

AGENDA  
SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Weds. July 14, 2021

1. 7:00 p.m. Regular Session (Station 17, Portable Conference/Training Room)
2. Flag Salute
3. Public Comment
4. Closed Session

At any time during the regular session, the legislative body may adjourn to closed session to confer with real property negotiators, labor negotiators, or legal counsel regarding existing or anticipated litigation. The legislative body may also adjourn to closed session to consider: liability claims, threats to public services or facilities, public employee appointment, public employment, public employment performance evaluation, or public employee discipline/dismissal/release.

5. Consent Agenda (Single Motion Needed)

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

- A. Approval of the Agenda
- B. Approval of the Minutes
- C. Authorization of Deposits:

Ambulance	\$ 139,342.63
Consolidated Mitigation Fees	43,965.92
Plans/Inspections	35,287.50
Cell Tower Leases	8,182.35
Workers Comp. Reimbursements	10,850.48
Insurance Reimbursement for 012	31,486.00
Report Fees	<u>50.00</u>
TOTAL	<u>\$ 269,164.88</u>

- D. Approval of the July 2021 Expenditures: \$ 220,349.46

E. Personnel Items

<u>Separations:</u>	None
<u>Promotions:</u>	None
<u>Reassignments:</u>	None
<u>New Hires:</u>	Apprentice Mechanic, Trenton Jennings
<u>Interns/Volunteers:</u>	None

6. Special Presentation: None

7. Old Business:

- A. Station 18 New Truck Room Update: Staff recommends discussion and possible action on the proposed project and progress made to-date. PG#27
- B. Fire Chief Recruitment Update: Staff recommends update and discussion on the progress of recruitment for the Fire Chief position. PG#28
- C. Employee Retention: Staff recommends discussion on current issues facing the District involving employee retention. PG#29
- D. Wesleyan Church Property at 4700 East Roseville Parkway: Staff recommends discussion and possible action to either pursue purchase of the property or recommend not to purchase. PG#30
- E. FY 2021/22 Preliminary Budget Review: Staff recommends review of the preliminary FY 2021/22 budget. PG#31

8. New Business: None

9. Information and Discussion:

- A. Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. PG#41

10. Correspondence PG#80

11. Chief's Report

12. Functions

13. Board/Staff Comments

14. Future Agenda Items

15. Adjournment

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Regular Board Meeting Minutes  
June 09, 2021

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, June 09, 2021 at 7:00 p.m. by President, Gary Grenfell via both teleconference connection and in person meeting. <https://global.gotomeeting.com/join/222216333>

Present:

Gary Grenfell, President  
Chris Gibson, Vice President  
Sean Mullin, Clerk  
Terri Ryland, Director  
Ken Musso, Director  
Mike Johnson, Director  
Dan Bajtos, Director

Absent:

None

Staff in Attendance:

Fire Chief, Karl Fowler  
Battalion Chief, Jason Brooks  
Battalion Chief, Darren McMillin  
Business Manager, Kathy Medeiros  
Captain Paramedic, Donavon Gray  
Captain Paramedic, Matt VanVotenburg

Public Comment: Director Ryland asked the public to state their name and whether they are residents of the District in addition to opening their camera before addressing the Board. There was no public comment.

Closed Session Report: President Grenfell reported that a closed session meeting had occurred prior to the regular meeting from 5 to 7 p.m. and the Board has picked six candidates to move forward with the new Fire Chief process.

Consent Agenda: Director Gibson made a motion to approve the items for the consent agenda with the motion seconded by Director Musso.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland    Noes: None    Abstain: None  
Absent: None    Carried

OLD BUSINESS

Station 18 New Truck Room Update: Staff recommends discussion on the proposed project and progress made to date. Chief Fowler began that the bids for the project have been received and due to an increase in construction costs are higher than the \$1.5 million allocated for the project from the former Loomis Fire District. The bids exceeded \$1.2 million over expected costs. Fire Marshal Ingolia recommends continuing with the demolition of the existing house and building the masonry wall immediately and to review this project at a later time once construction costs have dropped. The project will be shovel ready once the District is ready to move forward. Director Musso asked Chief Fowler to research and return to the board whether the project could be built in phases. The President

of PNP Construction remarked to the Board that he could send over a breakdown of costs that would assist the District in analyzing the bid further. Director Gibson made a motion to look into the costs of demolition and construction of the wall to move forward with the project. The motion received a second from Director Grenfell.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland    Noes: None    Abstain: None  
Absent: None    Carried

Fire Chief Recruitment Update: Staff recommends discussion and update for the Board of Directors on the progress of recruitment for the Fire Chief position. Chief Fowler explained that the Board met in closed session prior to the regular meeting and are moving forward with the process.

Employee Retention: Staff recommends discussion on current issues facing the District involving employee retention. Chief Fowler began that the District continues to recruit for positions recently as three promotions to Captain occurred and hiring for Paramedic Firefighter is scheduled for the end of the month. Engineer candidates have been contacted and job offers have been made while the District coordinates the onboarding process for the positions. He continued that he is also actively recruiting for Apprentice Firefighter, continuing the Fire Chief process, and Battalion Chief testing occurs soon.

Final Approval for Continued Benefit Assessment: Staff recommends public hearing and action on Resolution No 12-2020/21. Chief Fowler explained that the Benefit Assessment Oversight Committee met on May 25<sup>th</sup> and went over the allocation of Benefit Assessment funds with the committee members for Division 1. The committee expressed their approval of the administration of the District and approved a motion recommending approval to the Board of Directors for the allocation of the Benefit Assessment funds and along with a CPI adjustment of 2%. The maximum authorized increase to be levied for 2021/22 is 2%, equating to an increase of \$4.74 per single family equivalent benefit unit. The proposed assessment rate for 2021/22 is \$240.86 per single family equivalent unit, generating \$1,047,827 in revenue to the District. The assessment accounts for 50% of the Loomis Fire Station's annual and ongoing costs. Chief Fowler asked the Board to approve the Engineer's report and the new CPI increase by approving Resolution No. 12-2020/21. Director Gibson made a motion to approve the Continued Benefit Assessment and approve Resolution No. 12-2020/21. The motion received a second from Director Bajtos.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland    Noes: None    Abstain: None  
Absent: None    Carried

Wesleyan Church Property at 4700 East Roseville Parkway: Staff recommends discussion and possible action to either pursue purchase of property or recommend not to purchase. Chief Fowler explained that the property next to Station 15 has contacted the District and offered the sale of the three acre property to the District before placing the property on the general market. A representative of the Church has shown several board members and staff the property. Chief Fowler continued that the property is a great multipurpose facility and could be utilized for multiple purposes use as well as office space for all administration staff. Staff is currently in 20 year temporary buildings under a five year conditional permit that has far exceeded this time frame. Administration is in need of more space and it's currently in the long term facility plan. Director Musso noted that he found the integrity of the building to be of high quality and felt the property could serve the District for the long term. Director Gibson made a motion to move forward to research the market pricing and funding to finance the purchase of the building. Director Ryland made a second to the motion.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland    Noes: None    Abstain: None  
Absent: None    Carried

## NEW BUSINESS

Adoption of Cost of Living Adjustment for Parcel Fees: Public hearing and action on Resolution No. 13-2020/21 to approve and adopt the cost of living adjustments for parcel fees in the former Loomis Fire District. Each year the fee is adjusted by the changing CPI for the San Francisco region. This year's CPI adjustment is 3.81% for an increase of \$4.35 per single family equivalent unit. The proposed assessment rate for fiscal year 2021/22 is \$118.45 per single family unit generating approximately \$482,591. Chief Fowler noted that the assessment is over 20% of the Loomis Fire stations ongoing costs to operate and was properly noticed in the papers.

Director Ryland made a motion to approve the Resolution No. 13-2020/21 adopting a cost of living adjustment for parcel fees approved by voters of the former Loomis Fire Protection District. The motion was seconded by Director Gibson.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland    Noes: None    Abstain: None  
Absent: None    Carried

Adoption of Cost of living Adjustment for Special Zones of Benefit: Public hearing and action on Resolution No. 14-2020/21. Special benefit zones have been established for certain commercial properties within the former Loomis Fire Protection District. These benefit zones have been approved by the owners of the properties. Each year the assessment levied on the benefit zones are adjusted by the change in the CPI - U.S. City Average. Arcelia Herrera from SCI Consultants explained that the proposed assessment rates are built from complex equation's to determine the tax allocation for commercial properties in the area and are therefore based on a different CPI rate than other CPI rates used by the District. Currently the rates are established using the time frame from April to April unlike other agencies.

Director Mullin made a motion to approve Resolution No. 14-2020/21 to adopt the cost of living adjustment for zones of benefit fees approved by owners of these zones in this District. The motion received a second by Director Ryland.

Rollcall:

Ayes: Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland    Noes: None    Abstain: None  
Absent: Musso (stepped out prior to roll call)    Carried

Adoption of Resolution Requesting Collection of Charges on Tax Roll: Staff recommends adoption of Resolution No. 15-2020/21 requesting collection services by the county. Special assessments levied by the South Placer Fire District within the boundaries of the Loomis Fire Protection District are included on Placer County property tax bills and are collected by the county on behalf of the South Placer Fire District. As a condition of collection, the county requests that the District warrant the legality of the charges and defend and indemnify the County from any challenge to the legality of the charges. Resolution No. 15-2020/21 requests collection services by the County, with the aforementioned requirements.

Director Gibson made a motion to approve Resolution No. 15-2020/21 requesting collection of charges on tax roll for tax year 2021/22. The motion received a second from Director Ryland.

Rollcall:

Ayes: Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland      Noes: None      Abstain: None  
Absent: Musso (stepped out prior to roll call)      Carried

Adoption of Resolution providing for the levy and Collection of Special Tax Measure A for Fiscal Year 2021/22: Staff recommends approval of the Resolution No. 16-2020/21 to authorize the levy and collection of the Districts Special Tax, Measure A by Placer County. The special tax was passed with 69.2% of the ballots in 1980. The special tax is \$70 per residents, \$.05 per square foot of commercial property, and \$2.00 per acre for vacant land. There is no Consumer Price Index or Cost of Living adjustment to the original tax passed in 1980. Estimated tax revenue for the Special tax is \$706,259.

Director Gibson made a motion to approve Resolution No 16-2020/21 providing for the levy and collection of Special Tax Measure A for Fiscal Year 2021/22. The motion received a second from Director Grenfell.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland      Noes: None      Abstain: None  
Absent: None

Adoption of Resolution Requesting Collection of Special Tax Measure A for Fiscal Year 2021/22: Staff recommends approval of the Resolution No. 17-2020/21 to authorize the levy and collection of the Districts Special Tax, Measure A by Placer County. This resolution will request Placer County to collect the Special tax for the District.

Director Ryland made a motion to approve Resolution No 17-2020/21 requesting collection of charges on the tax roll of special taxes for Fiscal Year 2021/22. The motion received a second from Director Ryland.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland      Noes: None      Abstain: None  
Absent: None      Carried

Fiscal Year 2021/22 Preliminary Budget Adoption: Staff recommends adoption of the preliminary Fiscal Year 2021/22 Budget. The Chief presented the preliminary budget adding that the estimates are assuming that the District stays at full staffing throughout the fiscal year. This budget includes the Station 18 truck room remodel and the addition of a Type 1 Engine. Both of these expenditures will be evaluated and approved by the Board before moving forward. Estimated expenditures in this budget include a spending plan of \$15,431,519 and estimated revenues of \$14,167,011. It was noted that this is an initial spending plan to enter the new fiscal year that will be adjusted prior to the final approval in September of 2021. Chief Fowler explained that this budget includes a 3% contracted salary increase in 2022. Service and operations are cut back as salaries and wages are at 86% of general revenue. He concluded that this budget also staffs a Division Chief position for the new fiscal year although a new Fire Chief Can determine that continued need for the position.

Director Gibson made a motion to approve the Fiscal Year 2021/22 Preliminary Budget as presented in the board packet. The motion received a second from Director Ryland.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland      Noes: None      Abstain: None  
Absent: None      Carried

FAIRA Board of director Election Process: Staff recommends the Board cast their ballot for the four candidates running for the FAIRA board of Directors. FAIRA is the JPA that provides liability

insurance for the District. The District has had a seat on the Board since its inception in 1987. FAIRA does request that member agencies cast their votes for FAIRA Board positions. Four candidates are running for the four seats that are up for election. Director Gibson made a motion to vote for all four candidates on the ballot. The motion received a second from Director Mullin.

Rollcall:

Ayes: Musso, Johnson, Mullin, Grenfell, Gibson, Bajtos, and Ryland    Noes: None    Abstain: None  
Absent: None    Carried

## INFORMATION AND DISCUSSION

Covid-19 Update: Chief recommends updating the Board on the status of the current pandemic and the District's response and preparations. Chief Fowler noted that the County is still in the red tier and the District is still following the Cal OSHA requirements and recommendations. The District is awaiting further information from Cal OSHA for direction on handling Covid in the workplace. Staff are still wearing masks and practicing social distancing per the current Covid plan.

Correspondence from Sacramento Metropolitan Fire District: Chief recommends discussion of letter received from Sacramento Metropolitan Fire District requesting formation of a subcommittee to study alternatives to hiring a fire chief. Sacramento Metropolitan Fire Chief Harms noted that the two boards should look at opportunities for growth and the ability to consolidate services and reduce overhead. Supervisor Jones spoke on behalf of constituents that she remarked were not inclined to support a consolidation discussion with Sac Metro. Virg Anderson of the Granite Bay MAC noted that his committee voted and did not support any discussion of a subcommittee formation and the constituents felt well served by South Placer and would like to keep their local control of fire service. Jenine Windeshousen, Placer County Treasurer Tax Collector added that studies in the past have shown extreme fiscal challenges to consolidations of different agencies and that Sac Metro needs to address any fiscal disparities of any possible merger prior to any discussion. Sandy Harris of the Granite Bay Community Association added that they did not support any attempt to merge with Sac Metro subcommittee discussions. Director Mullin added that the message from any discussion would cause harm to any fire chief recruitment. Director Gibson noted that there was no need to discuss further.

Correspondence: A monthly PARS statement for the month of April.

### Chief's Report:

- Eagle Scout project at Station 18 is complete – a dedication ceremony will be held on Sat. 6/19 at 9 am
- Congratulations to recent promotions for Captain: Keith Hernandez, Mark Robertson, and Shawn Cline
- Paramedic Firefighter testing completed May 4<sup>th</sup> with 7 successful candidates
- Apprentice Mechanic position filled with starting date of 6/21-Trent Jennings
- BC written exam scheduled for July 9 – no current vacancies but anticipated at end of year
- Burn ban is in effect
- Oak Tree Lane had vegetation wildfire
- Oak Creek Place had vegetation fire from a lawn mower
- Shambaugh Lane had several acres fire with outstanding work done by crews
- Weather reports continuing to be sent to District and Board
- Placer Hills began administrative contract with Penryn Fire effective 6/1
- Board completed Conflict of Interest training on May 18

- Granite Bay High School graduation allowed limited fire work display with no aerials and no bonfire
- Board approved grass unit surplus to sell but transmission recently blew

Functions: none

Board/Staff Comments: Director Gibson asked Chief Fowler to bring back the discussion with SCI Consultants regarding a tax measure to Division 2. Chief Fowler responded that the Goal Steward Team – Fiscal Responsibility is currently in talks with SCI and will bring information in the future.

Future Agenda Items: none

There being no further business to come before the Board, the meeting adjourned at 8:52 p.m. The next regular meeting will be held on Wednesday, July 14, 2021.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros



SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Special Board Meeting Minutes  
June 24, 2021

REGULAR BUSINESS

The South Placer Fire District Board of Directors special meeting was called to order on Thursday, June 24, 2021 at 8:00 a.m. by President, Gary Grenfell via teleconference connection <https://global.gotomeeting.com/join/545498941>.

Present:

Gary Grenfell, President  
Chris Gibson, Vice-President  
Sean Mullin, Clerk  
Terri Ryland, Director  
Mike Johnson, Director  
Dan Bajtos, Director  
Ken Musso, Director

Absent:

None

Staff in Attendance:

Fire Chief, Karl Fowler

Public Comment:

None

8:05 a.m. Adjourn to closed session for purposes:

**Public Employee Appointment-Fire Chief** (Pursuant to Govt. Code § 54957(b)(1).  
Fire District Board will hold a closed session to interview applicants for the position of  
Fire Chief (pursuant to Government Code § 54957(b)(1). A report of any action taken  
will be presented prior to adjournment of the special meeting.

3:34 p.m. reconvene from Closed Session: President reported that the Board met in closed session and continued discussions and interviews for the current recruitment for Fire Chief. No action was taken at this time.

There being no further business, the meeting adjourned at 3:35 p.m.

Respectfully submitted,



Kathy Medeiros  
Board Secretary

SOUTH PLACER FIRE DISTRICT  
BOARD OF DIRECTORS  
Special Board Meeting Minutes  
June 26, 2021

REGULAR BUSINESS

The South Placer Fire District Board of Directors special meeting was called to order on Saturday, June 26, 2021 at 9:30 a.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President  
Chris Gibson, Vice-President  
Sean Mullin, Clerk  
Terri Ryland, Director  
Mike Johnson, Director  
Dan Bajtos, Director  
Ken Musso, Director

Absent:

None

Staff in Attendance:

None

Public Comment:

None

9:30 a.m. Adjourn to closed session for purposes:

**Public Employee Appointment-Fire Chief** (Pursuant to Govt. Code § 54957(b)(1).

Fire District Board will hold a closed session to discuss the applicants for the position of Fire Chief (pursuant to Government Code § 54957(b)(1). A report of any action taken will be presented prior to adjournment of the special meeting.

10:45 a.m. reconvene from Closed Session: President Grenfell reported that the Board met in closed session and continued discussions for the current recruitment for Fire Chief.

There being no further business, the meeting adjourned at 3:35 p.m.

Respectfully submitted,



Kathy Medeiros  
Board Secretary

Ranges:	From:	To:		From:	To:
Checkbook ID	First	Last	Number	First	Last
Description	First	Last	Date	6/3/2021	7/7/2021
User-Defined 1	First	Last	Type	Check	Check

Sorted By: Date  
Include Trx: Reconciled, Unreconciled

\* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
PLACER COUNTY	County Of Placer				\$3,764,915.69	
24057	6/28/2021	CHK	California Assn of Prefessio No	PMCHK00000939	\$1,268.50	
24058	6/28/2021	CHK	NGLIC C/O Superior Vision Se No	PMCHK00000939	\$933.82	
24059	6/28/2021	CHK	PRINCIPAL MUTUAL No	PMCHK00000939	\$7,027.82	
24060	6/28/2021	CHK	Sacramento Area Fire Fighter No	PMCHK00000939	\$1,878.49	
24061	6/28/2021	CHK	Sacramento Area Fire Fighter No	PMCHK00000939	\$1,878.49	
24062	6/28/2021	CHK	SPFAOA No	PMCHK00000939	\$100.00	
24063	6/28/2021	CHK	SPFAOA No	PMCHK00000939	\$100.00	
24064	6/28/2021	CHK	TASC/ Total Admin Service No	PMCHK00000939	\$5,058.21	
24065	6/28/2021	CHK	TASC/ Total Admin Service No	PMCHK00000939	\$5,058.21	
24066	6/28/2021	CHK	U.S. Bank NA Minnesota (PARS No	PMCHK00000939	\$40,000.00	
24067	6/28/2021	CHK	Voya Financial Trust Co. No	PMCHK00000939	\$17,085.67	
24068	6/28/2021	CHK	Voya Financial Trust Co. No	PMCHK00000939	\$15,482.83	
12 Transaction(s)					\$95,872.04	\$0.00

WELLS FARGO OP	Wells Fargo Operating Account				\$48,005.78	
26494	6/8/2021	CHK	Department of Health Care Se No	PMCHK00000937	\$3,341.16	
26495	6/17/2021	CHK	2-Eleven Shields No	PMCHK00000938	\$941.78	
26496	6/17/2021	CHK	ALL STAR FIRE EQUIPMENT No	PMCHK00000938	\$1,728.25	
26497	6/17/2021	CHK	ACE HARDWARE No	PMCHK00000938	\$38.13	
26498	6/17/2021	CHK	ADVANTAGE GEAR No	PMCHK00000938	\$1,585.90	
26499	6/17/2021	CHK	AUBURN TIRE SERVICE No	PMCHK00000938	\$2,448.11	
26500	6/17/2021	CHK	CASCADE FIRE EQUIPMENT No	PMCHK00000938	\$2,264.76	
26501	6/17/2021	CHK	CURTIS L.N. & SONS No	PMCHK00000938	\$90.89	
26502	6/17/2021	CHK	COLLEGE OAK TOWING No	PMCHK00000938	\$412.50	
26503	6/17/2021	CHK	Cline, Shawn No	PMCHK00000938	\$16.63	
26504	6/17/2021	CHK	Central California Consultin No	PMCHK00000938	\$3,000.00	
26505	6/17/2021	CHK	FOLSOM LAKE FORD No	PMCHK00000938	\$276.45	
26506	6/17/2021	CHK	Gold Country Water No	PMCHK00000938	\$334.97	
26507	6/17/2021	CHK	HI-TECH No	PMCHK00000938	\$16.69	
26508	6/17/2021	CHK	Hunt and Sons, Inc No	PMCHK00000938	\$1,659.40	
26509	6/17/2021	CHK	HARRIS INDUSTRIAL GASES No	PMCHK00000938	\$1,035.75	
26510	6/17/2021	CHK	High Noble Safe Company No	PMCHK00000938	\$407.93	
26511	6/17/2021	CHK	INLAND BUSINESS SYSTEMS No	PMCHK00000938	\$1,372.42	
26512	6/17/2021	CHK	Interwest Consulting Group No	PMCHK00000938	\$2,928.13	
26513	6/17/2021	CHK	JRB Pest and Sanitation No	PMCHK00000938	\$295.00	
26514	6/17/2021	CHK	Kingsley Bogard, LLP No	PMCHK00000938	\$1,339.50	
26515	6/17/2021	CHK	LIFE ASSIST No	PMCHK00000938	\$5,113.17	
26516	6/17/2021	CHK	Lionakis No	PMCHK00000938	\$1,437.50	
26517	6/17/2021	CHK	Mission Uniform Services No	PMCHK00000938	\$110.04	
26518	6/17/2021	CHK	MALLORY CO. FIRE No	PMCHK00000938	\$889.56	
26519	6/17/2021	CHK	NETWORK DESIGN ASSOC No	PMCHK00000938	\$2,055.00	
26520	6/17/2021	CHK	Quill Corporation No	PMCHK00000938	\$366.73	
26521	6/17/2021	CHK	Recology Auburn Placer No	PMCHK00000938	\$652.24	
26522	6/17/2021	CHK	South Placer Municipal Utili No	PMCHK00000938	\$280.80	
26523	6/17/2021	CHK	Silverado Avionics Inc. No	PMCHK00000938	\$998.90	
26524	6/17/2021	CHK	SAC VALLEY EMS No	PMCHK00000938	\$1,963.00	
26525	6/17/2021	CHK	Consolidated Communications No	PMCHK00000938	\$2,371.40	
26526	6/17/2021	CHK	SAMBA Holdings Inc No	PMCHK00000938	\$54.43	
26527	6/17/2021	CHK	Sprint No	PMCHK00000938	\$118.59	

