

February SPFD Board Meeting
Staff Comments and Recommendations

PURSUANT TO EXECUTIVE ORDER N-29-20, CERTAIN PROVISIONS OF THE OPEN MEETING ACT ARE SUSPENDED DUE TO A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC. CONSISTENT WITH THE EXECUTIVE ORDER THE SPFD BOARD MEETING WILL INCLUDE TELECONFERENCING/ONLINE ACCESS FOR PUBLIC PARTICIPATION.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of South Placer Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by: GoTo Meeting link and phone access as stated below.

Only the Board will be meeting in person at 6900 Eureka Rd Granite Bay CA. 95746, the public will access the meeting by following the below link or dialing the below number.

February 2021 South Placer Fire District Board Meeting

Wed, February 10, 2021 7PM - 9PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/334440029> ← **Use this link to access meeting online**

You can also dial in using your phone.

United States: +1 (872) 240-3311 ← **Use this phone # if accessing by phone**

Access Code: 334-440-029 ← **Then use this access code**

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<https://global.gotomeeting.com/install/334440029>

Note: The public access to this meeting is being held solely by telephonic/online means and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Kathy Medeiros, Business Manager
6900 Eureka Rd Granite Bay, CA 95746
916-791-7059
kmediros@southplacerfire.org

AGENDA
SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Weds. February 10, 2021

Closed Session recommended 6:30-7:00 p.m.: PUBLIC EMPLOYMENT APPOINTMENT-FIRE CHIEF (Pursuant to Govt. Code § 54957(b)(1). the Board will meet in closed session to discuss the appointment of the position of Fire Chief. (Agency designated representative: Ad hoc committee members: Gary Grenfell, Sean Mullin and Dan Bajtos)

1. **7:00 p.m. Regular Session Online/Conference Call**
<https://global.gotomeeting.com/join/334440029> or +1 (872) 240-3311 Access Code: 334-440-029
2. Flag Salute
3. Public Comment
4. Closed Session Report on action taken in closed session and votes of the Board.
At any time during the regular session, the legislative body may adjourn to closed session to confer with real property negotiators, labor negotiators, or legal counsel regarding existing or anticipated litigation. The legislative body may also adjourn to closed session to consider: liability claims, threats to public services or facilities, public employee appointment, public employment, public employment performance evaluation, or public employee discipline/dismissal/release.
5. Consent Agenda (Single Motion Needed)
All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.
 - A. Approval of the Agenda
 - B. Approval of the Minutes Jan 13, 2021 Minutes PG#4 and Jan 27, 2021 Special Meeting Minutes PG#9
 - C. Authorization of Deposits:

Ambulance	\$82,448.39
Consolidated Mitigation Fees	20,961.18
Plans/Inspections	8,130.00
Cell Tower Leases	8,493.70
Other Reimbursements	411.55
State of CA –OES Reimbursements	56,679.25
Workers Comp. Reimbursement.	1,722.13
Safer Grant Reimbursement	10,943.75
Fire report fees	<u>25.00</u>
TOTAL	<u>\$ 189,814.95</u>

D. Approval of the February 2021 Expenditures: \$ 351,947.05

- E. Personnel Items
- | | |
|----------------------------|--|
| <u>Separations:</u> | Apprentice Firefighter, Jon Vought
Firefighter Paramedic, James Johnson
Firefighter Paramedic, Andre Morales |
| <u>Promotions:</u> | None |
| <u>Reassignments:</u> | None |
| <u>New Hires:</u> | Firefighter Paramedic, Nathan Monck
Firefighter Paramedic, Taylor Bromley
Engineer, John O'Leary |
| <u>Interns/Volunteers:</u> | None |

6. Special Presentation: None

7. Old Business:

- A. Penryn Fire District Request for Service Proposal: The Chief recommends a report from the Penryn Ad Hoc Committee of the Board. Discussion and authorization for staff with the Ad Hoc Committee to draft an administrative agreement for review and possible action at the March 2021 meeting. PG#30
- B. Employee Retention: The Chief recommends discussion on employee retention and possible District action that may improve the District's ability to retain and recruit employees. PG#32
- C. Approval of Financing Resolution for Fire Engine Purchase: Staff recommends approval of the Resolution to move forward with the financing of the two new Pierce Enforcer engines. PG#36

8. New Business:

- A. Administration Reorganization: Staff recommends discussion and possible action to support the Districts Administrative operations during the current and near future changes. PG#42
- B. Parcel Tax (South Placer Measure A) Administration Contract from SCI: Staff recommends discussion and approval for the Chief to enter into a three-year agreement with SCI to administer the Districts Parcel Tax Measure A in Division 2 of the District. PG#45
- C. Fiscal Year 2020/21 2nd Quarter Budget Report: The Chief recommends a short presentation on the status of the Fiscal Year 2020/21 budget. PG#54
- D. LAFCO Special District Representative Call for Nomination: Staff recommends discussion and possible action. PG#60

9. Information and Discussion:

- A. Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. PG#64

10. Correspondence

11. Chief's Report

12. Functions

13. Board/Staff Comments

14. Future Agenda Items

15. Adjournment

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
January 13, 2021

6:45 p.m. Adjourn to Closed Session: The Board of Directors adjourned to a closed session meeting for the following purposes: Conference with legal Counsel – Anticipated Litigation (Pursuant to Govt. Code § 54956.9(b.))

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, January 13, 2021 at 7:12 p.m. by President, Gary Grenfell via both teleconference connection and in person meeting. <https://global.gotomeeting.com/join/216799477>

Present:

Gary Grenfell, President
Chris Gibson, Vice President
Sean Mullin, Clerk
Ken Musso, Director
Dan Bajtos, Director
Terri Ryland, Director
Mike Johnson, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder
Deputy Chief, Karl Fowler
Board Secretary, Kathy Medeiros
Battalion Chief, Matt Feeley
Battalion Chief, Darren McMillin
Fire Marshal, Jeff Ingolia
Captain Paramedic, Devin Fuller
Engineer, Joey Vincent
Captain Paramedic, Nick Paskey
Captain Paramedic, Matt VanVoltinburg

Public Comment: None

Report from Closed Session: President Grenfell reported that the Board had a brief discussion regarding a potential legal issue while in closed session with no decision at this time.

Consent Agenda: Director Ryland made a motion to approve the items for the consent agenda with the motion seconded by Director Musso. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None
Absent: None

OLD BUSINESS

Penryn Fire District Request for Service Proposal: The Chief recommends discussion and authorization to move forward toward a negotiation process with the Penryn Fire District. Chief Walder recommended the Board form an ad hoc committee of 2 to 3 members to further meet with the Penryn Board members to further discuss a service proposal. Directors Gibson, Johnson, and Musso volunteered for the ad hoc committee. Chief Walder noted that he will schedule a meeting with the Penryn board members and their interim Chief Shannon in the next week.

Station 18 New Truck Room Update: Chief recommends discussion on the proposed project and progress made to date. Chief Walder explained that the plans are in their second plan review now but once the review is finished the architect will come present the plans to the board for a bid ready project. He noted that there were still environmental issues at the site: lead paint and asbestos to remove that would require an additional estimate for their removal. The project will be presented again to the Board for further discussion.

Hazardous Vegetation Enforcement MOU: Staff recommends action to authorize the Chief to enter into the updated MOU agreement with Placer County over hazardous vegetation enforcement. This is a revised MOU approved by the County with revised language that has been sent to District legal counsel after discussion in the December 2020 board meeting. Legal counsel has approved the language and agreed the MOU is beneficial for both parties. Director Gibson made a motion to approve the Hazardous Vegetation Enforcement MOU. The motion received a second from Director Mullin. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None
Absent: None

Employee Retention: The Chief recommends discussion on employee retention as a standing item for discussion for every board meeting. Chief Walder began that since last month's report there has been one Firefighter Paramedic resignation. Labor and management have recently again met to discussion retention issues and identify items for further discussion.

NEW BUSINESS

Adoption of the South Placer Fire District Annual for the Fire Impact Fee Program: Staff recommends approval of the resolution adopting the fire impact fee program annual report for fiscal year 2019/20. In accordance with Government Code Section 66006(b) (1) and (2) the District is required to prepare a one year report and has determined that the report is true and correct. The report has been posted online for general viewing. There were no requests made to the District for notification as of the preparation of this meeting. There are no new revenues being collected under this Nexus Fee program since the approval and implementation of the Consolidated South Placer Fire District Nexus Fee Study and fee program. The beginning balance for the fund was \$104,000, with \$30,000 remaining at the fiscal year end. The fund will be spent down to zero within the South Placer District boundaries.

Director Ryland made a motion to approve Resolution No. 8-2020/21 and to approve the South Placer Fire District Annual Report for the Fire Impact Fee Program. Seconded by Director Gibson. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None
Absent: None

Adoption of the former Loomis Fire Protection Districts Annual Report for the Fire Impact Fee Program: Staff recommends approval of the Resolution adopting the fire impact fee program annual report for fiscal year 2019/20. In accordance with Government Code 66006(b) (1) and (2) the District is required to prepare an annual report and has determined the report is true and correct. The District did post the report online for general viewing. The fund began the year at a balance of \$214,000 and received over \$3000 in interest. The fund at fiscal year-end was spent down to \$95,000 and will be reduced to zero by spending within the boundaries of the former Loomis Fire District boundaries.

Director Gibson made a motion to approve the former Loomis Fire Protection Districts Annual Report for the Fire Impact Fee Program and to approve Resolution No.9-2020/21. The motion received a second by Director Ryland. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None
Absent: None

Adoption of the Consolidated South Placer Fire District Report for The Fire Impact Fee Program: Staff recommends approval of the resolution adopting the fire impact fee program annual report for fiscal year 2019/20. In accordance with Government Code 66006(b) (1) and (2) the District is required to prepare an annual report and has determined the report is true and correct. The District did post the report online for general viewing. Interested parties that requested notice would have been notified of the report 15 days prior to this regularly scheduled meeting. There were no requests made to the District for notification. This fund collects and expends for the newly consolidated district boundaries. At the beginning of the fiscal year the balance was \$369,000 collected with over \$5,000 earned in interest.

Director Ryland made a motion to approve the Consolidated South Placer Fire Districts Annual Report for the Fire Impact Fee Program and to approve Resolution No. 10-2020/21. The motion received a second by Director Bajtos Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None
Absent: None

Budget Revision for replacement of Duty Vehicle: Staff recommends approval of the budget revision to move forward with the purchase of the replacement vehicle. Vehicle 012 was a complete loss and reported to the Board in October of 2020. Insurance covered the vehicle at agreed upon value of \$38,000. Insurance has paid \$6,534 cash value of the vehicle to the District to date. To receive the balance of the agreed upon value the District must show a bill of sale covering the agreed upon value of the loss. The remainder of the buildup of the duty vehicle is estimated to cost \$35,000. This will eliminate the need to replace the current back up duty vehicle as previously reported in 2022/23. Chief Walder asked the Board to approve a budget revision for \$73,000 in the capital expenditures category for the 2020/21 budget. He noted that the purchase will save the district \$35,000 in the apparatus plan. Director Gibson made a motion to approve the budget revision to purchase a replacement for duty Vehicle 012. The motion received a second by Director Bajtos. Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None
Absent: None

Authorization to proceed with Budgeted Engine Purchase: Staff recommends authorization to purchase the budgeted Type 1 Engine with a brief presentation by the Apparatus Committee. Captain Paramedic Nick Paskey made a short presentation on the apparatus committee's recommendation to purchase two new engines this fiscal year. He noted that many engines in the fleet have over 80,000 miles and it would be a benefit to have uniform apparatus in the District. He continued that Detroit motors will discontinue soon not be an option in Pierce products. After 2/1, there is a \$35,000 increase in pricing by Pierce. Funds are in the budget to replace one engine this year with the understanding that the Covid pandemic may lead to many economic changes that could delay the purchase. At this time staff believe that we should move forward with the planning process and have the committee proceed with the build process. There is an opportunity to purchase two engines which would enable the District to surplus Engine 20 and utilize the low interest rates currently available. Historically, the District has paid cash for purchases but it has used HGAC financing in the past for the aerial truck purchase. One engine cost is \$706,000, two engines would be \$1.394 million. Chief Walder suggested the board continue the discussion at a special meeting proposed for Wednesday, January 27th. Director Mullin made a motion to continue the discussion at a special board meeting in the next week. Director Ryland made a second to the motion.

Carried

Rollcall:

Ayes: Musso, Bajtos, Johnson, Mullin, Grenfell, Ryland, Gibson Noes: None Abstain: None
Absent: None

INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. He noted that the District has encountered one Covid call per day and had several infected employees. He continued that the reporting, tracking and tracing of sick employees has been a lot of work. It was noted that the District is still doing as much as possible to keep exposures down by social distancing. While cases are still high in Placer County the District has worked hard to keep responders on the engine to keep servicing the community. Chief Walder added that he recently began ordering custom shields for the firefighters as a thanks for all their efforts during the pandemic.

Correspondence: A monthly PARS statement for the month of November.

Chief's Report:

- Executive Staff Meeting today to discuss issues throughout the District. Prevention reported ten new starts in December with business inspection programs suspended due to Covid. Facilities have many small project in the works: phone replacements and tree removals from the admin offices.
- Training has been hampered by Covid with only single company training approved. Looking to bring instructors for LARRO and Driver Operator 1A and 1B for a District class. Most agencies have similar restrictions or tighter on training due to mixing of crews.
- Met with 522 leadership for the standing labor management meeting with good dialogue to identify issues that need to be addressed quickly while documenting meet and confer issues for future discussions.

- Chief Brooks working on keeping our FCC licenses up to date since the passing of Pres Thompson. Station 18 up for renewal. Station tones project is experiencing a few issues on dispatch's side.
- Chief McMillin held a Safety Committee Meeting on Dec. 18th working on required mandates, accident reviews, health and wellness OSHA required screenings, TB, and hearing and respiratory. Updated IAPP Incident and Accident Prevention Plan.
- SAFF 522 update: Boot drive taking place on the 4th thru the 7th at Greenback and Sunrise
- Testing update 32 apps received for Apprentice Firefighter-written test scheduled. Captain application period is open. BC test wraps up in February with one candidate.
- Four new hires starting Feb. 1 with 3 paramedic firefighters and one engineer
- Announcement: Chief Walder retiring after 30 years of service in the District. Retirement application sent already to CalPERS for early March. Personnel Committee will need to meet immediately – Board members: Grenfell, Musso, and Gibson

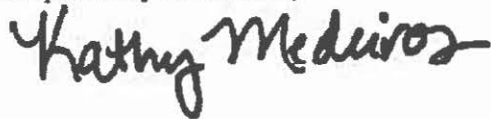
Functions: None

Board/Staff Comments: Director Ryland congratulated Chief Walder on his upcoming retirement.

Future Agenda Items: Special Board Meeting needed with possible closed session for Personnel Committee to discuss Fire Chief Replacement and engine purchase, tentative date of January 27th

There being no further business to come before the Board, the meeting adjourned at 8:33 p.m. The next regular meeting will be held on Wednesday, February 10, 2021.

Respectfully submitted,



Recording Secretary, Kathy Medeiros

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Special Board Meeting Minutes
January 27, 2021

The South Placer Fire District Board of Directors Special Meeting was called to order on Wednesday, January 27, 2021 at 6:39 p.m. by President, Gary Grenfell via both teleconference connection and in person meeting <https://global.gotomeeting.com/join/443918485>.

Present:

Gary Grenfell, President
Chris Gibson, Vice-President
Sean Mullin, Clerk
Dan Bajtos, Director
Terri Ryland, Director
Mike Johnson, Director
Ken Musso, Director

Absent:

None

Staff in Attendance:

Fire Chief, Eric Walder
Board Secretary, Kathy Medeiros
Deputy Chief, Karl Fowler
Battalion Chief, Matt Feeley
Captain Paramedic, Nick Paskey
Captain Paramedic, Matt VanVoltinburg

Public Comment: None

6:39 p.m. Adjourn to Closed Session: The Board of Directors adjourned to a closed session meeting for the following purposes: To discuss the public employment appointment of the position of Fire Chief. (Pursuant to Govt. Code § 54957.b.1))

7:33 p.m. reconvene from Closed Session: President Grenfell reported that the Board has discussed appointment of the Fire Chief in closed session and would be forming an ad hoc committee of three board members later in the open session of the meeting to continue working on the appointment.

Old Business:

- A. Fire Engine(s) Authorization to Purchase: Staff recommends discussion and authorization to enter into agreement to purchase two Pierce Fire Engines with Golden State Fire Apparatus using the HGAC Buy Program. At the January board meeting the board was presented with a two-engine purchase presentation to take advantage of current discounted pricing. Two lenders have proposed financing options available to the District that reflect very low interest rates and favorable length of terms. One engine is currently

budgeted in this year with the second engine expected to need replacing in the next two years. Interest rates with Community Leasing range from 2.5% - 2.6% with a down payment of \$699,000. Pierce Manufacturing offers financing through PNC at an interest rate of 1.61% over two years. It was noted that there was a prepayment discount of an additional \$52000 if paid in full in 15 days. Director Ryland suggested the District put ½ down on the purchase and finance the balance over a long term – up to five years. Chief Walder asked the Board for authorization to obtain the best financing available and move forward with the purchase contract for the two engines. Director Gibson made a motion to approve and authorize Chief Walder to purchase two engines and obtain the best financing available over a 5-year term. Director Bajtos made a second to the motion. Carried

Rollcall:

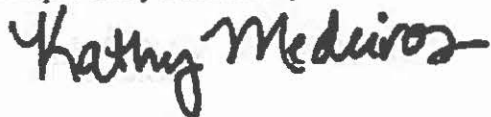
Ayes: Grenfell, Gibson, Johnson, Bajtos, Mullin, Ryland, Musso Noes: None Abstain: None
Absent: None

New Business:

- A. Administration Reorganization: Staff recommends discussion and possible action to support the Districts Administrative operation during the current and near future leadership changes. Chief Walder noted that the Board has asked to defer the item at this time until an ad hoc committee for the Fire Chief Replacement can be formed and review and revisit the issue. Directors Grenfell, Bajtos and Mullin volunteered to participate on the committee.

