

# ***SOUTH PLACER FIRE DISTRICT***

## ***2017/2018 FIRE FEE ANNUAL REPORT & FIVE-YEAR REPORT***



### ***PLANNING FOR THE FUTURE TODAY***

SPFD 1970'S



SPFD TODAY



# -2017/2018 Fire Impact Fee Program Annual Report

## **ANNUAL REPORT (FISCAL YEAR 2017-18)**

In accordance with Government Code Section 66006(b) (1) and (2), the South Placer Fire Protection District (the “District”) provides the following information for fiscal year 2017-18 for the District’s Fire Impact Fee Program.

## **BRIEF DESCRIPTION OF THE REPORTABLE FEE**

The District’s fire impact fee (“Reportable Fee”) will help maintain adequate levels of service for fire protection in the District. New development in the District will increase the demand for fire protection services. The Reportable Fee will fund the construction of new or expanded fire facilities, apparatus and equipment necessary to accommodate residential and nonresidential development in the District.

## **REPORTABLE FEE AMOUNTS**

The current Reportable Fees in effect at the end of fiscal year 2017-18 were \$0.90 per square foot of new development. The Reportable Fee was approved by the District Board of Directors (“Board”) on January 18, 2017 by Resolution No. 4-2016/2017. The Placer County Board of Supervisors approved the District to collect said fees by resolution 2017-036 on February 21<sup>st</sup>, 2017 at a regular meeting of the Board of Supervisors.

## **REPORTABLE FEE ACCOUNT BALANCES**

The balance of the Reportable Fee account at the beginning of fiscal year 2017-18 was \$857,004. At the end of fiscal year 2017-18, the balance of the Reportable Fee fund was \$929,003.

## **REPORTABLE FEES COLLECTED AND INTEREST EARNED**

The amount of the fees collected during fiscal year 2017-18 was \$311,125. In addition, \$15,810 was earned in interest during the fiscal year. The total amount of fees and interest collected during fiscal year 2017-18 was \$326,936.

## USE OF REPORTABLE FEES

For fiscal year 2017-18, Reportable Fees were expended on five improvements. These improvements are detailed in Figure 1

FIGURE 1 – USE OF REPORTABLE FEES

<b>Improvement Project</b>	<b>Total Expenditure</b>	<b>Reportable Fee Used</b>	<b>%Funded with Reportable Fee</b>
Station 15 Schematic Design/Remodel	\$2,400,000	\$172,581	7.1%
Medic Remount/Refurbish	\$170,913	\$32,000	19%
Structure PPE	\$89,956	\$20,000	22%
LIFEPAK 15	\$21,453	\$21,453	100%
Jaws Equip and Acc	\$4,189	\$838	20%
**New O12 Duty Vehicle 16/17 Incomplete	\$69,370	\$12,088	100%
Capital Facilities Plan Revision	\$14,000	\$7,000	50%

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## IDENTIFICATION OF INCOMPLETE IMPROVEMENTS

The District identified one incomplete improvement in fiscal year 2017-18.

- Station 15 Schematic Design/Remodel was approx 7.1% completed in 17/18 the remainder of the expenditure was placed in the 2018-19 budget for project completion.

## INTERFUND TRANSFERS AND LOANS

There were no interfund transfers or interfund loans from the Reportable Fee fund in fiscal year 2017/18.

## REFUNDS

The District reports that there were no refunds for fiscal year 2017-18.

## CAPITAL FACILITIES PLAN UPDATE

The District has completed a revised capital facility plan and fire fee/mitigation fee study. This study combined the future needs based on the impacts of new construction within the new boundaries of the consolidated South Placer Fire District. This plan is expected to go before the County Board of Supervisors for approval in January of 2019.

Until approval of the Consolidated Capital facilities plan the following priorities as outlined in the 2013 SPFD Nexus Study and the 2017 Capital Facilities Plan Update remain in effect. All funds collected prior to the completion of the consolidated Capital Facilities Plan remain separate from the former Loomis Fire District Fire Fee funds and will be expended only on projects outlined in the 2013 SPFD Nexus Study and its updates.