Checkbook ID	Description		User-Defined 1		Current Balance	
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit
26528	6/17/2021	CHK	TIAA Commercial Finance, Inc No	PMCHK00000938	\$2,443.49	
26529	6/17/2021	CHK	US Bank Corporate Payment Sy No	PMCHK00000938	\$17,718.20	
26530	6/17/2021	CHK	Verizon Wireless No	PMCHK00000938	\$435.26	
26531	6/17/2021	CHK	Veritiv Operating Company No	PMCHK00000938	\$3,027.85	
26532	6/17/2021	CHK	Vision Quest Information Sol No	PMCHK00000938	\$30.28	
26533	6/17/2021	CHK	Wattco No	PMCHK00000938	\$286.81	
26534	6/17/2021	CHK	ZEP MANUFACTURING CO. No	PMCHK00000938	\$322.75	
26535	7/1/2021	CHK	AT & T No	PMCHK00000940	\$157.08	
26536	7/1/2021	CHK	ACE HARDWARE No	PMCHK00000940	\$11.79	
26537	7/1/2021	CHK	AT & T / T-1 Lines No	PMCHK00000940	\$1,213.69	
26538	7/1/2021	CHK	ADVANTAGE GEAR No	PMCHK00000940	\$1,887.12	
26539	7/1/2021	CHK	AT&T Mobility No	PMCHK00000940	\$1,197.82	
26540	7/1/2021	CHK	Ben's Door and Gate No	PMCHK00000940	\$2,715.00	
26541	7/1/2021	CHK	BART INDUSTRIES No	PMCHK00000940	\$710.15	
26542	7/1/2021	CHK	Bob Murray & Associates No	PMCHK00000940	\$7,206.25	
26543	7/1/2021	CHK	CAPITAL CLUTCH & BRAKE No	PMCHK00000940	\$203.49	
26544	7/1/2021	CHK	Citrus Heights Saw & Mower No	PMCHK00000940	\$1,285.01	
26545	7/1/2021	CHK	CELL ENERGY No	PMCHK00000940	\$992.54	
26546	7/1/2021	CHK	CUMMINS Pacific, LLC No	PMCHK00000940	\$748.22	
26547	7/1/2021	CHK	COLLEGE OAK TOWING No	PMCHK00000940	\$742.50	
26548	7/1/2021	CHK	CIT Technology Fin Serv. Inc No	PMCHK00000940	\$1,178.67	
26549	7/1/2021	CHK	De Lage Landen Financial Ser No	PMCHK00000940	\$275.73	
26550	7/1/2021	CHK	FOLSOM LAKE FORD No	PMCHK00000940	\$179.41	
26551	7/1/2021	CHK	GRAINGER, W.W. No	PMCHK00000940	\$29.17	
26552	7/1/2021	CHK	Hunt and Sons, Inc No	PMCHK00000940	\$6,594.81	
26553	7/1/2021	CHK	INLAND BUSINESS SYSTEMS No	PMCHK00000940	\$26.88	
26554	7/1/2021	CHK	Kingsley Bogard, LLP No	PMCHK00000940	\$1,770.00	
26555	7/1/2021	CHK	LIFE ASSIST No	PMCHK00000940	\$1,442.49	
26556	7/1/2021	CHK	LC Action Police Supply, LTD No	PMCHK00000940	\$3,509.22	
26557	7/1/2021	CHK	Northwest Pump & Equipment C No	PMCHK00000940	\$383.10	
26558	7/1/2021	CHK	NETWORK DESIGN ASSOC No	PMCHK00000940	\$65.00	
26559	7/1/2021	CHK	PG & E No	PMCHK00000940	\$6,736.37	
26560	7/1/2021	CHK	Placer County Water Agency No	PMCHK00000940	\$78.69	
26561	7/1/2021	CHK	Preferred Alliance Inc No	PMCHK00000940	\$60.00	
26562	7/1/2021	CHK	Quill Corporation No	PMCHK00000940	\$1,191.54	
26563	7/1/2021	CHK	RIVERVIEW INTERNATIONAL No	PMCHK00000940	\$354.14	
26564	7/1/2021	CHK	SCI Consulting Group No	PMCHK00000940	\$2,750.00	
26565	7/1/2021	CHK	STERICYCLE INC No	PMCHK00000940	\$275.63	
26566	7/1/2021	CHK	SACRAMENTO TRUCK CENTER No	PMCHK00000940	\$1,613.79	
26567	7/1/2021	CHK	TIFCO INDUSTRIES No	PMCHK00000940	\$599.76	
26568	7/1/2021	CHK	The Permanente Medical Group No	PMCHK00000940	\$65.00	
26569	7/1/2021	CHK	US Bank Corporate Payment Sy No	PMCHK00000940	\$3,855.13	
26570	7/1/2021	CHK	Veritiv Operating Company No	PMCHK00000940	\$248.48	
26571	7/1/2021	CHK	WITTMAN ENTERPRISES, LLC No	PMCHK00000940	\$5,913.40	
78 Transaction(s)					\$124,477.42	\$0.00
90 Total Transaction(s)						

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Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Checkbook ID	PLACER COUNTY
Vendor Name	First	Last	Check Number	First
Check Date	6/3/2021	7/7/2021		

Sorted By: Checkbook ID

Distribution Types Included: PURCH

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
C273	California Assn of Professiona	PLACER COUNTY	24057	6/28/2021	\$1,268.50
33264	07-2021 LTD	07-2021 Safety LTD	\$1,268.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0143-000	Prepaid Expenses		\$29.50	\$0.00
	PURCH 0-000-0143-000	Prepaid Expenses		\$1,239.00	\$0.00
N115	NGLIC C/O Superior Vision Serv	PLACER COUNTY	24058	6/28/2021	\$933.82
33265	532940	07-2021 vision premium	\$933.82		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0143-000	Prepaid Expenses		\$933.82	\$0.00
P159	PRINCIPAL MUTUAL	PLACER COUNTY	24059	6/28/2021	\$7,027.82
33266	07-2021 DENTAL	July 2021 dental premium	\$7,027.82		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0143-000	Prepaid Expenses		\$7,027.82	\$0.00
S043	Sacramento Area Fire Fighters	PLACER COUNTY	24060	6/28/2021	\$1,878.49
33267	PP25 UNION 2021	EE Union dues PP 25	\$1,878.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$1,878.49	\$0.00
S043	Sacramento Area Fire Fighters	PLACER COUNTY	24061	6/28/2021	\$1,878.49
33268	PP26 UNION 2021	EE Union dues PP 26	\$1,878.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$1,878.49	\$0.00
S233	SPFAOA	PLACER COUNTY	24062	6/28/2021	\$100.00
33269	PP25 SPFAOA 2021	SPFAOA dues PP 25	\$100.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$100.00	\$0.00
S233	SPFAOA	PLACER COUNTY	24063	6/28/2021	\$100.00
33270	PP26 SPFAOA 2021	SPFAOA dues PP 26	\$100.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$100.00	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	24064	6/28/2021	\$5,058.21
33271	PP25 DC/MR 2021	EE/ER DC/MR PP 25	\$5,058.21		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$951.82	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,724.19	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$382.20	\$0.00

T160	TASC/ Total Admin Service	PLACER COUNTY	24065	6/28/2021	\$5,058.21
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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
33272	PP26 DC/MR 2021	EE/ER DC/MR PP 26	\$5,058.21		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$951.82	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,724.19	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$382.20	\$0.00
U115	U.S. Bank NA Minnesota (PARS T	PLACER COUNTY	24066	6/28/2021	\$40,000.00
33273	33273	OPEB Contribution	\$40,000.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1551-000	OPEB Expense		\$40,000.00	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	24067	6/28/2021	\$17,085.67
33274	PP25 DEF COMP 2021	EE/ER Def Comp PP 25	\$17,085.67		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$16,093.23	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$992.44	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	24068	6/28/2021	\$15,482.83
33275	PP26 DEF COMP 2021	EE/ER Def Comp PP 26	\$15,482.83		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$14,467.31	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$1,015.52	\$0.00
D148	Department of Health Care Serv	WELLS FARGO OP	26494	6/8/2021	\$3,341.16
31065	31065	Audit, 6/30/2011	\$3,341.16		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$3,341.16	\$0.00
0211	2-Eleven Shields	WELLS FARGO OP	26495	6/17/2021	\$941.78
33199	1829	Shields	\$941.78		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$941.78	\$0.00
A137	ALL STAR FIRE EQUIPMENT	WELLS FARGO OP	26496	6/17/2021	\$1,728.25
33204	232190	Salvage covers	\$1,728.25		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$1,728.25	\$0.00
A164	ACE HARDWARE	WELLS FARGO OP	26497	6/17/2021	\$38.13
33200	025602	Spray paint, tape, hardware	\$38.13		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$38.13	\$0.00
A172	ADVANTAGE GEAR	WELLS FARGO OP	26498	6/17/2021	\$1,585.90
33201	43147-1	Boots	\$565.15		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4511-008	Structure PPE/Gear		\$565.15	\$0.00
33202	43173-1	Boots	\$565.15		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4511-008	Structure PPE/Gear		\$565.15	\$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
33203	43256-1	Belt, boots, gear keepers	\$455.60		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2133-000	Uniform Supplies		\$455.60	\$0.00
A211	AUBURN TIRE SERVICE	WELLS FARGO OP 26499		6/17/2021	\$2,448.11
33205	125538	Tires	\$1,605.27		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$1,605.27	\$0.00
33206	125686	Tires	\$842.84		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-603	2008 Ford F550 4x4 Westmark Type 4		\$842.84	\$0.00
C108	CASCADE FIRE EQUIPMENT	WELLS FARGO OP 26500		6/17/2021	\$2,264.76
33207	115958	Turnouts	\$2,264.76		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4511-008	Structure PPE/Gear		\$2,264.76	\$0.00
C146	CURTIS L.N. & SONS	WELLS FARGO OP 26501		6/17/2021	\$90.89
33213	INV492386	Hose retaining bands	\$90.89		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$90.89	\$0.00
C242	COLLEGE OAK TOWING	WELLS FARGO OP 26502		6/17/2021	\$412.50
33210	540574	Towing to Stn 17	\$412.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-605	1998 Ford Grass		\$412.50	\$0.00
C268	Cline, Shawn	WELLS FARGO OP 26503		6/17/2021	\$16.63
33209	60229	PPE shipping	\$16.63		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2131-000	Postage/Shipping		\$16.63	\$0.00
C271	Central California Consulting,	WELLS FARGO OP 26504		6/17/2021	\$3,000.00
33208	021	Grant writing, qtrly billing	\$3,000.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$3,000.00	\$0.00
F109	FOLSOM LAKE FORD	WELLS FARGO OP 26505		6/17/2021	\$276.45
33214	704600	Start run relay	\$16.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-506	2012 F-350 Ambulance		\$16.17	\$0.00
33215	FOTS947937	Alignment, spacers	\$260.28		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-507	2017 Ford E450 Medix Type III M20		\$260.28	\$0.00
G158	Gold Country Water	WELLS FARGO OP 26506		6/17/2021	\$334.97

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
33216	33216	Monthly billing	\$334.97		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies	\$334.97	\$0.00	
H116	HI-TECH	WELLS FARGO OP	26507	6/17/2021	\$16.69
33224	170638	Power steering gasket	\$16.69		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-818	2004 Spartan HiTec	\$16.69	\$0.00	
H130	Hunt and Sons, Inc	WELLS FARGO OP	26508	6/17/2021	\$1,659.40
33225	901346	Monthly billing	\$1,659.40		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2124-001	Station 17 Fuel	\$1,659.40	\$0.00	
H141	HARRIS INDUSTRIAL GASES	WELLS FARGO OP	26509	6/17/2021	\$1,035.75
33217	01844186	Medical oxygen	\$264.45		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$264.45	\$0.00	
33218	01844382	Cylinder lease	\$53.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$53.00	\$0.00	
33219	01844499	Cylinder rental	\$264.65		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$264.65	\$0.00	
33220	01844187	Medical oxygen	\$221.95		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$221.95	\$0.00	
33221	01844530	Cylinder rental	\$177.85		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$177.85	\$0.00	
33222	01844638	Cylinder rental	\$53.85		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2130-000	Oxygen	\$53.85	\$0.00	
H174	High Noble Safe Company	WELLS FARGO OP	26510	6/17/2021	\$407.93
33223	12256	Safe	\$407.93		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-4523-008	Investigation Team Equipment	\$407.93	\$0.00	
I121	INLAND BUSINESS SYSTEMS	WELLS FARGO OP	26511	6/17/2021	\$1,372.42
33226	IN1986263	Excess copies	\$1,372.42		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.	\$1,372.42	\$0.00	
I134	Interwest Consulting Group	WELLS FARGO OP	26512	6/17/2021	\$2,928.13



Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
33227	69583	Services, 4/12/21-5/31/21	\$2,928.13		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-001	Prevention Consulting Fees	\$2,928.13	\$0.00	
J128	JRB Pest and Sanitation	WELLS FARGO OP 26513	6/17/2021	\$295.00	
33228	52206	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-005	3505 Auburn Folsom Road	\$85.00	\$0.00	
33229	52207	Monthly billing	\$85.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-001	6900 Eureka Road	\$85.00	\$0.00	
33230	52251	Monthly billing	\$125.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd	\$125.00	\$0.00	
K127	Kingsley Bogard, LLP	WELLS FARGO OP 26514	6/17/2021	\$1,339.50	
33231	26430	April services	\$1,339.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-001	Prevention Consulting Fees	\$1,339.50	\$0.00	
L107	LIFE ASSIST	WELLS FARGO OP 26515	6/17/2021	\$5,113.17	
33232	1105778	Various supplies	\$5,113.17		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$5,113.17	\$0.00	
L108	Lionakis	WELLS FARGO OP 26516	6/17/2021	\$1,437.50	
33233	76633	May services	\$1,437.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-4512-031	St. 18 Schematic Design & Remodel	\$1,437.50	\$0.00	
M101	Mission Uniform Services	WELLS FARGO OP 26517	6/17/2021	\$110.04	
33236	514694195	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
33237	514737967	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
33238	514791821	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
33239	514835468	Weekly billing	\$27.51		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls	\$27.51	\$0.00	
M112	MALLORY CO. FIRE	WELLS FARGO OP 26518	6/17/2021	\$889.56	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
33234	5091052	Gas monitors	\$430.77		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies	\$430.77	\$0.00	
33235	5101409	Gas monitors	\$458.79		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies	\$458.79	\$0.00	
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP	26519	6/17/2021	\$2,055.00
33240	81108	IT consulting	\$552.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2122-001	Software Support	\$552.50	\$0.00	
33241	81256	IT consulting	\$32.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2122-001	Software Support	\$32.50	\$0.00	
33242	81303	IT consulting	\$650.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2122-001	Software Support	\$650.00	\$0.00	
33243	81381	Software subscriptions	\$820.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2122-001	Software Support	\$820.00	\$0.00	
Q004	Quill Corporation	WELLS FARGO OP	26520	6/17/2021	\$366.73
33244	16968366	Copy paper	\$366.73		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2129-000	Office Supplies/Computer	\$366.73	\$0.00	
R129	Recology Auburn Placer	WELLS FARGO OP	26521	6/17/2021	\$652.24
33245	65532210	Monthly billing - Stn 17	\$525.76		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$525.76	\$0.00	
33246	65532533	Monthly billing - Stn 15	\$31.62		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$31.62	\$0.00	
33247	65533754	Monthly billing - Stn 16	\$31.62		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$31.62	\$0.00	
33248	65545931	Monthly billing - Stn 20	\$31.62		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$31.62	\$0.00	
33249	65545949	Monthly billing - Stn 19	\$31.62		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2026-000	Garbage	\$31.62	\$0.00	

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
S019	South Placer Municipal Utility	WELLS FARGO OP	26522	6/17/2021	\$280.80
33252	33252	Qtrly billing	\$108.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2035-000	Sewer	\$108.00	\$0.00	
33253	33253	Qtrly billing	\$172.80		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2035-000	Sewer	\$172.80	\$0.00	
S102	Silverado Avionics Inc.	WELLS FARGO OP	26523	6/17/2021	\$998.90
33251	2156	Chargers, mounting brackets	\$998.90		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-4469-005	Mobile/Portable Radios	\$889.02	\$0.00	
	PURCH 0-000-4523-018	Radio Equipment 11%	\$109.88	\$0.00	
S258	SAC VALLEY EMS	WELLS FARGO OP	26524	6/17/2021	\$1,963.00
33255	SPFD 20-21 EOA	EOA fees, FY 2020/21	\$1,963.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$1,963.00	\$0.00	
S282	Consolidated Communications In	WELLS FARGO OP	26525	6/17/2021	\$2,371.40
33211	33211	Monthly billing	\$154.47		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$154.47	\$0.00	
33212	33212	Monthly billing	\$2,216.93		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$2,216.93	\$0.00	
S286	SAMBA Holdings Inc	WELLS FARGO OP	26526	6/17/2021	\$54.43
33250	INV00640943	Driver monitoring	\$54.43		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2023-000	Employee Physicals & Wellness	\$54.43	\$0.00	
S298	Sprint	WELLS FARGO OP	26527	6/17/2021	\$118.59
33254	467197811-163	Monthly billing	\$118.59		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$118.59	\$0.00	
T144	TIAA Commercial Finance, Inc	WELLS FARGO OP	26528	6/17/2021	\$2,443.49
33256	8190697	DocuWare	\$2,443.49		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-000	Legal/Consulting Fees	\$2,443.49	\$0.00	
U109	US Bank Corporate Payment Syst	WELLS FARGO OP	26529	6/17/2021	\$17,718.20
33257	33257	Monthly billing	\$17,718.20		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-001	6900 Eureka Road	\$50.29	\$0.00	
	PURCH 0-000-2037-003	7070 Auburn Folsom Road	\$221.44	\$0.00	
	PURCH 0-000-2037-005	3505 Auburn Folsom Road	\$244.46	\$0.00	

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway		\$195.80	\$0.00
	PURCH 0-000-2037-016	Station 16 Olive Ranch		\$214.92	\$0.00
	PURCH 0-000-2037-028	Station 28		\$511.14	\$0.00
	PURCH 0-000-2038-000	Training Supplies		\$3,903.78	\$0.00
	PURCH 0-000-2040-000	Education/Training		\$591.21	\$0.00
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies		\$599.43	\$0.00
	PURCH 0-000-2122-001	Software Support		\$448.91	\$0.00
	PURCH 0-000-2131-000	Postage/Shipping		\$4.15	\$0.00
	PURCH 0-000-2133-000	Uniform Supplies		\$123.98	\$0.00
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$156.56	\$0.00
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$52.45	\$0.00
	PURCH 0-000-2225-001	6900 Eureka Road		\$107.46	\$0.00
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$39.86	\$0.00
	PURCH 0-000-4465-000	Office & Communication Equipment		\$1,464.46	\$0.00
	PURCH 0-000-4472-002	Training Props/Autos		\$904.00	\$0.00
	PURCH 0-000-4511-008	Structure PPE/Gear		\$2,883.90	\$0.00
	PURCH 0-000-4512-042	St. 17 Electric Door Locks		\$5,000.00	\$0.00
V114	Verizon Wireless	WELLS FARGO OP	26530	6/17/2021	\$435.26
33259	9880927671	Monthly billling	\$55.14		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$55.14	\$0.00
33260	9880927710	Monthly billling	\$380.12		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$380.12	\$0.00
V123	Veritiv Operating Company	WELLS FARGO OP	26531	6/17/2021	\$3,027.85
33258	628-33843325	Various cleaning supplies	\$3,027.85		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies		\$3,027.85	\$0.00
V124	Vision Quest Information Solut	WELLS FARGO OP	26532	6/17/2021	\$30.28
33261	92644	Domain name registration	\$30.28		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$30.28	\$0.00
W154	Wattco	WELLS FARGO OP	26533	6/17/2021	\$286.81
33262	57198	Lightbar I/O module	\$286.81		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-710	2006 Freightliner/Hi-Tech BR19		\$286.81	\$0.00
Z101	ZEP MANUFACTURING CO.	WELLS FARGO OP	26534	6/17/2021	\$322.75
33263	9006283907	ID red, soy power	\$322.75		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$322.75	\$0.00
A163	AT & T	WELLS FARGO OP	26535	7/1/2021	\$157.08
33283	X06252021	Monthly billing	\$157.08		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$157.08	\$0.00
A164	ACE HARDWARE	WELLS FARGO OP	26536	7/1/2021	\$11.79

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Voucher Number	Invoice Number	Original Voucher Amount			
33277	025655	Spray paint, masking tape	\$11.79		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$11.79	\$0.00
A168	AT & T / T-1 Lines	WELLS FARGO OP	26537	7/1/2021	\$1,213.69
33284	062521	Monthly billing	\$1,213.69		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$1,213.69	\$0.00
A172	ADVANTAGE GEAR	WELLS FARGO OP	26538	7/1/2021	\$1,887.12
33278	42211-1	Gloves	\$26.76		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2133-000	Uniform Supplies		\$26.76	\$0.00
33279	43493-1	Shirts, pants, patches	\$478.17		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2133-000	Uniform Supplies		\$478.17	\$0.00
33280	43543-1	Boots, belt	\$396.72		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2133-000	Uniform Supplies		\$396.72	\$0.00
33281	43653-1	Belt, boots	\$396.72		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2133-000	Uniform Supplies		\$396.72	\$0.00
33282	43726-1	Structure boots	\$588.75		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4511-008	Structure PPE/Gear		\$588.75	\$0.00
A226	AT&T Mobility	WELLS FARGO OP	26539	7/1/2021	\$1,197.82
33285	18092975	Monthly billing	\$1,197.82		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$1,197.82	\$0.00
B106	Ben's Door and Gate	WELLS FARGO OP	26540	7/1/2021	\$2,715.00
33291	2021-05-14	Sta 19 doors service & repai	\$480.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$480.00	\$0.00
33292	2021-05-27	Sta 20 doors service & repai	\$305.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$305.00	\$0.00
33293	2021-06-15	Sta 18 doors service & repai	\$1,930.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd		\$1,930.00	\$0.00
B147	BART INDUSTRIES	WELLS FARGO OP	26541	7/1/2021	\$710.15

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
33286	305142	Oil filter, air filters	\$132.98		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$132.98	\$0.00
33287	309347	Pan gasket, tensioners, filt	\$276.68		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-014	2008 Ford F150 4X4		\$276.68	\$0.00
33288	309512	Battery load tester	\$56.83		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$56.83	\$0.00
33289	309709	Wiper	\$85.52		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$85.52	\$0.00
33290	310836	Cabin air filters	\$158.14		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-713	2012 Pierce International BR28		\$158.14	\$0.00
B188	Bob Murray & Associates	WELLS FARGO OP	26542	7/1/2021	\$7,206.25
33294	9048	Fire chief recruitment	\$7,206.25		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$7,206.25	\$0.00
C115	CAPITAL CLUTCH & BRAKE	WELLS FARGO OP	26543	7/1/2021	\$203.49
33295	1670654	Purge valves	\$203.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-713	2012 Pierce International BR28		\$203.49	\$0.00
C123	Citrus Heights Saw & Mower	WELLS FARGO OP	26544	7/1/2021	\$1,285.01
33299	565384	Concrete saw repair	\$415.08		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$415.08	\$0.00
33300	565385	Weeder maintenance	\$99.90		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$99.90	\$0.00
33301	565386	Weeder maintenance	\$108.78		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$108.78	\$0.00
33302	565387	Saw maintenance	\$113.23		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$113.23	\$0.00
33303	565388	Cut-off saw maintenance	\$289.42		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$289.42	\$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
33304	565391	50:1 fuel			\$258.60
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-000	Fuel & Oil		\$258.60	\$0.00
C204	CELL ENERGY	WELLS FARGO OP	26545	7/1/2021	\$992.54
33296	9410007370	Groups 65 & 31 batteries	\$316.86		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$316.86	\$0.00
33297	9410008654	Groups 65 & 31 batteries	\$675.68		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$675.68	\$0.00
C233	CUMMINS Pacific, LLC	WELLS FARGO OP	26546	7/1/2021	\$748.22
33307	Y5-56076	PG coolant	\$748.22		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$748.22	\$0.00
C242	COLLEGE OAK TOWING	WELLS FARGO OP	26547	7/1/2021	\$742.50
33305	541153	Towing to Folsom Lake Ford	\$412.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-506	2012 F-350 Ambulance		\$412.50	\$0.00
33306	541331	Towing to Stn 17	\$330.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-713	2012 Pierce International BR28		\$330.00	\$0.00
C251	CIT Technology Fin Serv. Inc	WELLS FARGO OP	26548	7/1/2021	\$1,178.67
33298	38001453	Copier lease 1	\$1,178.67		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$1,178.67	\$0.00
D144	De Lage Landen Financial Servi	WELLS FARGO OP	26549	7/1/2021	\$275.73
33308	72912101	Copier lease 2	\$275.73		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$275.73	\$0.00
F109	FOLSOM LAKE FORD	WELLS FARGO OP	26550	7/1/2021	\$179.41
33309	FOTS949499	Fuse replacement	\$150.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-506	2012 F-350 Ambulance		\$150.00	\$0.00
33310	706182	Reservoir, valve	\$29.41		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-508	2017 Ford E450 Medix Type III		\$29.41	\$0.00
G110	GRAINGER, W.W.	WELLS FARGO OP	26551	7/1/2021	\$29.17
33311	9918072829	Power steering wrench	\$29.17		
	Type Account	Description		Debit	Credit

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$29.17	\$0.00
H130	Hunt and Sons, Inc	WELLS FARGO OP	26552	7/1/2021	\$6,594.81
33312	918213	Gasoline, diesel	\$1,221.58		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$1,221.58	\$0.00
33313	918214	Gasoline, diesel	\$1,506.63		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,506.63	\$0.00
33314	966883	Gasoline, diesel	\$2,665.23		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$2,665.23	\$0.00
33315	966903	Gasoline, diesel	\$1,201.37		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,201.37	\$0.00
I121	INLAND BUSINESS SYSTEMS	WELLS FARGO OP	26553	7/1/2021	\$26.88
33316	IN2005940	Excess copies	\$26.88		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2121-000	Copy Machine Contract/Maint.		\$26.88	\$0.00
K127	Kingsley Bogard, LLP	WELLS FARGO OP	26554	7/1/2021	\$1,770.00
33317	26470	May services	\$1,770.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2010-000	Labor Legal Fees		\$390.00	\$0.00
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$1,380.00	\$0.00
L107	LIFE ASSIST	WELLS FARGO OP	26555	7/1/2021	\$1,442.49
33319	1108202	Various supplies	\$1,442.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,442.49	\$0.00
L150	LC Action Police Supply, LTD	WELLS FARGO OP	26556	7/1/2021	\$3,509.22
33318	427090	Pistols, holsters	\$3,509.22		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4523-008	Investigation Team Equipment		\$3,509.22	\$0.00
N146	Northwest Pump & Equipment Co	WELLS FARGO OP	26557	7/1/2021	\$383.10
33321	3225391-00	Diesel nozzle, swivel	\$383.10		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-000	Fuel & Oil		\$383.10	\$0.00
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP	26558	7/1/2021	\$65.00
33320	81478	IT services	\$65.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$65.00	\$0.00



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Voucher Number	Invoice Number	Original Voucher Amount			
P111	PG & E	WELLS FARGO OP	26559	7/1/2021	\$6,736.37
33322	33322	Monthly billing	\$37.14		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2027-028	Station 28	\$37.14	\$0.00	
33323	33323	Monthly billing	\$6,699.23		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2027-001	6900 Eureka Road	\$2,350.70	\$0.00	
	PURCH 0-000-2027-003	7070 Auburn Folsom Road	\$1,571.38	\$0.00	
	PURCH 0-000-2027-005	3505 Auburn Folsom Road	\$681.98	\$0.00	
	PURCH 0-000-2027-006	4650 East Rsvl. Parkway	\$66.12	\$0.00	
	PURCH 0-000-2027-016	Station 16 5300 Olive Ranch Road	\$867.59	\$0.00	
	PURCH 0-000-2027-028	Station 28	\$1,134.07	\$0.00	
	PURCH 0-000-2027-029	Station 29	\$27.39	\$0.00	
P125	Placer County Water Agency	WELLS FARGO OP	26560	7/1/2021	\$78.69
33324	33324	Monthly billing	\$78.69		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2041-001	Water - Station #17	\$78.69	\$0.00	
P218	Preferred Alliance Inc	WELLS FARGO OP	26561	7/1/2021	\$60.00
33325	0168017-IN	Non-random tests	\$60.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2045-000	Pre-Employment Physicals/Background	\$60.00	\$0.00	
Q004	Quill Corporation	WELLS FARGO OP	26562	7/1/2021	\$1,191.54
33326	17346140	File cabinet	\$1,191.54		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2129-000	Office Supplies/Computer	\$1,191.54	\$0.00	
R115	RIVERVIEW INTERNATIONAL	WELLS FARGO OP	26563	7/1/2021	\$354.14
33327	60184	Switch, tee	\$354.14		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-713	2012 Pierce International BR28	\$354.14	\$0.00	
S142	SCI Consulting Group	WELLS FARGO OP	26564	7/1/2021	\$2,750.00
33331	C9635	Loomis Benefit Assmnt Admin	\$2,750.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-000	Legal/Consulting Fees	\$2,750.00	\$0.00	
S145	STERICYCLE INC	WELLS FARGO OP	26565	7/1/2021	\$275.63
33332	3005596620	Monthly billing	\$275.63		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2046-000	Medical Waste Disposal	\$275.63	\$0.00	
S163	SACRAMENTO TRUCK CENTER	WELLS FARGO OP	26566	7/1/2021	\$1,613.79
33328	F009962850:01	Temp sensor, EGR valve, core	\$1,764.37		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-814	2005 Spartan Hi-Tech Type One Engin	\$1,608.04	\$0.00	
33329	F009963388:01	O-ring	\$5.75		
	Type Account	Description	Debit	Credit	

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2222-814	2005 Spartan Hi-Tech Type One Engin		\$5.75	\$0.00
T117	TIFCO INDUSTRIES	WELLS FARGO OP	26567	7/1/2021	\$599.76
33334	71663980	Various hardware	\$599.76		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$599.76	\$0.00
T147	The Permanente Medical Group I	WELLS FARGO OP	26568	7/1/2021	\$65.00
33333	33333	Physical	\$65.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2045-000	Pre-Employment Physicals/Background		\$65.00	\$0.00
U109	US Bank Corporate Payment Syst	WELLS FARGO OP	26569	7/1/2021	\$3,855.13
33335	33335	Monthly billing - April	\$534.25		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$290.02	\$0.00
	PURCH 0-000-2225-006	4650 East Roseville Parkway		\$244.23	\$0.00
33336	33336	Monthly billing - May	\$3,320.88		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies		\$46.08	\$0.00
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$2,887.36	\$0.00
	PURCH 0-000-2225-001	6900 Eureka Road		\$267.14	\$0.00
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$120.30	\$0.00
V123	Veritiv Operating Company	WELLS FARGO OP	26570	7/1/2021	\$248.48
33337	628-33843326	Dish detergent	\$248.48		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies		\$248.48	\$0.00
W121	WITTMAN ENTERPRISES, LLC	WELLS FARGO OP	26571	7/1/2021	\$5,913.40
33338	2105046	May services	\$5,913.40		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$5,913.40	\$0.00

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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF KARL W. FOWLER  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** THURSDAY, JULY 08, 2021  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Station 18 New Truck Room Update:**

**Action Requested:** Chief recommends continued discussion and possible action on the proposed project and progress made to-date.

- Lionakis currently producing drawings specific to the wall construction and training house demo for the Town so that specific permits can be issued for both items.  
Estimated Cost = \$11,800.00
- PNP estimate for phase 1 of this project – wall construction and structure demo:
  - Wall Construction  
\$86,532.00
  - House/Garage Demo  
\$86,532.00
  - Surveying, Grading, General Conditions, Mobilization, and Bond Costs  
\$37,000 to \$52,000
- Total Cost Estimate  
\$160,000 to \$175,000

Completion of this phase will prepare the site for construction as soon as construction costs stabilize. All work completed is part of the overall plan for the area. All estimates above were evaluated by our Architect and found to be within the industry standards.

PNP construction has been told that any cost savings they can find in this first phase will translate directly into more money available for phase 2 and has been asked to find any creative alternatives available to keep the cost for this first phase as low as possible.

**Impact:** Cost associated with wall and demolition of old building

**Attachments:** None

**Karl W. Fowler**  
**Fire Chief**  
South Placer Fire Protection District

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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF KARL W. FOWLER  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** THURSDAY, JULY 08, 2021  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Fire Chief Recruitment Update:**

**Action Requested:** Chief recommends update and discussion on the progress of recruitment for the Fire Chief position.

**Background:** In March 2021, the Board approved consultants Bob Murray and Associates to solicit and recruit qualified candidates for the position of Fire Chief for the District through a nationwide search. The final interviews were conducted utilizing two separate interview panels.

Special sessions of the Board occurred on June 9<sup>th</sup>, 24<sup>th</sup>, and 26<sup>th</sup> to complete the interview and vetting process for the best candidate. After the interviews were completed, a final selection for Fire Chief was made pending completion of background, medical, and psychological processes.

**Impact:** Informational

**Attachments:** None

**Karl W. Fowler**  
**Fire Chief**  
South Placer Fire Protection District

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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF KARL W. FOWLER  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** THURSDAY, JULY 08, 2021  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Employee Retention:**

**Action Requested:** The Chief recommends discussion on current issues facing the District involving employee retention.

**Background:** The South Placer Fire District continues to experience vacancies at almost every rank for a myriad of reasons, including competition with other agencies for personnel, retirements from tenured employees, and competitive wages. The District continues to recruit, test, and hire personnel to allow continued day-to-day operations.

- The vacant Engineer positions have been filled. Start date for three new Engineers is July 19<sup>th</sup>, 2021.
- The vacant Apprentice Firefighter position has been filled. Start date is July 19<sup>th</sup>, 2021.
- The three vacant paramedic/firefighter positions have been selected pending backgrounds, medical, and psychological process.
- The District is hiring a new Fire Chief.
- BC testing is underway to create a list for anticipated vacancies.
- The District will need to start the process of testing for the vacant Deputy Chief position.

**Impact:** Increased awareness of retention issues at all ranks. Continue to find ways to reduce vacant positions.

**Attachments:** None

**Karl Fowler**  
**Fire Chief**  
South Placer Fire Protection District

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**SOUTH PLACER FIRE DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** FIRE CHIEF KARL W. FOWLER  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** THURSDAY, JULY 08, 2021  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item:** **Wesleyan Church Property at 4700 East Roseville Parkway:**

**Action Requested:** Chief recommends discussion and possible action to either pursue purchase of the property or recommend not to purchase.

**Background:** At the June Board meeting, the Fire Chief was directed to continue seeking information related to the concept of purchasing this property to acquire much needed administrative office space.

Meetings continue with the Church's point-of-contact, Jerold Bushore, to seek further information on costs to purchase the property. Information also has been obtained regarding the current zoning of the property and if any restrictions would be placed on the fire department utilizing the property based on current zoning.

**Impact:** Informational. Future property acquisition for administrative offices or other District uses.

**Attachments:** none.

**Karl W. Fowler**  
Fire Chief  
South Placer Fire District

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**SOUTH PLACER FIRE PROTECTION DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** CHIEF KARL W. FOWLER  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** THURSDAY, JULY 08, 2021  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: FY 2021/22 Preliminary Budget Review:**

**Action Requested:** Staff recommends review of the preliminary FY 2021/22 budget.

**Background:** At the June 9, 2021, Board meeting, the Board approved a preliminary budget for FY 2021/22. The budget assumes that the District stays at full staffing throughout the fiscal year. This preliminary budget includes the Station 18 truck room remodel and the addition of a Type 1 Engine. Both of these major expenditures will be evaluated and approved by the Board before moving forward. The District continues to refine the preliminary budget as items come in that need to be included.

**Impact:** Enables the District to enter the new Fiscal Year 2021/22 with a preliminary budget that will be adjusted for final approval in September 2021. Updated estimated expenditures in this budget include a spending plan of \$15,639,552 and estimated revenues of \$14,167,011.

**Attachments:** Preliminary FY 2021/22 budget, updated 7/8/21.

**Karl W. Fowler**  
**Fire Chief**  
South Placer Fire District

		<b>Estimated Revenues 2021-22</b>				
		General Revenue	\$13,387,961			
		Mitigation Revenue	\$424,050			
		CFAA Revenue	\$355,000			
		<b>Total</b>	<b>\$14,167,011</b>			
		<b>Estimated Expenditures 2021-22</b>				
		Operational Expenditures (salaries, operations, fixed assets)	<b>\$13,262,327</b>			
		Capital Expenditures Reserve Account	\$1,501,966			
		Capital Expenditures- Capital Facilities General Budget	\$145,452			
		Mitigation Expenditures	\$374,808			
		CFAA Expenditures	\$355,000			
		<b>Total</b>	<b>\$15,639,552</b>			





Account Number			2020/21 Budget Amount	2020/21 YTD *thru 5/31/21	2021/22 Budget	Percent Change
	<b>General Revenues</b>					
6000-000-001	Secured Property Tax General		\$7,993,884	\$7,594,058	<b>\$8,393,578</b>	5.00%
0-000-6000-002	Unitary & Op Non-Unitary		\$157,171	\$149,313	<b>\$165,030</b>	5.00%
0-000-6000-003	Current Unsecured Property Tax		\$180,587	\$181,034	<b>\$189,616</b>	5.00%
0-000-6000-004	Delinquent Secured Property Taxes		-\$25	\$0	<b>-\$26</b>	5.00%
0-000-6000-005	Delinquent Unsecured Property Tax		\$2,250	\$1,170	<b>\$2,363</b>	5.00%
0-000-6000-006	Current Supplemental Property Tax		\$110,000	\$165,716	<b>\$115,500</b>	5.00%
0-000-6000-008	Delinquent Supplemental Property Tax		\$214	\$194	<b>\$225</b>	5.00%
0-000-6001-000	SPFD Special Tax		\$1,177,600	\$1,127,807	<b>\$1,199,045</b>	1.82%
0-000-6002-000	Loomis Fire Protection & Response Assessment		\$1,024,380	\$974,311	<b>\$1,047,827</b>	2.29%
0-000-6106-000	Railroad Unitary Tax		\$4,842	\$4,600	<b>\$5,084</b>	5.00%
0-000-6950-000	Interest-County		\$67,275	\$9,006	<b>\$70,639</b>	5.00%
0-000-6957-000	Sect. 5151 Interest Refunded		-\$333	\$0	<b>-\$350</b>	5.00%
0-000-7000-000	HOPTERS Intergovernmental Revenue		\$55,763	\$55,246	<b>\$58,551</b>	5.00%
0-000-8192-000	Ambulance Services		\$1,700,000	\$1,259,736	<b>\$1,700,000</b>	0.00%
0-000-8193-001	Uniform Reimbursement		\$2,070	\$504	<b>\$2,070</b>	0.00%
0-000-8193-009	Other Staffing Reimbursements		\$1,035	\$425	<b>\$1,035</b>	0.00%
0-000-8193-010	Other Miscellaneous		\$82,800	\$70,450	<b>\$120,800</b>	45.89%
0-000-8193-011	Fees For Service & Cost Recovery Charges		\$134,550	\$149,634	<b>\$168,000</b>	24.86%
0-000-8193-014	4850 Reimbursements		\$25,975	\$53,563	<b>\$25,975</b>	0.00%
0-000-8193-015	Cellular Tower Lease		\$95,000	\$83,482	<b>\$95,000</b>	0.00%
0-000-8193-016	MVA Fees		\$0	\$0	<b>\$0</b>	
0-000-8193-018	Local/State/Federal Grants		\$28,000	\$0	<b>\$28,000</b>	0.00%
0-000-8300-000	Federal Grant Revenue (SAFER)		<b>\$50,000</b>	<b>\$95,497</b>	<b>\$0</b>	
0-000-8372-000	Automotive Fund Mat & Services		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
		<b>Total General Revenue</b>	<b>\$12,893,038</b>	<b>\$11,975,746</b>	<b>\$13,387,961</b>	3.70%
0-000-8264-001	SPFD Mitigation Interest		\$1,000	\$89	<b>\$0</b>	-100.00%
0-000-8264-006	Loomis Mitigation Interest		\$1,000	\$386	<b>\$450</b>	-55.00%
0-000-8267-000	Consolidated Mitigation Fee Revenue		\$420,000	\$298,321	<b>\$420,000</b>	0.00%
0-000-8264-007	Consolidated Mitigation Interest		\$6,000	\$1,860	<b>\$3,600</b>	-40.00%
		<b>Total Mitigation Revenue</b>	<b>\$428,000</b>	<b>\$300,656</b>	<b>\$424,050</b>	-0.92%
0-000-8300-000	<b>CFAA Revenues (Strike Teams)</b>					
		<b>Total CFAA Revenue</b>	<b>\$355,000</b>	<b>\$453,444</b>	<b>\$355,000</b>	
		<b>Total Budget With Mitigation Fees &amp; CFAA Revenues</b>	<b>\$13,676,038</b>	<b>\$12,729,846</b>	<b>\$14,167,011</b>	3.47%

<b>OPERATIONAL EXPENDITURES</b>							
<b>Account</b>				<b>2020/21 Budget</b>	<b>2020/21 YTD</b>	<b>2021/22 Budget</b>	<b>Percent</b>
<b>Number</b>				<b>Amount</b>			<b>Change</b>
<b>Personnel Salaries and Benefits</b>							
1018:43:00		Salaries & Wages		\$5,555,017	\$4,781,114	\$6,104,821	9.90%
1004		Sellback/Admin. & FF's		\$200,000	\$196,035	\$200,000	0.00%
1005		Intern FF/Board/App FF/PT		\$15,000	\$25,225	\$15,000	0.00%
1006		Callback/Overtime-Firefighter		\$1,050,000	\$1,582,646	\$1,050,000	0.00%
1007		Comp For Absence/Illness		\$20,000	\$59,202	\$20,000	0.00%
1008		Out of Grade Pay		\$2,000	\$1,350	\$2,000	0.00%
1015		Other Payroll		\$9,000	\$2,280	\$9,000	0.00%
1016		Volunteer Length of Service Award		\$1,000	\$1,000	\$1,000	0.00%
1300		PERS Retirement		\$869,318	\$811,454	\$943,147	8.49%
1302		PERS Lump Sum Payment		\$649,000	\$643,926	\$852,918	31.42%
1305		Employer 457 Def. Comp. Match		\$25,000	\$25,579	\$25,000	0.00%
1301		Employment Taxes (FICA/Medicare/SUI)		\$105,000	\$110,872	\$120,013	14.30%
1315		Workmans Comp. Insurance		\$535,349	\$565,712	\$686,814	28.29%
1550		Agency Share Insurance		\$1,220,773	\$1,048,337	\$1,301,358	6.60%
1551		OPEB Contribution		\$40,000	\$0	\$40,000	0.00%
1552		COP Debt Service		\$365,610	\$365,610	\$371,298	1.56%
2010		Labor Legal		\$45,000	\$8,013	\$30,000	-33.33%
2017		Uniform Allowance/Cell Phone		\$66,000	\$8,504	\$66,000	0.00%
2019		Employees Assistance Program		\$6,500	\$6,275	\$6,000	-7.69%
		<b>Total Salaries/Benefits</b>		<b>\$10,779,567</b>	<b>\$10,243,134</b>	<b>\$11,844,369</b>	<b>9.88%</b>
8197		<b>CFAA Expenditures (Strike Teams) Estimates</b>					
8197-001		Personnel Overtime		\$300,000	\$442,529	\$300,000	0.00%
8197-002		Administration Costs		\$25,000		\$25,000	
8197-003		Apparatus		\$20,000		\$20,000	
8197-004		FICA & FASIS Reimbursement		\$10,000		\$10,000	
		<b>Total CFAA Expenditures</b>		<b>\$355,000</b>	<b>\$442,529</b>	<b>\$355,000</b>	<b>0.00%</b>
		<b>Total Salaries and Benefits including CFAA Est.</b>		<b>\$11,134,567</b>	<b>\$10,685,663</b>	<b>\$12,199,369</b>	
		1 Fire Chief			3 Shift Battalion Chiefs		1 Volunteer Firefighters
		1 /Personnel/Operations - Deputy Chief			15 Captains		0 Intern Firefighters
		1 Fire Marshal/Division Chief			7 Paramedic Engineers		
		0 EMS/Safety Officer			8 Engineers		
		1 Training Chief			18 Paramedic Firefighters		1 Volunteer Positions
		1 Business Manager			3 Apprentice Firefighters		
		1 Prevention Specialist/Admin. Assistant			1 Apprentice Mechanic		
		1 Journeyman Mechanic					
		1 District Secretary-Full Time					

<b>Service &amp; Operations</b>			<b>2020/21 Budget</b>	<b>2020/21 YTD</b>	<b>2021/22 Budget</b>	
2020		Audit	\$10,500	\$10,500	\$14,200	35.24%
2021		Propane	\$3,500	\$1,880	\$3,500	0.00%
2023		Employee Physicals/DL/Wellness	\$20,000	\$7,672	\$20,000	0.00%
2024		Paramedic Cert. EMT/CPR Classes	\$6,000	\$6,986	\$6,000	0.00%
2025		Ambulance Billing Service	\$115,000	\$113,381	\$115,000	0.00%
2026		Garbage	\$9,000	\$8,195	\$9,000	0.00%
2027		Gas & Electric	\$74,000	\$72,284	\$74,000	0.00%
2028		Insurance (FAIRA)	\$60,213	\$60,213	\$103,033	71.11%
2030		Memberships/Subscriptions	\$10,000	\$12,349	\$10,000	0.00%
2032		News Publications & Ads	\$1,000	\$3,152	\$1,000	0.00%
2035		Sewer	\$6,300	\$6,432	\$6,300	0.00%
2037		Telephone	\$63,000	\$66,092	\$63,000	0.00%
2038		Training Supplies	\$11,000	\$1,974	\$7,000	-36.36%
2039		Business/Conference	\$7,266	\$1,209	\$4,000	-44.95%
2040		Education/Training	\$44,000	\$30,085	\$20,000	-54.55%
2041		Water	\$12,000	\$12,543	\$12,000	0.00%
2042		Laundry	\$1,700	\$1,407	\$1,700	0.00%
2043-000		Legal/Consulting Fees	\$95,000	\$94,977	\$90,000	-5.26%
2043-001		Prevention Consulting Fees	\$42,000	\$32,911	\$20,000	-52.38%
2044		Petty Cash Fund	\$250	\$0	\$250	0.00%
2045		Pre-Employment Testing/Background Inv.	\$14,000	\$14,857	\$14,000	0.00%
2046		Medical Waste Disposal	\$4,400	\$2,944	\$4,400	0.00%
2047		Phsio Control Contract	\$16,000	\$15,869	\$18,000	12.50%
2050		County Charges (Tax Collection/LAFCO/Refunds)	\$180,000	\$184,412	\$180,000	0.00%
2051		Elections	\$30,000	\$34,626	\$0	-100.00%
2052		Public Education	\$2,000	\$0	\$2,000	0.00%
2053		Food/Drink-Incident Supplies	\$12,000	\$9,145	\$10,000	-16.67%
2055		Safety Awards	\$6,332	\$2,497	\$2,000	-68.41%
2056		Fire RMS User Maintenance	\$10,000	\$3,815	\$8,000	-20.00%
2120		Cleaning/Maintenance Supplies	\$12,000	\$10,712	\$12,000	0.00%
2121		Copy Machine Contract/Maint.	\$16,000	\$14,150	\$16,000	0.00%
2122		Computer Service & Maint.	\$42,939	\$27,260	\$40,000	-6.84%
2123		Fire Prevention Supplies	\$4,000	\$171	\$8,000	100.00%
2124		Fuel & Oil	\$70,000	\$57,940	\$60,000	-14.29%
2127		Medical Supplies	\$110,000	\$102,729	\$115,000	4.55%
2128		Miscellaneous Supplies	\$885	\$259	\$885	0.00%
2129		Office Supplies	\$12,000	\$6,853	\$8,000	-33.33%
2130		Oxygen	\$5,000	\$5,646	\$5,000	0.00%
2131		Postage/Shipping	\$2,000	\$1,357	\$2,000	0.00%
2132		Storage	\$2,000	\$0	\$2,000	0.00%
2133		Uniform Supplies	\$13,000	\$9,490	\$13,000	0.00%
2135		Misc. Firefighting Equip/Supplies	\$40,000	\$21,744	\$22,000	-45.00%

<b>Service &amp; Operations Cont.</b>					
2221	Radio Repair	\$10,000	\$8,219	\$8,000	-20.00%
2222	Automotive Repairs/Supplies	\$110,000	\$116,845	\$109,000	-0.91%
2225	Facilities Maintenance	\$93,000	\$81,336	<b>\$80,000</b>	-13.98%
2226	SCBA Maintenance	\$6,000	\$6,067	<b>\$7,260</b>	21.00%
2228	Turnout Clothing Maint.	\$5,000	\$0	\$5,000	0.00%
2229	Extinguisher Service/Repair	\$900	\$1,161	\$1,200	33.33%
2523	Outside Services	\$1,200	\$922	<b>\$1,200</b>	0.00%
8510 + 4521	Bad Debt Expense	\$50,000	\$0	\$50,000	0.00%
<b>Total Service &amp; Operations</b>		<b>\$1,472,385</b>	<b>\$1,285,268</b>	<b>\$1,383,928</b>	<b>-6.01%</b>

Fixed Assets		2020/21 Budget	2020/21 YTD	2021/22 Budget
4456	<b>Facilities</b>	\$17,050	<b>\$1,680</b>	
	Stainless Steel Protection for Counter			\$500
	Insulation for Exterior Fire Sprinklers			\$150
	Gas Hedge Trimmer			\$250
	Fans Sleeping Weight Rooms			\$3,000
	Roll Around Tool Box with Tools			\$1,250
	Gas Hedge Trimmer			\$250
	Dolly/Wheelbarrow			\$300
	Hedge Trimmer			\$250
	Door Lock Repairs			\$2,500
	1 Free Motion Dual Cable Exercise Machine			\$4,500
	Chiefs Office Chairs/Conference Table/Prevention Chair			\$1,200
				\$0
4462	<b>Firefighting Equipment</b>	\$9,133	\$328	
	4-sticks Outback HD 1.5" Rubber lined hose 89%			\$707
	20-various sized red head tail gaskets 89%			\$80
	20-various sized red head expansion rings 89%			\$116
	10-sticks 3" Key Eco10 soft suction hoses 89%			\$1,451
	5-LDH Eco10 soft suction hoses 89%			\$1,500
				\$0
4464	<b>EMS Equipment</b>	\$2,500	\$0	
	Airway/Pedi Bags 89 %			\$3,210
4465	<b>Office, Telephone &amp; Computer Equipment</b>	\$10,992	\$9,237	
	Workstataion/Laptop Upgrades-89%			\$2,225
	MDC/Vehicle Computers T17 -89%			\$1,335
4469	<b>VHF Radio, &amp; Communications</b>	\$8,900	\$2,942	
				\$2,000
4470	<b>Shop Equipment</b>			
	Battery Load Tester			\$1,000
4472	<b>Training/Operations Equipment</b>	\$10,680	\$453	\$1,880
4475	<b>Rescue Equipment</b>	\$5,000	\$0	
				\$1,576
4476	<b>Apparatus Up-Grades</b>	\$1,500	\$0	
	Prevention Trailer Awning			\$2,800
	<b>Total Fixed Assets</b>	<b>\$65,755</b>	<b>\$14,640</b>	<b>\$34,030</b>

<b>Capital Expenditures</b>							
	<b>Capital Expenditures Reserves</b>			<b>2020/21 Budget</b>	<b>2020/21 YTD</b>	<b>2021/22 Budget</b>	
?	<b>LFD Facilities Reserve Account</b>			\$1,501,966	\$6,392		
			Station 18 Schematic Design and Truckroom Build			\$1,501,966	
			<b>Total Capital Expenditures Reserve Account</b>	<b>\$1,501,966</b>	<b>\$6,392</b>	<b>\$1,501,966</b>	
	<b>Capital Expenditures General Budget</b>			<b>2020/21 Budget</b>	<b>2020/21 YTD</b>	<b>2021/22 Budget</b>	
4510	<b>Appartatus</b>						
			Type 1 Engine	\$358,000	\$357,474		
			2021 Ford Expedition (012 Replacement) 89%	\$73,000	\$0	\$22,792	
4511	<b>Major Equipment</b>			\$15,880	\$9,232		
			Turnouts 89%	\$89,000	\$6,547	\$62,300	
4512	<b>Capital Facilities Projects</b>			\$77,030			
			Sink Hole Repair Station 18	\$5,000	\$0	\$26,500	
			St 20 Led bulb conversion	\$2,740	\$2,740		
			Drainage Work - Rear of Property			\$5,000	
			Patio Roof Repair			\$3,000	
			Landscaping by Portables			\$5,160	
			Mulch			\$3,500	
			Remove Old Mulch			\$1,500	
			Grass Repair Replacement			\$8,000	
			Relocate Ice Machine			\$1,200	
			Dry Rot Repair			\$6,000	
			Electrical- TV Move			\$500	
			<b>Total Capital Expenditures General Budget</b>	<b>\$620,650</b>	<b>\$375,993</b>	<b>\$145,452</b>	
	<b>Total Capital Expenditures Reserves and General Budget</b>			<b>\$2,122,616</b>	<b>\$382,385</b>	<b>\$1,647,418</b>	

Mitigation Expenditures					
		<b>SPFD MITIGATION ACCOUNT EXPENDITURES</b>	<b>2020/21 Budget</b>	<b>2020/21 YTD</b>	<b>2021/22 Budget</b>
				<b>\$75,361</b>	
4520		New Type 1 Engine	27,437	\$27,963	\$0
		Holmatro Spider Pump Reserve Eng 20%	2,000	\$2,000	\$0
		Holmatro Cross Ram T17 20%	400	\$308	\$0
		<b>SPFD Mitigation Expenditures</b>	<b>\$29,837</b>	<b>\$30,271</b>	<b>\$0</b>
		<b>LFPD MITIGATION ACCOUNT EXPENDITURES</b>			
			<b>2020/21 Budget</b>	<b>2020/21 YTD</b>	<b>2021/22 Budget</b>
			\$101,011	\$8,529	
		Station 18 Truck Room Remodel			\$101,011
		<b>LFD Mitigation Expenditures</b>			<b>\$101,011</b>
			<b>2020/21 Budget</b>	<b>2020/21 YTD</b>	<b>2021/22 Budget</b>
		<b>CONSOLIDATED MITIGATION EXPENDITURES</b>			
4523-002		<b>Fire Investigations</b>			
		Investigation Team Equipment	\$7,600	\$6,652	\$12,000
4523-003		<b>Firefighting Equipment</b>	\$71,978	\$60,168	
		3-Hard Suction Extensions (TFT 6"F-6"M) New			\$900
		3-Red Head 1 1/2 X 1 1/2 Gated Wye New			\$900
		3-Red Head 2 1/2 X 1 1/2 Gated Wye New			\$1,050
		3-Red Head 5" Storz-4 1/2" Male Threaded New			\$600
		2-Craftsman Toolsets for toolboxes New			\$500
		2-Red Head 6" -4 1/2" DF Threaded New			\$500
		4-USDA Forestry Service 1 1/2" to 1" NSPH New			\$150
		1-Aluminum 5"Storz - 2 1/2" Gated Wye New			\$550
		10-TFT 1/2" 50 gpm SB tips-low flow			\$1,300
		3-TFT 15/16" replacement SB tips for reserve			\$390
		24-key FDNY spec 1.75" attack hose			\$4,000
		8-Elkhart XD 150 gpm at 50 PSI comb nozzles			\$6,912
		5-Elkhart XD 2.5" shut offs for blitz line			\$3,240
		30 sticks-Snaptite1.5" Wayjax SJ hose			\$3,628
		4-sticks Outback HD 1.5" Rubber lined hose 11%			\$87
		20-various sized red head tail gaskets 11%			\$10
		20-various sized red head expansion rings 11%			\$14
		10-sticks 3" Key Eco10 soft suction hoses 11%			\$179
		5-LDH Eco10 soft suction hoses 11%			\$185
		<b>Prevention</b>			
		Plans Cabinet New			\$1,200
4523-004		<b>Shop</b>	\$600	\$570	
		OTC 6522 Smoke Machine New			\$1,000
		Under Lift Jack New			\$1,000
		CONVAULT 2000 Gallon New			\$30,000
		Transmission Jack New			\$2,000
		<b>IT</b>	\$4,359	\$726	
4523-015		Workstataion/Laptop Upgrades-11%			\$275

4523-016		MDC/Vehicle Computers T17 - 11%			\$165	
4523-017		<b>Radios</b>	\$26,100	\$18,127		
		<b>Facilities</b>				
		<b>Station 17</b>			\$28,000	
		Generator				
		<b>Station 15</b>			\$16,000	
		Generator				
<b>4523-010</b>		<b>Turnouts</b>				
		Firefighting PPE 11%	\$11,000	\$11,370	\$7,700	
		<b>Apparatus</b>	\$220			
<b>4523-011</b>		PNC Equipment Finance	\$314,000	\$314,000	\$146,158	
		2021 Ford Expedition (012 Replacement) 11%			\$2,817	
<b>4523-</b>		<b>EMS</b>				
		Airway/Pedi Bags 11 %			\$385	
		<b>Consolidated Mitigation Expenditures</b>			<b>\$273,797</b>	
		<b>Total Mitigation Expenditures</b>	<b>\$435,857</b>	<b>\$411,613</b>	<b>\$374,808</b>	



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**SOUTH PLACER FIRE DISTRICT  
INTEROFFICE MEMORANDUM**

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**TO:** BOARD OF DIRECTORS  
**FROM:** FIRE CHIEF KARL W. FOWLER  
**SUBJECT:** BOARD MEETING AGENDA STAFF RECOMMENDATIONS  
**DATE:** THURSDAY, JULY 08, 2021  
**CC:** BOARD SECRETARY KATHY MEDEIROS

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**Agenda Item: Covid-19 Update:**

**Action Requested:** Staff recommends updating the Board on the status of the current pandemic and the District's response and preparations.

**Background:** The pandemic is still ongoing, but cases are on the decrease. There have been no new cases of employee illness or exposure in several months. Vaccine rollout continues. The District has modified the restrictions to allow for open board meetings, outside training, station visits by Board members, and other activities such as inspections and prevention work.

**Impact:** Continued Operation

**Attachments:** Most Current South Placer Fire District Covid-19 Response Plan, SPFD Directives Bulletin #2021-4 and the COVID-19 Prevention Program plan updates

**Karl W. Fowler**  
Fire Chief  
South Placer Fire District

# South Placer Fire District

## COVID-19 Response Plan



*This is a live document, subject to change as pandemic evolves.*

Effective 6/23/2021

Changes in Blue

## Introduction

- This plan represents the efforts of South Placer Fire District to prepare for a widespread infectious disease or pandemic event which could create an emergency or even a disaster. This plan is specific to South Placer Fire District. It does not supersede agency specific direction that can be found in **SPFD Bulletin #2021-4**, or direction from either a State Agency or from State or Local Health officials.

## Objectives

1. Maintain the **health and well-being** of agency personnel and their families.
2. Ensure continued **emergency response** capabilities to protect the citizens and to fulfill the District's mission.
3. Institute **preventive measures** at all South Placer Fire District Facilities.
4. Promote **proper hygiene** to prevent the further spread of the disease.
5. **Monitor the health** of employees to ensure they receive proper and appropriate care.

## Current Information

The Fire Chief or designee (Deputy Chief) will provide routine updates via email that reflect new information, direction and guidance as it becomes available from the CDC, Public Health, SSV, or other relevant sources. **If you have any questions about this plan or its direction contact your Battalion Chief.**

## Prevention and Preparedness

- No public presentations/ school visits (internal or external)
- Practice social distancing to the extent possible
- Review all CDC/Placer Public Health/State changes/recommendations when received
- All stations will be cleaned at a minimum of twice a shift or more often as appropriate.
- Prepare personal plan (home plan)
  - Preventative steps to prevent cross-contamination to family/friends
  - CDC Home plan check list:  
<https://www.cdc.gov/coronavirus/2019-ncov/community/home/index.html>

## Response

- Use enhanced dispatch and response procedures
- **Due to the spread of the Disease and the numbers of positive cases, address list are not being provided by HHS.**
- Placer County Dispatch will continue processing calls as normal, in addition to asking specific questions related to current pandemic. If the Dispatcher receives any

information that leads them to suspect the patient may have Covid-19 they will voice **“PPE Alert”** over the radio.

- Incidents dispatched with **“PPE Alert”**, recommended PPE includes: Disposable patient examination gloves, eye protection, disposable isolation gown, respiratory protection (N-95 or higher) for all personnel on the call.
- **The Dispatcher questioning is only as good as the information they receive back, do not rely on the absence of “PPE Alert” to assume the absence of COVID-19.**

## **Patient Assessment & Treatment**

### **All Incidents:**

- Personnel **will** exercise appropriate precautions when responding **to all incidents**.
  - **Personnel will wear a facemask on all patient contacts where Covid-19 is not suspected.** A single facemask can be worn for the entire shift unless the facemask becomes contaminated. If facemasks are unavailable personnel can utilize N95 respirators as above.
  - If possible, the patient should be instructed (either by dispatch or initial arriving responders) to meet EMS personnel outside the building or in an area that will allow for adequate distancing (living room, etc.).
  - If possible, initial assessment should occur from a distance of at least six (6) feet from the patient. Involve the fewest personnel required to minimize possible exposures.
  - Patient contact should be minimized to the extent possible until a facemask is placed on the patient.
  - If possible, a facemask should be worn by any patient with signs/symptoms of a respiratory infection for source control. If a nasal cannula is in place, a facemask should be worn over the nasal cannula. Alternatively, an oxygen mask can be used if clinically indicated. If none of these options are possible, have the patient cover their mouth/nose with tissue when coughing.
  - To reduce exposure risk, family members are not allowed to ride to receiving facility in District vehicles. Exception: Guardians of minors and other dependent individuals, Guardians will ride in the patient care compartment of ambulances in a seated position **and will be required to wear a mask at all times.**

- If COVID-19 is not suspected, personnel shall follow standard procedures and use appropriate PPE for routine evaluation of patients with a potential respiratory infection. **At a minimum, a simple face mask will be worn on all calls.**

### **If COVID-19 is suspected or known:**

- Involve the fewest personnel required to minimize possible exposures.
- Personnel providing direct patient care, or who will be in the ambulance patient care compartment with the patient, shall follow contact and airborne precautions. **Required** PPE includes:
  - N-95 or higher-level respirator or facemask (if a respirator is not available).
    - N-95 respirators or respirators that offer a higher level of protection should be used instead of a facemask when performing or present for an aerosol-generating procedure.
    - When the supply chain is restored, fit-tested EMS clinicians should return to use of respirators for patients with known or suspected COVID-19.
  - Eye protection (i.e., goggles or disposable face shield that fully covers the front and sides of the face). Personal eyeglasses and contact lenses are NOT considered adequate eye protection.
  - A single pair of disposable patient examination gloves. Change gloves if they become torn or heavily contaminated.
  - An isolation gown.

### **Precautions for Aerosol-Generating Procedures:**

- If possible, consult with the base/modified base hospital for specific guidance before performing aerosol-generating procedures.
- An N-95 or higher-level respirator, instead of a facemask, should be worn in addition to the other PPE described above, for personnel present for or performing aerosol-generating procedures.
- EMS personnel should exercise caution if an aerosol-generating procedure (BVM ventilation, oropharyngeal suctioning, endotracheal intubation, nebulizer treatment, CPAP, etc.) is necessary.
- If possible (i.e., while still on scene), the rear doors of the ambulance should be opened, and the HVAC system should be activated during aerosol-generating procedures. This should be done away from pedestrian traffic.
- Engine/Truck Personnel should not accompany ambulance personnel for transport unless patient is in cardiac arrest, respiratory failure, severe trauma, etc. Use your best clinical judgement if the additional exposure risk is needed for the appropriate treatment of your patient.

### **Personal/PPE Hygiene:**

- Respiratory and cough etiquette
- Wash hands with soap and water for a minimum of 20 seconds before and after contact with patients, after using PPE, and after touching contaminated surfaces
- Complete a gross decontamination at the scene, including medical gear and bags
- Properly doff and dispose of medical waste into biohazard bag
- Clean and disinfect boots using proper disinfectants
- If appropriate, shower and launder uniforms

### **Staffing:**

- Follow the existing callback procedure and staffing procedure.

### **Staffing Reductions:**

- If necessary, contact the Battalion Chief, who will immediately notify the Fire Chief. The Fire Chief will determine which units/stations are to be down-staffed due to Corona virus impacts. Medic Units will remain staffed as a priority.

### **Exposure/Reporting**

- Use the SPFD COVID-19 Prevention Program (CPP), contact on duty Battalion Chief for all exposures or potential exposures.
- If exposed to someone who has a fever or respiratory symptoms without proper PPE or breach of PPE, contact the Battalion Chief and submit a completed Injury/Exposure incident report.
- Testing protocol and development through Public Health/CDC and or Occupational Health. The District will use all means at its disposal to have our employees tested by the most expedient means available.

## **Prevention/Preparedness**

### **Handshaking/Social Distancing**

- Employees will refrain from “handshakes and fist bumps”, as this has shown to be source of transmission. Instead look at someone and acknowledge them with a head tilt.
- Individuals will maintain six (6) feet of social distancing whenever possible.

### **Coughing and Sneezing:**

- All employees will cough or sneeze into their face covering.

### Flu Like symptoms:

- Any employees with symptoms indicative of flu (fever, headache, muscle aches, respiratory symptoms, sore throat) should contact their supervisor immediately. Exposing fellow co-workers puts our workforce and vulnerable patients at risk. **The District has available to all employees for initial testing antigen rapid tests contact Battalion Chief for testing location. If positive the District will provide PCR testing for confirmation.**

### Communication:

- South Placer employees will contact their supervisor to assess that appropriate inventory levels of PPE are being met and to confirm and assess any employee health issues. The goal is to maintain sufficient personnel staffing for continuity of service and to identify any unrecognized trends of multiple illnesses.

### Inventory:

- South Placer Fire Logistical Leads will work to ensure a 30-day supply of available disinfecting cleaners and PPE for use in District storerooms.

### Medical Equipment Replacement

- Keep the fire station equipment stock at a level to be able to run emergency incidents for a two-week period at the minimum. This is to eliminate mixing of crews and reduce possible spread of COVID-19.  
Document any equipment needs to the appropriate contact Via Email with detailed descriptions of the need.

### Masks/Safety Glasses:

- If PPE becomes limited and **PPE is not contaminated** such as your N95 masks, you may use again. Eye protection can be cleaned and disinfected and used again. Use proper donning and doffing of PPE and launder and change clothing as needed.
- Mounting evidence shows that infected persons can transmit COVID-19 during the pre-symptomatic phase. EMS personnel are strongly advised to wear a facemask during all patient care activities, when the use of an N-95 or higher-level respirator is not indicated. A single facemask can be worn for the entire day. This will provide some protection to EMS personnel and will help to prevent inadvertent transmission from pre-symptomatic healthcare workers to patients and co-workers.
- To extend the supply of N95 respirators, CDC has issued guidance on decontamination processes for N95s using vaporous hydrogen peroxide, ultraviolet germicidal irradiation, or moist steam. N95s may be decontaminated 3-5 times, depending on the process, thereby greatly extending N95 supplies (<https://www.cdc.gov/coronavirus/2019->

[ncov/hcp/ppe-strategy/decontamination-reuse-respirators.html](https://www.cdph.ca/Programs/CID/DCDC/Pages/ncov/hcp/ppe-strategy/decontamination-reuse-respirators.html)). Currently the District has a sufficient supply of new N95's for use within the District.

### **Non-Emergency Use of Facial Coverings**

- **Face Coverings** – Follow Bulletin #2021-3 and the Districts COVID—19 Prevention Program  
**Face coverings are not to be used to replace current PPE guidelines.**

## **South Placer Fire District Employees with Signs and Symptoms of Covid-19**

- Upon leaving work, the employee will be given direction for receiving a COVID-19 test by their Battalion Chief or Supervisor.
- The District has available to all employees for initial testing antigen rapid tests contact Battalion Chief for testing location. If positive the District will provide PCR testing for confirmation.

A COVID-19 Test will be administered as soon as medically possible under the direction of the on duty Battalion Chief or Supervisor. The District may identify an alternate COVID -19 testing facility or site in addition to or in place of the ER, County recommended or Occupational Health testing. This is to get test results returned in the minimum amount of time. The OptumServe testing may not be the fastest available testing but may still be used in conjunction with other available testing sites and or vendors.

- Priority Covid-19 Testing for First Responders- Testing process is reported to be working well, as stated below all first responders who want a test can be tested you do not have to be symptomatic.
  - M-F, 0700 – 1900
  - Appointment only
    - Online appointments are available at <https://lhi.care/covidtesting>
    - Phone registration will only be used for people without internet access at [888-634-1123](tel:888-634-1123)
  - Up to 12 appointments per hour
  - Symptomatic
  - Asymptomatic first responders
  - OptumServe will bill insurance for those with insurance or bill the State for individuals without insurance.
- StemExpress drive through testing at 1743 Creekside Dr. Folsom, Ca 95630
  - **For online appointment** <https://www.stemexpress.com/get-tested-for-covid-19/>
  - Or call (530)317-7003



- Any employee who is sent home by a supervisor or manager or elects to isolate at the Employee Support Center with symptoms of COVID-19 shall be placed on paid administrative leave until the employee receives a negative COVID-19 test result.
- Any employee who voluntarily calls in sick to prevent the spread of COVID-19 or symptoms thereof and is ultimately determined to be positive for COVID-19, shall have any sick leave used converted to administrative leave.

## **South Placer Fire District Employees with an Exposure or Possible Exposure to Covid-19**

- **Follow Guidelines in SPFD COVID -19 Prevention Program**
- **The District has available to all employees for initial testing antigen rapid tests contact Battalion Chief for testing location. If positive the District will provide PCR testing for confirmation.**
- **Recommend that an employee with an exposure or possible exposure receive a baseline test upon receiving confirmation of exposure. Use OptumServe, StemExpress or Health Care Provider Testing.**
- **Expedited Testing will be provided as defined within the COVID-19 Prevention Program at the appropriate timeframes.**

### **Employee Support Center**

- **Station 16 has been closed, and Medic 16 moved to Station 17. This has been done at the order of the Fire Chief.**
- Station 16 will be utilized as an Employee Support Center, during isolation periods in the event an employee becomes symptomatic, this is an option to the employee. If the employee wishes, they may choose to isolate at home. Isolation at a District supported Employee Support Center will be provided until a negative COVID-19 Test is received or the employee is cleared by a physician to return to duty.
- Support to be provided at the Employee Support Center will include:
  - Utilities- Gas, Electricity, Etc.
  - Subsistence- Runners, Pick-up/Delivery, Stock Station with basic level needs.
  - Finance - District - As approved by Fire Chief
  - Communications- Station Phones / Radios - Emergency use
  - Personal Item assistance- Assist with obtaining personal Items
  - Medical Evaluation/Doctor visits- Supported with on-duty personnel and administration as needed.

- **Note: Medical Care is not provided, if employee needs continual care the employee must seek medical care / treatment at a medical facility as directed by their health care professional or occupational health care provider. In an Emergency Situation Call 911.**
- The Employee Support Center will be monitored daily for any logistical needs.
- Logistical needs will be monitored and requested through the on-duty Battalion Chief and or Administrative Chief Officers.
- At the time more capacity is needed beyond which the Station 16 Support Center can accommodate, the Fire Chief may alter operations at other facilities to support the ongoing isolation of District employees. Commercial lodging facilities may be considered but the District faces many logistical restrictions with this option.
- The stations/employee support center will not be open to the public, no visitors or family will be allowed.

### **Employee & Family Support**

If an employee is utilizing an Employee Support Center, the following units of the District are a support resource for the employee and their family members:

- Local 522 - South Placer Unit
- South Placer Fire Administrative Officers Association -SPFAOA
- South Placer Firefighters Association
- South Placer Peer Support/Chaplain Service
- Chief Officers
- Employee Assistance Program (EAP)

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# SOUTH PLACER FIRE DISTRICT

## BULLETIN #2021-4

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**TO:** ALL PERSONNEL  
**FROM:** BATTALION CHIEF BROOKS  
**SUBJECT:** REVISED COVID-19 DIRECTIVES  
**DATE ISSUED:** JUNE 23, 2021  
**DATE SUPERCEDED:**

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### **Supersedes District Bulletin #2021-3**

The Districts Administration has been closely monitoring all facets of the COVID-19 Pandemic, including the termination of the State Tier System on June 15, 2021. On June 17, 2021, Cal-OSHA met and released a revision to the COVID-19 Prevention Regulations. The pandemic has not ended, and the Governor has not lifted the state of emergency. It is still our responsibility as an organization to ensure we provide uninterrupted service delivery to our community while complying with this mandate. Our employees' health and safety is our top priority along with providing exceptional service to our community.

Cal OSHA has updated Section 3205 found within the California Code of Regulations Title 8, Division 1, Chapter 4 regarding workplace practices related to COVID-19. These regulations have been adopted and are now in effect within the State of California. Cal OSHA is actively enforcing this regulation. The fire service is not exempt from these regulations.

Due to the Cal OSHA regulations the directives were revised on June 17, 2021; the district has updated the SPFD COVID-19 Plan and the SPFD COVID-19 Prevention Program. The SPFD COVID-19 Prevention Program is a guide to compliance under Cal OSHA workplace practices regarding COVID -19. This program is specific to the South Placer Fire District and will be amended as needed. The SPFD COVID-19 Prevention Program, these Directives, and the SPFD COVID-19 Plan will help guide the district through the pandemic.

Compliance is mandatory for employees; however, employees should take the self-initiative and ensure they are meeting all the outlined requirements. Through reducing the chance of exposure on and off duty by following the regulations on duty, and general guidance off duty, the likelihood of illness and staffing impacts due to illness will be reduced.

Therefore, effective immediately, we will follow the updated directives to ensure continued compliance with the Cal OSHA COVID-19 Workplace Practices Section 3205 Emergency Action and more importantly to protect our employees and the service we provide:

**Directives (Effective Immediately and in place until further notice):**

1. **All Stations are on lock-down** from outside visitors except for the public area inside the front of Station 17 and the training room during SPFD Board meetings. ***No public including family members allowed in the living areas of fire stations.*** Visitors inside the Station 17 public area and the training room are required to wear a mask when required by orders from the CDPH. No public classes or tours unless approved by the Fire Chief or his designee.
2. **Calling in Sick** – If calling in sick with flu like symptoms call in sick to the on-duty Battalion Chief. This will expedite activation of the COVID-19 Plan and contact tracing within the district. **For all other sick leave issues follow the normal call-in procedures.**
3. **Administrative Staff** – Front Office is open to the public in the public entrance to the front office at Station 17.

**“Fully vaccinated” means the employer has documented that the person received, at least 14 days prior, either the second dose in a two-dose COVID-19 vaccine series or a single-dose COVID-19 vaccine.**

4. **Personnel that are “Fully Vaccinated” are only required to wear a mask when required by orders from the CDPH.**
5. **Personnel that are not “Fully Vaccinated”:** are to wear a face cover while indoors or in a vehicle. This includes while working within the fire station, traveling in fire apparatus, and in the public. There are some exceptions as outlined in the Cal OSHA regulation including:
  - While working or covered under other Cal OSHA standards outlined in Title 8 that are more restrictive and provide equal or greater respiratory protections (such as an SCBA, P100 or N95 is used.) These standards include Sections 5144 Respiratory Protection and 5199 Aerosol Transmissible Diseases Standard (ATD). You do not need to combine the standards. For example, a face covering is not needed while using an SCBA.
  - While eating or drinking indoors, social distancing of six feet will be maintained.
  - While exercising alone in a well-ventilated room. Exercise equipment must be cleaned between employees prior and after use.
  - While isolated in a room by yourself.
  - While outdoors
  - While traveling in a vehicle alone.
  - While sleeping in a bed.
  - For additional information refer to Section 3205.
  - **A face covering will be worn as soon as it is feasible after following a mask wearing exception as outlined above or in Section 3205.**

<https://www.dir.ca.gov/OSHSB/documents/COVID-19-Prevention-Emergency-apprvdtxt.pdf>

6. **Training and interactions with other stations.** – allowed
7. **District Board Meetings** – open meetings allowed

8. **On Duty out in the public-** Face coverings while in the public is mandatory for unvaccinated employees when indoors or in a vehicle with others.
9. **Board of Directors** – Are allowed to enter fire stations with the same constraints as any other district personnel.

*Nothing in these Directives is intended to limit more protective or stringent Federal, State, or local health department mandates or guidelines. The South Placer Fire Districts COVID-19 Response Plans, Aerosol Transmissible Disease Plan (ATD Plan), Blood Bourn Pathogens Plan (BBP Plan), SPFD COVID-19 Prevention Program and IAPP work in conjunction with these directives to maintain the Health and Safety of all the Districts Employees.*

*We must remain fluid in our operational practices as the COVID-19 situation continues to evolve. We are monitoring all facets of the organization on a continuous basis and will continue to take proactive measures necessary to maintain a healthy workforce and maintain our essential services to serve the public.*

# **South Placer Fire District COVID-19 Prevention Program 6-23-2021**



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This COVID-19 Prevention Program (CPP) is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

**Date:** 6-21-2021

## **SCOPE**

This policy applies to all employees with the following exceptions:

- a. Work locations with one employee who does not have contact with other persons
- b. Employees working from home
- c. Employees with occupational exposure as defined by Cal/OSHA Title 8 Section 5199, when covered by that section
- d. Employees teleworking from a location of the employee's choice that is not under the control of South Placer Fire District

## **AUTHORITY AND RESPONSIBILITY**

The Fire Chief has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices; following all directives, policies, and procedures; and assisting in maintaining a safe work environment.

## **IDENTIFICATION AND EVALUATION OF COVID-19 HAZARDS**

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the Appendix B: Identification of COVID-19 Hazards form.
- Evaluate employees' potential workplace exposures to all persons at or who may enter our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the Appendix C: COVID-19 Inspections form as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies, directives and procedures.



## **Employee Participation**

Employees and their authorized employee representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards. Employees can participate by communicating potential or perceived workplace COVID -19 hazards to their immediate supervisor. Employee representatives are directly involved with the ongoing implementation and updating of this plan and the Covid -19 Directives in collaboration with the Districts administration.

## **Employee Screening**

We screen our employees at the beginning of every shift (24hr work period), temperatures are taken with non-contact thermometers and employees general health screened. The results of each employee's daily screen are documented in the Target Solutions program. We ensure face covering are always worn in the workplace.

- At the beginning of each shift, the captain will conduct a Covid-19 screening which will be documented in the daily Safety Briefing on Target Solutions notating temperature of all crew members and if any symptoms are present.
- Common Symptoms of COVID-19 Include –
  - Fever of 100.4 degrees Fahrenheit or higher, chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea, unless a licensed health care professional determines the person's symptoms were caused by a known condition other than COVID-19.
  - Each station is issued a MedSource Non-Contact Infrared Body Thermometer Model MS-131002 with User Manual. This is to remain in the captain's office. A spare will be in the administrative office.
  - How to operate:
    - The thermometer is aligned with the middle of the forehead to measure body temperature (between the eyebrows) and keep the distance at 1-5cms, press the On/Scan button. Please refer to User Manual for further operating instructions.

## **Ventilation and Filtration Efficiency**

For indoor locations, we will evaluate how to maximize ventilation with outdoor air to the highest level of filtration efficiency compatible with the existing ventilation system and whether the use of portable or mounted high efficiency particulate air (HEPA) filtration units, or other air cleaning systems, would reduce the risk of COVID-19 transmission.

We will review applicable orders and guidance from the State of California and the local health department related to COVID-19 hazards and prevention. These orders and guidance are both information of general application, including Interim Guidance for Ventilation, Filtration, and Air

Quality in Indoor Environments by the California Department of Public Health (CDPH) and information specific to our industry, location, and operations.

## **CORRECTION OF COVID-19 HAZARDS**

Unsafe or unhealthy work conditions, practices, or procedures will be documented on the Appendix C: COVID-19 Inspection form and corrected in a timely manner based on the severity of the hazards, as follows:

- The severity of the hazard will be assessed, and correction time frames assigned accordingly.
- Individuals are identified as being responsible for timely correction.
- Follow-up measures are taken to ensure timely correction.

## **CONTROL OF COVID-19 HAZARDS**

### **Face Coverings**

For all employees who are not fully vaccinated, we will provide face coverings and ensure they are worn when indoors or in vehicles and where required by orders from the CDPH. We will ensure required face coverings are clean and undamaged, and they are worn over the nose and mouth.

**Face coverings can be obtained by contacting your supervisor.**

1. **Personnel** are to wear a face cover while at work. This includes while working within the fire station, traveling in fire apparatus, and in the public. When employees are required to wear face coverings under this section 3205 or sections 3205.1 through 3205.4, the following exceptions apply:
  - While working or covered under other Cal OSHA standards outlined in Title 8 that are more restrictive and provide equal or greater respiratory protections (such as an SCBA, P100 or N95 is used.) These standards include Sections 5144 Respiratory Protection and 5199 Aerosol Transmissible Diseases Standard (ATD). You do not need to combine the standards. For example, a face covering is not needed while using an SCBA.
  - While eating or drinking. Social distancing of six feet will be maintained while eating or drinking. A facial covering will be worn while preparing food.
  - While exercising alone in a well-ventilated room or exercising outside with a social distancing of six feet or more. Exercise equipment must be cleaned between employees prior and after use.
  - While isolated in a room by yourself.
  - While traveling in a vehicle alone.
  - While sleeping in a bed with six feet or more of separation.
  - For additional information refer to Section 3205.
  - **A face covering will be worn as soon as it is feasible after following a mask wearing exception as outlined above or in Section 3205.**

2. Any employee not wearing a face covering, pursuant to the exceptions listed in items (d) and (e) above, and not wearing a non-restrictive alternative when allowed by Section 3205 (c)(6)(E) shall be at least six feet apart from all other persons unless the unmasked employee is either fully vaccinated or tested at least weekly for COVID-19 during employee paid time and at no cost to the employee.
3. When face coverings are not required by this section, section 3205, or sections 3205.1 through 3205.4, we will provide face coverings to employees upon request, regardless of vaccination status.

### **Engineering Controls**

We maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or natural ventilation systems by:

- Properly maintaining and adjusting ventilation control systems on a regular basis.
- We will reduce outside air in the event of a “Unhealthy” Air Quality Index rating from National Weather Service.
- We will ensure that the ventilation systems is maintained and adjusted as recommended by an HVAC expert.
- If possible, we will increase filtration efficiency to the highest level compatible with the existing ventilation system by consulting with an HVAC expert.

### **Cleaning and Disinfecting**

The following cleaning and disinfection measures for frequently touched surfaces have been implemented

- **Daily cleaning of all facilities** will include, all common areas including but not limited to handrails, doorknobs, surfaces and floors with proper disinfectant sprays and solutions.
  - Disinfectant Spray / Disinfectant wipes
  - Hand sanitizer
  - Soap and water
- As needed and minimum of daily disinfecting of engine/truck/medic/duty rigs:
  - Headsets/Mic
  - Steering Wheel
  - Door Latches
  - Window controls and dashboard controls
- After each response or public contact, immediately disinfect yourself, apparatus, equipment, gear, PPE/uniform.
- Conference rooms are also disinfecting after each use by employees.
- Employees have been instructed to clean their workspace each day, especially high

contact areas such as keyboard, mouse, phones, headsets, door handles, light switches, and desktops.

- Employees have been instructed to follow the manufacturer's instructions for all cleaning and disinfection products (e.g., safety requirements, personal protective equipment, concentration, contact time).
- The EMS Supply Coordinator and all department heads conduct inventory to ensure there are adequate supplies to support cleaning and disinfection practices.
- Disposable gloves are provided to employees who handle items touched by the public.
- Hand sanitizer stations are in place, and employees are encouraged to wash their hands frequently with soap and water for 20 seconds
- South Placer Fire Logistical Leads will work to ensure a 30-day supply of available disinfecting cleaners and PPE for use in District storerooms.

Should we have a COVID-19 case in our workplace, we have implemented the following procedures:

- SPFD Fire Facility Decon Protocol-This document can be found in Target Solutions/File Center/Decon/Disinfection Procedures

Should we have a COVID-19 case during the high-risk exposure period, and disinfection of the area, material or equipment is indoors and will be used by another employee within 24 hours of the COVID-19 case, employees will not be allowed in the area where a COVID-19 confirmed or suspected employee/person worked until the area has been deep cleaned and disinfected.

Deep cleaning will consist of the following procedures:

- Waiting for 24 hours, if possible, before cleaning and sanitizing to minimize the potential for exposure to respiratory droplets.
- Opening outside doors and windows to increase air circulation in the area.
- Using a disinfectant that is approved for use against SARS-CoV-2, the coronavirus that causes COVID-19.
- Disinfecting all touch points, not just the frequently touched surfaces.
- Making sure the custodial staff are properly trained and wear appropriate personal protective equipment.
- Removing any visible soil with a detergent-based cleaner before applying a disinfectant and following instructions on the product label for effective disinfecting. Some disinfectants are also cleaners and, therefore, can be used for both steps.
- Ensuring surfaces remain visibly wet for the contact time specified on the product label.

To minimize cross contamination, additional considerations when disinfecting surfaces may include:

- Disinfecting surfaces from clean areas to dirty areas. For example, restrooms being one of the highly contaminated areas should be cleaned last.
- Disinfecting surfaces from high areas to low areas, so any dirt or dust that may contain germs dislodged from above are removed when you clean the lower surfaces.

- Disinfecting last after other activities (including emptying trash, removing visible soil, and vacuuming) are complete, so any potentially contaminated dirt or dust do not re-contaminate already disinfected surfaces.

## **Hand Sanitizing**

In order to implement effective hand sanitizing procedures, we:

- Encourage and allow work time for employee handwashing.
  - Hand washing is the single most important action to prevent transmission of an infectious disease. All personnel should practice good hygiene by regularly washing their hands.
  - Always wash hands with soap and water or waterless instant hand antiseptic for a minimum of 20 to 30 seconds:
    - ✓ Avoid touching eyes, nose, mouth, especially with unwashed hands
    - ✓ After any patient contact (in addition to wearing gloves)
    - ✓ Before eating and drinking
    - ✓ Before cooking or handling food
    - ✓ After using the restroom
    - ✓ After any contact with vehicles and equipment, and when entering, offices and crews' quarters.
- Provide employees with an effective hand sanitizer and prohibiting hand sanitizers that contain methanol (i.e., methyl alcohol).

## **PPE Used to Control Employees' Exposure to COVID-19**

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

Upon request, we will provide respirators for voluntary use, in compliance with subsection 5144 (c)(2) to all employees who are not fully vaccinated and who are working indoors or in vehicles with more than one person. We will encourage their use and ensure employees are provided with a respirator of the correct size.

We provide and ensure use of eye protection and respiratory protection in accordance with section 5144 when employees are exposed to procedures that may aerosolize potentially infectious material such as saliva or respiratory tract fluids.

Additional measures will be utilized as required by state and local health departments.

We will make COVID-19 testing available, during employee paid time, at no cost to employees with COVID-19 symptoms who are not fully vaccinated

## INVESTIGATING AND RESPONDING TO COVID-19 CASES

This will be accomplished by using the Appendix D: Investigating COVID-19 Cases form. Unvaccinated employees who had potential COVID-19 exposure\* in our workplace will be:

- Informed of their possible exposure to COVID-19 in the workplace while maintaining confidentiality
- Offered COVID-19 testing through their health provider or if not covered by insurance offered testing through another provider at no cost during their working hours
- Provided information on benefits as outlined in the Training and Instruction section
- Advised of the temporary closing of the general area where the infected employee(s) worked until cleaning is completed
- Advised of the deep cleaning of the entire area where the infected employee(s) worked and may have been.

\*COVID exposure definition (Appendix G): Employee who was within six feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from two days before illness onset (or, for asymptomatic patients, two days prior to test specimen collection)

## SYSTEM FOR COMMUNICATING

Our goal is to ensure we have effective two-way communication with our employees in a form they can readily understand, and it includes the following information:

- Effective Immediately if calling in sick with flu like symptoms call in sick to the on-duty Battalion Chief. This will expedite activation of the COVID-19 Plan and contact tracing within the District. The District will use the form Appendix E to assist with contact tracing. **For all other sick leave issues follow the normal call-in procedures.**
- All employees can report symptoms and hazards without fear of reprisal.
- When the Employee has an exposure to Covid – 19 that is not work related, the District is not required by Cal OSHA to provide testing at the Districts expense. Depending on the situation mainly the time from exposure to notifying the District, expedited testing may be made available at the Districts expense. This testing determination will not be unreasonably withheld. Contact the Battalion Chief on Duty for testing determination. Other options available to the employee to receive Covid-19 testing for a non-work related exposure can be found in the Districts COVID -19 plan or with the employees primary healthcare physician.
- COVID-19 testing is not required for employees who are fully vaccinated before the close contact and do not have symptoms, and for COVID-19 cases who have returned to work pursuant to subsection 3205(c)(11)(A) or (B) and have remained free of COVID-19 symptoms, for 90 days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, for 90 days after their first positive test.

- In the event we are required to provide testing because of a workplace exposure or outbreak, you will be given direction on where to schedule an expedited test at the Districts expense by the on-Duty Battalion Chief or Administrative Chief. We will then begin the contact tracing process and make the proper notifications to possible exposed employees and their labor representatives. The test will be provided on Duty or overtime will be paid to the employee for the time spent receiving a test for an on-Duty Exposure or illness.

## **TRAINING AND INSTRUCTION**

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws. This includes any benefits available under legally mandated sick and vaccination leave, if applicable, workers' compensation law, local governmental requirements, our leave policies, and leave guaranteed by contract, and Section 3205.
- The fact that:
  - COVID-19 is an infectious disease that can be spread through the air.
  - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
  - An infectious person may have no symptoms.
- Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
- Our policy for providing respirators, and the right of employees who are not fully vaccinated to request a respirator for voluntary use as stated in this program, without fear of retaliation and at no cost to employees. Whenever respirators are provided for voluntary use under this section or section 3205.1 through 3205.4, training will be provided on how to properly wear the respirator, and how to perform a seal check according to the manufacturer's instructions each time a respirator is worn, and the fact that facial hair interferes with the seal.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19 but are most effective when used in combination.
- The importance of frequent hand washing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment. COVID-19 is an airborne disease. N95s and more protective respirators protect the users from airborne disease while face coverings are intended to primarily protect people around the user.
- COVID-19 symptoms and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.

- Information on our COVID-19 policy, how to access COVID-19 testing and vaccination; and the fact that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.
- The conditions under which face coverings must be worn at the workplace and that face coverings are additionally recommended outdoors for people who are not fully vaccinated if six feet of distance cannot be maintained. Employees can request face coverings from the employer at no cost to the employee and can wear them at work, regardless of vaccination status, without fear of retaliation.

Appendix F: COVID-19 Training Roster will be used to document this training.

## **EXCLUSION OF COVID-19 CASES**

Where we have a COVID-19 case in our workplace and employees who had a close contact, we will limit transmission by:

- Ensuring COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding asymptomatic employees with COVID-19 exposure from the workplace for 10 days after the last known COVID-19 exposure to a COVID-19 case with or without testing.
- During critical staffing shortages when there are not enough staff to provide safe patient care, essential critical infrastructure workers in the following categories may return after Day 7 from the date of last exposure if they have received a negative PCR test result from a specimen collected after Day 5:
  - Exposed asymptomatic health care workers; and
  - Exposed asymptomatic emergency response and social services workers who work face-to-face with clients in the child welfare system or in assisted living facilities.
- Continuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever we've demonstrated that the COVID-19 exposure is work related. This will be accomplished by:
  - We will allow employees to work remotely when they can fulfill their duties from home.
  - If work related exposure Employee, is covered under workers compensation benefits.
  - If Covid -19 Exposure is non-work related and a positive COVID -19 test obtained all sick leave used will be converted to Admin Time. If test is negative sick leave used will remain coded as sick leave.
- Providing employees at the time of exclusion with information on available benefits.

## **REPORTING, RECORD KEEPING, AND ACCESS**

It is our policy to:



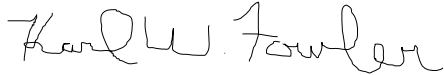
- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, to authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Use the Appendix D: Investigating COVID-19 Cases form to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

## **RETURN-TO-WORK CRITERIA**

- COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:
  - At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
  - COVID-19 symptoms have improved.
  - At least 10 days have passed since COVID-19 symptoms first appeared.
- COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
  - Exception: During critical staffing shortages as stated in the Exclusion of COVID-19 Cases section of this document.
- A negative COVID-19 test will not be required for an employee to return to work.
- Persons who have a close contact may return to work as follows:
  - Persons who had a close contact but never developed any COVID-19 symptoms may return to work when 10 days have passed since the last contact.
  - Persons who had a close contact and developed any COVID-19 symptom cannot return to work until the requirements listed above have been met, unless all of the following are true:
    - a. The person tested negative for COVID-19 using a polymerase chain reaction (PCR) COVID-19 test with specimen taken after the onset of symptoms; and
    - b. At least 10 days have passed since the last known close contact; and
    - c. The person has been symptom-free for at least 24 hours, without using fever-reducing medications.
- During critical staffing shortages when there are not enough staff to provide safe patient care, essential critical infrastructure workers in the following categories may return after Day 7 from the date of last exposure if they have received a negative PCR COVID-19 test result from a specimen collected after Day 5.
  - Health care workers who did not develop COVID-19 symptoms.

- Emergency response workers who did not develop COVID-19 symptoms; and
- Social services workers who did not develop COVID-19 symptoms and work face-to-face with clients in the child welfare system or in assisted living facilities.

If an order to isolate, quarantine, or exclude an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period shall be in accordance with the return to work period is listed in the return to work criteria in this program.



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Karl Fowler, Fire Chief

6-21-2021

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Date

## Appendix A: Definitions

Close Contact	<p>Being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” defined by this section. This definition applies regardless of the use of face coverings.</p> <p>Exception: Employees have not had a close contact if they wore a respirator required by employer and used in compliance with section 5144, whenever they were within six feet of the COVID-19 case during the high-risk period.</p>
COVID-19	Coronavirus disease, an infectious disease caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2)
COVID-19 Case	<p>A person who:</p> <ul style="list-style-type: none"> <li>(1) Has a positive “COVID-19 test” as defined in Section 3205</li> <li>(2) Has a positive COVID-19 diagnosis from a licensed health care provider; or</li> <li>(3) Is subject to COVID-19-related order to isolate issued by a local or state health official; or</li> <li>(4) Has died due to COVID-19, in determination of a local health department or per inclusion in the COVID-19 statistics of a county.</li> </ul>
COVID-19 Hazard	Exposure to potentially infectious material that may contain SARS-CoV-2, the virus that causes COVID-19. Potentially infectious materials include airborne droplets, small particle aerosols, and airborne droplet nuclei, which most commonly result from a person or persons exhaling, talking or vocalizing, coughing or sneezing, or from procedures performed on a person that may aerosolize saliva or respiratory tract fluids. This also includes objects or surfaces that may be contaminated with SARS-CoV-2.
COVID-19 Symptoms	Fever of 100.4 degrees Fahrenheit or higher, chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea, unless a licensed health care professional determines the person’s symptoms were caused by a known condition other than COVID-19.
COVID-19 Test	<p>A viral test for SARS-CoV-2 that is:</p> <ul style="list-style-type: none"> <li>(1) Approved by the United States Food and Drug Administration (FDA) or has an Emergency Use Authorization from the FDA to diagnose current infection with the SARS-CoV-2 virus; and</li> <li>(2) Administered in accordance with the FDA approval or FDA Emergency Use Authorization as applicable.</li> </ul>

Exposed Group	<p>All employees at a work location, working area, or a common area at work, where an employee was present at any time during the high-risk exposure period. A common area at work includes bathrooms, walkways, hallways, aisles, break or eating areas, and waiting areas. The following exceptions apply;</p> <p>A) For the purposed of determining the exposed group, a place where persons momentarily pass through while everyone is wearing face coverings, without congregating, is not a work location, working area, or a common area at work.</p> <p>B) If the COVID-19 case was part of a distinct group of employees who are not present at the workplace at the same time as other employees, for instance a work crew or shift that does not overlap with another work crew or shift, only employees within that distinct group are part of the exposed group.</p> <p>C) If the COVID-19 case visited a work location, working area, or a common area at work for less than 15 minutes during the high-risk exposure period, and all persons were wearing face coverings at the time the COVID-19 case was present, other people at the work location, working area, or common area are not part of the exposed group.</p> <p>NOTE: An exposed group may include the employees of more than one employer. See Labor Code sections 6303 and 64304.1.</p>
Face Covering	A surgical mask, a medical procedure mask, a respirator worn voluntarily, or a tightly woven fabric or non-woven material of at least two layers. A face covering has no visible holes or openings and must cover the nose and mouth. A face covering does not include a scarf, ski mask, balaclava, bandana, turtleneck, collar, or single layer of fabric.
Fully Vaccinated	The employer has documented that the person received, at least 14 days prior, either the second dose in a two-dose COVID-19 vaccine series or a single dose COVID-19 vaccine. Vaccines must be FDA approved; or have an emergency use authorization from the FDA; or, for persons fully vaccinated outside the United States, be listed for emergency use by the World Health Organization (WHO).
High-Risk Exposure Period	<p>The following time period:</p> <p>(1) For COVID-19 cases who develop COVID-19 symptoms: from 2 days before they first develop symptoms until all of the following are true; it has been 10 days since symptoms first appeared, 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved</p> <p>(2) For COVID-19 cases who never develop COVID-19 symptoms: from 2 days before until 10 days after the specimen for their first positive test for COVID-19 was collected.</p>
Respirator	A respiratory protection device approved by the National Institute for Occupational Safety and Health (NIOSH) to protect the wearer from particulate matters, such as an N95 filtering facepiece respirator.

Worksite	For the limited purposes of COVID-19 prevention regulations only, it is a building, store, facility, agricultural field, or other location where a COVID-19 case was present during the high-risk exposure period. It does not apply to buildings, floors, or other locations of the employer that a COVID-19 case did not enter.
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## Appendix B: Identification of COVID-19 Hazards

All persons regardless of symptoms or negative COVID-19 test results will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

**Person conducting the evaluation:** Enter Name(s)

**Date:** Enter Date

**Name(s) of employee and authorized employee representative that participated:** Enter Name(s)

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

## Appendix C: COVID-19 Inspections

Date: Enter date

Name of person conducting the inspection: Enter names

Work location evaluated: Enter information

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
<b>Engineering</b>			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
Add any additional controls your workplace is using			
<b>Administrative</b>			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
Add any additional controls your workplace is using			
<b>PPE</b> (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			
Add any additional controls your workplace is using			

## Appendix D: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

**Date:** [Enter date](#)

**Name of person conducting the investigation:** [Enter name\(s\)](#)

COVID-19 Case Investigation Information			
Employee (or non-employee*) name:		Occupation (if non-employee, why they were in the workplace):	
Location where employee worked (or non-employee was present in the workplace):		Date investigation was initiated:	
Was COVID-19 test offered?		Name(s) of staff involved in the investigation:	
Date and time the COVID-19 case was last present in the workplace:		Date of the positive or negative test and/or diagnosis:	
Date the case first had one or more COVID-19 symptoms:		Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	
Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):			



Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:			
All employees who may have had a close contact with a COVID-19 case and their authorized representatives.	Date:		
	Names of employees that were notified:		
Independent contractors and other employers present at the workplace during the high-risk exposure period.	Date:		
	Names of individuals that were notified:		
What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?		What could be done to reduce exposure to COVID-19?	
Was local health department notified?		Date:	

\*Should an employer be made aware of a non-employee infection source COVID-19 status.

### Appendix E: Potential COVID-19 Exposure Contact Tracing

Name/Title of Person Being Traced: \_\_\_\_\_

Date Form was Completed: \_\_\_\_\_

<b>Date I was within 6 feet (with or without a mask) of this person</b>	<b>Duration (Total number of minutes during a 24-hour period)</b>	<b>Name/Title of the Person Involved</b>	<b>Location/Task Where Contact was Made</b>

## Appendix F: COVID-19 Training Roster

**Date:** Enter date

**Person that conducted the training:** Enter name(s)

Employee Name	Signature

## Appendix H: COVID Vaccination Self- Attestation Statement

### South Placer Fire District

I, \_\_\_\_\_, attest that I have:

- ☐ Have been fully vaccinated for COVID-19 (attach proof of vaccination)
- ☐ Have not been fully vaccinated for COVID-19
- ☐ Choose not to disclose my vaccination status

I understand that:

- if I am unvaccinated or choose not to disclose my vaccination status, that Cal/OSHA requires that I wear face coverings when indoors or in a vehicle, and/or when required by CDPH.
- South Placer Fire District will provide me with face coverings that are clean and undamaged, and that I may contact my supervisor for replacements.
- South Placer Fire District will provide a respirator if I request one and that it is my responsibility to wear it properly and ensure I have a proper seal when I wear it.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

## **Additional Considerations**

### **Additional Consideration #1**

#### **Multiple COVID-19 Infections and COVID-19 Outbreaks**

This section will need to be added to your CPP if your workplace is identified by a local health department as the location of a COVID-19 outbreak, or there are three or more COVID-19 cases within an exposed workgroup and they visited the workplace during the high-risk exposure period at any time during a 14-day period. Reference section 3205.1 for details.

This section of the CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

#### **COVID-19 testing**

- We will make COVID-19 testing available at no cost to all employees within the exposed group except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period, or employees who were fully vaccinated before section 3205.1 became applicable and who do not have COVID-19 symptoms; and for COVID-19 cases who did not develop symptoms after returning to work pursuant to subsections 3205(c)(11)(A) or (B), no testing is required for 90 days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, 90 days after the first positive test. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
  - Testing shall be made available to all employees in the exposed group and then again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by, or orders issued by, the local health department.
  - After the first two COVID-19 tests, we will continue to make COVID-19 testing available once a week at no cost to all employees in the exposed group who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until this section no longer applies, pursuant to more protective stringent state or local health department mandates or guidance. Any employees in the exposed group who are not wearing respirators required by this policy and used in compliance with section 5144 shall be separated from other persons by at least six feet, except where it can be demonstrated that six feet of separation is not feasible, and except for momentary exposure while persons are in movement. When it is not feasible to maintain a distance of at least six feet, individuals shall be as far apart as feasible.

All employees in the exposed group shall wear face coverings when indoors or when outdoors and less than six feet from another person, unless one of the exceptions in subsection 3205 (c)(6) (D) applies.

Notice shall be given to employees in the exposed group of their right to request a respirator for voluntary use under subsection 3205(c)(7)(D)2., if they are not fully vaccinated.

An evaluation of the worksite will be completed to determine whether to implement physical distancing of at least six feet between persons or, where six feet of physical distancing is not feasible, the use of cleanable solid partitions of sufficient size to reduce COVID-19 transmission.

### **COVID-19 investigation, review and hazard correction**

In addition to our CPP *Identification and Evaluation of COVID-19 Hazards and Correction of COVID-19 Hazards*, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
  - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
  - Our COVID-19 testing policies.
  - Insufficient outdoor air.
  - Insufficient air filtration.
  - Lack of physical distancing.
- Updating the review:
  - Every thirty days that the outbreak continues.
  - In response to new information or to new or previously unrecognized COVID-19 hazards.
  - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review. We will consider:
  - Moving indoor tasks outdoors or having them performed remotely.
  - Increasing outdoor air supply when work is done indoors.
  - Improving air filtration.
  - Increasing physical distancing as much as possible.
  - Respiratory protection.

In buildings or structures with mechanical ventilation, we will filter recirculated air with minimum efficiency reporting value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable mounted high efficiency particulate air (HEPA) filtration units or other air cleaning systems would reduce the risk of transmission and, if so, will implement their use to the degree feasible.

## **Additional Consideration #2 Major COVID-19 Outbreaks**

This section will need to be added to your CPP should your workplace experience 20 or more employee COVID-19 cases within a 30-day period. Reference section 3205.2 for details.

This section of the CPP will stay in effect until there are fewer than three COVID-19 cases detected in the exposed group for a 14-day period.

### **COVID-19 testing**

We will continue to comply with Section 3205.1 and Additional Consideration #1, except that COVID-19 testing described in section 3205.1(b) shall be made available to all employees in the exposed group, regardless of vaccination status twice a week, or more frequently if recommended by the local health department. COVID-19 testing will be provided at no cost to employees during employees' working hours.

We will provide a respirator for voluntary use in compliance with subsection 5144 (c)(2) to employees in the exposed groups and will determine the need for a respiratory protection program or changes to an existing respiratory protection program under section 5144 to address COVID-19 hazards.

Any employees in the exposed group who are not wearing respirators required by this policy and used in compliance with section 5144 shall be separated from other persons by at least six feet, except where it can be demonstrated that six feet of separation is not feasible, and except momentary exposure while persons are in movement. Methods of physical distancing include: telework or other remote work arrangements; reducing the number of persons in an area at one time, including visitors; visual cues such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel; staggered arrival, departure, work, and break times; and adjusted work processes or procedures, such as reducing production speed, to allow greater distance between employees. When it is not feasible to maintain a distance of at least six feet, individuals shall be as far apart as feasible.

At workstations where an employee in the exposed group is assigned to work for an extended period of time, such as cash registers, desks, and production line stations, and where physical distancing requirements in this policy is not maintained at all times, the employer shall install cleanable solid partitions that effectively reduce transmission between the employee and other persons.

We will evaluate whether to halt some or all operations at the workplace until COVID-19 hazards have been corrected.

**SOUTH PLACER FIRE PROTECTION DISTRICT  
PARS OPEB Trust Program****Account Report for the Period  
5/1/2021 to 5/31/2021**Eric Walder  
Fire Chief  
South Placer Fire Protection District  
6900 Eureka Rd.  
Granite Bay, CA 95746**Account Summary**

Source	Beginning Balance as of 5/1/2021	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 5/31/2021
OPEB	\$1,501,719.16	\$0.00	\$11,119.91	\$734.71	\$0.00	\$0.00	\$1,512,104.36
<b>Totals</b>	<b>\$1,501,719.16</b>	<b>\$0.00</b>	<b>\$11,119.91</b>	<b>\$734.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,512,104.36</b>

**Investment Selection**

Source	
OPEB	Moderate HighMark PLUS

**Investment Objective**

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

**Investment Return**

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	0.74%	4.45%	23.86%	10.58%	9.65%	-	5/31/2012

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.

Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.

Account balances are inclusive of Trust Administration, Trustee and Investment Management fees





## FIRE AGENCIES SELF INSURANCE SYSTEM

1750 Creekside Oaks Drive, Suite 200  
Sacramento, CA 95833  
800-541-4591 Fax 916-244-1199

**\*\*VIA EMAIL\*\***

July 1, 2021

TO: FASIS Member Districts  
RE: **First Quarter 2021/22 Billing Package**

Attached is your first quarter member contribution invoice for the program year July 1, 2021 through June 30, 2022. Payment is due August 15, 2021 and is delinquent if not received by August 20, 2021.

Also attached is an excerpt from the Final Approved 2021/22 Operating Budget as approved by the Board of Directors on June 24, 2021. The excerpt consists of:

- Exhibit B - Details each member district's contribution calculation. Note 4 column shows the annual contribution, Note 5 column shows the quarterly contribution, and Note 6 column shows your district's Individual (or Effective) Rate \*;
- Exhibit B Addendum – Details the Mid-Layer Pool contribution for affected new members; and
- Exhibit C – Details the Estimated Payroll by classification. For the 2021/22 program year, FASIS estimates payroll based on 2019/20 actual payroll inflated by 1% and again by 1%. Member districts also had the opportunity to change their estimated payroll based on their own estimations for the upcoming year, and the Final Budget includes many of the districts' updated payroll changes.

\* The Budget for this program year includes your district's Individual District Rate. This rate is unique to your district as it combines the two pool rates for safety and non-safety with your experience modification factor. To track what your final contribution will be for the 2021/22 program year using actual payroll, you may apply your Individual District Rate directly to your actual payroll throughout the year. If you have questions or need assistance with this, or any other finance related matter, please contact me at [nancy.broadhurst@sedgwick.com](mailto:nancy.broadhurst@sedgwick.com) or (916) 244-1171 and I will be happy to help.

Regards,

Nancy Broadhurst, ARM  
Interim Finance Manager

FASIS 2021-031



**FIRE AGENCIES SELF INSURANCE SYSTEM**  
1750 Creekside Oaks Drive, Suite 200  
Sacramento, CA 95833  
800.541.4591 Fax 916.244.1199

# INVOICE

**Bill To**

South Placer Fire Protection District  
Attn: Chief Karl Fowler  
6900 Eureka Road  
Granite Bay, CA 95746

**Customer #**

SOU005

**Invoice #**

FASIS-2022-0338

**Invoice Date**

7/1/21

**Due Date**

8/15/21

**Total Due**

\$171,704.00

**Delinquent Date**

8/20/21

Description	Amount
Workers' Compensation Contribution 2021 - 2022 7/1/21-9/30/21, 1st Quarter	171,704.00
<b>TOTAL AMOUNT DUE</b>	<b>\$171,704.00</b>

Please make checks payable to: FASIS

Please Remit Payment to:

**California Bank & Trust**  
Fiscal Services  
520 Capital Mall, Suite 380  
Sacramento, CA 95814-4714

# Fire Agencies Self Insurance System

## 2021/22 Final Approved Budget

80% Confidence Level ~ 1.0% Discount Factor

Primary Pooled SIR - \$500,000 ~ Mid Layer Pool \$500,001 to \$750,000 ~ LAWCX Excess from \$750,000

Exhibit B

Members	Contribution Components				Contribution Adjustments			2021/22 Contribution			Comparisons				
	Clerical/Water/ Sanitation/ Maintenance/ Municipal/ Inspectors	Safety Personnel	Fire Volunteers	Non Fire Volunteers	Total Contribution Components	Experience Modification Factor	Contribution Adjusted for Ex- Mod ~	Funding Adjusted for Ex- Mod & Minimum Contribution	Quarterly Contribution	Individual District Rate (Effective Rate)	Contribution to Prior Year		Current Payroll Compared to Prior Year		
											Prior Year 2020/21 Contribution	% Change	Current 2021/22 Estimated Payroll	Prior Year 2020/21 Estimated Payroll	% Change
<i>Italics Indicate a change from prior year</i>					Note 1	Note 2	Note 3	Note 4	Note 5	Note 6					
<b>TOTALS</b>	<b>\$777,062</b>	<b>\$14,601,538</b>	<b>\$1,001,961</b>	<b>\$45,744</b>	<b>\$16,426,305</b>		<b>\$16,426,435</b>	<b>\$16,436,162</b>	<b>\$4,109,068</b>		<b>\$14,989,559</b>	<b>10%</b>	<b>\$172,441,717</b>	<b>\$169,990,167</b>	<b>1%</b>
Adin FPD	\$0	\$0	\$3,423	\$255	\$3,678	0.996	\$3,663	\$916	0.0939		\$3,329	10%	\$39,000	\$39,000	0%
Alta FPD	953	0	1,956	1,276	4,185	0.996	4,168	4,168	0.0759		2,500	67%	54,932	40,215	37%
Amador FPD	13,589	229,580	7,335	0	250,504	0.956	239,482	239,482	0.0909		204,978	17%	2,635,434	2,462,044	7%
American Canyon FD	2,951	259,004	978	0	262,933	1.106	290,804	290,804	0.1075		250,829	16%	2,704,563	2,915,180	-7%
Anderson FPD	4,578	56,922	0	0	61,500	0.946	58,179	58,179	0.0890		61,837	-6%	653,770	706,062	-7%
Arbuckle-College City FPD	1,472	25,136	13,692	64	40,364	0.966	38,992	38,992	0.0926		37,784	3%	421,081	450,833	-7%
Bald Mountain FPD	0	0	5,868	319	6,187	0.986	6,100	6,100	0.0938		5,550	10%	65,000	65,000	0%
Big Valley FPD	195	0	4,890	128	5,213	0.996	5,192	5,192	0.0943		4,719	10%	55,060	55,060	0%
Bodega Bay FPD	3,446	135,861	6,846	319	146,472	0.936	137,098	137,098	0.0903		113,259	21%	1,518,183	1,347,333	13%
Bolinas FPD	1,423	22,831	11,736	0	35,990	0.966	34,766	34,766	0.0925		27,617	26%	375,745	324,029	16%
Borrego Springs FPD	3,378	94,999	0	0	98,377	1.006	98,967	98,967	0.0966		96,498	3%	1,024,315	1,110,007	-8%
Bridgeport FPD	209	2,514	7,335	0	10,058	0.986	9,917	9,917	0.0954		10,355	-4%	103,982	118,278	-12%
Burbank-Paradise FPD	423	6,697	0	0	7,120	1.036	7,376	7,376	0.0982		8,771	-16%	75,107	93,442	-20%
Cachagua FPD	0	667	8,802	319	9,788	1.026	10,042	10,042	0.0986		8,291	21%	101,822	96,100	6%
Canby Volunteer FD	0	0	4,890	0	4,890	0.996	4,870	4,870	0.0974		4,451	9%	50,000	50,000	0%
Carlotta CSD	0	0	8,313	319	8,632	1.066	9,202	9,202	0.1022		6,187	49%	90,000	68,000	32%
Carmel Highlands	0	0	0	319	319	0.996	318	2,500	625	0.5000	2,500	0%	5,000	9,000	-44%
Castella FPD	769	5,740	1,956	0	8,465	0.986	8,346	8,346	0.0920		16,580	-50%	90,751	205,357	-56%
Cazadero CSD	1,447	4,580	8,802	191	15,020	0.986	14,810	14,810	0.0911		17,210	-14%	162,503	200,447	-19%
Cedarville FPD	0	0	9,291	0	9,291	0.986	9,161	9,161	0.0964		8,372	9%	95,000	95,000	0%
Central Calaveras County FPD	1,029	21,020	5,379	191	27,619	0.966	26,680	26,680	0.0923		51,121	-48%	289,062	581,329	-50%
Chalfant Valley CSFD	496	1,675	6,846	383	9,400	1.056	9,926	9,926	0.0984		9,021	10%	100,902	99,971	1%
Clements Rural County FPD	0	42,806	0	0	42,806	1.016	43,491	43,491	0.0994		46,495	-6%	437,689	506,911	-14%
Cloverdale FD	4,305	77,805	11,247	1,212	94,569	0.986	93,245	93,245	0.0935		78,989	18%	997,024	981,668	2%
Coastside FPD	708	0	7,824	64	8,596	0.996	8,562	8,562	0.0930		3,704	131%	92,094	44,691	106%
Collegeville FPD	0	8,125	2,445	0	10,570	0.986	10,422	10,422	0.0964		7,197	45%	108,081	80,845	34%
Copperopolis FD	4,274	73,139	3,912	319	81,644	0.936	76,419	76,419	0.0889		68,670	11%	859,835	856,786	0%
Cordelia FD	0	32,552	6,357	191	39,100	1.026	40,117	40,117	0.1001		32,859	22%	400,843	347,037	16%
Cottonwood FPD	757	29,607	1,956	191	32,511	1.036	33,681	33,681	0.0998		27,354	23%	337,587	276,678	22%
Covelo FPD	0	2,630	489	638	3,757	0.996	3,742	3,742	0.0893		2,977	26%	41,896	39,094	7%
Crescent Mills FD	0	744	3,912	0	4,656	0.986	4,591	4,591	0.0964		6,535	-30%	47,604	73,804	-35%
Cypress FPD	0	0	0	319	319	0.996	318	2,500	625	0.5000	2,500	0%	5,000	5,000	0%
Daggett CSD	0	0	5,379	0	5,379	0.986	5,304	5,304	0.0964		5,447	-3%	55,000	62,000	-11%
Davis Creek FPD	0	0	2,445	0	2,445	0.996	2,435	2,500	625	0.1000	2,500	0%	25,000	25,000	0%
Denair FPD	0	5,068	9,780	319	15,167	1.026	15,561	15,561	0.0992		12,002	30%	156,825	138,214	13%
Diamond Springs/El Dorado FPD	15,343	109,151	978	0	125,472	0.996	124,970	124,970	0.0914		120,935	3%	1,366,544	1,492,000	-8%
Diamond Springs/El Dorado FPD SA#7	0	123,085	0	0	123,085	0.906	111,515	111,515	0.0886		88,688	26%	1,258,536	1,082,873	16%
Douglas City VFD	0	232	3,423	2,042	5,697	0.986	5,617	5,617	0.0810		13,760	-59%	69,374	169,088	-59%
Doyle FPD	0	0	7,335	0	7,335	1.066	7,819	7,819	0.1043		7,143	9%	75,000	75,000	0%
East Contra Costa County FPD	21,979	431,610	0	0	453,589	1.195	542,039	542,039	0.1139		516,608	5%	4,757,694	4,582,632	4%
East Plumas FPD	565	3,265	5,868	255	9,953	1.076	10,709	10,709	0.1008		16,929	-37%	106,244	180,762	-41%
El Dorado County FD	10,564	511,826	0	191	522,581	0.956	499,587	499,587	0.0925		538,069	-7%	5,401,969	5,507,264	-2%
El Dorado County Consolidated FD SA#7	0	219,354	0	0	219,354	0.837	183,599	183,599	0.0819		171,476	7%	2,242,882	2,292,986	-2%
Escalon Consolidated FD	2,046	68,778	7,335	64	78,223	0.936	73,217	73,217	0.0902		63,008	16%	811,325	764,396	6%
Fairview FPD	0	0	0	383	383	0.996	381	2,500	625	0.4167	2,500	0%	6,000	6,000	0%
Farmington FD	391	6,295	4,890	319	11,895	0.986	11,728	11,728	0.0935		9,651	22%	125,489	114,710	9%
Ferndale FPD	242	1,544	8,802	319	10,907	0.986	10,754	10,754	0.0939		13,696	-21%	114,586	158,400	-28%
Foresthill FPD	4,674	90,680	5,868	319	101,541	1.036	105,196	105,196	0.0987		53,715	96%	1,065,457	654,241	63%
Fort Bidwell FD	0	0	3,423	128	3,551	0.996	3,537	3,537	0.0956		3,222	10%	37,000	37,000	0%
Fort Bragg FP	7,793	20,208	15,159	0	43,160	1.026	44,282	44,282	0.0915		37,760	17%	483,778	495,389	-2%
Fort Dick FD	0	4,130	8,802	383	13,315	0.986	13,129	13,129	0.0950		12,261	7%	138,232	143,000	-3%
French Camp-McKinley Rural FPD	428	154,387	489	0	155,304	1.016	157,789	157,789	0.0992		224,262	-30%	1,590,305	2,328,746	-33%

# Fire Agencies Self Insurance System

## 2021/22 Final Approved Budget

80% Confidence Level ~ 1.0% Discount Factor

Primary Pooled SIR - \$500,000 ~ Mid Layer Pool \$500,001 to \$750,000 ~ LAWCX Excess from \$750,000

Exhibit B

Members	Contribution Components				Contribution Adjustments			2021/22 Contribution			Comparisons				
	Clerical/Water/ Sanitation/ Maintenance/ Municipal/ Inspectors	Safety Personnel	Fire Volunteers	Non Fire Volunteers	Total Contribution Components	Experience Modification Factor	Contribution Adjusted for Ex- Mod ~	Funding Adjusted for Ex- Mod & Minimum Contribution	Quarterly Contribution	Individual District Rate (Effective Rate)	Contribution to Prior Year		Current Payroll Compared to Prior Year		
											Prior Year 2020/21 Contribution	% Change	Current 2021/22 Estimated Payroll	Prior Year 2020/21 Estimated Payroll	% Change
<i>Italics Indicate a change from prior year</i>					Note 1	Note 2	Note 3	Note 4	Note 5	Note 6					
<b>TOTALS</b>	<b>\$777,062</b>	<b>\$14,601,538</b>	<b>\$1,001,961</b>	<b>\$45,744</b>	<b>\$16,426,305</b>		<b>\$16,426,435</b>	<b>\$16,436,162</b>	<b>\$4,109,068</b>		<b>\$14,989,559</b>	<b>10%</b>	<b>\$172,441,717</b>	<b>\$169,990,167</b>	<b>1%</b>
Fresno County FPD	24,925	4,976	0	383	30,284	1.036	31,374	31,374	7,844	0.0701	23,614	33%	447,553	399,073	12%
Garberville FPD	0	0	7,335	64	7,399	0.986	7,295	7,295	1,824	0.0960	7,102	3%	76,000	81,000	-6%
Gasquet FPD	243	1,257	4,401	128	6,029	0.986	5,945	5,945	1,486	0.0934	6,822	-13%	63,662	80,914	-21%
Gazelle FPD	21	0	1,467	319	1,807	0.996	1,800	2,500	625	0.1230	2,500	0%	20,332	24,000	-15%
Georgetown FPD	4,334	43,392	6,357	0	54,083	1.016	54,948	54,948	13,737	0.0953	59,147	-7%	576,607	659,930	-13%
Georgetown SA#7	0	53,034	0	0	53,034	0.946	50,170	50,170	12,543	0.0925	50,882	-1%	542,275	601,407	-10%
<i>Northern Sonoma County FPD (Prev. Geyserville)</i>	21,556	67,204	8,802	510	98,072	0.936	91,795	91,795	22,949	0.0817	62,460	47%	1,123,032	760,485	48%
Gold Ridge FD	9,933	145,929	0	447	156,309	0.896	140,053	140,053	35,013	0.0846	91,799	53%	1,654,804	1,156,481	43%
Gracagle FPD	518	6,902	5,379	319	13,118	0.986	12,934	12,934	3,234	0.0933	12,990	0%	138,696	150,916	-8%
Graton FD	3,049	17,450	0	829	21,328	0.986	21,029	21,029	5,257	0.0879	10,820	94%	239,213	139,078	72%
Happy Valley FPD	1,753	18,792	11,736	319	32,600	0.966	31,492	31,492	7,873	0.0914	29,720	6%	344,630	357,397	-4%
Hayfork FPD	0	3,338	8,313	319	11,970	0.986	11,802	11,802	2,951	0.0951	11,712	1%	124,130	135,732	-9%
Herald FPD	3,059	13,302	8,802	319	23,482	1.046	26,654	26,654	6,664	0.0955	26,317	1%	278,962	304,193	-8%
Huntington Lake Volunteer FD	0	0	3,912	0	3,912	0.996	3,896	3,896	974	0.0974	4,006	-3%	40,000	45,000	-11%
Hyampom CSD	0	0	5,868	383	6,251	0.986	6,163	6,163	1,541	0.0934	6,096	1%	66,000	72,000	-8%
Independence FPD	430	5,158	7,335	0	12,923	0.986	12,742	12,742	3,186	0.0948	9,154	39%	134,468	106,648	26%
Indian Valley CSD	17,614	2,597	8,802	0	29,013	0.966	28,027	28,027	7,007	0.0714	20,919	34%	392,639	353,816	11%
Janesville FPD	1,020	4,835	9,291	191	15,337	0.986	15,122	15,122	3,781	0.0925	12,435	22%	163,426	148,748	10%
Junction City FPD	8	100	4,890	319	5,317	0.986	5,243	5,243	1,311	0.0934	8,913	-41%	56,143	102,370	-45%
June Lake FPD	1,016	9,245	9,780	0	20,041	0.976	19,560	19,560	4,890	0.0929	17,306	13%	210,462	202,927	4%
Kanawha FPD	0	1,030	3,912	64	5,006	0.986	4,936	4,936	1,234	0.0958	7,049	-30%	51,537	80,000	-36%
Kelseyville FD	4,222	136,440	1,956	255	142,873	1.145	163,590	163,590	40,898	0.1101	182,503	-10%	1,485,274	1,707,857	-13%
Kentfield FD	7,025	201,886	1,956	319	211,186	1.036	218,789	218,789	54,697	0.0995	199,726	10%	2,199,387	2,369,845	-7%
Kenwood FD	959	41,215	7,824	893	50,891	0.966	49,161	49,161	12,290	0.0927	40,064	23%	530,447	472,734	12%
Keyes FPD	646	6,873	5,868	64	13,451	0.976	13,128	13,128	3,282	0.0928	30,169	-56%	141,409	350,394	-60%
Klamath FD	0	599	6,357	319	7,275	0.986	7,173	7,173	1,793	0.0942	6,141	17%	76,121	72,121	6%
Lake City Volunteer FD	0	0	3,912	0	3,912	0.996	3,896	3,896	974	0.0974	3,561	9%	40,000	40,000	0%
Lake County FPD	6,474	169,580	5,379	0	181,433	1.225	222,255	222,255	55,564	0.1176	197,366	13%	1,890,416	1,839,094	3%
Lake Forest FPD	0	0	5,379	191	5,570	0.986	5,492	5,492	1,373	0.0947	12,858	-57%	58,000	147,530	-61%
Lathrop-Manteca	21,502	412,482	0	0	433,984	0.827	358,905	358,905	89,726	0.0788	311,793	15%	4,554,637	4,293,404	6%
Lee Vining FPD	0	3,576	7,824	191	11,591	0.986	11,429	11,429	2,857	0.0956	9,409	21%	119,560	107,594	11%
Leggett Valley FPD	0	0	2,934	319	3,253	0.996	3,240	3,240	810	0.0926	3,827	-15%	35,000	45,000	-22%
Liberty Rural County FPD	1,497	49,388	2,934	0	53,819	0.946	50,913	50,913	12,728	0.0912	56,824	-10%	558,452	683,995	-18%
Linden-Peters FPD	1,322	99,953	2,445	0	103,720	0.916	95,008	95,008	23,752	0.0890	115,503	-18%	1,067,745	1,404,000	-24%
Little Lake FPD	3,143	32,495	8,313	1,148	45,099	1.086	48,978	48,978	12,245	0.1011	52,690	-7%	484,515	597,425	-19%
Lockwood FPD	767	5,082	2,934	191	8,974	0.986	8,848	8,848	2,212	0.0912	4,847	83%	96,983	60,188	61%
Loma Rica/Browns Valley CSD	683	0	489	64	1,236	0.996	1,231	2,500	625	0.1496	2,500	0%	16,711	27,853	-40%
Lone Pine FPD	0	9,289	0	0	9,289	0.986	9,159	9,159	2,290	0.0964	9,019	2%	94,976	102,358	-7%
Long Valley CSD	0	0	2,934	447	3,381	0.996	3,367	3,367	842	0.0910	3,042	11%	37,000	37,000	0%
Lookout FPD	0	0	3,423	191	3,614	1.066	3,853	3,853	963	0.1014	3,504	10%	38,000	38,000	0%
Mammoth Lake FPD	4,401	115,992	19,560	383	140,336	0.936	131,354	131,354	32,839	0.0899	117,616	12%	1,460,994	1,403,275	4%
Mayten FPD	0	175	3,423	319	3,917	0.996	3,901	3,901	975	0.0933	3,115	25%	41,792	36,611	14%
Meadow Valley FPD	103	0	4,890	0	4,993	0.986	4,923	4,923	1,231	0.0954	5,886	-16%	51,620	67,995	-24%
Meeks Bay FPD	7,811	0	0	0	7,811	0.986	7,702	7,702	1,926	0.0629	6,144	25%	122,433	116,991	5%
Milford FD	0	0	4,401	319	4,720	0.996	4,701	4,701	1,175	0.0940	4,219	11%	50,000	49,000	2%
Millville FPD	524	1,544	4,890	64	7,022	0.986	6,924	6,924	1,731	0.0923	5,699	21%	74,998	68,461	10%
Mokelumne Hill Fire Protection District	0	4,185	0	0	4,185	0.986	4,126	4,126	1,032	0.0964	3,907	6%	42,792	42,600	0%
Mokelumne Rural County FPD	986	66,518	6,846	0	74,350	1.036	77,027	77,027	19,257	0.1006	60,271	28%	765,600	716,544	7%
Mono City Volunteer FPD	0	0	4,401	64	4,465	0.996	4,447	4,447	1,112	0.0967	5,341	-17%	46,000	60,000	-23%
Monte Rio FPD	0	13,673	10,758	191	24,622	0.976	24,031	24,031	6,008	0.0951	31,026	-23%	252,809	330,905	-24%
Monterey County RFD (Joined 7/1/20)	7,102	865,143	4,890	0	877,135	0.956	838,541	838,541	209,635	0.0931	667,508	26%	9,007,363	8,406,000	7%
Moraga Orinda FD	71,456	976,154	0	1,850	1,049,460	1.066	1,118,724	1,118,724	279,681	0.1005	1,223,576	-9%	11,130,120	12,392,120	-1%

# Fire Agencies Self Insurance System

## 2021/22 Final Approved Budget

80% Confidence Level ~ 1.0% Discount Factor

Primary Pooled SIR - \$500,000 ~ Mid Layer Pool \$500,001 to \$750,000 ~ LAWCX Excess from \$750,000

Exhibit B

Members	Contribution Components				Contribution Adjustments			2021/22 Contribution			Comparisons				
	Clerical/Water/ Sanitation/ Maintenance/ Municipal/ Inspectors	Safety Personnel	Fire Volunteers	Non Fire Volunteers	Total Contribution Components	Experience Modification Factor	Contribution Adjusted for Ex- Mod ~	Funding Adjusted for Ex- Mod & Minimum Contribution	Quarterly Contribution	Individual District Rate (Effective Rate)	Contribution to Prior Year		Current Payroll Compared to Prior Year		
											Prior Year 2020/21 Contribution	% Change	Current 2021/22 Estimated Payroll	Prior Year 2020/21 Estimated Payroll	% Change
<i>Italics Indicate a change from prior year</i>					Note 1	Note 2	Note 3	Note 4	Note 5	Note 6					
<b>TOTALS</b>	<b>\$777,062</b>	<b>\$14,601,538</b>	<b>\$1,001,961</b>	<b>\$45,744</b>	<b>\$16,426,305</b>		<b>\$16,426,435</b>	<b>\$16,436,162</b>	<b>\$4,109,068</b>		<b>\$14,989,559</b>	<b>10%</b>	<b>\$172,441,717</b>	<b>\$169,990,167</b>	<b>1%</b>
Mosquito FPD	2,218	24,931	489	574	28,212	1.056	29,792	29,792	7,448	0.0981	27,674	8%	303,683	329,656	-8%
Mountain Gate CSD	20,893	6,558	4,890	0	32,341	0.966	31,241	31,241	7,810	0.0703	30,359	3%	444,529	475,581	-7%
Mountain Valley FD	0	554	10,269	64	10,887	0.986	10,735	10,735	2,684	0.0961	8,050	33%	111,667	92,160	21%
Mountain View FD	0	0	7,824	319	8,143	0.996	8,110	8,110	2,028	0.0954	8,723	-7%	85,000	100,000	-15%
Murphys Fire Protection District	1,677	68,678	10,758	957	82,070	0.926	75,997	75,997	18,999	0.0890	78,308	-3%	853,517	989,245	-14%
Newberry CSD	1,888	1,310	5,379	319	8,896	0.986	8,771	8,771	2,193	0.0852	8,757	0%	102,985	111,775	-8%
New Castle FPD	0	38,557	978	0	39,535	0.976	38,586	38,586	9,647	0.0955	34,926	10%	404,242	404,633	0%
North County FPD <i>(Joined 7/1/20)</i>	7,358	278,617	5,868	319	292,162	0.886	258,856	258,856	64,714	0.0855	250,304	3%	3,029,177	3,172,333	-5%
North San Juan FD	4,186	14,693	11,736	64	30,679	1.016	31,170	31,170	7,793	0.0925	29,387	6%	336,849	350,905	-4%
North Sonoma Coast FPD	0	1,140	9,291	574	11,005	1.046	11,511	11,511	2,878	0.0995	9,950	16%	115,660	111,459	4%
North Tahoe FPD	56,511	639,953	0	0	696,464	0.647	450,612	450,612	112,653	0.0607	457,599	-2%	7,429,241	7,175,352	4%
Novato FD	65,774	1,076,284	0	0	1,142,058	1.255	1,433,283	1,433,321	358,321	0.1191	1,315,464	9%	12,035,894	11,533,523	4%
Occidental CSD	0	6,163	14,181	319	20,663	0.976	20,167	20,167	5,042	0.0947	20,433	-1%	213,015	236,282	-10%
Olancho CSD	569	2,972	3,912	0	7,453	0.986	7,349	7,349	1,837	0.0927	6,596	11%	79,304	80,119	-1%
Ophir Hill FPD	1,203	44,498	3,912	0	49,613	1.036	51,399	51,399	12,850	0.1000	77,242	-33%	513,856	860,560	-40%
Orange Cove FPD	1,713	23,031	0	191	24,935	0.976	24,337	24,337	6,084	0.0917	27,806	-12%	265,351	308,493	-14%
Paradise FPD	0	1,054	4,401	255	5,710	0.996	5,687	5,687	1,422	0.0951	3,735	52%	59,773	44,000	36%
Peardale-Chicago Park	866	26,567	0	319	27,752	1.106	30,694	30,694	7,674	0.1058	34,831	-12%	290,213	383,669	-24%
Penryn FPD	0	56,302	1,467	510	58,279	1.086	63,291	63,291	15,823	0.1057	63,622	-1%	598,689	670,056	-11%
Petrolia FPD	502	479	7,335	383	8,699	1.056	9,186	9,186	2,297	0.0980	8,937	3%	93,772	99,778	-6%
Pioneer FPD	3,549	54,424	0	191	58,164	0.946	55,023	55,023	13,756	0.0895	50,838	8%	615,110	602,100	2%
Plumas Eureka CSD	14,377	895	3,912	128	19,312	0.976	18,849	18,849	4,712	0.0682	18,425	2%	276,490	295,034	-6%
Post Mountain UD & VFD	0	0	1,956	128	2,084	0.996	2,076	2,500	625	0.1136	2,500	0%	22,000	24,000	-8%
Prattville-Almanor Fire Protection District	0	0	2,445	0	2,445	0.996	2,435	2,500	625	0.1000	2,500	0%	25,000	15,000	67%
Princeton County	0	0	9,780	255	10,035	0.986	9,895	9,895	2,474	0.0951	7,701	28%	104,000	89,000	17%
Quincy FPD	5,044	7,547	14,670	766	28,027	0.976	27,354	27,354	6,839	0.0860	22,390	22%	318,227	293,360	8%
Rescue FPD	0	61,139	0	0	61,139	0.976	59,672	59,672	14,918	0.0955	68,812	-13%	625,143	764,321	-18%
Rio Dell FPD	195	3,676	23,472	383	27,726	0.986	27,338	27,338	6,835	0.0954	35,862	-24%	286,648	411,779	-30%
Ripon Consolidated FD	12,231	149,268	489	128	162,116	0.886	143,635	143,635	35,909	0.0833	122,378	17%	1,724,975	1,583,588	9%
Rodeo-Hercules	6,664	280,927	0	0	287,591	1.135	326,416	326,416	81,604	0.1096	267,647	22%	2,976,925	3,072,063	-3%
Ross Valley FS	20,841	375,942	978	383	398,144	1.012	402,922	402,922	100,731	0.0962	422,388	-5%	4,186,650	4,616,325	-9%
Rough & Ready FPD	1,624	36,101	0	0	37,725	0.996	37,574	37,574	9,394	0.0952	30,934	21%	394,588	361,435	9%
Sacramento River FPD	1,554	12,272	1,467	829	16,122	0.976	15,735	15,735	3,934	0.0885	28,028	-44%	177,841	339,136	-48%
Salida FPD	3,944	65,368	489	319	70,120	0.986	69,138	69,138	17,285	0.0934	58,620	18%	740,197	697,378	6%
Salyer CSD	0	0	5,379	191	5,570	0.986	5,492	5,492	1,373	0.0947	6,609	-17%	58,000	75,000	-23%
<i>Peninsula CSD (Samoa-Peninsula FPD)</i>	0	0	2,934	191	3,125	0.996	3,113	3,113	778	0.0943	3,720	-16%	33,000	43,000	-23%
Santa Margarita FPD	91	3,293	5,379	191	8,954	0.986	8,829	8,829	2,207	0.0948	7,161	23%	93,104	82,941	12%
Schell-Vista FPD	0	70,133	15,159	0	85,292	1.006	85,804	85,804	21,451	0.0984	79,982	7%	872,111	872,013	0%
Scott Valley FPD	1,778	2,719	3,912	0	8,409	0.986	8,291	8,291	2,073	0.0867	21,869	-62%	95,671	256,371	-63%
Shasta Lake FPD	2,517	65,844	7,824	0	76,185	0.956	72,833	72,833	18,208	0.0919	66,944	9%	792,702	786,037	1%
Shaver Lake VFD	0	708	6,846	0	7,554	0.986	7,448	7,448	1,862	0.0964	9,937	-25%	77,243	112,767	-32%
Sierra City Volunteer FPD	0	0	13,692	0	13,692	0.986	13,500	13,500	3,375	0.0964	13,218	2%	140,000	150,000	-7%
Sierra Valley FPD	0	691	2,934	319	3,944	0.996	3,928	3,928	982	0.0934	5,110	-23%	42,068	60,000	-30%
Smith River FPD	2,153	7,149	4,401	0	13,703	0.986	13,511	13,511	3,378	0.0890	14,304	-6%	151,848	173,510	-12%
<i>Sonoma County FD *</i>	29,549	987,606	24,939	1,085	1,043,179	0.857	894,004	894,004	223,501	0.0825	677,717	32%	10,833,371	8,345,530	30%
South Coast FPD	3,199	11,153	15,159	0	29,511	1.046	30,869	30,869	7,717	0.0967	26,827	15%	319,178	302,614	5%
South Lake County FPD	3,621	8,193	12,714	319	24,847	0.976	24,251	24,251	6,063	0.0880	21,751	11%	275,531	268,277	3%
South Monterey FPD	0	3,929	14,181	319	18,429	0.976	17,987	17,987	4,497	0.0946	23,937	-25%	190,176	276,470	-31%
South Placer FPD	26,207	636,231	0	510	662,948	1.036	686,814	686,814	171,704	0.0992	535,349	28%	6,924,195	6,762,256	2%
South Yreka FPD	0	623	7,335	383	8,341	0.986	8,224	8,224	2,056	0.0941	7,796	5%	87,372	90,898	-4%
Southern Inyo FPD	0	3,032	0	0	3,032	0.996	3,020	3,020	755	0.0974	4,530	-33%	31,000	51,414	-40%
Southern Marin FD	31,692	679,198	0	0	710,890	1.345	956,147	956,147	239,037	0.1285	757,516	26%	7,441,500	7,535,698	-3%



# Fire Agencies Self Insurance System

## 2021/22 Final Approved Budget

80% Confidence Level ~ 1.0% Discount Factor

Primary Pooled SIR - \$500,000 ~ Mid Layer Pool \$500,001 to \$750,000 ~ LAWCX Excess from \$750,000

Exhibit B

Members	Contribution Components				Contribution Adjustments			2021/22 Contribution			Comparisons				
	Clerical/Water/ Sanitation/ Maintenance/ Municipal/ Inspectors	Safety Personnel	Fire Volunteers	Non Fire Volunteers	Total Contribution Components	Experience Modification Factor	Contribution Adjusted for Ex- Mod ~	Funding Adjusted for Ex- Mod & Minimum Contribution	Quarterly Contribution	Individual District Rate (Effective Rate)	Contribution to Prior Year		Current Payroll Compared to Prior Year		
											Prior Year 2020/21 Contribution	% Change	Current 2021/22 Estimated Payroll	Prior Year 2020/21 Estimated Payroll	% Change
<i>Italics Indicate a change from prior year</i>					Note 1	Note 2	Note 3	Note 4	Note 5	Note 6					
<b>TOTALS</b>	<b>\$777,062</b>	<b>\$14,601,538</b>	<b>\$1,001,961</b>	<b>\$45,744</b>	<b>\$16,426,305</b>		<b>\$16,426,435</b>	<b>\$16,436,162</b>	<b>\$4,109,068</b>		<b>\$14,989,559</b>	<b>10%</b>	<b>\$172,441,717</b>	<b>\$169,990,167</b>	<b>1%</b>
Southern Trinity FD	0	721	7,824	255	8,800	0.986	8,677	8,677	2,169	0.0950	12,100	-28%	91,371	139,547	-35%
Spalding CSD	4,302	0	6,357	0	10,659	1.036	11,043	11,043	2,761	0.0834	10,070	10%	132,427	133,964	-1%
Standish Litchfield FD	234	528	4,401	319	5,482	1.066	5,844	5,844	1,461	0.0989	4,897	19%	59,074	55,000	7%
Stanislaus Consolidated FPD	16,681	549,475	1,467	319	567,942	0.926	525,914	525,914	131,479	0.0891	444,446	18%	5,899,818	5,871,946	0%
Stones-Bengard CSD	801	0	3,912	128	4,841	0.996	4,822	4,822	1,206	0.0884	3,259	48%	54,548	41,099	33%
Suisun FPD	0	13,666	4,401	0	18,067	0.986	17,814	17,814	4,454	0.0964	19,409	-8%	184,737	218,039	-15%
Susan River FPD	866	5,050	4,401	64	10,381	1.066	11,066	11,066	2,767	0.0995	11,981	-8%	111,208	128,961	-14%
Sutter Basin FD	0	0	4,401	0	4,401	0.996	4,383	4,383	1,096	0.0974	4,006	9%	45,000	45,000	0%
Sutter Creek FPD	666	31,590	2,934	0	35,190	0.966	33,994	33,994	8,499	0.0935	29,580	15%	363,438	342,844	6%
Telegraph Ridge FPD	0	0	3,912	319	4,231	0.996	4,214	4,214	1,054	0.0936	4,616	-9%	45,000	54,000	-17%
Thornton Rural County FPD	0	23,851	5,868	0	29,719	1.086	32,275	32,275	8,069	0.1062	21,402	51%	303,871	203,721	49%
Tiburon FD	15,970	325,911	5,868	0	347,749	0.886	308,106	308,106	77,027	0.0846	249,246	24%	3,642,737	3,346,863	9%
Timber Cove FPD	0	3,334	8,802	383	12,519	1.066	13,345	13,345	3,336	0.1026	14,350	-7%	130,092	154,549	-16%
Turlock Rural FPD	383	10,406	5,868	0	16,657	0.976	16,257	16,257	4,064	0.0943	14,836	10%	172,400	162,600	6%
Vacaville FD	11,545	33,165	28,362	319	73,391	0.956	70,162	70,162	17,541	0.0861	70,041	0%	815,069	892,979	-9%
Valley Center FPD	4,920	187,598	1,956	447	194,921	0.876	170,751	170,751	42,688	0.0844	156,638	9%	2,022,294	2,008,720	1%
<i>Sonoma Valley FD (prev Valley of the Moon FPD)</i>	26,969	681,407	19,071	383	727,830	0.946	688,527	688,527	172,132	0.0907	518,442	33%	7,591,058	6,562,520	16%
Walnut Grove FD	348	9,085	0	191	9,624	1.056	10,163	10,163	2,541	0.1003	10,492	-3%	101,347	114,539	-12%
Waterloo-Morada	1,898	153,908	978	0	156,784	0.976	153,021	153,021	38,255	0.0948	135,209	13%	1,613,451	1,462,234	10%
West Almanor CSD	34	11,418	4,401	64	15,917	0.986	15,694	15,694	3,924	0.0961	14,812	6%	163,285	168,465	-3%
West Point FPD	0	36,458	0	0	36,458	0.966	35,218	35,218	8,805	0.0945	50,861	-31%	372,786	549,119	-32%
Westport FPD	0	0	9,780	702	10,482	0.986	10,335	10,335	2,584	0.0931	10,449	-1%	111,000	121,000	-8%
Westport VFD	0	0	4,890	64	4,954	0.996	4,934	4,934	1,234	0.0967	4,900	1%	51,000	56,000	-9%
West Stanislaus County FD	0	0	38,142	3,573	41,715	1.016	42,382	42,382	10,596	0.0950	44,172	-4%	446,000	511,000	-13%
Wheeler Crest FPD	0	0	8,802	319	9,121	0.986	8,993	8,993	2,248	0.0947	8,194	10%	95,000	95,000	0%
Whitethorn FPD	0	0	4,890	319	5,209	0.996	5,188	5,188	1,297	0.0943	5,215	-1%	55,000	61,000	-10%
Willow Ranch	0	0	3,423	319	3,742	0.996	3,727	3,727	932	0.0932	3,382	10%	40,000	40,000	0%
Woodbridge Rural FPD	14,728	188,535	489	319	204,071	1.006	205,295	205,295	51,324	0.0947	178,518	15%	2,168,595	1,739,066	25%
Woodland Avenue FPD	0	0	1,467	319	1,786	0.996	1,779	2,500	625	0.1250	3,945	-37%	20,000	46,786	-57%
<b>Total</b>	<b>\$777,062</b>	<b>\$14,601,538</b>	<b>\$1,001,961</b>	<b>\$45,744</b>	<b>\$16,426,305</b>		<b>\$16,426,435</b>	<b>\$16,436,162</b>	<b>\$4,109,068</b>		<b>\$14,989,559</b>	<b>10%</b>	<b>\$172,441,717</b>	<b>\$176,879,957</b>	<b>-3%</b>

\* Forestville FD & Russian River merged with Sonoma County FD on 7/1/21

### Notes

Note 1: Total Contribution Components from *Exhibit C*

Note 2: Ex-Mod from *Exhibit D*

Note 3: Column Note 1 times Column Note 2

Note 4: Column Note 4 adjusted for minimum contribution of \$2,500.

Note 5: Column Note 4 divided by 4.

Note 6: Total Contribution / Total Payroll

	Non-Safety Personnel	Safety Personnel	Fire Volunteers	Non- Fire Volunteers
Current Year 2021/22 Rates (80% CL; 1.0% DR)	\$6.380	\$9.780	\$9.780	\$6.380
Prior Year Rates (80% CL; 1.5% DR)	\$5.370	\$9.010	\$9.010	\$5.370
Percentage Comparison	18.8%	8.5%	8.5%	18.8%

## Fire Agencies Self Insurance System

### 2021/22 Final Approved Budget

#### Mid Layer Pool Contributions ~ 80% Confidence Level ~ 1.0% Discount Factor

Primary Pooled SIR - \$500,000 ~ Mid Layer Pool \$500,001 to \$750,000 ~ LAWCX Excess from \$750,000

#### Exhibit B - Addendum

	Mid Layer Contribution Components				Contribution Adjustments			2020/2021 Contribution			
Members	Clerical/Water/ Sanitation/ Maintenance/ Municipal/ Inspectors	Safety Personnel	Fire Volunteers	Non Fire Volunteers	Total Contribution Components	Experience Modification Factor	Contribution Adjusted for Ex- Mod ~ Individual Losses capped at \$75k	Mid Layer Contribution Adjusted for Ex- Mod	Contribution from Exhibit B	Total Contribution with Mid Layer	Quarterly Contribution with Mid Layer
Indian Valley CSD	1,215	181	612	0	2,008	0.966	1,940	1,940	28,027	29,967	7,492
Monterey County RFD	490	60,153	340	0	60,983	0.956	58,300	58,300	838,541	896,841	224,210
North County FPD	507	19,372	408	22	20,309	0.886	17,994	17,994	258,856	276,850	69,213
Whitethorn FPD	0	0	340	22	362	0.996	361	361	5,188	5,549	1,387
<b>Total</b>	<b>\$2,212</b>	<b>\$79,706</b>	<b>\$1,700</b>	<b>\$44</b>	<b>\$83,662</b>		<b>\$78,595</b>	<b>\$78,595</b>	<b>\$1,130,612</b>	<b>\$1,209,207</b>	<b>\$302,302</b>

#### Mid Layer Rates 2021/22 for New Members

Actuarial Rates per \$100 payroll at the 80% Confidence Level (\$250K X \$500K SIR); 1.0% Discount Rate

	Non-Safety Personnel	Safety Personnel	Fire Volunteers	Non- Fire Volunteers
<b>Current Year 2021/22 Rates (80% CL; 1.0% DR)</b>	<b>\$0.440</b>	<b>\$0.680</b>	<b>\$0.680</b>	<b>\$0.440</b>
<i>Prior Year Rates (80% CL; 1.5% DR)</i>	<i>\$0.351</i>	<i>\$0.589</i>	<i>\$0.589</i>	<i>\$0.351</i>
<i>Percentage Comparison</i>	<i>25.4%</i>	<i>15.4%</i>	<i>15.4%</i>	<i>25.4%</i>

#### Date Joined:

Indian Valley CSD (5/1/2018)  
Monterey County RFD (7/1/20)  
North County FPD (7/1/20)  
Whitethorn FPD (7/1/17)

#### **Per Resolution 2017-02, Regarding Implementation of a Mid-Layer Pool:**

New members will contribute to the Mid-Layer Pool for their first five years of membership.

**Fire Agencies Self Insurance System**  
**2021/22 Final Approved Budget**  
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**Primary Pooled SIR - \$500,000 ~ Mid Layer Pool \$500,001 to \$750,000 ~ LAWCX Excess from \$750,000**

*Exhibit C*

Members	2021/2022 Estimated Payroll					Contribution Components				
	Clerical/Water/ Sanitation/ Maintenance/ Municipal/Inspectors	Safety Personnel	# of Fire Volunteers	# of Non Fire Volunteers	TOTAL	Clerical/Water/ Sanitation/ Maintenance/ Municipal/Inspectors	Safety Personnel	# of Fire Volunteers	# of Non Fire Volunteers	TOTAL
	Note 1	Note 2	Note 3	Note 4	Note 5	Note 6	Note 7	Note 8	Note 9	Note 10
<b>TOTALS</b>	<b>\$12,179,658</b>	<b>\$149,300,058</b>	<b>2,049</b>	<b>717</b>	<b>\$172,441,717</b>	<b>\$777,062</b>	<b>\$14,601,538</b>	<b>\$1,001,961</b>	<b>\$45,744</b>	<b>\$16,426,305</b>
Adin FPD	0	0	7	4	39,000	0	0	3,423	255	3,678
Alta FPD	14,932	0	4	20	54,932	953	0	1,956	1,276	4,185
Amador FPD	212,987	2,347,447	15	0	2,635,434	13,589	229,580	7,335	0	250,504
American Canyon FD	46,257	2,648,307	2	0	2,704,563	2,951	259,004	978	0	262,933
Anderson FPD	71,749	582,021	0	0	653,770	4,578	56,922	0	0	61,500
Arbuckle-College City FPD	23,068	257,013	28	1	421,081	1,472	25,136	13,692	64	40,364
Bald Mountain FPD	0	0	12	5	65,000	0	0	5,868	319	6,187
Big Valley FPD	3,060	0	10	2	55,060	195	0	4,890	128	5,213
Bodega Bay FPD	54,012	1,389,171	14	5	1,518,183	3,446	135,861	6,846	319	146,472
Bolinas FPD	22,298	233,447	24	0	375,745	1,423	22,831	11,736	0	35,990
Borrego Springs FPD	52,951	971,364	0	0	1,024,315	3,378	94,999	0	0	98,377
Bridgeport FPD	3,275	25,707	15	0	103,982	209	2,514	7,335	0	10,058
Burbank-Paradise FPD	6,631	68,476	0	0	75,107	423	6,697	0	0	7,120
Cachagua FPD	0	6,822	18	5	101,822	0	667	8,802	319	9,788
Canby Volunteer FD	0	0	10	0	50,000	0	0	4,890	0	4,890
Carlotta CSD	0	0	17	5	90,000	0	0	8,313	319	8,632
Carmel Highlands	0	0	0	5	5,000	0	0	0	319	319
Castella FPD	12,058	58,694	4	0	90,751	769	5,740	1,956	0	8,465
Cazadero CSD	22,673	46,830	18	3	162,503	1,447	4,580	8,802	191	15,020
Cedarville FPD	0	0	19	0	95,000	0	0	9,291	0	9,291
Central Calaveras County FPD	16,134	214,927	11	3	289,062	1,029	21,020	5,379	191	27,619
Chalfant Valley CSFD	7,771	17,131	14	6	100,902	496	1,675	6,846	383	9,400
Clements Rural County FPD	0	437,689	0	0	437,689	0	42,806	0	0	42,806
Cloverdale FD	67,474	795,550	23	19	997,024	4,305	77,805	11,247	1,212	94,569
Coastside FPD	11,094	0	16	1	92,094	708	0	7,824	64	8,596
Collegeville FPD	0	83,081	5	0	108,081	0	8,125	2,445	0	10,570
Copperopolis FD	66,994	747,841	8	5	859,835	4,274	73,139	3,912	319	81,644
Cordelia FD	0	332,843	13	3	400,843	0	32,552	6,357	191	39,100
Cottonwood FPD	11,860	302,727	4	3	337,587	757	29,607	1,956	191	32,511
Covelo FPD	0	26,896	1	10	41,896	0	2,630	489	638	3,757
Crescent Mills FD	0	7,604	8	0	47,604	0	744	3,912	0	4,656
Cypress FPD	0	0	0	5	5,000	0	0	0	319	319
Daggett CSD	0	0	11	0	55,000	0	0	5,379	0	5,379
Davis Creek FPD	0	0	5	0	25,000	0	0	2,445	0	2,445
Denair FPD	0	51,825	20	5	156,825	0	5,068	9,780	319	15,167
Diamond Springs/El Dorado FPD	240,483	1,116,061	2	0	1,366,544	15,343	109,151	978	0	125,472
Diamond Springs/El Dorado FPD SA#7	0	1,258,536	0	0	1,258,536	0	123,085	0	0	123,085
Douglas City VFD	0	2,374	7	32	69,374	0	232	3,423	2,042	5,697
Doyle FPD	0	0	15	0	75,000	0	0	7,335	0	7,335
East Contra Costa County FPD	344,499	4,413,195	0	0	4,757,694	21,979	431,610	0	0	453,589
East Plumas FPD	8,858	33,386	12	4	106,244	565	3,265	5,868	255	9,953
El Dorado County FD	165,578	5,233,391	0	3	5,401,969	10,564	511,826	0	191	522,581
El Dorado County Consolidated FD SA#7	0	2,242,882	0	0	2,242,882	0	219,354	0	0	219,354
Escalon Consolidated FD	32,071	703,255	15	1	811,325	2,046	68,778	7,335	64	78,223
Fairview FPD	0	0	0	6	6,000	0	0	0	383	383
Farmington FD	6,123	64,366	10	5	125,489	391	6,295	4,890	31	11,895



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Ferndale FPD	3,795	15,791	18	5	114,586	242	1,544	8,802	319	10,907
Foresthill FPD	73,262	927,195	12	5	1,065,457	4,674	90,680	5,868	319	101,541
Fort Bidwell FD	0	0	7	2	37,000	0	0	3,423	128	3,551
Fort Bragg FP	122,148	206,630	31	0	483,778	7,793	20,208	15,159	0	43,160
Fort Dick FD	0	42,232	18	6	138,232	0	4,130	8,802	383	13,315
French Camp-McKinley Rural FPD	6,702	1,578,603	1	0	1,590,305	428	154,387	489	0	155,304
Fresno County FPD	390,675	50,878	0	6	447,553	24,925	4,976	0	383	30,284
Garberville FPD	0	0	15	1	76,000	0	0	7,335	64	7,399
Gasquet FPD	3,808	12,853	9	2	63,662	243	1,257	4,401	128	6,029
Gazelle FPD	332	0	3	5	20,332	21	0	1,467	319	1,807
Georgetown FPD	67,928	443,679	13	0	576,607	4,334	43,392	6,357	0	54,083
Georgetown SA#7	0	542,275	0	0	542,275	0	53,034	0	0	53,034
<i>Northern Sonoma County FPD (Prev. Geyserville)</i>	337,871	687,161	18	8	1,123,032	21,556	67,204	8,802	510	98,072
Gold Ridge FD	155,684	1,492,120	0	7	1,654,804	9,933	145,929	0	447	156,309
Graeagle FPD	8,121	70,575	11	5	138,696	518	6,902	5,379	319	13,118
Graton FD	47,787	178,426	0	13	239,213	3,049	17,450	0	829	21,328
Happy Valley FPD	27,478	192,152	24	5	344,630	1,753	18,792	11,736	319	32,600
Hayfork FPD	0	34,130	17	5	124,130	0	3,338	8,313	319	11,970
Herald FPD	47,947	136,015	18	5	278,962	3,059	13,302	8,802	319	25,482
Huntington Lake Volunteer FD	0	0	8	0	40,000	0	0	3,912	0	3,912
Hyampom CSD	0	0	12	6	66,000	0	0	5,868	383	6,251
Independence FPD	6,733	52,736	15	0	134,468	430	5,158	7,335	0	12,923
Indian Valley CSD	276,086	26,553	18	0	392,639	17,614	2,597	8,802	0	29,013
Janesville FPD	15,985	49,441	19	3	163,426	1,020	4,835	9,291	191	15,337
Junction City FPD	122	1,020	10	5	56,143	8	100	4,890	319	5,317
June Lake FPD	15,929	94,533	20	0	210,462	1,016	9,245	9,780	0	20,041
Kanawha FPD	0	10,537	8	1	51,537	0	1,030	3,912	64	5,006
Kelseyville FD	66,181	1,395,093	4	4	1,485,274	4,222	136,440	1,956	255	142,873
Kentfield FD	110,110	2,064,278	4	5	2,199,387	7,025	201,886	1,956	319	211,186
Kenwood FD	15,026	421,421	16	14	530,447	959	41,215	7,824	893	50,891
Keyes FPD	10,131	70,277	12	1	141,409	646	6,873	5,868	64	13,451
Klamath FD	0	6,121	13	5	76,121	0	599	6,357	319	7,275
Lake City Volunteer FD	0	0	8	0	40,000	0	0	3,912	0	3,912
Lake County FPD	101,467	1,733,949	11	0	1,890,416	6,474	169,580	5,379	0	181,433
Lake Forest FPD	0	0	11	3	58,000	0	0	5,379	191	5,570
Lathrop-Manteca	337,028	4,217,609	0	0	4,554,637	21,502	412,482	0	0	433,984
Lee Vining FPD	0	36,560	16	3	119,560	0	3,576	7,824	191	11,591
Leggett Valley FPD	0	0	6	5	35,000	0	0	2,934	319	3,253
Liberty Rural County FPD	23,460	504,992	6	0	558,452	1,497	49,388	2,934	0	53,819
Linden-Peters FPD	20,726	1,022,019	5	0	1,067,745	1,322	99,953	2,445	0	103,720
Little Lake FPD	49,257	332,258	17	18	484,515	3,143	32,495	8,313	1,148	45,099
Lockwood FPD	12,022	51,961	6	3	96,983	767	5,082	2,934	191	8,974
Loma Rica/Browns Valley CSD	10,711	0	1	1	16,711	683	0	489	64	1,236
Lone Pine FPD	0	94,976	0	0	94,976	0	9,289	0	0	9,289
Long Valley CSD	0	0	6	7	37,000	0	0	2,934	447	3,381
Lookout FPD	0	0	7	3	38,000	0	0	3,423	19	3,614

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Mammoth Lake FPD	68,984	1,186,011	40	6	1,460,994	4,401	115,992	19,560	383	140,336
Mayten FPD	0	1,792	7	5	41,792	0	175	3,423	319	3,917
Meadow Valley FPD	1,620	0	10	0	51,620	103	0	4,890	0	4,993
Meeks Bay FPD	122,433	0	0	0	122,433	7,811	0	0	0	7,811
Milford FD	0	0	9	5	50,000	0	0	4,401	319	4,720
Millville FPD	8,214	15,784	10	1	74,998	524	1,544	4,890	64	7,022
Mokelumne Hill Fire Protection District	0	42,792	0	0	42,792	0	4,185	0	0	4,185
Mokelumne Rural County FPD	15,456	680,144	14	0	765,600	986	66,518	6,846	0	74,350
Mono City Volunteer FPD	0	0	9	1	46,000	0	0	4,401	64	4,465
Monte Rio FPD	0	139,809	22	3	252,809	0	13,673	10,758	191	24,622
Monterey County RFD	111,321	8,846,042	10	0	9,007,363	7,102	865,143	4,890	0	877,135
Moraga Orinda FD	1,120,000	9,981,120	0	29	11,130,120	71,456	976,154	0	1,850	1,049,460
Mosquito FPD	34,766	254,917	1	9	303,683	2,218	24,931	489	574	28,212
Mountain Gate CSD	327,477	67,052	10	0	444,529	20,893	6,558	4,890	0	32,341
Mountain Valley FD	0	5,667	21	1	111,667	0	554	10,269	64	10,887
Mountain View FD	0	0	16	5	85,000	0	0	7,824	319	8,143
Murphys Fire Protection District	26,292	702,224	22	15	853,517	1,677	68,678	10,758	957	82,070
Newberry CSD	29,593	13,392	11	5	102,985	1,888	1,310	5,379	319	8,896
New Castle FPD	0	394,242	2	0	404,242	0	38,557	978	0	39,535
North County FPD	115,331	2,848,846	12	5	3,029,177	7,358	278,617	5,868	319	292,162
North San Juan FD	65,618	150,230	24	1	336,849	4,186	14,693	11,736	64	30,679
North Sonoma Coast FPD	0	11,660	19	9	115,660	0	1,140	9,291	574	11,005
North Tahoe FPD	885,756	6,543,485	0	0	7,429,241	56,511	639,953	0	0	696,464
Novato FD	1,030,948	11,004,946	0	0	12,035,894	65,774	1,076,284	0	0	1,142,058
Occidental CSD	0	63,015	29	5	213,015	0	6,163	14,181	319	20,663
Olancho CSD	8,915	30,389	8	0	79,304	569	2,972	3,912	0	7,453
Ophir Hill FPD	18,862	454,995	8	0	513,856	1,203	44,498	3,912	0	49,613
Orange Cove FPD	26,857	235,494	0	3	265,351	1,713	23,031	0	191	24,935
Paradise FPD	0	10,773	9	4	59,773	0	1,054	4,401	255	5,710
Peardale-Chicago Park	13,572	271,642	0	5	290,213	866	26,567	0	319	27,752
Penryn FPD	0	575,689	3	8	598,689	0	56,302	1,467	510	58,279
Petrolia FPD	7,875	4,896	15	6	93,772	502	479	7,335	383	8,699
Pioneer FPD	55,622	556,488	0	3	615,110	3,549	54,424	0	191	58,164
Plumas Eureka CSD	225,342	9,148	8	2	276,490	14,377	895	3,912	128	19,312
Post Mountain UD & VFD	0	0	4	2	22,000	0	0	1,956	128	2,084
Prattville-Almanor Fire Protection District	0	0	5	0	25,000	0	0	2,445	0	2,445
Princeton County	0	0	20	4	104,000	0	0	9,780	255	10,035
Quincy FPD	79,061	77,166	30	12	318,227	5,044	7,547	14,670	766	28,027
Rescue FPD	0	625,143	0	0	625,143	0	61,139	0	0	61,139
Rio Dell FPD	3,060	37,588	48	6	286,648	195	3,676	23,472	383	27,726
Ripon Consolidated FD	191,712	1,526,262	1	2	1,724,975	12,231	149,268	489	128	162,116
Rodeo-Hercules	104,458	2,872,467	0	0	2,976,925	6,664	280,927	0	0	287,591
Ross Valley FD	326,661	3,843,989	2	6	4,186,650	20,841	375,942	978	383	398,144
Rough & Ready FPD	25,458	369,130	0	0	394,588	1,624	36,101	0	0	37,725
Sacramento River FPD	24,361	125,480	3	13	177,841	1,554	12,272	1,467	829	16,122
Salida FPD	61,816	668,381	1	5	740,197	3,944	65,368	489	319	70,120

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Salyer CSD	0	0	11	3	58,000	0	0	5,379	191	5,570
<b>Peninsula CSD (Samoa-Peninsula FPD)</b>	0	0	6	3	33,000	0	0	2,934	191	3,125
Santa Margarita FPD	1,428	33,676	11	3	93,104	91	3,293	5,379	191	8,954
Schell-Vista FPD	0	717,111	31	0	872,111	0	70,133	15,159	0	85,292
Scott Valley FPD	27,866	27,806	8	0	95,671	1,778	2,719	3,912	0	8,409
Shasta Lake FPD	39,448	673,254	16	0	792,702	2,517	65,844	7,824	0	76,185
Shaver Lake VFD	0	7,243	14	0	77,243	0	708	6,846	0	7,554
Sierra City Volunteer FPD	0	0	28	0	140,000	0	0	13,692	0	13,692
Sierra Valley FPD	0	7,068	6	5	42,068	0	691	2,934	319	3,944
Smith River FD	33,745	73,103	9	0	151,848	2,153	7,149	4,401	0	13,703
<b>Sonoma County FD *</b>	463,154	10,098,217	51	17	10,833,371	29,549	987,606	24,939	1,085	1,043,179
South Coast FPD	50,138	114,040	31	0	319,178	3,199	11,153	15,159	0	29,511
South Lake County FPD	56,759	83,772	26	5	275,531	3,621	8,193	12,714	319	24,847
South Monterey FPD	0	40,176	29	5	190,176	0	3,929	14,181	319	18,429
South Placer FPD	410,762	6,505,433	0	8	6,924,195	26,207	636,231	0	510	662,948
South Yreka FPD	0	6,372	15	6	87,372	0	623	7,335	383	8,341
Southern Inyo FPD	0	31,000	0	0	31,000	0	3,032	0	0	3,032
Southern Marin FD	496,736	6,944,763	0	0	7,441,500	31,692	679,198	0	0	710,890
Southern Trinity FD	0	7,371	16	4	91,371	0	721	7,824	255	8,800
Spalding CSD	67,427	0	13	0	132,427	4,302	0	6,357	0	10,659
Standish Litchfield FD	3,672	5,401	9	5	59,074	234	528	4,401	319	5,482
Stanislaus Consolidated FPD	261,462	5,618,356	3	5	5,899,818	16,681	549,475	1,467	319	567,942
Stones-Bengard CSD	12,548	0	8	2	54,548	801	0	3,912	128	4,841
Suisun FPD	0	139,737	9	0	184,737	0	13,666	4,401	0	18,067
Susan River FPD	13,567	51,641	9	1	111,208	866	5,050	4,401	64	10,381
Sutter Basin FD	0	0	9	0	45,000	0	0	4,401	0	4,401
Sutter Creek FPD	10,433	323,006	6	0	363,438	666	31,590	2,934	0	35,190
Telegraph Ridge FPD	0	0	8	5	45,000	0	0	3,912	319	4,231
Thornton Rural County FPD	0	243,871	12	0	303,871	0	23,851	5,868	0	29,719
Tiburon FD	250,311	3,332,426	12	0	3,642,737	15,970	325,911	5,868	0	347,749
Timber Cove FPD	0	34,092	18	6	130,092	0	3,334	8,802	383	12,519
Turlock Rural FPD	6,000	106,400	12	0	172,400	383	10,406	5,868	0	16,657
Vacaville FD	180,958	339,111	58	5	815,069	11,545	33,165	28,362	319	73,391
Valley Center FPD	77,111	1,918,183	4	7	2,022,294	4,920	187,598	1,956	447	194,921
<b>Sonoma Valley FD (prev Valley of the Moon FPD)</b>	422,704	6,967,354	39	6	7,591,058	26,969	681,407	19,071	383	727,830
Walnut Grove FD	5,458	92,889	0	3	101,347	348	9,085	0	191	9,624
Waterloo-Morada	29,751	1,573,700	2	0	1,613,451	1,898	153,908	978	0	156,784
West Almanor CSD	536	116,749	9	1	163,285	34	11,418	4,401	64	15,917
West Point FPD	0	372,786	0	0	372,786	0	36,458	0	0	36,458
Westport FPD	0	0	20	11	111,000	0	0	9,780	702	10,482
Westport VFD	0	0	10	1	51,000	0	0	4,890	64	4,954
West Stanislaus County FD	0	0	78	56	446,000	0	0	38,142	3,573	41,715
Wheeler Crest FPD	0	0	18	5	95,000	0	0	8,802	319	9,121
Whitethorn FPD	0	0	10	5	55,000	0	0	4,890	319	5,209
Willow Ranch	0	0	7	5	40,000	0	0	3,423	319	3,742
Woodbridge Rural FPD	230,840	1,927,756	1	5	2,168,595	14,728	188,535	489	319	204,071

# Fire Agencies Self Insurance System

## 2021/22 Final Approved Budget

### 80% Confidence Level ~ 1.0% Discount Factor

#### Primary Pooled SIR - \$500,000 ~ Mid Layer Pool \$500,001 to \$750,000 ~ LAWCX Excess from \$750,000

Exhibit C

Members	2021/2022 Estimated Payroll					Contribution Components				
	Clerical/Water/ Sanitation/ Maintenance/ Municipal/Inspectors	Safety Personnel	# of Fire Volunteers	# of Non Fire Volunteers	TOTAL	Clerical/Water/ Sanitation/ Maintenance/ Municipal/Inspectors	Safety Personnel	# of Fire Volunteers	# of Non Fire Volunteers	TOTAL
	Note 1	Note 2	Note 3	Note 4	Note 5	Note 6	Note 7	Note 8	Note 9	Note 10
<b>TOTALS</b>	<b>\$12,179,658</b>	<b>\$149,300,058</b>	<b>2,049</b>	<b>717</b>	<b>\$172,441,717</b>	<b>\$777,062</b>	<b>\$14,601,538</b>	<b>\$1,001,961</b>	<b>\$45,744</b>	<b>\$16,426,305</b>
Woodland Avenue FPD	0	0	3	5	20,000	0	0	1,467	319	1,786
<b>Total</b>	<b>\$12,179,658</b>	<b>\$149,300,058</b>	<b>2,049</b>	<b>717</b>	<b>\$172,441,717</b>	<b>\$777,062</b>	<b>\$14,601,538</b>	<b>\$1,001,961</b>	<b>\$45,744</b>	<b>\$16,426,305</b>

Estimated Payroll was calculated using the actual payroll from 2019-20 and increasing annually by 1% for 2020/21 and 1% for 2021/2022.

#### Notes:

Note 1: Payroll for Clerical (Class Code 8810), Water Operation (Class Code 7520), Sanitation (7580), Maintenance(9420), Municipal (9410) and Inspectors' payroll.

Note 2: Payroll for Career Fire Fighters (Class Code 7706).

Note 3: # of Fire Volunteers (Class Code 7707)

Note 4: # of Non Fire Volunteers (Volunteers for Manual Labor, Clerical, Non-paid Directors, Cadets, Explorers and Other Volunteers)

Note 5: Total of Note 1 through Note 4

Note 6: Payroll times rate / 100 for Clerical (Class Code 8810), Water Operation (Class Code 7520), Sanitation (7580), Maintenance (9420), Municipal (9410) and Inspectors' payroll.

Note 7: Payroll times rate / 100 for Career Fire Fighters (Class Code 7706).

Note 8: # of Fire Volunteers (Class Code 7707) times \$5,000= Volunteer Payroll. Payroll times rate / 100 = Manual Contribution.

Note 9: # of Non Fire Volunteers (Volunteers for Manual Labor, Clerical, Non-paid Directors, Cadets, Explorers and Other Volunteers) times \$1,000 = Volunteer Payroll. Payroll times rate / 100 = Manual Contribution.

Note 10: Total of Note 6 though Note 9.