There being no further business, the meeting adjourned at 7:51 p.m.

Respectfully submitted,



Kathy Medeiros
Board Secretary

System: 2/3/2021 11:37:43 AM
User Date: 2/3/2021

South Placer Fire District
CHECKBOOK REGISTER REPORT
Bank Reconciliation

Page: 1
User ID: kmedeiros

Ranges:	From:	To:	From:	To:
Checkbook ID	First	Last	Number	First
Description	First	Last	Date	1/6/2021
User-Defined 1	First	Last	Type	Check

Sorted By: Date
Include Trx: Reconciled, Unreconciled

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance
Number	Date	Type Paid To/Rcvd From	Reconciled Origin Payment Deposit
PLACER COUNTY	County Of Placer		\$3,945,212.88
23957	2/3/2021	CHK AFLAC No	PMCHK00000921 \$1,172.85
23958	2/3/2021	CHK California Assn of Prefessio No	PMCHK00000921 \$1,268.50
23959	2/3/2021	CHK Department of Health Care Se No	PMCHK00000921 \$9,754.60
23960	2/3/2021	CHK NGLIC C/O Superior Vision Se No	PMCHK00000921 \$897.08
23961	2/3/2021	CHK P.E.R.S No	PMCHK00000921 \$93,516.54
23962	2/3/2021	CHK PRINCIPAL MUTUAL No	PMCHK00000921 \$7,305.38
23963	2/3/2021	CHK Sacramento Area Fire Fighter No	PMCHK00000921 \$3,852.42
23964	2/3/2021	CHK SPFAOA No	PMCHK00000921 \$150.00
23965	2/3/2021	CHK TASC/ Total Admin Service No	PMCHK00000921 \$11,273.44
23966	2/3/2021	CHK Voya Financial Trust Co. No	PMCHK00000921 \$71,932.77
10 Transaction(s)			\$201,123.58 \$0.00

WELLS FARGO OP	Wells Fargo Operating Account		{ \$10,868.25 }
26102	1/19/2021	CHK Gollnick, Gavin R. No	PMCHK00000918 \$200.00
26103	1/19/2021	CHK Doug Phillips No	PMCHK00000918 \$2,680.00
26104	1/19/2021	CHK Jacob A. Ramirez No	PMCHK00000918 \$200.00
26105	1/19/2021	CHK ACCOUNTING & ASSOC SOFTWARE No	PMCHK00000919 \$123.75
26106	1/19/2021	CHK AT & T No	PMCHK00000919 \$157.08
26107	1/19/2021	CHK AT & T / T-1 Lines No	PMCHK00000919 \$1,064.18
26108	1/19/2021	CHK ADVANTAGE GEAR No	PMCHK00000919 \$988.52
26109	1/19/2021	CHK AUBURN TIRE SERVICE No	PMCHK00000919 \$2,825.84
26110	1/19/2021	CHK Ben's Door and Gate No	PMCHK00000919 \$3,100.00
26111	1/19/2021	CHK BURTONS FIRE APPARATUS No	PMCHK00000919 \$1,403.54
26112	1/19/2021	CHK BART INDUSTRIES No	PMCHK00000919 \$1,081.63
26113	1/19/2021	CHK Cascade Healthcare Services No	PMCHK00000919 \$350.00
26114	1/19/2021	CHK Capital Public Finance Group No	PMCHK00000919 \$3,850.00
26115	1/19/2021	CHK CELL ENERGY No	PMCHK00000919 \$536.56
26116	1/19/2021	CHK CIT Technology Fin Serv. Inc No	PMCHK00000919 \$1,097.93
26117	1/19/2021	CHK Cordico Psychological Corp. No	PMCHK00000919 \$400.00
26118	1/19/2021	CHK De Lage Landen Financial Ser No	PMCHK00000919 \$265.73
26119	1/19/2021	CHK DeMink DeSigns No	PMCHK00000919 \$1,762.00
26120	1/19/2021	CHK FOLSOM LAKE FORD No	PMCHK00000919 \$286.99
26121	1/19/2021	CHK GRAINGER, W.W. No	PMCHK00000919 \$14.56
26122	1/19/2021	CHK Gold Country Water No	PMCHK00000919 \$324.95
26123	1/19/2021	CHK Gollnick, Gavin R. No	PMCHK00000919 \$295.00
26124	1/19/2021	CHK HI-TECH No	PMCHK00000919 \$382.57
26125	1/19/2021	CHK Hunt and Sons, Inc No	PMCHK00000919 \$2,272.55
26126	1/19/2021	CHK HARRIS INDUSTRIAL GASES No	PMCHK00000919 \$1,846.41
26127	1/19/2021	CHK Hodges, Matthew No	PMCHK00000919 \$275.00
26128	1/19/2021	CHK JRB Pest and Sanitation No	PMCHK00000919 \$550.00
26129	1/19/2021	CHK Kaiser, Kenneth No	PMCHK00000919 \$295.00
26130	1/19/2021	CHK LIFE ASSIST No	PMCHK00000919 \$500.19
26131	1/19/2021	CHK Mission Uniform Services No	PMCHK00000919 \$137.55
26132	1/19/2021	CHK NETWORK DESIGN ASSOC No	PMCHK00000919 \$8,277.00
26133	1/19/2021	CHK Ogen, Dustin No	PMCHK00000919 \$332.50
26134	1/19/2021	CHK Placer County Water Agency No	PMCHK00000919 \$464.33
26135	1/19/2021	CHK Paskey, Nick No	PMCHK00000919 \$180.00
26136	1/19/2021	CHK Quill Corporation No	PMCHK00000919 \$48.65
26137	1/19/2021	CHK Recology Auburn Placer No	PMCHK00000919 \$902.89

System: 2/3/2021 11:37:43 AM
 User Date: 2/3/2021

South Placer Fire District
 CHECKBOOK REGISTER REPORT
 Bank Reconciliation

Page: 2
 User ID: kmedeiros

Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
26138	1/19/2021	CHK	Sinetos, Robert	No PMCHK00000919	\$295.00	
26139	1/19/2021	CHK	SAN JUAN WATER	No PMCHK00000919	\$1,351.23	
26140	1/19/2021	CHK	SILVA, JUSTIN	No PMCHK00000919	\$68.00	
26141	1/19/2021	CHK	SAMBA Holdings Inc	No PMCHK00000919	\$59.21	
26142	1/19/2021	CHK	Sprint	No PMCHK00000919	\$119.58	
26143	1/19/2021	CHK	TIFCO INDUSTRIES	No PMCHK00000919	\$295.66	
26144	1/19/2021	CHK	TIAA Commercial Finance, Inc	No PMCHK00000919	\$2,443.49	
26145	1/19/2021	CHK	VINCENT, JOE	No PMCHK00000919	\$149.00	
26146	1/19/2021	CHK	Verizon Wireless	No PMCHK00000919	\$444.44	
26147	1/19/2021	CHK	Veritiv Operating Company	No PMCHK00000919	\$453.61	
26148	1/19/2021	CHK	Velosio	No PMCHK00000919	\$788.24	
26149	1/19/2021	CHK	WESTERN PLACER COUNTY FIRE C	No PMCHK00000919	\$360.00	
26150	2/3/2021	CHK	AT & T	No PMCHK00000920	\$159.31	
26151	2/3/2021	CHK	AT & T / T-1 Lines	No PMCHK00000920	\$1,103.54	
26152	2/3/2021	CHK	ADVANTAGE GEAR	No PMCHK00000920	\$1,668.49	
26153	2/3/2021	CHK	AT&T Mobility	No PMCHK00000920	\$2,375.75	
26154	2/3/2021	CHK	BART INDUSTRIES	No PMCHK00000920	\$351.25	
26155	2/3/2021	CHK	CAPITAL CLUTCH & BRAKE	No PMCHK00000920	\$722.34	
26156	2/3/2021	CHK	CIT Technology Fin Serv. Inc	No PMCHK00000920	\$1,097.93	
26157	2/3/2021	CHK	DAWSON OIL	No PMCHK00000920	\$326.82	
26158	2/3/2021	CHK	De Lage Landen Financial Ser	No PMCHK00000920	\$279.02	
26159	2/3/2021	CHK	FOLSOM LAKE FORD	No PMCHK00000920	\$1,194.63	
26160	2/3/2021	CHK	Firefighters Burn Institute	No PMCHK00000920	\$250.00	
26161	2/3/2021	CHK	Folsom Shirts and Hats	No PMCHK00000920	\$1,249.90	
26162	2/3/2021	CHK	Forte Holdings, Inc	No PMCHK00000920	\$9,000.00	
26163	2/3/2021	CHK	HI-TECH	No PMCHK00000920	\$134.19	
26164	2/3/2021	CHK	Hunt and Sons, Inc	No PMCHK00000920	\$2,464.83	
26165	2/3/2021	CHK	Interwest Consulting Group	No PMCHK00000920	\$3,427.50	
26166	2/3/2021	CHK	Kingsley Bogard, LLP	No PMCHK00000920	\$1,675.00	
26167	2/3/2021	CHK	LIFE ASSIST	No PMCHK00000920	\$6,717.72	
26168	2/3/2021	CHK	Lionakis	No PMCHK00000920	\$287.50	
26169	2/3/2021	CHK	Long, Michael	No PMCHK00000920	\$225.00	
26170	2/3/2021	CHK	Meri-Cal Fire	No PMCHK00000920	\$49.13	
26171	2/3/2021	CHK	NETWORK ENVIROMENTAL SYSTEM	No PMCHK00000920	\$225.00	
26172	2/3/2021	CHK	PG & E	No PMCHK00000920	\$7,696.45	
26173	2/3/2021	CHK	Placer County Water Agency	No PMCHK00000920	\$520.95	
26174	2/3/2021	CHK	PLACER COUNTY ELECTIONS	No PMCHK00000920	\$34,626.25	
26175	2/3/2021	CHK	Pitney Bowes, Inc	No PMCHK00000920	\$207.82	
26176	2/3/2021	CHK	Placer Propane, Inc	No PMCHK00000920	\$949.24	
26177	2/3/2021	CHK	Purchase Power	No PMCHK00000920	\$208.99	
26178	2/3/2021	CHK	Quill Corporation	No PMCHK00000920	\$47.49	
26179	2/3/2021	CHK	STERICYCLE INC	No PMCHK00000920	\$275.63	
26180	2/3/2021	CHK	Consolidated Communications	No PMCHK00000920	\$2,422.44	
26181	2/3/2021	CHK	TIFCO INDUSTRIES	No PMCHK00000920	\$404.62	
26182	2/3/2021	CHK	The Permanente Medical Group	No PMCHK00000920	\$1,299.00	
26183	2/3/2021	CHK	US Bank Corporate Payment Sy	No PMCHK00000920	\$14,244.94	
26184	2/3/2021	CHK	WITTMAN ENTERPRISES, LLC	No PMCHK00000920	\$6,499.60	
26185	2/3/2021	CHK	Wattco	No PMCHK00000920	\$129.84	
26186	2/3/2021	CHK	Your Neighborhood Tax Place	No PMCHK00000920	\$5.00	
85	Transaction(s)				\$150,823.47	\$0.00
95	Total Transaction(s)					

Ranges: From: To: From: To:
Vendor ID First Last Checkbook ID PLACER COUNTY WELLS FARGO OP
Vendor Name First Last Check Number First Last
Check Date 1/6/2021 2/3/2021

Sorted By: Checkbook ID

Distribution Types Included: PURCH

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
A212	AFLAC	PLACER COUNTY	23957	2/3/2021	\$1,172.85
32543	205519	January 2021 premium	\$1,172.85		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$1,172.85	\$0.00	
C273	California Assn of Prefsessiona	PLACER COUNTY	23958	2/3/2021	\$1,268.50
32544	02/2021 NS	02-2021 NSafety LTD	\$59.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0215-000	Group Insurance Payable	\$59.00	\$0.00	
32545	02/2021 LTD	02-2021 Safety LTD	\$1,209.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0215-000	Group Insurance Payable	\$29.50	\$0.00	
	PURCH 0-000-0215-000	Group Insurance Payable	\$1,180.00	\$0.00	
D148	Department of Health Care Serv	PLACER COUNTY	23959	2/3/2021	\$9,754.60
32546	GEM02215JWP	2020/21 Qtr 2 QAF Fee	\$9,754.60		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2025-000	Ambulance Billing Services	\$9,754.60	\$0.00	
N115	NGLIC C/O Superior Vision Serv	PLACER COUNTY	23960	2/3/2021	\$897.08
32547	486103	01-2021 Vision premium	\$897.08		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$897.08	\$0.00	
P101	P.E.R.S	PLACER COUNTY	23961	2/3/2021	\$93,516.54
32548	16304853	February 2021 premium	\$93,516.54		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0215-000	Group Insurance Payable	\$22,588.44	\$0.00	
	PURCH 0-000-1550-000	Agency Share Insurance	\$51,479.62	\$0.00	
	PURCH 0-000-1550-000	Agency Share Insurance	\$19,448.48	\$0.00	
P159	PRINCIPAL MUTUAL	PLACER COUNTY	23962	2/3/2021	\$7,305.38
32549	02-2021 DENTAL	February 2021 dental premium	\$7,305.38		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1550-000	Agency Share Insurance	\$7,305.38	\$0.00	
S043	Sacramento Area Fire Fighters	PLACER COUNTY	23963	2/3/2021	\$3,852.42
32550	PP15 UNION 2021	EE Union dues PP 15	\$1,975.60		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0218-000	Union Dues Payable	\$1,975.60	\$0.00	
32551	PP16 UNION 2021	EE Union dues PP 16	\$1,876.82		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-0218-000	Union Dues Payable	\$1,876.82	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
S233	SPFAOA	PLACER COUNTY	23964	2/3/2021	\$150.00
32552	PP15 SPFAOA 2021	SPFAOA dues PP 15	\$75.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
32553	PP16 SPFAOA 2021	SPFAOA dues PP 16	\$75.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	23965	2/3/2021	\$11,273.44
32554	IN1927031	02-2021 Admin fees	\$221.37		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$221.37	\$0.00
32555	PP15 DC/MR 2021	EE/ER DC/MR PP 15	\$5,415.35		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$1,090.97	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,978.24	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$346.14	\$0.00
32556	IN1951491	03-2021 Admin fee	\$221.37		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$221.37	\$0.00
32557	PP16 DC/MR 2021	EE/ER DC/MR PP 16	\$5,415.35		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$1,090.97	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,978.24	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$346.14	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	23966	2/3/2021	\$71,932.77
32558	PP14 DEF COMP 2021	EE/ER Def Comp PP 14	\$11,464.12		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$11,464.12	\$0.00
32559	PP15 DEF COMP 2021	EE/ER Def Comp PP 15	\$45,743.78		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$44,797.50	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$946.28	\$0.00
32560	PP16 DEF COMP 2021	EE/ER Def Comp PP 16	\$14,724.87		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$13,824.75	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$900.12	\$0.00
G172	Gollnick, Gavin R.	WELLS FARGO OP	26102	1/19/2021	\$200.00
32541	UNIFORM 2020	Uniform Allowance 2020	\$200.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance		\$200.00	\$0.00