The following priorities have been established:

1. Continue to fund new development's portion of the Apparatus Replacement Plan, Major Equipment Replacement Plan, and the Long-Term Facilities Maintenance Plan as outlined in the Placer County approved 2013 SPFD Nexus Study and updated in this plan's appendices.
2. Expand and update Station 15
3. Plan to provide permanent adequate office space for future needs.
4. Plan to provide a permanent training classroom and board meeting facility.
5. Plan to up-date and expand the Eureka road fire station.
6. Plan to continue to assist Placer County with the costs of communications infrastructure improvements.
7. Specific Capital Mitigation Projects

These priority projects are subject to annual changes as the community and Fire Districts needs continue to change.

## CALCULATION OF FEES

The fees generated from new constructions should be equally proportionate to the estimated costs of the proposed projects.

## Background

The District's fire impact fee program includes an annual inflationary adjustment provision. Periodic inflationary adjustments in the fire impact fee are essential in order to keep pace with the increasing costs of facility construction, and apparatus / equipment costs. This inflationary adjustment is based on the percent change in construction costs as defined in the Construction Cost Index ("CCI") for the San Francisco Area ("SF") as published by the Engineering News-Record ("ENR").

Due to the Districts Consolidation efforts with Loomis Fire the pending Nexus Study which will consider the Consolidated Districts impacts due to new development, there is no inflationary adjustment requested in this report.

### **FIVE-YEAR REPORT (AS OF FY 2017-18)**

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In accordance with Government Code Section 66001(d)(1), the South Placer Fire Protection District (the "District") affirmatively demonstrate that the District still needs unexpended fees to achieve the purpose for which it was originally imposed and that the District has a plan on how to use the unexpended balance to achieve that purpose.

#### **UNEXPENDED REPORTABLE FEES**

The District's fire impact fees ("Reportable Fees") fund balance as of June 30, 2018 was \$929,003.

#### **PURPOSE OF THE REPORTABLE FEE**

The purpose of the Reportable Fee imposed and collected on new residential and nonresidential development within the District is to help maintain adequate levels of service for fire protection in the District. New development in the District will increase the demand for fire protection services. The Reportable Fees will fund fire facilities, equipment or associated debt repayment necessary to accommodate residential and nonresidential development in the District. Specifically, the District intends to put the unexpended Reportable fees towards the expansion and remodel of Fire Station 15 and the purchase equipment, apparatus and future facility upgrades as outlined in the Board adopted plans found in **Appendix A**.

RELATIONSHIP BETWEEN THE REPORTABLE FEE AND THE PURPOSE FOR WHICH IT IS CHARGED

There is a roughly proportional, reasonable relationship between the new residential and nonresidential development upon which the Reportable Fees are charged and the need for additional fire facilities and equipment by reason of the fact that development of residential and nonresidential land uses in the District will generate additional demand for fire services and fire protection improvements. The fire impact fees will be used to fund these improvements, which are necessary to serve new development in the District. Each residential and nonresidential development project will add to the incremental need for additional fire protection capacity, and each new project will benefit from the new fire protection capacity. For the new development to occur in the District, fire protection facilities and equipment must be added in order to provide an adequate level of fire protection service in the District.

These priority projects are subject to annual changes as the community and Fire Districts needs continue to change.

ANTICIPATED FUNDING TO COMPLETE FINANCING OF INCOMPLETE IMPROVEMENTS

The only incomplete improvement in 17/18 was Station 15 Schematic Design/Remodel.

FIGURE 1 - ANTICIPATED FUNDING TO COMPLETE FINANCING OF INCOMPLETE IMPROVEMENTS

**Incomplete Improvement**

Station 15 Schematic Design/Remodel

**Estimate of Cost**

\$2,100,000

**Funding Sources**

**Anticipated Amount**

Unexpended Reportable Fees

\$929,003

Future Reportable Fees

\$70,997

Contribution from General Fund Reserve

\$0

Contribution from Future General Fund Revenue

\$300,000

Contribution from Facilities Reserve

\$800,000

Total Anticipated Funding

\$2,100,00

APPROXIMATE DATES OF DEPOSIT OF ANTICIPATED FUNDING

The incomplete improvement, Station 15 Schematic Design/Remodel will be completed using reportable funds deposited by 12-31-18.

