

AGENDA
SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Weds. October 12th, 2022

1. Closed Session – Recommended at 6:30 – 7:00 p.m.

Conference with Legal Counsel Regarding Pending Litigation (Cal. Govt. Code §54956.9) *In the matter of a claim for damages, the Board will confer with legal counsel and give direction in the matter of Jennings Estate against South Placer FPD.*

2. 7:00 p.m. Regular Session

3. Flag Salute

4. Public Comment

5. Closed Session

At any time during the regular session, the legislative body may adjourn to closed session to confer with real property negotiators, labor negotiators, or legal counsel regarding existing or anticipated litigation. The legislative body may also adjourn to closed session to consider liability claims, threats to public services or facilities, public employee appointment, public employment, public employment performance evaluation, or public employee discipline/dismissal/release.

6. Consent Agenda (Single Motion Needed)

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors, audience, or staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

A. Approval of the Agenda

B. Approval of the Minutes

C. Authorization of Deposits:

Ambulance	\$179,572.41
Consolidated Mitigation Fees	\$27,506.62
Plans/Inspections	\$17,477.50
Cell Tower Leases	\$3,793.06
Workers Comp. Reimbursements	\$1,099.79
Staffing Reimbursements	<u>\$441.55</u>
TOTAL	<u>\$229,890.93</u>

D. Approval of the October 2022 Expenditures: \$210,311.03

E. Personnel Items

<u>Separations:</u>	None
<u>Promotions:</u>	Captain Edgar Olineka
<u>Reassignments:</u>	None
<u>New Hires:</u>	None
<u>Interns/Volunteers:</u>	None

7. Special Presentation – Badge pinning for Captain Edgar Olineka.

8. **Old Business:**

- A. **Station 18 Remodel Update:** Staff recommends discussion on the future of the Station 18 truck room project. PG#26
- B. **Employee Retention:** Staff recommends discussion on current issues facing the District involving employee retention. PG#27
- C. **2022 Fire Code 2nd Reading and Adoption:** Staff recommends second reading and adoption of the South Placer Fire District 2022 Fire Code and local amendments. PG#28
- D. **Cell Tower Lease Negotiations Contract:** Staff recommends discussion and action on a contract with Steel in the Air. PG#54
- E. **District-Wide Photovoltaic Solar Electric Project:** Staff recommends discussion and direction on the Request for Qualifications (RFQ) for District-wide Solar. PG#63

9. **New Business:**

- A. **GASB 75 OPEB Draft Actuarial:** Staff recommends discussion and comments on the GASB 75 draft actuarial. PG#71
- B. **District Operational Update:** Staff recommends a discussion about District operations after recent changes. PG#90
- C. **Policy Updates:** Staff recommends review and discussion of proposed policy updates. PG#91
- D. **Adhoc Funding Committee Formation:** Staff recommends review and discussion of the formation of an Adhoc Funding committee. PG#103
- E. **Fee for Non-Emergency Lift Assistance at Licensed Care Facilities:** Staff recommends discussion and first reading of the South Placer Fire District Ordinance implementing a fee for non-emergency lift assistance at licensed care facilities. PG#104
- F. **Appointment of District Treasurer:** Staff recommends discussion and adoption of Resolution appointing a District Treasurer. PG#113

10. **Information and Discussion:**

- A. **2021 Grant Update:** Staff to provide an update on AFG grants. PG#116

11. **Correspondence**

PG#117

12. **Chief's Report**
13. **Functions**
14. **Board/Staff Comments**
15. **Future Agenda Items**
16. **Adjournment**

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
September 14, 2022

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Wednesday, September 14, 2022, at 7:01 p.m. by President, Gary Grenfell.

Present:

Gary Grenfell, President
Dan Bajtos, Vice President
Sean Mullin, Clerk
Mike Johnson, Director
Terri Ryland, Director (arrived at 7:38 p.m.)

Absent:

Ken Musso, Director
Chris Gibson, Director

Staff in Attendance:

Fire Chief, Mark Duerr
Deputy Chief, Matt Feeley
Division Chief, Jeff Ingolia
Battalion Chief, Kelly Moretti
Captain, Justin Buathier
Firefighter Paramedic, Taylor Bromley
Captain Paramedic, Devin Fuller

Public Comment: None

Consent Agenda: Director Mullin made a motion to approve the items for the consent agenda. The motion was seconded by Director Johnson.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin Noes: None Abstain: None Absent: Musso, Gibson, Ryland
Carried

Special Presentation: A presentation was made by the Station 18 on-duty crews demonstrating the grant-funded Lucas device received from SSV. The equipment normally costs between \$15-20,000 but one was delivered at no cost to the district. The devices are an automatic CPR machine that will provide continuous, high-performance CPR. The District is looking to outfit all of the engine companies with Lucas devices in the future with mitigation revenues. At this time the new device has been in service for 1.5 weeks.

OLD BUSINESS

Station 18 New Truck Room Update: Staff recommends discussion on the proposed project and progress made to date. Chief Duerr noted that the project has been on hold for several years due to the project running over budget. He continued that there is no action at this time on the project due to the recent change in deployment models.

Employee Retention: Staff recommends discussion on current issues facing the District involving employee retention. Chief Duerr began that for years the District has experienced vacancies at every

rank. With the new deployment model, effective September 24th the District will be able to maximize effective responses within the District and have no vacancies at all positions.

Discussion on District-Wide Photovoltaic Solar Electric Proposal: Staff recommends discussion and action on the proposed Solar Project, including a proposal by a third-party consultant. Chief Duerr began that the Board had asked to reach out to energy companies to initiate any interest in the project. Chief Duerr explained that many energy companies responded that the District solar project was not large enough to meet their returns on investment requirements. He continued that the District cannot do a holistic approach and make changes for all energy uses at all stations as this is not funded in the Capital Facilities plan budgets. The District did reach out to IBANK who normally lends money to municipalities for large infrastructure projects. They noted that \$500,000 is at the very bottom of their lending limits. Director Mullin asked Chief Duerr what the return on investment would be for the current solar project. Chief Duerr explained that the return on investment is seven years estimating a 9% increase each year in energy costs. The project would be a total of \$375,000 for solar at Stations 16, 17, 18, and Station 20, including the consultant costs. Current electricity costs are \$60,000 per year, which would be eliminated to zero dollars in year one. Chief Duerr noted that the costs for the project are already in the general budget for 2022/23 and the District could be investing in its infrastructure with the long-term ability to stabilize the budget and secure the rates prior to any new solar legislation. Director Mullin made a motion to proceed with the RFQ with Municipal Energy Advisors Inc. and bring back and present additional information on the return on investment. Director Johnson made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin Noes: None Abstain: None Absent: Musso, Gibson, Ryland
Carried

Advanced Life Support First Responder Fee and Ambulance Treat-No Transport Fee for Division 1 (former Loomis Fire Protection District): Staff recommends discussion and approval to adjust the fee schedule for an advanced life support engine company first responder fee and ambulance treat-no transport fee for Division 1. Chief Duerr explained that this fee was established for Division 2 in 2015, but never assessed within Division 1. The adoption would amend the fee schedule for the established fees for first responder and treat-non transport fees in Division 1 along with the Board approved annual automatic rate adjustment by the percentage of the Consumer Price Index (CPI) Series Title Medical Care in the U.S. City Average. Estimated increase of \$64,000 to ambulance revenues with collections beginning in October. Director Johnson made a motion to adopt the Advanced Life Support First Responder Fee and Ambulance Treat-No Transport fee for Division 1. Director Bajtos made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin Noes: None Abstain: None Absent: Musso, Gibson, Ryland
Carried

Fiscal Year 2022/23 Final Budget Adoption: Staff recommends discussion and adoption of the fiscal year 2022/23 final budget. This budget brings salaries and wages to 82.96%, down from 89% the prior year but still above the 80.25% board-adopted goal. Service and operations are at 12.4%, fixed assets at .59%, Apparatus at 0%, Facilities are at 3.18%, and Major Equipment/Capital Expenditures are at .85%. Total budget is \$14,419,924 resulting in a fully balanced budget. Chief Duerr noted that this budget moved the District closer to the established board budgeting goals with the newly reflected staffing deployment model. The budget estimates the property tax revenues increasing by 6% per county estimates received along with a small overtime reduction. Major equipment will spend \$175,000 on EKG monitors with a grant received for reimbursement for \$326,000. Mitigation expenditures will be the hand tevy EMS system, tablet commands for Battalion Chiefs and Lucas

Devices. Director Bajtos made a motion to approve the Fiscal Year 2022/23 Final Budget. Director Mullin made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin Noes: None Abstain: None Absent: Musso, Gibson, Ryland
Carried

Fiscal Year 2022/23 District Goals: Staff recommends discussion on the 2022/23 District Goals and possible action if the Board warrants it. Chief Duerr reported that the Board had met in August for a workshop to discuss and build the board and staff goals and objectives. Chief Duerr continued that at the workshop, discussion led to revising the prior 2019 goals. The newly compiled board goal was determined to maintain fiscal stability, explore and increase revenues, and work with staff to achieve a balanced budget. Those board goals were also implemented into staff and administration goals to create a benchmark for staff to obtain.

NEW BUSINESS

Fiscal Year 2021/22 Draft 4th Quarterly Budget Report: Staff recommends a short presentation on the status of the draft 4th Quarter fiscal year 2021/22 unaudited final budget. Chief Duerr began that this is the unaudited report for the 2021/22 budget. Changes to the final numbers will be due to the final auditor's findings regarding bad debt expenses and any other relative findings will be shown in the annual audit of the District's budget. Total revenues of \$14.458 million were received in the fiscal year at 102% of budget. The overall deficit for the 4th quarter report is -\$123,186 at this time. Director Bajtos made a motion to approve the 2021/22 4th quarter budget report. Director Mullin made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin Noes: None Abstain: None Absent: Musso, Gibson, Ryland
Carried

Dry Financing Request: Staff seeks approval to dry finance, if needed, from the Placer County Treasurer's office. Each year the District utilizes its reserve accounts to fund expenditures from July through December when the first property tax installment is collected. Staff recommends approval of the resolution authorizing the dry financing request for up to \$3.5 million. Chief Duerr noted that the goal is to build reserves in the future to a point that the District does not need to rely on dry financing through the county. Director Mullin made a motion to authorize and approve the resolution for the District to submit the application for dry financing from the Placer County Treasurer. Director Bajtos made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin Noes: None Abstain: None Absent: Musso, Gibson, Ryland
Carried

7: 38 p.m. Director Ryland arrived.

Cal PERS 2023-24 Contribution Rate Increases and Employer Payment of Unfunded Liability Increases: Staff recommends reviewing and discussing CalPERS most recent annual valuation reports for the District's four retirement plans. Chief Duerr explained that the District total lump sum prepayment of the District's unfunded accrual liability payment (UAL) was \$1,037,554 across all retirement plans for the 2022/23 year. The lump sum payment for the 2023/24 UAL covering all plans has decreased to \$961,913, a reduction of \$75,641 for the payment in the next budget year. Chief Duerr explained that CalPERS has announced investment losses in the fiscal year 2021/22 of -6.1%. The impact of those investment losses will be reflected in the contribution requirements for 2024/25.

South Placer Fire District Policy 1029 – Uniform Regulations: Staff recommends review and possible action on the proposed uniform regulations policy revisions. Chief Duerr began that the uniform policy has not been updated in some time. He continued that the Uniform Committee has worked diligently to update all uniform-related items under one policy. Changes to class A uniforms and a timeline for purchase were incorporated into the policy. He added that there is a \$1000 uniform reimbursement under the current MOU for the purchase of the uniforms. Station tees were designed by each station, with Station 16 now reopening which gives that station an opportunity to develop its own design. He noted that management intends to sit down annually with the uniform committee. Director Johnson made a motion to approve Policy 1029- Uniform Regulations. Director Ryland made a second to the motion.

Rollcall:

Ayes: Grenfell, Bajtos, Johnson, Mullin, Ryland Noes: None Abstain: None Absent: Musso, Gibson
Carried

2022 Fire Code Adoption 1st Reading: Staff recommends discussion and 1st reading of the South Placer Fire District 2022 Fire Code Adoption and local amendments. This will be the first reading that will be in effect on 1/1/2023. The new ordinance adopts the local amendments to the fire code that were updated to ensure that all code sections referenced in the amendments remained accurate and relevant. Fire Marshal Ingolia reviewed the new code and provided updates in the Ordinance relevant to the District. Once adopted by the District the Ordinance will go to the County for final approval. He noted that county building officials and legal have reviewed and approved these changes brought forth to the board.

District Funding Future: Staff recommends discussion on the development of a plan to address District revenues. Chief Duerr explained that with the failed benefit assessment and new deployment model he recommends the board move forward and discuss the next steps for the District. He noted that a recommendation was made to form an ad hoc committee to lobby for additional funding for the District. Director Johnson stated that the committee could be formed of a representative from the Board, Admin., and labor to be tenacious in every aspect possible. A discussion was made regarding SB450, a fund for special districts that utilize Prop. 19 funds from changes in property values. Chief Duerr noted that he is reaching out to OES to pursue more information on this fund. Director Ryland noted that special district funding is much different from other public agencies. Chief Duerr continued that in the future, he will make sure to reach out to lobbying groups such as FDAC and CSDA for additional support with any future measures. Director Mullin made suggestions regarding station signage and public announcements regarding the upcoming station closures.

INFORMATION AND DISCUSSION

Correspondence: One PARS financial statement for July, a thank you card, an announcement from the Firefighters Burn Institute on the 50th Anniversary of the 1972 Farrell's plane crash, a letter from the Lincoln Veterans Memorial Coalition regarding their upcoming celebration.

Chief's Report:

- Two firefighters off probation – Mascarinas and Doepel
- Div. Chief Magnuson deployed in Yosemite
- Multiple deployments – Mosquito Fire and Dutch Flat
- Received Lucas Device and provided training
- Fire on Grosvenor Downs
- Engineer Lance McKinley now Peer Fitness Coordinator
- Engine 15 attended Granite Bay High School Community Service event

- Generator installed at Station 15 (grant funded)
- 393 calls in August vs. 368 last year. 11% more
- Medic 17 – 175 calls and the busiest, then Truck 17
- Overtime: 38% due to open positions, 16% sick leave, 13% holiday, 19% vacation, 2% disabilities
- Mandatory overtime August 26% vs. 40% in July
- SSV Performance – arrived with 98% of the SSV response times
- 2022 Fire Prevention department – 31 permits pulled this month, total square feet down, prevention fees down, 64 sets of plans received in August
- Functions: Cal Chiefs in Downtown Sacramento, Del Oro Homecoming Parade Friday, Eggplant Festival Oct. 1st with St.18 pancake breakfast

Functions: November 18 Firefighters Recognition Dinner

Board/Staff Comments: none

Future Agenda Items: Lobbying Ad Hoc Committee

There being no further business to come before the Board, the meeting adjourned at 8:31 p.m. The next regular meeting will be held on Wednesday, October 12th, 2022.

Respectfully submitted,



Recording Secretary, Kathy Medeiros

Ranges:	From:	To:		From:	To:
Checkbook ID	First	Last	Number	First	Last
Description	First	Last	Date	9/7/2022	10/5/2022
User-Defined 1	First	Last	Type	Check	Check

Sorted By: Date
Include Trx: Reconciled, Unreconciled

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance			
Number	Date	Type	Paid To/Rcvd From	Reconciled	Origin	Payment Deposit
PLACER COUNTY	County Of Placer					\$142,039.60
24305	10/4/2022	CHK	AFLAC	No	PMCHK00000993	\$714.44
24306	10/4/2022	CHK	AFLAC	No	PMCHK00000993	\$714.44
24307	10/4/2022	CHK	California Assn of Prefessio	No	PMCHK00000993	\$1,386.50
24308	10/4/2022	CHK	California Assn of Prefessio	No	PMCHK00000993	\$118.00
24309	10/4/2022	CHK	NGLIC C/O Superior Vision Se	No	PMCHK00000993	\$944.48
24310	10/4/2022	CHK	PRINCIPAL MUTUAL	No	PMCHK00000993	\$7,207.54
24311	10/4/2022	CHK	Sacramento Area Fire Fighter	No	PMCHK00000993	\$2,224.74
24312	10/4/2022	CHK	Sacramento Area Fire Fighter	No	PMCHK00000993	\$2,224.74
24313	10/4/2022	CHK	SPFAOA	No	PMCHK00000993	\$75.00
24314	10/4/2022	CHK	SPFAOA	No	PMCHK00000993	\$75.00
24315	10/4/2022	CHK	TASC/ Total Admin Service	No	PMCHK00000993	\$5,054.94
24316	10/4/2022	CHK	TASC/ Total Admin Service	No	PMCHK00000993	\$3,715.67
24317	10/4/2022	CHK	TASC/ Total Admin Service	No	PMCHK00000993	\$219.52
24318	10/4/2022	CHK	Voya Financial Trust Co.	No	PMCHK00000993	\$16,656.99
24319	10/4/2022	CHK	Voya Financial Trust Co.	No	PMCHK00000993	\$16,658.44
15 Transaction(s)						\$57,990.44 \$0.00
WELLS FARGO OP	Wells Fargo Operating Account					\$16,405.24
27467	9/7/2022	CHK	Norbotten, Adam	No	PMCHK00000991	\$2,269.96
27468	9/21/2022	CHK	2-Eleven Shields	No	PMCHK00000992	\$518.40
27469	9/21/2022	CHK	ALL STAR FIRE EQUIPMENT	No	PMCHK00000992	\$6,263.40
27470	9/21/2022	CHK	Ben's Door and Gate	No	PMCHK00000992	\$3,700.00
27471	9/21/2022	CHK	BURTONS FIRE APPARATUS	No	PMCHK00000992	\$474.15
27472	9/21/2022	CHK	BART INDUSTRIES	No	PMCHK00000992	\$171.49
27473	9/21/2022	CHK	Brookcrest By Culligan Water	No	PMCHK00000992	\$159.70
27474	9/21/2022	CHK	CELL ENERGY	No	PMCHK00000992	\$656.33
27475	9/21/2022	CHK	Del Greco, Craig	No	PMCHK00000992	\$120.91
27476	9/21/2022	CHK	Fire Plan Review, Inc.	No	PMCHK00000992	\$3,448.75
27477	9/21/2022	CHK	GRAINGER, W.W.	No	PMCHK00000992	\$137.01
27478	9/21/2022	CHK	HI-TECH	No	PMCHK00000992	\$291.34
27479	9/21/2022	CHK	Hunt and Sons, Inc	No	PMCHK00000992	\$9,595.08
27480	9/21/2022	CHK	HARRIS INDUSTRIAL GASES	No	PMCHK00000992	\$883.10
27481	9/21/2022	CHK	H&M Plumbing	No	PMCHK00000992	\$2,902.00
27482	9/21/2022	CHK	JRB Pest and Sanitation	No	PMCHK00000992	\$425.00
27483	9/21/2022	CHK	Julian, Susan	No	PMCHK00000992	\$288.35
27484	9/21/2022	CHK	Kingsley Bogard, LLP	No	PMCHK00000992	\$1,650.95
27485	9/21/2022	CHK	Kronos Inc	No	PMCHK00000992	\$3,219.61
27486	9/21/2022	CHK	LIFE ASSIST	No	PMCHK00000992	\$1,774.92
27487	9/21/2022	CHK	Mission Uniform Services	No	PMCHK00000992	\$110.79
27488	9/21/2022	CHK	McKinley, Lance	No	PMCHK00000992	\$319.00
27489	9/21/2022	CHK	NETWORK DESIGN ASSOC	No	PMCHK00000992	\$520.00
27490	9/21/2022	CHK	PG & E	No	PMCHK00000992	\$10,016.33
27491	9/21/2022	CHK	Placer County Water Agency	No	PMCHK00000992	\$269.69
27492	9/21/2022	CHK	PL. CO. AIR POLL. CONTR.	No	PMCHK00000992	\$632.29
27493	9/21/2022	CHK	PITNEY BOWES GLOBAL FINANCIA	No	PMCHK00000992	\$168.66
27494	9/21/2022	CHK	Paskey, Nick	No	PMCHK00000992	\$250.00
27495	9/21/2022	CHK	Petersen, Joseph	No	PMCHK00000992	\$250.00
27496	9/21/2022	CHK	Quill Corporation	No	PMCHK00000992	\$559.82
27497	9/21/2022	CHK	Recology Auburn Placer	No	PMCHK00000992	\$716.54

Checkbook ID		Description		User-Defined 1		Current Balance	
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin		Payment	Deposit
27498	9/21/2022	CHK	Rydell, Anthony	No	PMCHK00000992	\$250.00	
27499	9/21/2022	CHK	ROCKLIN HYDRAULICS	No	PMCHK00000992	\$475.76	
27500	9/21/2022	CHK	South Placer Municipal Utili	No	PMCHK00000992	\$280.80	
27501	9/21/2022	CHK	Silverado Avionics Inc.	No	PMCHK00000992	\$889.94	
27502	9/21/2022	CHK	SAN JUAN WATER	No	PMCHK00000992	\$1,469.29	
27503	9/21/2022	CHK	SAMBA Holdings Inc	No	PMCHK00000992	\$62.92	
27504	9/21/2022	CHK	TIFCO INDUSTRIES	No	PMCHK00000992	\$666.76	
27505	9/21/2022	CHK	The Permanente Medical Group	No	PMCHK00000992	\$557.00	
27506	9/21/2022	CHK	T-Mobile	No	PMCHK00000992	\$146.86	
27507	9/21/2022	CHK	Tamagni, Amy	No	PMCHK00000992	\$74.82	
27508	9/21/2022	CHK	US Bank Corporate Payment Sy	No	PMCHK00000992	\$9,158.63	
27509	9/21/2022	CHK	Verizon Wireless	No	PMCHK00000992	\$350.61	
27510	9/21/2022	CHK	Vijil, George or Emma	No	PMCHK00000992	\$402.22	
27511	9/21/2022	CHK	VanVoltinburg ,Matthew	No	PMCHK00000992	\$250.00	
27512	9/21/2022	CHK	WITTMAN ENTERPRISES, LLC	No	PMCHK00000992	\$5,778.91	
27513	9/21/2022	CHK	Xerox Financial Services	No	PMCHK00000992	\$2,522.83	
27514	10/4/2022	CHK	AUBURN TIRE SERVICE	No	PMCHK00000994	\$1,091.84	
27515	10/4/2022	CHK	BURTONS FIRE APPARATUS	No	PMCHK00000994	\$1,122.69	
27516	10/4/2022	CHK	BART INDUSTRIES	No	PMCHK00000994	\$86.64	
27517	10/4/2022	CHK	Brookcrest By Culligan Water	No	PMCHK00000994	\$166.15	
27518	10/4/2022	CHK	CELL ENERGY	No	PMCHK00000994	\$405.37	
27519	10/4/2022	CHK	Consolidated Communications	No	PMCHK00000994	\$2,350.30	
27520	10/4/2022	CHK	California Steamin'	No	PMCHK00000994	\$625.00	
27521	10/4/2022	CHK	Derotic LLC	No	PMCHK00000994	\$110.70	
27522	10/4/2022	CHK	Duncan, Tyler	No	PMCHK00000994	\$245.50	
27523	10/4/2022	CHK	FOLSOM LAKE FORD	No	PMCHK00000994	\$350.76	
27524	10/4/2022	CHK	Fuller, Sean	No	PMCHK00000994	\$169.00	
27525	10/4/2022	CHK	Foothill Fire and WIRE	No	PMCHK00000994	\$1,330.50	
27526	10/4/2022	CHK	Gym Doctor	No	PMCHK00000994	\$500.00	
27527	10/4/2022	CHK	GOLD COUNTRY MEDIA	No	PMCHK00000994	\$180.76	
27528	10/4/2022	CHK	Hunt and Sons, Inc	No	PMCHK00000994	\$5,070.22	
27529	10/4/2022	CHK	H&M Plumbing	No	PMCHK00000994	\$2,600.00	
27530	10/4/2022	CHK	Interwest Consulting Group	No	PMCHK00000994	\$3,960.00	
27531	10/4/2022	CHK	JRB Pest and Sanitation	No	PMCHK00000994	\$125.00	
27532	10/4/2022	CHK	Jorgensen Company	No	PMCHK00000994	\$435.08	
27533	10/4/2022	CHK	LIFE ASSIST	No	PMCHK00000994	\$4,797.99	
27534	10/4/2022	CHK	Magnuson, James	No	PMCHK00000994	\$749.99	
27535	10/4/2022	CHK	Municipal Energy Advisors, In	No	PMCHK00000994	\$4,750.00	
27536	10/4/2022	CHK	North Bay Pensions, LLC	No	PMCHK00000994	\$3,000.00	
27537	10/4/2022	CHK	PG & E	No	PMCHK00000994	\$9,471.38	
27538	10/4/2022	CHK	Placer County Water Agency	No	PMCHK00000994	\$400.27	
27539	10/4/2022	CHK	Purchase Power	No	PMCHK00000994	\$208.99	
27540	10/4/2022	CHK	Sacramento Co. Fire Chiefs A	No	PMCHK00000994	\$50.00	
27541	10/4/2022	CHK	SCI Consulting Group	No	PMCHK00000994	\$9,261.98	
27542	10/4/2022	CHK	STERICYCLE INC	No	PMCHK00000994	\$289.41	
27543	10/4/2022	CHK	STRYKER-Sales Corp	No	PMCHK00000994	\$11,459.70	
27544	10/4/2022	CHK	T-Mobile	No	PMCHK00000994	\$360.81	
27545	10/4/2022	CHK	WITTMAN ENTERPRISES, LLC	No	PMCHK00000994	\$7,970.81	
27546	10/4/2022	CHK	Xerox Financial Services	No	PMCHK00000994	\$2,522.83	
80 Transaction(s)						\$152,320.59	\$0.00
95 Total Transaction(s)							

System: 10/5/2022 1:34:04 PM
 User Date: 10/5/2022

South Placer Fire District
 CHECK DISTRIBUTION REPORT
 Payables Management

Page: 1
 User ID: kmedeiros

Ranges:	From:	To:	From:	To:
Vendor ID	First	Last	Checkbook ID	PLACER COUNTY
Vendor Name	First	Last	Check Number	First
Check Date	9/7/2022	10/5/2022		WELLS FARGO OP
				Last

Sorted By: Checkbook ID

Distribution Types Included: PURCH

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
A212	AFLAC	PLACER COUNTY	24305	10/4/2022	\$714.44
35240	610091	August premium	\$714.44		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$714.44	\$0.00
A212	AFLAC	PLACER COUNTY	24306	10/4/2022	\$714.44
35241	983514	September premium	\$714.44		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$714.44	\$0.00
C273	California Assn of Professiona	PLACER COUNTY	24307	10/4/2022	\$1,386.50
35242	10/2022 LTD	10-2022 Safety LTD	\$1,386.50		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$59.00	\$0.00
	PURCH 0-000-0215-000	Group Insurance Payable		\$1,327.50	\$0.00
C273	California Assn of Professiona	PLACER COUNTY	24308	10/4/2022	\$118.00
35243	10/2022 NS LTD	8&10-2022 NSafety LTD	\$118.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$59.00	\$0.00
	PURCH 0-000-0215-000	Group Insurance Payable		\$59.00	\$0.00
N115	NGLIC C/O Superior Vision Serv	PLACER COUNTY	24309	10/4/2022	\$944.48
35244	667808	10-2022 vision premium	\$944.48		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$944.48	\$0.00
P159	PRINCIPAL MUTUAL	PLACER COUNTY	24310	10/4/2022	\$7,207.54
35245	10-2022 DENTAL	October dental premium	\$7,207.54		
	Type Account	Description		Debit	Credit
	PURCH 0-000-1550-000	Agency Share Insurance		\$7,207.54	\$0.00
S043	Sacramento Area Fire Fighters	PLACER COUNTY	24311	10/4/2022	\$2,224.74
35246	PP06 UNION 2022	EE Union dues PP 6	\$2,224.74		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$2,224.74	\$0.00
S043	Sacramento Area Fire Fighters	PLACER COUNTY	24312	10/4/2022	\$2,224.74
35247	PP07 UNION 2022	EE Union dues PP 7	\$2,224.74		
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$2,224.74	\$0.00
S233	SPFAOA	PLACER COUNTY	24313	10/4/2022	\$75.00

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Voucher Number	Invoice Number	Original Voucher Amount			
35248	PP06 SPFAOA 2022	SPFAOA dues	PP 6	\$75.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
S233	SPFAOA	PLACER COUNTY	24314	10/4/2022	\$75.00
35249	PP07 SPFAOA 2022	SPFAOA dues	PP 7	\$75.00	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0218-000	Union Dues Payable		\$75.00	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	24315	10/4/2022	\$5,054.94
35250	PP06 DC/MR 2022	EE/ER DC/MR	PP 6	\$5,054.94	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$869.51	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,773.06	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$412.37	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	24316	10/4/2022	\$3,715.67
35251	PP07 DC/MR 2022	EE/ER DC/MR	PP 7	\$3,715.67	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$869.51	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,773.06	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$412.37	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$0.00	\$1,339.27
T160	TASC/ Total Admin Service	PLACER COUNTY	24317	10/4/2022	\$219.52
35252	IN2478360	10/1/22-10/31/22 Admin Fees		\$219.52	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0215-000	Group Insurance Payable		\$219.52	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	24318	10/4/2022	\$16,656.99
35253	PP6 DEF COMP 2022	EE/ER Def Comp	PP 6	\$16,656.99	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$15,618.39	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$1,038.60	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	24319	10/4/2022	\$16,658.44
35254	PP07 DEF COMP 2022	EE/ER Def Comp	PP 7	\$16,658.44	
	Type Account	Description		Debit	Credit
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$15,619.84	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$1,038.60	\$0.00
N149	Norbotten, Adam	WELLS FARGO OP	27467	9/7/2022	\$2,269.96
35162	35162	Settlement Agreement		\$2,269.96	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2028-000	Insurance (FAIRA)		\$2,269.96	\$0.00
0211	2-Eleven Shields	WELLS FARGO OP	27468	9/21/2022	\$518.40
35163	1869	Captain & firefighter shield		\$518.40	
	Type Account	Description		Debit	Credit
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$518.40	\$0.00
A137	ALL STAR FIRE EQUIPMENT	WELLS FARGO OP	27469	9/21/2022	\$6,263.40

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Voucher Number	Invoice Number	Original Voucher Amount			
35164	242208	Helmets	\$6,263.40		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4462-007	Turnout Clothing		\$6,263.40	\$0.00
B106	Ben's Door and Gate	WELLS FARGO OP 27470		9/21/2022	\$3,700.00
35166	35166	Motor, apparatus bay door	\$3,700.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$3,700.00	\$0.00
B138	BURTONS FIRE APPARATUS	WELLS FARGO OP 27471		9/21/2022	\$474.15
35168	S57532	Jumbo lock, hookkoks	\$474.15		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-025	Ford Expedition Replacing 012		\$474.15	\$0.00
B147	BART INDUSTRIES	WELLS FARGO OP 27472		9/21/2022	\$171.49
35165	6091-436943	Blue DEF	\$171.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$171.49	\$0.00
B194	Brookcrest By Culligan Water	WELLS FARGO OP 27473		9/21/2022	\$159.70
35167	35167	Monthly billing	\$159.70		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies		\$159.70	\$0.00
C204	CELL ENERGY	WELLS FARGO OP 27474		9/21/2022	\$656.33
35169	9410030383	Batteries	\$656.33		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$656.33	\$0.00
D160	Del Greco, Craig	WELLS FARGO OP 27475		9/21/2022	\$120.91
35170	20529	Ambulance refund	\$120.91		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$120.91	\$0.00
F173	Fire Plan Review, Inc.	WELLS FARGO OP 27476		9/21/2022	\$3,448.75
35171	1012	August plan reviews	\$3,448.75		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$3,448.75	\$0.00
G110	GRAINGER, W.W.	WELLS FARGO OP 27477		9/21/2022	\$137.01
35172	9419882528	Machine vise replacement	\$129.05		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$129.05	\$0.00
35173	9424825827	Weld nuts	\$7.96		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$7.96	\$0.00
H116	HI-TECH	WELLS FARGO OP 27478		9/21/2022	\$291.34
35183	174013	Fuel gauge	\$291.34		
	Type Account	Description		Debit	Credit

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$291.34	\$0.00
H130	Hunt and Sons, Inc	WELLS FARGO OP	27479	9/21/2022	\$9,595.08
35184	622255	Gasoline, diesel	\$3,245.14		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$3,245.14	\$0.00
35185	622258	Gasoline, diesel	\$1,851.11		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,851.11	\$0.00
35186	642745	Gasoline, diesel	\$2,507.75		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$2,507.75	\$0.00
35187	642748	Gasoline, diesel	\$1,991.08		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,991.08	\$0.00
H141	HARRIS INDUSTRIAL GASES	WELLS FARGO OP	27480	9/21/2022	\$883.10
35177	0001884819	Medical oxygen	\$102.45		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$102.45	\$0.00
35178	0001886285	Cylinder rental	\$264.65		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$264.65	\$0.00
35179	00018842821	Medical oxygen	\$102.45		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$102.45	\$0.00
35180	0001886319	Cylinder rental	\$190.25		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$190.25	\$0.00
35181	0001884820	Medical oxygen	\$169.45		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$169.45	\$0.00
35182	0001886436	Cylinder rental	\$53.85		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2130-000	Oxygen		\$53.85	\$0.00
H167	H&M Plumbing	WELLS FARGO OP	27481	9/21/2022	\$2,902.00
35174	1948	Tmp valve replacement	\$614.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$614.00	\$0.00

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
35175	1949	Refrigerator valve	\$125.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$125.00	\$0.00
35176	1950	Water heater, AC,urinal repa	\$2,163.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$2,163.00	\$0.00
J128	JRB Pest and Sanitation	WELLS FARGO OP	27482	9/21/2022	\$425.00
35188	61217	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-006	4650 East Roseville Parkway		\$85.00	\$0.00
35189	61252	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$85.00	\$0.00
35190	61291	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$85.00	\$0.00
35191	61292	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$85.00	\$0.00
35192	61294	Monthly billing	\$85.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$85.00	\$0.00
J141	Julian, Susan	WELLS FARGO OP	27483	9/21/2022	\$288.35
35193	28713	Ambulance refund	\$288.35		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$288.35	\$0.00
K127	Kingsley Bogard, LLP	WELLS FARGO OP	27484	9/21/2022	\$1,650.95
35194	27079	July services	\$1,650.95		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2010-000	Labor Legal Fees		\$227.50	\$0.00
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$1,423.45	\$0.00
K132	Kronos Inc	WELLS FARGO OP	27485	9/21/2022	\$3,219.61
35195	11956603	Annual Telestaff subscriptio	\$3,219.61		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2056-000	Software Subscriptions		\$3,219.61	\$0.00
L107	LIFE ASSIST	WELLS FARGO OP	27486	9/21/2022	\$1,774.92
35196	1243453	Various medical supplies	\$1,625.63		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$1,625.63	\$0.00

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Voucher Number	Invoice Number	Original Voucher Amount			
35197	1248395	Obstetrical kit	\$149.29		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2127-000	Medical Supplies		\$149.29	\$0.00
M101	Mission Uniform Services	WELLS FARGO OP	27487	9/21/2022	\$110.79
35199	517518273	Weekly billing	\$28.26		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$28.26	\$0.00
35200	517560576	Weekly billing	\$27.51		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
35201	517603770	Weekly billing	\$27.51		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
35202	517646824	Weekly billing	\$27.51		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2042-000	Laundry Service/Shop Coveralls		\$27.51	\$0.00
M179	McKinley, Lance	WELLS FARGO OP	27488	9/21/2022	\$319.00
35198	35198	Peer fitness trainer class f	\$319.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2040-000	Education/Training		\$319.00	\$0.00
N226	NETWORK DESIGN ASSOC	WELLS FARGO OP	27489	9/21/2022	\$520.00
35203	85665	Network maintenance	\$520.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2122-001	Software Support		\$520.00	\$0.00
P111	PG & E	WELLS FARGO OP	27490	9/21/2022	\$10,016.33
35206	35206	Monthly billing	\$10,016.33		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2027-001	6900 Eureka Road		\$3,526.12	\$0.00
	PURCH 0-000-2027-003	7070 Auburn Folsom Road		\$2,657.55	\$0.00
	PURCH 0-000-2027-005	3505 Auburn Folsom Road		\$1,014.43	\$0.00
	PURCH 0-000-2027-006	4650 East Rsvl. Parkway		\$96.50	\$0.00
	PURCH 0-000-2027-016	Station 16 5300 Olive Ranch Road		\$941.32	\$0.00
	PURCH 0-000-2027-028	Station 28		\$1,744.01	\$0.00
	PURCH 0-000-2027-029	Station 29		\$36.40	\$0.00
P125	Placer County Water Agency	WELLS FARGO OP	27491	9/21/2022	\$269.69
35209	35209	Monthly billing	\$44.07		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$44.07	\$0.00
35210	35210	Monthly billing	\$44.07		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$44.07	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
35211	35211	Monthly billing	\$99.16		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-028	Water - Station #28		\$99.16	\$0.00
35212	35212	Monthly billing	\$82.39		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-005	Water - Station #20		\$82.39	\$0.00
P136	PL. CO. AIR POLL. CONTR.	WELLS FARGO OP	27492	9/21/2022	\$632.29
35208	182888	Annual fuel permit	\$632.29		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$632.29	\$0.00
P178	PITNEY BOWES GLOBAL FINANCIAL	WELLS FARGO OP	27493	9/21/2022	\$168.66
35207	3105652158	Qtrly billing	\$168.66		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2131-000	Postage/Shipping		\$168.66	\$0.00
P204	Paskey, Nick	WELLS FARGO OP	27494	9/21/2022	\$250.00
35204	35204	Paramedic renewal	\$250.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$250.00	\$0.00
P221	Petersen, Joseph	WELLS FARGO OP	27495	9/21/2022	\$250.00
35205	35205	Paramedic renewal	\$250.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$250.00	\$0.00
Q004	Quill Corporation	WELLS FARGO OP	27496	9/21/2022	\$559.82
35213	27491602	Printer toner	\$559.82		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2129-000	Office Supplies/Computer		\$559.82	\$0.00
R129	Recology Auburn Placer	WELLS FARGO OP	27497	9/21/2022	\$716.54
35214	69003812	Monthly billing - Sta 15	\$35.03		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$35.03	\$0.00
35215	69004950	Monthly billing - Sta 16	\$35.03		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$35.03	\$0.00
35216	69003515	Monthly billing - Sta 17	\$576.42		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$576.42	\$0.00
35217	69018034	Monthly billing - Sta 19	\$35.03		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$35.03	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
35218	69018026	Monthly billing - Sta 20	\$35.03		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2026-000	Garbage		\$35.03	\$0.00
R151	Rydell, Anthony	WELLS FARGO OP 27498		9/21/2022	\$250.00
35220	35220	Paramedic renewal	\$250.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$250.00	\$0.00
R153	ROCKLIN HYDRAULICS	WELLS FARGO OP 27499		9/21/2022	\$475.76
35219	297384-001	Cab tilt rams	\$475.76		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-818	2004 Spartan HiTec		\$475.76	\$0.00
S019	South Placer Municipal Utility	WELLS FARGO OP 27500		9/21/2022	\$280.80
35226	35226	Qtrly billing - Sta 18	\$108.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2035-000	Sewer		\$108.00	\$0.00
35227	35227	Qtrly billing - Sta 18	\$172.80		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2035-000	Sewer		\$172.80	\$0.00
S102	Silverado Avionics Inc.	WELLS FARGO OP 27501		9/21/2022	\$889.94
35225	2432	Batteries & microphones	\$889.94		
	Type Account	Description		Debit	Credit
	PURCH 0-000-4469-005	Mobile/Portable Radios		\$889.94	\$0.00
S107	SAN JUAN WATER	WELLS FARGO OP 27502		9/21/2022	\$1,469.29
35222	35222	Bi-monthly billing	\$771.49		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-006	Water - Station #15		\$771.49	\$0.00
35223	35223	Bi-monthly billing	\$509.42		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-016	Water-Station 16 Olive Ranch		\$509.42	\$0.00
35224	35224	Bi-monthly billing	\$188.38		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-001	Water - Station #17		\$188.38	\$0.00
S286	SAMBA Holdings Inc	WELLS FARGO OP 27503		9/21/2022	\$62.92
35221	INV00952945	Driver monitoring	\$62.92		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2030-000	Memberships/Subscriptions		\$62.92	\$0.00
T117	TIFCO INDUSTRIES	WELLS FARGO OP 27504		9/21/2022	\$666.76
35230	71788324	Various hardware	\$462.78		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$462.78	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
35231	71792194	Various hardware	\$203.98		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$203.98	\$0.00
T147	The Permanente Medical Group I	WELLS FARGO OP	27505	9/21/2022	\$557.00
35229	35229	Firefighter physicals	\$557.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$557.00	\$0.00
T150	T-Mobile	WELLS FARGO OP	27506	9/21/2022	\$146.86
35232	35232	Monthly billing	\$146.86		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$146.86	\$0.00
T151	Tamagni, Amy	WELLS FARGO OP	27507	9/21/2022	\$74.82
35228	BLD22-02846	Mitigation fee refund	\$74.82		
	Type Account	Description		Debit	Credit
	PURCH 0-000-8267-000	Consolidated Mitigation Revenue		\$74.82	\$0.00
U109	US Bank Corporate Payment Syst	WELLS FARGO OP	27508	9/21/2022	\$9,158.63
35233	35233	Monthly billing	\$9,158.63		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-001	6900 Eureka Road		\$27.10	\$0.00
	PURCH 0-000-2037-003	7070 Auburn Folsom Road		\$135.94	\$0.00
	PURCH 0-000-2037-005	3505 Auburn Folsom Road		\$120.63	\$0.00
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway		\$235.41	\$0.00
	PURCH 0-000-2037-016	Station 16 Olive Ranch		\$150.62	\$0.00
	PURCH 0-000-2037-028	Station 28		\$255.92	\$0.00
	PURCH 0-000-2039-000	Business/Conference		\$336.59	\$0.00
	PURCH 0-000-2039-001	Admin. Conference & Seminars		\$507.27	\$0.00
	PURCH 0-000-2056-000	Software Subscriptions		\$236.87	\$0.00
	PURCH 0-000-2120-000	Cleaning/Maintenance Supplies		\$881.78	\$0.00
	PURCH 0-000-2123-000	Fire Prevention Supplies & Educatio		\$1,603.13	\$0.00
	PURCH 0-000-2124-000	Fuel & Oil		\$399.43	\$0.00
	PURCH 0-000-2127-000	Medical Supplies		\$160.88	\$0.00
	PURCH 0-000-2129-000	Office Supplies/Computer		\$117.86	\$0.00
	PURCH 0-000-2135-000	Misc. Firefighting Equip/Supplies		\$949.71	\$0.00
	PURCH 0-000-2221-000	Radio Repair		\$63.05	\$0.00
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$81.98	\$0.00
	PURCH 0-000-2222-025	Ford Expedition Replacing 012		\$567.73	\$0.00
	PURCH 0-000-2222-507	2017 Ford E450 Medix Type III M20		\$118.04	\$0.00
	PURCH 0-000-2222-605	1998 Ford Grass		\$96.92	\$0.00
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin		\$247.76	\$0.00
	PURCH 0-000-2222-828	2018 Pierce Engine 18		\$141.09	\$0.00
	PURCH 0-000-2222-829	2022 Pierce Freightlines		\$85.15	\$0.00
	PURCH 0-000-2222-830	2022 Pierce Freightlines		\$85.15	\$0.00
	PURCH 0-000-2225-001	6900 Eureka Road		\$962.67	\$0.00
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$122.90	\$0.00
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$245.43	\$0.00
	PURCH 0-000-4465-000	Office & Communication Equipment		\$181.70	\$0.00
	PURCH 0-000-4465-029	Vehicle IT		\$39.92	\$0.00
V114	Verizon Wireless	WELLS FARGO OP	27509	9/21/2022	\$350.61

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Voucher Number	Invoice Number	Original Voucher Amount			
35235	9914721866	Monthly billing	\$84.52		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$84.52	\$0.00
35236	9914721904	Monthly billing	\$266.09		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$266.09	\$0.00
V121 35237	Vijil, George or Emma 61442	WELLS FARGO OP Ambulance refund	27510 \$402.22	9/21/2022	\$402.22
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$402.22	\$0.00
V200 35234	VanVoltinburg ,Matthew 35234	WELLS FARGO OP Paramedic renewal	27511 \$250.00	9/21/2022	\$250.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2024-000	ParamedicCert.EMT/CPR Cert Classes		\$250.00	\$0.00
W121 35238	WITTMAN ENTERPRISES, LLC 2207046	WELLS FARGO OP July services	27512 \$5,778.91	9/21/2022	\$5,778.91
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$5,778.91	\$0.00
X001 35239	Xerox Financial Services 3437245	WELLS FARGO OP Copier & DocuWare	27513 \$2,522.83	9/21/2022	\$2,522.83
	Type Account	Description		Debit	Credit
	PURCH 0-000-2056-000	Software Subscriptions		\$2,522.83	\$0.00
A211 35255	AUBURN TIRE SERVICE 133508	WELLS FARGO OP Front tires	27514 \$1,056.84	10/4/2022	\$1,091.84
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-506	2012 F-350 Ambulance		\$1,056.84	\$0.00
35256	133552	Balance loose wheel	\$35.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-506	2012 F-350 Ambulance		\$35.00	\$0.00
B138 35260	BURTONS FIRE APPARATUS S58123	WELLS FARGO OP Valve kits	27515 \$946.94	10/4/2022	\$1,122.69
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$946.94	\$0.00
35261	S58244	Ladder bracket	\$175.75		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-813	2005 Spartan Hi-Tech Type One Engin		\$175.75	\$0.00
B147 35257	BART INDUSTRIES 6091-444633	WELLS FARGO OP Windshield washer fluid	27516 \$22.46	10/4/2022	\$86.64
	Type Account	Description		Debit	Credit
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$22.46	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
35258	6091-445656	Shocks	\$64.18		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-506	2012 F-350 Ambulance	\$64.18	\$0.00	
B194	Brookcrest By Culligan Water	WELLS FARGO OP 27517	10/4/2022	\$166.15	
35259	35259	Monthly billing	\$166.15		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2053-000	Food/Drink-Incident Supplies	\$166.15	\$0.00	
C204	CELL ENERGY	WELLS FARGO OP 27518	10/4/2022	\$405.37	
35263	9410031414	Batteries	\$405.37		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-000	Automotive Repairs/Supplies	\$405.37	\$0.00	
C267	Consolidated Communications	WELLS FARGO OP 27519	10/4/2022	\$2,350.30	
35264	35264	Monthly billing	\$130.28		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-000	Telephone	\$130.28	\$0.00	
35265	35265	Monthly billing	\$2,220.02		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2037-001	6900 Eureka Road	\$1,630.47	\$0.00	
	PURCH 0-000-2037-003	7070 Auburn Folsom Road	\$200.86	\$0.00	
	PURCH 0-000-2037-005	3505 Auburn Folsom Road	\$43.23	\$0.00	
	PURCH 0-000-2037-006	4650 East Rsvl. Parkway	\$177.73	\$0.00	
	PURCH 0-000-2037-016	Station 16 Olive Ranch	\$167.73	\$0.00	
C283	California Steammin'	WELLS FARGO OP 27520	10/4/2022	\$625.00	
35262	INV-006962	Carpet cleaning	\$625.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-001	6900 Eureka Road	\$625.00	\$0.00	
D149	Derotic LLC	WELLS FARGO OP 27521	10/4/2022	\$110.70	
35266	NO-2314	Compartment door lock	\$110.70		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-815	2013 HME/Aherns-Fox Engine OES 380	\$110.70	\$0.00	
D159	Duncan, Tyler	WELLS FARGO OP 27522	10/4/2022	\$245.50	
35267	35267	Driver/Op 1B class fee	\$245.50		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2040-000	Education/Training	\$245.50	\$0.00	
F109	FOLSOM LAKE FORD	WELLS FARGO OP 27523	10/4/2022	\$350.76	
35268	735572	Brake shift interlock	\$36.30		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-016	LFPD Ford Expedition	\$36.30	\$0.00	
35269	736123	Shocks	\$314.46		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2222-506	2012 F-350 Ambulance	\$314.46	\$0.00	

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
F163 35271	Fuller, Sean 35271	WELLS FARGO OP S-290 class fee	27524 \$169.00	10/4/2022	\$169.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2040-000	Education/Training		\$169.00	\$0.00
F200 35270	Foothill Fire and WIRE 54292	WELLS FARGO OP Quarterly billing	27525 \$1,330.50	10/4/2022	\$1,330.50
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$295.50	\$0.00
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$237.00	\$0.00
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$183.00	\$0.00
	PURCH 0-000-2225-006	4650 East Roseville Parkway		\$255.00	\$0.00
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$237.00	\$0.00
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd		\$123.00	\$0.00
G156 35273	Gym Doctor 00135130	WELLS FARGO OP Semi-annual maintenance	27526 \$500.00	10/4/2022	\$500.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-001	6900 Eureka Road		\$83.33	\$0.00
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$83.33	\$0.00
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$83.33	\$0.00
	PURCH 0-000-2225-006	4650 East Roseville Parkway		\$83.33	\$0.00
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$83.34	\$0.00
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd		\$83.34	\$0.00
G167 35272	GOLD COUNTRY MEDIA 159407	WELLS FARGO OP Public notice station closur	27527 \$180.76	10/4/2022	\$180.76
	Type Account	Description		Debit	Credit
	PURCH 0-000-2032-000	News Publications & Ads		\$180.76	\$0.00
H130 35275	Hunt and Sons, Inc 680147	WELLS FARGO OP Monthly billing	27528 \$2,964.74	10/4/2022	\$5,070.22
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-001	Station 17 Fuel		\$2,964.74	\$0.00
35276	680148	Monthly billing	\$2,105.48		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2124-003	Station 19 Fuel		\$2,105.48	\$0.00
H167 35274	H&M Plumbing 1968	WELLS FARGO OP Hot water heater	27529 \$2,600.00	10/4/2022	\$2,600.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$2,600.00	\$0.00
I134 35277	Interwest Consulting Group 81532	WELLS FARGO OP Monthly billing	27530 \$3,960.00	10/4/2022	\$3,960.00
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$3,960.00	\$0.00
J128	JRB Pest and Sanitation	WELLS FARGO OP	27531	10/4/2022	\$125.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
35280	62521	Monthly billing	\$125.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-028	5840 Horseshoe Bar Rd	\$125.00	\$0.00	
J133	Jorgensen Company	WELLS FARGO OP	27532	10/4/2022	\$435.08
35278	6026871	Semi-annual Ansul test	\$217.54		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-003	7070 Auburn Folsom Road	\$217.54	\$0.00	
35279	6026881	Semi-annual Ansul test	\$217.54		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2225-016	5300 Olive Ranch Road	\$217.54	\$0.00	
L107	LIFE ASSIST	WELLS FARGO OP	27533	10/4/2022	\$4,797.99
35281	1249157	Various medical supplies	\$4,754.02		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$4,754.02	\$0.00	
35282	1249642	Gauze bandages	\$43.97		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2127-000	Medical Supplies	\$43.97	\$0.00	
M178	Magnuson, James	WELLS FARGO OP	27534	10/4/2022	\$749.99
35283	35283	Strike team reimbursement	\$749.99		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-1997-006	CFAA -Travel Expenses	\$749.99	\$0.00	
M180	Municipal Energy Advisors, Inc	WELLS FARGO OP	27535	10/4/2022	\$4,750.00
35284	2022-1	Solar PV RFQ	\$4,750.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-4512-049	Solar Project	\$4,750.00	\$0.00	
N144	North Bay Pensions, LLC	WELLS FARGO OP	27536	10/4/2022	\$3,000.00
35285	22056	GASB 75 actuarial report	\$3,000.00		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2043-000	Legal/Consulting Fees	\$3,000.00	\$0.00	
P111	PG & E	WELLS FARGO OP	27537	10/4/2022	\$9,471.38
35286	35286	Monthly billing	\$9,471.38		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2027-001	6900 Eureka Road	\$3,405.56	\$0.00	
	PURCH 0-000-2027-003	7070 Auburn Folsom Road	\$2,501.13	\$0.00	
	PURCH 0-000-2027-005	3505 Auburn Folsom Road	\$836.24	\$0.00	
	PURCH 0-000-2027-006	4650 East Rsvl. Parkway	\$158.57	\$0.00	
	PURCH 0-000-2027-016	Station 16 5300 Olive Ranch Road	\$955.20	\$0.00	
	PURCH 0-000-2027-028	Station 28	\$1,580.16	\$0.00	
	PURCH 0-000-2027-029	Station 29	\$34.52	\$0.00	
P125	Placer County Water Agency	WELLS FARGO OP	27538	10/4/2022	\$400.27
35287	35287	Monthly billing	\$254.65		
	Type Account	Description	Debit	Credit	
	PURCH 0-000-2041-003	Water - Station #19	\$254.65	\$0.00	

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
35288	35288	Monthly billing	\$58.15		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-005	Water - Station #20		\$58.15	\$0.00
35289	35289	Monthly billing	\$87.47		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2041-005	Water - Station #20		\$87.47	\$0.00
P269	Purchase Power	WELLS FARGO OP	27539	10/4/2022	\$208.99
35290	35290	Postage meter refill	\$208.99		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2131-000	Postage/Shipping		\$208.99	\$0.00
S030	Sacramento Co. Fire Chiefs Ass	WELLS FARGO OP	27540	10/4/2022	\$50.00
35291	SPLA2023	Dues, FY 2022-23	\$50.00		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2030-000	Memberships/Subscriptions		\$50.00	\$0.00
S142	SCI Consulting Group	WELLS FARGO OP	27541	10/4/2022	\$9,261.98
35292	SBS10365	Div 1 parcel tax admin, 22/2	\$3,171.65		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$3,171.65	\$0.00
35293	SBS10366	Div 1 assmnt admin, 22/23	\$6,090.33		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$6,090.33	\$0.00
S145	STERICYCLE INC	WELLS FARGO OP	27542	10/4/2022	\$289.41
35294	3006172751	Monthly billing	\$289.41		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2046-000	Medical Waste Disposal		\$289.41	\$0.00
S155	STRYKER-Sales Corp	WELLS FARGO OP	27543	10/4/2022	\$11,459.70
35295	3876367	LP15 service contract	\$11,459.70		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2227-000	Equipment Service/Maintenance		\$11,459.70	\$0.00
T150	T-Mobile	WELLS FARGO OP	27544	10/4/2022	\$360.81
35296	35296	Monthly billing	\$360.81		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2037-000	Telephone		\$360.81	\$0.00
W121	WITTMAN ENTERPRISES, LLC	WELLS FARGO OP	27545	10/4/2022	\$7,970.81
35297	2208046	August services	\$7,970.81		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2025-000	Ambulance Billing Services		\$7,970.81	\$0.00
X001	Xerox Financial Services	WELLS FARGO OP	27546	10/4/2022	\$2,522.83

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Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount

Voucher Number	Invoice Number	Original Voucher Amount			

35298	3496646	Copier/DocuWare	\$2,522.83		
	Type Account	Description		Debit	Credit
	PURCH 0-000-2056-000	Software Subscriptions		\$2,522.83	\$0.00

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Station 18 Remodel Update:

Action Requested: Staff recommends discussion on the future of the Station 18 truck room project.

Background – The Station 18 truck room project was conceived several years ago to add a new truck room and update the facilities at Station 18. At the time, the project was budgeted at approximately \$1.5m, including the demo work, site prep, construction of a new facility, and minor updates to the existing station. In the intervening time, the cost to complete the project has increased to an estimated \$2.6m.

Due to the changes in deployment, no action has been taken on this task as the District staff works to implement other changes.

Impact: Project timeline and costs to the District

Attachments: None

Mark Duerr
Fire Chief
South Placer Fire Protection District

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Employee Retention

Action Requested: The Chief recommends discussing current issues facing the District involving employee retention.

Background: The South Placer Fire District has experienced vacancies at every rank for many reasons, including competition with other agencies, retirements, and competitive wages. The District continues to recruit, test, and hire personnel. With the direction approved by the Board at the August 17 Special Meeting, the District has redeployed staff to maximize effective responses within the District.

- **Apprentice** – No vacant positions.
- **Firefighter** – No vacant positions.
- **Engineer** - No vacant positions.
- **Captain** – No vacant position.
- **Battalion Chief** – No vacant positions.

Impact: Increased awareness of retention issues at all ranks.

Attachments: None

Mark Duerr
Fire Chief
South Placer Fire Protection District

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: 2022 Fire Code 2nd Reading and Adoption:

Action Requested: Staff recommends 2nd reading and adoption of the South Placer Fire District 2022 Fire Code and local amendments.

Background: The State of California adopted the International Fire Code and created the 2022 California Fire Code, which is set to go into effect on January 1st, 2023. Our local amendments to the fire code were updated to ensure that all code sections referenced in the amendments remained accurate and relevant.

Fire Marshal Jeff Ingolia reviewed the new Code and provided updates in the Ordinance relevant to the District.

Impact: Adoption of the 2022 California Fire Code and local Amendments allow enforcement of the provisions in both documents.

Attachments: Resolution 7-2022/23; Exhibit A-SPFD Boundaries; Exhibit B-Ordinance 1-2022/23 Adopting Fire Code; Reference Guide

Mark Duerr
Fire Chief
South Placer Fire District

**BEFORE THE BOARD OF DIRECTORS OF THE
SOUTH PLACER FIRE DISTRICT
PLACER COUNTY, CALIFORNIA**

RESOLUTION # 7-2022/2023

In the Matter of:

Rescission of Prior Adopted California Fire Code and Local Amendments

Adoption of the 2022 California Fire Code

Adoption of Findings of Local Conditions to Support Local Amendments

Adoption of Local Amendments to the 2022 California Fire Code

RECITALS

WHEREAS, the South Placer Fire District (hereinafter SPFD) is a fire protection district organized and existing pursuant to Health and Safety Code Sections 13800 et. Seq., and

WHEREAS, the jurisdictional boundaries of SPFD are located within Placer County and depicted in Exhibit A to this Resolution, attached hereto and by this reference incorporated herein as if set forth in full; and

WHEREAS, the SPFD Board of Directors wishes to rescind all prior State Fire Codes and amendments thereto that have been adopted by SPFD ; and

WHEREAS, the SPFD Board of Directors wishes to formally adopt the 2022 California Fire Code with amendments thereto as set forth in Exhibit B to this Resolution; and

WHEREAS, SPFD, Board of Directors recognizes that before making modifications or changes to the California Fire Code, Health and Safety Code Sections 13869.7 and 17958.5 requires the Board of Directors make express findings that such modifications or changes are reasonably necessary because of local climatic, geological, or topographical conditions, and

WHEREAS, SPFD Board of Directors has identified local conditions that support the Board's adoption of amendments to the 2022 California Fire Code which are articulated below.

NOW, THEREFORE, the Board of Directors of SPFD does hereby resolve as follows:

RESOLUTION

SECTION 1. The Board of Directors of SPFD hereby formally rescinds all prior versions of the California Fire Code and prior amendments that have been adopted by this or prior Board of Directors.

SECTION 2. The Board of Directors of SPFD hereby adopts the California Fire Code, 2022 Edition, including, the administrative provisions in the California Building Code, Chapter 1, Division II based on the 2021 International Fire Code including the Appendices, as published by the International Code Council (ICC) as adopted and amended by the California Building Standards Commission in the California Building Standards Code, Title 24 of the California Code of Regulations, Part 9.

SECTION 3. The Board of Directors of SPFD sets forth the following findings to support its amendments to the 2022 California Fire Code:

1. The Board of Directors of SPFD finds that modifications or changes to the California Fire Code are reasonably necessary because of local climatic, geological, or topographical conditions within the jurisdictional boundaries of SPFD.
2. These modifications are necessary for the preservation of the public health and safety and welfare due to, the unique local climatic, geological, and topographical conditions found within the SPFD boundaries.
3. Specifically, the SPFD boundaries encompasses a variety of elevations and topographical challenges which give rise to the need to modify certain provisions of the California Fire Code in order to adequately protect and defend the citizens and property within the SPFD boundaries from catastrophic wildfires and other fire-related emergencies.
4. The SPFD area encompasses a variety of terrain ranging from steep slopes, lakes, rivers canals, dense wildland, open space and several major roadways which create differing impediments to public safety access.
5. The SPFD area also includes a wide variety of both commercial and residential structures, densities and in certain areas limited access due to narrow rural roads which create impediments to public safety.

SECTION 4. The Board of Directors of SPFD Fire District hereby adopts the amendments to the 2022 California Fire Code set forth in Exhibit B, attached hereto and by this reference incorporated herein as if set forth in full.

SECTION 5. On a motion by Director _____, and seconded by Director _____ this resolution was duly passed by the Board of Directors of the South Placer Fire District, located in the County of Placer at a regular meeting held on October 12, 2022, by the following vote on roll call:

Ayes:

Noes:

Absent:

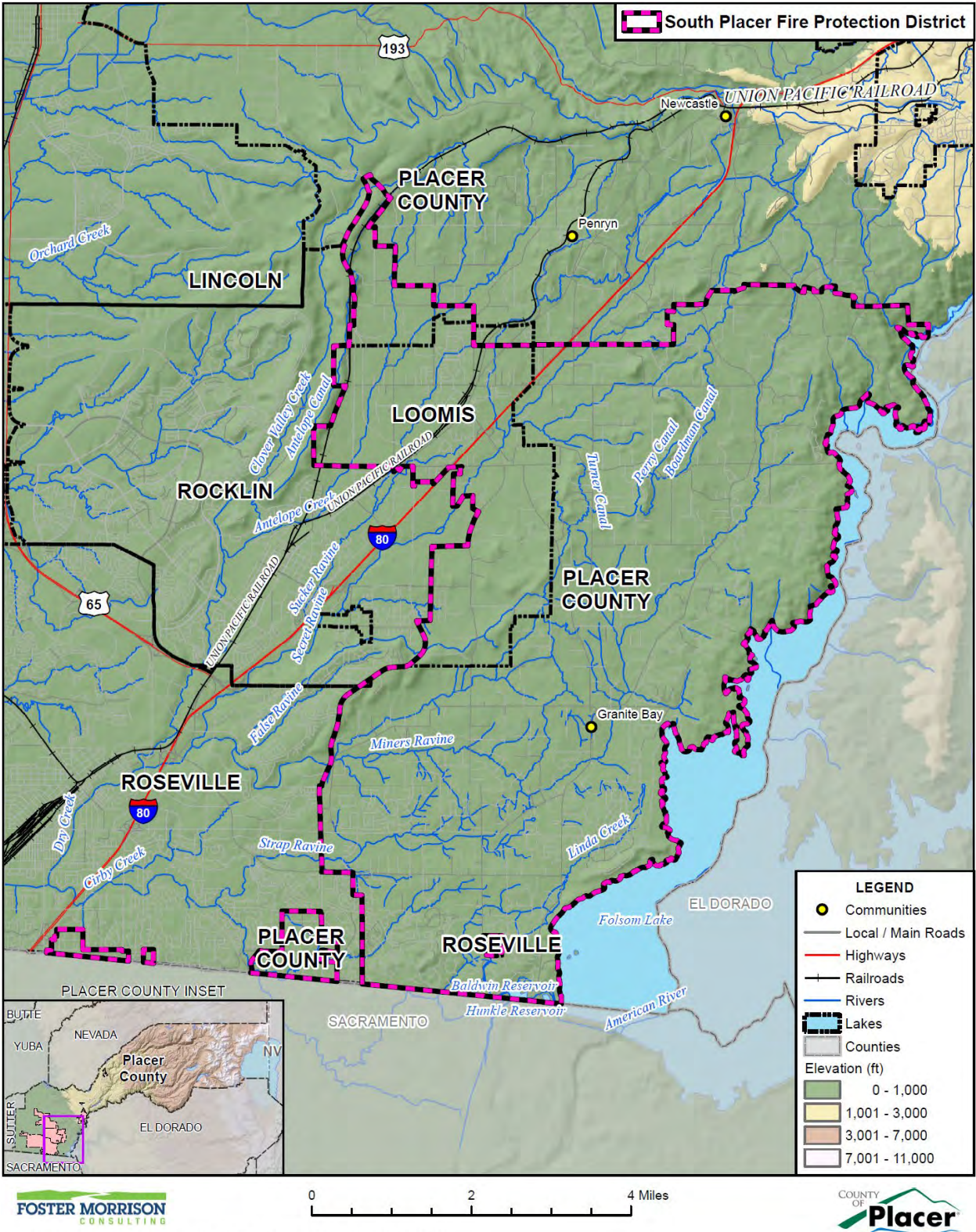
Abstain:

Gary Grenfell, Fire Board President

ATTEST:

Kathy Medeiros, Board Secretary

EXHIBIT “A” The South Placer Fire District Boundaries



AN ORDINANCE OF THE SOUTH PLACER FIRE DISTRICT REPEALING THE 2019 CALIFORNIA FIRE CODE AND RE-ENACTING THE ADOPTION OF THE 2022 CALIFORNIA FIRE CODE

SECTION 1 PURPOSE:

The purpose of this ordinance is to repeal Ordinance No. 1- 2019/2020 in its entirety and re-enact Ordinance No. 1 – 2022/2023 and adopt the State of California Building Standards Code Title 24, Part 9 (2022 California Fire Code), and South Placer Fire District Fire Code Amendments to provide for the safeguarding of life and property from fire and explosion hazards and from conditions hazardous to life and property in the occupancy of buildings and premises in the South Placer Fire District.

SECTION 2 FINDINGS:

In connection with the amendments enacted by this ordinance relating to the 2022 Edition of the California Fire Code and its appendices, the South Placer Fire District Board of Directors makes the following findings pursuant to the California Health and Safety Code Sections 13869, 13869.7 and 18941.5. Such changes are reasonably necessary because of local climatic, geological and/or topographical conditions. The South Placer Fire District Board hereby adopts, pursuant to Section 18941.5 of the California Health and Safety Code, the following findings of fact:

CLIMATIC:

Climate has one of the greatest impacts to fire behavior and other major emergency events because it cannot be controlled. Average yearly rainfall for the South Placer Fire District is approximately 18 inches and typically occurs from October to April. During summer months, there is generally no measurable precipitation. Temperatures for this dry period range from 70 to 112 degrees Fahrenheit frequently accompanied by light to gusty westerly and northerly winds. The relative humidity during the summer months ranges from two (2) to thirty (30) percent, which is considered arid. The Fire District contains thousands of acres of grasslands and woodlands. The drying out of combustible and flammable wild-land fuels in the summer months allows for easy ignition.

TOPOGRAPHICAL:

The Fire District is segmented by several topographical and physical features including Folsom Lake, creeks, streams, open space, and parkways. Traffic has to be channeled around several of these topographical and physical features. These limitations create traffic congestion and delay emergency response. Preservation of wetland areas and open space increase the demands on the Fire District due to the hazards created by increased fuel loading and access limitations. Several developed elevated areas create dangerous conditions where rapid fire spread may necessitate evacuation of residents by way of the same roadways used by emergency responders.

GEOLOGICAL:

The District and surrounding Placer County are subject to ground tremors from seismic events as Placer County and the District are located within a seismically active area. Flooding has occurred in areas of the District that are adjacent to the numerous creeks and streams.

Whereas the International Code Council promulgates the International Fire Code, a nationally recognized compilation of rules and regulations. The International Code Council has conducted open code hearings that permit participation by National, State, and local code officials, as well as industry representatives, consultants, and other private parties with an interest in the International Fire Code.

Whereas the International Fire Code has been printed and published as a Code in book form within the meaning of Section 50022.1 of the Government Code of the State of California.

EXHIBIT B - ORDINANCE NO. 1 -2022/2023

Whereas under this adopting ordinance, specific amendments to building standards are more restrictive than those contained within the 2021 Edition of the International Fire Code with amendments as adopted by the California Building Standards Commission and published as the 2022 Edition of the California Fire Code.

Whereas these amendments within the California Fire Code have been recognized by the South Placer Fire District to address the fire problems, concerns, and future direction by which the District can establish and maintain an environment that will afford an acceptable level of fire and life safety to all who live and work within its boundaries.

Whereas under the provisions of Section 18941.5 of the Health and Safety Code, local amendments are based on climatic, topographical, and geological conditions.

Whereas the findings of fact contained herein address each of these situations and present the local situations, which, either singularly or in combination, cause the aforementioned amendments to be adopted.

Whereas it is clearly understood that the adoption of such amendments may not prevent the incidence of fire, the implementation of these various amendments to the Fire Code attempt to reduce the severity and potential loss of life, property and protection of the environment.

The Board of Directors of the South Placer Fire District ordains as follows:

SECTION 3 ADOPTION OF THE CALIFORNIA FIRE CODE WITH AMENDMENTS

SHORT TITLE:

This chapter shall be known and cited as the "2022 California Fire Code" with South Placer Fire District Amendments.

CALIFORNIA FIRE CODE-ADOPTED AND AMENDED

There is hereby adopted by the Board of Directors of the South Placer Fire District for the purpose prescribing regulations governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises that certain code known as the 2022 Edition of the California Fire Code with amendments adopted by the California Building Standards Commission and published as the 2022 Edition of the California Fire Code, together with Appendices B, C, D, E, F, G, H, I, J, and O; and all other chapters, supplements and errata save and except such portions as hereunder deleted, modified, or amended, is hereby adopted.

ENFORCEMENT

The Fire Chief of the District is designated as the Chief Fire Official of the District. The Fire Chief and his/her designated Fire Marshal shall have all the powers of peace officers in enforcing the California Fire Code; pursuant to Section 830.37 of the California Penal Code. The Fire Marshal may issue orders, notices, and citations and make arrests for violations within the South Placer Fire District; pursuant to Section 13870, 13871, 13872, 13872.5 and 13873 of the California Health and Safety Code.

DEFINITIONS:

- 1) Whenever the words "Fire Code" is used in this ordinance, it shall mean the 2022 Edition of the California Fire Code adopted by the California Building Standards Commission and published as the 2022 Edition of the California Fire Code, including South Placer Fire District amendments thereto.
- 2) Wherever the word " 2022 California Fire Code" is used it shall also mean State of California Building Standards Code, Title 24 of the California Code of Regulations, Part 9.
- 3) Wherever the word "2022 California Building Code" is used it shall also mean State of California Building Standards Code, Title 24 of the California Code of Regulations, Part 2.
- 4) Wherever the word "2022 California Residential Building Code" is used it shall also mean State of California Building Standards Code, Title 24 of the California Code of Regulations, Part 2.5.
- 5) Wherever the word "District" is used in the Fire Code, it shall mean the South Placer Fire District.
- 6) Wherever the words "Fire Code Official" or "Fire Chief" are used in the Fire Code, they shall mean the Fire Chief of the South Placer Fire District, or his/her designated representatives.
- 7) Wherever the words "Fire Marshal" are used in the Fire Code, they shall mean the Fire Chief of the South Placer Fire District, or his/her designated representatives.

REPEAL OF CONFLICTING ORDINANCES:

All former fire prevention ordinances or parts thereof conflicting or inconsistent with the provisions of this chapter or of the code adopted by this chapter are repealed.

AMENDMENTS, ADDITIONS, DELETIONS TO THE CALIFORNIA FIRE CODE:

Section 101.1 of the California Fire Code is hereby amended to read as follows:

101.1 Title. These regulations shall be known as the Fire Code of the South Placer Fire District, hereinafter referred to as "this code".

Section 202 General Definitions is hereby amended to include the following definition:

Emergency Vehicle Access. Access solely for emergency vehicles and/or occupant egress during an emergency.

Section 105.1 of the California Fire Code is hereby amended to read as follows:

105.1 General. Permits shall be in accordance with Sections 105.1.1 through 105.6.24 and the South Placer Fire District Permit Fee Schedule.

Section 111.1 of the California Fire Code is hereby amended to read:

111.1 Fire appeals board established. In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and is hereby created a fire appeals board. The fire appeals board is comprised of the Board of Directors of the South Placer Fire

District. The fire code official shall be an ex-officio member of said board but shall not have a vote on any matter before the board. The board shall follow the procedures set forth in Section 2340 of the South Placer Fire District Policy Manual and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official.

Section 109.3 of the California Fire Code is hereby deleted.

Section 112.4 of the California Fire Code is hereby amended to read as follows:

112.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under the provisions of this code, shall be guilty of an infraction. Each infraction will be punishable by an administrative fine, in accordance with Government Code Section 36900 which states: (b) Every violation determined to be an infraction is punishable by the following: (1) A fine of one hundred dollars (\$100) for a first violation. (2) A fine of two hundred dollars (\$200) for a second violation of the same ordinance within one year. (3) A fine of five hundred dollars (\$500) for each additional violation of the same ordinance within one year. (c) Notwithstanding any other provision of law, a violation of local building and safety codes determined to be an infraction is punishable by the following: (1) A fine not exceeding one hundred dollars (\$100) for a first violation. (2) A fine not exceeding five hundred dollars (\$500) for a second violation of the same ordinance within one year. (3) (A) A fine not exceeding one thousand dollars (\$1,000) for each additional violation of the same ordinance within one year of the first violation.

Section 202 of the California Fire code is hereby amended to include the following revised definitions:

All-weather driving surface. A roadway designed to carry the imposed weight loads of fire apparatus with a finished surface of asphalt, concrete, road pavers, or other road sections approved by the fire code official.

Fire Control Room. A dedicated room in a sprinklered building to house fire alarm and sprinkler system equipment. See section 903.3.10.

Section 301.1 of the California Fire Code is hereby amended to read as follows:

301.1 Scope. The provisions of this chapter shall govern the occupancy and maintenance of all structures and premises for precautions against fire and the spread of fire and general requirements of fire safety.

Where provisions in this code conflict with other statutes, regulations, ordinances of Placer County, or the Town of Loomis, the most restrictive shall govern.

Section 307.1 of the California Fire Code is hereby amended to read as follows:

307.1.1 Prohibited open burning. Open burning shall be prohibited within the South Placer Fire District, except when authorized by the fire chief in accordance with the California Fire Code and regulations adopted by the County of Placer and the Town of Loomis.

Section 311.2.2 of the California Fire Code is hereby amended by deleting exceptions one, two and three.

Section 503.1.1 of the California Fire Code is hereby amended to include the following:

503.1.1 Buildings and Facilities. Portions of one- and two-family dwellings that are not within 150 feet of access roads may be increased with the installation of wet or dry standpipes illustrated in the South Placer Fire District residential notes (Appendix C).

503.1.4 Residential Driveways. For residential driveway criteria, see Appendix D of this code.

Section 503.2 of the California Fire Code is hereby amended to read as follows:

503.2 Specifications. Fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.8 and Appendix D.

Section 503.2.1 of the California Fire Code is hereby amended to read as follows:

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet (4572 mm). See Appendix D.

Section 503.2.4 of the California Fire code is hereby amended to read as follows:

503.2.4 Turning radius. The minimum inside turning radius of a fire apparatus access road shall be 30 feet. The minimum outside turning radius shall be 50 feet or greater as determined by the fire code official based on required access road width.

Section 503.2.7 of the California Fire Code is hereby amended to read as follows:

503.2.7 Grade. The gradient of a fire apparatus access road shall not exceed 10 percent. See appendix D Section D103.2.

Section 503.3 of the California Fire Code is hereby amended to read as follows:

Section 503.3 Marking. Where required by the fire code official, approved signs or other approved notices or markings that include the words NO PARKING - FIRE LANE shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which fire lanes are designated shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility. Fire lanes shall be identified as prescribed in Section 22500.1, California Vehicle Code.

Section 503.5 of the California Fire Code is hereby amended by adding the following:

503.5.3 Obstruction of gates and barricades. Gates or barricades required by Section 503.5 shall not be obstructed in any manner, including the parking of vehicles. An approved sign including the words *NO PARKING – FIRE LANE* shall be posted on the gate or barricade when required by the Chief or designated representative.

Section 503.6 of the California Fire Code is hereby amended to read as follows:

503.6 Security Gates. The installation of security gates across a fire apparatus access road shall be approved by the fire code official. They shall be installed in accordance with the requirements listed in Appendix D of this code.

Section 503 is hereby amended to add the following:

503.7 Emergency Vehicle Access (EVA): Where required or provided, all Emergency Vehicle Access roadways shall be a minimum of 20 feet wide, have an unobstructed height of 15 ft, be finished with asphalt or concrete capable of supporting a minimum of 75,000lbs, unobstructed or if secured with a gate locked with a Knox padlock and provided with an all-weather sign that states "Emergency Vehicle Access Do Not Block" (letters shall be a minimum of 2 inches in height on a contrasting background) in a clearly visible location.

Section 504 of the California Fire Code is hereby amended by adding the following:

504.5 Roof access identification. Doors leading to roof access ladders or stairs shall be labeled with signage reading "Roof Access" as required by the fire code official.

Section 505.1 of the California Fire Code is hereby amended by adding the following:

505.1 Address numbers. All new and existing buildings shall place and maintain approved numbers or address identification on the buildings so as to be plainly visible and legible from the street or road fronting the property. Approved numbers or address identification shall be placed prior to occupancy on all new buildings. Said numbers shall contrast with their background and shall be visible at all hours of the day and night by way of internal or external illumination. Numbers shall be a minimum of 4 inches high with a minimum stroke width of .5 inch. External source illumination shall have an intensity of not less than 5.0 foot-candles.

505.1.1 Residential signage. The address of a residence shall be posted and visible from the access roadway fronting the property. Whenever the numbers on the building will not be clearly visible from the access roadway, the numbers shall be placed at the access roadway and the driveway. Address numbers shall be clearly visible from both directions of travel on the roadway fronting the property. Said numbers shall be a minimum of 4 inches in height, with 3/8-inch stroke, reflectorized, and contrast with their background.

505.1.2 Buildings under construction. Approved numbers or addresses shall be placed at each fire access road entry into and on each building within construction sites.

505.1.3 Multiple tenant buildings. Tenant spaces within new or existing multi-tenanted buildings shall have approved numbers or addresses displayed at secondary access doors into the tenant space as required by the fire code official.

Section 507.5.1.1 of the California Fire Code is hereby amended to read as follows:

507.5.1.1 Hydrant for standpipe systems. Buildings equipped with a standpipe system installed in accordance with Section 905 shall have a fire hydrant within 40 feet (12192 mm) of the fire department connection.

Exception: The distance shall be permitted to exceed 40 feet (12192 mm) where approved by the fire code official.

Section 507 of the California Fire Code is hereby amended to read as follows:

507.5.7 Shutoff Valves. New fire hydrant shutoff valves shall be located at least 15 feet away from the fire hydrant.

Section 903.1 of the California Fire Code is hereby amended by adding the following thereto:

903.1.2 Fire Area. For purposes of this section, FIRE AREA is defined as the aggregate floor area bounded by exterior walls as measured from the interior wall surface of the exterior walls.

903.1.3 Fire Barriers. The existence of firewalls, fire barriers, or fire-resistance-rated horizontal assemblies shall not eliminate any requirement for an automatic sprinkler system.

Section 903.2 of the California Fire Code is hereby amended to read as follows:

903.2 Where Required. Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in Sections 903.2.1 through 903.2.21 and as follows, whichever is more restrictive:

1. For all new buildings and structures, except Group R-3 and U occupancies, when the total fire area is 3600 square feet or greater.
2. All R-3 occupancies shall be provided with an approved automatic sprinkler system in accordance with Section 903.2.8.1 of this code and the California Residential Code.
3. For new buildings having no designated use or tenant, the minimum sprinkler design shall be Ordinary Hazard Group 2 or as prescribed by the fire code official.

Section 903.2.18 of the California Fire Code is hereby amended by adding the following:

903.2.18.2 Detached Garages. Automatic sprinkler protection shall be provided in detached garages under the following circumstances:

1. An exterior wall of the garage is closer than six (6) feet from an exterior wall of an adjacent sprinklered Group R3 occupancy.
2. A roof projection of the garage is closer than four (4) feet from a roof projection of an adjacent sprinklered Group R3 occupancy.

Section 903.3 of the California Fire Code is hereby amended by adding the following:

903.3.1.2 NFPA 13R sprinkler systems. Where in the code a NFPA 13R sprinkler system is allowed, a NFPA 13 sprinkler system shall be used.

903.3.1.3.2 Automatic sprinkler systems installed within the San Juan Water District jurisdiction, after January 1, 2017, in one and two family dwellings; Group R-3; and townhomes shall be designed using an approved Modified Passive Purge System design. Reference Chapter 80 of this Ordinance for amendments to 13D fire sprinkler systems equipped with modified passive purge systems.

Exception: When an automatic fire sprinkler system is installed with an approved backflow assembly valve to protect the public water supply source.

903.3.5.3 Where water is supplied from a municipal water purveyor, the hydraulic calculations for the Fire Sprinkler system shall include a 10% safety factor.

903.3.10 Fire control room. An approved fire control room shall be provided for buildings protected by an automatic sprinkler system. The room shall contain all sprinkler system risers, fire alarm control panels, and other fire equipment required by the chief. Fire control rooms shall be located within the building on an outside wall at a location approved by the chief and shall be provided with a means to access the room directly from the exterior with an approved door of minimum dimensions of 36" X 80". Durable signage reading "FIRE CONTROL ROOM" with letters not less than three inches in height shall be affixed to the exterior of the door. A key box complying with section 506 shall be installed adjacent to the door.

Exception: Fire Control Room is not required for one/two family dwellings.

903.3.10.1 Dimensions. Fire control rooms shall have a minimum dimension of five feet and shall be not less than 35 square feet in usable area. The fire sprinkler riser shall be located between 12 inches and 18 inches from the exterior wall and at least 12 inches from any other wall. The fire control room may contain other building service equipment. No other storage will be permitted.

Section 903.4.2 of the California Fire Code is hereby amended to read as follows:

903.4.2 Alarms. One exterior approved audible alarm and visual strobe device, located on the exterior of the building in an approved location, shall be connected to each automatic sprinkler system. Such sprinkler water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system. Visible alarm notification appliances shall not be required except when required by Section 907. If a fire alarm system is not required, a single approved audible/visual device shall be provided in the interior of every suite of a commercial building in a normally occupied location.

Section 903.4.2 is amended by adding the following thereto:

903.4.2.1 Alarms in Group R3 Occupancies. Automatic sprinkler systems in R-3 occupancies shall be equipped with a water flow switch, an exterior horn-strobe located on the address side of the structure, and interconnection to the smoke detector alarm circuit.

Section 903.6 of the California Fire Code is amended to read as follows:

903.6 Where required in existing buildings and structures. An automatic sprinkler system shall be provided in existing buildings and structures where required in Chapter 11. In addition, except for Group U and R-3 occupancies automatic fire sprinkler protection shall be provided as follows:

1. When the area of a building is increased by 50% or more and the resulting structure is greater than 3600 square feet.
2. When the area of an existing building greater than 3600 square feet, is increased by 50% or more.

903.6.1 Existing R-3 Occupancies. An automatic sprinkler system shall be provided throughout an existing R-3 occupancy wherein the addition of new fire area exceeds fifty percent of the existing fire area.

Section 907.2 of the California Fire Code is hereby amended by adding the following:

907.2 Where required – new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.29 and provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

Except for Group R and Group U occupancies, all new unsprinklered buildings, or unsprinklered buildings undergoing a tenant improvement, shall have an approved automatic fire alarm system installed when the total fire area is equal to or greater than 1500 square feet. In addition, Group A, E, and M occupancies in buildings of any square footage, sprinklered or unsprinklered, shall be provided with an approved automatic fire alarm system. The automatic fire alarm system in either instance noted above, shall consist of either smoke or heat detection.

Not fewer than one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm systems employing automatic fire detectors or water-flow detection devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers *or automatic fire alarm systems*, a single fire alarm box shall be installed *at a location approved by the fire code official*.

Exception: The manual fire alarm box is not required to be installed when approved by the fire code official.

Section 907.6.6 of the California Fire Code is hereby amended to read as follows:

907.6.5 907.6.6 Monitoring. Fire alarm systems required by this chapter or by the California Building Code, shall be monitored by an approved Central Station Protective Signaling Service (UUFX) that is listed in the current edition of the UL Online Certifications Directory, and in accordance with NFPA 72, unless otherwise required by the California Fire Code.

Exception: Monitoring by a Central Station is not required for:

- 1. Single and multiple station smoke alarms required by Section 907.2.11 907.2.10.*
- 2. Smoke detectors in group I-3 occupancies shall be monitored in accordance with Section 907.2.6.3.*
- 3. Automatic sprinkler systems in one and two-family dwellings.*

Section 912.2 of the California Fire Code is hereby amended by adding the following thereto:

912.2 Location. With respect to hydrants, driveways, buildings and landscaping, fire department connections shall be so located that fire apparatus and hose connected to supply the system will not obstruct access to the building for other fire apparatus. The location of the fire department connection shall be within 40 feet of a fire hydrant.

Exception: The distance shall be permitted to exceed 40 feet when approved by the fire code official.

Section 5704.2.9.6.1 of the California Fire Code is amended to read as follows:

5704.2.9.6.1 Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited in all zoning districts except districts zoned for commercial, industrial, or permitted agricultural uses.

Exception: UL 2085 listed protected above-ground tanks to support emergency power generator installations in areas zoned commercial, industrial, agricultural, rural, or rural residential, and for facilities on an individual basis consistent with the intent of this provision. Tank size shall not exceed 500 gallons (1892.706 L) for Class I or II liquids or 1000 gallons (3785.412 L) for Class III liquids.

Section 5706.2.4.4 of the California Fire Code is amended to read as follows:

5706.2.4.4 Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks is prohibited in all zoning districts except districts zoned for commercial, industrial, or permitted agricultural uses.

Section 5806.2 of the California Fire Code is amended to read as follows:

5806.2 Limitations. Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited in any area that is zoned for other than industrial use.

Exception: Liquid hydrogen engine fueling systems in compliance with Section 5806 and NFPA Standard 2, Hydrogen Technologies Code.

Section 6104.2 of the California Fire Code is hereby amended by adding the following thereto:

6104.2.1 LP-Gas storage prohibited. The storage of liquefied petroleum gas is prohibited in any central business district and in all zoning districts except districts zoned for commercial, industrial, rural, or permitted agricultural uses.

Appendix B, Tables B105.1 (1) and B105.2: Tables B105.1 (1) and B105.2 of Appendix B are hereby deleted.

Appendix B, Section B105.1 of the California Fire Code, is hereby amended to read as follows:

B105.1 One- and two-family dwellings, Group R-3 and R-4 buildings and townhouses The minimum fire-flow and flow duration requirements for one- and two-family dwellings, Group R-3 and R-4 buildings and townhouses shall be 1500 gallons per minute for one hour. Fire-flow and flow duration for dwellings having a fire-flow calculation area in excess of 3600 square feet (344.5 sq. m.) shall not be less than that specified in Table B105.1(2).

Exception: A reduction in required fire flow of up to 50 percent, as approved by the fire chief, is allowed when the building is provided with an approved automatic fire sprinkler system providing that reduction is not less than 1500 gallons per minute.

Appendix B, Section B105.2 of the California Fire Code, is hereby amended to read as follows:

B105.2 Buildings other than one- and two-family dwellings, Group R-3 and R-4 buildings and townhouses. The minimum fire-flow and flow duration requirements for buildings other than one- and two-family dwellings, Group R-3 and R-4 buildings and townhouses shall be as specified in Table B105.1 (2).

EXHIBIT B - ORDINANCE NO. 1 -2022/2023

Exception: A reduction in required fire flow of 50 percent, as approved by the fire chief, is allowed when the building is provided with an approved automatic fire sprinkler system installed in accordance with Section 903.3.1.1. The resulting fire-flow shall not be less than 1500 gallons per minute (5678 L/min) for the prescribed duration as specified in Table B105.1 (2).

Exception: [SFM] Group B, S-2, and U occupancies having a floor area not exceeding 1,000 square feet, primarily constructed of non-combustible exterior walls with wood or steel roof framing, having a Class A roof assembly, with uses limited to the following or similar uses.

- 1. California State Parks buildings of an accessory nature (restrooms).*
- 2. Safety roadside rest areas, (SRRA), public restrooms.*
- 3. Truck inspection facilities, (TIF), CHP office space and vehicle inspection bays.*
- 4. Sand/salt storage buildings, storage of sand and salt.*

Appendix C, Fire Hydrant Locations and Distribution. Replace Table C102.1 with the following table:

EXHIBIT B - ORDINANCE NO. 1 -2022/2023

TABLE C102.1

NUMBER AND DISTRIBUTION OF FIRE HYDRANTS

FIRE-FLOW REQUIREMENT (GPM)	MINIMUM NO. OF HYDRANTS	AVERAGE SPACING BETWEEN HYDRANTS ¹²³⁴	MAX. DISTANCE FROM ANY POINT ON FRONTAGE TO A HYDRANT ⁵
0-1000	1	300	250
1000-1750	2	300	250
2000-2250	2	300	225
2500	3	300	225
3000	3	300	225
3500-4000	4	300	210
4500-5000	5	300	180
5500	6	300	180
6000	6	250	150
6500-7000	7	250	150
7500 or more	8 or more ⁶	200	120

¹ Reduce by 100 feet for dead-end streets or roads.

² Where streets are provided with median dividers that cannot be crossed by fire fighters pulling hose lines, or arterial streets are provided with four or more traffic lanes and have a traffic count of more than 30,000 vehicles per day, hydrant spacing shall average 500 feet on each side of the street and be arranged on an alternating basis up to a fire flow requirement of 7000 gallons per minute and 400 feet for higher fire flow requirements.

³Where new water mains are extended along streets where hydrants are not needed for protection of structures or similar fire problems, fire hydrants shall be provided at not less than 1000 foot spacing to provide for transportation hazards.

⁴ Spacing may be increased to 500 feet for single family dwelling residential sub-divisions.

⁵ Reduce by 50 feet for dead end streets or roads.

⁶ One hydrant for each 1000 gallons per minute or fraction thereof.

⁷ The fire code official is authorized to modify the location, number and distribution of fire hydrants based on the site-specific constraints and hazards

Appendix D, Section D102, is hereby amended to read as follows:

D102.1 Access and loading. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to fire department apparatus by way of an approved fire apparatus access road with an asphalt, concrete, or other all-weather driving surface capable of supporting the imposed loads of fire apparatus weighing at least 75,000 pounds.

Appendix D, Section D103.1 is hereby amended to read as follows:

D103.1 Access road width. The minimum width of a fire department access road shall be 26 feet (7925 mm). The width of a fire department access road is measured from bottom face of curb to bottom face of curb on streets with curbs and gutters and from flow line to flow line on streets with rolled curbs. Flow line is the lowest continuous elevation on a rolled street curb. . Where no curb exists, road width shall be measured from the edge of pavement to the edge of pavement.

Exception: For driveways and access roads associated with Group R-3 occupancies, see section D103.7.

Appendix D, Section D103.2 is hereby amended to read as follows:

D103.2 Grade. Fire Apparatus access roads shall not exceed 10 percent in grade.

Exception: Grades steeper than 10 percent as approved by the fire chief when the road is surfaced with asphalt or concrete.

In order to accommodate grades in excess of sixteen (16) percent, the access road shall be designed to have a finished surface of grooved concrete or rough asphalt. The concrete grooves shall be ¼ inch wide by ¼ inch deep and 1 inch on center. The road design shall be certified by a registered engineer and approved by the chief.

Appendix D, Section D103.3 is hereby amended to read as follows:

D103.3 Turning radius. The inside turning radius for a fire apparatus access road shall be 30 feet or greater. The outside turning radius shall be 50 feet or greater.

Appendix, D, Section D103.4 is hereby amended to read as follows:

D103.4 Dead Ends. Dead-end fire apparatus roads in excess of 150 feet (45720mm) shall be provided with an approved turnaround.

The maximum length of a dead-end road shall not exceed cumulative lengths, regardless of the number of parcels served.

- Parcels proposed less than 1 acre 800 feet.
- Parcels proposed 1 acre to 4.99 acres 1320 feet.
- Parcels proposed 5 acres to 19.99 acres 2640 feet.
- Parcels proposed 20 acres or larger 5280 feet

Each dead-end road shall have a turnaround constructed at its terminus

Appendix D, Section D103.5 is hereby removed in its entirety and replaced as follows:

D103.5 Fire Apparatus access road gates. Gates securing the fire apparatus access roads shall comply with all of the following criteria:

1. Gates shall be of the swinging or sliding type.
2. Construction of gates shall be of materials that allow manual operation by one person.
3. Gate entrances shall be at least two feet wider than the width of the traffic lane serving the gate.
4. Gates shall be accessible to the fire district by approved KNOX key switch and OPTICOM strobe receiver. Gates shall be programmed to allow a minimum of 15 minutes of open access time when activated by the strobe entry device.
5. An approved hammerhead, turn-around bulb or other means of turn-around shall be provided on the entry side of the gate.
6. Gates shall open automatically from the interior without use of a special code or device. Magnetic strip or pressure pad assemblies are acceptable.
7. All Gates providing access from a road to a driveway or private road shall be located at least 30 feet from the roadway and open to allow a vehicle to stop without obstructing traffic on that road.
8. Gates shall be provided with an emergency power source that will open the gates in the event of a power failure. During a power emergency, gates shall automatically open and remain open during the period when the primary power source is not available.
9. Provide a separate personnel gate or opening sized and surfaced to allow for pedestrian and accessibility access.
10. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
11. Automatic gates shall be designed, constructed, and installed to comply with the requirements of ASTM F2200. Electric gate operators shall be listed in accordance with UL 325.

Appendix D, Section D103.5.1 is hereby added as follows:

D103.5.1 Residential driveway gated entrance. Residential driveway gates shall be provided with a KNOX padlock, key switch, or key box as approved by the chief. Provision shall be made to ensure that access can be gained during a power failure.

Appendix D, Section D103.6 is hereby removed in its entirety and replaced as follows:

D103.6 Signs. Fire apparatus access roads shall be posted as "no parking" areas in accordance with Section 22500.1 of the California Vehicle Code.

Appendix D, Sections D103.6.1 and D103.6.2 are hereby deleted in their entirety.

Appendix D, Section D103 of the California Fire Code is hereby amended by adding the following thereto:

D103.7 Residential roadways/driveways. Driveways for access to one and two family dwellings, shall conform to the following criteria as applicable:

1. Driveways serving one parcel with no more than five structures shall be a minimum of twelve (12) feet in width. The chief may require up to a twenty (20) foot wide driveway when more than five structures exist.
2. Roadways serving more than one parcel, but less than five parcels, shall be a minimum twenty (20) feet in width. Roadways serving five parcels or more shall be no less than 24 feet in width.
3. Vertical clearance shall be a minimum of fifteen (15) feet.
4. When the driveway exceeds 150 feet in length, provide a turnout at the midpoint. For driveways not exceeding 400 feet in length, the turnout may be omitted if full sight distance is maintained. If the driveway exceeds 800 feet in length, turnouts shall be no more than 400 feet apart.
5. When a driveway exceeds 300 feet in length, a turnaround shall be provided no greater than 50 feet from the structure.
6. The driveway must be provided with an all-weather surface capable of supporting a 75,000 lb. vehicle loading. When the road grade exceeds ten (10) percent, the road shall be surfaced with asphalt or concrete. See section D103.2.

D103.8 Parking. When provisions for parallel parking are included in the width of a street or roadway, a minimum eight (8) foot width shall be allocated for the parking space.

Appendix D, Section D104.2 of the California Fire Code is hereby amended to read as follows:

D104.2 Buildings exceeding 62,000 square feet in area. Buildings or facilities having a gross building area of more than 62,000 square feet (5760 sq. meters) shall be provided with two separate and approved fire apparatus access roads.

Exception: The chief may allow projects having a gross building area of up to 124,000 square feet (11,520 sq. meters) to have a single approved fire apparatus access road when all buildings are equipped throughout with approved automatic sprinkler systems.

Appendix D, Section D105.2 of the California Fire Code is hereby amended to read as follows:

D105.2 Width. Aerial fire apparatus access roads shall have a minimum unobstructed width of 28 feet (8534 mm) in the immediate vicinity of the building or portion thereof.

Appendix D, Section D106.1 of the California Fire Code is hereby amended to delete the exception and read as follows:

D106.1 Projects having more than 100 dwelling units. Multiple-family residential projects having more than 100 dwelling units shall be provided with two separate and approved fire apparatus access roads.

Appendix D, Section D107.1 of the California Fire Code is hereby amended to delete the exceptions and read as follows:

D107.1 One or two-family dwelling residential developments. Developments of one- or two-family dwellings where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads.

Chapter 80, Referenced Standards is hereby amended to include:

1. The 2020 edition of NFPA 855 - Standard for the Installation of Stationary Energy Storage Systems.
2. The 2022 edition of NFPA 150 – Fire and Life Safety in Animal Housing Facilities Code

Chapter 80, Referenced Standards - NFPA 13D, is hereby amended by adding the following to read:

Chapter 3 Definitions

3.3.13.5.1 Modified Passive Purge System. A type of sprinkler system that serves all toilets in addition to the fire sprinklers.

Chapter 5 Components

Section 5.2 Aboveground Pipe

5.2.2.3. Nonmetallic pipe used in multipurpose piping systems, modified passive purge systems and passive purge systems not equipped with a fire department connection shall be designed to withstand a working pressure of not less than 130 psi (9 bar) at 120°F (49°C).

5.2.5.3 Nonmetallic fittings used in multipurpose piping systems, modified passive purge systems and passive purge systems not equipped with a fire department connection shall be designed to withstand a working pressure of not less than 130 psi (9 bar) at 120°F (49°C).

Chapter 6 Water Supply

6.6 Modified Passive Purge

6.6.1 A modified passive purge system shall be installed in accordance with 6.6.2 through 6.6.5

6.6.2 Where a modified passive purge system is required by the AHJ, it shall be designed, subject to the approval of the local water purveyor, to the following maximum water supply source criteria at the public water service main supply point.

- (1)** Static Supply Pressure of 45 PSIG

(2) Residual Supply Pressure of 20 PSIG

(3) Available max daily demand flow of 1,000 GPM

Exception: Residential home systems serving an occupied area greater than 3,500 square feet may be designed using an approved public water supply system design criteria acceptable to the AHJ.

6.6.3 The hydraulic design calculations for the fire sprinkler system shall incorporate a 10% safety margin unless otherwise approved by the AHJ.

6.6.4 The piping configuration shall be designed to circulate water throughout and between each floor level by looping the piping system and maintaining minimum dead-end arm-over branch lines with a maximum length of 3 feet.

Exception: dead-end branch lines which terminate to a toilet that facilitates water circulation.

6.6.5 The piping configuration shall provide a ½ inch outlet connected to all water closets within the home to facilitate water circulation.

Chapter 7 Installation

7.6 Alarms. Local water-flow alarms shall be provided on all sprinkler systems in homes. The local water-flow alarm shall sound between 30 and 90 seconds of water flowing in the system.

SECTION 4 SCOPE:

Except as set forth in this ordinance, all other provisions of California Fire Code remain in full force and effect.

SECTION 5 INTERNATIONAL FIRE CODE ADOPTED BY REFERENCE

The 2021 International Fire Code, including Appendices B, C, D, E, F, G, H, I, J and O; published by the International Code Council, is hereby adopted by reference.

SECTION 6 SEVERABILITY:

If any section, subsection, clause, phrase, or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court or competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The South Placer Fire District Fire Board hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, clauses, phrases or portions be declared invalid or unconstitutional.

SECTION 7 EFFECTIVE DATE:

This ordinance shall become effective January 1st, 2023, provided it is published in full or in summary within twenty (20) days after its adoption in a newspaper of general circulation in the South Placer Fire District and Granite Bay.

This ordinance was introduced, and the title thereof read at the regular meeting of the South Placer Fire District September 14, 2022, and the second reading occurred at the regular meeting of the South Placer Fire District Fire Board on October 12, 2022.

On a motion by Director _____, seconded by Director _____, the foregoing ordinance was passed and adopted by the South Placer Fire District, Fire Board, State of California, and this 12th day of October 2022 by the following vote:

AYES: Director(s):

NOES: Director(s):

ABSTAIN: Director(s):

ABSENT: Director(s):

Gary Grenfell - Fire Board President

ATTEST:

Kathy Medeiros, Board Secretary

REFERENCE GUIDE

Additions and Modifications to the 2022 California Fire Code by the South Placer Fire District:

The California Fire Code adopted in Resolution # 7-2022/2023 is modified, amended and/or supplemented as follows:

A. The California Fire Code (CFC) as adopted above with approved amendments and appendix chapters, and all State Fire Marshal codes delegated to local agencies, are to be enforced by the chief of each fire district, CSA, or as designated by contract.

B. Pursuant to State Health and Safety Code Section 13869.7, all fire district amendments to the CFC will be valid after such amendments are first authorized by the fire district board and then ratified by the Placer County Board of Supervisors.

C. Section 202 General Definitions is hereby amended to include the following definition:

Emergency Vehicle Access. Access solely for emergency vehicles and/or occupant egress during an emergency.

D. Section 503 of the California Fire Code is hereby amended to add the following:

503.7 Emergency Vehicle Access (EVA): Where required, all Emergency Vehicle Access roadways shall be a minimum of 20 feet wide, have an unobstructed height of 15 ft, be finished with asphalt or concrete capable of supporting a minimum of 75,000lbs, unobstructed or if secured with a gate locked with a Knox padlock and provided with an all-weather sign that states “Emergency Vehicle Access Do Not Block” (letters shall be a minimum of 2 inches in height on a contrasting background) in a clearly visible location.

E. Section 903.2 of the California Fire Code is hereby amended to read as follows:

903.2 Where Required. Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in Sections 903.2.1 through 903.2.21 and as follows, whichever is more restrictive:

F. Section 903 of the California Fire Code is hereby amended by adding the following:

903.3.1.3.2 Automatic sprinkler systems installed within the San Juan Water District jurisdiction, after January 1, 2017, in one and two family dwellings; Group R-3; and townhomes shall be designed using an approved Modified Passive Purge System design. Reference Chapter 80 of this Ordinance for amendments to 13D fire sprinkler systems equipped with modified passive purge systems.

Exception: When an automatic fire sprinkler system is installed with an approved backflow assembly valve to protect the public water supply source.

903.3.5.3 Where water is supplied from a municipal water purveyor, the hydraulic calculations for the Fire Sprinkler system shall include a 10% safety factor.

G. Section 903.4.2 of the California Fire Code is hereby amended to read as follows:

903.4.2 Alarms. One exterior approved audible alarm and visual strobe device, located on the exterior of the building in an approved location, shall be connected to each automatic sprinkler system. Such sprinkler water-flow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system. Visible alarm notification appliances shall not be required except when required by Section 907. If a fire alarm system is not required, a single approved audible/visual device shall be provided in the interior of every suite of a commercial building in a normally occupied location.

H. Section 903.6 of the California Fire Code is amended to read as follows:

903.6 Where required in existing buildings and structures. An automatic sprinkler system shall be provided in existing buildings and structures where required in Chapter 11. In addition, except for Group U and R-3 occupancies, automatic fire sprinkler protection shall be provided as follows:

1. When the area of a building is increased by 50% or more and the resulting structure is greater than 3600 square feet.
2. When the area of an existing building greater than 3600 square feet, is increased by 50% or more.

I. Section 907.2 of the California Fire Code is hereby amended by adding the following:

907.2 Where required – new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.29 and provide occupant notification in accordance with Section 907.5 unless other requirements are provided by another section of this code.

Except for Group R and Group U occupancies, all new unsprinklered buildings, or unsprinklered buildings undergoing a tenant improvement, shall have an approved automatic fire alarm system installed when the total fire area is equal to or greater than 1500 square feet. In addition, Group A, E, and M occupancies in buildings of any square footage, sprinklered or unsprinklered, shall be provided with an approved automatic fire alarm system. The automatic fire alarm system in either instance noted above, shall consist of either smoke or heat detection.

J. Appendix B, Section B105.1 of the California Fire Code, is hereby amended to read as follows:

B105.1 One- and two-family dwellings, Group R-3 and R-4 buildings and townhouses

***Exception:** A reduction in required fire flow of up to 50 percent, as approved by the fire chief, is allowed when the building is provided with an approved automatic fire sprinkler system providing that reduction is not less than 1500 gallons per minute.*

K. Chapter 80, Referenced Standards is hereby amended to include:

1. The 2020 edition of NFPA 855 - Standard for the Installation of Stationary Energy Storage Systems.
2. The 2022 edition of NFPA 150 – Fire and Life Safety in Animal Housing Facilities Code

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 05, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Cell Tower Lease Negotiations Contract:

Action Requested: Chief recommends discussion and Board action on a contract with Steel in the Air.

Background: The District has been contacted by multiple vendors to discuss cell tower lease agreements, including additional tower space, additional ground space, and renegotiating an existing lease. During the regular August Board meeting, the Board directed staff to research companies specializing in cell tower contract negotiations. Staff identified vendors in the space and contacted Steel in the Air. Since 2004, Steel in the Air (SITA) has assisted more than 4000 private, public, and municipal agencies in negotiating new cell tower lease agreements and amendments with favorable terms. The attached proposal is for standard wireless assessment services between wireless service providers and the South Placer Fire District for the towers at Station 18 (3664 Magnolia) and Station 17 (6900 Eureka) for 12 months.

Impact: Fiscal

Attachments: Steel in the Air contract

Mark Duerr
Fire Chief
South Placer Fire District



Proposal

September 6, 2022

Mark Duerr, Fire Chief
South Placer Fire District
6900 Eureka Road
Granite Bay, CA 95746
mduerr@southplacerfire.org

RE: Cellular Lease Assets:

- 3664 Magnolia Street, Loomis, CA – Station #18
 - Expansion of the Lease area and Fiber Request for American Tower Corporation/AT&T
- 6900 Eureka Rd, Granite Bay, CA – Station #17
 - Expansion of the Lease area for Crown Castle International/add new tenant DISH Network
 - Expansion of the Lease area for Crown Castle International/add Generator for AT&T

Dear Mr. Duerr:

Steel in the Air, Inc. ("SITA") is pleased to submit the following Proposal for our Standard Wireless Assessment Services for the Valuation of the Colocation and Ground Leases between the Wireless Service Providers and the South Placer Fire District. We would be pleased to assist the District ("Client") you with the following evaluation of the above services of their cellular lease assets:

American Tower Corporation/AT&T: Expansion of Lease and Fiber Request – 3664 Magnolia Street

- **Fee:** \$2,000.00
- **Completion and Delivery:** 4 weeks
- **Valuation and Analysis:** Consultant will provide a written analysis and summary of findings in regard to a request by American Tower Corporation to expand the AT&T existing lease area and bring in new fiber service to the site.
 - Review of the business terms and conditions in the Current Lease.
 - Review of proposed terms and conditions in the Proposed Lease Expansion request
 - Review of the purpose and relative value of the proposed expansion for AT&T at the subject site
 - Provide data regarding fees paid in similar lease expansions
 - Recommend the appropriate lease rate increase (if warranted) for the expansion.



- Provide on-going guidance and address follow-up questions as required by Client for a period of twelve months upon retention by Client of service component.
- Review of the Non-Legal business terms in the Proposed Lease Amendment and recommend best practices to Client.

Crown Castle International: Expansion of Lease for DISH Network and AT&T Generator – 6900 Eureka Road

- **Fee:** \$2,500.00
- **Completion and Delivery:** 4 weeks
- **Valuation and Analysis:** Consultant will provide a written analysis and summary of findings in regard to a request by Crown Castle International to expand the existing lease area and to add new tenant DISH Network and add AT&T generator to the site.
 - Review of the business terms and conditions in the Current Lease.
 - Review of proposed terms and conditions in the Proposed Lease Expansion request
 - Review of the purpose and relative value of the proposed expansion for new tenant DISH Network and add AT&T generator at the subject site
 - Provide data regarding fees paid in similar lease expansions
 - Recommend the appropriate lease rate increase (if warranted) for the expansion.
 - Provide on-going guidance and address follow-up questions as required by Client for a period of twelve months upon retention by Client of service component.
 - Review of the Non-Legal business terms in the Proposed Lease Amendment and recommend best practices to Client.

Please see Exhibit A for the Authorization to Proceed. Services would include the scope above, as well as any follow-up questions and answers as required by the Client for a period of twelve months after completion of the Assessment. We may be retained under our standard Service Agreement or by Purchase Order, which requires a 50% Service Deposit.

Please find our references on Exhibit B which outlines our methodologies and resources that we have developed of the past 18+ years.

Best Regards,

Gypsy Mims, Vice President
Steel in the Air, Inc.

1880 O Shea Lane
Marietta, GA 30062

Direct : (813) 695-4292 | E: gypsy@steelintheair.com



Exhibit A:
Authorization to Proceed and Service Options

Signature below indicates acceptance of the proposed terms for activation of work as set forth above and payment will be issued under a Purchase Order, with the appropriate fifty percent(50%) Service Deposit.

Name: _____

Title: _____

Date: _____



VALUING CELL TOWER EQUIPMENT MODIFICATIONS AND LTE EXPANSIONS ON ROOFTOPS



Since 2004, SITA has been a trusted resource for private and public landowners, municipalities, investors, attorneys, and educators. We have assisted over 4,200 clients with telecom lease negotiations against wireless carriers, tower companies and lease buyout companies. We have created this guide to help empower property owners by sharing our knowledge and expertise as it relates to the wireless telecom infrastructure industry and in particular - the valuation of new cell site leases.



Our Corporate Reputation

Ken Schmidt started Steel in the Air a decade ago. It was the first landowner-centric cell tower lease consultancy firm in the United States. Ken is well-respected in the industry for his ethical, no-nonsense approach to telecom lease negotiations and cellular asset valuation. Since 2004, SITA has been a trusted resource for private and public landowners, municipalities, investors, attorneys, and educators.

During the past decade, SITA has helped over 4,200 clients to negotiate favorable terms with wireless carriers, tower companies and lease buyout companies. Unlike other telecom lease consultants, we don't work for wireless carriers or tower companies, so our recommendations favor our clients' objectives exclusively.

Our capabilities operate from a core of integrity, customer loyalty and unparalleled expertise. If receiving fair market value for your wireless tower lease is important to you, then you have come to the right place – **just ask our clients.**

SITA's Advantage: Locating the Sweet Spot in Cell Site Lease Negotiations by Utilizing our Proprietary Cellular Asset Database and Tracking Client Success in Negotiating with the Wireless Service Providers

SITA's Cellular Asset Database is Comprehensive, Robust and Actionable

Our cell site data spans all 50 states, as well as parts of Canada, Mexico, and the Caribbean. We utilize and cross-check public sources, such as the FCC and corporate quarterly earnings reports with private sources to ensure that all variables are relevant, accurate and actionable. Our 4,200 plus client base has contributed information on over 11,000 nationwide cellular leases, and Steel in the Air's user-base has provided even more. In addition, we actively poll public entities regarding their wireless leases to input specific data points, and then query our database to provide reports that are specific to our clients' objectives.

Steel in the Air's cellular asset database is built to apprise four major areas of client inquiry: Lease Rates (for new leases), including: lease extension proposals, equipment modifications and/ or carrier collocation), Lease Buyouts, Tower Sales and Tower/Site GIS Mapping.



SITA Has Its Finger on the Pulse of Wireless Infrastructure Dynamics

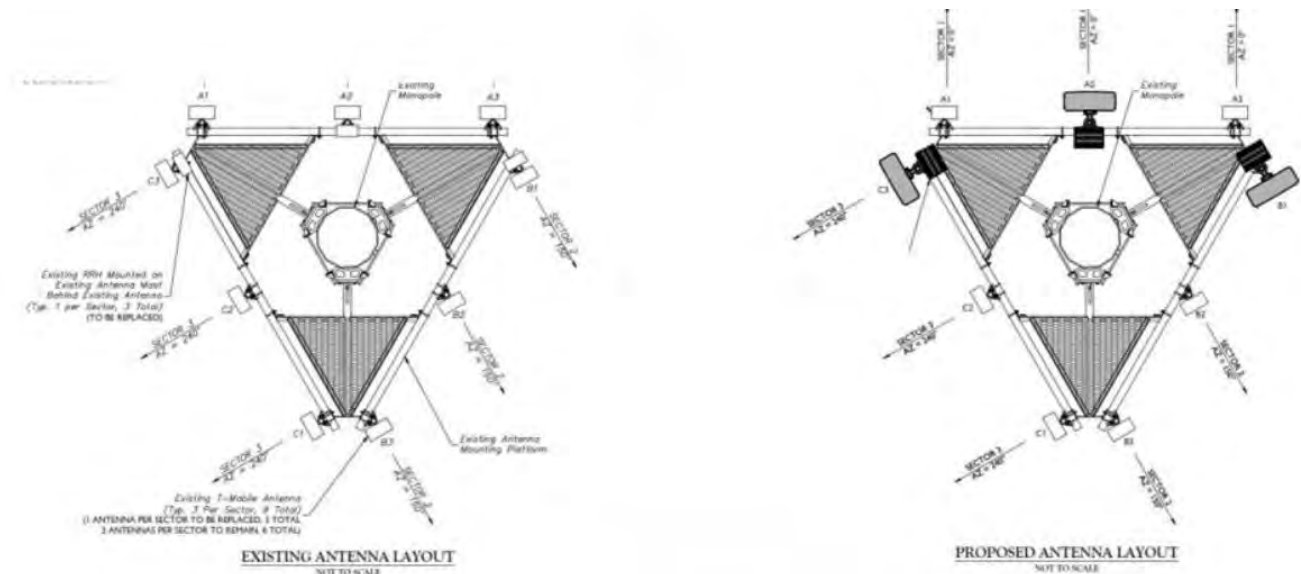
We know better than anyone how the game is played and what motivates the players.

Ken Schmidt began his career as a site acquisition agent and has used the knowledge he gained to reverse-engineer the site acquisition process. For your benefit, we have outlined the process that site acquisitions agents follow. We then explain how to reverse-engineer it in your favor. Please contact us at any time: **877-428-6937**.

Cell Tower Equipment Modifications and LTE Expansions on Rooftops

A "cell tower lease expansion" is when a tower owner wants to expand the current land area that the lease on your property while a "cell tower equipment modification" is a request for the tower owner or wireless carrier to add new equipment without necessarily expanding their lease area. While expansions almost always include the ability to negotiate higher rents, modifications don't always. Some modifications are allowed under the lease. With expansion of 5G networks, we have observed more modifications since 2018.

Whether a modification or expansion, the landowner or building owner typically first receives a letter from the cell site tenant asking to make "improvements" to their site. The emails or letters almost always suggest that the improvements are beneficial and will increase coverage or capacity. They use careful language such as "the improvements will be done in the lease area" or "these improvements are contemplated by the lease". Pay specific attention to whether the request says that you are obligated or not under the lease to approve the request for improvements.





EQUIPMENT MODIFICATION LEASE NEGOTIATIONS

Many of our clients have received requests from their tenants (most notably AT&T, Verizon, and T-Mobile) regarding the installation of additional equipment on the leased cell site. Often, these letters simply seek to inform the landlord that the equipment installations, modifications, or replacements will be made. The letters are carefully drafted so that you are led to believe that the modifications are allowed under the lease. These consent letters rarely include construction drawings or actual information about that would be useful for the landowner to know whether the modifications are significant. Many times, these modifications are not allowed under the lease agreement. In fact, unless specifically spelled out that the equipment modifications, replacements, and installations may be without compensation, you are probably entitled to some compensation. Let us help inform you of your rights to ensure that no money is being left on the table.

We don't want you to leave money on the table when you negotiate an amendment for an equipment modification. But you must also be careful not to ask for more than is reasonable for the lease area expansion because by doing so, you may cause the carrier to explore other locations or simply choose to not upgrade the particular site. Determining the appropriate rent for modifications is not an easy task, but the experts at Steel in the Air have the advantage of having assisted hundreds of other landowners and building owners.

Remember too, that you DO NOT need to agree to an extension of the lease term in order to receive compensation for the modification. While the carrier may ask for the extension, our clients rarely give them with the modification.

LTE EXPANSIONS ON ROOFTOPS

Steel in The Air regularly hears from clients who have received proposals from AT&T, Verizon, T-Mobile, and U.S. Cellular declaring their intent to add LTE antennas (Long Term Evolution) to existing cell sites on our clients' rooftops. LTE deployment will enable the carriers to provide higher data speeds and seamless service to their subscribers.

When wireless carriers contact our clients, it's typically either via letter, or on occasion, in person. The letters state that the carriers want to do "maintenance" or "minor performance modifications" to the existing cell site and implies that any such maintenance or modifications are permitted under the lease agreement. We advise our clients to read the language in their agreements carefully. In many cases, we discover that while the lease may mention that the wireless carriers do have a right to add equipment, it doesn't say that the property owner can NOT ask for additional rent. In other words, we tell our clients that their consent is not mandatory – for free. The do, in fact, have the right to ask for compensation for any "improvements" or changes that the carriers wish to make to existing cell sites.



Instead of blindly granting consent, we recommend that a property owner who has received a vague letter asking for consent for LTE modifications do the following.

Ask the carrier representative for drawings showing the proposed modifications.

Ask the carrier representative whether they believe the lease requires that the building owner agree to the changes without additional compensation.

If the carrier representative says that the lease does require consent with compensation, ask the representative to send a letter with the specific language highlighted.

If the carrier offers a one-time payment for your approval tell them that you would prefer an increase in your monthly rent.

Many times, these questions by themselves will force the carrier to acknowledge that they need **the building owner's** consent and the carrier will offer some type of compensation for the consent. They will then make an offer of a small monthly increase in rent in order to get approval for the additional LTE antennas. Alternatively, if they have the right to add the LTE equipment without additional compensation, they will point to the specific language in the lease that permits such modifications. If the carrier makes a proposal for additional rent, at that point, you should contact Steel in the Air to find out whether the proposal is fair market value. Our staff is well versed in how lease amendments for LTE antennas and additional equipment should be priced. We can advise you on whether the offer is fair or needs to be improved. We can also review the proposed drawings and amend and recommend additional terms that will be of benefit to the property owner.

At no cost to you, we will review the documentation and suggest whether it would be worth your time to retain our services. If the carrier is **right, we will tell you that we can't help. If the carrier is wrong, we will either recommend** that you retain our services or those of an attorney.

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: District-wide Photovoltaic Solar Electric Project :

Action Requested: Staff recommends discussion and direction on the Request for Qualifications (RFQ) for District-wide Solar.

Background – The District operates six (6) stations and a maintenance shop that operates on electricity. This is a considerable, ongoing expense for the District. Additionally, this cost is not fixed but increasing due to PG&E continuing to raise rates. PG&E increased rates 8-9% in January and an additional 9% in March. PG&E also projects a 22% rate hike from 2023 to 2026. Fixing the District's utility costs through the addition of solar benefits the District in stabilizing the budget and reducing expenses.

Municipal Energy Advisors, Inc (MEA) presented as an unbiased third-party entity at the last meeting and offered quality information about the industry, direction, and options. During the September Board meeting, the Board directed staff to proceed with the RFQ process through MEA. The RFQ draft is complete and attached for your preview before proceeding.

Impact: Upfront costs to secure energy efficiency into the future.

Attachments: Solar Electric Request for Qualifications

Mark Duerr
Fire Chief
South Placer Fire Protection District

REQUEST FOR QUALIFICATIONS

Solar Photovoltaic Systems
RFQ 01-2022



Prepared and Issued on Behalf of:

SOUTH PLACER FIRE DISTRICT

Advertisement Date: September 30, 2022

Proposal Due Date and Time: October 14, 2022, on or before 2:00PM (PST)

INTRODUCTION

The South Placer Fire District (“SPFD”) is seeking information and qualifications from firms to provide engineering, design, construction, permitting, interconnection, financing and operation and maintenance of grid-tied solar photovoltaic (PV) systems at several district owned sites.

This RFQ is issued solely for information and planning purposes – it does not constitute a Request for Proposal (RFP) or a promise to issue such in the future. This RFQ does not commit the SPFD to contract for any supply or service whatsoever.

Further, the SPFD is not at this time seeking proposals and will not accept unsolicited proposals. Responders are advised that the SPFD will not pay for any information or administrative costs incurred in response to this RFQ; all costs associated with responding to this RFQ will be solely at the interested party’s expense. Not responding to this RFQ may preclude participation in any future RFP, if any is issued.

All inquiries regarding this RFQ should be directed to:

Municipal Energy Advisors, Inc.
Attn: John Kaufman
john@municipalenergyadvisors.com

Respondents should not contact the SPFD departments or other the SPFD staff directly. Information provided by anyone other than the MEA contact may be invalid and qualifications which are submitted in accordance with such information may be declared disqualified.

Should it become necessary to revise any part of this RFQ, written addenda will be issued. Any amendment to this RFQ is valid only if in writing and issued by the Municipal Energy Advisors, Inc. on behalf of SPFD.

BACKGROUND

The SPFD was formed in 1952 and was administered as part of the Citrus Heights Fire District (CHFD). CHFD operated a paid Fire District and brought a paid administrative staff to the SPFD to oversee volunteer operations. In 1962, the SPFD formally ended its agreement with the CHFD and the CHFD chiefs that were working at the SPFD became the first full-time paid personnel of the organization.

In 2017, the SPFD and its neighboring fire department, Loomis Fire District, consolidated. This consolidation helped increase efficiency and improve operations, while increasing fiscal responsibility.

The SPFD serves the communities of Granite Bay, Loomis, and southern areas of Penryn and Newcastle. The District covers approximately 55 square miles and serves a population nearing 42,000. The SPFD operates four staffed stations, one volunteer station and four advanced life support (ALS) engine companies, and two ALS transporting ambulances.

Operational Resiliency and Fiscal Sustainability

Through this RFQ, the objective for the SPFD is to implement renewable energy measures that will improve operational resiliency during PG&E power outages, revolving blackouts, wildfires and other unforeseen utility challenges. In addition, the SPFD seeks to realize improved fiscal sustainability using renewable energy generation to offset escalating utility costs today and into the future.

Current Utility Profile

Utility costs for all the SPFD facilities are approximately \$88K annually and service is provided by PG&E. The four (4) SPFD facilities that are identified for solar PV based on current energy consumption include:

- 5300 Olive Ranch Road, Granite Bay, CA 95746
- 6900 Eureka Rd, Granite Bay, CA 95746
- 5840 Horseshoe Bar Road, Loomis CA 95650
- 3505 Auburn Folsom Road, Loomis CA 95650

These addresses are provided as a reference for purposes of engineering and observing site characteristics and constraints from a computer. No site walks will be facilitated for this RFQ procurement and anyone entering onto a District facility without advanced notice may be declared disqualified.

Planned Production

The responder should briefly describe its experience and familiarity with the design, construction and commissioning of rooftop and canopy PV systems. Of particular interest is a high-level overview of demonstrated previous experience with PV systems ranging in size from 200KW to 1MW.

Development Period

The responder should be capable of demonstrating its ability to fast-track the design, construction and commissioning of the PV rooftop and/or canopy systems including a thorough understanding of the interconnection application process and managing the utility requirements.

Labor Requirements

By submitting a response to this RFQ, respondents are hereby notified that any project which could arising from being selected through the herein procurement will need to be DIR compliant (prevailing wage). All workers employed on public works projects must be paid at least the prevailing wage rates applicable to their work. (§ 1771.) Section 1720, subdivision (a)(1), defines “public works” to mean, inter alia, construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds.

RESPONSES

The following guidelines are provided for standardizing the preparation and submission of responses. The intent is to assist respondents in the preparation of their submissions and to assist SPFD by simplifying the review process providing standards for comparison of submissions.

Responses submitted in response to this RFQ shall include a complete response to the requirements in this section in the order presented. SPFD discourages lengthy and costly responses. Responses should be a straightforward delineation of the respondent's capability to satisfy the intent and requirements of this RFQ and should not contain redundancies and conflicting statements.

Response Format and Content

Responses should be prepared on standard 8 1/2" x 11" paper and should be no longer than 15 pages, not counting a cover letter which should be one page. All response pages should be numbered. No advertising collateral or marketing brochures will be accepted as a formal response to this RFQ. Failure to follow this specified format, to label the responses correctly, or to address all the subsections may, at SPFD's sole discretion, result in the rejection of the response.

Responses must contain the following information in the order listed:

A. Introductory letter

The introductory letter should be addressed to:

South Placer Fire District
Attn: Chief Mark Duerr
6900 Eureka Road
Granite Bay, California 95746

The letter shall include the following:

- a. Responder's legal name and corporate structure.
- b. Responder's primary contact information, including name, address, phone, website, and email.
- c. Identification of use of subcontractors and/or scope of work to be performed by subcontractors.
- d. Identification of any pending litigation against the Responder.
- e. Disclosure of any bankruptcy or insolvency proceedings in last ten (10) years.
- f. Statement indicating the response will remain valid for at least 90 days.
- g. Signature of a company officer empowered to bind the Responder to the provisions of this RFQ and any contract awarded pursuant to it.

B. Table of Contents

The Contractor shall insert a comprehensive table of contents denoting sections as indicated below.

C. Qualifications and Experience

Contractor shall describe its capabilities for undertaking and performing the work, including all professional licenses and certificates held by the Contractor. List types and locations of similar work performed by the Contractor in the last five (5) years that best characterizes the quality and past performance.

D. References

The Responder must provide three (3) references which they have performed similar services for within the last five (5) years. References may be contacted as part of the selection process. For each reference, responder must provide the following information:

- Name and contact information (i.e., name, title, address, phone, and email)
- Brief description of work provided.

E. Disclosures

Statement that the Responder or any individual who will perform work for the Responder is free of encumbrances that could have a material impact on the work contemplated.

F. Supportive Information

This section should include graphs, charts, photos, resumes, and any other relevant information in support of the Contractor's qualifications.

5.0 RESPONSE EVALUATION

Evaluation of Written Responses

Upon review of the written responses, the SPFD will use the following evaluation criteria to determine the qualified firm. Responses should include the categories listed below.

- a. Qualifications, Experience, and References
- b. Personnel, Staffing and Qualifications
- c. Work Plan
- d. Rates and Fees
- e. 20-year performance and savings model using Energy Tool Base or equivalent program
- f. Quality and Responsiveness of the response

6.0 GENERAL TERMS AND CONDITIONS

Required Review and Waiver of Objections by Respondent

Responders should carefully review this RFQ and all attachments and submit comments, questions, defects, objections, or any other matter requiring clarification or correction (collectively called "comments") in writing to SPFD no later than the deadline established in this RFQ. This will allow issuance of any necessary amendments and help prevent the opening of defective responses upon which contract award could not be made.

Any comments are not to be addressed to the SPFD directly. Please submit comments to John Kaufman, Municipal Energy Advisors, Inc. by email at john@municipalenergyadvisors.com

Non-Discrimination

No person will be excluded from participation in, be denied benefits of, be discriminated against in the admission or access to, or be discriminated against in treatment or employment in the SPFD's contracted programs or activities on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or California State Constitutional or statutory law; nor will they be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of contracts with the SPFD or in the employment practices of the SPFD's contractors.

Respondent Preparation Costs

The SPFD will not pay any costs associated with the preparation, submittal, or presentation of any response made in response to this RFQ.

Respondent Withdrawal

To withdraw a response, the Responder must submit a written notice of intent to withdraw, signed by an authorized representative, to the RFQ Coordinator. After withdrawing a previously submitted response, the Responder may submit another response at any time up to the deadline for submitting responses.

Respondent Errors

Responders are liable for all errors or omissions contained in their responses. Responders will not be allowed to alter response documents after the deadline for submitting a response.

Incorrect Respondent Information

If the SPFD determines that a Responder has provided, for consideration in the evaluation process or contract negotiations, incorrect information which the Responder knew or should have known was materially incorrect, that response will be determined non-responsive and will be rejected.

Respondent's Proposal of Additional Services

If Respondent offers services in addition to those required by and described in this RFQ, those additional services may be added to the contract before contract signing at the sole discretion of the SPFD.

Licensure

Before a contract pursuant to this RFQ is signed, the Respondent must hold all necessary business and professional licenses. SPFD may require any or all Respondent's to submit evidence of proper licensure.

Right of Rejection

The SPFD reserves the right, in its sole discretion, to reject any and all responses or to cancel this RFQ in its entirety at any time.

Any response received which does not meet the requirements of this RFQ may be considered to be nonresponsive, and the response may be rejected. Respondents must comply with all of the terms of this RFQ and all applicable State laws and regulations. The SPFD may reject any response that does not comply with all of the terms, conditions, and performance requirements of this RFQ.

The SPFD reserves the right, at its sole discretion, to request clarifications of responses or to conduct discussions for the purpose of clarification with any or all Responders. The purpose of any such discussions shall be to ensure full understanding of the response.

Disclosure of Response Contents

All responses and other materials submitted in response to this RFQ process become the property of the SPFD. Selection or rejection of a response does not affect this right.

Response Amendment

The SPFD will not accept any amendments, revisions, or alterations to responses after the deadline for response submittal.

QUESTIONS

Questions regarding this procurement must be submitted in writing by e-mail to Municipal Energy Advisors, Inc., attention John Kaufman at john@municipalenergyadvisors.com. No contact with the SPFD personnel is permitted and may be cause for disqualification.

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: ADMINISTRATIVE SECRETARY KATHY MEDEIROS

Agenda Item: GASB 75 OPEB Draft Actuarial:

Action Requested: Staff recommends discussion and comments on the GASB 75 draft actuarial.

Background: In July 2015, Statement No.75 of the Governmental Accounting Standards Board (GASB) replaced GASB 45. GASB 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions," was issued to provide standards for governmental employers to record expenses for other post-employment benefits (OPEB).

Actuarial computations under GASB 75 are to fulfill employer accounting requirements. The District maintains a program designed to pay part of monthly medical insurance premiums on behalf of retired former employees, provided the employee has met certain requirements. As of June 2021, the District accumulated \$1,568,755 in an irrevocable trust with PARS (Public Agency Retirement Services) towards the cost of future benefits.

The **Actuarial Present Value of Projected Benefit Payment** (APVPBP) for all current and former employees is \$5,922,014 broken down as:

Future benefit for current employees	\$2,605,598
Future benefits of current retirees	<u>\$3,316,416</u>
	\$5,922,014

The saving grace is the retirees' monthly benefit cap of \$858.08. If not for the cap, the liability would be more than twice as high.

Total OPEB Liability:

The District's total OPEB liability is \$3,663,661, which is based on:

Present value of benefits for employees	\$1,916,000
Present value of benefits for retirees	<u>\$3,316,416</u>
Total OPEB Liability	\$5,232,416
Accumulated assets in the CERBT trust	<u>\$1,568,755</u>
Plan fiduciary positions	\$1,568,755
Net OPEB Liability	\$3,663,661

Summary of participating employees as of June 30, 2021:

Active Employees		
Number		49
Average Age		42.0
Average Service		13.2
Retired Former Employees and Spouses		
Number		27
Average Age		60.0

Impact: The District currently has 27 retirees. The number of retirees is expected to grow over the next few years, and with retirees' longevity increasing, they utilize the OPEB longer. Currently, the District is funding retiree medical from the general fund revenues with little to no additional investment in PARS other than gains made in the account. This financial discrepancy must be addressed, or this benefit will become unsustainable, if it is not already.

Attachments: GASB 75 Actuarial Report

Mark Duerr
Fire Chief
South Placer Fire District

SOUTH PLACER FIRE DISTRICT

VALUATION OF RETIREE HEALTH BENEFITS

REPORT OF GASB 75 ACTUARIAL VALUATION AS OF JUNE 30, 2021

**Prepared by: North Bay Pensions LLC
September 12, 2022**

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Actuarial Certification

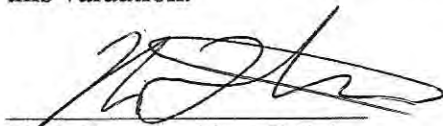
This report presents the determination of benefit obligations under **Statement No. 75 of the Governmental Accounting Standards Board (GASB 75)** as of June 30, 2021 for the retiree health and welfare benefits provided by the South Placer Fire District. I was retained by the District to perform these calculations.

GASB Statement 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions", was issued to provide standards for governmental employers to record expense for **Other Postemployment Benefits (OPEB)**.

The information contained in this report was based on a participant census as of June 30, 2021 provided to me by the District. The actuarial assumptions and methods used in this valuation were selected by the District after consultation with me. I believe the assumptions and methods are reasonable and appropriate for purposes of actuarial computations under GASB 75.

Actuarial computations under GASB 75 are for purposes of fulfilling employer accounting requirements. The calculations reported herein have been made on a basis consistent with my understanding of GASB 75. Determinations for purposes other than meeting employer financial accounting requirements may be significantly different from the results reported herein. Due to the limited scope of my assignment, I did not perform an analysis of the potential range of future measurements.

To the best of my knowledge, this report is complete and accurate. This valuation has been conducted in accordance with generally accepted actuarial principles and practices. The undersigned is a Fellow of the Society of Actuaries, a Fellow of the Conference of Consulting Actuaries, and a Member of the American Academy of Actuaries, and meets their continuing education requirements and qualification standards for public statements of actuarial opinion relating to retirement plans. In my opinion, I am qualified to perform this valuation.


Nick Franceschine, F.S.A.

9-12-22

North Bay Pensions LLC

550 Du Franc Avenue
Sebastopol, CA 95472
1-707-824-9600

nick@northbaypensions.com

Summary of Results

Background

The District maintains a program which pays part of monthly medical insurance premiums on behalf of retired former employees, provided that the employee has satisfied certain requirements. As of June 30, 2021, the District has accumulated \$1,568,755 in an irrevocable trust with PARS (Public Agency Retirement Services) toward the cost of future benefits.

In June 2015, the Governmental Accounting Standards Board (GASB) released Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions". This statement, often referred to as **GASB 75**, requires governmental entities to (1) record annual expense for their OPEB and (2) disclose certain information in their year-end financial statements.

The District has requested this actuarial valuation to determine what its OPEB obligations under the program are, and what the impact of GASB 75 will be for the 2021-2022 year. This report also includes GASB 75 results that were accrued and disclosed by the District during the 2020-2021 year.

Actuarial Present Value of Projected Benefit Payments

The Actuarial Present Value of Projected Benefit Payments (APVPBP) for all current and former employees, as of June 30, 2021, is **\$5,922,014**. This is the amount the District would theoretically need to set aside at this time to fully fund all those future benefits.

The total value of \$5,922,014 is the sum of these amounts:

Future benefits of current employees	\$ 2,605,598
Future benefits of current retirees	<u>3,316,416</u>
APVPBP	\$ 5,922,014

The maximum benefit cap of \$858.08 per month is a significant factor in controlling the cost of this post-retirement medical plan. If the cap were not in effect, the total value of future benefits would be more than twice as high.

These figures are computed by (1) estimating the OPEB benefits that will be paid to each current and former employee and their beneficiaries (if applicable), upon the employee's retirement from the District, (2) estimating the likelihood that each payment will be made, taking into consideration the likelihood of remaining employed until retirement age and the likelihood of survival after retirement, and (3) discounting each expected future payment back to the present date at an assumed rate of investment return.

Net OPEB Liability

The **Total OPEB Liability** (TOL) is the portion of the APVPBP which has been “earned” by employees based on past years of service (i.e. benefits allocated to past years of service).

The **Plan Fiduciary Net Position** (FNP) is equal to the value of assets that have been accumulated in an irrevocable trust for these benefits.

The **Net OPEB Liability or Asset** (NOL) is the excess of the Total OPEB Liability over the Plan Fiduciary Net Position. At the end of each fiscal year, the District must show a liability equal to the NOL.

At June 30, 2020 and June 30, 2021, these amounts are:

	<u>June 30, 2020</u>	<u>June 30, 2021</u>
Present value of benefits for employees	\$ 2,725,425	\$ 1,916,000
Present value of benefits for retirees	<u>2,137,256</u>	<u>3,316,416</u>
Total OPEB Liability	\$ 4,862,681	\$ 5,232,416
Accumulated assets in the CERBT trust	<u>\$ 1,253,112</u>	<u>\$ 1,568,755</u>
Plan Fiduciary Net Position	\$ 1,253,112	\$ 1,568,755
Net OPEB Liability	\$ 3,609,569	\$ 3,663,661

The TOL of \$5,232,416 may be compared to the TOL of \$4,755,279 that was shown in the 2019 valuation report. We would have expected the TOL to increase to approximately \$4,926,000 by 2021 as employees continue working. The difference between the 2019 figure of \$4,755,279 and this year’s figure of \$5,232,416 is due to:

• Expected change in the TOL since 2019	\$ 170,724
• Lower medical premiums than expected	(50,607)
• Miscellaneous experience gains and losses	<u>357,020</u>
Total of changes	\$ 477,137

The experience loss of \$357,020 is almost entirely from the retirement of 9 employees over the last 2 years.

OPEB Expense under GASB 75

GASB 75 requires that the annual change in the NOL be recognized as OPEB expense, except for certain specific changes which are to be recognized over different periods of time. Changes in actuarial assumptions, and experience gains and losses, are to be recognized over the average of the expected remaining service lives of all employees. This average for District employees is 9.6 years. Differences between actual and

expected investment earnings are to be recognized over 5 years. The unrecognized remaining amounts of assumption changes, experience gains/losses and investment earnings differences are called “deferred outflows and inflows of resources relating to OPEB” (see Exhibit 5).

The OPEB Expense for the fiscal year ending June 30, 2022 is **\$319,010**. For the year ending June 30, 2021, the OPEB Expense was **\$324,487**. Derivations of these amounts are shown in Exhibit 4.

Disclosure Information as of June 30, 2021 and June 30, 2022

Amounts to be disclosed in the footnotes to the District audited financial statements as of June 30, 2021 and as of June 30, 2022 are shown in Exhibits 2 through 6 of this report. Numbers labelled as “June 30, 2020” are to be disclosed at June 30, 2021. Numbers labelled as “June 30, 2021” are to be disclosed at June 30, 2022.

Exhibit 7 shows estimated retiree benefits and OPEB expense for the next nine years after that.

Actuarial Assumptions

All actuarial assumptions are unchanged from the June 30, 2019 valuation. The assumptions are described in detail in Exhibit 9.

Exhibit 1 - Actuarial Values as of June 30, 2021

The Actuarial Present Value of Projected Benefit Payments (APVPBP) as of June 30, 2021 of all future employer-paid benefits from the program, for all current and former employees, is as follows:

	<u>Actuarial Present Values</u>	<u>Number of Persons</u>
Current Employees	\$ 2,605,598	49
Retired Employees	<u>3,316,416</u>	<u>27</u>
	\$ 5,922,014	76

As of June 30, 2021, the District has accumulated \$1,568,755 in an irrevocable trust toward this liability.

The Total OPEB Liability (TOL) as of June 30, 2021 is the portion of the APVPBP which has been “earned” to date by current and former employees, based on the years of service already completed:

Current employees	\$ 1,916,000
Retired former employees	<u>3,316,416</u>
Totals	\$ 5,232,416

Summary of Participating Employees as of June 30, 2021

Active Employees

Number	49 employees
Average Age	42.0 years
Average Service	13.2 years

Retired Former Employees and Surviving Spouses

Number	27 persons
Average Age	60.0 years

Exhibit 2 - Net OPEB Liability

The Net OPEB Liability (NOL) is the excess of the Total OPEB Liability (TOL) over the Plan Fiduciary Net Position (FNP). As of June 30, 2019; June 30, 2020; and June 30, 2021 these are:

	<u>June 30, 2019</u>	<u>June 30, 2020</u>	<u>June 30, 2021</u>
Total OPEB Liability			
Value of benefits for employees	\$ 2,500,414	\$ 2,725,425	\$ 1,916,000
Value of benefits for retirees	<u>2,254,865</u>	<u>2,137,256</u>	<u>3,316,416</u>
Total OPEB Liability	\$ 4,755,279	\$ 4,862,681	\$ 5,232,416
Plan Fiduciary Net Position			
Fair value of assets in CERBT	<u>\$ 1,173,972</u>	<u>\$ 1,253,112</u>	<u>\$ 1,568,755</u>
Plan Fiduciary Net Position	\$ 1,173,972	\$ 1,253,112	\$ 1,568,755
Net OPEB Liability	\$ 3,581,307	\$ 3,609,569	\$ 3,663,661

The Net OPEB Liability has changed from June 30, 2019 to June 30, 2020 in this way:

	<u>TOL</u>	<u>FNP</u>	<u>NOL</u>
Values at June 30, 2019	\$ 4,755,279	\$ 1,173,972	\$ 3,581,307
Service cost	71,236		71,236
Interest	284,804		284,804
Differences between actual and expected experience	0		0
Benefit changes	0		0
Employer contributions		288,638	(288,638)
Net investment income		39,140	(39,140)
Benefits paid to retirees	(248,638)	(248,638)	0
Administrative expense		0	0
Net changes	\$ 107,402	\$ 79,140	\$ 28,262
Values at June 30, 2020	\$ 4,862,681	\$ 1,253,112	\$ 3,609,569

The Net OPEB Liability has changed from June 30, 2020 to June 30, 2021 in this way:

	<u>TOL</u>	<u>FNP</u>	<u>NOL</u>
Values at June 30, 2020	\$ 4,862,681	\$ 1,253,112	\$ 3,609,569
Service cost	73,373		73,373
Interest	289,826		289,826
Differences between actual and expected experience	306,672		306,672
Assumption changes	0		0
Employer contributions		340,136	(340,136)
Net investment income		275,643	(275,643)
Benefits paid to retirees	(300,136)	(300,136)	0
Administrative expense		0	0
Net changes	\$ 369,735	\$ 315,643	\$ 54,092
Values at June 30, 2021	\$ 5,232,416	\$ 1,568,755	\$ 3,663,661

Exhibit 3 - Sensitivity of the Net OPEB Liability

The following presents the Net OPEB Liability (NOL) as well as what the NOL would be if it were calculated using a discount rate that is 1-percentage-point higher or lower than the current discount rate, as of June 30, 2020 and June 30, 2021:

	<u>1% Decrease</u> <u>5.15%</u>	<u>Discount Rate</u> <u>6.15%</u>	<u>1% Increase</u> <u>7.15%</u>
Net OPEB Liability 6-30-2020	\$ 4,280,472	\$ 3,609,569	\$ 3,059,969
Net OPEB Liability 6-30-2021	\$ 4,351,769	\$ 3,663,661	\$ 3,098,893

The following presents the Net OPEB Liability (NOL) as well as what the NOL would be if it were calculated using healthcare cost trend rates that are 1-percentage-point higher or lower than the current healthcare cost trend rates, as of June 30, 2020 and June 30, 2021:

	<u>1% Decrease</u> <u>4.25%</u>	<u>Trend Rate</u> <u>5.25%</u>	<u>1% Increase</u> <u>6.25%</u>
Net OPEB Liability 6-30-2020	\$ 3,550,678	\$ 3,609,569	\$ 3,647,498
Net OPEB Liability 6-30-2021	\$ 3,584,697	\$ 3,663,661	\$ 3,719,509

Exhibit 4 - OPEB Expense for the Fiscal Year Ending June 30, 2022

For the year ending June 30, 2021, the District recognized OPEB expense of **\$324,487**, computed as follows:

Service cost	\$ 71,236
Interest	284,804
Expected investment return	(72,199)
Administrative expense	0
Change in NOL due to changes in benefits	0
Recognition of difference between actual and expected experience	37,318
Recognition of changes in assumptions	1,624
Recognition of difference between projected and actual earnings on investments	<u>1,704</u>
Total	\$ 324,487

For the year ending June 30, 2022, the District recognized OPEB expense of **\$319,010**, computed as follows:

Service cost	\$ 73,373
Interest	289,826
Expected investment return	(77,066)
Administrative expense	0
Change in NOL due to changes in benefits	0
Recognition of difference between actual and expected experience	69,263
Recognition of changes in assumptions	1,624
Recognition of difference between projected and actual earnings on investments	<u>(38,010)</u>
Total	\$ 319,010

Exhibit 5 - Deferred Outflows and Inflows of Resources

The values of deferred outflows and inflows of resources related to OPEB as of June 30, 2020, **to be reported as of June 30, 2021**, are:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 291,082	\$ 0
Changes of assumptions	12,670	0
Net difference between projected and actual earnings on OPEB plan investments	27,285	6,859
District contributions subsequent to the measurement date	<u>340,136</u>	<u>0</u>
Total	\$ <u>671,173</u>	\$ 6,859

Amounts reported as deferred outflows and inflows of resources related to OPEB as of June 30, 2020, **to be reported as of June 30, 2021**, will be recognized in OPEB expense as follows:

Year Ended June 30	
2022	\$ 40,647
2023	45,206
2024	44,788
2025	45,553
2026	38,942
Thereafter	109,042

The values of deferred outflows and inflows of resources related to OPEB as of June 30, 2021, **to be reported as of June 30, 2022**, are:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 528,491	\$ 0
Changes of assumptions	11,046	0
Net difference between projected and actual earnings on OPEB plan investments	20,254	160,395
District contributions subsequent to the measurement date	<u>363,787</u>	<u>0</u>
Total	\$ 923,578	\$ 160,395

Amounts reported as deferred outflows and inflows of resources related to OPEB as of June 30, 2021, **to be reported as of June 30, 2022**, will be recognized in OPEB expense as follows:

Year Ended June 30	
2023	\$ 37,436
2024	37,018
2025	37,783
2026	31,170
2027	70,887
Thereafter	185,102

Exhibit 6 - Schedule of Changes in the Net OPEB Liability

Reporting date	<u>6/30/2021</u>	<u>6/30/2022</u>
Total OPEB liability		
Service cost	\$ 71,236	\$ 73,373
Interest	284,804	289,826
Changes of benefit terms	0	0
Differences between actual and expected experience	0	306,672
Changes of assumptions	0	0
Benefits paid to retirees	<u>(248,638)</u>	<u>(300,136)</u>
Net change in Total OPEB liability	107,402	369,735
Total OPEB liability – beginning	<u>4,755,279</u>	<u>4,862,681</u>
Total OPEB liability – ending	\$ 4,862,681	\$ 5,232,416
Plan fiduciary net position		
Contributions – employer	\$ 288,638	\$ 340,136
Net investment income	39,140	275,643
Benefits paid to retirees	(248,638)	(300,136)
Administrative expense	<u>0</u>	<u>0</u>
Net change in plan fiduciary net position	79,140	315,643
Plan fiduciary net position - beginning	<u>1,173,972</u>	<u>1,253,112</u>
Plan fiduciary net position - ending	\$ 1,253,112	\$ 1,568,755
Net OPEB Liability – ending	\$ 3,609,569	\$ 3,663,661
Plan fiduciary net position as a percentage of the Total OPEB liability	25.77%	29.98%
Covered-employee payroll	\$ 7,620,717	\$ 7,976,458
Net OPEB liability as a percentage of covered-employee payroll	47.37%	45.93%

Exhibit 7 - Ten-Year Projection of Costs

Shown below are estimates of (a) the benefits expected to be paid to retirees, and (b) the amounts the District is expected to accrue as GASB 75 OPEB expense, for the next ten years. For these estimates it is assumed that all actuarial assumptions and the size of the workforce will remain unchanged, that the promised benefits will remain the same, that the District will pay all benefits to retirees each year, and that there are no significant experience gains or losses.

Fiscal Year Ending:	Employer-Paid Retiree Payments	Projected Implicit Rate Subsidy Payments	GASB 75 OPEB Expense
2022	\$ 246,000	\$ 97,769	\$ 319,010
2023	258,000	117,050	355,000
2024	269,000	130,000	355,000
2025	280,000	0	354,000
2026	293,000	0	350,000
2027	290,000	0	395,000
2028	302,000	0	400,000
2029	312,000	0	398,000
2030	323,000	0	372,000
2031	334,000	0	364,000

Exhibit 8 - Summary of Benefit Provisions

The District contributes toward post-retirement medical benefits for retired employees who satisfy certain eligibility requirements.

- Eligibility:** Employees are eligible for medical benefits upon retirement from the District after age 50 with at least 5 years of service. The retired employee must enroll in one of the medical plans offered by CalPERS.
- Benefits:** Eligible employees receive benefits for the life of the retired employee and covered dependent spouse or registered domestic partner. The District will pay the full amount of the CalPERS medical premium for the retiree and spouse, but not to exceed \$858.08 per month. Retired employees who are eligible are responsible for enrolling in Medicare Parts B and D. No other benefits of any kind are paid for by the District.

Exhibit 9 - Summary of Actuarial Assumptions

Actuarial Assumptions: The following assumptions as of June 30, 2021 were selected by the District in accordance with the requirements of GASB 75. These assumptions, in my opinion, are reasonable and appropriate for purposes of determining OPEB costs under GASB 75.

Long-Term Expected Rate of Return on Investments: The long-term expected rate of return on investments was determined to be 6.15%. This was computed as PARS's expected long-term mean rate of return of 6.48%, minus estimated investment expense of 0.33%.

Discount rate: 6.15% per year. The cash flows of the OPEB plan were projected to future years, assuming that the District will contribute an amount each year at least equal to retirees' benefits, until the Net OPEB Liability is expected to be \$0, and then small amounts thereafter to keep the NOL at \$0. Under that projection, the plan assets are projected to be adequate to pay all benefits to retirees in all future years, so the discount rate has been set equal to the long-term expected rate of return on investments, 6.15%.

Medical Cost Increases (Trend): CalPERS medical premiums are assumed to increase 5.25% per year. The \$858.08 cap is assumed to remain unchanged in future years.

Payroll Growth: Total payroll is assumed to increase 3.0% per year in the future.

Coverage Elections: 100% of eligible employees are assumed to elect coverage upon retirement, and to remain covered under District plans for life. Employees who have waived medical coverage are assumed to elect Kaiser employee-only coverage upon retirement. Male spouses are assumed to be 3 years older than female spouses, in cases where actual spouse birth dates were not supplied.

Mortality: Mortality rates are taken from the 2017 CalPERS valuation.

Funding Method: The Entry Age actuarial cost method has been used, with normal costs calculated as a level percentage of payroll, as required by GASB 75.

Retirement: Retirement rates for non-safety employees are taken from the 2017 CalPERS pension valuation for “public agency miscellaneous 2% at 55”. Sample rates:

	<u>10 Years Service</u>	<u>20 Years Service</u>	<u>30 Years Service</u>
Age 55	4.0 %	9.3 %	15.4 %
Age 58	5.4 %	9.0 %	13.1 %
Age 61	8.8 %	14.6 %	18.9 %
Age 64	12.9 %	19.6 %	24.9 %

Retirement rates for safety employees are taken from the 2017 CalPERS pension valuation for “Fire 2% at 50”. Sample rates are:

	<u>10 Years Service</u>	<u>20 Years Service</u>	<u>30 Years Service</u>
Age 55	8.9 %	8.9 %	20.4 %
Age 58	8.8 %	8.8 %	20.4 %
Age 61	7.2 %	7.2 %	16.5 %
Age 64	11.4 %	11.4 %	26.2 %

Turnover (withdrawal): Likelihood of termination within the next year for non-safety employees is taken from the 2017 CalPERS valuation. Sample rates are:

	<u>5 Years Service</u>	<u>10 Years Service</u>	<u>15 Years Service</u>
Age 20	6.54 %		
Age 30	6.15 %	4.16 %	2.62 %
Age 40	5.19 %	3.75 %	2.43 %
Age 50	4.41 %	2.86 %	1.88 %

Likelihood of termination within the next year for safety employees is taken from the 2017 CalPERS valuation for Fire employees. Sample rates are:

	<u>5 Years Service</u>	<u>10 Years Service</u>	<u>15 Years Service</u>
Age 20	1.46 %		
Age 30	1.46 %	0.69 %	0.52 %
Age 40	1.46 %	0.69 %	0.52 %
Age 50	1.46 %	0.69 %	0.52 %

Inflation: Long-term inflation is assumed to be 2.75% per year.

Age-Specific Medical Claims: The estimated per person medical claims (true costs of coverage) during the 2021-2022 fiscal year are as follows (rates are shown for certain ages only):

<u>Age</u>	<u>Annual Claims</u>
40	\$ 7,903
45	9,558
50	11,807
55	14,562
60	16,973
64	18,210

These age-specific rates were developed so as to reproduce in the aggregate the same total premiums that would be paid to the carriers for all current employees and all current retirees.

Disability: Incidence of disability is considered to be included in the termination and retirement rates here, so no explicit recognition of disablement has been included.

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: District Operational Update:

Action Requested: Staff recommends discussion about District operations after recent changes.

Background: The Board voted to alter the District's response model to align emergency response and services to District budgeting goals and revenues. This decision was not taken lightly and included sacrifices and deviations needed to operate within the current revenues.

These changes were initially planned to take place on October 8th. Still, after a review of District finances, consideration of Board and District Goals, and discussion with command staff, the administration decided to move the timeline up to Saturday, September 24th. A draft media alert was sent to the Board and local media days before the changes.

The transition has gone as well as can be expected. The public has asked several questions about the reasoning behind the closures and decisions. The District will publish a fact sheet on the District website that addresses many of these questions. Operationally, the line personnel are performing admirably in the face of operating in a completely new environment. Staff continually evaluates operations and will make changes as necessary to best serve the District's emergency needs. It's too early to provide direct feedback or validated data on response times or service levels, but staff will make a District Operations Update a standing agenda item.

Impact: District operations

Attachments: None

Mark Duerr
Fire Chief
South Placer Fire District

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: South Placer Fire District Policy Updates:

Action Requested: Staff recommends review and discussion of the proposed policy updates.

Background: With the recent changes to operations and the Board's goal of updating and consolidating the District Policy Manual, staff presents the following three policies for review and discussion:

- Policy 200 Organizational Structure – This policy is updated to reflect the organization's current structure, including the addition, earlier this year, of the EMS Division Chief, as well as the recent changes in operations.
- Policy 207 Minimum Staffing Levels – This policy is updated to reflect the minimum staffing levels for the District.
- Policy 335 Apparatus Inventories and Accountability – This policy establishes an accurate inventory and accountability of all apparatus equipment and ensures it is well kept and serviceable.

Impact: Policy update.

Attachments: Proposed policies 200, 207, and 335.

Mark Duerr
Fire Chief
South Placer Fire Protection District

Organizational Structure

200.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the organizational structure of the South Placer Fire District. This policy also provides guidance regarding the district's reporting process through the chain of command.

200.2 POLICY

It is the policy of the South Placer Fire District to organize its resources in a manner that allows for effective and efficient service delivery to the public. To ensure effective organizational communication, members should generally adhere to the established chain of command unless there is a good faith and reasonable basis for utilizing an alternate channel of communication.

200.3 DIVISIONS

The Fire Chief is responsible for managing the South Placer Fire District. The following divisions make up the South Placer Fire District:

- Administration Division
- Operations Division
- Fire Prevention Division
- [EMS/Safety Division](#)

[See attachment: 2022_23_Org_Chart.pdf](#)

200.3.1 ADMINISTRATION DIVISION

The Administration Division is directed by a Deputy Chief and/or Business Manager; provides administrative support to the Fire Chief; acts as liaison with the Personnel / Human Resources regarding recruitment, promotion, and performance appraisals; manages information technology systems and payroll functions; provides logistical support and fleet maintenance; reviews, prepares and presents staff reports to the district, the District staff and District officials.

It is the responsibility of the Fire Chief or authorized designee to prepare and maintain a current organizational chart.

200.3.2 OPERATIONS DIVISION

The Operations Division is directed by a Chief Officer. The Operations Division monitors response to all fire, rescue and medical aid calls for service; manages major disaster responses; and modifies the shift schedule to meet district needs..

The Operations Division may also oversee the management of EMS, training, safety and the investigation of all major fires occurring within the jurisdiction of the South Placer Fire District.

Organizational Structure

200.3.3 FIRE PREVENTION DIVISION

The Fire Prevention Division is directed by a Fire Marshal. The Fire Prevention Division's mission is to engage in prevention and mitigate the impact of fire incidents.

The Fire Prevention Division performs inspections of businesses and occupancies as mandated by applicable law.

200.3.4 EMS/SAFETY DIVISION

The EMS/Safety Division is directed by a Division Chief of EMS/Safety. The EMS/Safety Division's mission is to manage the delivery of Emergency Medical Services to the community by ensuring all members of the District have current certifications and appropriate training. Additionally, the EMS/Safety Division will ensure a safe workplace by meeting or exceeding all Federal, State, and local laws and regulations.

200.4 UNITY OF COMMAND

The principles of unity of command ensure efficient supervision and control within the District. Generally, each member is accountable to a single supervisor at any time for a given assignment or responsibility. Except where specifically delegated or where authority exists by virtue of policy or a special assignment (e.g., emergency incidents), any supervisor may temporarily direct any subordinate if an operational need exists.

200.5 CHAIN OF COMMAND

Respect for rank is essential for administrative and operational efficiency. All members of the South Placer Fire District shall adhere to the chain of command. All members shall be thoroughly familiar with the Incident Command System (ICS) and operate within its parameters throughout the duration of all emergency incidents.

A supervising or commanding officer will be identified for each district member. This supervisor/commanding officer is the first step in the organizational chain of command, followed by the next level of commanding officer as set forth in the district's organizational structure. In the event that no supervisory officer is available, rank will be determined by seniority in rank.

Members of the South Placer Fire District shall generally conduct district business through the established chain of command. Members shall consult with and report to their commanding officer/supervisor when making recommendations for changes, alterations or improvements concerning district matters. Members shall forward all reports and recommendations through the chain of command. The submission should include written comments from the member's immediate supervisor to indicate whether he/she approves of the recommendation. No memo or recommendation should be stopped in the chain of command before it reaches its intended destination/officer.

Other than the exceptions set forth below, no member of the South Placer Fire District shall initiate contact with any member of the governing board or with any other local, regional, state or federal

Organizational Structure

official regarding any matter affecting the South Placer Fire District without having first informed the Fire Chief through the chain of command.

200.6 DIRECTIVES AND ORDERS

Members of the South Placer Fire District shall make a good faith and reasonable effort to comply with lawful orders of superior officers. Refusal to comply with a lawful order may result in disciplinary action.

200.7 ALTERNATE CHANNELS OF COMMUNICATION

All members shall endeavor to keep their supervisors informed of any matters that may affect the safety, welfare or operations of the District.

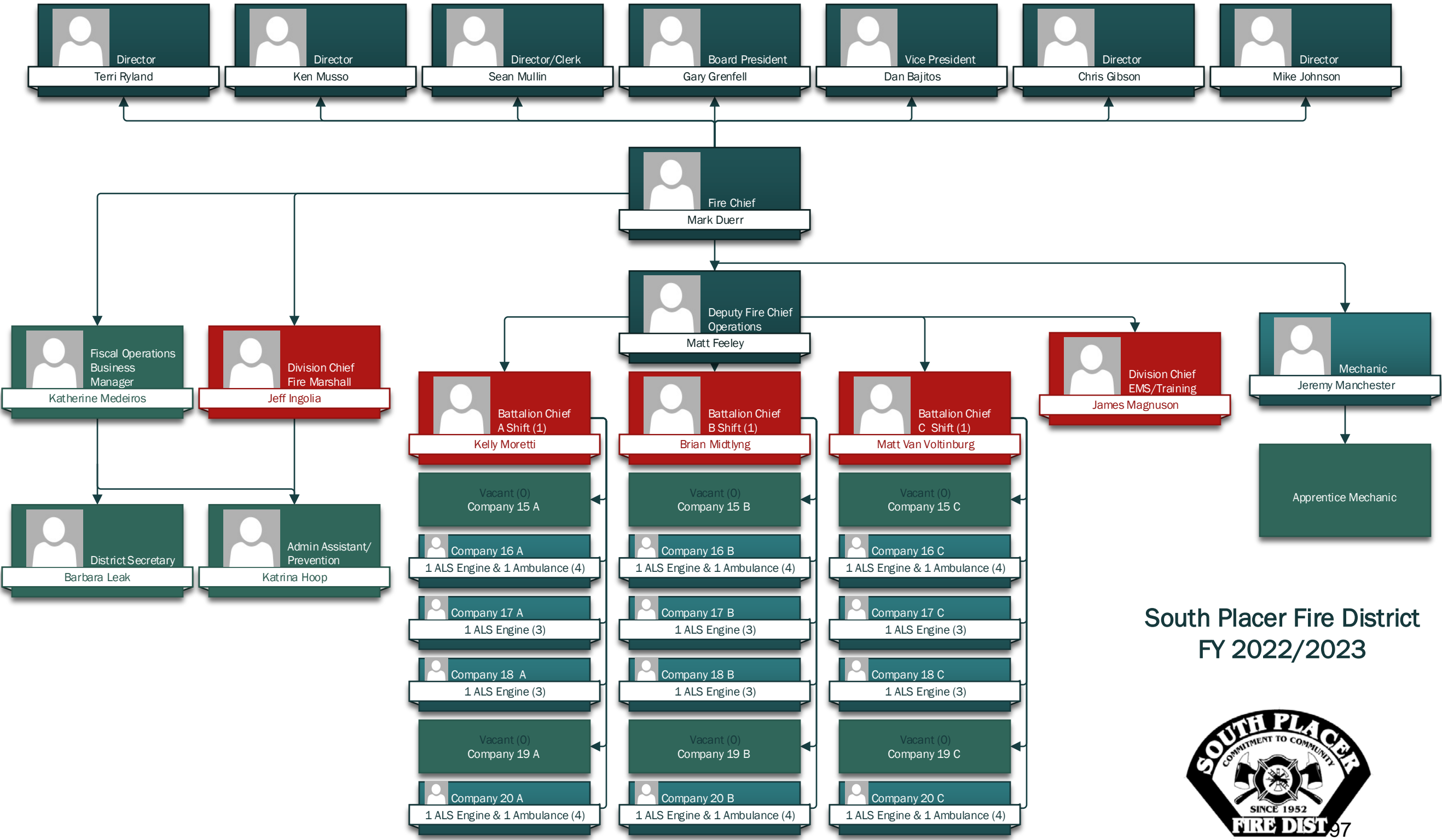
As a general matter, any concern about a workplace situation should first be raised with the member's immediate supervisor. It is recognized, however, that there may be occasions where the use of the normal chain of command may not be appropriate. If an issue is of a personal nature, involves a sensitive matter, is of significant importance to the District or involves other members or supervisors, the member may consult directly with the Deputy Chief, the Fire Chief or a representative of Personnel / Human Resources.

All members are free to make or prepare to make, in good faith, any complaint that identifies ethical or legal violations, including fraud, waste, abuse of authority, gross mismanagement, violations of the law or practices that may pose a threat to health, safety and security without fear of actual or threatened discrimination, retaliation or reprisal. Such complaints may be made to any supervisor or directly to the Personnel / Human Resources. Nothing in this policy shall diminish the rights or remedies of a member pursuant to any applicable federal law, provision of the U.S. Constitution, applicable law, ordinance or collective bargaining agreement.

Any form of reprisal or retaliation against any member for making or filing a complaint in good faith or for participating in the investigation of a complaint is prohibited. Any member engaging in any form or type of reprisal or retaliation is subject to discipline.

Attachments

2022_23_Org_Chart.pdf



South Placer Fire District
FY 2022/2023



Minimum Staffing Levels

207.1 PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for minimum staffing levels on emergency vehicles and to ensure that proper supervision is available for all shifts.

207.2 POLICY

It is the policy of the South Placer Fire District to maintain minimum staffing levels that allow for effective and efficient service delivery to the public.

207.3 MINIMUM STAFFING

Duty Officer – Staffed 24/7 with one

- (a) (1) Battalion Chief located at Station 17

Station Sixteen(16) Olive Ranch Road – Staffed 24/7 ALS with four (4)

Engine 16

- (a) One (1) Captain
- (b) One (1) Engineer
 - (a) A minimum of one (1) Paramedic shall be on duty each day on the engine.

Medic 16

- (a) One (1) Paramedic Firefighter
- (b) One (1) Apprentice Firefighter

Station Seventeen (17) Eureka – Staffed 24/7 ALS with three.

Engine 17

- (a) One (1) Captain
- (b) One (1)Engineer
- (c) One (1)Firefighter
 - (a) A minimum of one (1) Paramedic shall be on duty each day.

Station Eighteen (18) Horseshoe Bar Rd and Taylor Road-Staffed 24/7 ALS with three.

Engine 18

- (a) One (1) Captain

Minimum Staffing Levels

- (b) One (1) Engineer
- (c) One (1) Firefighter
- (a) A minimum of one paramedic shall be on duty each day.

Station Twenty (20) King and Auburn Folsom – Staffed 24/7 ALS with four.

Engine 20

- (a) One (1) Captain
- (b) One (1) Engineer
- (a) A minimum of one (1) Paramedic shall be on duty each day.

Medic 20

- 1. Two (2) firefighters
- (a) A minimum of one (1) paramedic shall be on duty each day.

207.3.1 RELIEF POOL

Each shift will have one (1) member assigned to the relief pool whose function is to fill vacancies on that shift created by time off to include vacation, sick leave, holiday time, injury, vacant positions, or any other reason that leaves a vacancy on that shift. If there is no vacant position that day, the Fire Chief or his designee will assign the relief pool personnel to a station to supplement the response force on that apparatus.

The relief pool will be staffed by Captains.

207.4 ACTING REQUIREMENTS

A District employee will act to fill a budgeted position in a higher classification, when requested by the District, provided the employee meets all of the minimum qualifications set forth in the affected classification description and has successfully completed the acting task book assignment for the classification or has successfully completed a previous examination process (i.e. name placed on the hiring list) for the classification.

An employee who completes an acting task book can continue to work in that acting capacity indefinitely. There will be no expiration on the task book. An employee who completes an acting task book is entitled to the qualified 6th step. If the employee that is receiving the qualified 6th step does not successfully pass the next available promotional test in that classification, that employee is no longer entitled to receive the qualified 6th step.

If an employee feels that he/she has a justifiable reason not to "act," upon written request supported by reasons, the District shall determine whether his/her name shall be removed from the employment list. Removal may be temporary or permanent.

South Placer Fire District

SPFD Policy Manual

Minimum Staffing Levels

207.4.1 APPRENTICE FIREFIGHTER

Apprentice Firefighters may be assigned to any shift or station at the discretion of the Operations Chief.

Apparatus Inventories and Accountability

335.1 PURPOSE AND SCOPE

To ensure officers and crew members are accountable for all equipment assigned to apparatus and personnel and to provide a process to address missing or damaged equipment.

335.2 POLICY

It is the policy of the South Placer Fire District (SPFD) to maintain an accurate inventory and accountability of all apparatus equipment and to ensure all property is well kept and serviceable.

335.3 PROCEDURES

- I. Oncoming crew members will ensure all equipment is accounted for on their assigned apparatus at the start of their shift. Equipment will be inspected to confirm that it is present, in the correct location, properly secured, clean, and in good working order.
- II. Each company shall be responsible for three (3) formal apparatus inventories which will be documented using Vector Solution's "Check-it" application:
 1. Monthly - On the last day of the month
 2. After working structure fires - Any unit assigned to operate at a working structure fire shall perform an inventory as reasonably soon after the fire.
 3. Upon receiving AND returning an apparatus - regardless of being placed into front line status or reserve status, anytime a crew switches on to or off of an apparatus, an inventory shall be performed. Additionally, when the apparatus is received at the station it is stored, the receiving crew will perform an inventory as well.
- III. Accountability - **Captain's are responsible for initiating action to correct any problems with apparatus and/or equipment.**
 1. Lost Equipment
 - (a) Whenever equipment/property is lost, the responsible Captain shall immediately contact the on-duty Battalion Chief and attempt to locate the missing equipment. If the equipment is not located by the end of the shift, the last Captain responsible for the possession of the equipment will submit a memorandum through the chain of command describing when the equipment was last seen and efforts made to recover it. A FORM will be completed and the Battalion Chief will make recommendations to the Deputy Chief and facilitate the resupply efforts.
 2. Damaged or Defective Equipment
 - (a) The Captain or designee shall report damaged or defective equipment to the Battalion Chief, complete a FORM, and obtain replacement equipment through the appropriate channels. The Division Chief EMS/Safety shall be notified via email of any defective equipment so trends can be identified and corrected appropriately.

South Placer Fire District

SPFD Policy Manual

Apparatus Inventories and Accountability

3. Service of Equipment

- (a) before any apparatus is left for service, the [Captain assigned to the apparatus shall see that all loose equipment is removed or secured against loss or theft.

IV. Inspection and Inventory

1. As needed, the Fire Chief or their designee will inventory and inspect all Fire District apparatus.

335.4 EQUIPMENT TRANSFER

Knox Box keys, Door Openers,
Spare Keys
Portable radios

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Adhoc Funding Committee Formation:

Action Requested: Staff recommends review and discussion of the formation of an Adhoc Funding committee.

Background: At the August meeting, there was a request from the Board to form an Adhoc funding committee with the expressed intent of researching and exploring additional funding opportunities from local, regional, county, state, and federal sources. The Board's direction was to establish a committee consisting of Board, Labor, and Staff members. Staff requires direction as to the members of the committee and meeting date.

Impact: Increased funding opportunities.

Attachments: None

Mark Duerr
Fire Chief
South Placer Fire Protection District

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: Fee for Non-Emergency Lift Assistance at Licensed Care Facilities

Action Requested: Staff recommends discussion and first reading of the South Placer Fire District Ordinance implementing a fee for non-emergency lift assistance at licensed care facilities

Background: The District has seen a large increase in the construction and operation of licensed care facilities. The Fire District regularly responds to medical emergencies at these facilities, but increasingly, the District is being requested to lift non-injured residents. For the first half of 2022, the District has responded 318 times to licensed care facilities, with 6% of those calls for lift assists, resulting in the District's limited resources being unavailable for emergency response.

Despite ongoing outreach efforts by the Fire District, some licensed care facilities continue to utilize the Fire District and the 911 system for non-emergency lift assist requests. The District will continue with outreach and education to these facilities to reduce their reliance on the 911 system for non-emergency lift assists.

Due to this misuse of Fire District resources for non-emergency lift assists at licensed care facilities, the Fire District is proposing a fee be implemented via District Ordinance whenever a lift assist is performed in a licensed care facility for a non-injured resident. The fee will only be applied to non-injury lift assists in licensed care facilities, registered family homes, skilled nursing facilities, and assisted living facilities, as identified by the California Code of Regulations Title 22, Division 6, Chapter 8, which requires facilities to provide adequate staffing to meet the needs of their residents.

The Fire District will continue to provide lift assistance, at no cost, to residents and businesses not considered licensed care facilities.

The proposed fee for non-emergency lift assistance at licensed care facilities is \$303.67.

Impact: The average for non-emergency lift assistance responses will generate approximately \$10-12k/year. However, equally important, the Ordinance will create a disincentive to facilities that rely on the 911 system and the District in place of their obligation to provide adequate staffing.

Attachments: Draft ordinance

Mark Duerr
Fire Chief
South Placer Fire District

ORDINANCE NO. **XX-2022/23**

ORDINANCE OF THE SOUTH PLACER FIRE PROTECTION DISTRICT IMPLEMENTING A FEE
FOR NON-EMERGENCY LIFT ASSISTANCE AT LICENSED CARE FACILITIES

THE SOUTH PLACER FIRE DISTRICT ORDAINS:

WHEREAS, THE SOUTH PLACER FIRE PROTECTION DISTRICT is a fire protection district duly organized and existing under the laws of the State of California, including California Fire Protection District Law of 1997 (California Health and Safety Code Sections 13800 and following), and

WHEREAS, pursuant to said Health and Safety Code, the District provides various fire protection services, emergency medical services, ambulance transporting services, and related activities; and

WHEREAS, the South Placer Fire District ("fire district") responds to many emergency incidents; and

WHEREAS, the fire district has been dispatched to licensed care facilities within the district boundaries for the purpose of lifting non-injured residents ("non-emergency"); and

WHEREAS, for the past several years, the fire district has collaborated with staff of local licensed care facilities to reduce their reliance on the 911 system for non-emergency lift assistance of residents; and

WHEREAS, despite this ongoing effort by the fire district, some licensed care facilities continue to utilize the 911 system for non-emergency lift assists; and

WHEREAS, the fire district has responded to 295 calls for service at licensed care facilities in the first two quarters of 2022, six percent of calls to licensed care facilities are for falls or lift assists; and

WHEREAS to provide a disincentive for the practice of using publicly-funded emergency services to provide non-emergency assistance to a licensed care facility, the fire district is proposing a fee be assessed whenever a lift assist is performed in these facilities for non-injured residents; and

WHEREAS, the penalty fee will only be applied to non-injury lift assists in licensed care facilities, where the facilities are required by law to provide adequate staffing to meet the needs of their clients; and

WHEREAS, the fire district will continue to provide lift assistance to residents and businesses not considered a licensed care facility; and

WHEREAS, the South Placer Fire District Board of Directors wishes to establish a fee to discourage non-emergency lift assistance in licensed care facilities.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF SOUTH PLACER FIRE PROTECTION DISTRICT, ORDAIN, as follows:

SECTION 1. DEFINITIONS

For the purpose of this Ordinance, the following terms shall have respective meanings unless the context indicates otherwise.

DISTRICT – shall mean South Placer Fire Protection District.

BOARD – shall mean the Board of Directors of this District.

LIFT ASSIST - means a response by a fire district emergency response unit or the emergency response unit of a private contractor of the District or the unit of another public safety department providing automatic or mutual aid to the District to a licensed care facility to lift an uninjured fallen person to a pre-fall position.

NON-EMERGENCY/EMERGENCY - a determination, based upon an assessment by the commanding officer or Paramedic of the emergency response unit, that there is not an emergency medical condition or medical necessity justifying the presence of the emergency unit at the facility.

LICENSED CARE FACILITY - a facility required by state law to maintain a license to provide health care, community care, assisted living, and/or residential care services for the elderly.

SECTION 2. DETERMINATION OF NON_EMERGENCY LIFT ASSIST

Based upon the assessment undertaken by the commanding officer or Paramedic of an emergency response unit dispatched to a licensed care facility and their determination that no emergency medical condition or emergency medical necessity exists, but the staff of the facility desires that emergency response personnel complete a lift assist of a fallen person, the officer shall declare the incident a non-emergency lift assist in their incident report.

SECTION 3. ASSESSMENT OF FEE

Pursuant to the foregoing provisions of this ORDINANCE, the BOARD OF DIRECTORS does hereby establish a fee for each incident determined to be non-emergency lift assist at licensed care facilities. The amount of the non-emergency lift assistance penalty fee shall be established by resolution of the Board.

SECTION 4. ADMINISTRATIVE DECISION

Notice of the imposition of fees under the provisions of this section shall be sent to the owner or management of the facility where the incident occurred; provided that, with respect to business premises, the owner, manager, or chief administrative agent regularly assigned and employed on the premises at the time of the occurrence shall be presumed to be the appropriate person to receive the notice, unless the Board is notified otherwise.

SECTION 5. WAIVER OF IMPOSITION

In the event, the Fire Chief, or designee, determines that Boards assessment or determination of a response as a non-emergency lift assist was in error or there were other mitigating facts that the commanding officer did not possess at the time of the incident, the Fire Chief, or designee, may waive the imposition of the applicable fee(s).

SECTION 6. APPEAL FROM ADMINISTRATIVE DECISION

Any party subject to a fee under the provisions of this section shall have a right of appeal to the Fire Chief or designee. A notice of appeal must be submitted in writing no later than ten days after issuance of the notice of the fee and must be directed to the Fire Chief at the address listed on the notice of fee. The written appeal should include the fee reference number and the party's reasoning why the determination of notice of non-emergency lift assist should be reconsidered. Within 30 days of receipt of a written appeal, an impartial review of the appeal shall be completed, and a recommendation shall be presented to the Fire Chief, or designee, for a final decision, which will be reported to the appellant in writing. Unless a notice of appeal is properly filed in accordance with this section within ten days of the issuance of notice of fee, said fee is deemed final.

SECTION 4. FEE ANNUAL ADJUSTMENT

The fees identified in the Exhibit #1 shall be adjusted annually, beginning July 1, 2023, and each July 1st thereafter, following the same methodology for updating the first responder fee.

SECTION 5. REVISION OF FEE SCHEDULE

The South Placer Fire District Board of Directors may, from time to time, revise the schedule found in Exhibit #1 as a result of changes in the District's operating expenses outside of Section 4 Annual Fee Adjustment. Such revisions shall be adopted in the form of amendments to this Ordinance after public comment at a regularly scheduled meeting of the Board in accordance with Health and Safety Code Section 13916.

SECTION 6. SEVERABILITY CLAUSE

If any section, subsection, paragraph, or sentence clause of this Ordinance or any part is for any reason held invalid by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

SECTION 7. EFFECTIVE DATE

This Ordinance, including the revised schedule of fees and charges established hereunder, shall become effective no sooner than 30 days after its enactment and, within 15 days thereafter, shall be posted and published within the District as required by law.

The rates and charges established pursuant to this shall become applicable within the current fiscal year commencing **January 1, 2023**, and remain in effect thereafter.

SECTION 8. ENVIRONMENTAL

The Board hereby finds that this Ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060, subdivision (c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15061, subdivision (b)(3) (there is no possibility the activity in question may have a significant effect on the environment),

SECTION 8. REVISIONS AND REVOCATIONS

There is reserved to this Board of Directors the right in their discretion at any time and from time to time to amend, modify or revoke in whole or in part any part, portion, or provision of this Ordinance as may be permitted or provided by law.

The provisions and revised schedule of fees and charges shall supersede prior ordinances and serve as the current Ordinance until such time as the South Placer Fire District Board of Directors adopts an updated ordinance relating to said matters.

PASSED AND ADOPTED pursuant to hearing and at a regular meeting of the Board of Directors of the SOUTH PLACER FIRE PROTECTION DISTRICT, duly called and held in the DISTRICT on **November 9th, 2022**, by the following

AYES:

NOES:

ABSENT:

By: _____
President of the Board

ATTEST:

By: _____
Clerk of the Board

DRAFT

EXHIBIT #1

EXHIBIT "1"

LICENSED CARE FACILITIES

Sections:

Definitions.

State ambulance license required.

Health Department certification is required.

The South Placer Fire District is the lead emergency medical services agency.

Fee for non-emergency lift assistance at residential care facilities.

* * *

Fee for non-emergency lift assistance at residential care facilities.

It shall be the policy and practice of the District to discourage the use of the 911 emergency system to dispatch personnel of the South Placer Fire District or its contractors and partners for non-emergency patient lift assistance at residential care facilities.

A. Definitions. For the purpose of this section, the following terms, phrases, words, and their derivations shall have the meanings given:

"Lift assist" means a response by a fire district emergency response unit or the emergency response unit of a private contractor of the District, or the unit of another public safety department providing automatic or mutual aid to the District to a residential care or nursing facility for the purpose of lifting a fallen patient to a pre-fall position.

"Non-emergency/emergency" means a determination, based upon an assessment by the company officer or Paramedic of the emergency response unit, that there is not an emergency medical condition or medical necessity justifying the presence of the emergency unit at the facility.

"Licensed care facility" means licensed residential care or nursing facility, such as a registered adult family home, a skilled nursing facility, or an assisted living facility.

B. Determination of Non-emergency Lift Assist. Based upon the assessment undertaken by the company officer or Paramedic of an emergency response unit dispatched to a residential care facility and their determination that no emergency medical condition or emergency medical necessity exists, but the staff of the facility desires that emergency response personnel complete a lift assist of a fallen patient, the officer shall declare the incident a non-emergency lift assist in their incident report.

C. Assessment of the fee. The Fire Chief, or designee, shall be authorized to issue a fee of \$303.67 for each incident determined to be a non-emergency lift assist at residential care facilities.

D. Administrative Decision. Notice of the imposition of fees under the provisions of this section shall be sent to the owner or management of the facility where the incident occurred; provided that, with respect to business premises, the owner, manager, or chief administrative agent regularly assigned and employed on the premises at the time of the occurrence shall be presumed to be the appropriate person to receive the notice, unless the District is notified otherwise.

E. Waiver of Imposition. In the event, the Fire Chief, or designee, determines that the District's assessment or determination was in error or there were other mitigating facts that the commanding officer did not possess at the time of the incident, the Fire Chief, or designee, may waive the imposition of the applicable fee(s).

F. Appeal from Administrative Decision. Any party subject to a fee under the provisions of this section shall have a right of appeal to the Fire Chief or designee. A notice of appeal must be submitted in writing no later than ten days after issuance of the notice of the fee and must be directed to the Fire Chief at the address listed on the notice of fee. The written appeal should include the fee reference number and the party's reasoning why the determination of notice of non-emergency lift assist should be reconsidered. Within 30 days of receipt of a written appeal, an impartial review of the appeal shall be completed, and a recommendation shall be presented to the Fire Chief, or designee, for a final decision, which will be reported to the appellant in writing. Unless a notice of appeal is properly filed in accordance with this section within ten days of the issuance of notice of fee, said fee is deemed final.

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Appointment of District Treasurer:

Action Requested: Staff recommends discussion and adoption of Resolution appointing a District Treasurer.

Background: The County Auditor-Controller and Treasurer approached the District in the fall of 2021, requesting the District research the ability to Dry Finance with the County. Their position was that under Health and Safety Code §13854 (a), *Except as provided in subdivision (b), the county treasurer of the principal County shall act as the district treasurer and shall receive no compensation for the receipt and disbursement of money of the District.* The problem is that the District maintains an external bank account for timely processing and payment of its obligations. When a District holds money outside of the County, as the District does, that agency is typically not eligible for Dry Financing. That is unless, under Health and Safety Code §13854 (b), *The District board may adopt a resolution appointing a District Treasurer other than the county treasurer and defining the duties and compensation of the office. The District treasurer, or any other person authorized by the District Board, shall draw checks or warrants to pay any demands which have been audited and approved in the manner prescribed by the District Board.*

This resolution appoints the Fire Chief, Mark Duerr, as the District Treasurer and, with the purchase of the appropriate bond at the District's expense, meets the requirements of the Health and Safety Code and the request of the County to continue to be able to utilize Dry Financing.

Impact: The ability to Dry Finance with the County
Attachments: Resolution to Appoint District Treasurer

Mark Duerr
Fire Chief
South Placer Fire Protection District

**BEFORE THE BOARD OF DIRECTORS
of
SOUTH PLACER FIRE PROTECTION DISTRICT**

RESOLUTION NO. 8-2022/23

APPOINTMENT OF DISTRICT TREASURER

WHEREAS, the South Placer Fire Protection District (“District”) desires to appoint a Treasurer under Health and Safety Code section 13854(b), a portion of the Fire Protection Law of 1987 (Health & Safety code 138000 *et seq.*); and,

WHEREAS, the District Treasurer’s duties are to oversee, or cause to be overseen, the disposition of all funds and revenues of the District consistent with direction by the District Board of Directors; and,

WHEREAS, the District Treasurer shall keep, or cause to be kept, a true and accurate account of all receipts, disbursements and transactions and shall provide, or cause to be provided, periodic financial reports to the District Board of Directors accurately portraying the District’s financial status; and,

WHEREAS, the necessary qualifications for the appointment for the District Treasurer have been satisfied by the District and the individual to be designated is Mark Duerr, Fire Chief, who has agreed to accept such appointment.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Mark Duerr, Fire Chief, is hereby appointed as the District Treasurer under the provisions of Health & Safety Code section 13854(b); and,
2. Chief Duerr shall not receive additional compensation for the duties associated with this appointment; and
3. The District Treasurer is authorized to perform those duties set forth in Health & Safety Code section 13854(b); and as may be subsequently formulated by this Board of Directors; and
4. That all necessary bonds for the faithful performance of the Treasurer’s duties shall be provided consistent with Health & Safety Code Section 13854(c), with the premiums for said bonds paid for by the District. The amount of each bond shall be at least one hundred thousand dollars (\$100,000) or 10 percent of the total amount of the district’s final budget for the preceding fiscal year, whichever is greater.

PASSED and ADOPTED by said Board of Directors at its regular board meeting held on the 12th day of October 2022, by the following vote:

AYES:

NOES:

ABSENT:

SOUTH PLACER FIRE PROTECTION DISTRICT

By: _____
President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, OCTOBER 12TH, 2022
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: 2021 Grant Update:

Action Requested: Staff to provide an update on AFG grants.

Background: In December 2021, the District applied for two (2) Assistance for Firefighters Grants from the Federal Government. The grants were written to replace our end-of-life cardiac monitors and the 1985 water tender. The District was successful in the pursuit of both of these grants. The awards and current status are as follows:

- EKG monitors - Total award of \$360,000 with the District supplying a 10% match. The District signed a PO for eight (8) new monitors last week, costing the District approximately \$36,000. This purchase includes a prepaid maintenance contract of seven years. As you remember, the District allocated \$117,500 to replace four (4) monitors in the FY 22/23 budget. The District will now realize a full lifecycle replacement of all monitors while reducing the District capital outlay by \$81,500
- Water tender – Total award of \$420,00 with the District supplying a 10% match of \$42,000. Staff is working with vendors to determine the best replacement vehicle and specifications. The plan is to finalize the vendor and specifications by the end of October. This will allow the District to enter into a contract and begin the building process to meet the 2-year grant performance timeline.

Impact: Increased funding opportunities.

Attachments: None

Mark Duerr
Fire Chief
South Placer Fire Protection District

SOUTH PLACER FIRE PROTECTION DISTRICT
PARS OPEB Trust ProgramAccount Report for the Period
8/1/2022 to 8/31/2022Mark Duerr
Fire Chief
South Placer Fire Protection District
6900 Eureka Rd.
Granite Bay, CA 95746*Account Summary*

Source	Beginning Balance as of 8/1/2022	Contributions	Earnings	Expenses	Distributions	Transfers	Ending Balance as of 8/31/2022
OPEB	\$1,422,035.69	\$0.00	-\$37,928.95	\$676.37	\$0.00	\$0.00	\$1,383,430.37
Totals	\$1,422,035.69	\$0.00	-\$37,928.95	\$676.37	\$0.00	\$0.00	\$1,383,430.37

Investment Selection

Source

OPEB Moderate HighMark PLUS

Investment Objective

Source

OPEB The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	-2.67%	-3.29%	-12.69%	4.24%	4.86%	5.95%	5/31/2012

Information as provided by US Bank, Trustee for PARS. Not FDIC Insured. No Bank Guarantee. May Lose Value.

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.



City of Yreka

701 Fourth Street • Yreka, CA 96097
(530) 841-2386 • FAX (530) 842-4836



August 16, 2022

Multi-Agency Support
Providers - McKinney Fire

Greetings from Yreka!

The City of Yreka wishes to express its heartfelt gratitude for the support numerous professionals, from a multitude of agencies, provided during the McKinney fire. This tragic and violent fire seriously impacted residents, the community, and government with some even losing their lives. We are also aware that some of your firefighters were injured in the line of duty. We wish them a full recovery! We want to thank and recognize the professionals who gave time, and extreme effort while risking their lives, and being away from their families, to help protect the City of Yreka during this raging fire.

The McKinney fire was a very tragic event being considered the deadliest wildfire in California in 2022, and the second most destructive of the year, thus far. Sadly, human lives perished, approximately 185 structures were destroyed, and 60,392 acres burned during this unforgiving wildfire. As you might imagine, this event rocked the core of who we are as a community. Your persistence in fighting this fire, and commitment to the greater good were determining factors in keeping our community safe and calm. The sacrifices and hard work of your fire and emergency response professionals/teams saved lives! Thank you for making a difference in the lives of City of Yreka residents and surrounding areas.

We offer our most sincere appreciation for your assistance when this community needed it most. We are forever indebted to all of you for your commitment, and persistence in fighting the McKinney fire.

With sincere gratitude,

Duane Kegg, Yreka Mayor for the City Council



9-11-22

Thank you very much
for taking the time to
come to my home to
check the gas -
I opened all the windows
P. you left - seems a
little better -
-one never knows --
better to be safe than
sorry -

Kindly,
Lizaine Hartmann

TOWN OF LOOMIS

PROCLAMATION

FIREFIGHTER APPRECIATION MONTH

WHEREAS South Placer Fire Protection District is dedicated to saving lives and enriching the communities we serve; and

WHEREAS South Placer Fire Protection District recognizes the benefits derived from the hard work, sacrifice and unwavering dedication that the fire service members have contributed throughout this country, including the Town of Loomis; and

WHEREAS the role of a firefighter today is one of dedication, commitment, sacrifice, and willingness to put their lives on the line; and

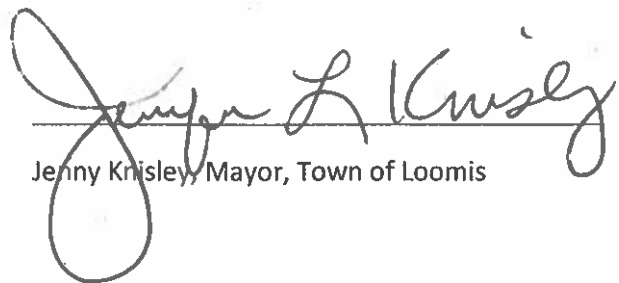
WHEREAS firefighters continue to play an integral role in protecting the health and wellbeing of our people, have provided critical and timely comfort, and support to those affected.

NOW, THEREFORE, the Town Council of the Town of Loomis do hereby proclaim the month of September as Firefighter Appreciation Month and urge all citizens to recognize the firefighters who gave their lives for those they served.

FIREFIGHTER APPRECIATION MONTH

DONE AND PROCLAIMED this 13th day of September, in Loomis, California.




Jenny Knisley, Mayor, Town of Loomis