SPFD Special Board Meeting January 27, 2021

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER THE SPFD BOARD MEETING WILL INCLUDE TELECONFERENCING/ONLINE ACCESS FOR PUBLIC PARTICIPATION.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of South Placer Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by: GoTo Meeting link and phone access as stated below.

Only the Board will be meeting in person, the meeting will be held by following the below link or dialing the below number.

January 27 2021 South Placer Fire District Special Board Meeting Wed, January 27, 2021 7:00PM – 9:00PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/443918485

— Use this link to access meeting online

You can also dial in using your phone.

New to GoToMeeting? Get the app now and be ready when your first meeting starts: https://global.gotomeeting.com/install/443918485

Note: The meeting is being held <u>solely</u> by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board <u>solely</u> through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Kathy Medeiros, Business Manager 6900 Eureka Rd Granite Bay, CA 95746 916-791-7059 kmedeiros@southplacerfire.org AGENDA
SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Special Board Meeting
Weds. January 27, 2021
(Pursuant to Govt. Code § 54956)

Closed Session recommended at 6:30 - 7:00 p.m:

Public Employment Appointment – Fire Chief. Pursuant to Gov't Code § 54957(b)(1).

7:00 p.m. Special Meeting Session Online/Conference Call https://global.gotomeeting.com/join/443918485 or +1 (646) 749-3122 Access Code: 443-918-485

- 1. Special Meeting Recommended on January 27, 2021 at 7:00 pm
- 2. Flag Salute
- 3. Public Comment
- Closed Session Report: Report on action taken in closed session and votes
 of the Board.lea
- 5. Old Business:
 - a. <u>Fire Engine(s) Authorization to Purchase</u>: Staff recommends discussion and authorization to enter into agreement to purchase two Pierce Fire Engines. Page 3
- 6. New Business:
 - a. <u>Administration Reorganization</u>: Staff recommends discussion and possible action to support the Districts Administrative operation during the current and near future leadership changes. Page 14
- 7. Adjournment

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

FIRE CHIEF ERIC G. WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

MONDAY, JANUARY 25, 2021

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Fire Engine(s) Authorization to Purchase:

Action Requested: Staff recommends discussion and authorization to enter into a contract with Golden State Fire Apparatus for the purchase of two Peirce Type 1 Engines, using the HGAC Buy program.

Background: The Board authorized the inclusion of a Type 1 Engine in the current fiscal year's budget. At the time of the adoption of the preliminary budget and ultimately the final budget it was unknown how the current COVID-19 pandemic would affect the District's budget. It was recommended that the Engine purchase be delayed. At the January 2021 Board Meeting the Board received a short presentation by the Apparatus Committee and a two-engine purchase proposal was discussed. Additional discussion centered around powerplant choices and financing opportunities. Staff has received the quote for a two-engine purchase which would include using the HGAC Buy program, additionally the District has received financing options available to the District. The apparatus committee and a Golden State Fire Apparatus Representative will be available to the Board to discuss their preferred powerplant option and other options available to the District. If the decision to move forward with the purchase is approved before 2/1/2021 the District will not be subject to the scheduled Pierce price increase.

Impact: Replacing aging equipment.

Attachments: Proposal Document Signature Page, Purchase Agreement, and HGAC Letter. ***Full 120 page Engine Proposal Package available upon request***

Eric G. Walder, EFO
Fire Chief
South Placer Fire District



7400 Reese Road Sacramento, CA 95828 Office 916.330.1638 Fax 916.330.1649

PROPOSAL PREPARED FOR:

South Placer Fire Protection District 6900 Eureka Road Granite Bay, CA 95746

Submitted Date:	January 11, 2021
Proposal Number:	10111-21 <u>B</u>
Expiration Date:	January 31, 2021
Sales Consultant:	Brad Hansen

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the SOUTH PLACER FIRE PROTECTION DISTRICT, hereinafter called "Customer" and an officer of Golden State Fire Apparatus, Inc., hereinafter called "GSFA", the following fire apparatus and equipment, hereinafter called "Product":

