

SOUTH PLACER FIRE DISTRICT

2016/2017 FIRE FEE ANNUAL REPORT & FIVE YEAR REPORT



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-2016/2017 Fire Impact Fee Program Annual Report

ANNUAL REPORT (FISCAL YEAR 2016-17)

In accordance with Government Code Section 66006(b) (1) and (2), the South Placer Fire Protection District (the “District”) provides the following information for fiscal year 2016-17 for the District’s Fire Impact Fee Program.

BRIEF DESCRIPTION OF THE REPORTABLE FEE

The District’s fire impact fee (“Reportable Fee”) will help maintain adequate levels of service for fire protection in the District. New development in the District will increase the demand for fire protection services. The Reportable Fee will fund the construction of new or expanded fire facilities, apparatus and equipment necessary to accommodate residential and nonresidential development in the District.

REPORTABLE FEE AMOUNTS

The current Reportable Fees in effect at the end of fiscal year 2016-17 were \$0.90 per square foot of new development. The Reportable Fee was approved by the District Board of Directors (“Board”) on January 18, 2017 by Resolution No. 4-2016/2017. The Placer County Board of Supervisors approved the District to collect said fees by resolution 2017-036 on February 21st, 2017 at a regular meeting of the Board of Supervisors.

REPORTABLE FEE ACCOUNT BALANCES

The balance of the Reportable Fee account at the beginning of fiscal year 2016-17 was \$698,546. At the end of fiscal year 2016-17, the balance of the Reportable Fee fund was \$857,004.

REPORTABLE FEES COLLECTED AND INTEREST EARNED

The amount of the fees collected during fiscal year 2016-17 was \$383,442. In addition, \$11,073 was earned in interest during the fiscal year. The total amount of fees and interest collected during fiscal year 2016-17 was \$394,515.

USE OF REPORTABLE FEES

For fiscal year 2016-17, Reportable Fees were expended on five improvements. These improvements are detailed in Figure 1

FIGURE 1 – USE OF REPORTABLE FEES

Improvement Project	Total Expenditure	Reportable Fee Used	%Funded with Reportable Fee
Mobile/Portable Radios	\$9,319	\$3000	32%
New Ambulance	\$214,819	\$180,000	83%
Thermal Imaging Camera	\$9,305	\$2,100	22%
New Duty Vehicle 021	\$70,000	\$57,282	83%
CGI	\$5,500	\$1,100	20%

IDENTIFICATION OF INCOMPLETE IMPROVEMENTS

The District identified one incomplete improvement in fiscal year 2016-17.

- New Duty Vehicle 021 was approximately 83% completed in 2016-17. The remainder of the expenditure was placed in the 2017-18 budget for project completion.

INTERFUND TRANSFERS AND LOANS

There were no interfund transfers or interfund loans from the Reportable Fee fund in fiscal year 2016-17.

REFUNDS

The District reports that there were no refunds for fiscal year 2016-17.

CAPITAL FACILITIES PLAN UPDATE

The District is currently in the process of completing a revised capital facility plan and fire fee/mitigation fee study. This study will combine the future needs based on the impacts of new construction within the new boundaries of the consolidated South Placer Fire District. This plan is expected to go before the County Board of Supervisors for approval in the spring of 2018.

Until completion of the Consolidated Capital facilities plan the following priorities as outlined in the 2013 SPFD Nexus Study and the 2017 Capital Facilities Plan Update remain in effect. All funds collected prior to the completion of the consolidated Capital Facilities Plan remain separate from the former Loomis Fire District Fire Fee funds and will be expended only on projects outlined in the 2013 SPFD Nexus Study and its updates.

The following priorities have been established:

1. Continue to fund new development's portion of the Apparatus Replacement Plan, Major Equipment Replacement Plan, and the Long Term Facilities Maintenance Plan as outlined in the Placer County approved 2013 SPFD Nexus Study and updated in this plans appendices.
2. Expand and update Station 15
3. Plan to provide permanent adequate office space for future needs.
4. Plan to provide a permanent training classroom and board meeting facility.
5. Plan to up-date and expand the Eureka road fire station.
6. Plan to continue to assist Placer County with the costs of communications infrastructure improvements.
7. Specific Capital Mitigation Projects

These priority projects are subject to annual changes as the community and Fire District's needs continue to change.