FIGURE 2 - APPROXIMATE DATES OF DEPOSIT OF ANTICIPATED FUNDING

**Incomplete Improvement**

Station 15 Schematic Design/Remodel

**Anticipated Completion Date**

January 2019

**Funding Sources**

Future Reportable Fees

General Fund Revenue


**Anticipated Deposit Date**

December 31, 2018

December 31, 2018

6. PLANS HISTORY, FEES COLLECTED AND EXPENDITURES

Mitigation Expense Running Account



	Fees Collected	Capital	
	w/Interest	Expenditure	Description
1988/1989	\$10,750	\$0	
1989/1990	\$59,000	\$0	
1990/1991	\$1,950	\$0	
1991/1992	\$1,950	\$192,305	Land, Light Vehicle, Fire Apparatus
1992/1993	\$1,050	\$24,851	Light Vehicle
1993/1994	\$34,281	\$0	
1994/1995	\$129,336	\$98,379	Treelake Reimbursement, Light Vehicle
1995/1996	\$101,905	\$2,700	Treelake Reimbursement
1996/1997	\$107,364	\$214,329	Treelake Reimbursement, Fire Truck
1997/1998	\$166,790	\$28,711	Light Vehicle
1998/1999	\$305,461	\$11,000	Treelake Reimbursement
1999/2000	\$328,217	\$38,836	Treelake Reimbursement, Cavitt Stallman Station, Refunds
2000/2001	\$416,525	\$30,972	Cavitt Stallman Station
2001/2002	\$469,610	\$490,256	Cavitt Stallman Station, Portable Buildings
2002/2003	\$411,470	\$1,095,562	Cavitt Stallman Station, Portable Building Relocation
2003/2004	\$313,646	\$172,640	Portable Building Relocation
2004/2005	\$282,460	\$2,460	Refunds
2005/2006	\$282,461	\$95,468	Olive Ranch Station, Refunds
2006/2007	\$222,459	\$755,389	Olive Ranch Station, Refunds
2007/2008	\$144,318	\$503,494	Olive Ranch Station, Refunds
2008/2009	\$96,668	\$4,583	Refunds and Olive Ranch Station
2009/2010	\$63,552	\$5,861	Refunds
2010/2011	\$96,495	\$54,378	Signal Pre-emption install/County Wide Radio System
2011/2012	\$91,403	\$0	
2012/2013	\$129,147	\$16,083	Capital Facility Plan Rewrite/ Refund
2013/2014	\$300,395	\$342,789	Truck17, Hydraulic tools, Medic Power Cots& Loaders
2014/2015	\$347,164	\$288,622	Truck 17, Radio Rpt., PPE, Sta. 15 Remodel Plans,Hrt monitors
2015/2016	\$327,569	\$65,182	OES 266 Upgrade, TIC, Duty Vehicles, Communications, PPE
2016/2017	\$394,515	\$236,057	New Ambulance, New Duty Vehicle, TIC, Radios, CGI
2017/2018	\$326,936	\$254,937	Station 15 Design Update, Structure Gear 20% Lifepak Monitors20%, 012 Duty Vehicle, Jaws, Medic 20%, Cap Plan Re-Wri
<b>Totals</b>	<b>\$5,954,847</b>	<b>\$5,025,844</b>	
<b>Plan Balance</b>	<b>\$929,003</b>		<b>2017/18 Audit Number</b>



# Appendix A

## Capital Facility Plans - 2018/2019

- Apparatus Replacement Plan
- Long Term Facilities Maintenance Plan
- Major Equipment Replacement Plan
- The attached and updated Capital facility plans show the need moving forward over the next 5+ years for continued funding to maintain the existing level of service considering the effects of new development. The plans consider future anticipated contributions from the general budget at the Board adopted funding principles as well as mitigation fees from the impact of new development on existing and future services rendered. The continued collection of development fees/fire impact fees ensures new development funds their fair share of the services provided. These Capital Facility Plans are the plans created as a Consolidated District with the former Loomis Fire District. The District has completed the Consolidated Fire Fee Nexus Study and the Districts Board has approved the study. The Placer County Board of Supervisors will have the Consolidated Fire Fee Nexus Study on their agenda early in 2019.