#	Description	Extended Price
Α	Two (2) Pierce Manufacturing, Inc. Enforcer 1500 GPM Pumpers	1,425,119.30
В	Discount for HGAC contract FS12-19, Product Code FS19VC07	(72,274.00)
С	Discount For 100% Pre-Payment at Time of Order	(52,546.90)





	11-
SUBTOTAL	1,300,298.40
7.25% State Sales Tax	94,271.64
California Tire Fee	21.00
GRAND TOTAL	1,394,591.04

PROPOSAL SUMMARY

This proposal includes the following items in accordance with the specifications hereto attached:

- Fire apparatus and equipment
- 100% performance bond
- Pre-delivery inspection/services by GSFA
- Delivery to GSFA service center in Sacramento
- Final delivery from service center to Customer
- Demonstration and familiarization of the Product

PRODUCT COMPLETION

Product shall be built in accordance with the specifications hereto attached, delays due to acts of God, strikes, war, or intentional conflict, failures to obtain chassis, materials, unusual weather conditions or other causes beyond GSFA's control not preventing, within approximately 365 to 425 CALENDAR DAYS after receipt of this order and the acceptance thereof at our Sacramento, California office. Within thirty (30) calendar days after receipt of this order and acceptance thereof, GSFA shall submit to Customer a production schedule including tentative pre-construction conference, final inspection and final delivery dates.

DELIVERY LOCATION

Product shall be shipped in accordance with the specifications hereto attached and be delivered to you at **GRANITE BAY. CALIFORNIA**. Proof of insurance must be demonstrated by the Customer to GSFA prior to transferring of the Product(s).

ACCEPTING THIS PROPOSAL

In the event Customer wishes to purchase the Product described in this Proposal and the attached specifications, then, prior to the expiration date listed on page 2 of this Proposal, Customer shall sign and return this Proposal. Thereafter, GSFA and Customer will endeavor to enter into a purchase agreement incorporating this Proposal and including additional terms (a "Purchase Agreement"). If Customer returns a signed copy of this Proposal alone, GSFA will send Customer its form of Purchase Agreement for Customer's review and signature. If Customer desires to use its standard form of purchase order as the Purchase Agreement, then Customer should return a signed copy of this Proposal along with a copy of such purchase order. All purchase orders shall be made out to GSFA. GSFA will review such purchase order and contact the Customer regarding any required revisions. Only upon a full execution of a Purchase Agreement shall GSFA and Customer be obligated to purchase and sell the Product set forth in this Proposal.

TERMS AND CONDITIONS

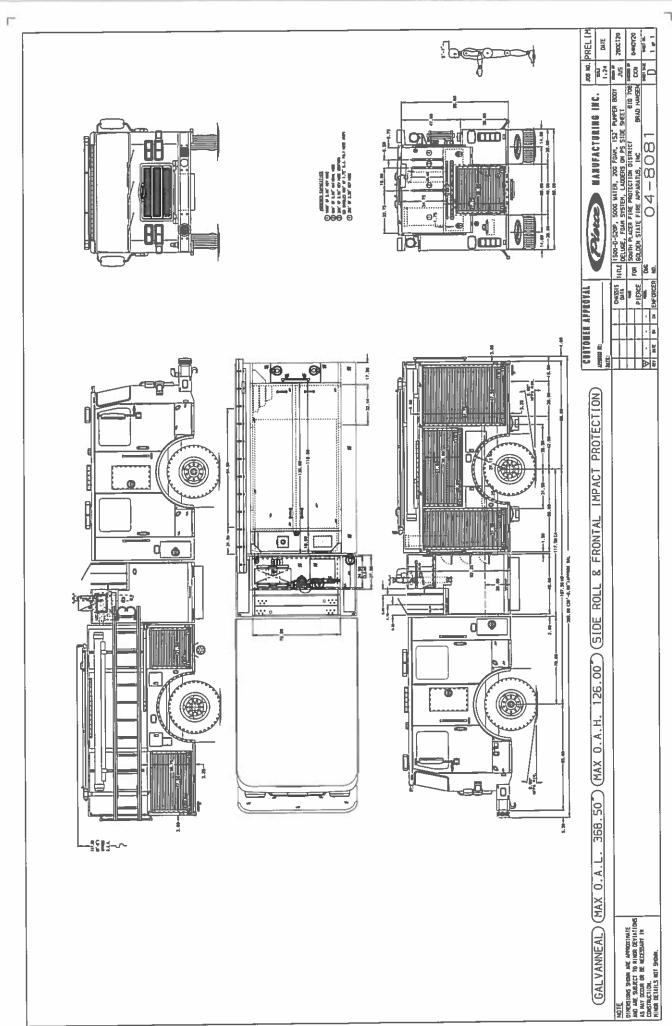
The following Terms and Conditions are hereby made part of this Proposal:

- 1. Payment Terms, 100% Pre-Payment at Time of Order Customer shall pay the amount listed on page 2 of this Proposal, which includes: (i) the total price for the Product (the "Purchase Price") less the Pre-Payment discount, (ii) the estimated state sales tax on the Product, and (iii) the California tire fee (together with the Purchase Price and estimated state sales tax, the "Grand Total") within fifteen (15) calendar days from the date on which the Purchase Agreement is fully executed. In the event Customer does not pay GSFA the Grand Total in the timeframe set forth in this Section 1, Customer shall not receive the Pre-Payment discount shown on page 2 of this Proposal and GSFA may, in its sole discretion cancel the Purchase Agreement entered into between the parties.
- 2. Multiple Unit Purchase If the Purchase Price includes pricing for multiple units, the price stated on this Proposal shall only be valid if the quantity of Products being proposed are purchased at the same time, pursuant to the same Purchase Agreement.
- 3. Stock / Demo Units If applicable, any stock/demo units, including those identified by this Proposal, are available for sale on an as-is, first-come and first served-basis. Regardless of this Proposal, the first Customer to enter into a Purchase Agreement identifying any such stock/demo unites shall obtain said units.
- 4. Order Changes The Customer may request that GSFA incorporate a change to the Product or the Specifications for the Product by delivering a written change order to GSFA, which shall include a description of the proposed change sufficient to permit GSFA to evaluate the feasibility of such change (a "Change Order"). GSFA will provide Customer a written response (a "Response") stating (i) whether GSFA will accommodate such Change Order (which GSFA may decide in its sole and absolute discretion) and (ii) the terms of the modification to the order, including any increase or decrease in the Purchase Price resulting from such Change Order, and any effect on production scheduling or Delivery resulting from such Change Order. Customer shall have seven (7) days after receipt of the Response to notify GSFA as to whether Customer desires to make the changes GSFA has approved in the Response. In the event Customer counter-signs GSFA's Response, Customer shall pay the increase (or be refunded the decrease) in the Purchase Price prior to final delivery to Customer location.

- 5. Force Majeure GSFA shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond GSFA's and manufacturer's control and which make GSFA's performance impracticable, including but not limited to wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.
- 6. Cancellation/Termination In the event Customer and GSFA enter into a Purchase Agreement and Customer thereafter cancels or terminates the Purchase Agreement, GSFA will charge a cancellation fee as follows: (a) 10% of the Purchase Price after order is accepted and entered by GSFA; (b) 20% of the Purchase Price after completion of the pre-construction phase of the order process; and (c) 50% of the Purchase Price after the requisition of any materials or commencement of any manufacturing or assembly of the Product by either GSFA or the manufacturer of the Product. The tier of cancellation fee applicable to any cancellation shall be in the sole and absolute discretion of GSFA.
- 7. State Sales Tax Customer shall be responsible for the cost of state sales tax associated with, or attributable to the Product. The taxes owed by Customer for the Product is subject to adjustment for the applicable state sales tax rate in effect when the Product is delivered to the Customer. Therefore, the sales tax will be increased or decreased at the time of delivery if a change in the sales tax rate has occurred, in which case Customer shall pay GSFA (or be refunded by GSFA) the applicable change in sales tax.
- Proposal Expiration After the Expiration Date shown on page one of this Proposal, Customer shall require GSFA's written consent to accept this Proposal.
- Governing Law This Proposal is to be governed by and under the laws of the state of California.