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 User Date: 2/3/2021

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

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 User ID: kmdeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
P113	Doug Phillips	WELLS FARGO OP	26103	1/19/2021	\$2,680.00
32538	32538	Volunteer Pay Jul-Dec 2020	\$1,480.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1015-000	Other Payroll (Volunteer Pay)	\$1,480.00	\$0.00	
32539	LG PAY 2020	Longevity Pay 2020	\$1,000.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1016-000	Volunteer Length of Service Award	\$1,000.00	\$0.00	
32540	UNIFORM 2020	Uniform Allowance 2020	\$200.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance	\$200.00	\$0.00	
R170	Jacob A. Ramirez	WELLS FARGO OP	26104	1/19/2021	\$200.00
32542	UNIFORM 2020	Uniform Allowance 2020	\$200.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2017-000	Uniform /Cell Phone Allowance	\$200.00	\$0.00	
A132	ACCOUNTING & ASSOC SOFTWARE	WELLS FARGO OP	26105	1/19/2021	\$123.75
32454	INV015592	Dynamics consulting	\$123.75		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2122-000	Computer Service & Maint.	\$123.75	\$0.00	
A163	AT & T	WELLS FARGO OP	26106	1/19/2021	\$157.08
32457	X12252020	Monthly billing	\$157.08		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$157.08	\$0.00	
A168	AT & T / T-1 Lines	WELLS FARGO OP	26107	1/19/2021	\$1,064.18
32458	12252020	Monthly billing	\$1,064.18		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$1,064.18	\$0.00	
A172	ADVANTAGE GEAR	WELLS FARGO OP	26108	1/19/2021	\$988.52
32455	37738-1	Retirement recognition	\$268.07		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2055-000	Safety Awards & Recognition	\$268.07	\$0.00	
32456	38323-1	Pants, shirts, etc	\$720.45		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2133-000	Uniform Supplies	\$720.45	\$0.00	
A211	AUBURN TIRE SERVICE	WELLS FARGO OP	26109	1/19/2021	\$2,825.84
32459	123289	Tires	\$1,561.49		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin	\$1,561.49	\$0.00	
32460	123411	Tires	\$1,264.35		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-507	2017 Ford E450 Medix Type III M20	\$1,264.35	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
B106	Ben's Door and Gate	WELLS FARGO OP	26110	1/19/2021	\$3,100.00
32468	2020-12-23	Wood room roll-up door	\$3,100.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$3,100.00	\$0.00
B138	BURTONS FIRE APPARATUS	WELLS FARGO OP	26111	1/19/2021	\$1,403.54
32469	S51291	Akron valve kit	\$479.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$479.50	\$0.00
32470	S51308	Auto charger	\$924.04		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-709	2001 KME Squad R17		\$924.04	\$0.00
B147	BART INDUSTRIES	WELLS FARGO OP	26112	1/19/2021	\$1,081.63
32461	251071	Air & oil filters	\$198.76		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$198.76	\$0.00
32462	252619	Belt, marker light	\$82.45		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin		\$82.45	\$0.00
32463	252625	Belt, marker light	\$94.97		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-814	2005 Spartan Hi-Tech Type One Engin		\$94.97	\$0.00
32464	254986	Steering damper	\$50.93		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-507	2017 Ford E450 Medix Type III M20		\$50.93	\$0.00
32465	256714	Refrigerant, filters	\$452.87		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin		\$452.87	\$0.00
32466	586712	Filters	\$122.13		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-507	2017 Ford E450 Medix Type III M20		\$122.13	\$0.00
32467	587452	Battery maintainer, lug nuts	\$79.52		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-024	2020 Ford Transit Van		\$79.52	\$0.00
C147	Cascade Healthcare Services LL	WELLS FARGO OP	26113	1/19/2021	\$350.00
32472	T57983	ACLS renewals	\$350.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$350.00	\$0.00
C156	Capital Public Finance Group,	WELLS FARGO OP	26114	1/19/2021	\$3,850.00
32471	2021-017	2021 annual COPS disclosure r	\$3,850.00		
	Type Account	Description		Debit	Credit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$3,850.00	\$0.00
C204 32473	CELL ENERGY 305508	WELLS FARGO OP 26115		1/19/2021	\$536.56
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$536.56	\$0.00
C251 32474	CIT Technology Fin Serv. Inc 36884937	WELLS FARGO OP 26116		1/19/2021	\$1,097.93
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$1,097.93	\$0.00
C277 32475	Cordico Psychological Corp. 4711	WELLS FARGO OP 26117		1/19/2021	\$400.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2045-000	Pre-Employment Physicals/Background		\$400.00	\$0.00
D144 32476	De Lage Landen Financial Servi 70753571	WELLS FARGO OP 26118		1/19/2021	\$265.73
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$265.73	\$0.00
D146 32477	DeMink DeSigns S03131	WELLS FARGO OP 26119		1/19/2021	\$1,762.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-024	2020 Ford Transit Van		\$1,762.00	\$0.00
F109 32478	FOLSOM LAKE FORD 694536	WELLS FARGO OP 26120		1/19/2021	\$286.99
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-016	LFPD Ford Expedition		\$30.81	\$0.00
32479	694764	Condenser		\$192.93	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-016	LFPD Ford Expedition		\$192.93	\$0.00
32480	695063	Steering damper		\$63.25	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-508	2017 Ford E450 Medix Type III		\$63.25	\$0.00
G110 32483	GRAINGER, W.W. 9742298848	WELLS FARGO OP 26121		1/19/2021	\$14.56
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-604	2008 Ford F550 4x4 Westmark Type 4		\$14.56	\$0.00
G158 32482	Gold Country Water 20201231	WELLS FARGO OP 26122		1/19/2021	\$324.95
	Type Account	Description		Debit	Credit
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies		\$324.95	\$0.00
G172	Gollnick, Gavin R.	WELLS FARGO OP 26123		1/19/2021	\$295.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
32481	32481	Medical reimbursement	\$295.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$295.00	\$0.00	
H116	HI-TECH	WELLS FARGO OP 26124	1/19/2021	\$382.57	
32490	169351	Combination gauge	\$487.68		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin	\$382.57	\$0.00	
H130	Hunt and Sons, Inc	WELLS FARGO OP 26125	1/19/2021	\$2,272.55	
32492	703506	Gasoline, diesel	\$1,137.59		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-001	Station 17 Fuel	\$1,137.59	\$0.00	
32493	703508	Gasoline, diesel	\$1,134.96		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-003	Station 19 Fuel	\$1,134.96	\$0.00	
H141	HARRIS INDUSTRIAL GASES	WELLS FARGO OP 26126	1/19/2021	\$1,846.41	
32484	01830412	Medical oxygen	\$174.45		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$174.45	\$0.00	
32485	01830638	Cylinder rental	\$219.08		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$219.08	\$0.00	
32486	01829622	Diamond plate, argon	\$1,260.24		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2055-000	Safety Awards & Recognition	\$1,123.89	\$0.00	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$136.35	\$0.00	
32487	01830669	Cylinder rental	\$147.47		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$147.47	\$0.00	
32488	01830774	Cylinder rental	\$45.17		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$45.17	\$0.00	
H153	Hodges, Matthew	WELLS FARGO OP 26127	1/19/2021	\$275.00	
32491	32491	Paramedic license renewal	\$275.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes	\$275.00	\$0.00	
J128	JRB Pest and Sanitation	WELLS FARGO OP 26128	1/19/2021	\$550.00	
32494	48475	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-016	5300 Olive Ranch Road	\$85.00	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
32495	48476	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-001	6900 Eureka Road	\$85.00	\$0.00	
32496	48477	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-003	7070 Auburn Folsom Road	\$85.00	\$0.00	
32497	48478	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-006	4650 East Roseville Parkway	\$85.00	\$0.00	
32498	48479	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-005	3505 Auburn Folsom Road	\$85.00	\$0.00	
32499	50717	Monthly billing	\$125.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd	\$125.00	\$0.00	
K137	Kaiser, Kenneth	WELLS FARGO OP 26129	1/19/2021	\$295.00	
32500	32500	Medical reimbursement	\$295.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$295.00	\$0.00	
L107	LIFE ASSIST	WELLS FARGO OP 26130	1/19/2021	\$500.19	
32501	1059083	Head immobilizer	\$141.57		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$141.57	\$0.00	
32502	1059570	Morphine	\$358.62		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$358.62	\$0.00	
M101	Mission Uniform Services	WELLS FARGO OP 26131	1/19/2021	\$137.55	
32503	513764691	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
32504	513804790	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
32505	513842770	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
32506	513887642	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
32507	513932579	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP 26132		1/19/2021	\$8,277.00
32508	79708	Yrly security, backup servic	\$8,277.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2122-001	Software Support	\$8,277.00	\$0.00	
0120	Ogen, Dustin	WELLS FARGO OP 26133		1/19/2021	\$332.50
32509	32509	Medical reimbursement	\$332.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$332.50	\$0.00	
P125	Placer County Water Agency	WELLS FARGO OP 26134		1/19/2021	\$464.33
32511	32511	Bi-monthly billing	\$191.65		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2041-028	Water - Station #28	\$191.65	\$0.00	
32512	32512	Bi-monthly billing	\$79.76		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2041-028	Water - Station #28	\$79.76	\$0.00	
32513	32513	Bi-monthly billing	\$79.76		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2041-028	Water - Station #28	\$79.76	\$0.00	
32514	32514	Bi-monthly billing	\$113.16		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2041-005	Water - Station #20	\$113.16	\$0.00	
P204	Paskey, Nick	WELLS FARGO OP 26135		1/19/2021	\$180.00
32510	32510	DMV physical	\$180.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$180.00	\$0.00	
Q004	Quill Corporation	WELLS FARGO OP 26136		1/19/2021	\$48.65
32515	13384776	File folders, pens	\$48.65		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2129-000	Office Supplies/Computer	\$48.65	\$0.00	
R129	Recology Auburn Placer	WELLS FARGO OP 26137		1/19/2021	\$902.89
32516	64338932	Monthly billing - Sta 20	\$31.64		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$31.64	\$0.00	
32517	64229735	Monthly billing - Sta 17	\$527.27		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$527.27	\$0.00	

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Voucher Number	Invoice Number	Original Voucher Amount			
32518	64338940	Monthly billing - Sta 19	\$31.64		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.64	\$0.00
32519	64230055	Monthly billing - Sta 15	\$31.64		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.64	\$0.00
32520	64231301	Monthly billing - Sta 16	\$31.64		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$31.64	\$0.00
32521	64229537	Monthly billing - Sta 18	\$249.06		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$249.06	\$0.00
S046	Sinetos, Robert	WELLS FARGO OP 26138		1/19/2021	\$295.00
32527	32527	Medical reimbursement	\$295.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$295.00	\$0.00
S107	SAN JUAN WATER	WELLS FARGO OP 26139		1/19/2021	\$1,351.23
32523	32523	Bi-monthly billing	\$715.82		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-006	Water - Station #15		\$715.82	\$0.00
32524	32524	Bi-monthly billing	\$371.44		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-016	Water-Station 16 Olive Ranch		\$371.44	\$0.00
32525	32525	Bi-monthly billing	\$263.97		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-001	Water - Station #17		\$263.97	\$0.00
S261	SILVA, JUSTIN	WELLS FARGO OP 26140		1/19/2021	\$68.00
32526	32526	EMT recertification	\$68.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$68.00	\$0.00
S286	SAMBA Holdings Inc	WELLS FARGO OP 26141		1/19/2021	\$59.21
32522	INV00520698	Driver monitoring	\$59.21		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$59.21	\$0.00
S298	Sprint	WELLS FARGO OP 26142		1/19/2021	\$119.58
32528	467197811-158	Bi-monthly billing	\$119.58		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$119.58	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
T117	TIFCO INDUSTRIES	WELLS FARGO OP	26143	1/19/2021	\$295.66
32530	71616593	Various hardware	\$164.56		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$164.56	\$0.00
32531	71612349	Washers, fittings, bits	\$131.10		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$131.10	\$0.00
T144	TIAA Commercial Finance, Inc	WELLS FARGO OP	26144	1/19/2021	\$2,443.49
32529	7817975	DocuWare	\$2,443.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$2,443.49	\$0.00
V105	VINCENT, JOE	WELLS FARGO OP	26145	1/19/2021	\$149.00
32536	32536	Medical reimbursement	\$149.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$149.00	\$0.00
V114	Verizon Wireless	WELLS FARGO OP	26146	1/19/2021	\$444.44
32534	9870263948	Monthly billing	\$54.84		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$54.84	\$0.00
32535	9870263988	Monthly billing	\$389.60		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$389.60	\$0.00
V123	Veritiv Operating Company	WELLS FARGO OP	26147	1/19/2021	\$453.61
32533	628-33767640	Roll towels	\$453.61		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies		\$453.61	\$0.00
V126	Velosio	WELLS FARGO OP	26148	1/19/2021	\$788.24
32532	100RN-002664	Dynamics DP Advantage Plan	\$788.24		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$788.24	\$0.00
W104	WESTERN PLACER COUNTY FIRE CHI	WELLS FARGO OP	26149	1/19/2021	\$360.00
32537	32537	Annual membership dues	\$360.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2030-000	Memberships/Subscriptions		\$360.00	\$0.00
A163	AT & T	WELLS FARGO OP	26150	2/3/2021	\$159.31
32566	X01252021	Monthly billing	\$159.31		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$159.31	\$0.00
A168	AT & T / T-1 Lines	WELLS FARGO OP	26151	2/3/2021	\$1,103.54
32567	012521	Monthly billing	\$1,103.54		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$1,103.54	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
A172	ADVANTAGE GEAR	WELLS FARGO OP	26152	2/3/2021	\$1,668.49
32561	35148-1	Structure boots	\$456.83		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-4511-008	Structure PPE/Gear	\$456.83	\$0.00	
32562	38784-1	Shirts, boots, gloves, etc	\$522.14		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2133-000	Uniform Supplies	\$522.14	\$0.00	
32563	38973-1	Pants, shirts, patches	\$493.14		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2133-000	Uniform Supplies	\$493.14	\$0.00	
32564	39027-1	Radio holder	\$51.43		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2133-000	Uniform Supplies	\$51.43	\$0.00	
32565	39085-1	Capts & crossed bugles	\$144.95		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2133-000	Uniform Supplies	\$144.95	\$0.00	
A226	AT&T Mobility	WELLS FARGO OP	26153	2/3/2021	\$2,375.75
32568	17302392	Monthly billing - Dec	\$1,178.46		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$1,178.46	\$0.00	
32569	17432312	Monthly billing - Jan	\$1,197.29		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$1,197.29	\$0.00	
B147	BART INDUSTRIES	WELLS FARGO OP	26154	2/3/2021	\$351.25
32570	257359	Coolant filter, Blue DEF	\$198.08		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-001	Station 17 Fuel	\$198.08	\$0.00	
32571	262090	Wiper, hydr fluid, filter	\$153.17		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-828	2018 Pierce Engine 18	\$153.17	\$0.00	
C115	CAPITAL CLUTCH & BRAKE	WELLS FARGO OP	26155	2/3/2021	\$722.34
32572	1647300	Governor, drum, shoe. hdw	\$621.91		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin	\$621.91	\$0.00	
32573	1647441	Wheel seal, gasket, washer	\$100.43		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin	\$100.43	\$0.00	
C251	CIT Technology Fin Serv. Inc	WELLS FARGO OP	26156	2/3/2021	\$1,097.93

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
32574	37066124	Copier lease 1	\$1,097.93		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.	\$1,097.93	\$0.00	
D101	DAWSON OIL	WELLS FARGO OP	26157	2/3/2021	\$326.82
32577	453449	Monthly billing	\$326.82		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-000	Fuel & Oil	\$326.82	\$0.00	
D144	De Lage Landen Financial Servi	WELLS FARGO OP	26158	2/3/2021	\$279.02
32578	71161603	Copier lease 2	\$279.02		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.	\$279.02	\$0.00	
F109	FOLSOM LAKE FORD	WELLS FARGO OP	26159	2/3/2021	\$1,194.63
32580	695560	DEF pump	\$376.81		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-506	2012 F-350 Ambulance	\$376.81	\$0.00	
32581	FOTS933621	Transmission leak repair	\$817.82		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-016	LFPD Ford Expedition	\$817.82	\$0.00	
F124	Firefighters Burn Institute	WELLS FARGO OP	26160	2/3/2021	\$250.00
32579	916	YFP annual dues	\$250.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2030-000	Memberships/Subscriptions	\$250.00	\$0.00	
F171	Folsom Shirts and Hats	WELLS FARGO OP	26161	2/3/2021	\$1,249.90
32582	921	Face masks	\$1,249.90		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies	\$1,249.90	\$0.00	
F234	Forte Holdings, Inc	WELLS FARGO OP	26162	2/3/2021	\$9,000.00
32621	01157684	iPCR annual subscription	\$9,000.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$9,000.00	\$0.00	
H116	HI-TECH	WELLS FARGO OP	26163	2/3/2021	\$134.19
32583	169492	Trim	\$134.19		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin	\$134.19	\$0.00	
H130	Hunt and Sons, Inc	WELLS FARGO OP	26164	2/3/2021	\$2,464.83
32584	727765	Monthly billing	\$1,913.69		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-001	Station 17 Fuel	\$1,913.69	\$0.00	
32585	727767	Monthly billing	\$551.14		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-003	Station 19 Fuel	\$551.14	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
I134	Interwest Consulting Group	WELLS FARGO OP	26165	2/3/2021	\$3,427.50
32586	65709	December services	\$3,427.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-001	Prevention Consulting Fees	\$3,427.50	\$0.00	
K127	Kingsley Bogard, LLP	WELLS FARGO OP	26166	2/3/2021	\$1,675.00
32587	26225	November services	\$750.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-000	Legal/Consulting Fees	\$750.00	\$0.00	
32588	26272	December services	\$925.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2010-000	Labor Legal Fees	\$360.00	\$0.00	
	PURCH 0-000-2043-000	Legal/Consulting Fees	\$565.00	\$0.00	
L107	LIFE ASSIST	WELLS FARGO OP	26167	2/3/2021	\$6,717.72
32589	1061584	Various supplies	\$2,349.89		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$2,349.89	\$0.00	
32590	1062941	Wipes	\$32.69		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$32.69	\$0.00	
32591	1063510	Various supplies	\$1,219.85		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$1,219.85	\$0.00	
32592	1063547	Thermometers	\$252.25		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$252.25	\$0.00	
32593	1063645	Gloves, Amiodarone	\$386.10		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$386.10	\$0.00	
32594	1063978	Oral nasal cannula	\$416.99		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$416.99	\$0.00	
32595	1064172	Amiodarone	\$70.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$70.00	\$0.00	
32596	1064392	Various supplies	\$653.85		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$653.85	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
32597	1064404	Gloves		\$188.76	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$188.76	\$0.00
32598	1067876	Various supplies		\$962.87	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$962.87	\$0.00
32599	1068031	Triage tags		\$157.66	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$157.66	\$0.00
32600	1069218	Epinephrine, syringes		\$26.81	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$26.81	\$0.00
L108	Lionakis	WELLS FARGO OP	26168	2/3/2021	\$287.50
32601	75635	Services 11/16-12/31/20		\$287.50	
	Type Account	Description		Debit	Credit
	PURCH 0-000-4522-001	Station 18 Schematic Design/Archite		\$287.50	\$0.00
L142	Long, Michael	WELLS FARGO OP	26169	2/3/2021	\$225.00
32602	32602	Paramedic license renewal		\$225.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$225.00	\$0.00
M143	Meri-Cal Fire	WELLS FARGO OP	26170	2/3/2021	\$49.13
32603	39655	Extinguisher servicing		\$49.13	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2229-000	Extinguisher Service/Repair		\$49.13	\$0.00
N129	NETWORK ENVIROMENTAL SYSTEM IN	WELLS FARGO OP	26171	2/3/2021	\$225.00
32604	43736	Respirator tests		\$225.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2040-000	Education/Training		\$225.00	\$0.00
P111	PG & E	WELLS FARGO OP	26172	2/3/2021	\$7,696.45
32605	32605	Monthly billing		\$16.80	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2027-028	Station 28		\$16.80	\$0.00
32606	32606	Monthly billing		\$7,679.65	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2027-001	6900 Eureka Road		\$2,486.49	\$0.00
	PURCH 0-000-2027-003	7070 Auburn Folsom Road		\$2,305.36	\$0.00
	PURCH 0-000-2027-005	3505 Auburn Folsom Road		\$626.69	\$0.00
	PURCH 0-000-2027-006	4650 East Rsvl. Parkway		\$267.48	\$0.00
	PURCH 0-000-2027-016	Station 16 5300 Olive Ranch Road		\$1,013.31	\$0.00
	PURCH 0-000-2027-028	Station 28		\$841.19	\$0.00
	PURCH 0-000-2027-029	Station 29		\$139.13	\$0.00
P125	Placer County Water Agency	WELLS FARGO OP	26173	2/3/2021	\$520.95