2018-2019 Major Equipment Plan Update

2018/2019		Major Equipment Replacement Plan									
		Budget Year									
		2	3	4	5	6	7	8	9	10	
Year	Est. Life	Description									
All	15	Breathing Apparatus System (4 year pay)									
Stia - 17+18	15	Rescue Tools (Truck)	Grant								
St-19	20	SCBA, Air Compressor (St 19)						\$120,000			
All	2014	Heart Monitors 12-Lead							\$180,000		
St-19	25	Auxiliary Power Generator (St 19)									
As-16	25	Auxiliary Power Generator (St 16)									
St-19	20	Extractor (St 19)						\$21,600			
St-17	20	Extractor (St 17)					\$21,600				
St-18	20	Extractor (St-18)						\$21,600			
Shop	2004	Hoist (Shop)									
St-17	1990	Above Ground Fuel Storage (St 17)									
St-19	2004	Above Ground Fuel Storage (St 19)									
All	Various	Thermal Imaging Cameras					\$14,475				
St-17	2002	Air Bag(s) Rescue System (Truck)						\$100,000			
Medics	2012	Ambulance gurneys/Easy loaders/Stryker C.							\$160,000		
All	Various	Structure Protective Gear/Helmets(2 per F/F)	\$100,000		\$75,000	\$75,000		\$75,000			
All	Various	VHF Digital Trunking Radios (Portable/mobile)		\$200,000						\$40,000	
All	2013	Automatic Heart Defibrillator (7)	\$7,500								
All Type I	Various	Combustible Gas Detectors						\$7,500			
		Total Annual Project Costs	\$107,500	\$200,000	\$100,000	\$75,000	\$36,075	\$346,700	\$340,000	\$83,000	
		General Revenue/Projections (No OES)	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	
			\$11,908,918	\$12,266,186	\$12,634,171	\$13,013,196	\$13,403,592	\$14,219,871	\$14,646,467	\$15,085,881	
		(Budget Principles)									
		Projected Annual Plan Contribution (General Revenue)	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	
			\$89,317	\$91,996	\$94,756	\$97,599	\$100,527	\$106,649	\$109,849	\$113,144	
		Projected Annual Plan Contribution (Fire development Fee)	\$50,000	\$50,000	\$50,000	\$50,000	\$60,000	\$60,000	\$60,000	\$50,000	
		Plan Balance	\$183,306	\$125,303	\$170,059	\$242,658	\$365,243	\$176,192	\$6,040	\$86,184	

**SPFD  
2018/2019 Apparatus Replacement Plan Update**

2018/2019 Apparatus Replacement Plan		1	2	3	4	5	6	7	8	9				
Est. Rep. Year	Condition	Year	Est. Life	Budget Year	Description	Unit								
2012	Good/Fair	2002	10			Utility Pickup								
2013	Fair	2003	10	\$68,000		Chevy 2500								
2013	Good	2003	10			Crown Victoria								
2013	Fair	2003	10			Admin	\$49,378							
2014	Fair	1999	15			Pool Vehicle								
2015	Good	1985	30			Water Tender 17								
2016	Good	2001	15	\$325,500		GMC (SPFD Shop)								
2017	Good	2002	15			Utility	\$67,744							
2018	Very Good	2008	10			Medic 20B								
2019	Excellent	2009	10			Division Chief	\$69,481							
2019	Excellent	2009	10			Battalion Chief	\$69,481							
2021	Excellent	2006	15	\$66,809		Chief								
2021	Very Good	2001	20			Shop				\$76,203				
2021	Excellent	2006	15			Rescue 17								
2021	Excellent	2006	15			KIME (Reserve)								
2023	Excellent	2008	15			Ranger 4 x 4 OHV		\$16,479						
2023	Excellent	2008	15			Ford WestMark			\$288,438					
2023	Excellent	2008	15			Ford WestMark			\$288,438					
2024	Good	1999	25			Engine 20								
2025	Excellent	2015	10			Battalion Chief		\$81,823						
2026	Good	2006	20			Brush 19				\$485,000				
2027	Excellent	2012	15			Brush 18								
2028	Excellent	2013	15			Medic 17B			\$315,696					
2028	Excellent	2018	10			Medic 20								
2029	Good	2004	25			Engine 19								
2029	Good	2004	25			Engine 15		\$878,476						
2030	Fair	2005	25			Reserve Engine		\$780,918						
2033	Excellent	2018	15			Deputy Chief								
2034	Excellent	2014	20			Truck 17								
2038	Good	2018	20			Engine 18								
2038	Excellent	2018	10			Medic 17				\$321,457				
						Total Annual Project Costs	\$0	\$382,309	\$188,340	\$946,220	\$98,302	\$892,572	\$397,600	
						Estimated Budget Increase	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	
						General Revenue Projections (No OES)	\$11,908,918	\$12,266,188	\$12,634,171	\$13,013,199	\$13,403,592	\$13,805,700	\$14,219,871	\$14,646,467
						Budget Principles	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	
						Projected Annual Plan Contribution (General Revenue)	\$357,288	\$367,886	\$379,025	\$390,396	\$402,108	\$414,171	\$426,596	\$439,394
						Projected Annual Plan Contribution (Development Fees)	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
						Plan Balance	\$607,288	\$732,944	\$1,073,629	\$667,805	\$341,437	\$770,608	\$1,196,902	\$950,640
						Indicates Command Vehicle								

## SPFD Long Term Facilities Maintenance Plan 2018-2019 Update

2018/2019 Revision	1	2	3	4	5	6	7	8	9
Budget Year	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2012/13	2012/13
Long Term Facilities Maintenance Plan									
<b>Facility Description</b>									
Administrative Office and Meeting Room				\$2,000,000					
6900 Eureka Road Fire Station Seventeen (1976)					\$850,000				
4650 East Roseville Parkway Fire Station Fifteen (1987)	\$2,200,000								
3505 Auburn Folsom Fire Station Twenty (1985)									\$1,000,000
Maintenance Shop (1990)						\$185,000	\$350,000		
Training/Hose Tower									
7070 Auburn Folsom Fire Station Nineteen									
5300 Olive Ranch Fire Station Sixteen									
Horseshoe Bar Rd and Tudsburry Station 29		\$1,700,000				\$75,000			
5840 Horseshoe Bar Rd Station 18									
<b>Total Annual Project Costs</b>	<b>\$2,200,000</b>	<b>\$1,700,000</b>	<b>\$0</b>	<b>\$2,000,000</b>	<b>\$850,000</b>	<b>\$260,000</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$1,000,000</b>
Budget/Estimated Increase	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
General Revenue (Inc. OES)/Projections (no OES)	\$11,736,737	\$12,088,839	\$12,451,504	\$12,825,049	\$13,209,801	\$13,606,095	\$14,014,277	\$14,434,706	\$14,867,747
Budget Principles	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Projected Annual Plan Contribution	\$352,102	\$362,665	\$373,545	\$384,751	\$396,294	\$408,183	\$420,428	\$433,041	\$446,032
Projected Developer Fee Contribution	\$150,000	\$150,000	\$115,000	\$150,000	\$200,000	\$100,000	\$75,000	\$75,000	\$75,000
Plan Balance	\$2,418,949	\$1,231,614	\$1,720,159	\$254,911	\$1,205	\$249,387	\$394,816	\$902,857	\$423,889

South Placer Fire District  
Eric Walder, Fire Chief  
Long Term Facilities Maintenance Plan

Appendix

12/21/2018