the options presented or need additional	options, please contact me.		
Sincerely,	I,	I,authorized representative of SOUTH PLACER FIRE PROTECTION DISTRICT agrees to purchase the proposed Product(s	
3-	and agree to the terms and conditions of this proposal and the specifications hereto attached		
Brad Hansen	SIGNATURE:		
Golden State Fire Apparatus, Inc.	TITI F:	DATE:	

Thank you for providing Golden State Fire Apparatus, Inc. with the opportunity to provide this proposal. If you have any questions regarding



PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), is made and entered into by and between Golden State Fire Apparatus Inc., a California corporation ("GSFA"), and <u>SQUTH PLACER FIRE DISTRICT</u> ("Customer").

1. <u>Product Proposal</u>. Prior to entering into this Agreement, GSFA and Customer entered into a product proposal (the "Proposal"), which is attached hereto as <u>Exhibit A</u> and incorporated herein by reference. All of the provisions, terms, and conditions contained in the Proposal are incorporated into this Agreement, and any capitalized terms used in this Agreement but not expressly defined in this Agreement shall have the meanings ascribed to them in the Proposal. The provisions contained in the body of this Agreement are intended to supplement the terms and conditions contained in the Proposal.

2. Definitions.

- a. "Product" means the fire apparatus and any associated equipment listed on Exhibit A, attached hereto, and further described in the Specifications.
- b. "Specifications" means the specifications for the Product, which are set forth in Exhibit B, attached hereto.
- c. "Delivery" means the delivery of the Product to Customer by GSFA, as set forth in Section 9(a) of this Agreement.
- d. "Acceptance" means Customer's receipt of the Product, subject to the inspection provisions contained in Section 9 of this Agreement.
- 3. Purpose. This Agreement sets forth the terms and conditions of GSFA's sale of the Product to the Customer.
- 4. <u>Term of Agreement</u>. This Agreement will become effective on the date it is signed by both Customer and GSFA ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon payment in full of the Purchase Price and Customer's Acceptance of the Product.
- 5. <u>Purchase and Payment</u>. The Customer agrees to purchase the Product specified on <u>Exhibit A</u> for the price shown on <u>Exhibit A</u> (the "Purchase Price") and pursuant to the payment terms set forth in <u>Exhibit A</u>.
- 6. <u>Confirmation and Delivery Date</u>. Within fourteen (14) days after the Effective Date, GSFA will provide Customer with a written confirmation (the "Confirmation Notice") of the order, a job order number, and the date on which GSFA will deliver the Product to Customer (the "Delivery Date") in accordance with Section 9 below.
- 7. Changes Required by New Standards. The Purchase Price shall be subject to increase in the event any governmental entity or trade association, including, but not limited to, the NFPA, DOT, and EPA, issues new regulations which pertain to the Product. GSFA shall promptly notify Customer when it becomes aware of any potential or required change in regulations that would impact the product purchased. In the event of any such change in the regulations, GSFA shall send Customer an invoice for any change to the Purchase Price, which, to the extent practicable, shall itemize any such price increases. The invoice will specify a commercially reasonable date by which Customer must pay the increase in the Purchase Price, subject to Customer's right to terminate as set forth in Exhibit A.
- 8. Order Changes. The Customer may request that GSFA incorporate a change to the Product or the Specifications for the Product by delivering a written change order to GSFA, which shall include a description of the proposed change sufficient to permit GSFA to evaluate the feasibility of such change (a "Change Order"). GSFA will provide Customer a written response (a "Response") stating (i) whether GSFA will accommodate such Change Order (which GSFA may decide in its sole and absolute discretion) and (ii) the terms of the modification to the order, including any increase or decrease in the Purchase Price resulting from such Change Order, a commercially reasonable date on which any increase in the Purchase Price must be paid, and any effect on production scheduling or Delivery resulting from such Change Order. Customer shall have seven (7) days after receipt of the Response to notify GSFA as to whether Customer desires to make the changes GSFA has approved in the Response. In the event Customer counter-signs GSFA's Response, Customer shall pay the increase (or be refunded the decrease) in the Purchase Price by the date specified in the Response.