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Voucher Number	Invoice Number	Original Voucher Amount			
32609	32609	Bi-monthly billing	\$520.95		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-003	Water - Station #19		\$520.95	\$0.00
P157	PLACER COUNTY ELECTIONS	WELLS FARGO OP 26174		2/3/2021	\$34,626.25
32608	CI08967	Election services 11/3/20	\$34,626.25		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2051-000	Elections		\$34,626.25	\$0.00
P215	Pitney Bowes, Inc	WELLS FARGO OP 26175		2/3/2021	\$207.82
32607	1017297125	Postage meter ink, tape stri	\$207.82		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2131-000	Postage/Shipping		\$207.82	\$0.00
P217	Placer Propane, Inc	WELLS FARGO OP 26176		2/3/2021	\$949.24
32610	000264363	Propane, Sta 20	\$949.24		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2021-000	Propane		\$949.24	\$0.00
P269	Purchase Power	WELLS FARGO OP 26177		2/3/2021	\$208.99
32611	32611	Postage meter refill	\$208.99		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2131-000	Postage/Shipping		\$208.99	\$0.00
Q004	Quill Corporation	WELLS FARGO OP 26178		2/3/2021	\$47.49
32612	13975831	Note pads	\$13.18		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$13.18	\$0.00
32613	13985326	Space heater	\$34.31		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$34.31	\$0.00
S145	STERICYCLE INC	WELLS FARGO OP 26179		2/3/2021	\$275.63
32614	3005407617	Monthly billing	\$275.63		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2046-000	Medical Waste Disposal		\$275.63	\$0.00
S282	Consolidated Communications In	WELLS FARGO OP 26180		2/3/2021	\$2,422.44
32575	32575	Monthly billing	\$153.40		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$153.40	\$0.00
32576	32576	Monthly billing	\$2,269.04		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$2,269.04	\$0.00
T117	TIFCO INDUSTRIES	WELLS FARGO OP 26181		2/3/2021	\$404.62
32617	71620965	Battery jump box	\$404.62		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$404.62	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
T147 32616	The Permanente Medical Group I 01/09/2021	WELLS FARGO OP Physicals	26182 \$1,299.00	2/3/2021	\$1,299.00
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2045-000	Pre-Employment Physicals/Background	\$1,299.00	\$0.00	
U109 32618	US Bank Corporate Payment Syst 32618	WELLS FARGO OP Monthly billing	26183 \$14,244.94	2/3/2021	\$14,244.94
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$885.00	\$0.00	
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes	\$272.00	\$0.00	
	PURCH 0-000-2030-000	Memberships/Subscriptions	\$157.61	\$0.00	
	PURCH 0-000-2037-001	6900 Eureka Road	\$48.19	\$0.00	
	PURCH 0-000-2037-003	7070 Auburn Folsom Road	\$110.72	\$0.00	
	PURCH 0-000-2037-005	3505 Auburn Folsom Road	\$122.23	\$0.00	
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway	\$125.22	\$0.00	
	PURCH 0-000-2037-016	Station 16 Olive Ranch	\$105.36	\$0.00	
	PURCH 0-000-2037-028	Station 28	\$251.54	\$0.00	
	PURCH 0-000-2045-000	Pre-Employment Physicals/Background	\$361.75	\$0.00	
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies	\$308.00	\$0.00	
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies	\$7.67	\$0.00	
	PURCH 0-000-2122-001	Software Support	\$657.23	\$0.00	
	PURCH 0-000-2124-000	Fuel & Oil	\$187.68	\$0.00	
	PURCH 0-000-2127-000	Medical Supplies	\$311.02	\$0.00	
	PURCH 0-000-2129-000	Office Supplies/Computer	\$26.13	\$0.00	
	PURCH 0-000-2131-000	Postage/Shipping	\$19.15	\$0.00	
	PURCH 0-000-2133-000	Uniform Supplies	\$467.18	\$0.00	
	PURCH 0-000-2221-000	Radio Repair	\$79.10	\$0.00	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$107.56	\$0.00	
	PURCH 0-000-2222-016	LFPD Ford Expedition	\$47.76	\$0.00	
	PURCH 0-000-2222-301	Truck 17 100' Aerial	\$11.04	\$0.00	
	PURCH 0-000-2222-508	2017 Ford E450 Medix Type III	\$41.81	\$0.00	
	PURCH 0-000-2225-000	Station Maintenance	\$657.51	\$0.00	
	PURCH 0-000-2225-001	6900 Eureka Road	\$514.43	\$0.00	
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd	\$144.76	\$0.00	
	PURCH 0-000-4523-002	Front/Rear Side Level III Rag Coati	\$199.49	\$0.00	
	PURCH 0-000-4523-007	Ballistic Helmet	\$8,017.80	\$0.00	
W121 32620	WITTMAN ENTERPRISES, LLC 2012046	WELLS FARGO OP December services	26184 \$6,499.60	2/3/2021	\$6,499.60
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2025-000	Ambulance Billing Services	\$6,499.60	\$0.00	
W154 32619	Wattco 56323	WELLS FARGO OP Clearance lights	26185 \$129.84	2/3/2021	\$129.84
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-506	2012 F-350 Ambulance	\$129.84	\$0.00	
Y102 32615	Your Neighborhood Tax Place Co REFUND	WELLS FARGO OP Plan check fee refund	26186 \$5.00	2/3/2021	\$5.00
	Type Account	Description	Debit	Credit	
	PURCH 0-000-8193-011	Fees For Service & Cost Recovery Ch	\$5.00	\$0.00	

System: 2/3/2021 11:39:35 AM
User Date: 2/3/2021

South Placer Fire District
CHECK DISTRIBUTION REPORT
Payables Management

Page: 17
User ID: kmedeiros

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount

Voucher Number	Invoice Number	Original Voucher Amount			

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, FEBRUARY 05, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Penryn Fire District Request for Service Proposal:

Action Requested: The Chief recommends a report from the Penryn Ad Hoc Committee of the Board. Discussion and authorization for Staff with the Ad Hoc Committee to draft an administrative agreement for review and possible action at the March 2021 meeting.

Background: Since July 29th, 2020, the Districts Staff has been engaged with the Penryn Fire Protection District researching and discussing the feasibility of an Administrative Contract for Services. The Board has been given reports on the progress of the initiative each month since July. At the January 13th, 2021 Board meeting an Ad Hoc Committee of the Board was formed to meet with representatives of the Penryn Fire Board to discuss at the Board level. On the 28th of January, the two Board Committee's met to discuss an Administrative Contract.

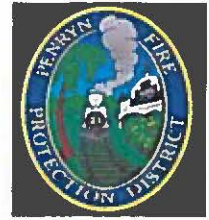
Impact: Additional Revenue to the District. Additional workload on Administrative positions and Battalion Chiefs. Promotes future opportunity to collaborate further. Helps a neighboring agency in need of assistance.

Attachments: Ad Hoc Committee Agenda

Eric G. Walder, EFO
Fire Chief
South Placer Fire District



Administrative Contract Ad Hoc Committee
Penryn Fire District / South Placer fire District



Meeting Agenda: 1/28/2021 1530hrs

1. Opening
2. Introductions
3. Timeline of Proposal
 - July 29th, 2020 Penryn Board Letter to South Placer Fire District
 - August 13th, 2020 Draft Proposal and Presentation from SP to Penryn
 - Jan 13th, 2021 Formation of Ad Hoc Committee
4. Open Discussion
5. Next Steps
6. Good of the Order

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, FEBRUARY 05, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Employee Retention:

Action Requested: The Chief recommends discussion on employee retention and possible District action that may improve the Districts ability to retain and recruit employees.

Background: The California State Fire Service is experiencing a shortage of Paramedic Firefighters as such most Firefighting organization are directly in competition with one another to hire and retain Paramedic Qualified Firefighters. Since the last Board meeting one Probationary Paramedic Firefighter was released from employment with the District. Additionally, two paramedic firefighters and one engineer have begun orientation on the 1ST of February.

Through the Labor Management meeting process that was initiated 5 months ago, L522 South Placer Unit requested that retention issues be discussed at the Board level at each Board meeting.

The Labor unit requested that the District partner with Columbia Southern University, the attached MOU was sent to legal for review. Staff will bring forward at the March meeting with more information and possible action.

Impact: Increased awareness of retention issues

Attachments: Columbia Southern University MOU and supporting information.

Eric G. Walder, EFO
Fire Chief
South Placer Fire Protection District



Memorandum of Understanding

(This MOU is not a legally binding contract and may be canceled at any time without penalty or recourse)

About the Institution:

Columbia Southern University (CSU), is an online university accredited by the Distance Education and Accreditation Council which is recognized by the U.S. Department of Education.

wishes to offer educational opportunities to its employees/members by becoming a Columbia Southern University (CSU) Learning Partner. This partnership is designed to assist Learning Partner employees/members in achieving their educational goals in career appropriate disciplines.

A. Learning Partner benefits include:

- » 10% tuition discount on all classes and waiver of the Application Fee. This benefit extends to spouses and children of the Learning Partner employee/member.
- » Textbooks provided at no cost.
- » Exclusive scholarship opportunities for Learning Partner employees/members.
- » A complimentary evaluation of previously earned educational credits and training/professional certifications for consideration of transfer credit.
- » Complimentary access to our Writing and Math specialists through the Student Success Center.
- » A dedicated landing page for Learning Partners on the CSU website for prospective students and student enrollments.

B. Learning Partner benefits may also include:

- » Designation of the Learning Partner name on the CSU website and University marketing materials.
- » Display of the Learning Partner's logo (if provided) on the CSU website and University marketing materials.
- » Feature articles of the Learning Partner through press releases and marketing campaigns.
- » Complimentary access to CSU Career Quest to advertise employment and internship opportunities.
- » Scheduled visits or presentations to promote the Learning Partnership benefits to Learning Partner employees/ members.
- » Discounts on Continuing Education training and learning opportunities.

C. As a Learning Partner, the organization will:

- » Agree to inform all employees/ members of the Learning Partner relationship and benefits as one of their options for education.
- » Keep CSU informational materials on site and make them available to employees/members.
- » Assign a liaison within the Learning Partner who is willing to accept and distribute communications from the CSU liaison and/or a CSU representative.
- » Provide information to the CSU liaison regarding Employee Benefits Fairs and Education Fairs once date and time have been established.
- » Agree to be contacted via email by a representative of Columbia Southern University and/or Columbia Southern Education Group.

This Learning Partnership will take effect from the date of signing and will remain in effect unless terminated by one or both parties. This Memorandum is agreed to and executed on this _____ day of _____ in the year _____.

PARTNER SIGNATURE: _____

PRINT NAME: _____

TITLE: _____

OUTREACH REPRESENTATIVE: _____

COORDINATOR OF CORPORATE PARTNERSHIP: _____



Learning Partnership Questionnaire

To complete the Learning Partner process and receive the partnership benefits, please provide answers for the questions below:

1. Tell us about your company/organization:

NAME OF COMPANY/ORGANIZATION

PHYSICAL ADDRESS

CITY STATE ZIP CODE

BEST CONTACT METHOD

COMPANY WEBSITE

2. List the liaison your organization has chosen, along with his/her title, phone number and email address.

LIAISON NAME

TITLE

()
PHONE

EMAIL ADDRESS

3. Provide the name, title, and contact information for a secondary point of contact to assist in your absence.

SECONDARY CONTACT NAME

TITLE

()
PHONE

EMAIL ADDRESS

4. Total number of employees and/or members associated with your company/organization?

5. Does your company/organization offer tuition assistance or reimbursement for educational expenses?

☐ Yes ☐ No

6. Does your organization require or recommend additional education for advancement?

☐ Yes ☐ No

7. Which manner do you prefer to promote CSU and the partnership within your company/organization? (check all that apply)

- ☐ Visit, Presentations ☐ Intranet
☐ Flyers, catalogs, etc. ☐ Exclusive Emails
☐ E-Newsletter

8. A CSU Outreach Representative may be in your area and may contact the liaison you have assigned to visit your company/organization. With your consent, the Outreach Representative will conduct presentations and meet with those interested in furthering their education.

Would you like one of our Outreach Representatives to visit or present to your company/organization?

☐ Yes ☐ No

9. Does your company/organization host an annual Employee Benefits Fair/Educational Fair?

☐ Yes ☐ No

10. Would you like for an Outreach Representative to attend your annual Employee Benefits Fair/Educational Fair?

☐ Yes ☐ No

Please ask current CSU students to contact their Admission/Student Services representative to have the partnership added to their record to obtain the Learning Partner discount.

If you have an employee who is interested in receiving more information about CSU, our partnership counselors are available to answer any questions at 800.344.5021 or OutreachAdmissions@ColumbiaSouthern.edu.



Learning Partnership

FREQUENTLY ASKED QUESTIONS

How does a Learning Partnership work?

CSU Learning Partners sign a non-binding agreement that allows our institution to offer a 10% tuition discount on all online classes to your employees/members along with an application fee waiver (\$25 value). Textbooks are provided at no cost.

Can my family receive the Learning Partner Discount?

Spouses and children of employees/members are also eligible to take advantage of these benefits.

What is the cost?

There is no cost to become a learning partner.

How many employees have to enroll if we become a Learning Partner?

There is no specific number of employees that have to enroll.

When will my Partnership begin?

The partnership will begin upon receipt of the signed MOU and completed questionnaire.

Can the non-binding Learning Partnership agreement be changed to fit my guidelines?

Yes, we can adapt the agreement to fit your guidelines and policies. We do ask permission to place your business/organization name and logo (if provided) on our website.

How long does the Learning Partnership last?

The Learning Partnership remains active indefinitely or until either party chooses to discontinue the relationship.

By becoming a Learning Partner, are we agreeing that our employees/members will only use CSU?

No, the partnership agreement is non-exclusive. It simply means that if any of your employees/members choose to become a student with our institution, they will receive the benefits included in the partnership agreement.

Are there scholarship opportunities for CSU Learning Partners?

The Learning Partner scholarship will be applied directly to the recipient's tuition for up to three years or until the completion of the selected online degree program, whichever comes first.

The dates for the scholarships are:

January 19 – March 30	April
April 2 – May 22	June
June 4 – August 10	September
September 3 – November 30	December

What is CareerQuest?

Career Quest is a web-based employment management system powered by the NACELink Network. This is an outstanding source available to you that will assist in your search for highly-qualified college students and graduates for internships, part-time, and full-time career opportunities. Through CareerQuest you may also share career opportunities with CSU students and alumni.

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, FEBRUARY 02, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Fire Engine(s) Financing Resolution:

Action Requested: Staff recommends authorization to secure funding for the approved Engine(s) by authorizing the PNC financing resolution.

Background: The Board authorized the purchase of two type 1 Pierce Enforcer Fire Engine's utilizing the Houston Galveston Area Consortium (HGAC) Buy program at the January 27th, 2021 Special Meeting. The Chief was given direction to secure the best interest rate over a five-year term available. PNC financing over 5 years provided a rate of 1.69%

Impact: Replacing aging equipment.

Attachments: PNC Resolution, Golden State Fire Apparatus Invoice,

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

RESOLUTION

Municipality/Lessee: South Placer Fire Protection District

Resolution # _____

Principal Amount Expected To Be Financed: \$ 695,154.04

WHEREAS, the Municipality is a political subdivision of the State in which Municipality is located (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State.