CALCULATION OF FEES

The fees generated from new constructions should be equally proportionate to the estimated costs of the proposed projects.

Background

The District's fire impact fee program includes an annual inflationary adjustment provision. Periodic inflationary adjustments in the fire impact fee are essential in order to keep pace with the increasing costs of facility construction, and apparatus / equipment costs. This inflationary adjustment is based on the percent change in construction costs as defined in the Construction Cost Index ("CCI") for the San Francisco Area ("SF") as published by the Engineering News-Record ("ENR").

Due to the District's consolidation efforts with Loomis Fire and the pending Nexus Study, which will consider the Consolidated District's impacts due to new development, there is no inflationary adjustment requested in this report.

FIVE-YEAR REPORT (AS OF FY 2016-17)

In accordance with Government Code Section 66001(d)(1), the South Placer Fire Protection District (the "District") affirmatively demonstrate that the District still needs unexpended fees to achieve the purpose for which it was originally imposed and that the District has a plan on how to use the unexpended balance to achieve that purpose.

UNEXPENDED REPORTABLE FEES

The District's fire impact fees ("Reportable Fees") fund balance as of June 30, 2017 was \$857,004.

PURPOSE OF THE REPORTABLE FEE

The purpose of the Reportable Fee imposed and collected on new residential and nonresidential development within the District is to help maintain adequate levels of service for fire protection in the District. New development in the District will increase the demand for fire protection services. The Reportable Fees will fund fire facilities, equipment or associated debt repayment necessary to accommodate residential and nonresidential development in the District. Specifically, the District intends to put the unexpended Reportable fees towards the expansion and remodel of Fire Station 15 and the purchase of equipment, apparatus and future facility upgrades as outlined in the Board adopted plans found in Appendix A.

RELATIONSHIP BETWEEN THE REPORTABLE FEE AND THE PURPOSE FOR WHICH IT IS CHARGED

There is a roughly proportional, reasonable relationship between the new residential and nonresidential development upon which the Reportable Fees are charged and the need for additional fire facilities and equipment by reason of the fact that development of residential and nonresidential land uses in the District will generate additional demand for fire services and fire protection improvements. The fire impact fees will be used to fund these improvements, which are necessary to serve new development in the District. Each residential and nonresidential development project will add to the incremental need for additional fire protection capacity, and each new project will benefit from the new fire protection capacity. For the new development to occur in the District, fire protection facilities and equipment must be added in order to provide an adequate level of fire protection service in the District.

*Fire Station 15 expansion and remodel

These priority projects are subject to annual changes as the community and Fire District's needs continue to change.

ANTICIPATED FUNDING TO COMPLETE FINANCING OF INCOMPLETE IMPROVEMENTS

The only incomplete improvement in 16/17 was Duty Vehicle 021.

FIGURE 1 - ANTICIPATED FUNDING TO COMPLETE FINANCING OF INCOMPLETE IMPROVEMENTS

<u>Incomplete Improvement</u>	<u>Estimate of Cost</u>
Duty Vehicle 021	\$12,500

<u>Funding Sources</u>	<u>Anticipated Amount</u>
Unexpended Reportable Fees	\$12,500
Future Reportable Fees	\$0
Contribution from General Fund Reserve	\$0
Contribution from Future General Fund Revenue	\$0
Total Anticipated Funding	\$12,500

APPROXIMATE DATES OF DEPOSIT OF ANTICIPATED FUNDING

The incomplete improvement, Duty Vehicle 021, will be completed using Unexpended Reportable fees already deposited as outlined above in Figure 1.