9. Delivery, Inspection and Acceptance.

(a) <u>Delivery</u>. Delivery of the Product shall occur on or before the Delivery Date at the location listed in <u>Exhibit A</u>. Risk of loss shall pass to Customer upon Delivery. However, title to the Product shall only pass to Customer upon Delivery if Customer has then fully paid GSFA all amounts due hereunder. If Delivery occurs before Customer has fully paid all amounts due hereunder, Customer may not place the Product into service until all such amounts have been paid.

- (b) <u>Inspection and Acceptance</u>. Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the Specifications, and in the event of substantial non-conformance to the Specifications to furnish GSFA with written notice sufficient to permit GSFA to evaluate such non-conformance ("Notice of Nonconformance to Specifications"). Any Product not in substantial conformance to material Specifications shall be remedied by GSFA within thirty (30) days from the Notice of Nonconformance to Specifications. In the event GSFA does not receive a Notice of Nonconformance to Specifications within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and accepted by Customer.
- 10. <u>Manufacturer's Statement of Origin</u>. It is agreed that the manufacturer's statement of origin ("MSO") for the Product covered by this Agreement shall remain in the possession of GSFA until Customer has fully paid GSFA all amounts due for the Product and Delivery has occurred. In the event Delivery has occurred but Customer does not make timely payment, GSFA may take back possession of the Product, wherever located.
- 11. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

GSFA:

Golden State Fire Apparatus Inc. 7400 Reese Road Sacramento, CA 95828 Customer:

See Address in Exhibit A

- 12. <u>Standard Warranty</u>. Any applicable manufacturer warranties are attached hereto as Exhibit C and made a part hereof. Any additional warranties must be expressly approved in writing by GSFA.
- a. <u>Disclaimer</u>. OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, GSFA, ITS AFFILIATES, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, DO NOT MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCT PROVIDED HEREUNDER OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES CONSULTANTS OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.
- b. Exclusions of Incidental and Consequential Damages. In no event shall GSFA be liable for consequential, incidental or punitive damages incurred by Customer in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, contract, indemnity, whether resulting from non-delivery or from GSFA's own negligence, or otherwise.
- 13. <u>Indemnification of GSFA</u>. Customer shall indemnify, defend, and hold harmless GSFA, its agents, servants, successors and assigns from and against all losses, damages, injuries, claims, demands and expenses, including legal expenses, of whatever nature ("Damages") to the extent Damages arise out of Customer's negligent use, storage, or operation of the Product following Delivery, regardless of where, how, and by whom operated. The indemnification and assumptions of liability and obligation herein provided shall continue in full force and effect notwithstanding the termination of this Agreement, whether by expiration of time, by operation of law or otherwise. This provision is not intended to constitute the exclusive remedy of the parties under this Agreement; the parties may seek indemnity from one another under other legal principals, whether based in equity or law, so long as they do not nullify or cancel the effects of this paragraph.
- 14. Force Majeure. GSFA shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond GSFA's and manufacturer's control and which make GSFA's performance impracticable, including but not limited to wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

5690.001-2537909.6

- 15. <u>Assignment</u>. Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.
- 16. Governing Law; Jurisdiction. Without regard to any conflict of laws provisions, this Agreement is to be governed by and under the laws of the state of California.
- 17. <u>Counterparts</u>. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original (including copies sent to a party by electronic transmission) as against the party signing such counterpart, but which together shall constitute one and the same instrument.
- 18. Entire Agreement; Amendments. This Agreement, including its exhibits, is the exclusive agreement between the parties for the Product. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by GSFA's authorized representative.

Accepted and agreed to:

1 toopted and abroad to.	
GSFA:	CUSTOMER:
GOLDEN STATE FIRE APPARATUS INC.,	SOUTH PLACER FIRE DISTRICT
a California corporation	Signed:
Signed:	Title:
Title:	Dated:
Dated	

EXHIBIT A

PRODUCT PROPOSAL

(SEE ATTACHED "OPTION B 2 UNITS SPFD PROPOSAL PACKAGE - 11 JAN 21" PAGES 1 TO 3)

EXHIBIT B

PRODUCT SPECIFICATIONS

(SEE ATTACHED "OPTION B 2 UNITS SPFD PROPOSAL PACKAGE - 11 JAN 21" PAGES 4 TO 72)

EXHIBIT C

WARRANTY

(SEE ATTACHED "OPTION B 2 UNITS SPFD PROPOSAL PACKAGE - 11 JAN 21" PAGES 73 TO 119)



South Placer Fire District

6900 Eureka Road Granite Bay, California 95746 Ph (916) 791-7059 Fax (916) 791-2199 www.southplacerfire.org **Board of Directors**

Gregary Grenfell Chris Gibson D.C. Terri Ryland Sean Mullin Michael Johnson Ken Musso Dan Bajtos

Fire Chief
Eric Walder

Providing Exceptional Service to Our Community

January 27th, 2021

Marlana Mack Houston Galveston Area Council 3555 Timmons Lane, Suite 120 Houston, TX 77027

The <u>SOUTH PLACER FIRE PROTECTION DISTRICT</u> has contracted to purchase <u>TWO (2) ENFORCER PUMPERS</u> from Golden State Fire Apparatus Inc. via HGAC contract <u>FS12-19</u>, product code <u>FS19VC07</u>.

The purchase includes published and unpublished options as shown in the HGAC worksheet totaling the contractual amount of \$1,394,591.04.

If you have any questions or additional requests, please do not hesitate to let me know. Thank you,

Sincerely,

Eric Walder, EFO Fire Chief South Placer Fire District

SOUTH PLACER FIRE DISTRICT INTEROFFICE MEMORANDUM

TO:

BOARD OF DIRECTORS

FROM:

FIRE CHIEF ERIC G.WALDER

SUBJECT:

BOARD MEETING AGENDA STAFF RECOMMENDATIONS

DATE:

MONDAY, JANUARY 25, 2021

CC:

BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Administration Reorganization

Action Requested: Staff recommends discussion and possible action to support the Districts Administrative Operation during the current and future leadership changes.

Background: Fire Chief Eric Walder announced his pending retirement at the January Board meeting. Chief Walder now has a retirement date of March 8th, 2021. The District will need to support the administration with additional positions to ensure continuity of administrative operations.

Chiefs Recommendation:

- Appoint Deputy Chief to Fire Chief Deputy Chief plans on retiring in December 2021.
 - o Immediately enlist consultant to conduct a nationwide search to hire a Fire Chief that can transition with the current Deputy Chief before his retirement before December 2021.
- Seek qualified employees to temporarily fill the Deputy Chiefs Position in a acting capacity. Start the Testing for a permanent Deputy Chief.
- Transition Part- Time District Secretary to full-time for an initial period of oneyear.
- Re-write Vacant Division Chief positions Training and EMS into one position, consider immediately filling especially, when/if the Penryn Administrative Contract moves forward.

Impact: Continued Continuity of Administrative Operation

Attachments: Current Fire District organization chart and proposed organizational chart

Eric Walder, Fire Chief South Placer Fire District