WHEREAS, pursuant to applicable law, the governing body of the Municipality ("Governing Body") is authorized to acquire, dispose of and encumber real and personal property, including, without limitation, rights and interest in property, leases and easements necessary to the functions or operations of the Municipality.

WHEREAS, the Governing Body hereby finds and determines that the execution of one or more Master Lease-Purchase Agreements ("Leases") in the principal amount not exceeding the amount stated above for the purpose of acquiring the property ("Equipment") to be described in the Leases is appropriate and necessary to the functions and operations of the Municipality.

WHEREAS, PNC Equipment Finance, LLC ("Lessor") shall act as Lessor under said Leases.

NOW, THEREFORE, Be It Ordained by the Governing Body of the Municipality:

Section 1. Either one of the Fire Chief OR Deputy Fire Chief (each an "Authorized Representative") acting on behalf of the Municipality, is hereby authorized to negotiate, enter into, execute, and deliver one or more Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Municipality. Each Authorized Representative acting on behalf of the Municipality is hereby authorized to negotiate, enter into, execute, and deliver such other documents relating to the Lease as the Authorized Representative deems necessary and appropriate. All other related contracts and agreements necessary and incidental to the Leases are hereby authorized.

Section 2. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Municipality to execute and deliver agreements and documents relating to the Leases on behalf of the Municipality.

Section 3. The aggregate original principal amount of the Leases shall not exceed the amount stated above and shall bear interest as set forth in the Leases and the Leases shall contain such options to purchase by the Municipality as set forth therein.

Section 4. The Municipality's obligations under the Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Lease and the Municipality's obligations under the Leases shall not constitute general obligations of the Municipality or indebtedness under the Constitution or laws of the State.

Section 5. As to each Lease, the Municipality reasonably anticipates to issue not more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" which are not "qualified 501(c)(3) bonds") during the current calendar year in which each such Lease is issued and hereby designates each Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Internal Revenue Code of 1986, as amended.

Section 6. This resolution shall take effect immediately upon its adoption and approval.

ADOPTED AND APPROVED on this 10th day of February, 2021.

The undersigned Secretary/Clerk of the above-named Municipality hereby certifies and attests that the undersigned has access to the official records of the Governing Body of the Municipality, that the foregoing resolutions were duly adopted by said Governing Body of the Municipality at a meeting of said Governing Body and that such resolutions have not been amended or altered and are in full force and effect on the date stated below.

LESSEE: South Placer Fire Protection District

Signature of Secretary/Clerk of Municipality

[SEAL]

Print Name: _____

Official Title: _____

Date: _____



FINANCIAL SOLUTIONS



Tax Exempt Lease Purchase

SALES ORGANIZATION: **Golden State - Brad**
 LESSEE: **South Placer**
 TYPE OF EQUIPMENT: **Two (2) Pierce Enforcers**
 EQUIPMENT COST: **\$1,394,591.04**
 CUSTOMER DOWNPAYMENT: **\$699,437.00 at contract signing**
 TRADE-IN: **\$0.00**
 DELIVERY TIME: **Standard delivery**
 PAYMENT MODE: **Annual In Arrears**
 FIRST PAYMENT DUE DATE: **1 year after lease commencement**
 LEASE COMMENCEMENT DATE: **Upon contract signing with Pierce**

1/28/2021

Contact information:
 Kim Simon
 Locator: B4-B230-06-07
 155 East Broad St
 Columbus, OH 43215
 Ph: (800) 820-9041 ext. 1
 Fax: (866) 852-3101
 Kim.simon@pnc.com

Term	2 years	3 years	4 years	5 years
Number of Payments	2 Annual	3 Annual	4 Annual	5 Annual
Payment Amount	\$355,993.35	\$239,265.89	\$180,927.64	\$146,158.41

NOTE: All lease documents must be fully executed within 7 days of the date of this proposal. Failure to receive completed documents may alter the final payment schedule due to changes in rates and/or discounts.

PERFORMANCE BOND: To utilize the prepay program, a performance bond is required. Said performance bond shall be paid for directly to Pierce Manufacturing or financed by PNC Equipment Finance as part of the transaction

ESCROW FUNDING OPTION: At lease closing, if all of the equipment has not yet been delivered, Lessor will fund an escrow account from which disbursements will be made to the equipment provider(s) upon receipt of a Requisition Request and Certificate of Acceptance from Lessee. Escrow agent will either be Lessor or third-party provider selected by Lessor and approved by Lessee. All escrow earnings will be for the benefit of Lessee. The escrow agent will assess a \$250.00 account set up fee payable at closing.

TYPE OF FINANCING: Tax-exempt Lease Purchase Agreement with a \$1.00 buy out option at end of lease term. Said agreement shall be a net lease arrangement whereby lessee is responsible for all costs of operation, maintenance, insurance, and taxes.

BANK QUALIFICATION: This proposal assumes that the lessee will not be issuing more than \$10 million in tax-exempt debt this calendar year. Furthermore, it is assumed that the lessee will designate this issue as a qualified tax-exempt obligation per the tax act of 1986.

LEGAL TITLE: Legal title to the equipment during the lease term shall vest in the lessee, with PNC Equipment Finance perfecting a first security interest

AUTHORIZED SIGNORS: The lessee's governing board shall provide PNC Equipment Finance with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

LEGAL OPINION: The lessee's counsel shall furnish PNC Equipment Finance with an opinion covering this transaction and the documents used herein. This opinion shall be in a form and substance satisfactory to PNC Equipment Finance.

VOLUNTEER FIRE DEPARTMENTS: If Lessee is a Volunteer Fire Department, a public hearing under the requirements of Section 147(f) of the Internal Revenue Code of 1986 shall be conducted to authorize this transaction. It is recommended that a notice of the public hearing be published 10 to 14 days in advance of the public hearing.

This proposal will be valid for Seven Days (7) from the above date and is subject to final credit approval by PNC Equipment Finance and approval of the lease documents in PNC Equipment Finance's sole discretion. To render a credit decision, lessee shall provide PNC Equipment Finance with their most recent three years' audited financial statements, copy of their most recent interim financial statement, and current budget.

Accepted by: _____ Proposal submitted by Kim Simon

From: [Brad Hansen](#)
To: [Eric Walder](#)
Cc: [Karl Fowler](#); [Brian Midtlyng](#); [Nick Paskey](#)
Subject: RE: South Placer Engine purchase project
Date: Wednesday, January 27, 2021 3:58:29 PM

Chief Walder,

Here are the % rates that go with the PNC quote.

2 yrs – 1.61%
3 yrs – 1.62%
4 yrs – 1.63%
5 yrs – 1.69%

Brad Hansen, Sales Consultant
7400 Reese Road, Sacramento, CA 95828 |
goldenstatefire.com
Office 916.330.1638 | Cell 916-869-6072



From: Eric Walder <ewalder@southplacerfire.org>
Sent: Wednesday, January 27, 2021 3:35 PM
To: Brad Hansen <Brad@goldenstatefire.com>
Cc: Karl Fowler <kfowler@southplacerfire.org>; Brian Midtlyng <bmidtlyng@southplacerfire.org>;
Nick Paskey <npaskey@southplacerfire.org>
Subject: RE: South Placer Engine purchase project

Brad,

That's perfect thank you for being proactive on getting that financing quote for us!

Much appreciated,

Eric G. Walder, EFO
Fire Chief
South Placer Fire District
6900 Eureka Rd
Granite Bay Ca, 95746
(916) 791-8464 Office
Proudly Serving Granite Bay, Loomis, and SE Newcastle
Cal OES Fire and Rescue Region IV Coordinator

The contents of this email message and any attachments are confidential and are intended solely for addressee. The



www.goldenstatefire.com | 7400 Reese Road, Sacramento, CA 95828 | Office 916.330.1638 | Fax 916.330.1649

INVOICE

Date	Invoice #	Your Order #	Our Order #	Terms
02/02/2021	635017	02/01/2021 CONTRACT	36399 01-02	Net 15 Days

BILL TO:

PNC Equipment Finance
155 East Broad Street
Columbus, OH 43215

SHIP TO:

South Placer Fire Protection District
6900 Eureka Road
Granite Bay, CA 95746

#	Description	Extended Price
A	Two (2) Pierce Manufacturing, Inc. Enforcer 1500 GPM Pumpers	1,425,119.30
B	Discount for HGAC contract FS12-19, Product Code FS19VC07	(72,274.00)
C	Discount For 100% Pre-Payment at Time of Order	(52,546.90)
SUBTOTAL		1,300,298.40
7.25% State Sales Tax		94,271.64
California Tire Fee		21.00
GRAND TOTAL		1,394,591.04



Payment Terms: Customer shall pay the amount listed on page 2 of this Proposal, which includes: (i) the total price for the Product (the "Purchase Price") less the Pre-Payment discount, (ii) the estimated state sales tax on the Product, and (iii) the California tire fee (together with the Purchase Price and estimated state sales tax, the "Grand Total") within fifteen (15) calendar days from the date on which the Purchase Agreement is fully executed. In the event Customer does not pay GSFA the Grand Total in the timeframe set forth in this Section 1, Customer shall not receive the Pre-Payment discount shown on page 2 of this Proposal and GSFA may, in its sole discretion cancel the Purchase Agreement entered into between the parties.

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, FEBRUARY 03, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Administration Reorganization

Action Requested: Staff recommends discussion and action to support the Districts Administrative Operation during the current and future leadership changes.

Background: Chief Walder has officially notified the District of his retirement date of March 8th, 2021. The District will need to support the administration with additional positions to ensure continuity of administrative operations. This agenda item was tabled at the January 27th, 2021 special meeting.

Chiefs Recommendation:

- Appoint Deputy Chief to Fire Chief – Deputy Chief plans on retiring in December 2021.
 - Immediately enlist consultant to conduct a nationwide search to hire a Fire Chief that can transition with the current Deputy Chief before his retirement in December 2021.
- Seek qualified employees to temporarily fill the Deputy Chiefs Position in an acting capacity.
- Re-write Vacant Division Chief positions Training and EMS into one position, seek qualified employees to temporarily fill the Division Chief Position in an acting capacity.
- Transition Part- Time District Secretary to full-time for an initial period of one-year.

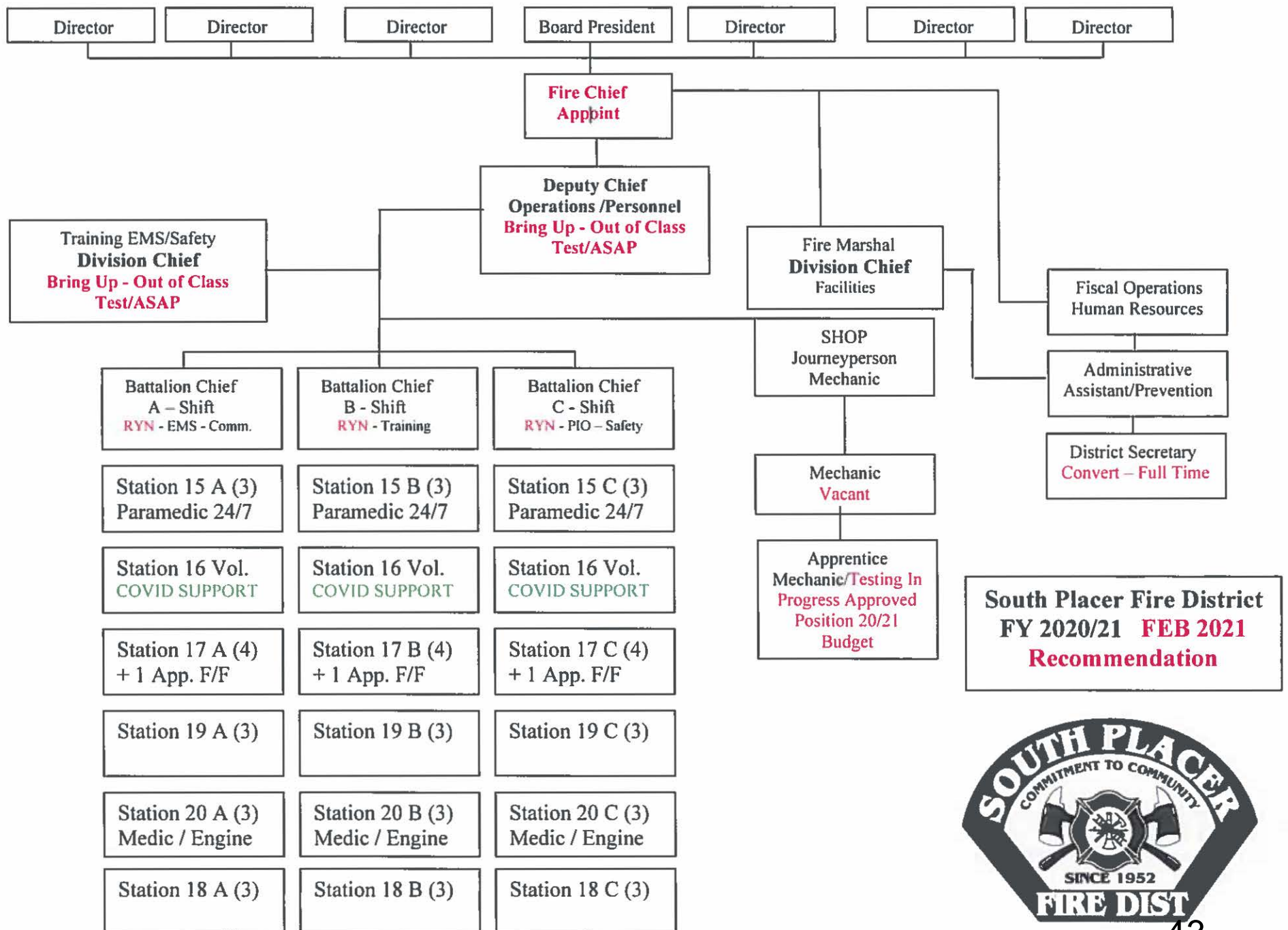
Impact: Continued Continuity of Administrative Operation

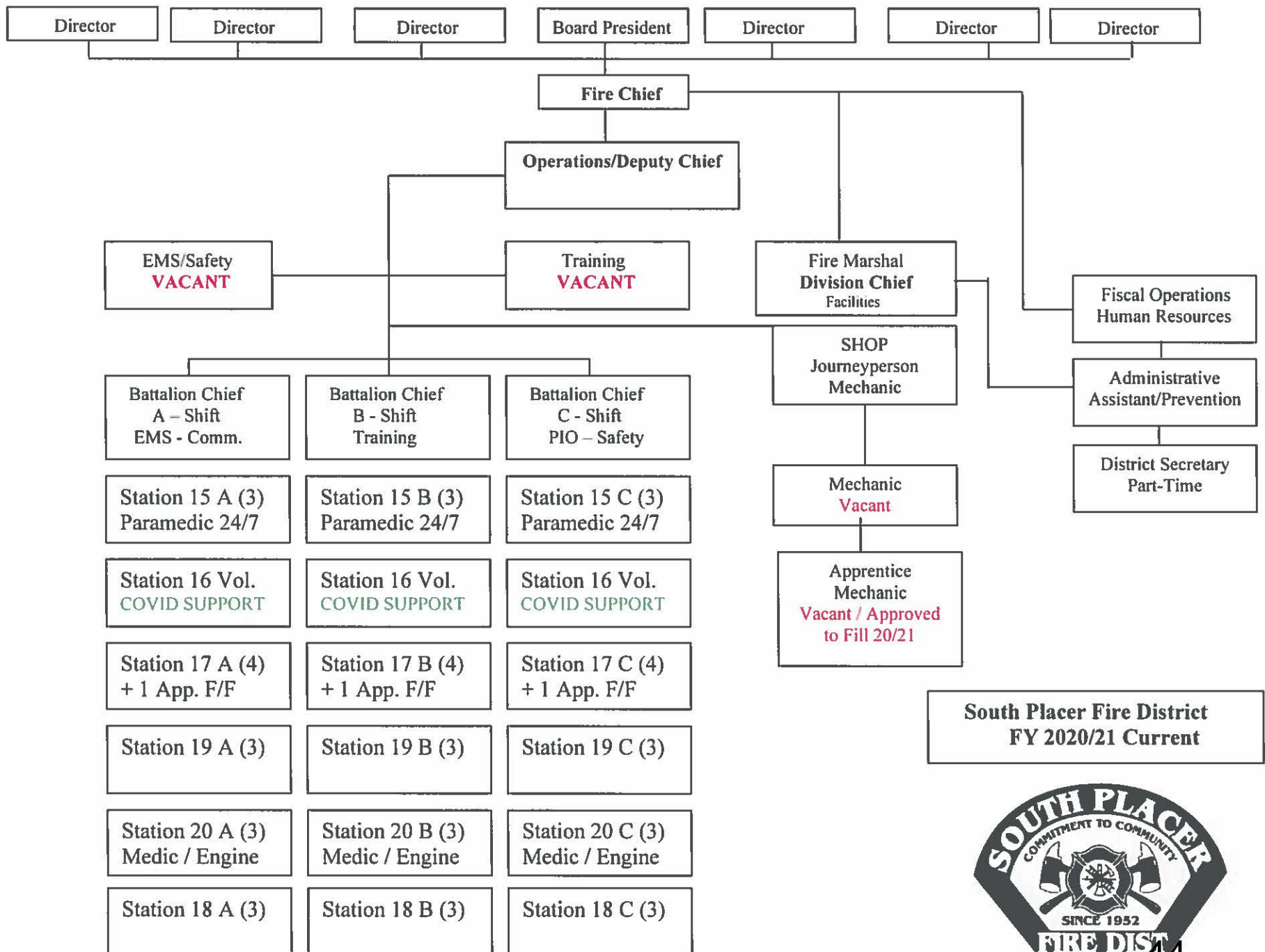
Attachments: Current Fire District organization chart and proposed organizational chart

Eric Walder, EFO

Fire Chief

South Placer Fire District





**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: MONDAY, FEBRUARY 01, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Parcel Tax (South Placer Measure A) Administration Contract from SCI:

Action Requested: Staff recommends discussion, and approval for the Chief to enter into a three-year agreement with SCI to administer the Districts Parcel Tax Measure A in Division 2 of the District.

Background: The District was noticed that the Parcel tax administration contract is expiring at the end of this fiscal year. They are slightly raising their rates for all contracts and have submitted a quote to provide parcel tax administration service to the District for the next three years, the quoted price for each year is as follows:

Current contract rate \$5,791 (2020-21)

Proposed Increases

2021-22 = \$5,965

2022-23 = \$6,144

2023-24 = \$6,328

SCI has done an excellent job of administering our taxes and assessments. They are always available to answer questions and deliver their services in a timely manner.

Impact: Continued support with administering the Districts Measure A - Parcel Tax. Measure A is estimated to bring in \$702,900 in 2020-21

Attachments: Proposed Contract and Timeline

Eric G. Walder, EFO
Fire Chief
South Placer Fire Protection District

LEVY ADMINISTRATION SERVICES AGREEMENT

THIS AGREEMENT is made on _____, 2021, between the South Placer Fire District, ("District") and SCI Consulting Group ("Consultant" or "SCI"), a California Corporation, who agree as follows:

1. **Scope of Work ("Work").** Consultant shall perform the work and render the services described in the Scope of Work shown below (the "Work"). The Consultant shall provide all labor, equipment, material and supplies required or necessary to properly and competently perform the Work, and determine the method, details and means of doing the Work.
2. **Payment.**
 - a. In exchange for the Work, District shall pay to the Consultant a fee for completed phases of the Work. The total fee for the Work shall not exceed amounts set forth in the Fee Schedule shown below. There shall be no compensation for extra or additional work or services by the Consultant unless approved in advance in writing by District. The Consultant's fee shall include all the Consultant's costs and expenses related to the Work.
 - b. At the completion of each phase of the Work, the Consultant shall submit to the District an invoice for the Work performed. If the Work is satisfactorily completed and the invoice is accurately computed, the District shall pay the invoice within 30 days of its receipt.
3. **Term.** This Agreement shall take effect on the above date and shall continue in effect until completion of the Work.
4. **Insurance.**
 - a. **Types & Limits.** The Consultant, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

Commercial General Liability	\$2,000,000 per occurrence \$4,000,000 aggregate
Automobile Liability	\$2,000,000 per accident
Workers' Compensation	Statutory limits
Professional Liability	\$2,000,000 per claim
Excess Liability (over General Liability & Auto Liability)	\$1,000,000 per occurrence & \$1,000,000 aggregate
 - b. **Other Requirements.** The general liability policy(ies) shall be endorsed to name the District, its officers and employees as additional insureds regarding liability arising out of the Work.
 - c. **Proof of Insurance.** Upon request, the Consultant shall provide to the District proof of insurance.

5. **Indemnification.** The Consultant shall indemnify, defend, protect, and hold harmless the District, and its officers and employees from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney, expert witness and consultant fees, and litigation costs) arising out of the Consultant's performance of the Work and caused by willful misconduct of or by the Consultant or its employees, agents and subcontractors.
6. **Entire Agreement.** This writing represents the sole, final, complete, exclusive and integrated expression and statement of the terms of this contract between the parties concerning the Work, and supersedes all prior oral and/or written negotiations, representations or contracts. This Agreement may be amended only by a subsequent written contract approved and executed by both parties.
7. **Independent Contractor.** The Consultant's relationship to the District is that of an independent contractor.
8. **Successors and Assignment.** This Agreement shall bind and inure to the benefit of the heirs, successors and assigns of the parties; however, the Consultant shall not subcontract, assign or transfer this Agreement or any part of it without the prior written consent of the District.
9. **No Waiver of Rights.** Any waiver at any time by either party of its rights as to a breach or default of this Agreement shall not be deemed to be a waiver as to any other breach or default.
10. **Severability.** If any part of this Agreement is held to be void, invalid or unenforceable, then the remaining parts will nevertheless continue in full force and effect.
11. **Governing Law and Venue.** This Agreement will be governed by and construed in accordance with the laws of the State of California.
12. **Default.** In the event that the Consultant defaults in the obligations of the Consultant under this Agreement, or the Consultant defaults in the performance of the terms and conditions of this Agreement, the District may, at its option, declare this Agreement to be in default and, at any time thereafter, may do any one or more of the following: a) enforce performance of the Agreement by the Consultant; or b) terminate this Agreement. In the event that this Agreement is terminated, payment shall still be due for all Work performed by the Consultant through the date of the termination.
13. **Cancellation.** The District or the Consultant may cancel this Agreement without cause. The party desiring to cancel this Agreement shall notify the other party in writing. In the event that this Agreement is cancelled, payment shall still be due for all Work performed by the Consultant through the date of the notification of cancellation.
14. **Attorney's Fees.** In the event any legal action is brought to enforce or construe this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees, expert witness and consulting fees, and litigation costs.

15. Notice. Any notice, invoice or other communication that is required or permitted to be given under this Agreement shall be in writing and either served personally or sent by prepaid, first class U.S. mail or by commercial delivery service, addressed as follows:

Public Agency:

South Placer Fire District
6900 Eureka Rd
Granite Bay, CA 95746

Consultant:

SCI Consulting Group
4745 Mangels Boulevard
Fairfield, CA 94534

Any party may change its address by notifying the other party of the change in the manner provided below:

_____	_____
_____	_____
_____	_____
_____	_____

SCOPE OF WORK

This section outlines the levy administration services and other responsibilities SCI would perform as the Special Tax Administrator for South Placer Fire District.

DEFINITIONS

District:	South Placer Fire District, staff and Directors.
Special Tax:	Measure A
SCI or Consultant:	SCI Consulting Group, and any and all employees and subcontractors
Administration:	Services related to the determination, levy and collection of special tax revenues

IDENTIFICATION OF DISTRICT PARCELS AND LEVY CALCULATION

1. Obtain and carefully review the resolution ordering the election and other election documents for the Special Tax to develop a thorough understanding of the tax requirements.
2. Calculate and verify the proposed specific tax amount for each parcel and prepare the preliminary tax roll to be used by the District as a basis for the annual budget.

DOCUMENT PREPARATION

1. Prepare any needed resolutions and staff reports for the Special Tax.
2. Prepare and assist with the publication of any notices for the continuation of the Special Tax if needed.
3. Attend the District Board meeting as needed, including those at which the resolution is approved.

CONFIRMATION OF DISTRICT PARCELS, LEVY CALCULATION, VERIFICATION AND SUBMITTAL

1. Create a database including every parcel in the boundaries of the District, including the parcel attributes necessary for calculating the Special Tax, and update it with new information for the upcoming year.
2. Identify new or changed parcels that may require an updated or new tax calculation and recalculate the final tax on a parcel-by-parcel basis.
3. Prepare the final Tax Roll for the Special Tax and submit it to the County for inclusion on the upcoming fiscal year tax bills.

DISTRICT INFORMATION AND LEVY CONFIRMATION

1. Verify and validate Auditor's levy data prior to the printing of tax bills.

ANNUAL SPECIAL TAX REPORT AND OTHER ACCOUNTABILITY REPORTING REQUIREMENTS

1. Prepare an annual Special Tax Report to ensure compliance with the Government Code 50075 et seq, and file it with the District by January 1 after the close of the fiscal year.
2. Complete the parcel tax reporting forms, as required per Government Code 12463.2, and forward the completed forms to the District to be filed with the District's annual Financial Transactions Report to the State Controller's Office within 7 months after the close of the fiscal year.

RESPONDING TO PUBLIC INQUIRIES AND APPEALS

1. Provide the County Auditor/Tax Collector with our toll-free phone number so property owners can directly contact SCI Consulting Group throughout the fiscal year regarding any questions that arise.
2. Throughout the fiscal year, research and, if necessary, revise any taxes which we find to be based upon incorrect information being used to apply the Special Tax methodology. (It should be noted that, due to our comprehensive levy validation procedures, actual revisions are expected to be very minimal, if any.)

FEE SCHEDULE

SCI shall be compensated for the performance of the Scope of Work as follows:

1. For Fiscal Year 2021-22, the total compensation for the Scope of Work shall be \$5,965 payable as follows:
 - a. Upon submittal of the special tax levies to the County Auditor, the sum of \$2,500 shall be due.
 - b. On January 31 of the fiscal year, the remainder shall be due.
2. For Fiscal Year 2022-23, the total compensation for the Scope of Work shall be \$6,144 payable as follows:
 - a. Upon submittal of the special tax levies to the County Auditor, the sum of \$2,500 shall be due.
 - b. On January 31 of the fiscal year, the remainder shall be due.
3. For Fiscal Year 2023-24, the total compensation for the Scope of Work shall be \$6,328 payable as follows:
 - a. Upon submittal of the special tax levies to the County Auditor, the sum of \$2,500 shall be due.
 - b. On January 31 of the fiscal year, the remainder shall be due.
4. of Work includes one meeting with the District. Any additional meetings shall be billed at the rate of \$500 per person per meeting.
5. In the event that the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks and execute an Addendum to the agreement for these additional services.
6. Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses incurred in performing the Scope of Work shall be reimbursed at actual cost by the District with total cost not to exceed \$750 per year, without prior authorization from the District. Publication of the legal notice of public hearing will be billed separately as incurred.

Note: All costs associated with this proposal can be financed or refunded by tax proceeds.

The Fee Schedule shown above is valid as long as this agreement is executed within 90 days from the date this agreement was submitted to the District.

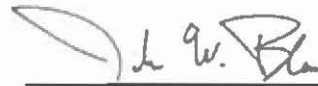
SIGNATURE PAGE

By signing below, we agree to the terms of this Levy Administration Services Agreement.

Accepted:

Accepted:

Eric Walder
Fire Chief
South Placer Fire District



John W. Bliss
President
SCI Consulting Group

Date

1/13/2021
Date

TENTATIVE PROJECT TIMELINE FOR THE SOUTH PLACER FIRE PROTECTION DISTRICT ASSESSMENTS AND SPECIAL TAXES FISCAL YEAR 2021-22

january	february	march	april
s m t w t f s	s m t w t f s	s m t w t f s	s m t w t f s
1 2	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3
3 4 5 6 7 8 9	7 8 9 10 11 12 13	7 8 9 10 11 12 13	4 5 6 7 8 9 10
10 11 12 13 14 15 16	14 15 16 17 18 19 20	14 15 16 17 18 19 20	11 12 13 14 15 16 17
17 18 19 20 21 22 23	21 22 23 24 25 26 27	21 22 23 24 25 26 27	18 19 20 21 22 23 24
24 25 26 27 28 29 30	28	28 29 30 31	25 26 27 28 29 30
31			
may	june	july	august
s m t w t f s	s m t w t f s	s m t w t f s	s m t w t f s
1	1 2 3 4 5	1 2 3	1 2 3 4 5 6 7
2 3 4 5 6 7 8	6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14
9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
16 17 18 19 20 21 22	20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28
23 24 25 26 27 28 29	27 28 29 30	25 26 27 28 29 30 31	29 30 31
30 31			

<u>Tentative Date</u>	<u>Tasks to be Completed (Detailed List)</u>	<u>Responsible</u>
January 2021	South Placer Measure A agreement renewal	SCI/District
Apr 5	Submit preliminary assessment totals to District	SCI
Apr 26	Engineer's Report is submitted to District for review	SCI
May 4	Complete and file Engineer's Report with District	SCI
May 12	Passage of resolution of intention to levy annual assessment, preliminarily accepting Engineer's Report and scheduling the Public Hearing	Board/District
May 24	Submit preliminary special tax totals to District (former Loomis and South Placer FPD)	SCI
May 28	Publish notice of public hearings (must occur at least 10 days before Public Hearing)	SCI
Jun 9	Public Hearing, passage of resolutions adopting the the Engineer's Report, levying annual assessments, and special tax fees	Board/District
July due date	Submission of assessments to County	SCI
September/October	Confirmation of final levies with County	SCI
October/November	Tax budget numbers from District Tax Reports (draft and final) Reporting documents	SCI/District
October – April 2022	Administration of levies/Answer property owner inquiries	SCI

It is understood that all regular meetings of the District Board are every 2nd Wednesday of each month.

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: MONDAY, FEBRUARY 01, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: FY 2020/2021 2nd Quarter Budget Report:

Action Requested: The Chief recommends a short presentation on the status of the FY 2020/21 budget.

Background: Staff assembles a budget overview every quarter for information and discussion.

Impact: Informational

Attachments: 2nd Quarter Budget overview sheet, December 2020 Profit and Loss Statement.

**Eric G. Walder, EFO
Fire Chief
South Placer Fire District**

FY 2020/21 2nd Quarter Budget Report (July - December)

Revenue	2nd Quarter	Budgeted	Percentage
General Revenue	\$6,967,514	\$12,893,038	54.0 %
Mitigation Revenue	\$77	\$1,000	7.7 %
Loomis Mitigation Revenue	\$299	\$1,000	29.9 %
Consolidated Mitigation Revenue	\$134,782	\$426,000	31.6 %
CFAA Staffing Reimbursements	\$453,444	\$355,000	127.7 %
Total Revenue	\$7,556,116	\$13,676,038	55.3 %

Expenditures	2nd Quarter	Budgeted	Percentage
Salaries/Benefits (PP 2 - 14) 13 PP's	\$5,475,076	\$10,779,567	50.8 %
CFAA Expenditures	\$442,529	\$355,000	124.7 %
Service and Operations	\$716,773	\$1,472,385	48.7 %
Fixed Assets	\$7,908	\$65,755	12.0 %
Capital Expenditures	\$0	\$2,049,616	0.0 %
SPFD Mitigation Expenditures	\$0	\$29,837	0.0 %
LFPD Mitigation Expenditures	\$5,290	\$101,011	5.2 %
Consolidated Mitigation Expenditures	\$11,655	\$435,857	2.7 %
Total Expenditures	\$6,659,231	\$15,289,028	43.6 %

Report Prepared By Kathy Medeiros February 2021

South Placer Fire District
Profit & Loss Statement
For the Six Months Ending Thursday, December 31, 2020

		YTD	BUDGET	REMAINING VARIANCE	%
REVENUES					
Secured Property Tax General	6000-000-001	\$4,396,467	\$7,993,884	\$3,597,417	45.00%
Unitary & Op Non-Unitary	0-000-6000-002	86,444	157,171	70,727	45.00%
Current Unsecured Property Tax	0-000-6000-003	181,312	180,587	(725)	(0.40%)
Delinquent Secured Property Taxes	0-000-6000-004	0	(25)	(25)	100.00%
Delinquent Unsecured Property Tax	0-000-6000-005	748	2,250	1,502	66.75%
Current Supplemental Property Tax	0-000-6000-006	80,632	110,000	29,368	26.70%
Delinquent Supplemental Property Tax	0-000-6000-008	144	214	70	32.86%
SPFD Special Tax	0-000-6001-000	652,941	1,177,600	524,659	44.55%
Loomis Fire Protection & Response	0-000-6002-000	564,075	1,024,380	460,305	44.94%
Railroad Unitary Tax	0-000-6106-000	2,663	4,842	2,179	45.00%
Interest-County	0-000-6950-000	6,013	67,275	61,262	91.06%
Sect. 5151 Interest Refunded	0-000-6957-000	0	(333)	(333)	100.00%
HOPERS Intergovernmental Revenue	0-000-7000-000	27,623	55,763	28,140	50.46%
Ambulance Services	0-000-8192-000	710,479	1,700,000	989,521	58.21%
Uniform Reimbursement	0-000-8193-001	355	2,070	1,715	82.84%
Other Staffing Reimbursements	0-000-8193-009	0	1,035	1,035	100.00%
Other Miscellaneous	0-000-8193-010	21,600	82,800	61,200	73.91%
Fees For Service & Cost Recovery Charges	0-000-8193-011	67,344	134,550	67,206	49.95%
4850 Reimbursements	0-000-8193-014	38,646	25,975	(12,671)	(48.78%)
Cellular Tower Lease	0-000-8193-015	45,474	95,000	49,526	52.13%
Local/State/Federal Grants	0-000-8193-018	0	28,000	28,000	100.00%
CFAA Revenues	8197	453,444	355,000	(98,444)	(27.73%)
SPFD Mitigation Interest	0-000-8264-001	77	1,000	923	92.34%
Loomis Mitigation Interest	0-000-8264-006	299	1,000	701	70.09%
Consolidated Mitigation Fee Revenue	0-000-8267-000	133,324	420,000	286,676	68.26%
Consolidated Mitigation Interest	0-000-8264-007	1,458	6,000	4,542	75.70%
Federal Grant Revenue (SAFER)	0-000-8300-000	84,554	50,000	(34,554)	(69.11%)
TOTAL REVENUES		7,556,116	13,676,038	6,119,921	44.75%
OPERATING EXPENSES					
SALARIES/BENEFITS					
Salaries & Wages	1002:1003	2,492,391	5,555,017	3,062,626	55.13%
Sellback/Admin. & FF's	1004	37,132	200,000	162,868	81.43%
Intern FF/Board/App FF/PT	1005	15,050	15,000	(50)	(0.33%)
Callback/Overtime-Firefighter	1006	742,068	1,050,000	307,932	29.33%
Comp For Absence/Illness	1007	44,274	20,000	(24,274)	(121.37%)
Out of Grade Pay	1008	1,263	2,000	737	36.85%
Other Payroll	1015	0	9,000	9,000	100.00%
Volunteer Length of Service Award	1016	0	1,000	1,000	100.00%
PERS Retirement	1300	423,734	869,318	445,584	51.26%
PERS Lump Sum Payment	1302	643,926	649,000	5,074	0.78%
Employer 457 Def. Comp. Match	1305	14,962	25,000	10,038	40.15%
Employment Taxes (FICA/Medicare/SUI)	1301	47,506	105,000	57,494	54.76%
Workmans Comp. Insurance	1315	267,674	535,349	267,675	50.00%
Agency Share Insurance	1550	603,143	1,220,773	617,630	50.59%
OPEB Contribution	1551	0	40,000	40,000	100.00%
COP Debt Service	1552	120,305	365,610	245,305	67.09%
Labor Legal	2010	7,653	45,000	37,347	82.99%
Uniform Allowance/Cell Phone	2017	7,720	66,000	58,280	88.30%
Employees Assistance Program	2019	6,275	6,500	225	3.47%
CFAA Expenditures	1997	442,529	355,000	(87,529)	(24.66%)
TOTAL SALARIES/BENEFITS/CFAA		5,917,605	11,134,567	5,216,963	46.85%
SERVICE & OPERATIONS					
Audit	2020	10,500	10,500	0	0.00%
Propane	2021	930	3,500	2,570	73.41%
Employee Physicals/DL/Wellness	2023	3,560	20,000	16,440	82.20%
Paramedic Cert. EMT/CPR Classes	2024	1,763	6,000	4,237	70.62%
Ambulance Billing Service	2025	41,538	115,000	73,462	63.88%
Garbage	2026	3,872	9,000	5,128	56.97%
Gas & Electric	2027	36,720	74,000	37,280	50.38%

South Placer Fire District
Profit & Loss Statement
For the Six Months Ending Thursday, December 31, 2020

		YTD	BUDGET	----- REMAINING ----- VARIANCE	%
Insurance (FAIRA)	2028	60,213	60,213	0	0.00%
Memberships/Subscriptions	2030	2,840	10,000	7,160	71.60%
News Publications & Ads	2032	0	1,000	1,000	100.00%
Sewer	2035	562	6,300	5,738	91.09%
Telephone	2037	32,971	63,000	30,029	47.67%
Training Supplies	2038	900	11,000	10,100	91.82%
Business/Conference	2039	249	7,266	7,017	96.57%
Education/Training	2040	5,383	44,000	38,617	87.76%
Water	2041	6,005	12,000	5,995	49.96%
Laundry	2042	802	1,700	898	52.85%
Legal/Consulting Fees	2043-000	46,497	95,000	48,503	51.06%
Prevention Consulting Fees	2043-001	14,599	42,000	27,401	65.24%
Petty Cash Fund	2044	0	250	250	100.00%
Pre-Employment Testing/Background Inv.	2045	2,419	14,000	11,581	82.72%
Medical Waste Disposal	2046	1,579	4,400	2,821	64.12%
Phsio Control Contract	2047	15,869	16,000	131	0.82%
County Charges (Tax	2050	171,691	180,000	8,309	4.62%
Elections	2051	0	30,000	30,000	100.00%
Public Education	2052	0	2,000	2,000	100.00%
Food/Drink-Incident Supplies	2053	5,166	12,000	6,834	56.95%
Safety Awards	2055	0	6,332	6,332	100.00%
Fire RMS User Maintenance	2056	2,977	10,000	7,023	70.23%
Cleaning/Maintenance Supplies	2120	6,899	12,000	5,101	42.51%
Copy Machine Contract/Maint.	2121	7,004	16,000	8,996	56.22%
Computer Service & Maint.	2122	7,474	42,939	35,465	82.59%
Fire Prevention Supplies	2123	51	4,000	3,949	98.72%
Fuel & Oil	2124	32,025	70,000	37,975	54.25%
Medical Supplies	2127	48,091	110,000	61,909	56.28%
Miscellaneous Supplies	2128	0	885	885	100.00%
Office Supplies/Computer	2129	3,347	12,000	8,653	72.11%
Oxygen	2130	2,817	5,000	2,183	43.67%
Postage/Shipping	2131	466	2,000	1,534	76.72%
Storage	2132	0	2,000	2,000	100.00%
Uniform Supplies	2133	3,028	13,000	9,972	76.71%
Misc. Firefighting Equip/Supplies	2135	7,756	40,000	32,244	80.61%
Radio Repair	2221	4,634	10,000	5,366	53.66%
Automotive Repairs/Supplies	2222	69,389	110,000	40,611	36.92%
Facilities Maintenance	2225	47,055	93,000	45,945	49.40%
SCBA Maintenance	2226	5,874	6,000	126	2.10%
Turnout Clothing Maint.	2228	0	5,000	5,000	100.00%
Extinguisher Service/Repair	2229	1,009	900	(109)	(12.08%)
Outside Services	2523	249	1,200	951	79.26%
Bad Debt Expense	8510 + 4521	0	50,000	50,000	100.00%
TOTAL SERVICE & OPERATIONS		716,773	1,472,385	755,613	51.32%
FIXED ASSETS					
Facilities,	4456	1,680	17,050	15,370	90.15%
Firefighting Equipment	4462	26	9,133	9,107	99.72%
EMS Equipment	4464	0	2,500	2,500	100.00%
Office & Communication Equipment	4465	5,994	10,992	4,998	45.47%
Radio & Communications	4469	208	8,900	8,692	97.67%
Training/Operations Equipment	4472	0	10,680	10,680	100.00%
Rescue Equipment	4475	0	5,000	5,000	100.00%
Aparatus Upgrades	4476	0	1,500	1,500	100.00%
TOTAL FIXED ASSETS		7,908	65,755	57,848	87.97%
CAPITAL EXPENDITURES					
Type 1 Engine	0-000-4510-029	0	358,000	358,000	100.00%
Structure PPE/Gear	0-000-4511-008	0	89,000	89,000	100.00%
Holmatro Spide Pump Res. Engine 80%	0-000-4511-031	0	8,000	8,000	100.00%
Holmatro Cross Ram T17 80%	0-000-4511-032	0	1,600	1,600	100.00%
Holmatro Cross Ram E18 89%	0-000-4511-033	0	1,780	1,780	100.00%
Station Tones Radio Upgrades	0-000-4511-034	0	4,500	4,500	100.00%

South Placer Fire District
Profit & Loss Statement
For the Six Months Ending Thursday, December 31, 2020

		REMAINING		
		YTD	BUDGET	VARIANCE
				%
Station 18 Schematic Design/Truckroom Build	0-000-4512-031	0	1,501,966	1,501,966 100.00%
St. 17 Generator	0-000-4512-032	0	28,000	28,000 100.00%
St. 15 Generator	0-000-4512-033	0	16,000	16,000 100.00%
St. 18 Sink Hole Repair	0-000-4512-034	0	5,000	5,000 100.00%
St. 20 Ice Machine Relocated/Hot Water	0-000-4512-035	0	1,000	1,000 100.00%
St. 20 LED Bulb Conversion	0-000-4512-036	0	2,740	2,740 100.00%
St. 20 Dry Rot Repair	0-000-4512-037	0	4,000	4,000 100.00%
St. 19 App. Exhaust Tube Replace	0-000-4512-038	0	4,000	4,000 100.00%
St. 15 Root Vent- Ice Machine Room	0-000-4512-039	0	3,500	3,500 100.00%
St. 15 Sod Repair Replacement	0-000-4512-040	0	8,000	8,000 100.00%
Repair/Replace Electric Door Locks	0-000-4512-041	0	2,230	2,230 100.00%
St. 17 Electric Door Locks	0-000-4512-042	0	6,700	6,700 100.00%
St. 16 Landscape Project	0-000-4512-043	0	3,600	3,600 100.00%
TOTAL CAPITAL EXPENDITURES		0	2,049,616	2,049,616 100.00%
SPFD MITIGATION EXPENDITURES				
Type 1 Engine	0-000-4520-044	0	27,437	27,437 100.00%
Holmatro Spider Pump Res. Engine 20%	0-000-4520-045	0	2,000	2,000 100.00%
Holmatro Cross Ram T17 20%	0-000-4520-046	0	400	400 100.00%
TOTAL SPFD MITIGATION EXPENDITURES		0	29,837	29,837 100.00%
LFPD MITIGATION EXPENDITURES				
Station 18 Schematic Design/Build	0-000-4522-001	5,290	101,011	95,721 94.76%
TOTAL LFPD MITIGATION EXPENDITURES		5,290	101,011	95,721 94.76%
CONSOLIDATED MITIGATION				
Front/Rear/Side Level III Frag Coating	0-000-4523-002	3,947	7,600	3,653 48.07%
Grey Plate Carrier	0-000-4523-003	4,341	3,200	(1,141) (35.67%)
Fire ID Velcro Patch	0-000-4523-004	570	230	(340) (147.78%)
5.11 UCR Sling Pack	0-000-4523-005	0	750	750 100.00%
Patient Quick Drag Litter	0-000-4523-006	0	150	150 100.00%
Ballistic Helmet	0-000-4523-007	0	9,500	9,500 100.00%
Investigation Team Equipment	0-000-4523-008	0	7,991	7,991 100.00%
Key 3" Hose-All Apparatus	0-000-4523-009	0	26,748	26,748 100.00%
Brute Expander Hose Coupler and Supplies	0-000-4523-010	0	6,000	6,000 100.00%
28' Ladder E17	0-000-4523-011	0	2,429	2,429 100.00%
Key 2.5" Hose for all Engines	0-000-4523-012	0	14,980	14,980 100.00%
Brake Press	0-000-4523-013	0	600	600 100.00%
Laptop - Apparatus Software Capable	0-000-4523-014	0	3,000	3,000 100.00%
Workstation/Laptop Upgrades 11%	0-000-4523-015	2,797	809	(1,988) (245.76%)
MDC/Vehicle Computers T17 11%	0-000-4523-016	0	550	550 100.00%
BK P150 CMD II Portable Radios	0-000-4523-017	0	25,000	25,000 100.00%
Radio Equipment 11%	0-000-4523-018	0	1,100	1,100 100.00%
Holmatro Cross Ram E18 11%	0-000-4523-019	0	220	220 100.00%
Firefighter PPE	0-000-4523-020	0	11,000	11,000 100.00%
Type 1 Engine	0-000-4523-021	0	314,000	314,000 100.00%
TOTAL CONSOLIDATED MITIGATION		11,655	435,857	424,202 97.33%
TOTAL OPERATING EXPENSES		6,659,231	15,289,028	8,629,799 56.44%
EXCESS OF REVENUE/EXPENDITURES		896,885	(1,612,990)	(2,509,878) 155.60%
BEGINNING FUND BALANCE		4,543,900	4,543,900	0 (0.00%)
ENDING FUND BALANCE		5,440,785	2,930,910	(2,509,878) (85.63%)
COMPONENTS OF FUND BALANCE				
Ending FB Mitigation Reserve	0-000-0553-000	0	(2,458)	(2,458) 100.00%
Ending FB Loomis Mit. Reserve	0-000-0560-000	0	(566)	(566) 100.00%
Ending FB Consolidated Mit. Reserve	0-000-0565-000	0	424,285	424,285 100.00%
Ending FB Unassigned	0-000-0554-000	0	1,495,828	1,495,828 100.00%
Ending FB Res for Imprest Cash	0-000-0555-000	0	250	250 100.00%
Ending FB Designated for F/A Acq	0-000-0556-000	0	46,873	46,873 100.00%
Ending FB Facilities	0-000-0557-000	0	272,487	272,487 100.00%

South Placer Fire District
Profit & Loss Statement
For the Six Months Ending Thursday, December 31, 2020

		YTD	BUDGET	----- REMAINING -----	
				VARIANCE	%
Ending FB Unassigned Major Equipment	0-000-0558-000	0	89,598	89,598	100.00%
Ending FB Contingent Reserve	0-000-0559-000	0	410,000	410,000	100.00%
Ending FB Loomis Contingent	0-000-0562-000	0	4,457	4,457	100.00%
Ending FB Loomis Equipment Replacement	0-000-0563-000	0	34,029	34,029	100.00%
Ending FB Loomis Apparatus Replacement	0-000-0564-000	0	96,832	96,832	100.00%
Ending FB Loomis LT Facility Maintenance	0-000-0561-000	0	59,295	59,295	100.00%
		0	2,930,910	2,930,910	100.00%

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: THURSDAY, FEBRUARY 04, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: LAFCO Special District Representative Call for Nomination:

Action Requested: Staff recommends discussion and possible action.

Background: The Placer Local Agency Formation Committee has opened the nomination period for one regular and one alternate Special District representative seat on the Placer Local Agency Formation Commission. The correspondence from Placer County Local Agency Formation Commission outlines the selection process that the thirty-eight Special Districts in the County adhere to when selecting a representative and alternate.

Impact: Representation

Attachments: Call for Nominations Letter

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION

110 Maple Street, Auburn, California 95603 - 530-889-4097
lafco@placer.ca.gov/2704/Local-Agency-Formation-Commission-LAFCO

COMMISSIONERS:

Robert Weygandt
Chair (County)

Joshua Alpine
Vice Chair (Special Districts)

Bonnie Gore
(County)

Paul Joiner
(City)

William Kahrl
(Special Districts)

Joe Patterson
(City)

Susan Rohan
(Public)

ALTERNATE COMMISSIONERS:

Scott Alvord
(City)

Jim Holmes
(County)

Mike Lynch
(Special Districts)

Jeffrey Starsky
(Public)

STAFF:

Kristina Berry, AICP
Executive Officer

Vacant
*Clerk to the
Commission*

William Wright
LAFCO Counsel

February 2, 2021

Presiding Officer/Chair
Placer County Special District

From: Kris Berry, Executive Officer

Re: Call for Nomination--Special District Representative

Dear Presiding Officer/Chair:

This letter is the official call to open the nomination period for one regular and one alternate Special District representative seat on the Placer Local Agency Formation Commission.

The current Special District representatives are regular member Joshua Alpine, Placer County Water Agency (term expired May, 2020), and alternate member Mike Lynch, Auburn Recreation and Park District (term expired May, 2020). These Commissioners will serve the LAFCO Commission until new appointments are made. It is necessary to select a Special District representative and alternate representative for a four-year term. The new terms will expire in May, 2024.

Under Section 56332 of the Cortese-Knox-Hertzberg Act, the Executive Officer calls meetings of the Special District selection committee. The committee consists of the Presiding Officers of each independent Special District within the County (or members appointed by the legislative bodies to attend in the Presiding Officer's place). There are thirty-eight (38) such independent Special Districts in the County. A quorum would consist of one more than half of this number, twenty (20).

In the past, it has proven difficult given the busy schedules of most board members, to select a time when a sufficient number of Presiding Officers could be assembled to achieve a quorum.

Recognizing that it may be infeasible to hold a meeting at a time that is convenient for a quorum to attend, Section 56332(f)(3) allows for the Executive Officer to conduct the election for Special District representatives in writing. Under this new procedure, the Executive Officer call for nominations may be sent and submitted to by electronic mail within thirty (30) working days, allowing sufficient time for directors of the districts to take formal action on nominations. At the end of the nominating period, the Executive Officer prepares a ballot with voting instructions and sends the ballot to each district, allowing thirty (30) days for balloting. The Executive Officer then tallies the ballots and announces the results.

A nominee must be the Presiding Officer or a member of the legislative body of an independent Special District. The Cortese-Knox-Hertzberg Act encourages the selection of Special District representatives to represent the diversity of the districts with respect to population and geography.

The nomination period shall close at 4:30 p.m. on Tuesday, March 16, 2021. Nominations must be submitted by that time to:

Placer LAFCO
110 Maple Street
Auburn, CA 95603

Upon the closing of the nomination period, staff will prepare and mail a ballot to each Special District with voting instructions. Ballots will be due thirty (30) days after mailing.

If you have any questions about this procedure, please feel free to contact this office.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kris Berry', written over a horizontal line.

Kris Berry, Executive Officer
Placer LAFCO

Eric Walder

From: Linda Wilkie <LWilkie@placer.ca.gov>
Sent: Tuesday, February 2, 2021 1:29 PM
To: K. Smith; C. Forrey; Nancy Hagman; L. McAfee; P. Barmettler; K. Ehrman; J. Friedman; 'jimleidigh@gmail.com'; don@christianvalley.org; laalbright@att.net; Jim Bowling (JimB@northstarcisd.org); Lori DeCaro; Patricia Metz (pmetz@foresthillfire.org); Gillian Lofrano (glofrano@placerhillsfire.org); mcelravey@ntfire.net; bshannon@penryrnfire.org; Eric Walder; hweis@tfhd.com; 'isabela@placermosquito.org'; ecostan@spmud.ca.gov; Jessica Asher; PUD Donner Summit; apoulos@foresthillpud.com; MPotts@ntpud.org; tviehmänn@tcpud.org; Veona Galbraith; 'libbygregg4@aol.com'; noblepcrcd@sbcglobal.net; rchavez@ttsa.net; karlagunter@yahoo.com; Pam Zinn (pam@alpinesprings.org); manager@mvcwd.com; 'admin@mhcwd.org'; Lori Young (lyoung@pcwa.net); Anna Nickerson (anna.nickerson@slc wd.org)
Cc: Kris Berry
Subject: Call for Placer LAFCO Commission Special District Representative Nominations
Attachments: Call for Nominees 2021.pdf

Attached you will find an announcement from Kris Berry, Executive Officer, for the opening of LAFCO Special District Representative nominations. A hard copy of the letter has also been mailed this date.