FIGURE 2 - APPROXIMATE DATES OF DEPOSIT OF ANTICIPATED FUNDING

Incomplete Improvement

Duty Vehicle 021

Anticipated Completion Date

July 2017

Funding Sources

Unexpended Reportable Fees

Anticipated Deposit Date

Current balance as of June 30, 2017

PLANS HISTORY, FEES COLLECTED AND EXPENDITURES

**Mitigation Expense
Running Account**

	Fees Collected w/Interest	Capital Expenditure	Description
1988/1989	\$10,750	\$0	
1989/1990	\$59,000	\$0	
1990/1991	\$1,950	\$0	
1991/1992	\$1,950	\$192,305	Land, Light Vehicle, Fire Apparatus
1992/1993	\$1,050	\$24,851	Light Vehicle
1993/1994	\$34,281	\$0	
1994/1995	\$129,336	\$98,379	Treelake Reimbursement, Light Vehicle
1995/1996	\$101,905	\$2,700	Treelake Reimbursement
1996/1997	\$107,364	\$214,329	Treelake Reimbursement, Fire Truck
1997/1998	\$166,790	\$28,711	Light Vehicle
1998/1999	\$305,461	\$11,000	Treelake Reimbursement
1999/2000	\$328,217	\$38,836	Treelake Reimbursement, Cavitt Stallman Station, Refunds
2000/2001	\$416,525	\$30,972	Cavitt Stallman Station
2001/2002	\$469,610	\$490,256	Cavitt Stallman Station, Portable Buildings
2002/2003	\$411,470	\$1,095,562	Cavitt Stallman Station, Portable Building Relocation
2003/2004	\$313,646	\$172,640	Portable Building Relocation
2004/2005	\$282,460	\$2,460	Refunds
2005/2006	\$282,461	\$95,468	Olive Ranch Station, Refunds
2006/2007	\$222,459	\$755,389	Olive Ranch Station, Refunds
2007/2008	\$144,318	\$503,494	Olive Ranch Station, Refunds
2008/2009	\$96,668	\$4,583	Refunds and Olive Rach Station
2009/2010	\$63,552	\$5,861	Refunds
2010/2011	\$86,495	\$54,378	Signal Pre-emption install/County Wide Radio System
2011/2012	\$91,403	\$0	
2012/2013	\$129,147	\$16,083	Capital Facility Plan Rewrite/ Refund
2013/2014	\$300,395	\$342,789	Truck17, Hydraulic tools, Medic Power Cots& Loaders
2014/2015	\$347,164	\$288,622	Truck 17, Radio Rpt., PPE, Sta. 15 Remodel Plans,Hrt monitors
2015/2016	\$327,569	\$65,182	OES 266 Upgrade, TIC, Duty Vehicles, Communications, PPE
2016/2017	\$394,515	\$236,057	New Ambulance, New Duty Vehicle, TIC, Radios, CGI

Totals **\$5,627,911** **\$4,770,907**

Plan Balance **\$857,004** **2016/17 Audit Number**



Appendix A

Capital Facility Plans - 2017/2018

- Apparatus Replacement Plan
- Long Term Facilities Maintenance Plan
- Major Equipment Replacement Plan
- The attached and updated Capital facility plans show the need moving forward over the next 5+ years for continued funding to maintain the existing level of service considering the effects of new development. The plans consider future anticipated contributions from the general budget at the Board adopted funding principles as well as mitigation fees from the impact of new development on existing and future services rendered. The continued collection of development fees/fire impact fees ensures new development funds their fair share of the services provided. These Capital Facility Plans are the plans created as a Consolidated District with the former Loomis Fire District. Currently the District is working with a consultant to develop a combined consolidated Nexus Fee Study to set the new District's Fire Fee Program and rate as per the Consolidation Service Plan.

2017-18 Major Equipment Plan Update

2017/2018		Major Equipment Replacement Plan										
		Budget Year										
Year	Est. Life	Description	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2024/25	2026/27	2027/28	2029/30
AI	2008	Breathing Apparatus System (4 year pay)										
Sta - 17-28	2013	Rescue Tools (Truck)	\$20,000		\$150,000	\$145,000				\$120,000		
St-19	2008	SCBA Air Compressor (St 19)										\$200,000
AI	2014	Heart Monitors 12-Lead	\$25,000									
St-19	2005	Auxiliary Power Generator (St 19)										
As -16	2016	Auxiliary Power Generator (St 16)								\$21,600		
St-19	2005	Extractor (St 19)										
St-17	2000	Extractor (St 17)								\$21,600		
St-28	2005	Extractor (St 28)										\$43,000
Shop	2004	Hoist (Shop)						\$45,205				
St-17	1990	Above Ground Fuel Storage (St 17)						\$45,205				
St-19	2004	Above Ground Fuel Storage (St 19)							\$14,475			
AI	Various	Thermal Imaging Cameras										
St-17	2002	Air Bags (Rescue System Truck)								\$100,000		
Medics	2012	Ambulance gurneys/Easy loaders/Stryker C.										
AI	Various	Structure Protective Gear/Helmets (2 per FIF)	\$70,000	\$100,000		\$83,000	\$75,000	\$75,000		\$75,000		\$150,000
AI	Various	VHF Digital Trunking Radios (Portable/Mobile)		\$140,000								
AI	2013	Automatic Heart Defibrillator (7)		\$7,500								\$40,000
AI Type I	Various	Combustible Gas Detectors	\$115,000	\$247,500	\$150,000	\$208,000	\$75,000	\$165,410	\$36,075	\$345,700	\$190,000	\$243,000
Total Annual Project Costs			3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
General Revenue/Projections (No OES)			\$11,394,890	\$11,736,737	\$12,088,839	\$12,461,504	\$12,825,049	\$13,209,801	\$13,606,095	\$14,014,277	\$14,434,706	\$14,867,747
(Budget Principles)			0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%
Projected Annual Plan Contribution (general Revenue)			\$85,462	\$88,026	\$90,666	\$93,386	\$96,188	\$99,074	\$102,046	\$105,107	\$108,260	\$111,508
Projected Annual Plan Contribution (Fire development Fee)			\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
Plan Balance			\$151,489	\$62,015	\$72,681	\$28,067	\$119,255	\$122,919	\$258,839	\$68,297	\$76,557	\$15,065

**SPFD
2017/2018 Apparatus Replacement Plan Update**

2017/2018 Apparatus Replacement Plan		1	2	3	4	5	6	7	8	9	10					
Est. Rep. Year	Condition	Year	Life	Est.	Budget Year	Description	Unit									
2012	Fair	2002	10		2017/18	Crown Victoria	Pool Vehicle									
2013	Good	2003	10			Ford Taurus	Admin	\$49,378								
2013	Fair	2003	10			Ford Expedition @	Pool Vehicle									
2015	Poor	2005	10			Ford Pick-Up @	Surplus									
2015	Good	1988	30			GMC (SPFD Shop)	Water Tender 17	\$325,500								
2016	Good	2001	15			Ford Flat Bed	Utility	\$67,744								
2017	Fair	2002	15			Reserve Horton	Medic 17B	\$180,000								
2017	Good	2002	15			Horton	Medic 20B	Reserve								
2019	Very Good	2008	10			Ford Pick-Up @	Division Chief	\$72,261								
2019	Excellent	2009	10			Ford Expedition @	Battalion Chief	\$66,809								
2021	Excellent	2006	15			Ford IMT	Shop	\$76,203								
2021	Very Good	2001	20			KME (Reserve)	Rescue 17									
2022	Fair	1997	25			Westates	Reserve Engine	\$780,918								
2023	Excellent	2008	15			Ford West/Mark	Grass 15	\$288,438								
2023	Excellent	2008	15			Ford West/Mark	Grass 20	\$288,438								
2024	Good	1999	25			Westates	Engine 20	\$801,110								
2025	Excellent	2015	10			Ford Expedition @	Battalion Chief									
2026	Good	2008	20			Freightliner Hittech	Brush 19									
2028	Excellent	2013	15			Road Rescue	Medic 17									
2029	Very Good	2004	25			Hi Tech	Engine 19									
2029	Very Good	2004	25			Hi Tech	Engine 15									
2034	Excellent	2014	20			Pierce	Brush 17									
2034	Excellent	2014	30			Pierce	Truck 17									
2025	Good	2005	20			Hittech	Engine 28									
2013	Fair/Poor	1988	20			Westates	Engine 28B	\$630,000								
2027	Excellent	2012	15			Pierce	Brush 28	Surplus								
2011	Fair	1996	15			Westates	Brush 28B	\$441,662								
2019	Excellent	2009	10			Ford Expedition @	Chief	\$66,809								
2012	Good/Fair	2002	10			Chevy 2500	Utility Pickup	\$58,000								
2014	Fair	1999	15			Ford F550	Grass 28									
2021	Excellent	2008	15			Ranger 4 x 4 OHV	Polaris	\$16,479								
2033	Excellent	2018	15			Ford F250	Deputy Chief									
2033	Excellent	2018	15			Medic	Medic 20									
							Total Annual Project Costs	\$810,000	\$0	\$222,368	\$0					
							Estimated Budget Increase	3.0%	3.0%	3.0%	3.0%	3.0%				
							General Revenue Projections (No OES)	\$11,394,890	\$11,736,737	\$12,088,839	\$12,451,804	\$13,209,801	\$13,606,096	\$14,014,277	\$14,494,708	\$14,887,747
							Budget Principles	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
							Projected Annual Plan Contribution (General Revenue)	\$941,847	\$352,102	\$362,665	\$373,545	\$396,294	\$408,183	\$420,428	\$433,041	\$446,052
							Projected Annual Plan Contribution (Development Fees)	\$80,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
							Plan Balance	\$100,000	\$512,102	\$994,767	\$1,145,954	\$1,590,708	\$1,169,687	\$1,637,870	\$293,468	(\$78,975)
@ Indicates Command Vehicle Red Indicates apparatus that will be surplus and not replaced represents a reduction in projected costs of \$2,062,563 within 6 years																

SPFD Long Term Facilities Maintenance Plan 2017-2018

2017/2018 Revision	1	2	3	4	5	6	7	8	9	10
Long Term Facilities Maintenance Plan	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Budget Year										
Facility Description										
Administrative Office and Meeting Room					\$2,000,000					
6900 Eureka Road Fire Station Seventeen (1976)						\$450,000	\$400,000			
4650 East Roseville Parkway Fire Station Fifteen (1987)	\$1,000,000	\$1,200,000								
3505 Auburn Folsom Fire Station Twenty (1985)								\$350,000		
Maintenance Shop (1990)							\$185,000			
Training/Hose Tower										
7070 Auburn Folsom Fire Station Nineteen										
5300 Olive Ranch Fire Station Sixteen										
Horseshoe Bar Rd and Tudsbury Station 29						\$75,000				
5840 Horseshoe Bar Rd Station 28		\$1,000,000	\$800,000							
Total Annual Project Costs	\$1,000,000	\$2,200,000	\$800,000	\$0	\$2,000,000	\$450,000	\$585,000	\$350,000	\$0	\$0
Budget/E stimated Increase	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
General Revenue(Inc.OES)/Projections (no OES)	\$11,394,890	\$11,736,737	\$12,088,839	\$12,451,504	\$12,825,049	\$13,209,801	\$13,606,095	\$14,014,277	\$14,434,706	\$14,867,747
Budget Principles	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Projected Annual Plan Contribution	\$341,847	\$352,102	\$362,665	\$373,545	\$384,751	\$396,294	\$408,183	\$420,428	\$433,041	\$446,032
Projected Developer Fee Contribution	\$700,000	\$200,000	\$200,000	\$200,000	\$300,000	\$250,000	\$100,000	\$75,000	\$75,000	\$100,000
Plan Balance	\$2,666,214	\$1,018,316	\$780,981	\$1,354,526	\$39,278	\$235,572	\$158,754	\$304,183	\$812,224	\$1,358,266