Handwashing:

- Hand washing is the single most important action to prevent transmission of infectious disease. All personnel should practice good hygiene by regularly washing their hands.
- Always wash hands with soap and water or waterless instant hand antiseptic for a minimum of 20 to 30 seconds:
 - ✓ Avoid touching eyes, nose, mouth, especially with unwashed hands
 - ✓ After any patient contact (in addition to wearing gloves)
 - ✓ Before eating and drinking
 - ✓ Before cooking or handling food
 - ✓ After using the restroom
 - ✓ After any contact with vehicles and equipment, and when entering barracks, offices and staff quarters.

Handshaking/Social Distancing

- Employees should refrain from “handshakes and fist bumps”, as this has shown to be source of transmission. Instead look at someone and acknowledge them with a head tilt.
- Individuals should maintain six (6) feet of social distancing whenever possible.

Coughing and Sneezing:

- All employees will cough or sneeze into a disposable tissue or similar. If no tissues are available, they are to utilize their shirt sleeve or wear a mask/respirator.

Flu Like symptoms:

- Any employees with symptoms indicative of flu (fever, headache, muscle aches, respiratory symptoms, sore throat) should contact their supervisor immediately. Exposing fellow co-workers puts our workforce and vulnerable patients at risk.

Disinfecting:

- After each response or public contact, immediately disinfect yourself, apparatus, equipment, gear, PPE/uniform. **(DON'T FORGET YOUR BOOTS)**
- Daily cleaning of the facility will include, all common areas including but not limited to handrails, doorknobs, surfaces and floors with proper disinfectant sprays and solutions.
 - Disinfectant Spray / Disinfectant wipes
 - Hand sanitizer
 - Soap and water

Communication:

- South Placer employees will contact their supervisor to assess that appropriate inventory levels of PPE are being met and to confirm and assess any employee health issues. The goal is to maintain sufficient personnel staffing for continuity of service and to identify any unrecognized trends of multiple illnesses.

Inventory:

- South Placer Fire Logistical Leads will work to ensure a 30-day supply of available disinfecting cleaners and PPE for use in District storerooms.

Medical Equipment Replacement

- Keep the fire station equipment stock at a level to be able to run emergency incidents for a one-week period at the minimum.
- Document any equipment needs to the appropriate contact Via Email with detailed descriptions of the need.

Masks/Safety Glasses:

- If PPE becomes limited and PPE is **not contaminated** such as your N95 masks, you may use again. Eye protection can be cleaned and disinfected and used again. Use proper donning and doffing of PPE and launder and change clothing as needed.
- Mounting evidence shows that infected persons can transmit COVID-19 during the pre-symptomatic phase. EMS personnel are strongly advised to wear a facemask during all patient care activities, when the use of an N-95 or higher-level respirator is not indicated. A single facemask can be worn for the entire day. This will provide some protection to EMS personnel, and will help to prevent inadvertent transmission from pre-symptomatic healthcare workers to patients and co-workers.
- To extend the supply of N95 respirators, CDC has issued guidance on decontamination processes for N95s using vaporous hydrogen peroxide, ultraviolet germicidal irradiation, or moist steam. N95s may be decontaminated 3-5 times, depending on the process, thereby greatly extending N95 supplies (<https://www.cdc.gov/coronavirus/2019-ncov/hcp/ppe-strategy/decontamination-reuse-respirators.html>).

Non-Emergency Use of Facial Coverings

- **Face Coverings** - When beyond the boundary of the fire station property, a face covering will be worn (surgical mask or simple mask). **Face coverings are not to be used to replace current PPE guidelines.**

Personnel Monitoring & Surveillance

- In the setting of community transmission, all health care providers are at some risk for exposure to COVID-19, whether in the workplace or in the community. Continuing work exclusions and home quarantining guidance in the setting of community transmission would quickly result in a deficit of EMS personnel to treat the growing number of COVID-19 patients, and all other patients. Therefore, personnel will do the following:
 - Employees will screen themselves for signs or symptoms.
 - Symptoms consistent with COVID-19 include cough, shortness of breath, sore throat, and fever of a 100 F or more. Less common symptoms can include muscle aches, nausea, vomiting, diarrhea, abdominal pain, headache, runny nose, and fatigue. Ask employees to report recognized exposures.
- In consultation with the Placer County Health Director and our occupational health program, we are directed to have asymptomatic employees who have had an exposure to a COVID-19 patient to continue to work.
 - These employees should confirm they are at normal temperature and are absent of symptoms each day prior to starting work.
 - If there is an exposure to someone who is a confirmed case of Covid-19 with a breach of PPE or without proper PPE, wear a facemask for 14 days after exposure.
 - If employees develop even mild symptoms consistent with COVID-19, they must cease patient care activities immediately, don a facemask (if not already wearing one), and notify their supervisor and occupational health services prior to leaving work or entering a District provided support center when opened.
 - At the beginning of each shift, the captain will conduct a Covid-19 screening which will be documented in the daily Safety Briefing on Target Solutions notating temperature of all crew members and if any symptoms are present.
 - Each station is issued a MedSource Non-Contact Infrared Body Thermometer Model MS-131002 with User Manual. This is to remain in the captain's office. A spare will be in the administrative office.
 - How to operate:
 - The thermometer is aligned with the middle of the forehead to measure body temperature (between the eyebrows) and keep the

South Placer Fire District COVID-19 Disease Plan

distance at 1-5cms, press the On/Scan button. Please refer to User Manual for further operating instructions.

- Priority Covid-19 Testing for First Responders- Testing process is reported to be working well, as stated below all first responders who want a test can be tested you do not have to be symptomatic.
 - M-F, 0700 – 1900
 - Appointment only
 - Online appointments are available at <https://lhi.care/covidtesting>
 - Phone registration will only be used for people without internet access at [888-634-1123](tel:888-634-1123)
 - Up to 12 appointments per hour
 - Symptomatic
 - Asymptomatic first responders
 - OptumServe will bill insurance for those with insurance or bill the State for individuals without insurance

South Placer Fire District Employees with Signs and Symptoms of Covid-19

- Upon leaving work, the employee will be seen at SRMC



ER and or Occupational Health “CALL FIRST” “Follow Medical Direction”. A COVID-19 Test will be administered as soon as medically possible. The District may identify an alternate COVID -19 testing facility or site in addition to or in place of the ER, County recommended or Occupational Health testing. This is to get test results returned in the minimum amount of time. The OptumServe testing may not be the fastest available testing but may still be used in conjunction with other available testing sites and or vendors.

- Any employee who is sent home by a supervisor or manager or elects to isolate at the Employee Support Center with symptoms of COVID-19 shall be placed on paid administrative leave until the employee receives a negative COVID-19 test result.
- Any employee who voluntarily calls in sick to prevent the spread of COVID-19 or symptoms thereof and is ultimately determined to be positive for COVID-19, shall have any sick leave used converted to administrative leave.
- If needed, Station 16 will be closed, and Medic 16 moved to Station 17. This will be done at the order of the Fire Chief.

South Placer Fire District COVID-19 Disease Plan

- Station 16 will be utilized as an Employee Support Center, during isolation periods in the event an employee becomes symptomatic, this is an option to the employee. If the employee wishes, they may choose to isolate at home. Isolation at a District supported Employee Support Center will be provided until a negative COVID-19 Test is received or the employee is cleared by a physician to return to duty.
- Support to be provided at the Employee Support Center will include:
 - Utilities- Gas, Electricity, Etc.
 - Subsistence- Runners, Pick-up/Delivery, Stock Station with basic level needs.
 - Finance - District - As approved by Fire Chief
 - Communications- Station Phones / Radios - Emergency use
 - Personal Item assistance- Assist with obtaining personal items
 - Medical Evaluation/Doctor visits- Supported with on-duty personnel and administration as needed.
 - **Note: Medical Care is not provided, if employee needs continual care the employee must seek medical care / treatment at a medical facility as directed by their health care professional. In an Emergency Situation Call 911.**
- The Employee Support Center will be monitored daily for any logistical needs.
- Logistical needs will be monitored and requested through the on-duty Battalion Chief and or Administrative Chief Officers.
- At the time more capacity is needed beyond which the Station 16 Support Center can accommodate, the Fire Chief may alter operations at other facilities to support the ongoing isolation of District employees. Commercial lodging facilities may be considered but the District faces many logistical restrictions with this option.
- The stations/employee support center will not be open to the public, no visitors or family will be allowed.

Employee & Family Support

If an employee is utilizing an Employee Support Center, the following units of the District are a support resource for the employee and their family members:

- Local 522 - South Placer Unit
- South Placer Fire Administrative Officers Association -SPFAOA
- South Placer Firefighters Association
- South Placer Peer Support/Chaplain Service

South Placer Fire District COVID-19 Disease Plan

- Chief Officers
- Employee Assistance Program (EAP)

SOUTH PLACER FIRE PROTECTION DISTRICT
PARS OPEB Trust ProgramAccount Report for the Period
7/1/2020 to 7/31/2020Eric Walder
Fire Chief
South Placer Fire Protection District
6900 Eureka Rd.
Granite Bay, CA 95746**Account Summary**

Source	Beginning Balance as of 7/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 7/31/2020
OPEB	\$1,253,111.96	\$0.00	\$41,883.55	\$629.84	\$0.00	\$0.00	\$1,294,365.67
Totals	\$1,253,111.96	\$0.00	\$41,883.55	\$629.84	\$0.00	\$0.00	\$1,294,365.67

Investment Selection

Source	
OPEB	Moderate HighMark PLUS

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	3.34%	9.06%	6.80%	6.55%	6.01%	-	5/31/2012

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees