

MEETING AGENDA
SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Tuesday, November 18th, 2025

1. 6:00 p.m. Regular Meeting Session –

A. In Person at Station 17, Portable Conference/Training Room

To watch the meeting online, use the link <https://tinyurl.com/53nv5nfc>

- i. Any member of the public may provide written comment to the Board before the meeting by sending it to the Secretary via email at: kmedeiros@southplacerfire.org. If you are commenting on a particular item on the agenda, please identify the agenda item number and letter. Any comment of 500 words or less (per person, per item) will be read into the record if: (1) the subject line includes “COMMENT TO BOARD FOR [DATE OF] MEETING – PLEASE READ”; and (2) it is received by the Secretary by 5:00 PM the day of the meeting. Please be aware that any public comments requesting to be read aloud that do not specify a particular agenda item number will be read aloud during the general public comment portion of the agenda. Due to potential technological delays in transmission, the public is encouraged to submit any comments to the Secretary early, in order to ensure they are received in time to be read into the record.

2. Flag Salute

3. Public Comment

Persons who wish to speak to the Board regarding an item not on tonight's agenda or wish to ask the Board to pull an item from the Consent Calendar may do so now. Please submit the Public Comment form to the Board Secretary before the commencement of the Board Meeting. When called upon, please come to the podium, state your name and address, and limit your remarks to three (3) minutes. Please be aware that the California Government Code prohibits the Board from taking any immediate action on an item that does not appear on the agenda unless the item meets stringent statutory requirements. However, your concerns can be referred to the Staff for review and reported back to the Board at a later date. Comments on agenda items, including items pulled from the Consent Calendar, will be allowed at this time or when the Board considers them.

4. Consent Agenda (Single Motion Needed)

All matters listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be a separate discussion of these items if a member of the Board of Directors, audience, or Staff requests a specific item to be removed from the Consent Agenda for separate action. Any item removed will be considered after the motion to approve the Consent Agenda.

A. Approval of the Agenda

B. Approval of the Minutes

C. Authorization of Deposits:

Ambulance	\$137,343.66
Consolidated Mitigation Fees	\$26,270.18
Plans/Inspections	\$22,054.00
Cell Tower Leases	\$9,054.48
Reimbursement for Tablet Command	\$20,550.00

PG#4

OES – Green Incident	\$45,861.47
Workers Comp. Reimbursement	\$6,721.16
TOTAL	<u>\$267,854.95</u>

D. Approval of the November 2025 Expenditures: \$339,406.33 PG#9

E. Personnel Items

<u>Separations:</u>	None
<u>Promotions:</u>	One Division Chief
<u>Reassignments:</u>	None
<u>New Hires:</u>	Noe
<u>Interns/Volunteers:</u>	None

5. **Special Presentations**

A. **Swearing In and Badge Pinning:** Welcoming our newest members and promotions.

6. **Old Business:**

A. **Strategic Plan Update:** Staff recommends an update on the Strategic Plan. PG#20

B. **PG&E Easement Authorization:** Staff recommends discussion on authorizing a PG&E easement on District property at Station 18. PG#24

C. **Proposal for Funding Measure Feasibility and Public Opinion Research:** Staff recommends that the Board discuss a contract with FM3, a public opinion research firm, to assess public opinion and measure the effects of public outreach to date. PG#33

D. **Community Facility District Annexations:** Staff recommends the board adopt the resolution annexing new properties into the South Placer Fire Protection District Community Facilities District No. 1 (Fire Services). PG#34

7. **New Business**

A. **Fiscal Year 2025/26 First Quarter Budget Report:** Staff recommends a short presentation on the Fiscal Year 2025/26 budget status. PG#49

B. **Gann Limit Report:** Staff recommends discussing and adopting the resolution setting the FY 2025/26 appropriations limit, per Article XIII B of the State Constitution (1979), and verifying compliance for 2024/25 PG#54

8. **Informational and Discussion**

9. Committee and Monthly Reports

10. Correspondence Review

PG#61

11. Chief's Report:

PG#67

A. Staff recommends a monthly District update

12. Functions Scheduled

13. Board/Staff Comments

14. Future Agenda Items

15. Closed Session

A. **Labor Negotiations (Gov Code 54957.6):** Meet with Fire Chief to discuss and provide direction for negotiations for SAFF L522 South Placer Unit, SAFF L522 South Placer Unit – BC Unit, and unrepresented employees. Anticipated time: 30-45 minutes

1.

B. **Conference with Real Property Negotiators (Gov Code 54956.8):**

- i. Property: 6900 Eureka Road
- ii. Agency negotiator: Fire Chief
- iii. Negotiating parties: T-Mobile
- iv. Under negotiations: Price and term of contract

C. **Public Employment Appointment (Gov Code 54957):**

- i. Fire Chief

16. Adjournment

**Next Board Meeting:
December 16, 2025 @ 6:00 PM**

SOUTH PLACER FIRE DISTRICT
BOARD OF DIRECTORS
Regular Board Meeting Minutes
October 21, 2025

REGULAR BUSINESS

The South Placer Fire District Board of Directors regular meeting was called to order on Tuesday, October 21, 2025, at 6:00 p.m. by President, Tracy Randall.

Board Present:

Tracy Randall, President
Ken Musso, Vice President
Chris Gibson, Clerk
Jenine Windeshausen, Director
Gary Flanagan, Director
Pete Gallegos, Director
Dan Bajtos, Director

Absent:

None

Staff Present:

Fire Chief, Mark Duerr
Deputy Chief, Darin Snedeker
Kathy Medeiros, Board Secretary
Captain Paramedic, Donavon Gray
Captain, John O’Leary

Division Chief, James Magnuson
Fire Marshal, Jeff Ingolia
Battalion Chief, Brian Midtlyng
Captain Paramedic, Shawn Cline
Engineer Paramedic, Pat Patterson

6:00 p.m. Adjourn to Closed Session: The Board of Directors adjourned to a closed session meeting for the following purposes:

- (A) Conference with Legal Counsel-Anticipated Litigation: Significant exposure to litigation pursuant to section 54956.9(d)(2): One Case.
- (B) Labor Negotiations (Gov. Code § 54957.6: Meet with Fire Chief to discuss and provide direction for negotiations for SAFF L522 South Placer Unit, SAFF L522 South Placer Unit-BC Unit, and unrepresented employees.

6:50 p.m. Return from Closed Session

Closed Session Report: President Randall reported that the Board had taken no action and nothing to report.

Public Comment: None

Consent Agenda: Director Gibson made a motion to approve the consent agenda. The motion was seconded by Director Musso.

Ayes: Randall, Gibson, Musso, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

SPECIAL PRESENTATION

Community Recognition: Presentation of an award for outstanding service to the community for Tillman Daly. Captain Shawn Cline presented a plaque and challenge coin to 14-year-old Tillman Daly, for his quick actions at fully suppressing a garbage fire recently in his neighborhood.

Firewise Community Update: An update on Firewise communities in the South Placer Fire District response area was presented by Tim Munroe. He noted that Fire Wise Community looks forward to collaborating with the District to educate the community on how to defend their homes from wildfire. The committee would like to help to develop and maintain a fuel reduction plan on state and federal lands adjacent to SPFD. The current council consists of five volunteer board members. The interest in the Firewise community is growing rapidly and the group hopes to make plans to meet every 1st Wednesday evening of the month in the District’s training room. The Board and Chief Duerr agreed to make the facility available.

OLD BUSINESS

South Placer Fire District Policy Updates: Staff recommends a second reading and adoption for the proposed policy updates to #1201. Chief Duerr explained that this is the 2nd reading and adoption of the revision to Board approval of policies. Director Gibson made a motion to approve policy #1201. Director Bajtos made a second to the motion.

Ayes: Randall, Gibson, Musso, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

District Strategic Planning: Staff recommends an update on the Strategic Plan. Deputy Chief Snedeker provided an update and status for the Service Delivery goals. He noted that three-person engine companies are underway at all stations, evaluation of the truck company is dependent of funding and is still in progress, fleet maintenance has started being evaluated, identifying models to ensure an effective response force (ERF) based on the recent SAFER grant revenues, and lastly assessing the station alerting systems has not started yet. He continued that 7 goals were complete, with 5 in progress, and 3 not started. Director Musso requested an analysis from staff on the justification and feasibility of retaining the truck company.

Division Chief Ingolia reported on the status of the nine goals for the Community Risk Reduction (CRR) initiative noting that there were 21 tasks associated with the goals. Currently in process: risk assessment and development of the Local Hazardous Mitigation Plan, updating the fees schedule, a performance metric for the public education programs, identify and developing stakeholder relationships, enhancements to business and non-construction inspections, and development of the Community Wildfire Protection Plan (CWPP) and Continuity of Operations Plan (COOP) is in the works with partnership with the county. Completed tasks include identifying the current staffing CRR needs are sufficient, delivery of public education curriculum, implementation of electronic plan review and development of customer feedback survey.

2025 Fire Code Adoption 2nd reading and Approval: Staff recommends a 2nd reading and approval of the South Placer Fire District 2025 Fire Code Adoption and local amendments. The 2025 California Fire Code is set to go into effect on January 1, 2026. Chief Ingolia noted that no new local amendments were made but there was carry over for existing amendments. Director Flanagan made a motion to approve the 2025 Fire Code Adoption under Ordinance 01-2025/26 and Resolution No. 3-2025/26. Director Gibson made a second to the motion.

Roll Call:

Ayes: Randall, Gibson, Musso, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

NEW BUSINESS

District-Wide Ambulance Service: Staff recommends notice be given that the District will be providing emergency ambulance service to the entirety of the District, effective December 1, 2025. The current ambulance services contract in the Town of Loomis with AMR expires on November 30, 2025. Staff recommends that the Board authorize a letter to the SSV EMS Agency, notifying them that effective December 1, 2025, South Placer Fire District will commence ambulance response services in the Town of Loomis, as codified by the LAFCO Certificate of Completion. Chief Duerr added that the service will be offered by Station 19 initially. Director Gibson made a motion to approve the authorization of the letter to SSV EMS Agency as requested. Director Gallegos made a second to the motion.

Ayes: Randall, Gibson, Musso, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

Adoption of the Consolidated South Placer Fire District Report for the Fire Impact Fee Program: Staff recommends approval of the resolution adopting the Fire Impact Fee Program annual report for the fiscal year 2024/25. Chief Duerr explained that the District is required to prepare an annual report regarding its Fire Impact Fee program. Interested parties can request notification of the report 15 days prior to the board meeting but no requests were received. The report is available on the District's website. Director Bajtos made a motion to approve the Fiscal Year 2024/25 Fire Impact Fee Program annual report and approve Resolution No. 4-2025/26. Director Gibson made a second to the motion.

Roll Call:
Ayes: Randall, Gibson, Musso, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

PG&E Easement Authorization: Staff recommends discussion on authorizing a PG&E easement on District property at Station 18. PG&E is requesting an easement at the vacant lot behind Station 18 to run a new gas line to support the operations of a backup generator for the cell tower operator. It will be a 10-foot easement on the side of the parcel. The vendor is responsible for all work and repair costs. The District is under no obligation to agree to the easement. Director Windeshausen noted that she would like PG&E to move the easement further north toward City Hall. President Randall agreed and requested Chief Duerr discuss the moving of the easement with PG&E to not encroach the District's ability to build across the parcel. Chief Duerr responded that he will approach PG&E with the District's request and bring updates back to the Board.

2025/26 Long-Term Facilities Maintenance, Apparatus Replacement, and Major Equipment Replacement Plan Updates: The Chief recommends reviewing and approving the 2025/26 revised plans. Chief Duerr gave a presentation on the highlights of the revised plans. All the plans are also included in the Fire Fee Annual Reports. Plans include the long-term facilities maintenance plan, apparatus replacement plan, and major equipment replacement plan. Director Bajtos made a motion to approve the 2025/26 long-term facilities maintenance, apparatus replacement, and major equipment replacement plan. Director Gibson made a second to the motion.

Ayes: Randall, Gibson, Musso, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award: Staff recommends discussion and action to approve the acceptance of the SAFER Grant. The District's 2024 application was approved by FEMA, securing funding to support three additional firefighter positions-one added firefighter per day, over the next three years. Total funding may exceed \$600,000 for the grant term with a cost-sharing agreement for the District: Year 1 District 25%, Year 2 District 25%, Year 3 District 65%.

Total cost to the District projected to be \$375,000. Staffing for Engine 16 would increase to three personnel per day and would allow M16 to be relocated to Station 15 - reopening the station with limited capabilities similar to Station 19. Chief Duerr noted that this grant would enhance firefighter safety and improve response times but ultimately would be unfunded in three years. Director Flanagan made a motion to approve and accept the Safer Grant Award. Director Gibson made a second to the motion.

Ayes: Randall, Gibson, Musso, Windeshausen, Flanagan, Bajtos, Gallegos Noes: None Abstain: None Absent: None
Carried

Proposal for Funding Measure Feasibility and Public Opinion Research: Staff recommends that the Board discuss and approve initiating an evaluation of funding measure opportunities for South Placer Fire District and authorize FM3 Research to conduct comprehensive public opinion research assessing the community's support and the feasibility of proposed funding options. Chief Duerr explained that the ad hoc committee of Board members has been working to evaluate options for securing additional long-term revenue through voter-approved funding mechanisms. Key factors for additional revenue options are staffing, station operations, wages and benefits, apparatus and equipment, facilities and infrastructure. Cost for the public opinion survey are up to \$32,000 depending on the survey options. He continued that the data received from the survey would be 1-2% points from an actual vote. Director Windeshausen noted that the proposal with FM3 specifically discussed a special tax measure while the ad hoc committee has not yet determined the best funding method. The Ad Hoc Committee members of the Board agreed that there was additional research needed, and they would bring the issue back to the Board at the next meeting.

INFORMATION AND DISCUSSION

- September call Volume: 334 calls, about the same as last year over year
- E17, M19, M16, E16, E18 most calls by apparatus
- Station 17, 18, 15, 16, 19 calls by primary station
- 6 fires in August: 3 vegetation, 3 mutual aids
- Overall turn out up, travel time down, total response down
- M19 Unit Hour Utilization at 15.28%, M16 11.65%
- Fire Prevention department (Chief Ingolia): 10 new starts, 1 Commercial new start, 33 total permits 15,846 square feet in remodels this month, 31 sets of plans received, 33 new inspections, 1 reinspection.
- Facilities (Chief Ingolia): St. 18 landscape in progress
- Fire Investigations (Chief Ingolia): none
- Overtime: 56% Open, 4% disability, 18% vacation, 20% sick leave, 2% Misc.
- Voluntary overtime 75%, 25% mandatory- mandatory trending down
- Total overtime hours down, total dollars down
- Leave usage up year over year

COMMITTEE REPORTS

Committee Updates: Director Randall reported the Ad Hoc Committee of Special Districts met to discuss EMS and were given a presentation regarding consolidations.

Correspondence Review: PARS financial statements received for the month of August, HDL Property Tax Newsletter.

Chief's Report:

- Multiple Fire Prevention School Assemblies

- Multiple field saves this month. Chief Magnuson reported 3 this month alone.
- Taylor Bromley awarded at Loomis American Legion for his efforts in the community

Functions: Loomis Public Safety Fair Oct. 25, CSDA Meeting in Auburn 11/13, Santa by the Lake/In the Hood dates TBA, Santa Breakfast Station 17 tentatively scheduled for 12/6

Board/Staff Comments: None

Future Agenda Items: Staff Report on the Truck Company, Ad Hoc Discussion on future funding

There being no further business to come before the Board, the meeting adjourned at 9:14 p.m. The next regular meeting will be held on Tuesday, November 18, 2025.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Medeiros". The signature is written in a cursive, flowing style.

Recording Secretary, Kathy Medeiros

Ranges: From: To: From: To:
 Checkbook ID First Last Number First Last
 Description First Last Date 10/17/2025 11/12/2025
 User-Defined 1 First Last Type Check Check

Sorted By: Date
 Include Trx: Reconciled, Unreconciled

* Voided transaction ^ Cleared amount is different than posted amount

Checkbook ID	Description	User-Defined 1	Current Balance				
Number	Date	Type	Paid To/Rcvd From	Reconciled	Origin	Payment	Deposit
PLACER COUNTY	County Of Placer					\$654,839.16	
25659	11/12/2025	CHK	AFLAC	No	PMCHK00001140	\$2,920.74	
25660	11/12/2025	CHK	Bank of New York Mellon	No	PMCHK00001140	\$105,362.50	
25661	11/12/2025	CHK	California Assn of Prefessio	No	PMCHK00001140	\$59.00	
25662	11/12/2025	CHK	California Assn of Prefessio	No	PMCHK00001140	\$1,209.50	
25663	11/12/2025	CHK	NLGIC C/O Superior Vision Se	No	PMCHK00001140	\$799.16	
25664	11/12/2025	CHK	P.E.R.S	No	PMCHK00001140	\$530.24	
25665	11/12/2025	CHK	P.E.R.S	No	PMCHK00001140	\$105,767.70	
25666	11/12/2025	CHK	PRINCIPAL MUTUAL	No	PMCHK00001140	\$7,187.25	
25667	11/12/2025	CHK	Sacramento Area Fire Fighter	No	PMCHK00001140	\$2,492.00	
25668	11/12/2025	CHK	Sacramento Area Fire Fighter	No	PMCHK00001140	\$2,492.00	
25669	11/12/2025	CHK	TASC/ Total Admin Service	No	PMCHK00001140	\$4,673.61	
25670	11/12/2025	CHK	Voya Financial Trust Co.	No	PMCHK00001140	\$14,253.06	
25671	11/12/2025	CHK	Voya Financial Trust Co.	No	PMCHK00001140	\$13,733.43	
25672	11/12/2025	CHK	ADVANTAGE GEAR	No	PMCHK00001141	\$602.58	
25673	11/12/2025	CHK	Ben's Door and Gate	No	PMCHK00001141	\$1,604.00	
25674	11/12/2025	CHK	BURTONS FIRE APPARATUS	No	PMCHK00001141	\$2,438.75	
25675	11/12/2025	CHK	BART INDUSTRIES	No	PMCHK00001141	\$728.99	
25676	11/12/2025	CHK	Brown, Leah	No	PMCHK00001141	\$2,605.55	
25677	11/12/2025	CHK	Cline, Shawn	No	PMCHK00001141	\$96.75	
25678	11/12/2025	CHK	C.W. Nielsen Mfg. Corp.	No	PMCHK00001141	\$1,519.60	
25679	11/12/2025	CHK	DAWSON OIL	No	PMCHK00001141	\$4,855.31	
25680	11/12/2025	CHK	Eco-Chek Compliance, Inc.	No	PMCHK00001141	\$1,152.16	
25681	11/12/2025	CHK	Fire Plan Review, Inc.	No	PMCHK00001141	\$255.00	
25682	11/12/2025	CHK	Herbert P. Sears Co., Inc.	No	PMCHK00001141	\$231.83	
25683	11/12/2025	CHK	HdL Coren & Cone	No	PMCHK00001141	\$4,012.15	
25684	11/12/2025	CHK	JRB Pest and Sanitation	No	PMCHK00001141	\$190.00	
25685	11/12/2025	CHK	Kingsley Bogard, LLP	No	PMCHK00001141	\$7,538.31	
25686	11/12/2025	CHK	Kaiser Foundation Health Pla	No	PMCHK00001141	\$3,192.13	
25687	11/12/2025	CHK	LIFE ASSIST	No	PMCHK00001141	\$4,565.84	
25688	11/12/2025	CHK	Meri-Cal Fire	No	PMCHK00001141	\$35.00	
25689	11/12/2025	CHK	Meraki Public Affairs, Inc	No	PMCHK00001141	\$10,000.00	
25690	11/12/2025	CHK	PG & E	No	PMCHK00001141	\$11,230.97	
25691	11/12/2025	CHK	Placer County Water Agency	No	PMCHK00001141	\$567.44	
25692	11/12/2025	CHK	PATTERSON, PAT	No	PMCHK00001141	\$202.00	
25693	11/12/2025	CHK	ROCKLIN HYDRAULICS	No	PMCHK00001141	\$323.63	
25694	11/12/2025	CHK	Consolidated Communications	No	PMCHK00001141	\$867.42	
25695	11/12/2025	CHK	Saunders, Brianna	No	PMCHK00001141	\$370.00	
25696	11/12/2025	CHK	TIFCO INDUSTRIES	No	PMCHK00001141	\$427.77	
25697	11/12/2025	CHK	The Permanente Medical Group	No	PMCHK00001141	\$857.00	
25698	11/12/2025	CHK	T-Mobile	No	PMCHK00001141	\$843.20	
25699	11/12/2025	CHK	TASC/ Total Admin Service	No	PMCHK00001141	\$234.78	
25700	11/12/2025	CHK	US Bank Corporate Payment Sy	No	PMCHK00001141	\$9,564.89	
25701	11/12/2025	CHK	WESTERN STATE DESIGN	No	PMCHK00001141	\$826.50	
25702	11/12/2025	CHK	William L. Adams PC	No	PMCHK00001141	\$3,366.00	
25703	11/12/2025	CHK	Xerox Financial Services	No	PMCHK00001141	\$2,620.59	
						\$339,406.33	\$0.00

Checkbook ID	Description	User-Defined 1			Current Balance		
Number	Date	Type	Paid To/Rcvd From	Reconciled Origin	Payment	Deposit	

45	Total Transaction(s)						

Ranges: From: To: From: To:
 Vendor ID First Last Checkbook ID PLACER COUNTY WELLS FARGO OP
 Vendor Name First Last Check Number First Last
 Check Date 10/17/2025 11/12/2025

Sorted By: Checkbook ID

Distribution Types Included: All

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
A212	AFLAC	PLACER COUNTY	25659	11/12/2025	\$2,920.74
39538	749762	October premium			\$2,920.74
	Type	Account	Description	Debit	Credit
	PAY	0-000-0203-000	Accounts Payable	\$0.00	\$2,920.74
	PURCH	0-000-1550-000	Agency Share Insurance	\$2,920.74	\$0.00
B174	Bank of New York Mellon	PLACER COUNTY	25660	11/12/2025	\$105,362.50
39539	20251003	COP Bond Interest			\$105,362.50
	Type	Account	Description	Debit	Credit
	PAY	0-000-0203-000	Accounts Payable	\$0.00	\$105,362.50
	PURCH	0-000-1552-002	COP Debt Service - Interest	\$105,362.50	\$0.00
C273	California Assn of Professiona	PLACER COUNTY	25661	11/12/2025	\$59.00
39540	2025-11 NS LTD	11-2025 NonSafety LTD			\$59.00
	Type	Account	Description	Debit	Credit
	PAY	0-000-0203-000	Accounts Payable	\$0.00	\$59.00
	PURCH	0-000-0215-000	Group Insurance Payable	\$59.00	\$0.00
C273	California Assn of Professiona	PLACER COUNTY	25662	11/12/2025	\$1,209.50
39541	11-2025 LTD	11-2025 Safety LTD			\$1,209.50
	Type	Account	Description	Debit	Credit
	PAY	0-000-0203-000	Accounts Payable	\$0.00	\$1,209.50
	PURCH	0-000-0215-000	Group Insurance Payable	\$1,209.50	\$0.00
N115	NGLIC C/O Superior Vision Serv	PLACER COUNTY	25663	11/12/2025	\$799.16
39542	926815	11-2025 vision premium			\$799.16
	Type	Account	Description	Debit	Credit
	PAY	0-000-0203-000	Accounts Payable	\$0.00	\$799.16
	PURCH	0-000-1550-000	Agency Share Insurance	\$799.16	\$0.00
P101	P.E.R.S	PLACER COUNTY	25664	11/12/2025	\$530.24
39543	18072761	Arrears & Admin Fee, L Carte			\$530.24
	Type	Account	Description	Debit	Credit
	PAY	0-000-0203-000	Accounts Payable	\$0.00	\$530.24
	PURCH	0-000-1300-000	PERS Retirement	\$500.00	\$0.00
	PURCH	0-000-1300-000	PERS Retirement	\$30.24	\$0.00
P101	P.E.R.S	PLACER COUNTY	25665	11/12/2025	\$105,767.70
39544	18094993	November premium			\$105,767.70
	Type	Account	Description	Debit	Credit
	PAY	0-000-0203-000	Accounts Payable	\$0.00	\$105,767.70
	PURCH	0-000-0215-000	Group Insurance Payable	\$25,229.74	\$0.00
	PURCH	0-000-0221-000	OPEB Obligation Payable	\$19,397.29	\$0.00
	PURCH	0-000-1550-000	Agency Share Insurance	\$56,064.41	\$0.00
	PURCH	0-000-1550-000	Agency Share Insurance	\$5,076.26	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
P159	PRINCIPAL MUTUAL	PLACER COUNTY	25666	11/12/2025	\$7,187.25
39545	11-2025 DENTAL	November dental premium			\$7,187.25
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$7,187.25
	PURCH 0-000-1550-000	Agency Share Insurance		\$7,187.25	\$0.00
S043	Sacramento Area Fire Fighters	PLACER COUNTY	25667	11/12/2025	\$2,492.00
39546	PP08 UNION 2025	EE Union dues PP 8			\$2,492.00
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$2,492.00
	PURCH 0-000-0218-000	Union Dues Payable		\$2,492.00	\$0.00
S043	Sacramento Area Fire Fighters	PLACER COUNTY	25668	11/12/2025	\$2,492.00
39547	PP09 UNION 2025	EE Union dues PP 9			\$2,492.00
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$2,492.00
	PURCH 0-000-0218-000	Union Dues Payable		\$2,492.00	\$0.00
T160	TASC/ Total Admin Service	PLACER COUNTY	25669	11/12/2025	\$4,673.61
39548	PP09 DC/MD 2025	EE/ER DC/MR PP 9			\$4,673.61
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$4,673.61
	PURCH 0-000-0216-000	Flexible Benefits Payable		\$872.13	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$3,474.57	\$0.00
	PURCH 0-000-1550-000	Agency Share Insurance		\$326.91	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	25670	11/12/2025	\$14,253.06
39549	PP08 DEF COMP 2025	EE/ER Def Comp PP 8			\$14,253.06
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$14,253.06
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$13,422.18	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$830.88	\$0.00
V125	Voya Financial Trust Co.	PLACER COUNTY	25671	11/12/2025	\$13,733.43
39550	PP09 DEF COMP 2025	EE/ER Def Comp PP 9			\$13,733.43
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$13,733.43
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$12,925.63	\$0.00
	PURCH 0-000-0214-000	457 Deferred Comp. Payable		\$807.80	\$0.00
A172	ADVANTAGE GEAR	PLACER COUNTY	25672	11/12/2025	\$602.58
39483	89266-1	New hire uniform, Wolf			\$602.58
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$602.58
	PURCH 0-000-2133-000	Uniform Supplies		\$602.58	\$0.00
B106	Ben's Door and Gate	PLACER COUNTY	25673	11/12/2025	\$1,604.00
39487	20251013-SP2	App bay door maintenance			\$160.00
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$160.00
	PURCH 0-000-2225-001	6900 Eureka Road		\$160.00	\$0.00
39488	20251015-17	App bay door repair			\$507.00
	Type Account	Description		Debit	Credit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$507.00
	PURCH 0-000-2225-001	6900 Eureka Road		\$507.00	\$0.00
39489	20251016-SP3	App bay door maintenance	\$296.00		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$296.00
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$296.00	\$0.00
39490	20251016-SP4	App bay door maintenance	\$376.00		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$376.00
	PURCH 0-000-2225-003	7070 Auburn Folsom Road		\$376.00	\$0.00
39491	20251017-SP5	App bay door maintenance	\$265.00		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$265.00
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$265.00	\$0.00
B138	BURTONS FIRE APPARATUS	PLACER COUNTY	25674	11/12/2025	\$2,438.75
39492	S69699	Ball valve service kits	\$1,794.60		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$1,794.60
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$1,794.60	\$0.00
39493	S69903	3" valve service kit	\$352.92		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$352.92
	PURCH 0-000-2222-814	2005 Spartan Hi-Tech Type One Engin		\$352.92	\$0.00
39494	S69915	3" valve service kit	\$291.23		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$291.23
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$291.23	\$0.00
B147	BART INDUSTRIES	PLACER COUNTY	25675	11/12/2025	\$728.99
39484	671374	Wiper blades	\$68.92		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$68.92
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$68.92	\$0.00
39485	674569	Wiper blades, valve stem cap	\$121.60		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$121.60
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$121.60	\$0.00
39486	674783	Ozzy juice, Blue DEF	\$538.47		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$538.47
	PURCH 0-000-2124-001	Station 17 Fuel		\$202.27	\$0.00
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$336.20	\$0.00
B258	Brown, Leah	PLACER COUNTY	25676	11/12/2025	\$1,605.55

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
39533	SP240002984	Ambulance refund			\$2,605.55
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$2,605.55
	PURCH 0-000-2025-000	Ambulance Billing Services		\$2,605.55	\$0.00
C268	Cline, Shawn	PLACER COUNTY	25677	11/12/2025	\$96.75
39534	20251008	Public award, reimbursement			\$96.75
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$96.75
	PURCH 0-000-2055-000	Safety Awards & Recognition		\$96.75	\$0.00
C269	C.W. Nielsen Mfg. Corp.	PLACER COUNTY	25678	11/12/2025	\$1,519.60
39495	55562	Badges			\$1,519.60
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$1,519.60
	PURCH 0-000-2133-000	Uniform Supplies		\$1,519.60	\$0.00
D101	DAWSON OIL	PLACER COUNTY	25679	11/12/2025	\$4,855.31
39498	817173	Fuel, Sta 19			\$1,785.34
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$1,785.34
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,785.34	\$0.00
39499	829754	Fuel, Sta 19			\$1,592.26
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$1,592.26
	PURCH 0-000-2124-003	Station 19 Fuel		\$1,592.26	\$0.00
39500	829755	Fuel, Sta 17			\$1,377.86
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$1,377.86
	PURCH 0-000-2124-001	Station 17 Fuel		\$1,377.86	\$0.00
39501	834875	Fuel, Sta 19, service chg			\$99.85
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$99.85
	PURCH 0-000-2124-003	Station 19 Fuel		\$99.85	\$0.00
E139	Eco-Chek Compliance, Inc.	PLACER COUNTY	25680	11/12/2025	\$1,152.16
39502	255273	Above ground tank testing			\$576.08
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$576.08
	PURCH 0-000-2124-003	Station 19 Fuel		\$576.08	\$0.00
39503	255274	Above ground tank testing			\$576.08
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$576.08
	PURCH 0-000-2124-001	Station 17 Fuel		\$576.08	\$0.00
F173	Fire Plan Review, Inc.	PLACER COUNTY	25681	11/12/2025	\$255.00
39504	1330	October plan reviews			\$255.00
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$255.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PURCH 0-000-2043-001	Prevention Consulting Fees		\$255.00	\$0.00
H190 39506	Herbert P. Sears Co., Inc. 011325782509300000	PLACER COUNTY Debt collection fees	25682	11/12/2025	\$231.83
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$231.83
	PURCH 0-000-2025-000	Ambulance Billing Services		\$231.83	\$0.00
H191 39505	HdL Coren & Cone SIN055980	PLACER COUNTY Pty tax analysis & projectio	25683	11/12/2025	\$4,012.15
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$4,012.15
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$4,012.15	\$0.00
J128 39507	JRB Pest and Sanitation 90703	PLACER COUNTY Monthly billing, Sta 20	25684	11/12/2025	\$190.00
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$95.00
	PURCH 0-000-2225-005	3505 Auburn Folsom Road		\$95.00	\$0.00
39508	90704	Monthly billing, Sta 17		\$95.00	
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$95.00
	PURCH 0-000-2225-001	6900 Eureka Road		\$95.00	\$0.00
K127 39509	Kingsley Bogard, LLP 32870	PLACER COUNTY September services	25685	11/12/2025	\$7,538.31
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$7,538.31
	PURCH 0-000-2010-000	Labor Legal Fees		\$5,477.50	\$0.00
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$2,060.81	\$0.00
K130 39535	Kaiser Foundation Health Plan SP230004043	PLACER COUNTY Ambulance refund	25686	11/12/2025	\$3,192.13
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$3,192.13
	PURCH 0-000-2025-000	Ambulance Billing Services		\$3,192.13	\$0.00
L107 39510	LIFE ASSIST 1648354	PLACER COUNTY Various supplies	25687	11/12/2025	\$4,565.84
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$3,431.57
	PURCH 0-000-2127-000	Medical Supplies		\$3,431.57	\$0.00
39512	1648986	Blankets		\$553.09	
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$553.09
	PURCH 0-000-2127-000	Medical Supplies		\$553.09	\$0.00
39513	2008030	Various supplies		\$581.18	
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$581.18
	PURCH 0-000-2127-000	Medical Supplies		\$581.18	\$0.00

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
M143 39516	Meri-Cal Fire 44988	PLACER COUNTY	25688	11/12/2025	\$35.00
	Fire extinguisher service		\$35.00		
	Type Account Description			Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$35.00
	PURCH 0-000-2225-016	5300 Olive Ranch Road		\$35.00	\$0.00
M204 39514	Meraki Public Affairs, Inc 1184	PLACER COUNTY	25689	11/12/2025	\$10,000.00
	PR consulting, August		\$5,000.00		
	Type Account Description			Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$5,000.00
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$5,000.00	\$0.00
39515	1185	PR consulting, September	\$5,000.00		
	Type Account Description			Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$5,000.00
	PURCH 0-000-2043-000	Legal/Consulting Fees		\$5,000.00	\$0.00
P111 39517	PG & E 20251014	PLACER COUNTY	25690	11/12/2025	\$11,230.97
	Monthly billing		\$11,230.97		
	Type Account Description			Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$11,230.97
	PURCH 0-000-2027-001	6900 Eureka Road		\$657.62	\$0.00
	PURCH 0-000-2027-003	7070 Auburn Folsom Road		\$2,057.92	\$0.00
	PURCH 0-000-2027-005	3505 Auburn Folsom Road		\$0.00	\$48.05
	PURCH 0-000-2027-006	4650 East Rsvl. Parkway		\$0.00	\$2.40
	PURCH 0-000-2027-016	Station 16 5300 Olive Ranch Road		\$7,868.90	\$0.00
	PURCH 0-000-2027-028	Station 28		\$277.65	\$0.00
	PURCH 0-000-2027-029	Station 29		\$419.33	\$0.00
P125 39518	Placer County Water Agency 20251002-19	PLACER COUNTY	25691	11/12/2025	\$567.44
	Monthly billing, Sta 19		\$198.17		
	Type Account Description			Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$198.17
	PURCH 0-000-2041-003	Water - Station #19		\$198.17	\$0.00
39519	20251002-20	Monthly billing, Sta 20	\$86.56		
	Type Account Description			Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$86.56
	PURCH 0-000-2041-005	Water - Station #20		\$86.56	\$0.00
39520	20251028-20	Monthly billing, Sta 20	\$105.09		
	Type Account Description			Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$105.09
	PURCH 0-000-2041-005	Water - Station #20		\$105.09	\$0.00
39521	20251029-18A	Monthly billing, Sta 18	\$52.28		
	Type Account Description			Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$52.28
	PURCH 0-000-2041-028	Water - Station #28		\$52.28	\$0.00
39522	20251029-18B	Monthly billing, Sta 18	\$75.31		
	Type Account Description			Debit	Credit

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$75.31
	PURCH 0-000-2041-028	Water - Station #28		\$75.31	\$0.00
39523	20251029-18M	Monthly billing, Sta 18	\$50.03		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$50.03
	PURCH 0-000-2041-028	Water - Station #28		\$50.03	\$0.00
P195	PATTERSON, PAT	PLACER COUNTY	25692	11/12/2025	\$202.00
39536	20251020	DMV physical, reimbursement	\$202.00		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$202.00
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$202.00	\$0.00
R153	ROCKLIN HYDRAULICS	PLACER COUNTY	25693	11/12/2025	\$323.63
39524	00055236	Resealing hydraulic pump	\$323.63		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$323.63
	PURCH 0-000-2222-711	2013 Freightliner/ BR17		\$323.63	\$0.00
S282	Consolidated Communications In	PLACER COUNTY	25694	11/12/2025	\$867.42
39496	20251009-F	Monthly billing, Sta 17 fax	\$104.12		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$104.12
	PURCH 0-000-2037-001	6900 Eureka Road		\$104.12	\$0.00
39497	20251009-I	Monthly billing, Sta 17 Intr	\$763.30		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$763.30
	PURCH 0-000-2037-001	6900 Eureka Road		\$763.30	\$0.00
S304	Saunders, Brianna	PLACER COUNTY	25695	11/12/2025	\$370.00
39537	SP250001973	Ambulance refund	\$370.00		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$370.00
	PURCH 0-000-2025-000	Ambulance Billing Services		\$370.00	\$0.00
T117	TIFCO INDUSTRIES	PLACER COUNTY	25696	11/12/2025	\$427.77
39527	72133314	Various hardware	\$427.77		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$427.77
	PURCH 0-000-2222-000	Automotive Repairs/Supplies		\$427.77	\$0.00
T147	The Permanente Medical Group I	PLACER COUNTY	25697	11/12/2025	\$857.00
39526	20251014	Employee physicals	\$857.00		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$857.00
	PURCH 0-000-2023-000	Employee Physicals & Wellness		\$857.00	\$0.00
T150	T-Mobile	PLACER COUNTY	25698	11/12/2025	\$843.20
39528	20251020	CradlePoint Cell Data	\$843.20		
	Type Account	Description		Debit	Credit
	PAY 0-000-0203-000	Accounts Payable		\$0.00	\$843.20

Vendor ID	Vendor Name	Checkbook ID	Check Number	Check Date	Check Amount
Voucher Number	Invoice Number	Original Voucher Amount			
X001	Xerox Financial Services	PLACER COUNTY	25703	11/12/2025	\$2,620.59
39531	41065227	DocuWare & copier lease	\$2,620.59		
	Type	Account	Description	Debit	Credit
	PAY	0-000-0203-000	Accounts Payable	\$0.00	\$2,620.59
	PURCH	0-000-2056-000	Software Subscriptions	\$2,620.59	\$0.00

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, NOVEMBER 18TH, 2025
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: District Strategic Planning

Action Requested: Staff recommends an update on the Strategic Plan.

Background: This is the third month of the quarterly report, providing progress updates on the strategic plan for Community Engagement and District Board Goals. We will return to Training and Fiscal Sustainability in December and repeat the cycle until items are completed or a new Strategic Plan is implemented.

This report provides an update on the progress of the Strategic Plan (2024–2029) regarding the Service Delivery and Community Risk Reduction (CRR) initiatives. Both areas remain central to the district's mission of providing effective emergency response and reducing community risks through proactive engagement and education.

Community Engagement

Progress Overview

The Community Engagement section of the South Placer Fire District's Strategic Plan (2024-2029) aims to strengthen community relationships through robust interactions and clear, consistent communication. Deputy Chief Darin Snedeker manages the initiative and consists of several strategic goals designed to enhance public messaging, education, event participation, external stakeholder relationships, and evaluate potential programs such as CERT, fire cadet, CPR, and car seat installation programs.

Goal 1: Establish Clear Public Messaging

Develop a group comprising Board members, admin, and labor to create unified messaging and talking points.

Status: In progress; critical priority.

Goal 2: Enhance Public Education

Reinstitute fire prevention programs in elementary schools.

Establish Public Service Announcements (PSAs).

Status: Programs are in progress, and some have not started yet.

Goal 3: Expand Community Events

Identify opportunities to host and attend community events.

Status: Hosting opportunities complete; attending events in progress.

Goal 4: Develop Relationships with External Stakeholders

Attend HOA and other organization meetings with District talking points.

Conduct cost-benefit analysis for engagement strategies.

Status: Ongoing efforts with some tasks completed.

Goals 5-8

Evaluate benefits of CERT, fire cadet programs, CPR program, and re-establish car seat program.

Status: Some research in progress; surveys mostly not started.

Goal 9: Establish a Formalized Public Information Officer (PIO) Program

Identify the needs and costs associated with a PIO.

Develop a PSA for car seats.

Status: Needs identified, and costs completed; some tasks not started.

Current Metrics

Status	Count of Tasks (Service Delivery)
Complete	6
In Progress	6
Not Started	8
Delayed	0

Next Quarter Goals

- Research and finalize public messaging with a clear and consistent message. Develop the work materials to ensure all members of the District have access and can share the message.
- Research the various programs and evaluate for need. For those that make sense, develop a plan and budget to support.

Board Goals

Progress Overview

In October, the Board goals were wrapped into the Strategic plan and this month, Staff is looking for the Board to approve the suggested goals and the revised strategic plan that now includes the Board Goals.

Summary

Community engagement efforts align well with the objectives outlined in the Strategic Plan, but progress has varied between engagement activities and programmatic initiatives. The District has demonstrated strong advancement in areas such as public messaging, event participation, and stakeholder development, reflecting the strategic goal to increase visibility and interaction with the community. These efforts include hosting new events, attending HOA and organizational meetings, and establishing a unified communication approach—all critical to building trust and partnership with stakeholders.

However, implementation of specialized programs—such as CERT, fire cadet, CPR training, and car seat initiatives—remains in the early stages, with several key tasks not yet started or still under evaluation. The plan identifies the need to research, survey, and assess the value of these potential programs, but as of the latest update, these actions have yet to gain significant traction.

Moving forward, the highest priority will be to build on the strong foundation of engagement activities, while also giving focused attention to systematically evaluating and launching new programs. This includes setting clear timelines for research and outreach, developing metrics to measure community impact, and leveraging existing relationships to ensure programmatic initiatives deliver tangible value to the District and its residents. This balanced approach will fulfill the Strategic Plan’s vision for robust and meaningful community engagement, supported by effective and responsive public safety programs.

Continued updates and monitoring will occur at upcoming quarterly meetings to ensure alignment with timelines and strategic objectives.

Impact: Organizational Change/Informational

Attachments: The Strategic Plan is available on the District’s website.

Mark Duerr
Fire Chief
South Placer Fire District

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

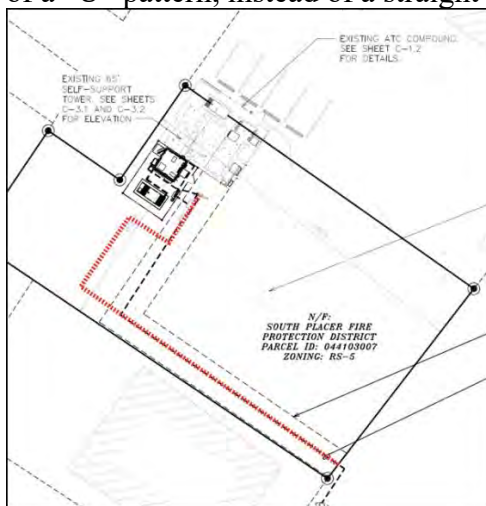
TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, NOVEMBER 12, 2025
CC: BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: PG&E Easement Authorization:

Action Requested: Staff recommends discussion on authorizing a PG&E easement on District property at Station 18.

Background: Over the years, the District has had to negotiate, dedicate, and execute easements on District-owned property for various reasons. The current request comes from PG&E to execute an easement on Assessor's parcel #044-103-007 (a vacant lot behind Station 18) to run a new gas line to support the operations of a backup generator for the cell tower operator. PG&E is asking for a 10-foot easement on the side of the parcel (see Exhibit "A" for reference) to run utilities. The District is under no obligation to agree to this easement, as noted in the documentation.

At the request of the Board, Staff requested a change to the easement to increase the usable space on the lot for future development. This change included moving the lateral cross-section closer to the alley and then coming back into the generator, creating more of a "U" pattern, instead of a straight line. The image below is a proposed change.



Should you choose to support this easement, Staff has provided a resolution granting the Fire Chief the authority to enter into this agreement.

Staff recommends that the Board discuss and provide direction on this process.

Impact: None

Attachments: Draft resolution; PG&E Easement

Mark Duerr, Fire Chief
South Placer Fire District

SOUTH PLACER FIRE DISTRICT

RESOLUTION NO. 05– 2025/2026

Authorization of Easements on District Property

WHEREAS, the South Placer Fire Protection District owns various properties within the District boundaries,

WHEREAS, the District has on occasion the need to negotiate and dedicate easements on District owned properties for various community needs,

WHEREAS, the District is required to authorize an individual to sign the necessary easement documents,

NOW THEREFORE BE IT RESOLVED, by this Governing Board District that: Fire Chief Mark Duerr is authorized to sign the proper documents necessary to negotiate, dedicate and execute easements on District-owned properties for various community needs,

PASSED AND ADOPTED this 18th day of November, 2025, by the following vote:

AYES:

NOES:

ABSENT:

President of the Governing Board

ATTEST:

Clerk of the Governing Board

RECORDING REQUESTED BY AND RETURN TO:

PACIFIC GAS AND ELECTRIC COMPANY
300 Lakeside Drive, Suite 210
Oakland, CA 94612
Attn: Land Rights Library

Location: City/Uninc _____
Recording Fee \$ _____
Document Transfer Tax \$ _____

- This is a conveyance where the consideration and Value is less than \$100.00 (R&T 11911).
- Computed on Full Value of Property Conveyed, or
- Computed on Full Value Less Liens & Encumbrances Remaining at Time of Sale
- Exempt from the fee per GC 27388.1 (a) (2); This document is subject to Documentary Transfer Tax

(SPACE ABOVE FOR RECORDER'S USE ONLY)

Signature of declarant or agent determining tax

LD#2111-07-10158

EASEMENT DEED

35398864

LOOMIS FIRE PROTECTION DISTRICT,

hereinafter called Grantor, hereby grants to PACIFIC GAS AND ELECTRIC COMPANY, a California corporation,, hereinafter called Grantee, the right from time to time to excavate for, construct, reconstruct, replace (of initial or any other size), remove, maintain, inspect, and use facilities and associated equipment for public utility purposes, including, but not limited to electric, gas, and communication facilities, together with a right of way therefor, on, over, and under the easement area as hereinafter set forth, and also ingress thereto and egress therefrom, over and across the lands of Grantor situated in the Town Loomis, County of Placer, State of California, described as follows:

(APN 044-103-007-000)

The parcel of land described in the deed from Carl Rounds and wife to Loomis Fire Protection District dated April 28, 1999 and recorded as Document No. 99-0043614, Placer County Records.

The easement area is described as follows:

The strip of land of the uniform width of 10 feet, lying 5 feet on each side of the alignment of the facilities as initially installed hereunder. The approximate locations of said facilities are shown upon Grantee’s Drawing marked EXHIBIT “A” attached hereto and made a part hereof.

Grantee agrees that on receiving a request in writing, it will at Grantor’s expense, survey, prepare and record a “Notice of Final Description” referring to this instrument and setting forth a description of said strip of land.

Grantor further grants to Grantee the right, from time to time, to trim or to cut down, without Grantee paying compensation, any and all trees and brush now or hereafter within said easement area, and shall have the further right, from time to time, to trim and cut down trees and brush along each side of said

easement area which now or hereafter in the opinion of Grantee may interfere with or be a hazard to the facilities installed hereunder, or as Grantee deems necessary to comply with applicable state or federal regulations.

Grantor also grants to Grantee the right to use such portion of said lands contiguous to said easement area as may be reasonably necessary in connection with the excavation, construction, reconstruction, replacement, removal, maintenance and inspection of said facilities.

Grantor hereby covenants and agrees not to place or construct, nor allow a third party to place or construct, any building or other structure, or store flammable substances, or drill or operate any well, or construct any reservoir or other obstruction within said easement area, or diminish or substantially add to the ground level within said easement area, or construct any fences that will interfere with the maintenance and operation of said facilities.

Grantor further grants to Grantee the right to appportion to another public utility (as defined in Section 216 of the California Public Utilities Code) the right to excavate for, construct, reconstruct, replace, remove, maintain, inspect, and use the communications facilities within said easement area including ingress thereto and egress therefrom.

Grantor acknowledges that they have read the "Grant of Easement Disclosure Statement", EXHIBIT "B", attached hereto and made a part hereof.

The legal description herein, or the map attached hereto, defining the location of this utility distribution easement, was prepared by Grantee pursuant to Section 8730(c) of the Business and Professions Code.

This document may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.

Dated: _____, _____.

LOOMIS FIRE PROTECTION DISTRICT,

<p>I hereby certify that a resolution was adopted on the ____ day of _____, 20____, by the</p> <p>_____</p> <p>authorizing the foregoing grant of easement</p> <p>By _____</p>
--

Name:
Title:

Name:
Title:

Utility Distribution Easement (02/2020)

Attach to LD: 2111-07-10158

Area, Region or Location: 6

Land Service Office: Auburn

Line of Business: Electric Distribution (43)

Business Doc Type: Easements

MTRSQ: 21.11.07.09.12

FERC License Number:N/A

PG&E Drawing Number: 35398864

Plat No.: AU118-D04, W0601(e), 2406A1(g)

LD of Affected Documents:N/A

LD of Cross Referenced Documents:N/A

Type of interest: Electric Underground Easements (4), Utility Easement (86), Communication Easements (6)

SBE Parcel:N/A

% Being Quitclaimed:N/A

Order or PM: 35398864

JCN:N/A

County: Placer

Utility Notice Number:N/A

851 Approval Application No: N/A;Decision:N/A

Prepared By: JH25

Checked By: GPY1

Approved By:N/A

Revised by:N/A

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____, before me, _____ Notary Public,
Insert name

personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature of Notary Public

(Seal)

CAPACITY CLAIMED BY SIGNER

- Individual(s) signing for oneself/themselves
- Corporate Officer(s) of the above named corporation(s)
- Trustee(s) of the above named Trust(s)
- Partner(s) of the above named Partnership(s)
- Attorney(s)-in-Fact of the above named Principal(s)
- Other _____

LEGEND:

EXHIBIT "A"

- EASEMENT AREA
- APPROXIMATE CENTER LINE OF FACILITIES
- 10' WIDE STRIP
- ROAD WIDTH EDGE
- PARCEL LINES
- EXISTING PG&E OVERHEAD FACILITIES
- EXISTING POLE (TYPICAL)

HORSESHOW BAR ROAD (R/W VARIES)

LOOMIS FIRE PROTECTION DISTRICT
Deed dated April 28, 1999
Document number 99-0043614

APN 044-103-024

APN 044-103-007

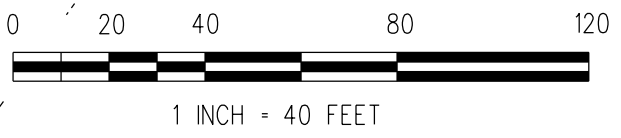
APN 044-103-023

APN 044-103-020

70'+/-

75'+/-

MAGNOLIA STREET 80' RIGHT OF WAY (R/W)



UNLESS OTHERWISE SHOWN ALL COURSES
EXTEND TO OR ALONG ALL
BOUNDARIES OR LINES

Applicant:				TELCO-3664 MAGNOLIA STREET, LOOMIS		SCALE	DATE
						1"=40'	3/20/25
SECTION	TOWNSHIP	RANGE	MERIDIAN	COUNTY OF:	PLACER	CITY OF:	LOOMIS
SE1/4 NE1/4 SEC 9	11N.	7E.	M.D.M.	F.B.:	N/A	DR.BY:	JH25
PLAT MAP AU188-D04, W0601(E), 2406A1(G) REFERENCES ASSESSOR'S MAP BK.44 PG. 10				PG&E	SIERRA DIVISION	35398864 AUTHORIZ	35398864 DRAWING NO.



EXHIBIT "B"

GRANT OF EASEMENT DISCLOSURE STATEMENT

This Disclosure Statement will assist you in evaluating the request for granting an easement to Pacific Gas and Electric Company (PG&E) to accommodate a utility service extension to PG&E's applicant. **Please read this disclosure carefully before signing the Grant of Easement.**

- You are under no obligation or threat of condemnation by PG&E to grant this easement.
- The granting of this easement is an accommodation to PG&E's applicant requesting the extension of PG&E utility facilities to the applicant's property or project. Because this easement is an accommodation for a service extension to a single customer or group of customers, PG&E is not authorized to purchase any such easement.
- By granting this easement to PG&E, the easement area may be used to serve additional customers in the area and **may be used to install additional utility facilities**. Installation of any proposed facilities outside of this easement area will require an additional easement.
- Removal and/or pruning of trees or other vegetation on your property may be necessary for the installation of PG&E facilities. You have the option of having PG&E's contractors perform this work on your property, if available, or granting permission to PG&E's applicant or the applicant's contractor to perform this work. Additionally, in order to comply with California fire laws and safety orders, PG&E or its contractors will periodically perform vegetation maintenance activities on your property as provided for in this grant of easement in order to maintain proper clearances from energized electric lines or other facilities.
- The description of the easement location where PG&E utility facilities are to be installed across your property must be satisfactory to you.
- The California Public Utilities Commission has authorized PG&E's applicant to perform the installation of certain utility facilities for utility service. In addition to granting this easement to PG&E, your consent may be requested by the applicant, or applicant's contractor, to work on your property. Upon completion of the applicant's installation, the utility facilities will be inspected by PG&E. When the facility installation is determined to be acceptable the facilities will be conveyed to PG&E by its applicant.

By signing the Grant of Easement, you are acknowledging that you have read this disclosure and understand that you are voluntarily granting the easement to PG&E. Please return the signed and notarized Grant of Easement with this Disclosure Statement attached to PG&E. The duplicate copy of the Grant of Easement and this Disclosure Statement is for your records.

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, NOVEMBER 18TH, 2025
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Proposal for Funding Measure Feasibility and Public Opinion Research:

Action Requested: Staff recommends that the Board discuss a contract with FM3, a public opinion research firm, to assess public opinion and measure the effects of public outreach to date.

Background: The South Placer Fire District Board of Directors has established an ad hoc committee to evaluate and discuss the District's long-term funding strategies. As part of this initiative, the committee will assess community perceptions of the District, examine potential future funding mechanisms, review the effectiveness of existing public outreach efforts, and identify opportunities to enhance communication and engagement moving forward.

To advance these objectives, the ad hoc committee recommends conducting a community survey, in partnership with FM3, to measure public sentiment and evaluate the impact of the District's outreach to date.

Impact: To have the ability to continue to provide excellent service to our community.

Attachments: none.

Mark Duerr
Fire Chief
South Placer Fire District

**SOUTH PLACER FIRE PROTECTION DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, NOVEMBER 18TH, 2025
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Community Facility District Annexations:

Action Requested: Staff recommends the board adopt the resolution annexing new properties into the South Placer Fire Protection District Community Facilities District No. 1 (Fire Services).

Background: The South Placer Fire District established Community Facilities District (CFD) No. 1 (fire services) to provide funding for the increased demand on services from new development. The CFD requires allowing parcels into the designated boundaries through a unanimous approval of the owner(s) of each parcel at the time of the parcel's annexation. The resolution before the board is the annexation request and maps of the parcels to be added to the CFD.

Impact: Increased revenue to offset demand

Attachments: Resolution 06-2025/26: Annexation of Territory to South Placer Fire Protection District No. 1 (fire services) and Approving Amended Maps for said District.

Mark Duerr
Fire Chief
South Placer Fire District

RESOLUTION NO. 06-2025-26

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SOUTH PLACER FIRE PROTECTION DISTRICT, PLACER COUNTY, CALIFORNIA, ORDERING THE ANNEXATION OF TERRITORY TO SOUTH PLACER FIRE PROTECTION DISTRICT COMMUNITY FACILITIES DISTRICT NO. 1 (FIRE SERVICES) AND APPROVING AMENDED MAPS FOR SAID DISTRICT

WHEREAS, by its Resolution No. 07-2024/25, the Board of Directors (the "Board") of the South Placer Fire Protection District (the "District") established the South Placer Fire Protection District Community Facilities District No. 01 (Fire Services) (the "CFD"), pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311 et seq.) (the "Act"); and

WHEREAS, by its Ordinance No. 01-2024/25, the Board authorized an annual special tax to be levied against all non-exempt parcels of real property within the CFD (the "Special Tax") to fund fire suppression services; and

WHEREAS, in order to permit landowners to efficiently annex developing parcels to the CFD, the Board, by its Resolution No. 04-2024/25 designated the proposed boundaries of the Future Annexation Area allowing parcels to be annexed to the CFD only with unanimous approval of the owner or owners of each parcel or parcels at the time the parcel or parcels are annexed, without any requirements for further public hearings or additional proceedings and approved the rate and method of apportionment for the Special Tax; and

WHEREAS, the landowner(s) of the parcels listed in Exhibit A to this Resolution, which is attached hereto and incorporated herein by reference, has submitted to the District a Unanimous Approval requesting and approving annexation to the CFD of said parcels; and

WHEREAS, territory proposed for annexation to the CFD Parcels are shown on the boundary maps titled "Annexation Nos. 14-35 to Boundaries of South Placer Fire Protection District Community Facilities District No. 01 (Fire Services), (the "Boundary Maps"), which are attached hereto as Exhibit B, and incorporated herein by this reference; and

WHEREAS, the Board desires to annex the territory shown on the Boundary Maps (the Annexation Parcels) to the CFD.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SOUTH PLACER FIRE PROTECTION DISTRICT, PLACER COUNTY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The above recitals are all true and correct and are herein incorporated.
2. Annexations Approved. The Annexation Parcels are hereby added to and made part of the CFD with full legal effect. The Annexation Parcels are subject to the Special Tax as indicated on Exhibit A to this Resolution.
3. Description of Services. The following is a general description of all services (the "Services") provided in the CFD:

Fire protection services, rescue services, emergency medical services, hazardous material emergency response services, ambulance services and any other services relating to the protection of lives and property necessitated by development or planned development including but not limited to (i) the costs of contracting services, (ii) equipment, vehicles, ambulances and paramedics, fire apparatus, supplies, (iii) the salaries and benefits of District staff that directly provide fire protection services, rescue services, emergency medical services, hazardous material emergency response services, ambulance services and any other services relating to the protection of lives and property necessitated by development as defined herein, respectively, and (iv) District overhead costs associated with providing such services within the CFD.

4. Amended Boundary Maps. The Boundary Maps are hereby approved. These maps amend, and do not supersede, the existing maps of the CFD. The Board directs that said maps be filed with the Placer County Recorder pursuant to Section 3113 of the Streets and Highways Code.
5. Notices of Special Tax Lien. The Board directs that amended notices of special tax lien be recorded pursuant to Section 3117.5 of the Streets and Highways Code with respect to the Annexation Parcels associated with the Boundary Maps.
6. This Resolution shall be effective immediately upon adoption.
7. The Clerk of the Board of Directors shall certify the adoption of this Resolution and shall maintain the Resolution on file as a public record.
8. Severability. That the Board declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.
9. Repeal of Conflicting Provisions. That all the provisions heretofore adopted by the Board that are in conflict with the provisions of this Resolution are hereby repealed.

APPROVED AND ADOPTED this 18th day of November 2025.

President of the Board of Directors

ATTEST:

Clerk of the Board of Directors

APPROVED AS TO FORM:

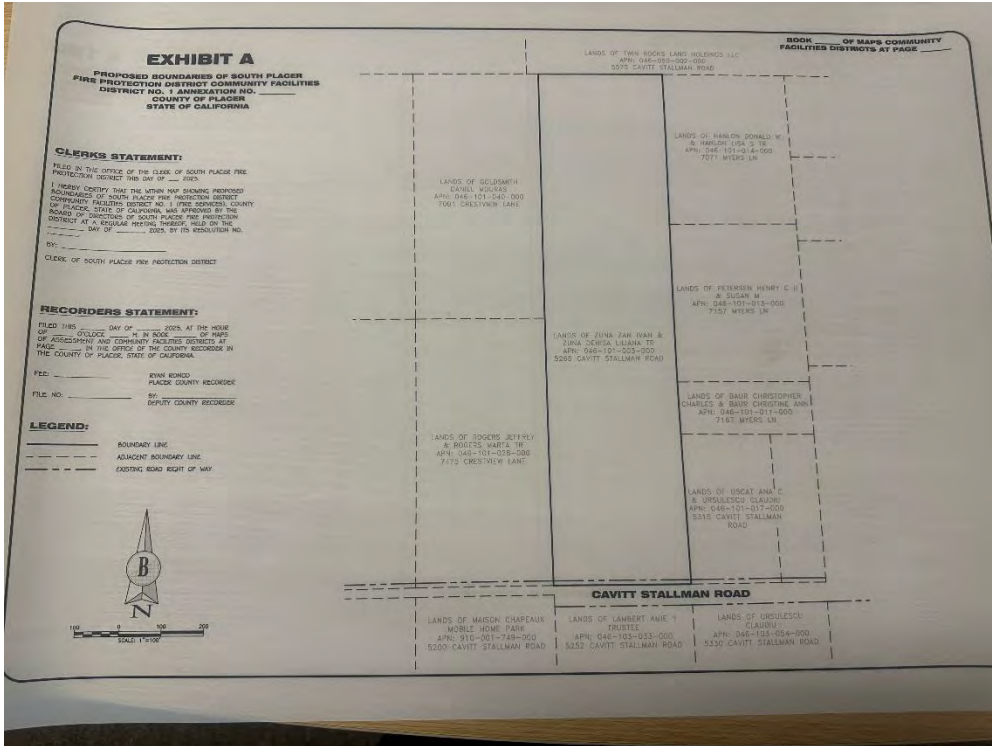
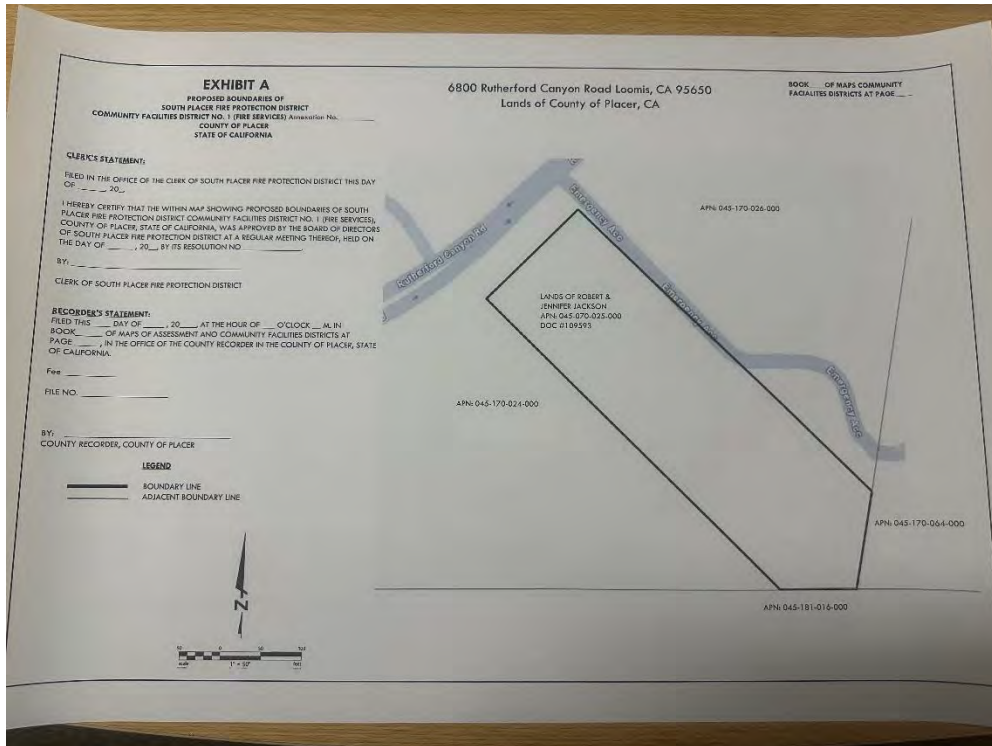
District Counsel

EXHIBIT A

List of Annexation Parcel(s)	
Boundary Map Annexation No.	Assessor's Parcel Number(s)
14	035-151-051-000
15	045-170-025-000
16	046-101-003-000
17	037-080-079-000
18	046-140-069-000
19	036-021-004-000
20	048-141-003-000
21	032-310-043-000
22	046-140-020-000
23	035-050-055-000
24	045-170-041-000
25	045-170-035-000
26	046-610-018-000
27	037-021-039-000
28	046-140-005-000
29	036-082-009-000
30	048-301-047-000
31	037-103-020-000
32	035-062-003-000
33	036-071-045-000
34	032-310-045-000
35	037-080-021-000

EXHIBIT B

Annexation Maps



BOOK _____ OF MAPS COMMUNITY FACILITIES DISTRICTS AT PAGE _____

Exhibit A
Proposed Boundaries of South Placer Fire Protection District
Community Facilities District No. 1 Annexation No. _____
County of Placer
State of California

CLERKS STATEMENT
Filed in the office of the Clerk of South Placer Fire Protection District this day _____.

I hereby certify that the within map showing proposed boundaries of South Placer Fire Protection District Community Facilities District No. 1 Annexation No. _____, County of Placer, State of California, was approved by the Board of Directors of South Placer Fire Protection District at a regular meeting thereof, held on this day _____ by its Resolution No. _____.

By: _____
Clerk of South Placer Fire Protection District

RECORDERS STATEMENT:
Filed this day _____ at the hour of _____ o'clock _____ m. in Book _____ of Maps of Assessment and Community Facilities Districts at page _____, in the office of the county recorder in the County of Placer, State of California.

Fee _____ RYAN RONCO
PLACER COUNTY RECORDER
By: _____
Deputy County Recorder

Legend:
BOUNDARY LINE
ADJACENT BOUNDARY LINE

→ 35'
scale

↑
N
↓

APN 048-141-004-000

APN 048-141-003-000

APN 048-141-002-000

APN 048-141-008-000

Residence 1

ADU

Storage Shed

BOOK _____ OF MAPS COMMUNITY FACILITIES DISTRICTS AT PAGE _____

APN: 037-021-040-000

Exhibit A
Proposed Boundaries of South Placer Fire Protection District
Community Facilities District No. 1 Annexation No. _____
County of Placer
State of California

Clerks Statement:
Filed in the Office of the Clerk of South Placer Fire Protection District this day _____.

I hereby certify that the within map showing proposed boundaries of the South Placer Fire Protection District Community Facilities District No. 1 Annexation No. _____, County of Placer, State of California, was approved by the Board of Directors of South Placer Fire Protection District at a regular meeting thereof, held on this day _____ by its Resolution No. _____.

Recorders Statement:
Filed this day _____ at the hour of _____ o'clock _____ m. in Book _____ of Maps of Assessment and Community Facilities Districts at Page _____, in the office of the county recorder in the County of Placer, State of California.

Fee _____ RYAN RONCO
PLACER COUNTY RECORDER
By: _____
Deputy County Recorder

↑
N
↓

Bobby Lawlor
APN: 037-021-039-000

Runners Place

APN: 037-021-037-000

APN: 037-021-038-000

BOOK _____ OF MAPS COMMUNITY FACILITIES DISTRICTS AT PAGE _____

Exhibit A
Proposed Boundaries of South Placer Fire Protection District
Community Facilities District No. 1 Annexation No. _____
County of Placer
State of California

CLERK'S STATEMENT:
Filed in the office of the clerk of South Placer Fire Protection District this day _____

I hereby certify that the within map showing proposed boundaries of South Placer Fire Protection District Community Facilities District No. 1 Annexation No. _____, County of Placer, State of California, was approved by the Board of Directors of South Placer Fire Protection District at a regular meeting thereof, held on this day _____ by its Resolution No. _____.

By: _____
Clerk of South Placer Fire Protection District

RECORDERS STATEMENT:
Filed this day _____ at the hour of _____ o'clock _____ m. in Book _____ of Maps of Assessment and Community Facilities Districts at page _____ in the office of the county recorder in the County of Placer, State of California.

Fee _____ Ryan Rocco
Placer County Recorder

FILE NO. _____ By: _____
Deputy County Recorder

LEGEND
_____ Boundary Line
_____ Adjacent Boundary Line

BOOK _____ OF MAPS COMMUNITY FACILITIES DISTRICTS AT PAGE _____

EXHIBIT A
PROPOSED BOUNDARIES OF SOUTH PLACER FIRE PROTECTION DISTRICT
COMMUNITY FACILITIES DISTRICT NO. 1 ANNEXATION NO. _____
COUNTY OF PLACER
STATE OF CALIFORNIA

CLERK'S STATEMENT
FILED IN THE OFFICE OF THE CLERK OF SOUTH PLACER FIRE PROTECTION DISTRICT THIS DAY _____

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF SOUTH PLACER FIRE PROTECTION DISTRICT COMMUNITY FACILITIES DISTRICT NO. 1 ANNEXATION NO. _____, COUNTY OF PLACER, STATE OF CALIFORNIA, WAS APPROVED BY THE BOARD OF DIRECTORS OF SOUTH PLACER FIRE PROTECTION DISTRICT AT A REGULAR MEETING THEREOF, HELD ON THIS DAY _____ BY ITS RESOLUTION NO. _____.

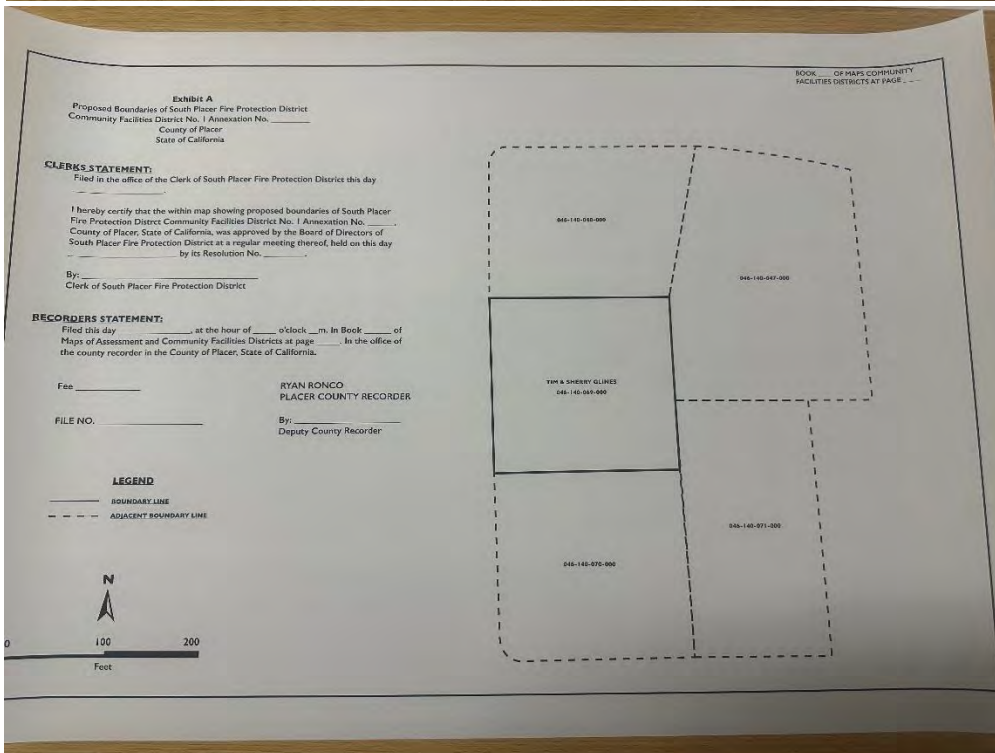
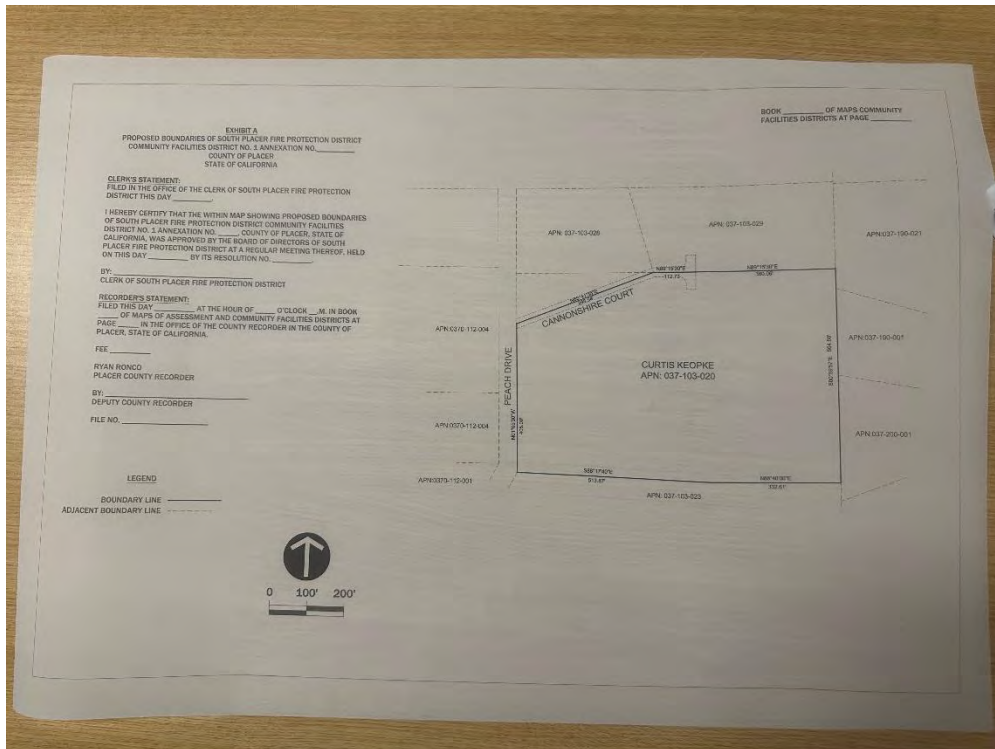
BY: _____
CLERK OF SOUTH PLACER FIRE PROTECTION DISTRICT

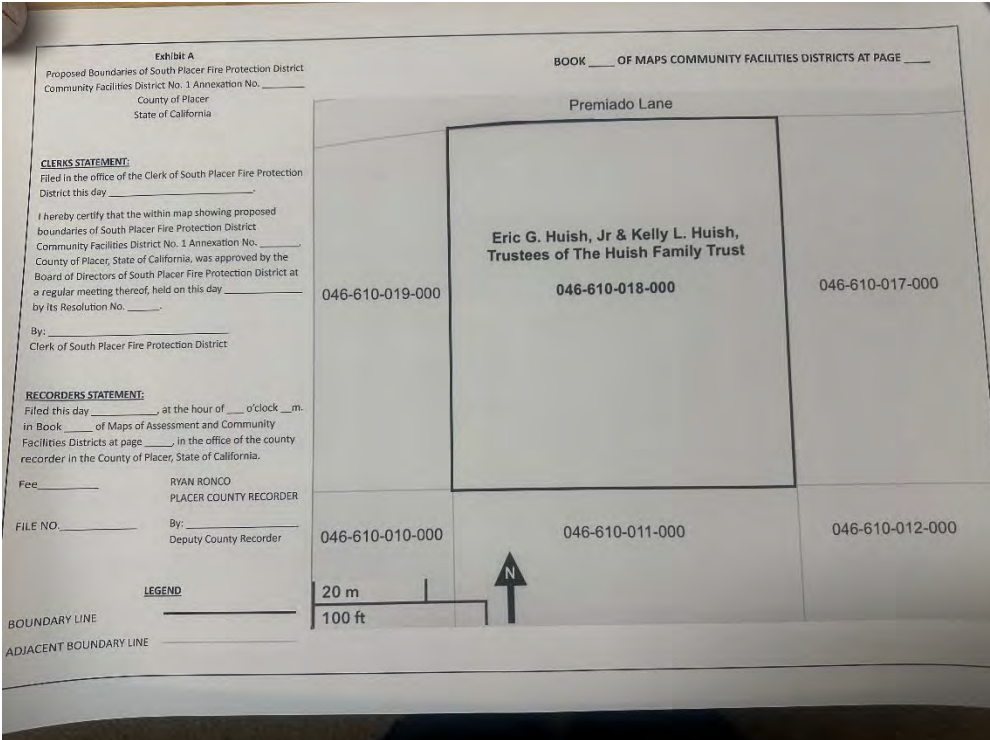
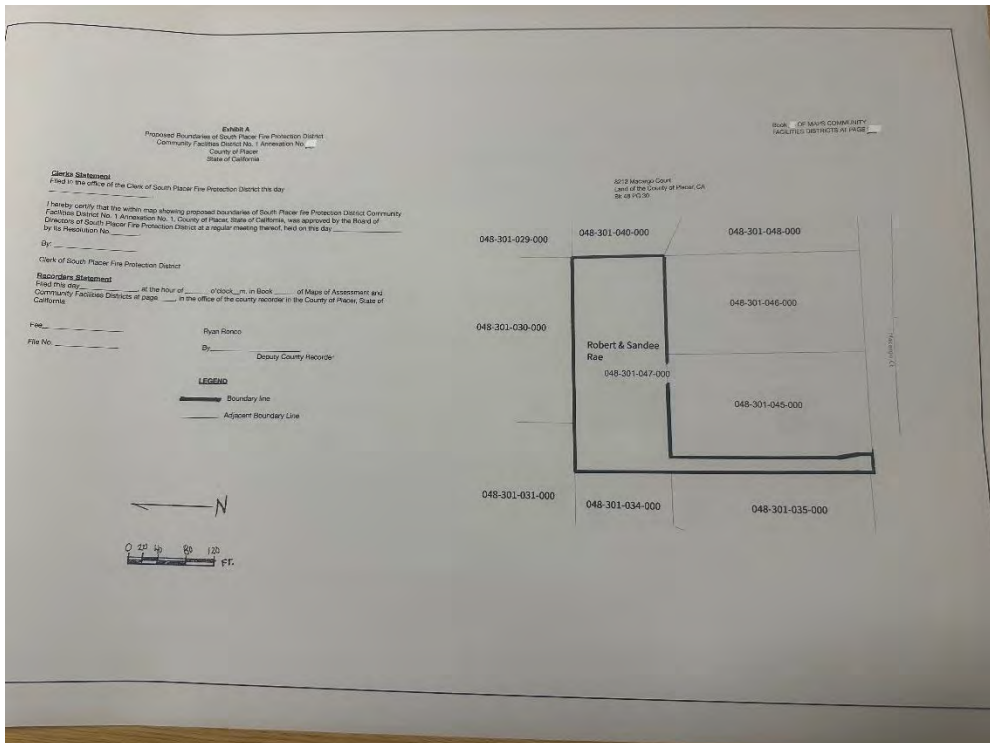
COUNTY RECORDER'S STATEMENT:
FILED IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF PLACER, STATE OF CALIFORNIA, THIS DAY _____ AT THE HOUR OF _____ O'CLOCK _____ M.

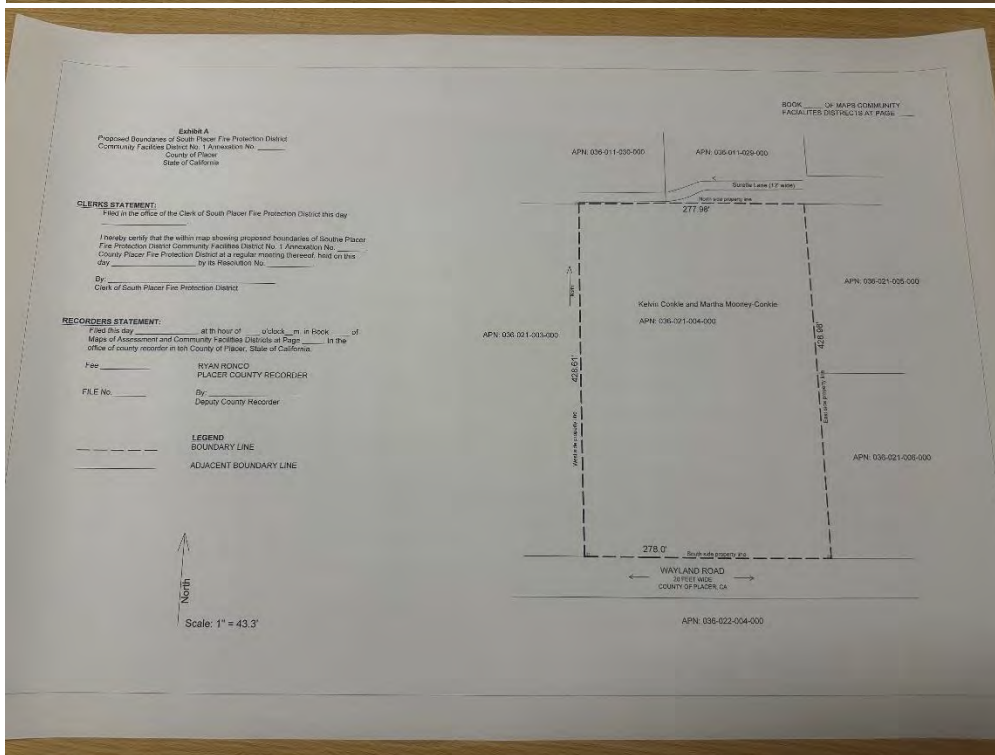
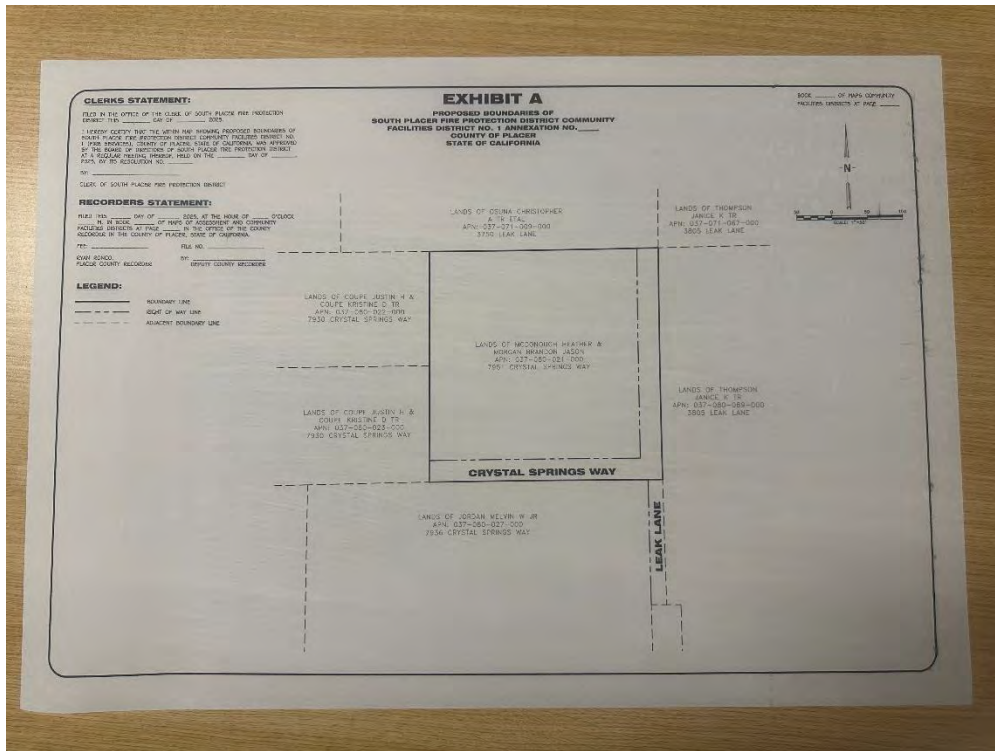
RYAN ROCCO
PLACER COUNTY RECORDER

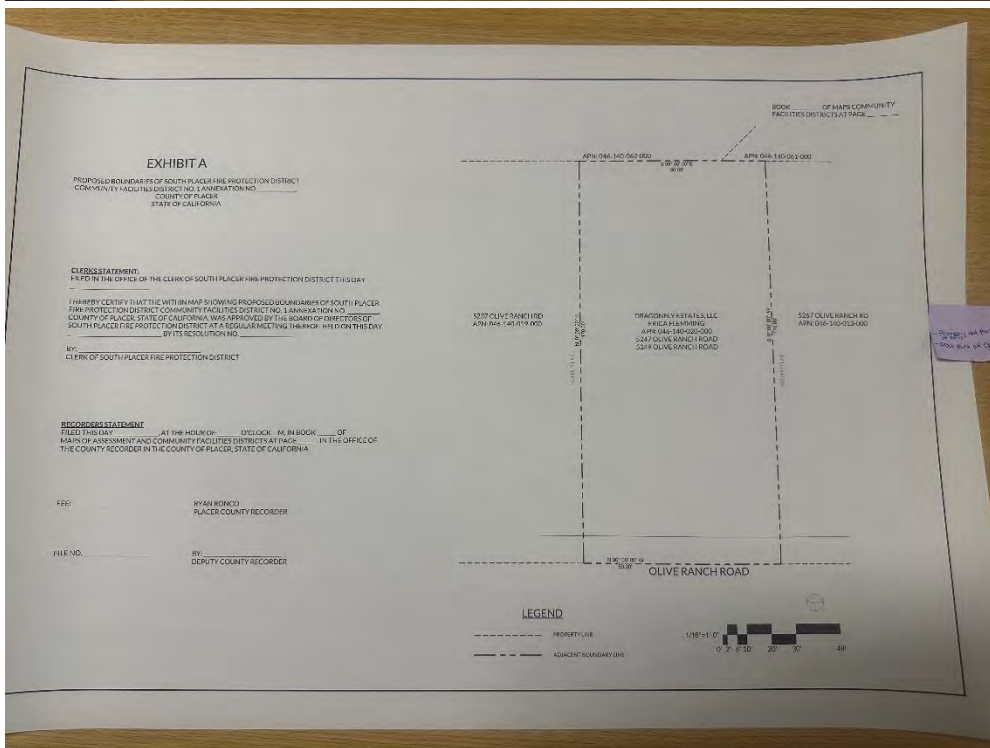
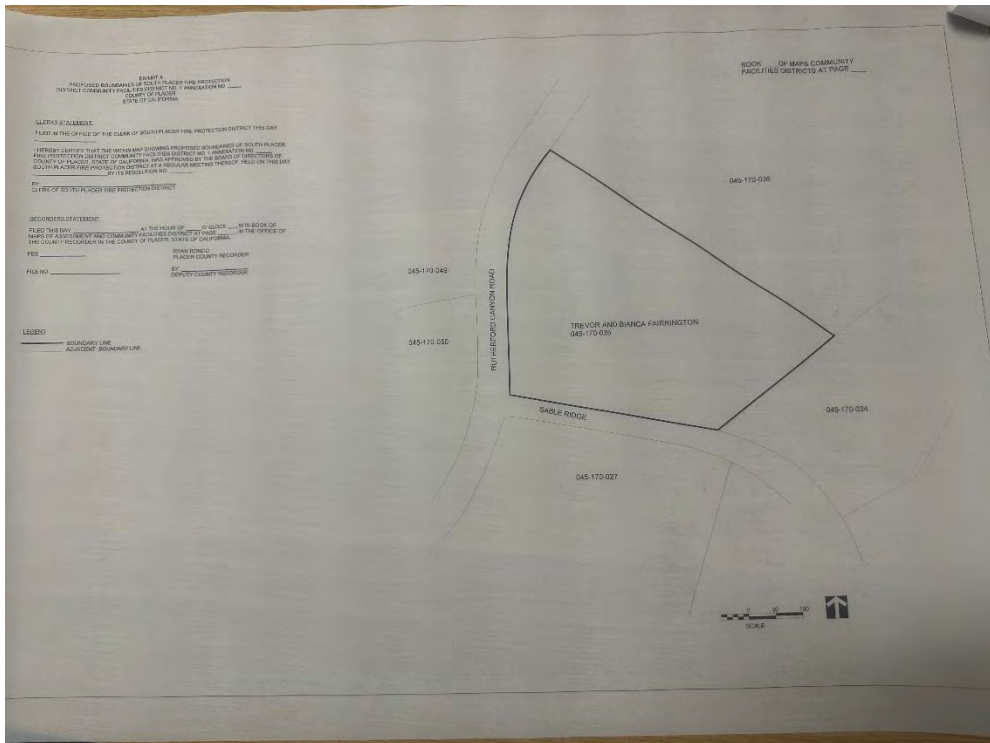
FILE NO. _____ BY: _____
DEPUTY COUNTY RECORDER

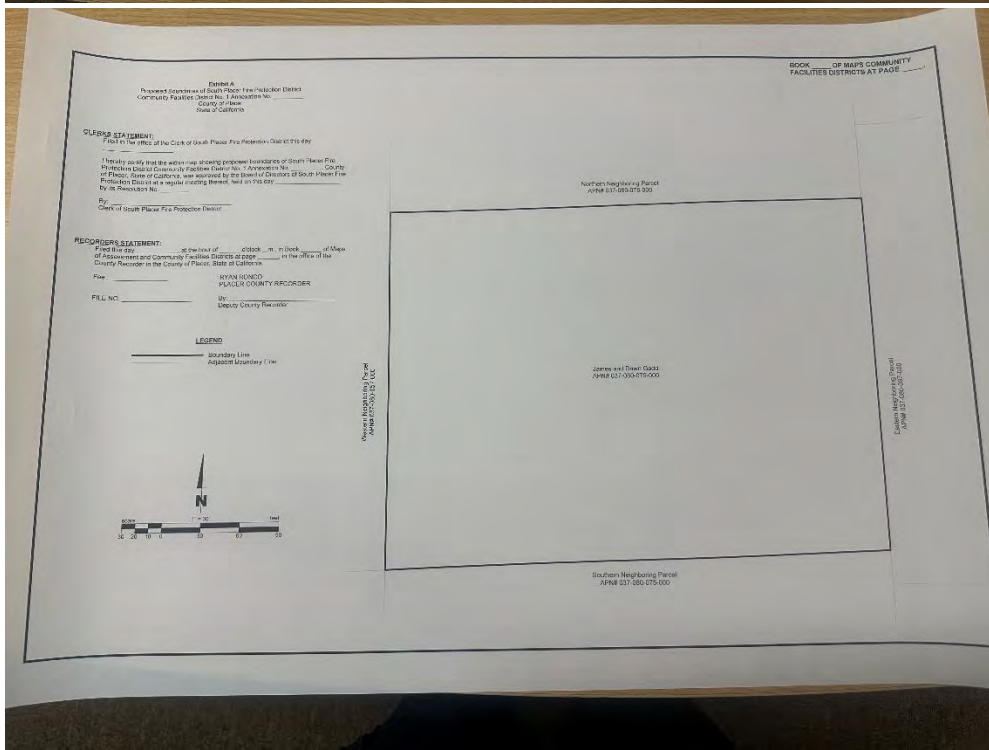
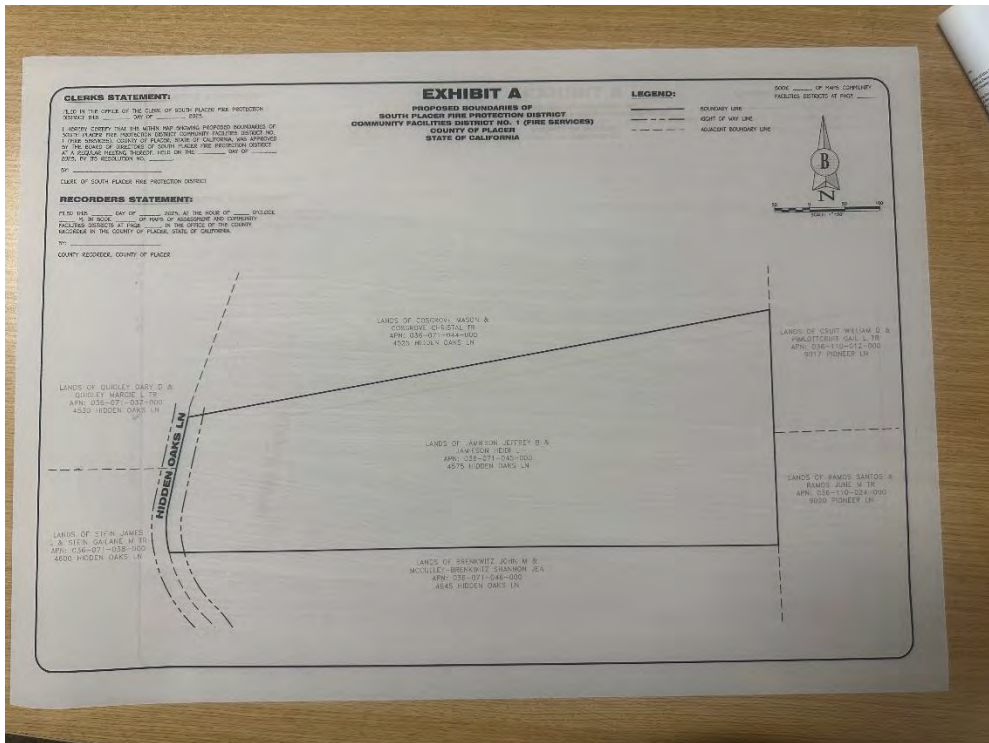
LEGEND
_____ BOUNDARY OF PROPERTY TO BE ADDED TO FIRE DISTRICT











**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, NOVEMBER 18TH, 2025
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: FY 2025/2026 1st Quarter Budget Report:

Action Requested: The Chief recommends a short presentation on the Fiscal Year 2025/26 budget status.

Background: Staff assembles a budget overview every quarter for information and discussion.

Impact: Informational

Attachments: 1st Quarter Budget overview sheet, September 2025 Profit and Loss Statement.

Mark Duerr
Fire Chief
South Placer Fire District

FY 2025/26 1st Quarter Budget Report (July - September)

Revenue	1st Quarter	Budgeted	Percentage
General Revenue	\$825,688	\$17,214,007	4.8 %
Consolidated Mitigation Revenue	\$64,828	\$309,000	21.0 %
CFAA Staffing Reimbursements	\$45,861	\$325,000	14.1 %
Total Revenue	\$936,377	\$17,848,007	5.2 %

Expenditures	1st Quarter	Budgeted	Percentage
Salaries/Benefits (PP 2-7) 6 PP's	\$4,132,486	\$14,174,835	29.2 %
CFAA Expenditures	\$42,256	\$325,000	13.0 %
Service and Operations	\$549,973	\$2,392,452	23.0 %
Fixed Assets	\$2,327	\$154,558	1.5 %
Capital Expenditures	\$0	\$325,000	0.0 %
Consolidated Mitigation Expenditures	\$0	\$1,047,000	0.0 %
Total Expenditures	\$4,727,042	\$18,418,845	25.7 %

Report Prepared By Kathy Medeiros October 2025

South Placer Fire District
Profit & Loss Statement
For the Three Months Ending Tuesday, September 30, 2025

		YTD	BUDGET	----- REMAINING ----- VARIANCE	%
REVENUES					
Secured Property Tax General	0-000-6000-001	\$0	\$10,696,554	\$10,696,554	100.00%
Unitary & Op Non-Unitary	0-000-6000-002	0	229,455	229,455	100.00%
Current Unsecured Property Tax	0-000-6000-003	207,253	234,543	27,290	11.64%
Delinquent Secured Property Taxes	0-000-6000-004	0	888	888	100.00%
Delinquent Unsecured Property Tax	0-000-6000-005	96	2,717	2,621	96.47%
Current Supplemental Property Tax	0-000-6000-006	3,917	233,446	229,529	98.32%
Delinquent Supplemental Property Tax	0-000-6000-008	20	575	555	96.44%
SPFD Special Tax	0-000-6001-000	0	732,161	732,161	100.00%
Loomis Special Tax	0-000-6001-001	0	607,486	607,486	100.00%
Loomis Fire Protection & Response Assessment	0-000-6002-000	0	1,267,764	1,267,764	100.00%
Railroad Unitary Tax	0-000-6106-000	0	7,196	7,196	100.00%
Interest-County	0-000-6950-000	39,466	135,000	95,534	70.77%
Sect. 5151 Interest Refunded	0-000-6957-000	0	(418)	(418)	100.00%
HOPTERS Intergovernmental Revenue	0-000-7000-000	0	51,040	51,040	100.00%
Ambulance Services	0-000-8192-000	456,232	2,225,000	1,768,768	79.50%
Uniform Reimbursement	0-000-8193-001	0	100	100	100.00%
Other Miscellaneous	0-000-8193-010	8,713	75,000	66,287	88.38%
Fees For Service & Cost Recovery Charges	0-000-8193-011	54,358	425,000	370,642	87.21%
4850 Reimbursements	0-000-8193-014	30,485	30,000	(485)	(1.62%)
Cellular Tower Lease	0-000-8193-015	24,142	110,000	85,858	78.05%
MVA Fees	0-000-8193-016	1,006	7,500	6,494	86.58%
Local/State/Federal Grants	0-000-8193-018	0	143,000	143,000	100.00%
CFAA Revenues	8197	45,861	325,000	279,139	85.89%
TOTAL GENERAL REVENUES		871,549	17,539,007	16,667,456	95.03%
Consolidated Mitigation Fee Revenue	0-000-8267-000	55,045	300,000	244,955	81.65%
Consolidated Mitigation Interest	0-000-8264-007	9,783	9,000	(783)	(8.70%)
TOTAL RESTRICTED MITIGATION REVENUES		64,828	309,000	244,172	79.02%
TOTAL ALL REVENUES		936,377	17,848,007	16,911,628	94.75%
OPERATING EXPENSES					
SALARIES/BENEFITS					
Salaries & Wages	1002:1003	1,414,426	7,408,710	5,994,284	80.91%
Sellback/Admin. & FF's	1004	54,633	250,000	195,367	78.15%
Intern FF/Board/Res.App FF/PT	1005	2,400	12,500	10,100	80.80%
Callback/Overtime-Firefighter	1006	615,715	1,250,000	634,285	50.74%
Comp For Absence/Illness	1007	19,103	27,500	8,397	30.54%
Out of Grade Pay	1008	0	1,500	1,500	100.00%
Other Payroll	1015	(3,200)	10,000	13,200	132.00%
Volunteer Length of Service Award	1016	0	1,000	1,000	100.00%
PERS Retirement	1300	256,607	1,230,259	973,652	79.14%
PERS Lump Sum Payment	1302	1,504,413	1,554,723	50,310	3.24%
Employer 457 Def. Comp. Match	1305	4,908	25,000	20,092	80.37%
Employment Taxes (FICA/Medicare/SUI)	1301	29,388	116,975	87,587	74.88%
Workmans Comp. Insurance	1315	(2,841)	475,000	477,841	100.60%
Agency Share Insurance	1550	216,113	1,297,783	1,081,670	83.35%
COP Debt Service	1552	0	415,725	415,725	100.00%
Labor Legal	2010	2,048	30,000	27,953	93.18%
Uniform Allowance/Cell Phone	2017	9,773	59,160	49,387	83.48%
Employees Assistance Program	2019	9,000	9,000	0	0.00%
CFAA Expenditures	1997	42,256	325,000	282,744	87.00%
TOTAL SALARIES/BENEFITS/CFAA		4,174,742	14,499,835	10,325,094	71.21%
SERVICE & OPERATIONS					
Audit	2020	0	17,000	17,000	100.00%
Propane	2021	0	3,675	3,675	100.00%
Employee Physicals/DL/Wellness	2023	3,604	25,250	21,646	85.73%
ParamedicCert.EMT/CPR Classes	2024	604	6,632	6,028	90.89%
Ambulance Billing Service	2025	53,334	200,000	146,666	73.33%
Garbage	2026	1,938	13,000	11,062	85.10%
Gas & Electric	2027	21,898	70,000	48,102	68.72%
Insurance (FAIRA)	2028	187,233	188,000	767	0.41%

South Placer Fire District
Profit & Loss Statement
For the Three Months Ending Tuesday, September 30, 2025

		YTD	BUDGET	----- REMAINING -----	
				VARIANCE	%
Memberships/Subscriptions	2030	16,630	25,213	8,583	34.04%
News Publications & Ads	2032	2,232	3,250	1,018	31.33%
Sewer	2035	312	7,000	6,688	95.55%
Telephone	2037	7,471	36,990	29,519	79.80%
Training Supplies	2038	764	25,000	24,236	96.94%
Business/Conference	2039	750	17,500	16,750	95.72%
Education/Training	2040	869	80,000	79,131	98.91%
Water	2041	3,210	17,500	14,290	81.66%
Laundry	2042	277	2,000	1,723	86.13%
Legal/Consulting Fees	2043-000	37,334	200,000	162,666	81.33%
Prevention Consulting Fees	2043-001	11,556	115,000	103,444	89.95%
Petty Cash Fund	2044	0	250	250	100.00%
Pre-Employment Testing/Background Inv.	2045	1,604	17,000	15,396	90.56%
Medical Waste Disposal	2046	312	2,500	2,188	87.52%
County Charges (Tax Collection/LAFCO/Refunds)	2050	0	225,000	225,000	100.00%
Food/Drink-Incident Supplies	2053	2,449	8,000	5,551	69.38%
Safety Awards	2055	1,171	7,000	5,829	83.27%
Software Subscriptions	2056	89,700	182,070	92,370	50.73%
Cleaning/Maintenance Supplies	2120	1,105	17,000	15,895	93.50%
Computer Service & Maint.	2122	2,681	21,000	18,319	87.23%
Fire Prevention Supplies	2123	6,585	16,050	9,465	58.97%
Fuel & Oil	2124	18,555	115,000	96,445	83.87%
Medical Supplies	2127	18,183	120,000	101,817	84.85%
Miscellaneous Supplies	2128	0	1,000	1,000	100.00%
Office Supplies/Computer	2129	590	8,500	7,910	93.06%
Oxygen	2130	943	8,250	7,307	88.57%
Postage/Shipping	2131	48	2,000	1,952	97.60%
Storage	2132	2,592	3,000	408	13.60%
Uniform Supplies	2133	4,936	12,500	7,564	60.52%
Misc. Firefighting Equip/Supplies	2135	243	11,775	11,532	97.94%
Radio Repair	2221	1,491	10,100	8,609	85.24%
Automotive Repairs/Supplies	2222	18,793	142,500	123,707	86.81%
Facilities Maintenance	2225	25,862	106,100	80,238	75.63%
SCBA Maintenance	2226	1,960	6,450	4,490	69.62%
Equipment Service Maintenance	2227	0	22,835	22,835	100.00%
Turnout Clothing Maint.	2228	0	22,262	22,262	100.00%
Outside Services/Printing	2523	154	1,300	1,146	88.18%
Bad Debt Expense	8510 + 4521	0	250,000	250,000	100.00%
TOTAL SERVICE & OPERATIONS		549,973	2,392,452	1,842,480	77.01%
FIXED ASSETS					
Facilities,	4456	0	19,758	19,758	100.00%
Firefighting Equipment	4462	624	48,300	47,676	98.71%
EMS Equipment	4464	0	15,000	15,000	100.00%
Office & Communication Equipment	4465	1,703	11,000	9,297	84.52%
Radio & Communications	4469	0	53,000	53,000	100.00%
Fitness Equipment	4474	0	5,000	5,000	100.00%
Rescue Equipment	4475	0	2,500	2,500	100.00%
TOTAL FIXED ASSETS		2,327	154,558	152,231	98.49%
CAPITAL EXPENDITURES					
Type 1 Engine	0-000-4510-007	0	300,000	300,000	100.00%
St. 18 Concrete/Landscaping	0-000-4512-034	0	25,000	25,000	100.00%
TOTAL CAPITAL EXPENDITURES		0	325,000	325,000	100.00%
TOTAL GENERAL OPERATING EXPENSES		4,727,042	17,371,845	12,644,805	72.79%
CONSOLIDATED MITIGATION EXPENDITURES					
Type 1 Engine/PNC Equipment Finance	0-000-4523-021	0	147,000	147,000	100.00%
Type 1 Apparatus	0-000-4523-063	0	900,000	900,000	100.00%
TOTAL RESTRICTED MITIGATION		0	1,047,000	1,047,000	100.00%
TOTAL ALL EXPENSES		4,727,042	18,418,845	13,691,805	74.34%

South Placer Fire District
 Profit & Loss Statement
 For the Three Months Ending Tuesday, September 30, 2025

	YTD	BUDGET	----- REMAINING ----- VARIANCE	%
EXCESS GENERAL REVENUE LESS EXPENDITURES	(3,855,493)	167,162	4,022,651	2,406.44%
EXCESS MITIGATION REVENUE LESS MITIGATION EXPENDITURES	64,828	(738,000)	(802,828)	108.78%
COMBINED EXCESS	(3,790,665)	(570,838)	3,219,823	(564.05%)
ENDING FUND BALANCES	<u>(3,790,665)</u>	<u>(570,838)</u>	<u>3,219,823</u>	<u>(564.05%)</u>

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: FIRE CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: WEDNESDAY, NOVEMBER 18TH, 2025
CC: BOARD SECRETARY KATHY MEDEIROS

Agenda Item: Gann Limit Report and Resolution:

Action Requested: Staff recommends discussing and adopting the resolution setting the FY 2025/26 appropriations limit, per Article XIII B of the State Constitution (1979), and verifying compliance for 2024/25.

Background: This is standard procedure. The District sets its annual appropriations limit by computing the previous year's limit to the per capita personal income and population factors. This calculation is made each year by multiplying the District's adopted appropriations limit in the prior fiscal year by the change in the cost of living in the preceding year and the change in population within the District for the preceding fiscal year.

Impact: Procedural

Attachments: 2024/25 Gann Limit Compliance Evaluation and 2025/26 Gann Limit Report and Resolution No. 07-2025/26.

Mark Duerr
Fire Chief
South Placer Fire District

South Placer Fire Protection District
2024-25 Gann Limit Compliance Evaluation and
2025-26 Gann Limit

2024-25 Gann Limit Compliance Evaluation

The District’s 2024-25 Gann Limit was calculated to be \$15,234,435. Based on 2024-25 Budget figures, it was expected that the District’s appropriations subject to limitation would not exceed this figure. At the end of the 2024-25 fiscal year, after all property tax receipts and expenditures were documented, a compliance calculation demonstrated that the District’s appropriations subject to limitation were in fact below the Gann Limit, as demonstrated in the following table.

2024-25 Appropriations Subject to Limitation	
	2024-25 Actuals
Unadjusted Appropriations Subject to the Limit	
Property Tax	\$10,919,240
Special Tax	\$1,315,844
Total Unadjusted Appropriations Subject to the Limit	\$12,235,084
Adjustments for Appropriations Not Subject to the Limit	
Court Ordered Mandates - FLSA Overtime	\$0
Federal Mandates - Worker's Compensation	\$618,676
Qualified Capital Outlay	\$400,773
Qualified Debt Service	\$403,403
Total Adjustments for Appropriations Not Subject to the Limit	\$1,422,852
Adjusted Appropriations Subject to the Limit	\$10,812,232
Gann Limit	\$15,234,435
Appropriations Under/(Over) the Limit	\$4,422,203

As shown in the table, the District’s appropriations were \$4,422,203 under the Limit. Since the District has demonstrated its compliance with the 2024-25 Gann Limit, no further action is required.

2025-26 Gann Limit and Estimated Compliance

For 2025-26, the District must calculate its new Gann Limit, based on both Cost of Living and Population Factors. Additionally, as part of the Budget adoption process, the District should estimate whether it will be in compliance with its 2025-26 Gann Limit by evaluating appropriations subject to limitation.

Gann Limit Calculation

The Gann Limit is calculated by first using the prior year’s Limit as a base, then applying a Cost of Living Factor and a Population Factor. The Cost of Living Factor is equal to the *greater of* the percent change in non-residential new construction or the percent change in California per capita personal income. For 2025-26, the Placer County Assessor’s Office has calculated that the District’s percent change in non-residential new construction is 5.43%. The California Department of Finance calculated the percent change in California per capita personal income to be 6.44%. Therefore, the Cost of Living Factor to be applied to the District’s 2025-26 Gann Limit is 6.44%.

The Population Factor is equal to the *greater of* the percent change in county population or the percent change in unincorporated County population, or the percent change in the District’s population. According to data provided by the California Department of Finance, the percent change in Placer County population was 0.24% and the percent change in unincorporated Placer County population was -0.44%. In order to determine the percentage change in the District’s population, a special population estimate must be specifically requested to the Department of Finance at the District’s expense. Due to the fact that there was minimal residential new construction in the District’s boundaries, this was not completed this year. Therefore, the Population factor to be applied to the District’s 2025-26 Gann Limit is 0.24%.

As shown in the following table, the District’s 2025-26 Gann Limit is calculated to be \$16,254,450.

Gann Limit Calculation				
	Prior Year Gann Limit	Cost of Living Factor	Population Factor	Current Year Gann Limit
2025-26	\$15,234,435	1.0644	1.0024	\$16,254,450

Estimated Appropriations Subject to Limitation

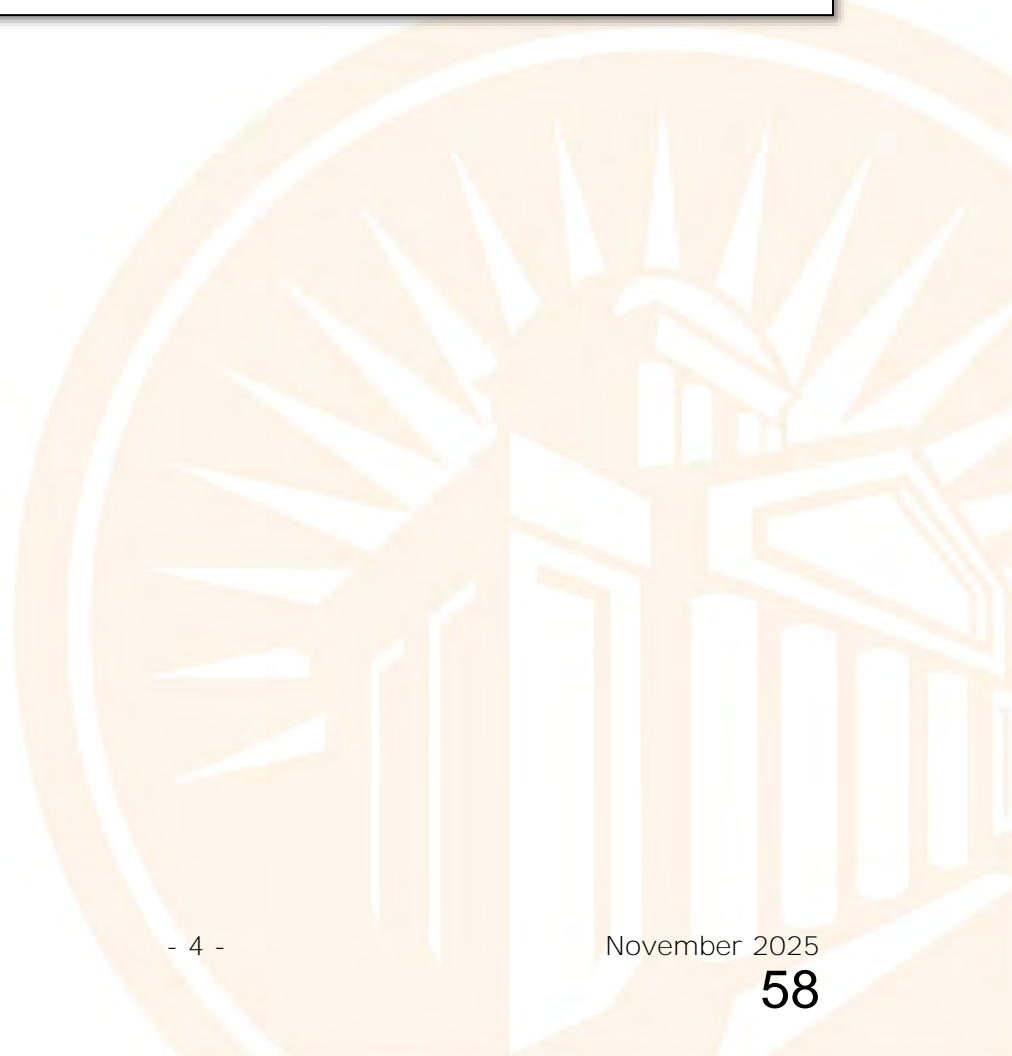
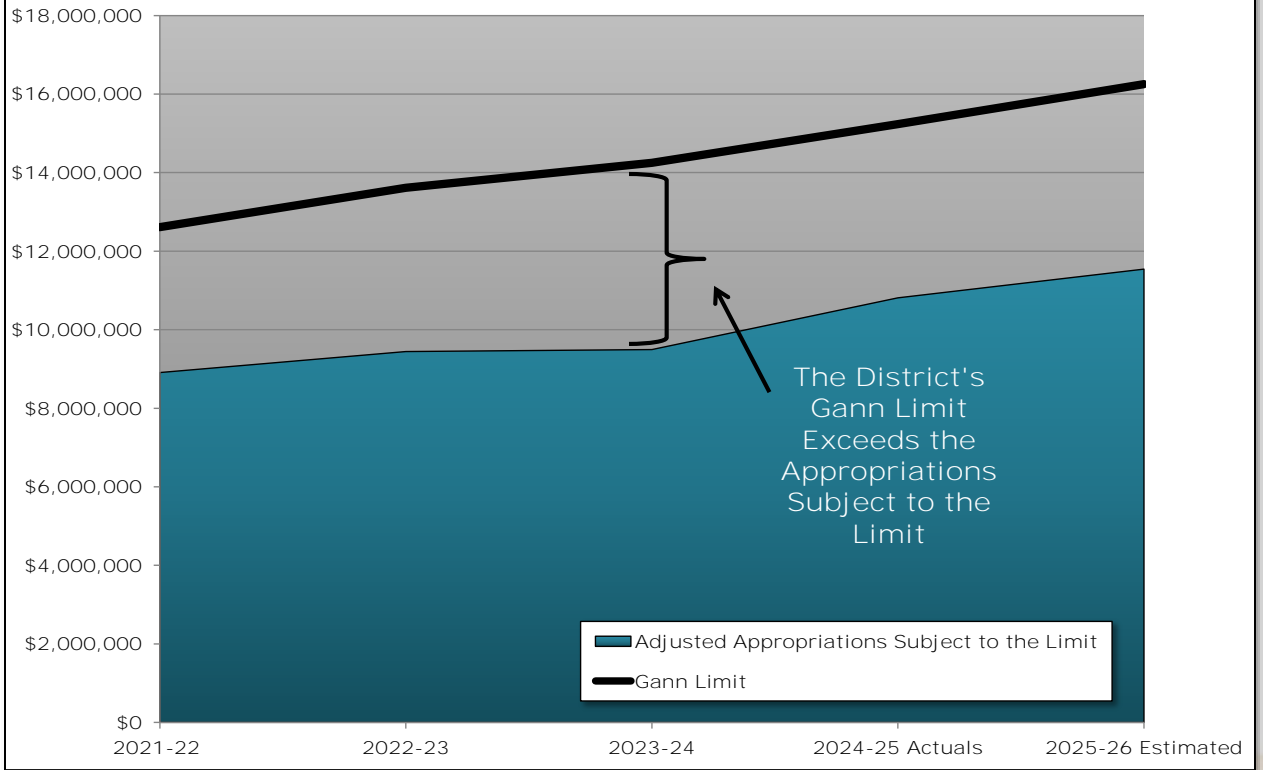
Based on the District’s 2025-26 budget, the District is estimating tax receipts of \$12,926,881 from general property taxes, the District’s Special Tax and the Loomis Parcel Tax. These tax receipts can be adjusted for appropriations that are not subject to limitation from sources such as: FLSA Overtime, Federal Mandates (Worker’s Compensation), Qualified Capital Outlay and Debt Service. Based on 2025-26 budget estimates, the District will have approximately \$1,382,725 of appropriations that are not subject to limitation. Therefore, the District’s total appropriations subject to the Gann Limit total \$11,544,156, which is \$4,710,294 below the calculated 2025-26 Gann Limit, as shown in the following table. Therefore, we can reasonably estimate that the District will be in compliance with its Gann Limit for 2025-26.

2025-26 Estimated Appropriations Subject to Limitation	
	2025-26 Estimated
Unadjusted Appropriations Subject to the Limit	
Property Tax	\$11,587,234
Special Tax	\$1,339,647
Total Unadjusted Appropriations Subject to the Limit	\$12,926,881
Adjustments for Appropriations Not Subject to the Limit	
Court Ordered Mandates - FLSA Overtime	\$0
Federal Mandates - Worker's Compensation	\$475,000
Qualified Capital Outlay	\$492,000
Qualified Debt Service	\$415,725
Total Adjustments for Appropriations Not Subject to the Limit	\$1,382,725
Adjusted Appropriations Subject to the Limit	\$11,544,156
Gann Limit	\$16,254,450
Appropriations Under/(Over) the Limit	\$4,710,294

Summary

In summary, the District has met its Gann Limit requirements for 2024-25 and is estimated to again meet its limitations for 2025-26.

The District Has Been and Is Expected to be Under its Gann Limit



RESOLUTION NO. 07-2025/26

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTH PLACER FIRE PROTECTION DISTRICT ADOPTING THE
ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025/26
AND VERIFYING COMPLIANCE WITH ARTICLE XIII B FOR THE
2024/25 FISCAL YEAR APPROPRIATIONS LIMIT**

WHEREAS, the voters of California, on November 6, 1979 adopted Article XIII B of the State Constitution placing various limits on the appropriations of proceeds of taxes by the State and local governments, such as District. An appropriation is a legal authorization from the Board of Directors of the District to make expenditures or to incur obligations for specific purposes; and

WHEREAS, the voters adopted Proposition 111 on June 5, 1990, amending Article XIII B of the State Constitution and modifying the appropriations limit calculation formula; and

WHEREAS, Article XIII B, as amended, provides that the appropriations limit for the District for Fiscal Year 2025-26 is calculated by annually adjusting the District's base year appropriations limit in Fiscal Year 1986-87 for the annual change in the cost of living and change in population within the District each year. This calculation is made each year by multiplying the District's adopted appropriations limit in the prior fiscal year by the change in the cost of living in the preceding year and the change in population within the District for the preceding fiscal year; and

WHEREAS, the Board of Directors adopted Appropriations Limit Policies and Procedures in Fiscal Year 2011-12 providing guidance related to the calculation and implementation of the appropriations limit; and

WHEREAS, Article XIII B, as amended, and Government Code section 7901 require the District to specify the adjustment factors utilized in calculation of the cost of living and change in population adjustments to the District's appropriations limit each year by a recorded vote of the District's Board of Directors; and

WHEREAS, the calculation of the District's appropriations limit for Fiscal Year 2024-25 and the explanation for such calculations are attached hereto, marked Exhibit A, and incorporated herein by this reference;

**NOW THEREFORE, THE BOARD OF THE SOUTH PLACER FIRE DISTRICT
DOES RESOLVE AS FOLLOWS:**

Section 1. The appropriations limit for Fiscal Year 2025-26 has been calculated by utilizing the appropriate adjustment factors for cost of living and population which were

applied to the Fiscal Year 2024-25 appropriations limit, as authorized by the Board of Directors.

Section 2. The District's appropriations limit pursuant to Article XIII B, as amended, for Fiscal Year 2025-26 shall be \$16,254,450. The Board expressly adopts the appropriations limit calculations for FY 2025-26.

Section 3. The District Board of Directors hereby finds that the District has complied with all of the provisions of Article XIII B, as amended, and Government Code section 7900 et seq., in determining the District's appropriations limit for Fiscal Year 2024-25.

Section 4. The Board hereby directs staff to perform a compliance calculation as soon as possible after the completion of Fiscal Year 2025-26 to determine if appropriations subject to limitation of the proceeds of taxes subject to the appropriations limit during the Fiscal Year 2025-26 have exceeded this appropriations limit established for FY 2025-26.

Section 5. The Board hereby finds that appropriations subject to limitation of the proceeds of taxes subject to the appropriations limit during the Fiscal Year 2024-25 have not exceeded the appropriations limit established for Fiscal Year 2024-25.

PASSED AND ADOPTED this 18th day of November, 2025, by the following roll call vote.

AYES:

NOES:

ABSENT:

President

ATTEST:

Secretary of the Board

SOUTH PLACER FIRE DISTRICT
PARS Post-Employment Benefits Trust

Account Report for the Period
9/1/2025 to 9/30/2025

Mark Duerr
Fire Chief
South Placer Fire District
6900 Eureka Rd.
Granite Bay, CA 95746

Account Summary

Source	Balance as of 9/1/2025	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 9/30/2025
OPEB	\$1,806,317.16	\$0.00	\$37,213.45	\$882.43	\$0.00	\$0.00	\$1,842,648.18
Totals	\$1,806,317.16	\$0.00	\$37,213.45	\$882.43	\$0.00	\$0.00	\$1,842,648.18

Investment Selection

Source	
OPEB	Moderate - Strategic Blend

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.06%	4.41%	8.89%	13.13%	7.15%	7.26%	5/31/2012

Information as provided by US Bank, Trustee for PARS; Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



Placer County Law Enforcement Chaplaincy, Inc.
"On a Mission of Compassion"

October 29, 2025

Dear Mark Duerr, South Placer Fire Dept,

On behalf of the Placer County Law Enforcement Chaplaincy, I would like to extend our heartfelt gratitude for your generous support of the "Back The Badge BBQ" Fundraiser. Your continued commitment to our mission makes a lasting impact throughout the communities of Placer County. We are truly grateful for your partnership.

Thanks to your generous sponsorship, we achieved our goals for the evening—good food, good conversation, and support for our agency. KAHl's Chris Quandt's brilliant idea of having the highest bidder go first in the food line had the winner saying, "That was the best use of my money! I was happy to donate!"

Through your sponsorship, we can provide vital emotional and spiritual support to law enforcement personnel, their families, and members of our community in times of need. Your generosity enables us to provide critical services, outreach programs, and compassionate care to those who serve and protect us all.

As we reflect on this year's success, it is clear that your dedication is instrumental in strengthening the bonds between law enforcement and the communities they serve. The impact of your contribution goes far beyond the fundraiser—it helps foster hope, resilience, and unity throughout Placer County.

I'm grateful for your trust and continued partnership. Together, we are making a meaningful difference, supporting those who selflessly serve, building safer, stronger communities.

With sincere appreciation,

A handwritten signature in black ink, appearing to read "Lance A. Dustin".

Lance A, Dustin
Senior Chaplain
Placer County Law Enforcement Chaplaincy



G
B
H
S

Dear Placer County Fire Department,

We at Granite Bay High School would like to thank you for making this year's Bonfire possible! We appreciate you permitting the fire, being there, and keeping us safe! We greatly appreciate all that you do and we could not do this without you! The Bonfire Rally was a huge success and that was largely made possible due to the safety measures we had in place. Thank you for helping make our event a success!

We eagerly look forward to working with you in the future and we are so grateful for all your help.

Sincerely,

David Warren
Head Commissioner

Quinn McAllister
Assistant Commissioner

Roya Carlton
Assistant Commissioner



Tamara Givens
Activities Director
Granite Bay High School
#1 Grizzly Way
Granite Bay, CA 95746
Tel: (916) 786-8676 x5507

Dear Katrina + So Place
Fire Dept -

Thank you all so
much for your help
& support with our
Brazil! We love this
tradition + are grateful
for our partnership

NOITITIW

to everyone

with you all that
allows it to keep
happening! I get to
do this for one more
year + I'll make sure
my successor knows
how to build a fire! ☺
Cheers, Tamara + ABHS

Book release honors Japanese American history, 'protectors' during WWII

BY SARAH NITTA

FOR GOLD MOUNTAIN NEWS MEDIA

The community is invited to a special celebration marking the publication of "Still Standing Guard: Telling Our Stories," to be held Sunday, Nov. 2, from 11 a.m. to 1 p.m. at the First United Methodist Church Fellowship Hall, 6414 Brace Road in Loomis.

Still Standing Guard: Telling Our Stories is the second book published by Sierra College Press documenting the experiences of Japanese Americans incarcerated during World War II and the lasting impact on Placer County's foothill communities. The new volume also honors local residents who served as "protectors" – caring for the farms, homes and personal property of their Japanese American neighbors during their forced removal between 1942 and 1945.

The book represents the culmination of years of work by dedicated community volunteers and builds upon the first Still Standing Guard publication, released in 2002 to mark the 60th anniversary of Executive Order 9066.



Top row, from left, Jan Clark-Crets, Tricia Pickerel, Debra Sutphen, Barbara Leak, Ed Horton, David Unruhe, Stuart Kageta, Gordon Takemoto and Bonnie London. Bottom row, from left, Sarah Comstock, JoAnn Takemoto, Rebecca Gregg, Tom Fillebrown, Dot Shiro, Claire Camp, Thaya Craig, Sarah Nitta and John Nitta.

DARYL STINCHFIELD

This new edition continues the vital work of preserving local oral histories and ensuring these stories are not forgotten.

Copies of Still Standing Guard: Telling Our Stories will be available for purchase and pickup at the event. Members of the Still

Standing Guard project team, along with individuals featured in the book, will be present for signings and conversation.

"This book reflects the strength, compassion and interconnected history of our community," said Rebecca Gregg, retired Sierra College

professor and Still Standing Guard member. "We invite them to join us and celebrate these stories and the people who lived them."

**SOUTH PLACER FIRE DISTRICT
INTEROFFICE MEMORANDUM**

TO: BOARD OF DIRECTORS
FROM: CHIEF MARK DUERR
SUBJECT: BOARD MEETING AGENDA STAFF RECOMMENDATIONS
DATE: TUESDAY, NOVEMBER 18TH, 2025
CC: BOARD SECRETARY KATHERINE MEDEIROS

Agenda Item: Chief's Report

Action Requested: Staff recommends a monthly District update.

Background:

- State Parks Tour for wildfire threat – Met with State Parks staff for a tour of the wildfire threat in the park that could impact the District. This has been an ongoing effort by the local HOAs and elected officials to work on ways to reduce the risk.
- Cal Chiefs – Chief Magnuson and I attended the Cal Chiefs Conference in Southern California, where we were educated on the current landscape of the fire service. We met with members of the Cal Chiefs Board to discuss issues facing the fire service, as well as areas of interest specific to the district, and have their support for our local efforts.
- Quarterly Chamber Update – Attended the Loomis Chamber quarterly governmental update, where we met with national, state, and local leaders for updates. The hot topic this quarter was the government shutdown and its local impact.
- Leadership Loomis – Station 18 hosted leadership Loomis for a tour of the station and a roundtable discussion about the Fire District and public safety in Loomis.
- Coffee Connection – The First Thursday of the month, Loomis Chamber hosts the Coffee Connection, where we were able to meet with local business members and talk about issues and concerns. The special guest this month was DA Gire who spoke about their retail theft initiative and its successes.
- Los Lagos HOA and Burn Bot – Participated in a tour of the Los Lagos communities' wildland interface with Burn Bot, a wildfire mitigation company, to

discuss and address the threat of wildfire for the community. It was very informative for the HOA as well as myself.

- A *field save* occurs when a patient's heart and breathing have stopped, and through the immediate, skilled intervention of our members

Considering that fewer than one in ten (10%) people typically survive such an event, this record highlights the expertise, dedication, and teamwork that define our crews' lifesaving efforts. We had a few more saves this month, bringing our six-month total to seven field saves.

- **Attachments:** South Placer Fire District Update - Meraki

Impact: Monthly update

Mark Duerr
Fire Chief
South Placer Fire District



October 30, 2025

TO: Mark Duerr, chief, South Placer Fire District
FROM: Cherri Spriggs, chief executive officer, Meraki Public Affairs
RE: Public Outreach Activities August 2025

August activities centered around meeting with key members of the District Leadership, local elected leaders, implementing the external communications plan, revisiting the social media strategy and implementation, coordinating stakeholder meetings, media outreach planning and assisting with other strategic District communications.

Account Management/ Strategic Communications Counsel

- Bi-weekly meeting with the Chief
- Revised SPFD narrative for sub-committee review
- Met with the sub-committee to review funding options
- Prepared monthly report of activities

Community Engagement & Outreach

- Continued reaching out to Homeowners Associations to schedule community meetings
- Met with Labor Social Media Team on implementation
- Continued media relations around relevant themes
- Continued to meet with local and regional electeds on behalf of the District

Planned Activities for September:

- Meet with sub-committee on funding options
- Finalize SPFD Narrative
- Continue to work with labor
- Establish social media process
- Plan for October Loomis Festival
- Plan for Sterling Pointe Estates Community Meeting
- Streamline speaking requests for tracking
- Continue Homeowners Association Outreach
- Other tasks as needed to support the District, Chief, Board and Members



October 30, 2025

TO: Mark Duerr, chief, South Placer Fire District
FROM: Cherri Spriggs, chief executive officer, Meraki Public Affairs
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September activities centered around meeting with key members of the District Leadership, local elected leaders, implementing the external communications plan, revisiting the social media strategy and implementation, coordinating stakeholder meetings, media outreach planning and assisting with other strategic District communications.

Account Management/ Strategic Communications Counsel

- Bi-weekly meeting with the Chief
- Revised SPFD narrative for sub-committee review
- Met with the sub-committee to review funding options
- Prepared monthly report of activities

Community Engagement & Outreach

- Continued reaching out to Homeowners Associations to schedule community meetings
- Met with Labor Social Media Team on implementation
- Continued media relations around relevant themes
- Plan for Sterling Pointe Estates Community Meeting
- Reviewed Social Media Content Calendar
- Planned for October Loomis Festival
- Met with Ryan Ronco, Placer County Clerk Recorder Elections Officer re: 2026 Election Process and Deadlines
- Met with Diane Means, Hidden Valley Firewise Community

Planned Activities for October:

- Meet with sub-committee on funding options
- Finalize SPFD Narrative
- Continue to work with labor
- Media Relations re: the SAFER Grant
- October Loomis Festival
- Revisit Research
- Sterling Pointe Estates Community Meeting
- Review Quarterly Newsletter
- Review Social Media Calendar
- Plan for December Santa Celebration
- Streamline speaking requests for tracking
- Continue Homeowners Association Outreach
- Other tasks as needed to support the District, Chief, Board and Members