Please call the Placer County LAFCO office at the number below if you have any questions or didn't receive the attachment. Thank you, everyone.

Terry Thole, Interim Clerk to the Commission
Placer County Local Agency Formation Commission
110 Maple Street
Auburn, CA 95603
(530) 889-4097

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

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**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, FEBRUARY 05, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Covid-19 Update:

Action Requested: Staff Recommends Discussion and Information Sharing on the Latest Covid-19 information.

- Background: The Covid -19 pandemic has spread across the globe and has impacted the State of California resulting in a March 19th, 2020 Executive Order issued by Governor Gavin Newsom for all Californians to shelter in place, with the exception of critical workforce employees. In preparation and anticipation of this statewide order the Fire Chief on March 16th, 2020 issued directives to be implemented immediately to protect the critical workforce and the local community. This effectively altered operations to take care of the critical operational components of our service while continuing the basic level of service in our prevention division. On March 23rd, 2020 Bulletin #2020-1 was issued updating the directives. The first comprehensive South Placer Fire District Covid-19 Plan was issued after consultation with labor and management employees. The SPFD Covid -19 Plan is monitored and updated regularly for changes in guidance by local, state, and national health care officials. Periodic emails are being produced internally to inform the Districts employees of the pandemic. **The District has available to all employees for initial testing antigen rapid tests contact Battalion Chief for testing location. If positive the District will provide PCR testing for confirmation.**

Impact: Continued Operation

Attachments: Most Current South Placer Fire District Covid-19 Plan.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

South Placer Fire District

COVID-19 Response Plan



This is a live document, subject to change as pandemic evolves.

02/05/2021

Thru

3/05/2021

Changes in Blue

Introduction

- This plan represents the efforts of South Placer Fire District to prepare for a widespread infectious disease or pandemic event which could create an emergency or even a disaster. This plan is specific to South Placer Fire District. It does not supersede agency specific direction that can be found in **SPFD Bulletin #2021-1**, or direction from either a State Agency or from State or Local Health officials.

Objectives

1. Maintain the **health and well-being** of agency personnel and their families.
2. Ensure continued **emergency response** capabilities to protect the citizens and to fulfill the District's mission.
3. Institute **preventive measures** at all South Placer Fire District Facilities.
4. Promote **proper hygiene** to prevent the further spread of the disease.
5. **Monitor the health** of employees to ensure they receive proper and appropriate care.

Current Information

The Fire Chief or designee (Deputy Chief) will provide routine updates via email that reflect new information, direction and guidance as it becomes available from the CDC, Public Health, SSV, or other relevant sources. **If you have any questions about this plan or its direction contact your Battalion Chief.**

Prevention and Preparedness

- No public presentations/ school visits (internal or external)
- Practice social distancing to the extent possible
- Review all CDC/Placer Public Health/State changes/recommendations when received
- All stations will be cleaned at a minimum of twice a shift or more often as appropriate.
- Prepare personal plan (home plan)
 - Preventative steps to prevent cross-contamination to family/friends
 - CDC Home plan check list:
<https://www.cdc.gov/coronavirus/2019-ncov/community/home/index.html>

Response

- Use enhanced dispatch and response procedures
- **Due to the spread of the Disease and the numbers of positive cases, address list are not being provided by HHS, or are not reliable.**
- Placer County Dispatch will continue processing calls as normal, in addition to asking specific questions related to current pandemic. If the Dispatcher receives any

information that leads them to suspect the patient may have Covid-19 they will voice **"PPE Alert"** over the radio.

- Incidents dispatched with **"PPE Alert"**, recommended PPE includes: Disposable patient examination gloves, eye protection, disposable isolation gown, respiratory protection (N-95 or higher) for all personnel on the call.
- **The Dispatcher questioning is only as good as the information they receive back, do not rely on the absence of "PPE Alert" to assume the absence of COVID-19.**

Patient Assessment & Treatment

All Incidents:

- Personnel will exercise appropriate precautions when responding to **all incidents**.
 - **Personnel will wear a facemask on all patient contacts where Covid-19 is not suspected.** A single facemask can be worn for the entire shift unless the facemask becomes contaminated. If facemasks are unavailable personnel can utilize N95 respirators as above.
 - If possible, the patient should be instructed (either by dispatch or initial arriving responders) to meet EMS personnel outside the building or in an area that will allow for adequate distancing (living room, etc.).
 - If possible, initial assessment should occur from a distance of at least six (6) feet from the patient. Involve the fewest personnel required to minimize possible exposures.
 - Patient contact should be minimized to the extent possible until a facemask is placed on the patient.
 - If possible, a facemask should be worn by any patient with signs/symptoms of a respiratory infection for source control. If a nasal cannula is in place, a facemask should be worn over the nasal cannula. Alternatively, an oxygen mask can be used if clinically indicated. If none of these options are possible, have the patient cover their mouth/nose with tissue when coughing.
 - To reduce exposure risk, family members are not allowed to ride to receiving facility in District vehicles. Exception: Guardians of minors and other dependent individuals, Guardians will ride in the patient care compartment of ambulances in a seated position **and will be required to wear a mask at all times.**

- If COVID-19 is not suspected, personnel shall follow standard procedures and use appropriate PPE for routine evaluation of patients with a potential respiratory infection. **At a minimum, a simple face mask will be worn on all calls.**

If COVID-19 is suspected or known:

- Involve the fewest personnel required to minimize possible exposures.
- Personnel providing direct patient care, or who will be in the ambulance patient care compartment with the patient, shall follow contact and airborne precautions. **Required PPE includes:**
 - N-95 or higher-level respirator or facemask (if a respirator is not available).
 - N-95 respirators or respirators that offer a higher level of protection should be used instead of a facemask when performing or present for an aerosol-generating procedure.
 - When the supply chain is restored, fit-tested EMS clinicians should return to use of respirators for patients with known or suspected COVID-19.
 - Eye protection (i.e., goggles or disposable face shield that fully covers the front and sides of the face). Personal eyeglasses and contact lenses are NOT considered adequate eye protection.
 - A single pair of disposable patient examination gloves. Change gloves if they become torn or heavily contaminated.
 - An isolation gown.

Precautions for Aerosol-Generating Procedures:

- If possible, consult with the base/modified base hospital for specific guidance before performing aerosol-generating procedures.
 - An N-95 or higher-level respirator, instead of a facemask, should be worn in addition to the other PPE described above, for personnel present for or performing aerosol-generating procedures.
 - EMS personnel should exercise caution if an aerosol-generating procedure (BVM ventilation, oropharyngeal suctioning, endotracheal intubation, nebulizer treatment, CPAP, etc.) is necessary.
 - If possible (i.e., while still on scene), the rear doors of the ambulance should be opened, and the HVAC system should be activated during aerosol-generating procedures. This should be done away from pedestrian traffic.
- Engine/Truck Personnel should not accompany ambulance personnel for transport unless patient is in cardiac arrest, respiratory failure, severe trauma, etc. Use your best clinical judgement if the additional exposure risk is needed for the appropriate treatment of your patient.

Personal/PPE Hygiene:

- Respiratory and cough etiquette
- Wash hands with soap and water for a minimum of 20 seconds before and after contact with patients, after using PPE, and after touching contaminated surfaces
- Complete a gross decontamination at the scene, including medical gear and bags
- Properly doff and dispose of medical waste into biohazard bag
- Clean and disinfect boots using proper disinfectants
- If appropriate, shower and launder uniforms

Staffing:

- Follow the existing callback procedure and staffing procedure.

Staffing Reductions:

- If necessary, contact the Battalion Chief, who will immediately notify the Fire Chief. The Fire Chief will determine which units/stations are to be down-staffed due to Corona virus impacts. Medic Units will remain staffed as a priority.

Exposure/Reporting

- Use the SPFD COVID-19 Prevention Program (CPP), contact on duty Battalion Chief for all exposures or potential exposures.
- **If exposed to someone who has a fever or respiratory symptoms without proper PPE or breach of PPE, contact the Battalion Chief and submit a completed Injury/Exposure incident report.**
- Testing protocol and development through Public Health/CDC and or Occupational Health. The District will use all means at its disposal to have our employees tested by the most expedient means available.

Prevention/Preparedness

Handshaking/Social Distancing

- Employees will refrain from "handshakes and fist bumps", as this has shown to be source of transmission. Instead look at someone and acknowledge them with a head tilt.
- Individuals will maintain six (6) feet of social distancing whenever possible.

Coughing and Sneezing:

- All employees will cough or sneeze into their face covering.

Flu Like symptoms:

- Any employees with symptoms indicative of flu (fever, headache, muscle aches, respiratory symptoms, sore throat) should contact their supervisor immediately. Exposing fellow co-workers puts our workforce and vulnerable patients at risk. **The District has available to all employees for initial testing antigen rapid tests contact Battalion Chief for testing location. If positive the District will provide PCR testing for confirmation.**

Communication:

- South Placer employees will contact their supervisor to assess that appropriate inventory levels of PPE are being met and to confirm and assess any employee health issues. The goal is to maintain sufficient personnel staffing for continuity of service and to identify any unrecognized trends of multiple illnesses.

Inventory:

- South Placer Fire Logistical Leads will work to ensure a 30-day supply of available disinfecting cleaners and PPE for use in District storerooms.

Medical Equipment Replacement

- Keep the fire station equipment stock at a level to be able to run emergency incidents for a two-week period at the minimum. This is to eliminate mixing of crews and reduce possible spread of COVID-19.
Document any equipment needs to the appropriate contact Via Email with detailed descriptions of the need.

Masks/Safety Glasses:

- If PPE becomes limited and **PPE is not contaminated** such as your N95 masks, you may use again. Eye protection can be cleaned and disinfected and used again. Use proper donning and doffing of PPE and launder and change clothing as needed.
- Mounting evidence shows that infected persons can transmit COVID-19 during the pre-symptomatic phase. EMS personnel are strongly advised to wear a facemask during all patient care activities, when the use of an N-95 or higher-level respirator is not indicated. A single facemask can be worn for the entire day. This will provide some protection to EMS personnel and will help to prevent inadvertent transmission from pre-symptomatic healthcare workers to patients and co-workers.
- To extend the supply of N95 respirators, CDC has issued guidance on decontamination processes for N95s using vaporous hydrogen peroxide, ultraviolet germicidal irradiation, or moist steam. N95s may be decontaminated 3-5 times, depending on the process, thereby greatly extending N95 supplies (<https://www.cdc.gov/coronavirus/2019->

[ncov/hcp/ppe-strategy/decontamination-reuse-respirators.html](https://www.cdc.gov/hcp/ppe-strategy/decontamination-reuse-respirators.html)). Currently the District has a sufficient supply of new N95's for use within the District.

Non-Emergency Use of Facial Coverings

- **Face Coverings** – Follow Bulletin #2021-1 and the Districts COVID—19 Prevention Program . **Face coverings are not to be used to replace current PPE guidelines.**

South Placer Fire District Employees with Signs and Symptoms of Covid-19

- Upon leaving work, the employee will be given direction for receiving a COVID-19 test by their Battalion Chief or Supervisor.
- The District has available to all employees for initial testing antigen rapid tests contact Battalion Chief for testing location. If positive the District will provide PCR testing for confirmation.

A COVID-19 Test will be administered as soon as medically possible. The District may identify an alternate COVID -19 testing facility or site in addition to or in place of the ER, County recommended or Occupational Health testing. This is to get test results returned in the minimum amount of time. The OptumServe testing may not be the fastest available testing but may still be used in conjunction with other available testing sites and or vendors.

- Priority Covid-19 Testing for First Responders- Testing process is reported to be working well, as stated below all first responders who want a test can be tested you do not have to be symptomatic.
 - M-F, 0700 – 1900
 - Appointment only
 - Online appointments are available at <https://lhi.care/covidtesting>
 - Phone registration will only be used for people without internet access at [888-634-1123](tel:888-634-1123)
 - Up to 12 appointments per hour
 - Symptomatic
 - Asymptomatic first responders
 - OptumServe will bill insurance for those with insurance or bill the State for individuals without insurance.
- Any employee who is sent home by a supervisor or manager or elects to isolate at the Employee Support Center with symptoms of COVID-19 shall be placed on paid administrative leave until the employee receives a negative COVID-19 test result.

- Any employee who voluntarily calls in sick to prevent the spread of COVID-19 or symptoms thereof and is ultimately determined to be positive for COVID-19, shall have any sick leave used converted to administrative leave.

South Placer Fire District Employees with an Exposure or Possible Exposure to Covid-19

- Follow Guidelines in SPFD COVID -19 Prevention Program
- The District has available to all employees for initial testing antigen rapid tests contact Battalion Chief for testing location. If positive the District will provide PCR testing for confirmation.
- Recommend that an employee with an exposure or possible exposure receive a baseline test upon receiving confirmation of exposure. Use OptumServe or Health Care Provider Testing.
- Expedited Testing will be provided as defined within the COVID-19 Prevention Program at the appropriate timeframes.

Employee Support Center

- Station 16 has been closed, and Medic 16 moved to Station 17. This has been done at the order of the Fire Chief.
- Station 16 will be utilized as an Employee Support Center, during isolation periods in the event an employee becomes symptomatic, this is an option to the employee. If the employee wishes, they may choose to isolate at home. Isolation at a District supported Employee Support Center will be provided until a negative COVID-19 Test is received or the employee is cleared by a physician to return to duty.
- Support to be provided at the Employee Support Center will include:
 - Utilities- Gas, Electricity, Etc.
 - Subsistence- Runners, Pick-up/Delivery, Stock Station with basic level needs.
 - Finance - District - As approved by Fire Chief
 - Communications- Station Phones / Radios - Emergency use
 - Personal Item assistance- Assist with obtaining personal Items
 - Medical Evaluation/Doctor visits- Supported with on-duty personnel and administration as needed.
 - **Note: Medical Care is not provided, if employee needs continual care the employee must seek medical care / treatment at a medical facility as direct by their health care professional or occupational health care provider. In an Emergency Situation Call 911.**

- The Employee Support Center will be monitored daily for any logistical needs.
- Logistical needs will be monitored and requested through the on-duty Battalion Chief and or Administrative Chief Officers.
- At the time more capacity is needed beyond which the Station 16 Support Center can accommodate, the Fire Chief may alter operations at other facilities to support the ongoing isolation of District employees. Commercial lodging facilities may be considered but the District faces many logistical restrictions with this option.
- The stations/employee support center will not be open to the public, no visitors or family will be allowed.

Employee & Family Support

If an employee is utilizing an Employee Support Center, the following units of the District are a support resource for the employee and their family members:

- Local 522 - South Placer Unit
- South Placer Fire Administrative Officers Association -SPFAOA
- South Placer Firefighters Association
- South Placer Peer Support/Chaplain Service
- Chief Officers
- Employee Assistance Program (EAP)

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF ERIC G. WALDER
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: FRIDAY, FEBRUARY 05, 2021
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Covid-19 Update:

Action Requested: Staff Recommends Discussion and Information Sharing on the Latest Covid-19 information.

- Background: The Covid -19 pandemic has spread across the globe and has impacted the State of California resulting in a March 19th, 2020 Executive Order issued by Governor Gavin Newsom for all Californians to shelter in place, with the exception of critical workforce employees. In preparation and anticipation of this statewide order the Fire Chief on March 16th, 2020 issued directives to be implemented immediately to protect the critical workforce and the local community. This effectively altered operations to take care of the critical operational components of our service while continuing the basic level of service in our prevention division. On March 23rd, 2020 Bulletin #2020-1 was issued updating the directives. The first comprehensive South Placer Fire District Covid-19 Plan was issued after consultation with labor and management employees. The SPFD Covid - 19 Plan is monitored and updated regularly for changes in guidance by local, state, and national health care officials. Periodic emails are being produced internally to inform the Districts employees of the pandemic. **The District has available to all employees for initial testing antigen rapid tests contact Battalion Chief for testing location. If positive the District will provide PCR testing for confirmation.**

Impact: Continued Operation

Attachments: Most Current South Placer Fire District Covid-19 Plan.

Eric G. Walder, EFO
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE PROTECTION DISTRICT
PARS OPEB Trust Program**Account Report for the Period**
12/1/2020 to 12/31/2020Eric Walder
Fire Chief
South Placer Fire Protection District
6900 Eureka Rd.
Granite Bay, CA 95746**Account Summary**

Source	Beginning Balance as of 12/1/2020	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 12/31/2020
OPEB	\$1,393,316.95	\$0.00	\$39,316.22	\$1,045.02	\$0.00	\$0.00	\$1,431,588.15
Totals	\$1,393,316.95	\$0.00	\$39,316.22	\$1,045.02	\$0.00	\$0.00	\$1,431,588.15

Investment Selection

Source	
OPEB	Moderate HighMark PLUS

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.82%	9.48%	13.17%	8.60%	8.85%	-	5/31/2012

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees